

Regular Board of Education Meeting
Wednesday, May 3, 2023, 7:00 PM
Town Hall Meeting Room

I. Administrative Reports

{{Goal-}}

{{Attachment:}}

{{RecommendedMotion}}

A. Chairman's Corner (5 min.)

{{Goal-}}

{{Attachment:}}

Rationale: Ms. Sarah Thrall, Board Chair, will share opening remarks.

{{RecommendedMotion}}

B. Superintendent's Announcements (5 min.)

{{Goal-}}

{{Attachment:}}

Rationale: Dr. Jordan Grossman, Superintendent, will provide district updates.

{{RecommendedMotion}}

C. CABE Student Leadership Awards (10 min.)

{{Goal-}}

{{Attachment:}}

Rationale: The Board will recognize CABE Student Leader Award recipients Selma Knutson and Joshua Davis, Grade 8 students at Granby Memorial High School, as well as Chase Alexander, Junior, and Kylie Coxon, Senior, at Granby Memorial High School.

{{RecommendedMotion}}

D. Assistant Superintendent's Report (5 min.)

{{Goal-}}

{{Attachment:}}

Rationale: Ms. Jennifer Parsons, Assistant Superintendent, will provide updates from the Assistant Superintendent's office.

{{RecommendedMotion}}

E. Student Representative Reports (5 min.)

{{Goal-}}

{{Attachment:}}

Rationale: Ms. Tess Bajek and Mr. Chase Alexander, Student Representatives, will report on activities taking place at the high school.

{{RecommendedMotion}}

II. Public Comment (20 min.)

{{Goal-}}

{{Attachment:}}

Rationale: Granby community engagement and attendance at BOE public meetings is welcomed. The Public Comment segment of the meeting agenda is set aside so the BOE may receive public comments. Procedurally, public remarks will be limited to about 5 minutes and citizens will be asked to identify themselves. Because the BOE is limited by the Freedom of Information Act to discussing only matters on the agenda, the BOE is not permitted to engage in a discussion of the comments presented.

{{RecommendedMotion}}

III. Consent Agenda (5 min.)

{{Goal-}}

{{Attachment:}}

{{RecommendedMotion}}

A. Minutes

{{Goal-}}

{{Attachment:}}

Rationale: The Board will approve/amend the minutes of the April 19, 2023 Board of Education meeting.

{{RecommendedMotion}}

B. 2023-2024 International Field Trips

{{Goal-}}

{{Attachment:}}

Rationale: The Board will consider approval of the 2023-2024 International field trips.

{{RecommendedMotion}}

IV. Old Business

{{Goal-}}

{{Attachment:}}

{{RecommendedMotion}}

A. Granby Memorial High School Continuous Improvement Plan Update (20 min.)

{{Goal-}}

{{Attachment:}}

Rationale: Mr. Michael Dunn, Principal at Granby Memorial High School, will present an update to the high school's Continuous Improvement Plan presented in the fall.

{{RecommendedMotion}}

B. Second Reading and Approval of Revised Policy 4118.11/4218.11, Nondiscrimination (5 min.)

{{Goal-}}

{{Attachment:}}

Rationale: The Curriculum/Policy/Technology/Communications Subcommittee recommends revised Policy 4118.11/4218.11, Nondiscrimination, to the Board for a second reading and approval.

{{RecommendedMotion}}

V. New Business

{{Goal-}}

{{Attachment:}}

{{RecommendedMotion}}

A. Appropriation Request Approval (5 min.)

{{Goal-}}

{{Attachment:}}

Rationale: The Board will consider approval of an appropriation request to cover any negative end-of-year balance on June 30, 2023.

{{RecommendedMotion}}

B. Approval of Healthy Food Certification 2023-2024 (5 min.)

{{Goal-}}

{{Attachment:}}

Rationale: The Board will discuss and consider the approval of the Healthy Food Certification for the 2023-2024 school year.

{{RecommendedMotion}}

C. Approval of Healthy Food Certification - Exemption of Food and Beverages (5 min.)

{{Goal-}}

{{Attachment:}}

Rationale: The Board will discuss and consider the approval of the Healthy Food Certification Exemption of Food and Beverages.

{{RecommendedMotion}}

VI. Miscellaneous (20 min.)

{{Goal-}}

{{Attachment:}}

{{RecommendedMotion}}

A. Board Standing Committee Reports

{{Goal-}}

{{Attachment:}}

{{RecommendedMotion}}

1. Curriculum/Policy/Technology/Communication

{{Goal-}}

{{Attachment:}}

{{RecommendedMotion}}

2. Finance/Personnel/Facilities

{{Goal-}}

{{Attachment:}}

{{RecommendedMotion}}

B. Other Board-Related Reports

{{Goal-}}

{{Attachment:}}

{{RecommendedMotion}}

1. CREC/CABE

{{Goal-}}

{{Attachment:}}

{{RecommendedMotion}}

2. Granby Education Foundation

{{Goal-}}

{{Attachment:}}

{{RecommendedMotion}}

C. Calendar of Events

{{Goal-}}

{{Attachment:}}

{{RecommendedMotion}}

D. Board Member Announcements

{{Goal-}}

{{Attachment:}}

{{RecommendedMotion}}

E. Action Items

{{Goal-}}

{{Attachment:}}

{{RecommendedMotion}}

VII. Adjournment

{{Goal-}}

{{Attachment:}}

{{RecommendedMotion}}

Regular Board of Education Meeting – Draft Minutes
Wednesday, April 19, 2023, 7:00 p.m.
Town Hall Meeting Room

Sarah Thrall called the meeting to order at 7:00 p.m.

I. Administrative Reports

I.A. Chairman's Corner

Sarah Thrall, Board Chair, welcomed everyone to the meeting and extended a special welcome to Ms. Rice, Math & Science Coach, Wells Road students and their families as well as friends from Granby Memorial High School. She also welcomed Principal Pauline Greer who was present to give an update on the Continuous Improvement Plan for Well Road. Ms. Thrall also provided an update on Superintendent Search stating the application deadline was April 7th and multiple applications were received. The committee will meet tomorrow evening to review the applications and interviews will follow.

I.B. Superintendent's Announcements

- Dr. Grossman welcomed Pauline Greer, Principal at Wells Road, Kristin Rice, Math & Science Coach, as well as Wells Road and high school students who are here to present this evening.
- Dr. Grossman thanked the Board Chair, Sarah Thrall, for presenting the FY24 Board of Education Budget at the Town Public Hearing during the April break on April 10th. The next step is the town-wide budget vote on Monday, April 24th, from 12-8 p.m.
- A combined middle school/high school PAC Meeting was held last evening in the new high school cafeteria and the main topic was the budget.
- Kelly Lane kicked off One School, One Book this month and students will participate in a STEAM activity this Friday by creating something from the book.
- Bids for the high school roof project are due this Friday. The Building Committee will meet next Wednesday at 4:00 p.m. to select the contractor to start construction on the roof this summer.
- The next regularly scheduled Board Meeting will be held on Wednesday, May 3rd.

I.C. Assistant Superintendent's Report

Ms. Jennifer Parsons, Assistant Superintendent, provided updates from the Assistant Superintendent's office and stated testing is well underway and Wells Road is almost done with SBAC testing. All testing will be completed in a few weeks and there are a lot of great things happening this spring, such as, a meeting of Educator Development Committee which is responsible for TEAM, planning for New Teacher Orientation, Teacher Evaluation, and celebrating new teachers in the beginning of May as well as teachers who have completed the TEAM process. Ms. Parsons thanked those who nominated teachers for Teacher of the Year and stated 15 candidates have been notified that they are moving forward and applications need to be completed by May 7th. Ms. Parsons also shared the GEF-supported opportunity being held on Monday which is a Dave Gunning concert for students at Kelly Lane and Wells Road. He will perform folk songs about kindness as well as conduct a workshop with students from the middle school/high school in the afternoon.

I.D. Student Representative Reports

- Chase Alexander stated SATs were taken in March and students received their results last Friday.
- The Spring Coffeehouse will be held this Saturday, April 22nd.
- The NHS fundraiser, Empty Bowls, will run from 5-7 p.m. tomorrow evening. All proceeds benefit local food banks.
- NHS is also supporting a clothing drive as well as yard clean-ups.
- Sports report: Varsity baseball had its first win of the season and plays Canton tomorrow; boys' lacrosse is 2-3; girls' lacrosse continues their impressive run and returns to action next week in Canton; girls' softball is 4-2 and hosts East Granby today; track has a meet against Canton and SMSA today; boys' tennis is 2-1 and girls' tennis is 0-2; golf has a record of 2-2; and, ultimate frisbee begins their season on Friday at Westminster.

I.E. Business Manager's Report

Ms. Anna Robbins, Business Manager, presented the March statement of accounts and stated the full-year forecast overbudget condition of \$824K which is worse than the previous month by \$34K. The favorable forecast for regular education of \$3.5K is \$19K worse than the previous month. Projected savings in salaries & benefits, transportation, supplies, textbooks, legal services, communications, and conferences & travel offset the overbudget condition in purchased instructional services, specifically substitutes. Special education is overbudget \$827K which is \$15K worse than last month primarily due to changes in out-of-district tuition and transportation. Revenue to the town is projected to be favorable \$548K which is unfavorable \$94K compared to last month. The Quality & Diversity Fund is stable and continues to trend positive for the year. Rosemarie Weber stated the Finance Subcommittee reviewed this report this evening.

I.F. Schools in the Spotlight

Ms. Kristen Rice, Math & Science Coach at Wells Road Intermediate School, along with some 4th grade and high school students presented on the StarBase Engineering Club which is a new club this year for 4th grade students interested in engineering. Ms. Rice stated the goal of the club was to gauge student and family interest in a new engineering club. The club ran for 12 weeks and was comprised of 21 4th grade students, 2 teachers, 1 club leader, and 7 high school mentors who worked with students in small groups as they navigated the engineering challenges of the week. Ms. Rice explained some of the activities such as building a tower out of index cards without using tape; moving along the floor on blue squares without touching the floor; and, building a structure out of straws and tape that could withstand a 240-mph wind without falling over. Students shared with the Board what they liked about the engineering club as well as what their favorite activity was. Students then demonstrated a pipeline activity where they each held a piece of pipeline and moved a ball without it falling to the ground. Sarah Thrall stated she loved seeing this program in action and is so happy that young students are exposed to engineering and collaborating with high school students.

II. Public Comment

There were no public comments this evening.

III. Consent Agenda

III.A. Minutes

A motion was made by Rosemarie Weber and seconded by Monica Logan that the Granby Board of Education adopt the consent agenda. This motion passed at 7:47 p.m. with two abstentions (Donna Nolan and Rosemarie Weber).

IV. Old Business

IV.A. Wells Road Intermediate School Continuous Improvement Plan Update

Ms. Pauline Greer, Principal at Wells Road Intermediate School, presented an update on the Continuous Improvement Plan for Wells Road presented in fall. She reviewed all of the goals for Wells Road beginning with *#1 Student Learning and Achievement* for Wells Road students to achieve levels of proficiency or higher on state assessment by monitoring their growth and performance over time and providing high-quality, effective instruction. The second goal under *Student Learning and Achievement* is for staff to continue developing a culture of data in which teachers gather and analyze a variety of data sources to inform instruction. These goals are being met by structured discussions focused on curriculum, data and strategies; examining data/benchmark assessments and areas of growth to create targeted goal; and continued collaboration and building Teachers College expertise with reading and writing. Ms. Greer then reviewed the achievement data which showed significant growth in 3rd and 4th grade based on STAR assessments and 5th graders showed growth in STAR reading. Students in 5th grade showed a decrease in meeting or exceeding proficiency in STAR math but did show an increase in Acadience math scores. Ms. Greer stated that Acadience is a paper and pencil test and Wells Road students did very well in all grades on this test. *Goal #2 Community Engagement* for Wells Road to enhance communication that reaches all stakeholders in a timely fashion by continuing to communicate with family and the community; promoting student advocacy and voice to lead community events; and collaborating with parent volunteers and PTO

to re-establish volunteer opportunities. *Goal #3 Safety and Social Emotional Well-Being* to fully implement social and emotional curriculum and behavioral expectations that provide a common experience for all learners and plans for intervention supports and crisis management for students. This goal is being accomplished by providing staff with ongoing professional development focusing on social emotional practices and continuing to create opportunities for celebrations and success. *Goal #4 Budget Development and Fiscal Management* to continue to create a long-term financial plan which aligns with the vision of the Board of Finance is being met by continuing to work with all stakeholders within Granby Public Schools; monitoring class size and staffing; and, continuing to review and analyze current student achievement to ensure adequate supports are in place. *Goal #5 Embracing Diversity* to ensure system-wide practices and structures are in place to support the implementation of the Granby Public Schools' Anti-Bias/Anti-Racism Plan is being met by continuing to build staff capacity around equity and social emotional learning and recognizing and bringing awareness to Cultural Heritage Months. *Board #6 Professional Learning* to implement a common instructional framework that aims to increase student engagement utilizing clear shared outcomes and practices is being accomplished by building teacher and staff capacity in using data for decision-making purposes; building teacher instructional practices by using instructional coaches; and, utilizing specialized consultants for language arts and math professional development. The Board thanked Ms. Greer for her presentation and her leadership at Wells Road and stated the program presented this evening for Schools in the Spotlight perfectly highlighted Wells Road School's emphasis on STEM.

IV.B. FY24 Budget Update

Sarah Thrall provided an update on the FY24 Budget stating the Town Public Hearing was held on April 10th and the FY24 BOE Budget was presented. There were a few questions from the public which were answered at the meeting. The vote will be held on Monday, April 24th from 12-8 p.m. in the Town Hall Meeting Room.

V. New Business

V.A. First Reading of Revised Policy 4118.11/4218.11, Nondiscrimination

The Curriculum/Policy/Technology/Communications Subcommittee recommended revised Policy 4118.11/4218.11, Nondiscrimination, to the Board for a first reading. David Peling stated the main reason for the revision is language regarding age-based discrimination. This policy will go to the Board at the next meeting for a second reading and approval.

VI. Miscellaneous

VI.A. Board Standing Committee Reports

VI.A.1. Curriculum/Policy/Technology/Communication

This subcommittee did not meet. Approved minutes are in the packet.

VI.A.2. Finance/Personnel/Facilities

Rosemarie Weber stated this subcommittee met tonight and discussed the March statement of accounts; projects going on in the district (priorities and impact on the budget); healthy food certification which will move to the full Board for a vote at the next meeting; food service agreement and potential cost going forward based on the consumer price index; and, received a building update on the roof project.

VI.B. Other Board-Related Reports

VI.B.1. CREC/CABE

Kristina Gilton stated CREC met today and topics discussed were standardized tests for teachers and the difficulty getting certified to teach in Connecticut; retired teachers teaching as substitutes but being limited by the state as to how many hours they can work; recruitment of two (2) board members per district to be on CREC Council Committee Meetings; and, the legislative deadline of June 7th and not many bills being passed by that point. The annual meeting will be May 17th.

VI.B.2. Granby Education Foundation

Whitney Sanzo stated that the GEF met on Monday evening and the main topic on the agenda was the upcoming GranBee on Friday, April 28th.

VI.C. Calendar of Events

Sarah Thrall stated the calendar of events is attached with many events happening in the community.

VI.D. Board Member Announcements

Sarah Thrall extended congratulations to David Peling for defending his dissertation and is now Dr. David Peling.

VI.E. Action Items

There were no action items this evening.

VII. Adjournment

A motion was made by Donna Nolan and seconded by Rosemarie Weber that the Granby Board of Education adjourn the Board of Education Meeting. This motion passed unanimously at 8:37 p.m.

Respectfully submitted,



Donna Nolan
Board Secretary

GMHS International Field Trip Proposal to A Coruna, Spain

Dates: 4/3/24 – 4/15/24

Cost: \$2,900 - \$3,400 per student (estimate)

Company: Ad Astra

Details: This is the second portion of our Spanish exchange program with Santa Maria del Mar school in A Coruna, Spain. (Spanish students will be here in October.) GMHS students will travel to Madrid, Spain to tour important sites, including El Prado museum. They will spend the majority of the trip with their host family in A Coruna, attending school with them. We are also planning for a day trip to the historic city of Santiago de Compostela. This is our 4th time running the program.

Advisor: Rachel Schaumburger (Katherine Guyett also chaperoning)

Grades: GMHS 9-12

Students: 8-16



2019

Spanish Exchange Program 2023-24
Travel: April 3 - April 14/15

2017



2015

Colegio Santa María del Mar (SMM)
Attend school with your host student
for 4 days

Galicia: A Coruña & Santiago de Compostela
Tour A Coruña , including Torre de Hercules, Monte de San Pedro, Plaza de María Pita, Castle of San Antón. Visit historic Santiago de Compostela.



- Trip Includes:
- Lodging & meals
 - Transportation to and within Spain
 - Personalized support by Ad Astra (Pablo Martinez de Velasco)
 - In-school focal point SMM English director (Dani Doval)
 - Tours with local experts (English/Spanish speaking)
 - Trip insurance (additional)

Madrid
Hotel stay (2 days & nights). Private tour guide. Visit El Prado museum, Palacio Real, Parque del Retiro, Puerta del Sol, Plaza Mayor, flamenco show



Granby Memorial High School

Continuous Improvement Plan 22-23
BOE Update 5/3/23



Vision of the Graduate

Resourceful Learners

- ❖ Ask questions and identify problems or challenges
- ❖ Identify strategies and methods for personal success
- ❖ Explore and connect areas of interest
- ❖ Set goals and persist in achieving these goals
- ❖ Gather and evaluate a variety of sources and perspectives
- ❖ Synthesize information and create solutions
- ❖ Solve complex problems by applying approaches from multiple disciplines

Effective Communicators

- ❖ Listen closely and respectfully participate in discourse
- ❖ Value diverse voices and viewpoints
- ❖ Prepare a message for an identified purpose and audience
- ❖ Express ideas clearly in a variety of ways
- ❖ Support arguments with evidence
- ❖ Adapt and adjust thinking based on feedback and new learning
- ❖ Use tools and technology flexibly and strategically

Positive Contributors

- ❖ Develop meaningful connections with others
- ❖ Collaborate for a common goal
- ❖ Exhibit compassion and empathy
- ❖ Make healthy and responsible decisions
- ❖ Use personal talents and knowledge to contribute to society
- ❖ Demonstrate civic responsibility
- ❖ Understand that actions have impact on the local community, the country and our global society

WE are GMHS!

- ❖ ***A small town high school with a global vision, blending three communities of Granby, Hartford & Hartland, and cultivating Curiosity, Perseverance, Integrity, Involvement and Respect.***
- ❖ ***We strive to widen minds, hearts and horizons, and to remove barriers inhibiting opportunities.***
- ❖ ***We strive to support each and every learner to contribute positively to our world and succeed in college, career and life.***



Board Goal #1: Student Learning and Achievement

Improve student achievement, academic performance and opportunity at all grade levels and for all ability levels and decrease achievement gaps on the path to college and career readiness.

Goal 1.A Achievement (GPS 1D) - Increase the % of 9th, 10th and 11th graders scoring at benchmark on PSAT

- **Developed departmental plans and benchmarks aligned with PSAT questions**
- **Linked accounts to College Board & Khan and created multiple opportunities for targeted practice, test-taking strategies and score report access**
- **Increased staff PSAT awareness to focus instruction on P/SAT thinking/skills**
- **Provided small group/individual instruction with benchmark feedback, including Learning Centers and SAT Prep Classes**
- **Increased data capacity including with CB (i.e. Instructional Planning Report) to target classroom interventions (GPS 1I)**
- **Focused instructional goals around revising, solving problems, supporting claims**
- **Work remains on specifically defining assessment calendar benchmarks**

P/SAT Targets

Chart A - Updated CIP Achievement Goal Table with Spring 2023 CT School Day SAT for Class of 2024 (without highlights)

Math						
Grade	College Ready Benchmarks	21-22 % (#) <i>At, Near, Below</i>	Fall 22 Goal (10/12/22)	Fall 22 PSAT Data % (#) <i>At, Near, Below</i>	Revised Goal	CT SAT March 2023
9 YOG 26 (PSAT 8/9)	450 PSAT 8/9	52% (69) PSAT8 12/21 15% (20) 33% (43) Total: 132	55% PSAT 9 12/7	58% =+16 (84=+15) 5% =-10 (6=-14) 27% =-6 (33=-10) Total 123 =-9	75% PSAT 10 10/23	
10 YOG 25 (PSAT/NMSQ T)	480 PSAT 10	57% (78) PSAT9 10/21 4% (5) 40% (55) Total: 138	62% PSAT 10 10/12	49% =-8 (66=-12) 16% =+12 (22=+17) 35% =-5 (47=-8) Total: 135 =-3	57% PSAT 11 10/23	
11 YOG 24 (PSAT, CT SAT)	510 PSAT 11 530 CT SAT	38% (50) PSAT10 10/21 19% (25) 43% (56) Total: 131	43% PSAT 11 10/12	47% =+9 (59=+9) 10% =-9 (13=-12) 43% = (54=-2) Total: 126 =-5	60% CT SAT 3/23	57% =+10 (76=+27) 6% =-4 (8=-5) 38% =-5 (50=-4) Total: 134 =+8

ERW						
Grade	College Ready Benchmarks	21-22 % and (#) % (#) <i>At, Near, Below</i>	Fall 22 Goal (10/12/22)	Fall 22 PSAT Data % (#) <i>At, Near, Below</i>	Revised Goal	CT SAT March 2023
9 YOG 26 (PSAT 8/9)	400 PSAT 8/9	71% (94) PSAT8 12/21 10% (13) 19% (25) Total: 132	75% PSAT 9 12/7	75% =+4 (92=-2) 8% =-2 (10=-3) 17% =-2 (21=-4) Total 123 =-9	80% PSAT 10 10/23	
10 YOG 25 (PSAT/NMSQ T)	430 PSAT 10	79% (109) PSAT9 10/21 7% (10) 14% (19) Total: 138	83% PSAT 10 10/12	73% =-6 (98=-11) 6% =-1 (8=-2) 21% =+7 (29=+10) Total: 135 =-3	80% PSAT 11 10/23	
11 YOG 24 (PSAT, CT SAT)	460 PSAT 11 480 CT SAT	76% (99) PSAT10 10/21 2% (3) 22% (29) Total: 131	80% PSAT 11 10/12	78% =+2 (98=-1) 4% =+2 (5=+2) 18% =-4 (23=-6) Total: 126 =-5	83% CT SAT 3/23	78% = (104=+6) 7% =+3 (9=+4) 16% =-2 (21=-2) Total: 134 =+8

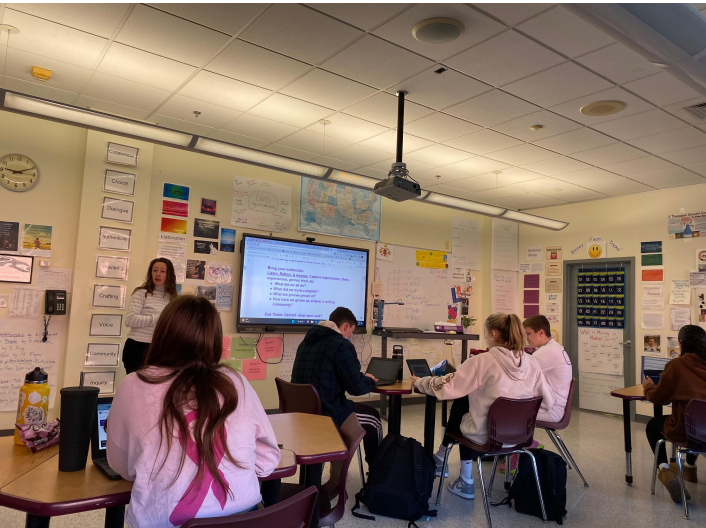
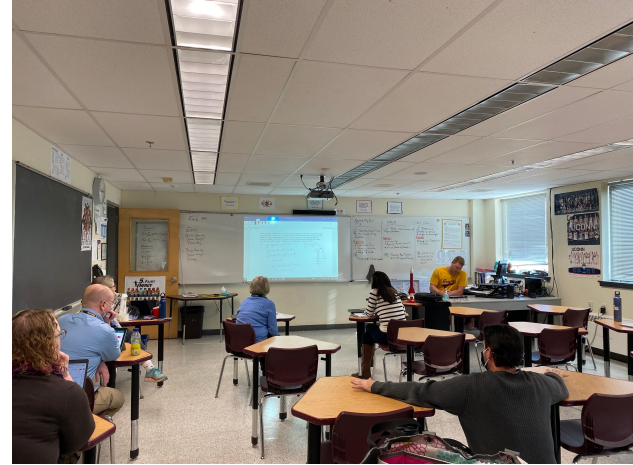
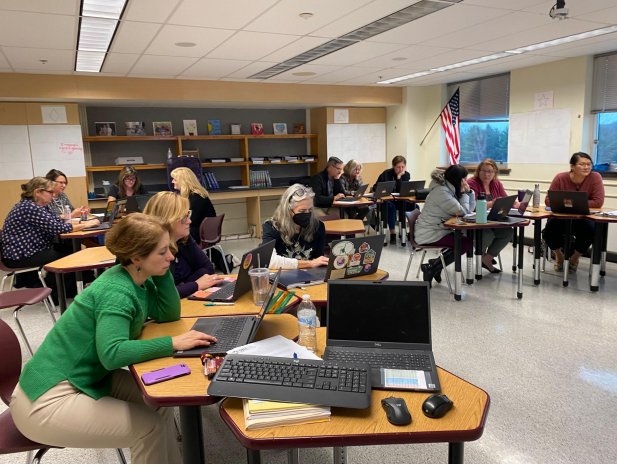
Board Goal #1: Student Learning and Achievement

Improve student achievement, academic performance and opportunity at all grade levels and for all ability levels and decrease achievement gaps on the path to college and career readiness.

Goal 1 B. Opportunity (GPS 1G) - Every student enrolls in at least one college credit-bearing course (Advanced Placement, Early College Experience, College Career Pathways, HS Partnership Program) while in high school

Target=95% for '24 ('22 = 89% '23 = 92%)

- **Encouraged students to enroll in at least one college-credit course at GMHS**
- **Supported College and Career Center, Asnuntuck partnership and AP Boost Boot Camp (GPS 2.G)**
- **Next steps include create school policy to promote rigorous coursework aligned with CT accountability system**

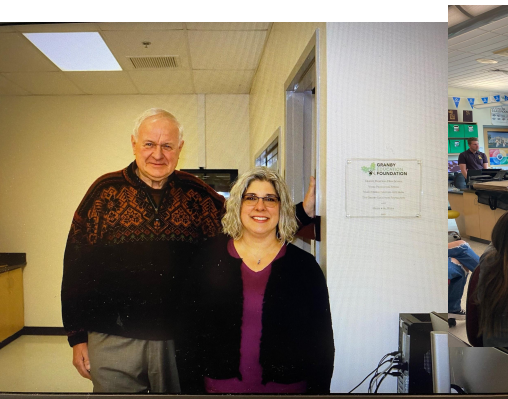


Board Goal #2: Community Engagement

Enhance communication and build trusting relationships with all stakeholders.

Goal 2 (GPS 2A): Improve frequency and effectiveness of communication that captures and celebrates our school community through online resources and platforms

- **Re-instituted newsletter to showcase department/school highlights (GPS 2A)**
- **Launched Advanced Communications course and Broadcast Club**
- **Increased School to Career collaboration with community businesses through CCC, CTE Advisory Board and Career Fair (GPS 2G)**
- **Ongoing work to increase student voice through clubs and family participation in Curriculum Open House, conferences and PAC (GPS 2E)**

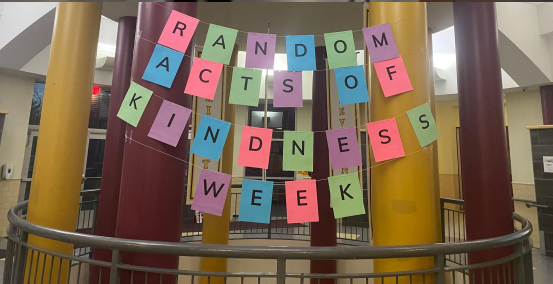
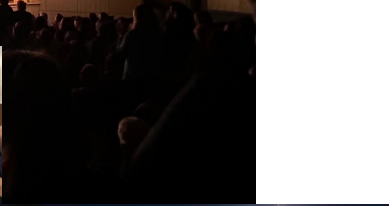


Board Goal #3: Safety and Social Emotional Well-being

Foster a safe and positive social emotional environment for everyone.

Goal 3: (GPS 3C, D) - Create safe, inclusive, equitable and socially-emotionally responsive classroom and school environments

- **Trained teachers to use DESSA instrument to target SEL goals (GPS 3F)**
- **Renewed school climate/SEL team implementing SEL goals/actions (GPS 3D)**
- **Implement Voice4Change Initiatives**
- **Increasing student leadership and feedback opportunities through surveys and representation on action teams including grading and social media**
- **Articulating school-wide expectations linked to Vision of the Graduate and Element of Effective Instruction**



Board Goal #4: Budget Development and Fiscal Management

Practice responsible budget development and management through transparency and maximize available financial resources through a balance of fiscal discipline and innovative educational investments.

Goal 4: (GPS 4, 3A) - Manage the budget process to maximize efficiencies while increasing needed supports for students who struggle academically and socially/emotionally

- **Communicated construction project developments (GPS 4I)**
- **Monitored class sizes for learning environments and staffing**
- **Supported Co-Teaching in Pre-AP English 9, Applied Algebra I (GPS 5H)**
- **Explored alternative school structures to address SEL needs (GPS 3A,B)**
- **Continue to investigate replacement cycles (GPS 4H) and analyze achievement data to ensure adequate supports/staffing**



Board Goal #5: Embracing Diversity

Adopt and promote strong instructional, curricular and leadership practices that embrace and advance knowledge and acceptance of human diversity and that eliminate bias.

Goal 5: (GPS 5A) - Continue to improve systems and practices to maximize equitable opportunities for all students.

- **Partner with student-led groups (Student Gov., Bridges, SAFE, SOCA, Black and Latino Studies, etc.) to celebrate cultural heritage (GPS 5I,J)**
- **Continue to partner with Granby Equity Team (GET) to embed consciousness-building Experiences to Explore Equity (E3s) into professional learning and remove barriers (GPS 5A,E)**
- **Partner with Great Schools Partnership to explore equitable grading practices**
- **Continue to develop ways to include diverse student voices and student-led clubs**



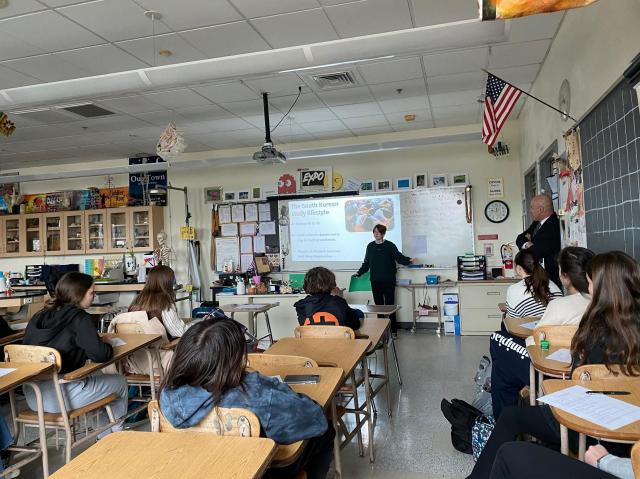
Board Goal #6: Professional Learning

Develop the instructional skills and strategies of our teaching staff through ongoing, meaningful and systemic professional learning opportunities.

Goal 6: (GPS 6D) - Continue to improve staff capacity to clarify outcomes and use data protocols to inform instruction

- **Restructured PLC teams: PSAT, consistent/equitable grading, Social/Emotional Learning, Vision of Graduate/Capstone, social media (GPS6I)**
- **Developed capacity of leadership team to model and use protocols to increase efficiency and effectiveness of teams (GPS 6H)**
- **Supported Special Educators in transition to CT-SEDS (GPS 5B)**
- **Completed NEASC 5 Year Update Report**
- **Continue to use standards to develop learning targets clarifying intended outcomes and why they matter, and provide opportunities to revise work (EEI, GPS 1I) and increase data capacity to target classroom interventions (GPS 1I)**





***THANK
YOU!***

Questions?



Personnel – Certified/Non-Certified

Nondiscrimination

It is the intent of the District to provide a fair employment setting for all persons and to comply with state and federal law. The conditions or privileges of employment in the school district, including the wages, hours, terms and benefits, shall be applied without regard to race, color, religion, age, veteran status, genetic information, marital status, national origin, sex, sexual orientation, gender identity or expression, ancestry, present or past history of mental disorder, or disability (including pregnancy), except in the case of a bonafide occupational qualification.

“Race” is inclusive of ethnic traits historically associated with race, including, but not limited to, hair texture and protective hairstyles. “Protective hairstyles” includes, but is not limited to, wigs, headwraps and hairstyles such as individual braids, cornrows, locs, twists, Bantu knots, afros and afro puffs.

The District shall not discriminate against qualified individuals with disabilities because of the disabilities of such individuals in regard to job application procedures, hiring, advancement, discharge, compensation, job training and other terms, conditions and privileges of employment.

The District shall not engage in contractual or other arrangements that have the effect of subjecting its qualified applicants or employees with disabilities to discrimination on the basis of disability. The District shall not exclude or otherwise deny equal jobs or job benefits to a qualified individual because of the known disability of an individual with whom the qualified individual is known to have a relationship or association.

Further, the District shall make reasonable accommodations for the known physical or mental limitations of an otherwise qualified individual with a disability who is an applicant or employee, unless the accommodation would impose undue hardship on the operation of the business of the District.

Any job applicant or employee wishing to discuss the need for a reasonable accommodation, or other matters related to a disability of the enforcement and application of this policy, should contact the District’s ADA/Section 504 Coordinator. The District’s coordinator is the Director of Pupil Services.

The District recognizes that it is a discriminatory practice to request or require, on an initial employment application, a prospective employee’s age, date of birth, dates of attendance at or date of graduation from an educational institution on an initial employment application, unless requesting or requiring such information is based on a bona fide occupational qualification or need, or when such information is required to comply with any provision of state or federal law.”

Personnel – Certified/Non-Certified (Cont’d)

Nondiscrimination

Legal References:

(cf. 0521 – Nondiscrimination)
(cf. 4000.1/5145.44 – Title IX)
(cf. 4111 – Recruitment and Selection)
(cf. 4118.112/4218.112 – Sex Discrimination and Sexual Harassment in the Workplace)
(cf. 4118.14/4218.14 – Disabilities)
(cf. 5145.5 – Sexual Harassment)
(cf. 5145.51 – Peer Sexual Harassment)

Title VI of the Civil Rights Act of 1964, 42 U.S.C. § 2000d *et seq.*
Title VII of the Civil Rights Act of 1964, 42 U.S.C. § 2000e *et seq.*
Title IX of the Education Amendments of 1972, 20 USCS § 1681, *et seq.*
Age Discrimination in Employment Act, 29 U.S.C. § 621
Americans with Disabilities Act, 42 U.S.C. § 12101
Section 504 of the Rehabilitation Act of 1973, 29 U.S.C. § 794
Title II of the Genetic Information Nondiscrimination Act of 2008, Pub.L.110 233, 42 USC 2000ff; 34 CFR 1635
Connecticut General Statutes § 10-153. Discrimination on basis of marital status
Connecticut Fair Employment Practices Act, Connecticut General Statutes §46a-60
Connecticut General Statutes § 46a-81a Discrimination on basis of sexual orientation:
Definitions
Connecticut General Statutes § 46a-81c Sexual orientation discrimination: Employment.
(as amended by PA 17-127 and PA 21-69)

Policy Adopted: January 23, 2013
Policy Revised: December 19, 2018
Policy Revised: January 5, 2022
Policy Revised:


GRANBY PUBLIC SCHOOLS
Granby, Connecticut



STATE OF CONNECTICUT
DEPARTMENT OF EDUCATION



TO: Sponsors of the National School Lunch Program

FROM: John D. Frassinelli, Division Director 
School Health, Nutrition and Family Services

DATE: March 1, 2023

SUBJECT: Operational Memorandum No. 08-23
Requirements for Submitting the Healthy Food Certification (HFC) Statement for
School Year 2023-24

The Healthy Food Certification (HFC) statute ([C.G.S. Section 10-215f](#)) requires that each local board of education or governing authority (BOE) for public schools participating in the National School Lunch Program (NSLP) each year must certify whether all food items sold to students (separately from reimbursable meals) will or will not meet the [Connecticut Nutrition Standards](#) (CNS). This includes all public schools, regional educational service centers, the Connecticut Technical Education and Career System (CTECS), charter schools, interdistrict magnet schools, and endowed academies. This memo provides the required BOE motion language and instructions for the HFC application process for school year (SY) 2023-24. Please review carefully to ensure accurate and timely submission of the HFC Statement.

HFC Eligibility Requirements for BOEs opting to implement HFC

To be eligible for HFC during SY 2023-24 (July 1, 2023, through June 30, 2024), the BOE must conduct the HFC votes by **July 1, 2023**. All votes must use the **exact motion language** provided in attachment 1.

- All BOEs must vote on whether to participate in the healthy food option of HFC.
- If the BOE votes “yes” to the healthy food option, a vote on whether to allow food exemptions is required. The BOE may also choose to vote on whether to allow beverage exemptions.
- If the BOE votes “no” to the healthy food option, a vote on whether to allow food exemptions is not required. The BOE may choose to vote on whether to allow beverage exemptions.

Note: Beverage exemptions are defined by a separate statute (C.G.S. Section 10-221q) and are not part of the annual HFC Statement. If the BOE does not vote to allow beverage exemptions, noncompliant beverages cannot be sold to students on school premises at any time.

Refer to attachment 1 for the required motion language and a summary chart of the required votes.

HFC Application Process for SY 2023-24

All public school sponsors of the NSLP must complete the steps below to meet the HFC application deadline of **July 1, 2023** for school year 2023-24.

1. Carefully review the requirements in this memorandum and Attachment 1 to ensure accurate and timely submission of the HFC Statement.
2. Schedule the required HFC votes at a BOE meeting **well before** July 1, 2023, to allow sufficient time for the BOE to approve the **draft** minutes before they are submitted to the CSDE. The HFC Statement must include the **final** BOE-approved minutes. If the district chooses to allow beverage exemptions, the CSDE recommends that the BOE conducts the vote on beverage exemptions at the same time as the HFC votes.
3. Conduct the BOE votes and prepare the BOE minutes. The final BOE-approved minutes must: 1) include the required language in attachment 1; and 2) indicate the results of each vote. Do not submit the final BOE-approved minutes until requested by the CSDE (refer to step 4).
4. **May 2023:** Complete the online HFC application module in the CSDE's Connecticut Online Application and Claiming System for Child Nutrition Programs (CNP System). Upload the final BOE-approved minutes indicating the results of the HFC votes. **Note:** The CSDE will notify sponsors when the HFC application module and instructions are available. Do not access the CNP System prior to receiving this notification.

For more information, visit the “[Apply](#)” section of the CSDE's HFC webpage. Training on the HFC application process is available in the CSDE's recorded training module, [Completing the Application Process for HFC](#).

Refer to attachment 2 for a list of HFC compliance resources. Training on the HFC requirements is available in the CSDE's training program, [Complying with Healthy Food Certification](#), and the district's HFC contact person is required to complete the training by DATE.

For questions or additional information, please contact Susan Fiore at 860-807-2075 or susan.fiore@ct.gov or Teri Dandeneau at 860-807-2079 or teri.dandeneau@ct.gov.

JDF:sff

Attachments: (2)

Important: This is a numbered Connecticut State Department of Education (CSDE) operational memorandum that contains important program information. Please read carefully and retain for future reference. All CSDE operational memoranda are posted on the CSDE's [Operational Memoranda for School Nutrition Programs](#) webpage.

Attachment 1

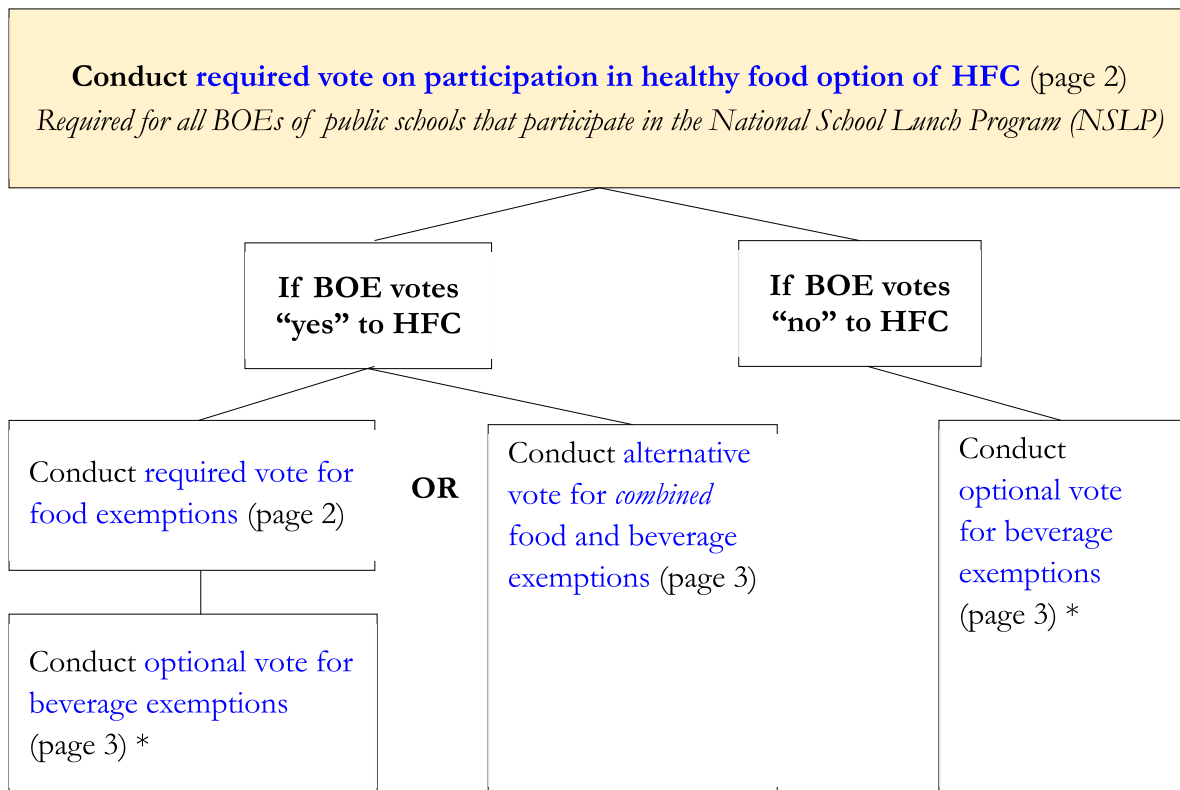
Required Motion Language for the Healthy Food Certification (HFC) Statement

School Year 2023-24

This attachment accompanies the Connecticut State Department of Education’s (CSDE) Operational Memorandum No. 07-23: *Requirements for Submitting the Healthy Food Certification (HFC) Statement for School Year 2023-24*. It provides the required motion language for the board of education or governing authority’s (BOE) votes and the final BOE-approved minutes that must be submitted to the CSDE with the annual HFC Statement. The HFC Statement and final BOE minutes are due to the CSDE on July 1, 2023.

Use the exact motion language on pages 2-3 to conduct the required HFC votes and the optional vote for beverage exemptions (if applicable). Figure 1 summarizes the required BOE votes.

Figure 1. Summary of BOE Votes



* Beverage exemptions are defined by a separate statute (C.G.S. Section 10-221q) and are not part of the annual HFC Statement. BOEs may choose whether to allow beverage exemptions. If the BOE does not vote to allow beverage exemptions, noncompliant beverages cannot be sold to students on school premises at any time.

Required Motion Language for HFC Statement

Required Language for BOE Votes and Minutes for HFC

Each BOE must complete their HFC votes using the required motion language below.

Vote 1: Required vote for participation in healthy food option of HFC

This vote is required for all BOEs that participate in the NSLP. Each BOE must vote “yes” or “no” to participate in the healthy food option of C.G.S. Section 10-215f and follow the Connecticut Nutrition Standards (CNS). The motion and BOE-approved meeting minutes must include the **exact motion language** below:

Pursuant to C.G.S. Section 10-215f, the *(insert name of board of education or governing authority)* certifies that all food items offered for sale to students in the schools under its jurisdiction, and not exempted from the Connecticut Nutrition Standards published by the Connecticut State Department of Education, will comply with the Connecticut Nutrition Standards during the period of July 1, 2023, through June 30, 2024. This certification shall include all food offered for sale to students separately from reimbursable meals at all times and from all sources, including but not limited to school stores, vending machines, school cafeterias, culinary programs, and any fundraising activities on school premises sponsored by the school or non-school organizations and groups.

Vote 2: Required vote for food exemptions for BOEs choosing healthy food option of HFC

This vote is required for all BOEs that vote “yes” to participate in the healthy food option. The motion and BOE-approved meeting minutes must reflect a “yes” or “no” vote to allow food exemptions using the **exact motion language** below.

The *(insert name of board of education or governing authority)* will allow the sale to students of food items that do not meet the Connecticut Nutrition Standards provided that the following conditions are met: 1) the sale is in connection with an event occurring after the end of the regular school day or on the weekend; 2) the sale is at the location of the event; and 3) the food items are not sold from a vending machine or school store. An “event” is an occurrence that involves more than just a regularly scheduled practice, meeting, or extracurricular activity. For example, soccer games, school plays, and interscholastic debates are events but soccer practices, play rehearsals, and debate team meetings are not. The “regular school day” is the period from midnight before to 30 minutes after the end of the official school day. “Location” means where the event is being held and must be the same place as the food sales.

Note: If the BOE votes “no” to participation in the healthy food option, a vote on whether to allow food exemptions is **not** required.

Required Motion Language for HFC Statement

Required Language for BOE Votes and Minutes on Beverages

The state beverage requirements (C.G.S. Section 10-221q) apply to all public schools, regardless of whether the district participates in the NSLP or certifies for the healthy food option of HFC. BOEs may choose whether to allow beverage exemptions. Districts without a beverage exemption in place can never sell noncompliant beverages to students on school premises.

Vote 3: Optional vote for beverage exemptions for all BOEs

If the BOE chooses to allow beverage exemptions, the BOE motion must include the **exact motion language** below.

The (*insert name of board of education or governing authority*) will allow the sale to students of beverages not listed in Section 10-221q of the Connecticut General Statutes provided that the following conditions are met: 1) the sale is in connection with an event occurring after the end of the regular school day or on the weekend; 2) the sale is at the location of the event; and 3) the beverages are not sold from a vending machine or school store. An “event” is an occurrence that involves more than just a regularly scheduled practice, meeting, or extracurricular activity. The “school day” is the period from midnight before to 30 minutes after the end of the official school day. “Location” means where the event is being held and must be the same place as the beverage sales.

Required Language for Option to Combine Food and Beverage Exemptions

BOEs that vote “yes” to participate in the healthy food option may choose to combine the two separate food and beverage exemptions into one motion, by using the **exact motion language** below. This combined option replaces votes 2 and 3 above.

Required motion language for combined food and beverage exemptions: The (*insert name of board of education or governing authority*) will allow the sale to students of food items that do not meet the Connecticut Nutrition Standards and beverages not listed in Section 10-221q of the Connecticut General Statutes provided that the following conditions are met: 1) the sale is in connection with an event occurring after the end of the regular school day or on the weekend; 2) the sale is at the location of the event; and 3) the food and beverage items are not sold from a vending machine or school store. An “event” is an occurrence that involves more than just a regularly scheduled practice, meeting, or extracurricular activity. For example, soccer games, school plays, and interscholastic debates are events but soccer practices, play rehearsals, and debate team meetings are not. The “regular school day” is the period from midnight before to 30 minutes after the end of the official school day. “Location” means where the event is being held and must be the same place as the food and beverage sales.

Attachment 2

Healthy Food Certification (HFC) Resources

This attachment accompanies the Connecticut State Department of Education's (CSDE) Operational Memorandum No. 08-23: *Requirements for Submitting the Healthy Food Certification (HFC) Statement for School Year 2023-24*. It includes CSDE resources and websites that provide guidance on meeting the federal and state requirements for foods and beverages in HFC public schools. For a comprehensive list of resources, refer to the CSDE's document, *Resources for Meeting the Federal and State Requirements for Competitive Foods in Schools*.

- [Allowable Beverages in Connecticut Public Schools](#)
- [Beverage Requirements](#) (CSDE webpage)
- [Beverage Requirements for Connecticut Public Schools](#)
- [Connecticut Nutrition Standards](#) (CSDE webpage)
- [CSDE Training Module: Completing the Application Process for Healthy Food Certification](#)
- [CSDE Training Program: Complying with Healthy Food Certification](#)
Recorded modules on meeting the HFC requirements and related state laws
- [Ensuring District Compliance with HFC](#)
- [Evaluating Foods for Compliance with the Connecticut Nutrition Standards](#)
(“How To” section of CSDE’s Connecticut Nutrition Standards webpage)
- [Guidance on Evaluating Recipes for Compliance with the Connecticut Nutrition Standards](#)
- [Guide to Competitive Foods in HFC Public Schools](#)
- [Healthy Food Certification](#) (CSDE webpage)
- [How to Evaluate Foods Made from Scratch for Compliance with the CNS](#)
- [How to Evaluate Purchased Foods for Compliance with the CNS](#)
- [List of Acceptable Foods and Beverages](#) (CSDE webpage)
- [Overview of Connecticut Competitive Foods Regulations](#)
- [Questions and Answers on Connecticut Statutes for School Food and Beverages](#)
- [Requirements for Competitive Foods in HFC Public Schools](#)
- [Requirements for Food and Beverage Fundraisers in HFC Public Schools](#)
- [Requirements for Foods and Beverages in Culinary Programs in HFC Public Schools](#)
- [Requirements for Foods and Beverages in School Stores in HFC Public Schools](#)
- [Requirements for Foods and Beverages in Vending Machines in HFC Public Schools](#)
- [Summary Chart: Federal and State Requirements for Competitive Foods in HFC Public Schools](#)
- [Summary of Connecticut Nutrition Standards](#)

Finance Subcommittee Meeting – Approved Minutes
Wednesday, March 15, 2023, 5:30 p.m.
Central Services

Attendance:

Rosemarie Weber	Absent	Jordan Grossman	Present
Monica Logan	Present	Anna Robbins	Present
Donna Nolan	Present	Sarah Thrall	Present

Meeting commenced at 5:30 p.m. Meeting adjourned at 6:14 p.m.

- 1. Public Comment:** N/A
- 2. Approve Minutes from the February 15, 2023 Finance Subcommittee Meeting:** A motion was made by Monica Logan and seconded by Donna Nolan that the Finance Subcommittee approve the minutes from the February 15, 2023 Finance Subcommittee Meeting. Motion passed.
- 3. February Statement of Accounts:** Reviewed the Statement of Accounts. \$798K overbudget but the Excess Cost Grant reimbursement has increased; therefore, the net overbudget amount after the reimbursement is \$238K. This is due to increased electricity costs and special education costs.
- 4. Appropriation Request:** Discussed a draft memo advising the town about the negative financial forecast and that the BOE will be putting forth a request in May for additional financing from the town for the shortfall. This will be discussed at the May 8th Board of Finance Meeting as well as the May 22nd Board of Selectmen Meeting.
- 5. Building Committee Update:** Received the project number from the state and brought it to the architect. There is a meeting planned with the architect and the state for a pre-bid conformance review. Planning to go out to bid on March 24th with a walkthrough on March 31st. The reimbursement rate increased to 43% due to the project date of December.
- 6. Food Service Update:** Free breakfast and lunch started up again and the food service program is in the black thus far for the month of March.
- 7. Other:** N/A

A motion was made by Monica Logan and seconded by Donna Nolan to adjourn the meeting. This motion passed at 6:14 p.m.



UPCOMING DISTRICT EVENTS

May 3	Curriculum Subcommittee Meeting Board of Education Meeting	5:30 p.m. 7:00 p.m.	Central Services Town Hall Meeting Room
May 4	Wells Road 5 th Grade Concert	7:00-8:00 p.m.	HS Auditorium
May 12	Foreign Food Fest	5:00-8:00 p.m.	HS Cafeteria
May 18	GMHS Band Concert	8:00-9:00 p.m.	HS Auditorium
May 19	Senior Prom	5:00-10:00 p.m.	The Riverview, Simsbury
May 23	NHS Science Night	5:00-7:00 p.m.	HS Cafeteria/Comm. Gym
May 23-25	8 th Grade Washington, DC Trip		
May 25	Senior Outing	7:30-2:30	Boulder Ridge, New Hartford
May 25	GMHS Chorus Concert & Arts Expo	8:00-9:00 p.m.	HS Auditorium/Rotunda
May 26	No School – Professional Development		
May 26	Kindergarten Orientation	A-F 10:30-11:45 G-M 12:30-1:45 N-Z 2:00-3:15	Kelly Lane
May 29	No School – Holiday		Offices Closed
May 31	Senior Scholarships & Awards Night	6:30-8:30 p.m.	HS Auditorium