

Regular Board of Education Meeting
Wednesday, December 18, 2024, 7:00 PM
Town Hall Meeting Room

I. Call to Order and Welcome

{{Goal-}}

{{Attachment:}}

{{RecommendedMotion}}

II. Chairperson's Report (5 min.)

{{Goal-}}

{{Attachment:}}

Rationale: Ms. Monica Logan, Board Chair, will share remarks.

{{RecommendedMotion}}

III. Awards and Recognition

{{Goal-}}

{{Attachment:}}

{{RecommendedMotion}}

IV. Public Comment

{{Goal-}}

{{Attachment:}}

Rationale: Granby community engagement and attendance at Board of Education public meetings is welcomed and encouraged. As is our custom, the Board views Public Comment as an opportunity for members of the public to share their comments and concerns with the Board, and Board members will not be responding to comments or engaging in a dialog. As it deems appropriate, the Board may place such matters on the agenda for future meetings for discussion in accordance with the Freedom of Information Act.

Procedurally, public remarks will be limited to 5 minutes and speakers will be asked to identify themselves by name and address. We expect comments to be respectful and civil in tone, and we do not permit name-calling, raised voices, personal attacks or vulgarity.

Lastly, we note that the Superintendent is responsible for student and personnel matters. No speaker will be permitted to use public comment to bring complaints against any teacher, student or staff member or to discuss student matters, which are confidential. Therefore, the use of student, teacher or staff names is not permitted. Any such complaints or concerns should be directed to the Superintendent and her team.

{{RecommendedMotion}}

V. Student Representative Reports (5 min.)

{{Goal-}}

{{Attachment:}}

Rationale: Ms. Katie O'Neill and Ms. Sofia Brenson, Student Representatives, will report on activities taking place at the high school.

{{RecommendedMotion}}

VI. Reports and Discussion

{{Goal-}}

{{Attachment:}}

{{RecommendedMotion}}

A. Director of Finance & Operations Report (5 min.)

{{Goal-}}

{{Attachment:}}

Rationale: Ms. Nickie Stevenson, Director of Operations & Finance, will present the November 2024 Budget Expense Report

{{RecommendedMotion}}

B. FY26 Plus One Budget (15 min.)

{{Goal-}}

{{Attachment:}}

Rationale: Superintendent Cheri Burke will present the FY26 Plus One Budget to the Board.

{{RecommendedMotion}}

VII. Business Requiring Action (5 min.)

{{Goal-}}

{{Attachment:}}

{{RecommendedMotion}}

A. Minutes

{{Goal-}}

{{Attachment:}}

Rationale: The Board will approve/amend the minutes of the November 21, 2024 Special Board of Education Meeting and the December 4, 2024 Board of Education Meeting.

{{RecommendedMotion}}

B. Second Reading and Approval of 2025-2026 School Calendar

{{Goal-}}

{{Attachment:}}

Rationale: The Board will consider the approval of the 2025-2026 school calendar.

{{RecommendedMotion}}

VIII. Committee Reports (20 min.)

{{Goal-}}

{{Attachment:}}

{{RecommendedMotion}}

A. Board Standing Committee Reports

{{Goal-}}

{{Attachment:}}

{{RecommendedMotion}}

1. Curriculum/Policy/Technology/Communication

{{Goal-}}

{{Attachment:}}

{{RecommendedMotion}}

2. Finance/Personnel/Facilities

{{Goal-}}

{{Attachment:}}

{{RecommendedMotion}}

B. Other Board-Related Reports

{{Goal-}}

{{Attachment:}}

{{RecommendedMotion}}

1. CREC/CABE

{{Goal-}}

Attachment:

RecommendedMotion

2. Granby Education Foundation

Goal-

Attachment:

RecommendedMotion

C. Calendar of Events

Goal-

Attachment:

RecommendedMotion

D. Board Member Announcements

Goal-

Attachment:

RecommendedMotion

E. Action Items

Goal-

Attachment:

RecommendedMotion

IX. Superintendent's Report (5 min.)

Goal-

Attachment:

Rationale: Superintendent Burke will provide district updates.

RecommendedMotion

X. Adjournment

Goal-

Attachment:

RecommendedMotion

GRANBY PUBLIC SCHOOLS

BUSINESS OFFICE

15-B North Granby Road
Granby, CT 06035
(860) 844-5253

stevensonn@granbyschools.org

To: Cheri P. Burke, Superintendent of Schools

From: Nickie Stevenson, Director of Finance & Operations

Re: November 2024 Budget Expense Report

Date: December 6, 2024

Please find attached the November 2024 budget expense report for this fiscal year encompassing transactions through 11/30/2024.

Personnel and Program Accounts

Analysis of both personnel and program accounts suggest that projected expenditures will be covered within the budget. On the program side, the repairs and maintenance line has seen an increase in expenses due to both preventative and emergency repairs, as well as increased fees associated with annual contracts. On the personnel side, encumbrances have been adjusted to account for expenses associated with certified (i.e., teacher) substitutes, maintenance/custodial overtime (e.g., snow) and athletic/student activity wages and stipends to be paid throughout the remainder of the year. It is expected any current negative balances will be covered from available funds within other line items as the year progresses.

Special Education

At this point in time, the estimated special education expenses for FY 2025 continue to be within the spending plan. Outplacement tuition, transportation and purchased services will continue to be areas we monitor closely. The negative available balance associated with purchased services is due to the contracting of a Speech and Language Pathologist (SLP) for student needs. Conversely, there was a significant shift, in a positive direction, in transportation due to several factors which included the ability to institute ride shares where possible and the adjustment of encumbrances to better align with current student ridership. Additionally, in partnership with our vendor, we were successful in renegotiating the FY25 special education daily transportation rate within our current contract realizing a savings of approximately \$216,000 this school year.

Quality and Diversity Fund (Q&D)

Summer school and PreK tuition funds have been received and booked. We are hopeful the first installment of the Open Choice grant will be received in December.

Revenue to the Town

Revenue to the Town for FY 2025 has slightly increased to \$2,569,431 due to increased student enrollment from Hartland. The first half of the tuition reimbursement for Hartland students attending Granby Public schools has been received and sent to the Town. Funds will continue to be sent to the town, as reimbursements are received throughout the year.

PROGRAM ACCOUNTS
Granby Board of Education FY 2025
November 2024 Budget Expense Report

Row #	Description	Budget	Adjusted Budget	YTD Expended	Encumbered	Balance	Combined % Expended and Encumbered
01	Communications	\$90,245	\$90,245	\$35,527	\$38,564	\$16,153	82.1%
02	Conference & Travel	\$58,094	\$58,094	\$14,897	\$7,101	\$36,095	37.9%
03	Dues and Fees	\$38,738	\$38,738	\$33,028	\$194	\$5,516	85.8%
04	Equipment	\$8,500	\$8,500	\$360	\$0	\$8,140	4.2%
05	Legal Services/Insurance	\$140,460	\$140,460	\$69,130	\$75,546	-\$4,216	103.0%
06	Library/Media	\$57,368	\$57,368	\$32,107	\$2,103	\$23,158	59.6%
07	Purchased Services	\$1,114,702	\$1,109,753	\$392,676	\$636,348	\$80,729	92.7%
08	Repairs & Maintenance	\$539,517	\$539,517	\$298,087	\$155,674	\$85,756	84.1%
09	Software	\$443,364	\$448,313	\$347,678	\$57,649	\$42,985	90.4%
10	Special Education	\$4,394,816	\$4,394,816	\$1,233,942	\$2,400,712	\$760,161	82.7%
11	Student Activities/Athletics	\$398,001	\$397,651	\$121,535	\$101,515	\$174,601	56.1%
12	Supplies	\$548,582	\$548,582	\$237,595	\$133,844	\$177,143	67.7%
13	Textbooks	\$119,698	\$119,698	\$34,795	\$2,229	\$82,675	30.9%
14	Transportation	\$1,168,747	\$1,168,747	\$265,135	\$918,286	-\$14,674	101.3%
15	Tuition	\$10,967	\$11,317	\$11,317	\$0	\$0	100.0%
16	Utilities	\$851,590	\$851,590	\$291,818	\$507,589	\$52,183	93.9%
17	Unallocated Appropriation	\$0	\$0	\$0	\$0	\$0	
	Program	\$9,983,388	\$9,983,388	\$3,419,627	\$5,037,355	\$1,526,406	84.7%

PERSONNEL ACCOUNTS
Granby Board of Education FY 2025
November 2024 Budget Expense Report

Row #	Description	Budget	Adjusted Budget	YTD Expended	Encumbered	Balance	Combined % Expended and Encumbered
18	Administration	\$1,651,319	\$1,651,319	\$690,998	\$960,087	\$235	100.0%
19	Central Office	\$557,043	\$557,043	\$225,970	\$342,179	-\$11,106	102.0%
20	Certified Staff	\$11,638,907	\$11,638,907	\$3,627,331	\$7,931,782	\$79,793	99.3%
21	Custodial and Maintenance	\$1,481,279	\$1,481,279	\$617,309	\$857,042	\$6,927	99.5%
22	School Secretaries	\$715,648	\$715,648	\$273,651	\$438,401	\$3,596	99.5%
23	Special Education	\$4,452,429	\$4,452,429	\$1,450,752	\$2,801,162	\$200,515	95.5%
24	Student Activities/Athletics	\$545,575	\$545,575	\$147,899	\$395,448	\$2,228	99.6%
25	Teaching Assistants	\$327,901	\$327,901	\$135,186	\$265,398	-\$72,684	122.2%
26	Technology Support Services	\$357,910	\$357,910	\$122,227	\$228,973	\$6,710	98.1%
27	Tutors	\$41,720	\$41,720	\$7,001	\$16,380	\$18,339	56.0%
28	Employee Benefits	\$6,365,402	\$6,365,402	\$2,481,721	\$3,751,809	\$131,872	97.9%
29	Unallocated Appropriation	\$0	\$0	\$0	\$0	\$0	
	Personnel	\$28,135,133	\$28,135,133	\$9,780,045	\$17,988,662	\$366,425	98.7%
	100 General Fund	\$38,118,521	\$38,118,521	\$13,199,672	\$23,026,018	\$1,892,831	95.0%

SPECIAL EDUCATION ACCOUNT DETAIL
Granby Board of Education FY 2025
November 2024 Budget Expense Report

Row #	Description	Budget	Adjusted Budget	YTD Expended	Encumbered	Balance	Combined % Expended and Encumbered
01	Administrative/Certified	\$2,281,664	\$2,281,664	\$688,865	\$1,422,854	\$169,945	92.6%
02	Secretaries	\$102,667	\$102,667	\$43,132	\$63,685	-\$4,151	104.0%
03	Support Services	\$497,291	\$497,291	\$174,551	\$298,445	\$24,295	95.1%
04	Teaching Assistants	\$1,528,934	\$1,528,934	\$505,569	\$1,016,178	\$7,187	99.5%
05	Tutors	\$41,873	\$41,873	\$38,636	\$0	\$3,237	92.3%
	TOTAL PERSONNEL	\$4,452,429	\$4,452,429	\$1,450,752	\$2,801,162	\$200,515	95.5%
06	Communications	\$100	\$100	\$72	\$0	\$28	72.5%
07	Conference & Travel	\$14,125	\$14,125	\$206	\$244	\$13,675	3.2%
08	Dues and Fees	\$2,250	\$2,250	\$450	\$0	\$1,800	20.0%
09	Legal Services	\$27,500	\$27,500	\$7,606	\$19,894	\$0	100.0%
10	Purchased Services	\$153,375	\$153,375	\$70,927	\$170,123	-\$87,675	157.2%
11	Software	\$9,310	\$9,310	\$6,699	\$550	\$2,061	77.9%
12	Supplies	\$37,550	\$37,550	\$16,209	\$987	\$20,355	45.8%
13	Transportation	\$1,388,936	\$1,388,936	\$59,085	\$1,085,104	\$244,747	82.4%
14	Tuition	\$2,761,670	\$2,761,670	\$1,072,688	\$1,123,811	\$565,171	79.5%
	TOTAL PROGRAM	\$4,394,816	\$4,394,816	\$1,233,942	\$2,400,712	\$760,161	
	OVERALL TOTAL	\$8,847,244	\$8,847,244	\$2,684,694	\$5,201,875	\$960,676	89.1%

SUPPLEMENTAL INFORMATION
Granby Board of Education FY 2025
November 2024 Budget Expense Report

REVENUE TO TOWN SUMMARY
REIMBURSEMENTS FOR BOE EXPENDITURES

Description	Budget	Anticipated	Received To Date	Difference (Received minus Anticipated)
Regular Education Tuition*	\$678,674	\$721,812	\$360,906	-\$360,906
Special Education Tuition*	\$605,191	\$605,191	\$0	-\$605,191
B.E.A.R. Transition Academy Tuition*	\$0	\$150,000	\$0	-\$150,000
Excess Cost Grant	\$1,167,286	\$1,050,428	\$0	-\$1,050,428
Pay for Participation	\$42,000	\$42,000	\$4,257	-\$37,743
Totals	\$2,493,151	\$2,569,431	\$365,163	-\$2,204,268

*From Other Towns

QUALITY AND DIVERSITY FUND (Q&D)

Description	Budget	YTD	Difference (YTD vs. Budget)
Opening Balance	\$95,335	-	-
Expenses	\$1,069,766	\$342,669	\$727,097
Revenue	\$1,028,144	\$30,367	-\$997,777
Ending Balance	\$53,713	-\$216,967	-\$270,680



To: Board of Education
From: Cheri P. Burke, Superintendent of Schools
Date: December 18, 2024
Re: FY26 Plus One Budget Submission

By way of this memo, please accept this completed document, known as the Plus One Budget, for the fiscal year July 1, 2025 to June 30, 2026. Once approved, the Board of Education will submit this early budget to the Board of Finance (BOF) for use in the budget guideline process. The Plus One Budget provides a snapshot of the fiscal needs for Granby Public Schools, enrollment projections, general assumptions, and predicted staffing and program changes required by state and federal government to meet the education and social needs of our students.

The Plus One Budget provides a preliminary look at the administration's initial priorities, planning and challenges. In FY26, our financial challenges include the rising cost of utilities, contractual obligations and the increase in expenses related to unfunded state mandates; however, the District staff has worked diligently to realize efficiencies wherever possible while continuing to move the District toward the achievement of the vision of a Granby Public Schools.

Assumptions to Guide Budget Development

- ❖ **Retirements:** Two (2) certified employees – certified salary savings of \$63,388.
- ❖ **Health Benefits:** 4.01% increase.
- ❖ **Transportation:** Includes a 6% increase in the bus contract. The District contracted FY26 diesel fuel in November 2024 which is at a lower rate than FY25.
- ❖ **Salaries:** Contractual salaries is a 4.91% increase over FY25 budgeted salaries.
- ❖ **Utilities:** The district contracted for FY26 heating oil in November 2024, which is at a lower rate than FY25. Electricity supply (not delivery) has also been competitively bid; however, due to various factors impacting the market, the district will not realize savings for electricity but will experience an increase of 8.78% in FY26.
- ❖ **Special Education:** Increased over FY25 Budget by \$694K which is 1.82% of the overall increase of 5.67%.
- ❖ **Enrollment:** FY26 PK-12 enrollment (1,666) reflects a decrease of 22 students.

Based on the above assumptions, this year's Plus One Budget is 5.67%.

+3.03% Contractual Increases
+1.82% Special Education
+0.82% All Other Costs

Enrollment

District enrollment is projected to decline slightly. PK-12 district enrollment of 1,666 in FY26 reflects a decrease of 22 students from FY25. We monitor enrollment closely to calculate class size and staffing needs.

	Actual		Projected			
	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
PK-2	389	349	354*	339	353	357
3-5	379	384	372	373	330	332
6-8	398	389	393	392	411	397
9-12	566	566	547	550	521	525
Total PK-12	1,732	1,688	1,666	1,654	1,615	1,611

*The projected class size for Kindergarten in 2025-2026 is 98 students.

Capital Funding

The Town of Granby provides approximately \$1M of funding on an annual basis to address the normal wear and tear on our school buildings and grounds, furniture and equipment replacement, and maintenance needs.

Recently, CPPAC (Capital Priority Planning Advisory Committee) was reconstituted and began the important work to prioritize the capital needs for the schools and the town. This will allow for a comprehensive funding plan to be developed and executed to fund the school district’s capital needs.

Lease Funding

The Town of Granby uses lease funding for certain equipment, such as, maintenance equipment and vehicles, technology devices and school bus purchases. This lease allocation is part of the small capital spending plan. In addition, the lease for one-to-one technology is accounted for in the Q&D spending plan.

Operating Budget

	<u>FY21B</u>	<u>FY22B</u>	<u>FY23B</u>	<u>FY24B</u>	<u>FY25B</u>	<u>FY26P</u>
Operating	\$32,043,750	\$33,183,506	\$34,406,357	\$36,155,291	\$38,118,521	\$40,278,898
% Increase	2.92%	3.56%	3.69%	4.88%	5.43%	5.67%

B=Budgeted; P=Projected

Plus One Budget Past 5 Years

<u>FY21</u>	<u>FY22</u>	<u>FY23</u>	<u>FY24</u>	<u>FY25</u>	<u>FY26 Proposed</u>
3.69%	4.5%	4.26%	5.94%	6.43%	5.67%

Quality & Diversity (Q&D) Budget

Funds received from the Open Choice Program as well as preschool tuition are deposited into a town revolving Q&D account established by the BOF. Expenditures are used to fund magnet school tuitions, academic and social support for students, efforts to reduce achievement gaps, and enrichment activities for all Granby students.

	<u>FY21A</u>	<u>FY22A</u>	<u>FY23A</u>	<u>FY24A</u>	<u>FY25B</u>	<u>FY26P</u>
Expenditures	\$724,688	\$892,664	\$924,427	\$1,048,751	\$1,069,766	\$966,311

2025-2026 School Year

Personnel:

1. **School Resource Officer (District):** Placeholder- not yet voted on by BOE (1.0 FTE).
2. **Director of School Counseling (High School):** A portion (0.71 FTE) of this position is currently grant funded. The grant expires at the end of 2025. The 0.71 FTE will shift to be fully funded by the Operating Budget.
3. **Reading Interventionist (Middle School):** Hire a reading certified professional to provide targeted support tailored to meet the specific needs of students and implement data driven assessments to measure student progress (1.0 FTE).
4. **Board Certified Behavioral Analyst (Pupil Services):** To support students who are struggling socially and behaviorally to access the general education setting and require a smaller setting in the Alternative Learning Center at GMMS/GMHS (0.5 FTE Operating Budget) and the RISE Program at Kelly Lane (0.5 FTE Mental Health Grant).
5. **Teaching Assistants (Pupil Services):** Additional staffing needed to support the increased enrollment at the BEAR Transition Academy as well as the Individualized Education Plans and safety and community access to increase vocational skills (4.0 FTEs).
6. **Teaching Assistant (Pupil Services):** An additional Teaching Assistant is needed for the RISE Program at Kelly Lane to support increased student needs with significant autism and developmental disabilities (1.0 FTE).
7. **Lunch/Recess Monitor (Wells Road):** Additional staff required for safe recess coverage. The configuration of the playground requires increasing the number of staff members from two (2) to three (3) adults. (3.5 hours/5 days per week, 0.43 FTE).
8. **Department Chair Stipends: (District)** Add department chairperson to oversee, supervise and evaluate teachers and curriculum/programming district wide in order to provide meaningful feedback to staff as part of the new teacher evaluation process. Three areas are being proposed to add this stipend due to the increased need and lack of staff that can evaluate.
 - Athletics & Wellness (K-12)
 - Kelly Lane (PK-2)
 - Wells Road School (3-5)
9. **Additional Days for Director of Athletic Position: (High School)** CIAC Summer rules necessitate a 4th season which requires summer coordination and supervision. We propose adding 15 days at the per diem salary.
10. **Full-Time Groundskeeper (District):** To maintain high-quality standards for school fields and grounds (1.0 FTE).
11. **Full-Time Maintenance Technician (District):** To maintain high-quality standards for school buildings and grounds (1.0 FTE).
12. **Reduction in Certified/Non-Certified Staff (District):** Due to a decrease in enrollment and shared bell schedule at the middle school and high school, there will be a projected reduction of 3.8 FTEs in certified staff (-3.8 FTEs).

Notables:

- 1. K-3 Reading Program **(Kelly Lane/Wells Road)** - \$56K
- 2. Professional Development for Reading Program **(Kelly Lane/Wells Road)** - \$10K
- 3. Curriculum, Instruction and Assessment Software **(District)** - \$35K
- 4. French Textbooks **(High School)** - \$28K
- 5. NEASC Visit Preparation for 2028 **(High School)** - \$2K

Small Cap – Maintenance & FF&E:

- 1. Buttress wall and tile replacement for building exterior **(Wells Road)** \$145,000
- 2. Oil tank removal and disposal **(Wells Road)** \$165,000
- 3. Oil tank removal and disposal **(Kelly Lane)** \$165,000
- 4. HVAC state-mandated testing **(High School)** \$163,000

Total **\$638,000**

Technology **\$312,537**

Technology expenses of \$312,537 will support existing leases and new FY26 purchases of \$230,528.

Replacement of Existing Technology (\$208,528)

- 1. Interactive Digital Classroom Displays with Computer **(\$4,000 HS)**
- 2. District and Teacher Laptops **(\$174,000 District)**
- 3. Replacement PCs, Printers, Network Hardware, and Switches **(\$24,528 District)**
- 4. Security Cameras **(\$6,000 District)**

Emergency Repair & Equipment (\$22,000)

- 1. Repair for projection equipment/displays, computers, AV equipment, wireless equipment, and printers **(\$10,000 District)**
- 2. Repair and upgrade funds for technology infrastructure, networking equipment, wiring, fiber optics, etc. **(\$12,000 District)**

Transportation/Equipment **\$111,720**

Transportation and equipment expenses of \$111,720 will support existing leases. No new buses will be purchased in FY26.

Total Small Cap **\$1,062,257**

**Plus One Budget
2025-2026**

DESCRIPTION	FY 2023-2024 Actual	FY 2024-2025 Budget	FY 2025-2026 Proposed Budget	↑ or ↓	%
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Certified Salaries

Administration	\$ 1,857,786	\$ 1,816,879	\$ 1,860,366	\$ 43,487	2.39%
Regular Education	\$ 11,351,139	\$ 11,570,561	\$ 11,900,106	\$ 329,545	2.85%
Special Education	\$ 1,942,603	\$ 2,114,609	\$ 2,145,957	\$ 31,348	1.48%
TOTAL	\$ 15,151,528	\$ 15,502,049	\$ 15,906,428	\$ 404,379	2.61%

Substitutes/Tutors/Support Salaries

Substitutes	\$ 46,993	\$ 8,346	\$ 8,596	\$ 250	3.00%
Special Education Support - PT/OT	\$ 458,178	\$ 497,291	\$ 519,932	\$ 22,641	4.55%
Technology Support	\$ 341,466	\$ 357,910	\$ 274,096	\$ (83,814)	-23.42%
Tutors - Regular Education	\$ 21,888	\$ 41,720	\$ 35,589	\$ (6,131)	-14.70%
Tutors - Special Education	\$ 28,535	\$ 41,873	\$ 61,556	\$ 19,683	47.01%
TOTAL	\$ 897,060	\$ 947,140	\$ 899,770	\$ (47,370)	-5.00%

Teaching Assistant Salaries

Regular Education	\$ 402,964	\$ 327,901	\$ 457,308	\$ 129,407	39.47%
Special Education	\$ 1,279,652	\$ 1,528,934	\$ 1,830,695	\$ 301,761	19.74%
TOTAL	\$ 1,682,616	\$ 1,856,835	\$ 2,288,003	\$ 431,168	23.22%

School Secretary Salaries	\$ 687,533	\$ 715,648	\$ 736,465	\$ 20,817	2.91%
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Central Office Salaries	\$ 622,475	\$ 659,710	\$ 706,826	\$ 47,116	7.14%
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Custodial & Maintenance Salaries	\$ 1,492,037	\$ 1,481,279	\$ 1,665,171	\$ 183,892	12.41%
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TOTAL SALARIES	\$ 20,533,249	\$ 21,162,661	\$ 22,202,663	\$ 1,040,002	4.91%
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Employee Benefits

Health	\$ 4,391,682	\$ 4,855,323	\$ 5,049,867	\$ 194,544	4.01%
Pension	\$ 327,593	\$ 307,077	\$ 355,686	\$ 48,609	15.83%
Retirement Severance	\$ 66,494	\$ 134,742	\$ 152,324	\$ 17,582	13.05%
Other	\$ 981,517	\$ 1,068,260	\$ 1,134,102	\$ 65,842	6.16%

TOTAL BENEFITS	\$ 5,767,286	\$ 6,365,402	\$ 6,691,979	\$ 326,577	5.13%
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TOTAL SALARIES & BENEFITS	\$ 26,300,534	\$ 27,528,063	\$ 28,894,642	\$ 1,366,580	4.96%
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Purchased Services

Instructional	\$ 772,984	\$ 701,371	\$ 907,317	\$ 205,946	29.36%
Administration	\$ 638,810	\$ 528,068	\$ 552,113	\$ 24,045	4.55%
Maintenance	\$ 72,678	\$ 100,133	\$ 97,360	\$ (2,773)	-2.77%
TOTAL	\$ 1,484,471	\$ 1,329,572	\$ 1,556,790	\$ 227,218	17.09%

Legal Services	\$ 63,550	\$ 55,000	\$ 62,500	\$ 7,500	13.64%
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Repairs & Maintenance

Instructional	\$ 64,955	\$ 79,319	\$ 77,244	\$ (2,075)	-2.62%
Administration	\$ 4,675	\$ 8,500	\$ 5,000	\$ (3,500)	-41.18%
Maintenance	\$ 516,786	\$ 451,698	\$ 486,000	\$ 34,302	7.59%
TOTAL	\$ 586,416	\$ 539,517	\$ 568,244	\$ 28,727	5.32%

Plus One Budget (Cont'd)
2025-2026

DESCRIPTION	FY 2023-2024 Actual	FY 2024-2025 Budget	FY 2025-2026 Proposed Budget	↑ or ↓	%
Transportation					
Regular Education	\$ 988,277	\$ 1,038,562	\$ 1,107,420	\$ 68,858	6.63%
Special Education	\$ 1,103,882	\$ 1,388,936	\$ 1,479,444	\$ 90,508	6.52%
Vocational-Technical	\$ 104,468	\$ 130,185	\$ 125,500	\$ (4,685)	-3.60%
TOTAL	\$ 2,196,627	\$ 2,557,682	\$ 2,712,363	\$ 154,681	6.05%
Insurance - LAP/UST/Cyber	\$ 114,079	\$ 112,960	\$ 125,470	\$ 12,510	11.07%
Communications	\$ 72,007	\$ 90,345	\$ 92,989	\$ 2,644	2.93%
Tuition					
Special Education	\$ 2,261,880	\$ 2,761,670	\$ 2,889,666	\$ 127,996	4.63%
Adult Education	\$ 10,570	\$ 10,967	\$ 11,317	\$ 350	3.19%
TOTAL	\$ 2,272,450	\$ 2,772,637	\$ 2,900,983	\$ 128,346	4.63%
Conference & Travel	\$ 47,786	\$ 72,219	\$ 68,119	\$ 72,219	-5.68%
General Supplies					
Regular Education	\$ 247,545	\$ 322,829	\$ 326,111	\$ 3,282	1.02%
Special Education	\$ 33,708	\$ 36,550	\$ 49,550	\$ 13,000	35.57%
Administration	\$ 75,781	\$ 80,381	\$ 93,611	\$ 13,230	16.46%
Maintenance	\$ 179,105	\$ 146,372	\$ 184,553	\$ 38,181	26.08%
TOTAL	\$ 536,139	\$ 586,132	\$ 653,825	\$ 67,693	11.55%
Utilities					
Electricity	\$ 655,077	\$ 639,427	\$ 695,569	\$ 56,142	8.78%
Fuel Oil/Natural Gas	\$ 206,191	\$ 212,163	\$ 156,475	\$ (55,688)	-26.25%
TOTAL	\$ 861,268	\$ 851,590	\$ 852,044	\$ 454	0.05%
Textbooks/Workbooks	\$ 89,638	\$ 119,698	\$ 166,788	\$ 47,090	39.34%
Library/Media Center	\$ 56,727	\$ 57,368	\$ 62,581	\$ 5,212	9.09%
Software	\$ 392,507	\$ 452,674	\$ 520,164	\$ 26,623	14.91%
Dues & Fees	\$ 37,611	\$ 40,988	\$ 42,003	\$ 1,015	2.48%
Replacement Equipment					
Administration	\$ 7,226	\$ 2,500	\$ 3,500	\$ 1,000	40.00%
Maintenance	\$ -	\$ 6,000	\$ 6,000	\$ -	0.00%
TOTAL	\$ 7,226	\$ 8,500	\$ 9,500	\$ 1,000	11.76%
Student Activities	\$ 800,985	\$ 943,576	\$ 989,893	\$ 46,317	4.91%
TOTAL PROGRAM BUDGET	\$ 9,619,487	\$ 10,590,458	\$ 11,384,256	\$ 793,798	7.50%
OVERALL BUDGET TOTAL	\$ 35,920,021	\$ 38,118,521	\$ 40,278,898	\$ 2,160,377	5.67%

Quality & Diversity Fund 2025-2026

DESCRIPTION	FY 2023-2024 Actual	FY 2024-2025 Approved Budget	FY 2024-2025 Anticipated	FY 2025-2026 Proposed Budget
Tuition				
Magnet Schools	\$ 176,484	\$ 154,680	\$ 109,316	\$ 112,990
College Connections/Asnuntuck	\$ 81,876	\$ 55,653	\$ 30,609	\$ 34,304
Agriscience	\$ 37,413	\$ 88,699	\$ 43,530	\$ 59,360
TOTAL	\$ 295,773	\$ 299,032	\$ 183,455	\$ 206,654
Transportation				
Bus Monitors (3.0) - Elementary	\$ 69,120	\$ 71,194	\$ 80,892	\$ 83,319
Certified FTEs				
	2.8	4.3	4.3	4.3
Social Workers (3.3)	\$ 252,888	\$ 273,719	\$ 327,564	\$ 296,232
Math Intervention (MS) (1.0)	\$ -	\$ 67,156	\$ 70,043	\$ 74,516
TOTAL	\$ 252,888	\$ 340,875	\$ 397,607	\$ 370,748
Minority Teacher Recruitment				
	1.0	0.0	0.0	0.0
Mentor Stipend	\$ 6,800	\$ -	\$ -	\$ -
Partnership Fee	\$ -	\$ -	\$ -	\$ -
Resident Salary, Stipend & Benefits	\$ 31,200	\$ -	\$ -	\$ -
TOTAL	\$ 38,000	\$ -	\$ -	\$ -
Non-Certified FTE				
	7.5	5.4	4.4	4.4
Grade K Teaching Assistants (1.0)	\$ 69,253	\$ 24,342	\$ 24,346	\$ 25,077
School Based Tutors (3.0)	\$ 82,151	\$ 84,177	\$ 86,813	\$ 89,417
Family Engagement Specialist	\$ 23,915	\$ -	\$ -	\$ -
Teaching Assistant CASC (0.4)	\$ -	\$ 9,737	\$ 11,897	\$ 11,930
BCBA (WR, KL)	\$ -	\$ 67,156	\$ -	\$ -
TOTAL	\$ 175,319	\$ 185,412	\$ 123,056	\$ 126,424
Summer School				
Enrichment	\$ -	\$ 6,000	\$ 13,298	\$ 6,000
Credit Recovery (Tuition Based)	\$ 13,101	\$ 3,800	\$ 3,800	\$ 3,800
AP Power Boost (Intervention)	\$ -	\$ 10,621	\$ 3,171	\$ 10,621
TOTAL	\$ 13,101	\$ 20,421	\$ 20,269	\$ 20,421
Additional Supports				
Robotics & DECA	\$ 4,450	\$ 7,930	\$ 7,930	\$ 6,697
Mentoring Program	\$ 2,667	\$ 3,500	\$ 3,500	\$ 3,120
Granby Equity Team Funding	\$ 1,033	\$ 7,500	\$ -	\$ -
Enrichment: Club Stipends	\$ 8,917	\$ 11,902	\$ 16,652	\$ 16,929
Enrichment Bridges GMMS & GMHS	\$ -	\$ 2,000	\$ -	\$ -
1:1 Technology Equipment (Lease)	\$ 175,957	\$ 110,000	\$ 108,900	\$ 120,000
Student Support	\$ 11,526	\$ 10,000	\$ 10,000	\$ 12,000
TOTAL	\$ 204,550	\$ 152,832	\$ 146,982	\$ 158,745
TOTAL EXPENDITURES	\$ 1,048,751	\$ 1,069,766	\$ 952,261	\$ 966,311
Student Enrollment (Projected)				
	1736	1692	1693	1692
Choice Students	87	82	89	90
Choice % of District Enrollment	5.01%	4.85%	5.26%	5.32%
Choice Per Pupil Funding	\$10,000	\$10,000	\$10,000	\$10,000
Revenue				
Choice Early Beginnings (Grade K)	\$ 26,000	\$ 27,000	\$ 6,500	\$ 13,000
Choice Tuition	\$ 887,255	\$ 820,000	\$ 890,000	\$ 900,000
Choice Bonus	\$ -	\$ 53,603	\$ -	\$ -
Summer School Tuition	\$ 10,557	\$ 9,800	\$ 11,617	\$ 9,913
PreK Tuition	\$ 42,789	\$ 47,741	\$ 47,000	\$ 46,773
Misc	\$ 13,000	\$ -	\$ -	\$ -
TOTAL REVENUE	\$ 979,601	\$ 958,144	\$ 955,117	\$ 969,686
Beginning Balance	\$ 164,485	\$ 95,335	\$ 95,335	\$ 98,191
Ending Balance	\$ 95,335	\$ (16,287)	\$ 98,191	\$ 101,566

Plus One Budget FY26



Superintendent Proposed
December 18, 2024

What is a Plus One Budget?

A snapshot to provide guidance to the Board of Finance for the budget guideline process including a detailed look at:

- Fiscal Needs
- Enrollment and Staffing Projections
- Contractual Obligations
- State of CT Mandates and Requirements
- Capital Planning

Our Schools are Granby's Future



Just the Facts

Enrollment: 1,688 students

Certified Staff: 188.5

Non-Certified Staff: 123

Per Pupil Expenditure: \$19,961

District Cleanable Space: 257,080 square feet

District Property: Approximately 55 acres



72% of the Budget Supports Salaries & Benefits



4.96% increase to the budget

- Meeting obligations for salary contract rates in FY25-26
- High demand for qualified teachers across CT
- Fewer early career teachers available
- Hiring at a higher level on the salary scale
- Reduced savings with teacher retirements

Outside Impact

- ❖ U.S. inflation is **up 2.7%** - the cost of most goods and services continues to increase
- ❖ Health benefit costs up **4%**
- ❖ **Unfunded** State Mandates
- ❖ Demand is **HIGH** for substitute teachers and contracted services therefore, costs are **RISING**

Unfunded State Mandates

- ❖ K-3 Reading Program (Year One Materials & Prof. Dev. \$66K)
- ❖ Required HVAC testing (Year One \$163K)
- ❖ Revised Teacher Evaluation Plan (\$12K)
- ❖ “Summer” Athletics Season:
 - Athletic Director (\$8K)
 - Grounds (\$64K)

Operating Budgets

	FY23 Budget	FY24 Budget	FY25 Budget	FY26 Proposed
Operating	\$34,406,357	\$36,155,291	\$38,118,521	\$40,278,898
% Increase	3.69%	4.88%	5.43%	5.67%

New Initiatives

- ★ School Resource Officer
- ★ Certified Reading Interventionist
- ★ French Textbooks
- ★ Leadership Stipends
- ★ Groundskeeper
- ★ Maintenance Technician



Special Education +1.82%

- ★ 4.0 FTEs Teaching Assistants **BEAR Transition Academy** at YMCA
- ★ 1.0 FTE Teaching Assistant for **RISE** Program at Kelly Lane
- ★ 1.0 FTE Board Certified Behavioral Analyst for **Alternative Learning Center** for GMMS & GMHS students and **RISE** Program at Kelly Lane (0.5 FTE Operating Budget & 0.5 FTE Mental Health Grant)

The above programs keep students in district which will generate savings in tuition and transportation costs.

Quality and Diversity Fund (Q&D)

This fund supports *all school age children* in Granby.

Primarily, this fund is used for:

- Magnet and Agriscience Tuition (\$200K)
- School Social Workers (\$295K)
- One-to-One Computing (\$120K)
- School-based Tutors for Academic Support (\$125K)
- Intervention Specialist for Math at GMMS (\$74K)
- Student Enrichment Opportunities (\$47K)



Small Capital

The Educational Capital Improvement Fund is in collaboration with the town to support:



- Transportation & Equipment
- Furniture & Fixtures
- Technology Purchases
- Building Maintenance Projects

Small Capital Improvement Fund

	Funded in 2025	Priorities in 2026
Safety & Security	Fire doors and fire panels	Move to CPPAC
Building Maintenance	Small repairs Oil phase out study	Oil phase out at Kelly Lane Oil phase out at Wells Road Wells Road School Exterior
Furniture & Equipment	Piano repair Classroom rug replacement	Classroom rug replacement
ADDED	<i>A comprehensive study of Granby Memorial Middle School building and systems</i>	Mandated HVAC Testing
Other	Existing Lease Payments	Existing Lease Payments

CPPAC

Large Capital Needs



- Safety & security districtwide
- Track, turf & field replacement
- GMMS instructional space renovation
- HVAC controls and roof top units
- Sprinkler system upgrades and fire door replacement
- Parking lot repairs and paving
- Roof replacement Kelly Lane, Wells Road, Central Office

“Nothing But the Basics”

Budget Recap: 5.67%

- Meets our contractual obligations
- Funds Special Education requirements
- Supports unfunded mandates
- Maintains curriculum and instruction needs
- Impacted by rising costs and inflation

What would further reductions look like?

If *no new initiatives* are funded, the budget increase would be 3.49%

To reduce from the 5.67% increase to:

- To get to a 3% increase...you have to cut \$1,015,000
- To get to a 3.5% increase...you have to cut \$825,000
- To get to a 4% increase...you have to cut \$634,000

Next Steps

- Review the Plus One in detail
- Submit questions to Linda Powell by Monday, January 6th
- January 15th BOE Meeting will be a Q&A and Approval
- Three-Board Meeting, January 21st, 7 p.m., Location TBD
- Superintendent's Budget Presentation to BOE, March 5th
- BOE Budget Workshops/Budget Adoption, March 12th, 19th, 26th
- Public Budget Hearing, April 7th, 7 p.m., High School Auditorium
- Referendum Date, April 21st, 12-8 p.m., Town Hall Meeting Room

QUESTIONS?



Special Board of Education Meeting – Approved Minutes
Thursday, November 21, 2024, 4:30 p.m.
Central Office

Present Board Members: Liz Barlow, Monica Logan, Heather Lombardo, Donna Nolan, David Peling, Ali Zafar

Absent Board Members: Karen Richmond-Godard

I. Call to Order

Board Chair, Monica Logan, called the meeting to order at 4:36 p.m.

II. Executive Session

Donna Nolan motioned for the board to enter into Executive Session to discuss a student discipline matter. Dave Peling seconded the motion. All members voted in favor.

III. Student Expulsion Hearing

Attorney Tom Mooney led the process of introducing the rules of tonight’s hearing, swearing in witnesses, and taking testimony on the discipline matter. Board members had the opportunity to ask questions. The audience was adjourned for deliberation. Board members jointly drafted an agreement. At 6:51pm, the audience was asked to return. At 6:52 pm Donna Nolan motioned for the board to reconvene public session and adjourn executive session. Liz Barlow seconded. All members voted in favor. At 6:54pm Donna Nolan read the agreement aloud and moved that the board accept the agreement. Liz Barlow seconded. All members voted in favor of the expulsion agreement at 7:56 pm with no discussion.

IV. Adjournment

At 7:58 pm Donna Nolan motioned for the meeting to adjourn. Dave Peling seconded the motion. All members voted in favor. The meeting was adjourned at 7:58 pm.

Respectfully submitted,



Elizabeth H. Barlow
Board Secretary

Regular Board of Education Meeting – Approved Minutes

Wednesday, December 4, 2024, 7:00 p.m.

Town Hall Meeting Room

Present Board Members: Liz Barlow, Monica Logan, Heather Lombardo, Donna Nolan, David Peling, Karen Richmond-Godard, Ali Zafar, and Sofia Brenson and Katie O’Neill (Student Representatives)

Absent Board Members: N/A

I. Call to Order

Board Chair, Monica Logan, called the meeting to order at 7:00 p.m.

II. Chairperson's Report

Ms. Logan shared that the first CPPAC Meeting was held and that the meetings can be followed on GCTV. She thanked Dave Peling and Heather Lombardo for representing the BOE on this Committee. The first meeting went well as the Committee starts to define what they are doing for the entire town.

III. Public Comment

There were no public comments this evening in person or via Zoom.

IV. Student Representative Reports

- Katie O’Neill stated the band concert will be held tomorrow night.
- The World Language Honor Societies Induction Ceremony will be held next week on December 11th.
- The NHS volleyball tournament will be held on Friday night.
- Basketball first night will be held on Saturday night with mixed scrimmages, raffles, and contests to benefit the teams.
- Sofia Brenson shared that winter sports started this week and both boys’ and girls’ basketball teams will play tomorrow night.

V. Reports and Discussion

VI.A. School Resource Officer Program

Superintendent Cheri Burke, along with Police Chief, Scott Sansom, and Police Captain, Kurt LaFlamme, presented information with regard to a potential School Resource Officer Program for Granby Public Schools. Superintendent Burke thanked Chief Sansom and Captain LaFlamme for being present this evening and stated it takes very close collaboration with the town, especially the Police Department, to work with the schools. She shared additional resources used for her research on School Resource Officers (SROs) with the Board which will be posted on the website. She shared definitions of an SRO with regard to being a law enforcer, mentor, educator, and emergency manager. She went on to state that an SRO will serve as a liaison between the school and outside agencies to promote safety in or around the school by addressing crime or the fear of crime. The SRO will walk the buildings and interact with students. Superintendent Burke stated the school district will benefit from an SRO by creating and maintaining a safe school environment; establishing a cooperative relationship between students and police; prevent juvenile delinquency; and promote positive interactions between students and police officers. Chief Sansom shared that an SRO becomes part of the environment and builds relationships especially with families as well as the child and becomes a mentor in many situations.

Superintendent Burke stated across the State of Connecticut, 113 out of 169 districts currently have SROs in place and those districts that do not have SROs have security guards. She shared that Granby Police Officers are currently called to the schools an average of 2-3 times per week with calls ranging from a bear on campus, medical needs, social media concerns, drug use, threats of harm, and student aggression. She reviewed the duties of an SRO, such as, providing educational presentations on law enforcement; conducting investigations into any crimes; developing strategies for preventing and managing safety risks; and submitting regular reports to the Chief of Police and Superintendent. Chief Sansom explained the process of how an SRO is selected as well as the training required and Superintendent Burke reviewed

the training requirements for an SRO including digital safety, human trafficking, mental health, substance abuse, de-escalation practices, etc. An SRO is not responsible for school discipline, enforcing school rules/policy, leading searches of students, lockers, backpacks, etc.; and investigating cases of bullying. The presentation concluded with how an SRO would be funded. The salary of the SRO will be a new initiative in the Superintendent's proposed Plus One Budget. Superintendent Burke also reviewed how an SRO will be selected as well as how the effectiveness of the program will be evaluated. Chief Sansom shared that the Police Department will listen and work with the schools to see what type of program will work for the district. He suggested monthly meetings at a minimum as well as quarterly and yearly reporting which will be shared with the community.

Questions were raised from the Board. Dave Peling inquired if it would be a full-time position and Chief Sansom stated yes, and there would be two MOUs of agreement (1 for schools and 1 for a business model). Donna Nolan inquired if an interest survey will be sent to parents especially with regard to the funding of an SRO and Superintendent Burke stated, yes, absolutely. Karen Richmond-Godard inquired if the Campus Supervisors would continue in their current roles. Superintendent Burke stated she does not see an SRO replacing those positions; rather, enhancing these positions as the roles would be very different. Heather Lombardo inquired if it is important to have the same officer every year and Chief Sansom shared he believes at least 4 years in the position is good and coming in with a Freshman class. Liz Barlow commented that she is glad the SRO will not be a disciplinary position as it could be intimidating for some groups of students. Ali Zafar inquired how the relationships are built with students and Chief Sansom stated by being initially involved in incidents occurring; teaching; having office hours; and becoming part of the school by sitting in the back of a class, going to games, etc. Mr. Zafar also inquired about social media monitoring and Superintendent Burke stated it starts with the school district with filters and school-level investigations but sometimes it crosses a line and becomes more of a concern where the police need to be contacted and then they can be a consultant to the school district. The majority of social media bullying online is happening outside of the school environment/hours due to the filters and monitoring done by the school district. Monica Logan asked the Student Representatives if they had any comments and Katie O'Neill stated she thinks that having an SRO is a good idea to have someone there when an incident happens. Sofia agreed and stated especially during the lockdown recently, it would have been great to have someone explaining to students what was happening as it unfolded.

VI.A. Draft 2025-2026 School Calendar

The Board discussed the draft 2025-2026 school calendar. Superintendent Burke stated this is the first reading of the calendar for next school year and, just as a reminder, the responsibility of the Board is to ensure we abide by state regulations to be in school for 180 days; the first and last day of school; as well as vacations and holidays. With regard to conferences, open houses, etc., those dates are school-based decisions and will be planned in the near future. Additionally, the district is currently working to review the school schedules to unify the HS/MS bell schedules and also looking for collaboration with teachers. She does not anticipate any major changes to the calendar other than the PLC time, which is specifically at the high school. Ali Zafar inquired if there are any other holidays that can be accommodated and Superintendent Burke stated school districts are governed by State Statute to hold a minimum number of school days and need to honor certain holidays. There are also religious holidays with Christian holidays most often represented and are reflective of the community. Any additional days are purview of the BOE and would involve many different factors such as how many staff/students are absent on other religious holidays. The process would start with the community requesting it; data necessary to support it; as well as Board level involvement. The Board was encouraged to Google holidays observed around the state. Dave Peling commented on Granby only observing one Jewish holiday. Monica Logan stated that data would be gathered regarding religious holidays. Liz Barlow also inquired about how long the start of school has begun in August given there is no A/C and data will be gathered on this as well.

VI. Business Requiring Action

VI.A. Minutes

A motion was made by Donna Nolan and seconded by Heather Lombardo that the Granby Board of Education approve the minutes from the November 20, 2024 Board of Education Meeting. This motion passed at 8:11 p.m. with two abstentions (KRG and AZ).

VI. Committee Reports

VI.A. Board Standing Committee Reports

VI.A.1. Curriculum/Policy/Technology/Communication

Karen Richmond-Godard reported the subcommittee discussed course revisions regarding the level in English 9 (previously AP English) and Capstone with a change in credit, level and alignment to standards. Meghan Bavol and Courtney Piotrowski presented, along with Assistant Superintendent Jennifer Parsons, about the process and history of changing literacy programs in the elementary school (as required by the State of CT). The Houghton Mifflin *Into Reading Series* was approved by the Subcommittee. Also received a monthly report update on the ELA program, scheduling and work creating the budget for FY26. Donna Nolan inquired about the full cost of the Reading Program and Ms. Parsons stated it is a 5-year period with online access and workbooks every year for K-2 and will cost \$190K. A full presentation will be shared with the Board and also posted on the website.

VI.A.2. Finance/Personnel/Facilities

This subcommittee has not met. Approved minutes are in the packet.

VI.B. Other Board-Related Reports

VI.B.1. CREC/CABE

Monica Logan stated there was nothing new to report.

VI.B.2. Granby Education Foundation

Liz Barlow stated there was nothing new to report.

VI.C. Calendar of Events

Monica Logan stated the calendar of events is as presented.

VI.D. Board Member Announcements

There were no Board member announcements this evening.

VI.E. Action Items

1) Data on past start dates; religious holidays and staff/student absences during those holidays

VIII. Superintendent's Report

- Communication was sent out today regarding the process for inclement weather.
- GMHS Chamber Singers sang at the Women's Breakfast and will sing next Friday at the Men's Breakfast.
- All schools will participate in the CCMC PJ Day on December 13th.
- The Plus One Budget will be presented in a couple of weeks; process is starting with zero-based budgeting.
- There was an early release for elementary schools today as well as tomorrow and Friday.
- The next BOE Meeting will be held on Wednesday, December 18th.

IX. Adjournment

A motion was made by Donna Nolan and seconded by David Peling that the Granby Board of Education adjourn the regular Board of Education Meeting. This motion passed unanimously at 8:21 p.m.

Respectfully submitted,



Elizabeth H. Barlow. Board Secretary

DRAFT

Granby Public Schools
2025-2026 Calendar

DRAFT

Calendar grid for August (4 days) with dates 1-29 and special days like 21 PD, 22 PD, 25 PD, 26*.

Calendar grid for September (21 days) with dates 1-30 and special days like 1 H, 4, 11, 18, 25.

Calendar grid for October (21 days) with dates 1-31 and special days like 2 H, 9, 13 H, 16, 23, 30.

Calendar grid for November (17 days) with dates 3-28 and special days like 4 PD, 6, 13, 20, 27 H, 28 V.

Calendar grid for December (17 days) with dates 1-31 and special days like 4, 11, 18, 24 V, 25 H, 26 V, 29 V, 30 V, 31 V.

Calendar grid for January (19 days) with dates 1-31 and special days like 1 H, 2 V, 8, 15, 19 H, 22, 29.

Calendar grid for February (18 days) with dates 2-27 and special days like 5, 12, 16 H, 17 V, 26.

Calendar grid for March (21 days) with dates 2-31 and special days like 5, 6 PD, 12, 19, 26.

Calendar grid for April (16 days) with dates 1-30 and special days like 2, 3 H, 13 V, 14 V, 15 V, 16 V, 17 V.

Calendar grid for May (19 days) with dates 1-31 and special days like 7, 14, 18, 21, 22 PD, 25 H.

Calendar grid for June (7 days) with dates 1-30 and special days like 4, 5, 8, 9*, 10+, 11+, 12+, 15+, 16+, 19 H.

* First/Last Day of School

Holiday/Vacation/PD - No School

◆ HS PLC Late Arrival

/ Early Release All Schools

EE Early Dismissal Elementary Only

ES Early Dismissal Secondary Only

+ Emergency Days

School Breaks: Dec. 24, 2025-Jan. 2, 2026 ◆ February 16-17, 2026 ◆ April 13-17, 2026

Kelly Lane Primary School

- Aug. 25 PK-Grade 2 Meet & Greet
Sept. __ K & Grade 1 Curriculum Night
Sept. __ PK & Grade 2 Curriculum Night
Sept. 24 Early Release (Prof. Dev.)
Dec. __ Early Release (Conf.)
Dec. __ Evening Conferences
Jan. 7 Early Release (Prof. Dev.)
Mar. __ Early Release (Conf.)
Mar. __ Evening Conferences
June 9 Last Day of School

Wells Road Intermediate School

- Aug. 25 Grades 3-5 Meet & Greet
Sept. __ Grade 3 Curriculum Night
Sept. __ Grades 4-5 Curriculum Night
Sept. 24 Early Release (Prof. Dev.)
Dec. __ Early Release (Conf.)
Dec. __ Evening Conferences
Jan. 7 Early Release (Prof. Dev.)
Mar. __ Early Release (Conf.)
Mar. __ Evening Conferences
June 9 Last Day of School

Granby Memorial Middle School

- Aug. 25 Grade 6 Meet & Greet
Sept. __ Open House
Sept. 24 Early Release (Prof. Dev.)
Nov. __ Early Release (Conf.)
Nov. __ Afternoon/Evening Conf.
Jan. 7 Early Release (Prof. Dev.)
Mar. __ Early Release (Conf.)
June 9 Last Day of School

Granby Memorial High School

- Aug. 25 Freshman Orientation
Sept. __ Open House
Sept. 24 Early Release (Prof. Dev.)
Nov. __ Early Release (Conf.)
Nov. __ Afternoon/Evening Conf.
Jan. 7 Early Release (Prof. Dev.)
Mar. __ Early Release (Conf.)
June 9 Last Day of School*

* Please note that the date for graduation will be set at a later date.

Table with columns: SCHOOL, STUDENT REGULAR HOURS, TEACHER REGULAR HOURS, EARLY RELEASE, DELAYED OPENING, WEATHER-RELATED EARLY RELEASE. Rows include Middle School/High School, Wells Road Int. School, Kelly Lane Primary School, Pre-School (A.M.), Pre-School (P.M.), B.E.A.R. Transition Academy.

*AM Pre-School will be cancelled if there is a 2-hour delay due to inclement weather.

**PM Pre-School will be cancelled if there is an unscheduled early release due to inclement weather.

BOE Approved:

Curriculum Subcommittee Meeting, November 6, 2024 – Approved Minutes Central Services

Present:

Liz Barlow	Jennifer Parsons
Monica Logan	Cheri Burke
David Peling	Kate Guyette
Karen Richmond-Godard	Michelle Tardiff
	Carolyn Weiser

Meeting commenced at 5:32 pm and adjourned at 6:50 pm.

- 1. Public Comment:** There was no public comment this evening.
- 2. Approve Minutes from the September 4, 2024 Curriculum Subcommittee Meeting:** A motion was made by Karen Richmond-Godard and seconded by Liz Barlow to approve the minutes from the September 4, 2024 Curriculum Subcommittee Meeting. Motion carried.
- 3. Policies:**
 - **Draft Policy 3160 – Budget Expense Reports and Line Item Transfers:** The Curriculum Subcommittee recommended moving Policy 3160, Expense Reports and Line Item Transfers, to the full Board for a first reading, then to bring forward to the Finance Subcommittee Meeting on November 20, 2024.
 - **Policy Update:** Just received from CABE, will be brought forth in future meetings.
- 4. New Text: Reporters Francophones Series, Levels 1-4:** A motion was made by Karen Richmond-Godard and seconded by David Peling that the Curriculum Subcommittee approve new text, Reporters Francophones Series, Levels 1-4. Note: This series will be piloted in January 2025 for French 2 and the two teachers teaching that level (middle school and high school) will receive 3 hours of training prior.
- 5. Grade 9-10 English Language Arts Curriculum Revision:** Carolyn Weiser, Dept. Chair of English at GMHS, and Michelle Tardiff, ELA Instructional Coach, presented the background of the grades 9 and 10 curricula, followed by a thorough explanation of the process by which the English Department made revisions. They shared 1D, 2D and 3D curriculum maps for the members of the Curriculum Subcommittee to examine.
- 6. Course Revisions:**
 - **English 9 (previously Pre-AP English):** Approval of this course was tabled until the next meeting in December.
 - **Capstone (change in credit, level, alignment to standards):** Carolyn Weiser and Michelle Tardiff shared that the AP Capstone Seminar class will be worth 1 credit and be a full-year course, while the Capstone Course will be a half-year course and fulfill a .5 credit toward Humanities elective credit. Also, AP Capstone Seminar will no longer be an alternative course for grade 10 students in lieu of grade 10 English; however, grade 10 students will be able to take both English 10A or 10H concurrently with AP Capstone Seminar.

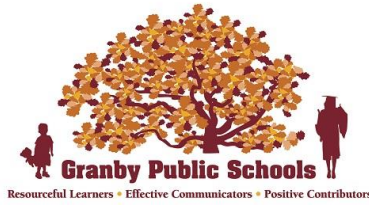
Moreover, grade 11 and 12 students will also have the option of taking AP Capstone Seminar. Additional changes proposed were for Journalism and Film as Text, two half-year English electives offered to Juniors and Seniors. Journalism will be a dual enrollment course with

CCSU for which students may earn 3 credits from CCSU. Film as Text will have a stronger alignment to the Common Core State Standards and become an acceptable course by the NCAA. The motion to approve this course was also tabled until the next meeting in December.

7. Assistant Superintendent's Monthly Report: Reviewed.

8. Other: N/A

A motion was put forth to adjourn. A motion was made by Karen Richmond-Godard and seconded by Liz Barlow. The meeting adjourned at 6:50 pm.



UPCOMING DISTRICT EVENTS

December 18	Finance Subcommittee Meeting Board of Education Meeting	5:30 p.m. 7:00 p.m.	Central Office Town Hall Meeting Room
December 19	GMHS Chorus Concert	7:00-8:30 p.m.	HS Auditorium
December 20	Early Release (All Schools)		
Dec. 23-Jan. 1	Winter Recess		
January 1	BOE Meeting <i>Cancelled</i>		
January 9	GMMS Chorus Concert	7:00-8:00 p.m.	HS Auditorium
January 14-17	Early Release High School Only Mid-Term Exams		
January 15	Finance Subcommittee Meeting Board of Education Meeting	5:30 p.m. 7:00 p.m.	Central Office Town Hall Meeting Room
January 16	GMMS Band Concert	7:00-8:00 p.m.	HS Auditorium
January 20	Holiday - No School		
January 21	Three-Board Meeting	7:00 p.m.	TBD
January 27	GPS Strings Concert	7:00-8:00 p.m.	HS Auditorium
January 29	Early Release (All Schools-Prof. Dev.)		