

Regular Board of Education Meeting
Wednesday, September 21, 2022, 7:00 PM
Town Hall Meeting Room

I. Administrative Reports

{{Goal-}}

{{Attachment:}}

{{RecommendedMotion}}

A. Chairman's Corner (5 min.)

{{Goal-}}

{{Attachment:}}

Rationale: Ms. Sarah Thrall, Board Chair, will share opening remarks.

{{RecommendedMotion}}

B. Superintendent's Announcements (5 min.)

{{Goal-}}

{{Attachment:}}

Rationale: Dr. Jordan Grossman, Superintendent, will provide district updates.

{{RecommendedMotion}}

C. Assistant Superintendent's Report (20 min.)

{{Goal-}}

{{Attachment:}}

Rationale: Ms. Jennifer Parsons, Assistant Superintendent, will provide updates from the Assistant Superintendent's office as well as present the Annual Testing Report to the Board.

{{RecommendedMotion}}

D. Student Representative Reports (5 min.)

{{Goal-}}

{{Attachment:}}

Rationale: Ms. Tess Bajek and Mr. Chase Alexander, Student Representatives, will report on activities taking place at the high school.

{{RecommendedMotion}}

E. Business Manager's Report (5 min.)

{{Goal-}}

{{Attachment:}}

Rationale: Ms. Anna Robbins, Business Manager, will present the June 2022 and July/August 2022 statement of accounts.

{{RecommendedMotion}}

II. Public Comment (20 min.)

{{Goal-}}

{{Attachment:}}

Rationale: Granby community engagement and attendance at BOE public meetings is welcomed. The Public Comment segment of the meeting agenda is set aside so the BOE may receive public comments. Procedurally, public remarks will be limited to about 5 minutes and citizens will be asked to identify themselves. Because the BOE is limited by the Freedom of Information Act to discussing only matters on the agenda, the BOE is not permitted to engage in a discussion of the comments presented.

{{RecommendedMotion}}

III. Consent Agenda (5 min.)

Goal-

Attachment:

RecommendedMotion

A. Minutes

Goal-

Attachment:

Rationale: The Board will approve/amend the minutes of the September 7, 2022 Board of Education meeting.

RecommendedMotion

IV. Old Business

Goal-

Attachment:

RecommendedMotion

A. Second Reading and Approval of Revised Policy 6142.101 - Student Nutrition & Physical Activity (Student Wellness) (5 min.)

Goal-

Attachment:

Rationale: The Curriculum/Policy/Technology/Communications Subcommittee recommends revised Policy 6142.101, Student Nutrition & Physical Activity (Student Wellness) to the Board for a second reading and approval.

RecommendedMotion

V. New Business

Goal-

Attachment:

RecommendedMotion

A. FY22 Year-End Budget Transfers (5 min.)

Goal-

Attachment:

Rationale: The Board will discuss the approval of FY22 year-end budget transfers as recommended by the Business Manager and Finance/Personnel/Facilities Subcommittee.

RecommendedMotion

B. CABE Leadership Award Application (5 min.)

Goal-

Attachment:

Rationale: The Board will review the application for the CABE Leadership Award, Level II, Board of Distinction.

RecommendedMotion

VI. Miscellaneous (20 min.)

Goal-

Attachment:

RecommendedMotion

A. Board Standing Committee Reports

Goal-

Attachment:

RecommendedMotion

1. Curriculum/Policy/Technology/Communication

Goal-

Attachment:

RecommendedMotion

2. Finance/Personnel/Facilities

Goal-

Attachment:

RecommendedMotion

B. Other Board-Related Reports

Goal-

Attachment:

RecommendedMotion

1. CREC/CABE

Goal-

Attachment:

RecommendedMotion

2. Granby Education Foundation

Goal-

Attachment:

RecommendedMotion

C. Calendar of Events

Goal-

Attachment:

RecommendedMotion

D. Board Member Announcements

Goal-

Attachment:

RecommendedMotion

E. Action Items

Goal-

Attachment:

RecommendedMotion

VII. Adjournment

Goal-

Attachment:

RecommendedMotion

Jordan E. Grossman, Ed.D.
Superintendent of Schools



Jennifer M. Parsons
Assistant Superintendent

Angela E. Ehrenwerth
Director of Pupil Personnel Services

Anna M. Robbins, SFO
Business Manager

To: Granby Board of Education
From: Anna Robbins, Business Manager
Date: September 21, 2022
Re: FY22 Results as of June 30, 2022 and Review of
Statement of Accounts FY23 as of August 2022

FY22 financial results for the BOE show a return to the Town of \$295K. Special education expenditures were favorable \$149K and regular education expenditures were favorable \$146K. Salaries and benefits made up 75.82% of the total budget for FY22 and were forecasted with almost 100% accuracy. Savings in salaries, transportation cost for both Special Ed and Regular Ed offset the higher than anticipated costs in out-of-district tuition, repairs and maintenance and purchased services.

Revenue to the Town for FY22 was higher than budgeted by \$152K. When considering the return to the general fund, the total benefit to the Town of Granby for FY22 is \$447K.

FY23: An early look at the financial forecast for FY23 shows a favorable forecast for regular education of \$130K but an overall unfavorable outlook of \$554K. Special education results are projected to be over-budget \$684K largely due to an increase in out-of-district transportation costs. Factors influencing the forecast include the contractual increase and the discontinuation of the "ride-share" program which enabled Granby to share transportation vans with nearby towns. The nation-wide bus driver shortage severely impacted this collaboration making shared transportation less reliable. In addition, there have been multiple changes in placements and specific individual needs that have contributed to additional tuition costs and also preclude sharing transportation for multiple students this year.

The overall favorable variance in salaries and benefits is due to two open positions that are currently filled using the instructional purchased services line item. The net of these line items is favorable. Electricity is projected to be over-budget based on last year's increased usage as well as an increase in rates.

Revenue to the Town is projected to be favorable \$452K due to the projected increase in the Special Education Excess Cost Grant. This increase directly correlates to the increased cost in out-of-district tuition and transportation costs mentioned above.

**Granby Board of Education
FY 2021-2022
Statement of Accounts
for the period ended
June 30, 2022
After Transfers**

Description	Adopted Budget	Proposed Budget Transfers	Proposed Revised Budget	Expended
Certified Salaries:				
Administration	1,751,243	(1,856)	1,749,386	1,749,386
Regular Education	10,955,845	(197,053)	10,758,792	10,758,792
Special Education	1,939,332	(86,520)	1,852,812	1,852,812
Total	14,646,419	(285,429)	14,360,990	14,360,990
Substitute/Tutor/Support Salaries				
Substitutes	8,000	40,864	48,864	48,864
Sped Support (Speech, O.T. & P.T.)	460,454	(4,899)	455,555	455,555
Tech Support	250,682	176	250,858	250,858
Tutors - Regular Education	38,147	(10,853)	27,294	27,294
Tutors - Special Education	29,480	(14,298)	15,183	15,183
Total	786,763	10,990	797,754	797,754
Teaching Assistant Salaries:				
Regular Education TA	310,340	31,928	342,268	342,268
Special Education TA	1,185,080	(59,215)	1,125,865	1,125,865
Total	1,495,420	(27,286)	1,468,133	1,468,133
School Secretaries' Salaries	666,332	(2,907)	663,425	663,425
Central Office Salaries	575,725	(984)	574,741	574,741
Custodial & Maintenance Salaries	1,341,989	8,596	1,350,585	1,350,585
Bus Monitors	0	7,868	7,868	7,868
Total Salaries	19,512,648	(289,151)	19,223,497	19,223,497
Employee Benefits	5,646,727	23,710	5,670,437	5,670,437
Total Salaries & Employee Benefits	25,159,375	(265,441)	24,893,934	24,893,934

**Granby Board of Education
FY 2021-2022
Statement of Accounts
for the period ended
June 30, 2022
After Transfers**

Description	Adopted Budget	Proposed Budget Transfers	Proposed Revised Budget	Expended
Purchased Services:				
Instructional Purchased Service	563,326	55,160	618,486	618,486
Administration Purchased Service	462,937	10,187	473,124	473,124
Maintenance Purchased Service	101,483	(18,472)	83,010	83,010
Total	1,127,746	46,874	1,174,620	1,174,620
Legal Services	55,000	6,919	61,919	61,919
Repairs & Maintenance:				
Instructional Repairs & Maintenance	74,599	10,947	85,546	85,546
Administration Repairs & Maintenance	8,500	(8,500)	0	0
Maintenance Repairs & Maintenance	434,698	90,461	525,159	525,159
Total	517,797	92,908	610,705	610,705
Transportation:				
Transportation Regular Education	954,914	(158,570)	796,344	796,344
Transportation Special Education	708,654	(262,293)	446,361	446,361
Transportation Vocational Tech	92,862	(6,954)	85,908	85,908
Total	1,756,430	(427,816)	1,328,614	1,328,614
Insurance Property & Liability	102,700	6,432	109,132	109,132
Communications	91,881	(5,730)	86,151	86,151
Tuition:				
Tuition Special Education	1,747,882	232,999	1,980,881	1,980,881
Tuition Adult Education	11,967	(2,042)	9,925	9,925
Total	1,759,849	230,957	1,990,806	1,990,806
Conference & Travel Expense	77,694	(53,102)	24,592	24,592

**Granby Board of Education
FY 2021-2022
Statement of Accounts
for the period ended
June 30, 2022
After Transfers**

Description	Adopted Budget	Proposed Budget Transfers	Proposed Revised Budget	Expended
General Supplies:				
General Supplies Regular Education	317,970	(9,240)	308,730	308,730
General Supplies Special Education	27,316	(5,407)	21,909	21,909
General Supplies Administration	79,976	(3,605)	76,371	76,371
General Supplies Maintenance	141,372	(9,650)	131,722	131,722
Total	566,634	(27,902)	538,732	538,732
Electricity	420,812	35,084	455,895	455,895
Fuel/Natural Gas	169,352	12,489	181,841	181,841
Textbooks/Workbooks	124,528	35,164	159,692	159,692
Library/Media Center	62,237	(2,117)	60,120	60,120
Software	322,868	2,606	325,474	325,474
Dues & Fees	50,346	(12,018)	38,328	38,328
Replacement Equipment:				
Replacement Equip Admin	6,000	15,180	21,180	21,180
Replacement Equip Maintenance	2,500	43,087	45,587	45,587
Total	8,500	58,267	66,767	66,767
Student Activities	809,760	(28,635)	781,124	781,124
Total General Fund	33,183,507	(295,063)	32,888,444	32,888,444
	SPED	6,227,173	149,003	6,078,170
	GEN ED	26,956,334	146,060	26,810,274

**Granby Board of Education
FY 2021-2022
Statement of Accounts
for the period ending
June 30, 2022
For Selected Special Education Accounts
After Transfers**

II. Expenditures	FY 21-22 Budget	Expended	Variance to Budget
Legal Expense	27,500	29,829	(2,329)
Special Education Certified Staff	1,939,332	1,852,812	86,520
Teacher Assistants	1,185,080	1,125,865	59,215
Special Education Tutors	29,480	15,183	14,298
Evaluation, Therapy & Contracted Services	88,425	88,711	(286)
General Supplies Special Education	27,316	76,371	(49,055)
Conference & Travel Expense	13,050	6,602	6,448
Sped Support (Speech, O.T., & P.T.)	460,454	455,555	4,899
Special Ed Transportation	708,654	446,361	262,293
Out of District Tuition	1,747,882	1,980,881	(232,999)
Total Selected Special Education Accounts	6,227,173	6,078,170	149,003

**Granby Board of Education
 FY 2021-2022
 Statement of Accounts
 for the period ending June 30, 2022**

I. Revenue	FY 2021-2022 Budget	Received To Date	Variance to Budget
Reg. Tuition from other Towns	614,448	696,550	82,102
SPED Tuition from other Towns	456,273	630,985	174,712
SDE Excess Cost Reimbursement	491,779	415,505	(76,274)
Rental Fees	14,745	0	(14,745)
Pay for Participation	53,966	40,031	(13,935)
 Sub Total	 <u>1,631,211</u>	 <u>1,783,070</u>	 <u>151,859</u>

**Quality and Diversity Fund
FY22 Results**

	<u>Actual FY20</u>	<u>Actual FY21</u>	<u>Budget FY22</u>	<u>Actual FY22</u>	<u>Projection FY23</u>	<u>Projection FY24</u>	<u>Projection FY25</u>
Tuition - Magnet Schools	\$99,300	\$113,403	\$147,935	\$160,680	\$124,449	\$128,182	\$132,028
Tuition - College Connections/Asnuntuck	\$42,000	\$30,104	\$53,045	\$22,000	\$56,822	\$58,526	\$60,282
Tuition - Vocational	<u>\$85,288</u>	<u>\$88,699</u>	<u>\$68,230</u>	<u>\$82,813</u>	<u>\$104,379</u>	<u>\$92,152</u>	<u>\$94,917</u>
Subtotal Tuition	\$226,588	\$232,206	\$269,210	\$265,493	\$285,650	\$278,861	\$287,227
3 Bus Monitors - Elementary	\$32,538	\$45,342	\$51,287	\$48,475	\$52,825	\$54,410	\$56,042
Certified FTE's	3.0	2.8	2.8	2.8	1.8	1.8	1.8
Full Day Kindergarten (FY19, FY20)	\$52,211			\$0	\$0	\$0	\$0
Choice Social Workers (FY19, FY20, FY21)	\$121,523	\$177,180	\$193,839	\$177,318	\$136,393	\$140,485	\$144,700
Kindergarten Teaching Assistants 2 FTE's TA's (FY19, FY20)	\$50,573	\$0	\$0	\$0	\$0	\$0	\$0
Minority Teacher Recruitment Mentor Stipend			1.0	1.0			
Partnership Fee			\$6,000	\$6,000			
Resident Salary & Benefits			\$10,750	\$5,000			
			\$49,000	\$30,000			
FTE's		2.0	4.0	4.0	2.0	2.0	2.0
FY22:Staff - 4 Kindergarten Teaching Assistants	\$126,022	\$47,990	\$99,631	\$91,501	\$53,839	\$55,454	\$57,118
Regular Summer Schools	\$49,619	\$14,409	\$61,150	\$3,317	\$58,350	\$60,100	\$61,903
YMCA Summer Programs	\$27,113	\$0	\$5,000	\$0	\$21,218	\$21,855	\$22,510
Robotics & DECA Drama (FY20) Support, Mentoring Program	\$4,236	\$4,994	\$8,837	\$7,010	\$9,350	\$9,630	\$9,919
Granby - Late Bus (FY19)	\$23,790	\$6,963	\$5,599	\$2,967	\$11,237	\$11,237	\$11,237
Granby Equity Team Funding Enrichment: Club Stipends	\$5,902	\$0	\$20,000	\$19,765			
Enrichment :Homework Club, Farm-to-School, Bridges GMMS & GMHS	\$8,787	\$2,952	\$10,694	\$5,787	\$14,176	\$14,602	\$15,040
One to One Support Loan Repayment	\$16,276	\$5,900	\$22,500	\$5,726	\$35,540	\$36,606	\$37,705
Student Support	\$177,855	\$185,305	\$223,445	\$223,295	\$195,000	\$200,000	\$205,000
	\$6,351	\$1,447	\$20,000	\$1,009	\$21,218	\$21,855	\$22,510
Total Expenditures	\$929,384	\$724,689	\$1,056,942	\$892,664	\$894,796	\$905,095	\$930,910

**Quality and Diversity Fund
FY22 Results**

	<u>Actual FY20</u>	<u>Actual FY21</u>	<u>Budget FY22</u>	<u>Actual FY22</u>	<u>Projection FY23</u>	<u>Projection FY24</u>	<u>Projection FY25</u>
Student population forecast	1,788	1,717	1,787	1,758	1,740	1,777	1,777
# Choice students with attrition	74	83	88	82	92	98	99
Choice % population	4.14%	4.71%	4.92%	4.66%	5.29%	5.51%	5.57%
Choice Stipend	\$8,000	\$8,000	\$8,000	\$8,000	\$8,000	\$8,000	\$8,000
<u>Forecasted Revenues</u>							
Choice Early Beginnings	\$60,500	\$42,000	\$45,000	\$39,000	\$45,000	\$45,000	\$45,000
Choice Tuition	\$672,270	\$664,000	\$704,000	\$656,000	\$736,000	\$784,000	\$792,000
Choice Bonus	\$3,061	\$16,003	\$39,000	\$24,534	\$41,000	\$41,000	\$41,000
Summer School Tuition	\$29,472	\$0	\$31,267	\$0	\$32,205	\$33,171	\$34,166
Pre K Tuition	\$40,990	\$37,733	\$55,986	\$46,213	\$59,396	\$61,178	\$63,013
Total Revenues	\$806,293	\$759,736	\$875,253	\$765,747	\$913,600	\$964,348	\$975,179
Beginning Balance	\$438,481	\$315,390	\$210,550	\$350,438	\$223,521	\$242,324	\$301,578
Ending Balance	\$315,390	\$350,438	\$28,860	\$223,521	\$242,324	\$301,578	\$345,847

June 2022			
	Forecast	FY22 Budget	Difference
Opening Balance	\$352,101	\$210,550	\$141,551
Expenses	\$892,664	\$1,056,942	\$164,278
Revenue	\$765,747	\$875,253	(\$109,506)
Ending Balance	\$225,184	\$28,860	\$196,323

**Granby Board of Education
FY 2022-2023
Statement of Accounts
for the period ended
August 31, 2022**

Description	Budget	Expended	Encumbered	Expended & Encumbered	Budget Balance	% Enc/Exp	Full Year Forecast as of August 2022
Certified Salaries:							
Administration	1,777,262	332,282	1,464,046	1,796,328	(19,066)	101.07%	(2,838)
Regular Education	11,229,373	441,023	10,438,022	10,879,045	350,328	96.88%	219,556
Special Education	1,927,823	89,055	1,808,325	1,897,379	30,444	98.42%	30,444
Total	14,934,458	862,360	13,710,393	14,572,752	361,706	97.58%	247,162
Substitute/Tutor/Support Salaries							
Substitutes	8,104	0	49	49	8,055	0.60%	0
Sped Support (Speech, O.T. & P.T.)	472,328	22,659	378,494	401,153	71,175	84.93%	73,494
Tech Support	270,682	47,964	223,485	271,449	(767)	100.28%	6,654
Tutors - Regular Education	38,147	0	22,412	22,412	15,735	58.75%	0
Tutors - Special Education	31,512	40,926	0	40,926	(9,414)	129.87%	(19,086)
Total	820,773	111,549	624,439	735,988	84,785	89.67%	61,063
Teaching Assistant Salaries:							
Regular Education TA	383,315	0	381,810	381,810	1,505	99.61%	10,815
Special Education TA	1,185,630	(60,403)	1,179,560	1,119,157	66,473	94.39%	25,304
Total	1,568,945	(60,403)	1,561,370	1,500,967	67,978	95.67%	36,120
School Secretaries' Salaries	652,233	57,190	618,658	675,848	(23,615)	103.62%	(3,625)
Central Office Salaries	592,062	87,366	533,644	621,010	(28,948)	104.89%	(11,676)
Custodial & Maintenance Salaries	1,365,601	190,148	1,117,200	1,307,348	58,253	95.73%	15,616
Bus Monitors	0	0	0	0	0		0
Salary Contingency	162,746	0	0	0	162,746		12,147
Total Salaries	20,096,818	1,248,210	18,165,703	19,413,914	682,904	96.60%	356,807
Employee Benefits	5,683,427	490,055	4,759,972	5,250,027	433,401	92.37%	0
Total Salaries & Employee Benefits	25,780,246	1,738,265	22,925,675	24,663,940	1,116,305	95.67%	356,807

**Granby Board of Education
FY 2022-2023
Statement of Accounts
for the period ended
August 31, 2022**

Description	Budget	Expended	Encumbered	Expended & Encumbered	Budget Balance	% Enc/Exp	Full Year Forecast as of August 2022
Purchased Services:							
Instructional Purchased Service	572,579	24,862	439,320	464,182	108,397	81.07%	(142,101)
Administration Purchased Service	478,778	16,059	36,346	52,405	426,373	10.95%	0
Maintenance Purchased Service	102,483	9,171	48,247	57,418	45,065	56.03%	0
Total	1,153,840	50,091	523,913	574,005	579,835	49.75%	(142,101)
Legal Services	55,000	762	54,238	55,000	0	100.00%	0
Repairs & Maintenance:							
Instructional Repairs & Maintenance	75,099	16,598	4,684	21,282	53,817	28.34%	0
Administration Repairs & Maintenance	8,500	0	0	0	8,500	0.00%	0
Maintenance Repairs & Maintenance	439,698	52,194	157,731	209,926	229,772	47.74%	0
Total	523,297	68,792	162,415	231,207	292,089	44.18%	0
Transportation:							
Transportation Regular Education	1,036,277	8,687	26,148	34,836	1,001,441	3.36%	0
Transportation Special Education	560,231	20,657	1,139,501	1,160,158	(599,927)	207.09%	(537,927)
Transportation Vocational Tech	112,925	0	0	0	112,925	0.00%	0
Total	1,709,432	29,344	1,165,650	1,194,993	514,439	69.91%	(537,927)
Insurance Property & Liability	109,200	34,550	75,212	109,761	(561)	100.51%	(561)
Communications	96,590	11,179	56,412	67,591	28,999	69.98%	0
Tuition:							
Tuition Special Education	2,198,793	216,931	1,945,399	2,162,330	36,463	98.34%	(190,395)
Tuition Adult Education	10,967	0	9,982	9,982	985	91.02%	985
Total	2,209,760	216,931	1,955,381	2,172,312	37,448	98.31%	(189,410)
Conference & Travel Expense	73,694	4,390	3,607	7,998	65,696	10.85%	0

**Granby Board of Education
FY 2022-2023
Statement of Accounts
for the period ended
August 31, 2022**

Description	Budget	Expended	Encumbered	Expended & Encumbered	Budget Balance	% Enc/Exp	Full Year Forecast as of August 2022
General Supplies:							
General Supplies Regular Education	333,165	59,103	92,183	151,286	181,879	45.41%	0
General Supplies Special Education	32,950	1,348	6,029	7,377	25,573	22.39%	0
General Supplies Administration	83,826	17,548	31,735	49,284	34,543	58.79%	0
General Supplies Maintenance	146,372	24,347	67,852	92,199	54,173	62.99%	0
Total	596,313	102,347	197,799	300,146	296,167	50.33%	0
Electricity	420,812	36,931	424,992	461,923	(41,112)	109.77%	(41,112)
Fuel/Natural Gas	213,782	80	93,732	93,812	119,970	43.88%	0
Textbooks/Workbooks	136,427	22,223	41,506	63,729	72,698	46.71%	0
Library/Media Center	63,019	11,065	11,943	23,008	40,011	36.51%	0
Software	388,354	221,859	20,654	242,513	145,841	62.45%	0
Dues & Fees	51,116	25,184	5,617	30,801	20,315	60.26%	0
Replacement Equipment:							
Replacement Equipment	0	0	0	0	0	0.00%	0
Replacement Equip Admin	6,000	0	0	0	6,000	0.00%	0
Replacement Equip Maintenance	2,500	0	5,264	5,264	(2,764)	210.56%	0
Total	8,500	0	5,264	5,264	3,236	61.93%	0
New Equip Instructional	0	0	0	0	0	0.00%	0
Student Activities	816,977	11,130	214,174	225,304	591,674	27.58%	0
Total General Fund	34,406,357	2,585,124	27,938,184	30,523,307	3,883,050	88.71%	(554,304)
SPED	6,550,544						(684,005)
GEN ED	27,855,813						129,701

August 2022

Quality & Diversity	Budget	Forecast	Better/(Worse) Than Budget
Opening Balance	140,683	223,522	82,839
Expenses	1,022,075	954,729	67,346
Revenue	889,000	808,904	(80,096)
Ending Balance	7,608	77,697	70,089

**Granby Board of Education
 FY 2022-2023
 Statement of Accounts
 for the period ending
 August 31, 2022
 For Selected Special Education Accounts**

II. Expenditures	FY22-23 Budget	Expended	Encumbered	Expended & Encumbered	Balance	Full Year Forecast August 2022
Legal Expense	27,500	0	0	0	27,500	0
Special Education Certified Staff	1,927,823	89,055	1,808,325	1,897,379	30,444	30,444
Teacher Assistants	1,185,630	(60,403)	1,179,560	1,119,157	66,473	25,304
Special Education Tutors	31,512	40,926	0	40,926	(9,414)	(19,086)
Evaluation, Therapy & Contracted Services	101,478	2,336	54,603	56,939	44,539	(65,839)
General Supplies Special Education	32,950	17,548	6,029	23,577	25,573	0
Conference & Travel Expense	12,300	0	325	325	11,975	0
Sped Support (Speech, O.T., & P.T.)	472,328	22,659	378,494	401,153	71,175	73,494
Special Ed Transportation	560,231	20,657	1,139,501	1,160,158	(599,927)	(537,927)
Out of District Tuition	2,198,793	216,931	1,945,399	2,162,330	36,463	(190,395)
Total Selected Special Education Accounts	6,550,544	349,708	6,512,236	6,861,944	(295,200)	(684,005)

**Granby Board of Education
 FY 2022-2023
 Statement of Accounts
 for the period ending
 August 31, 2022**

I. Revenue	FY 2022-2023 Budget	Currently Anticipated	Received To Date	Full Year Forecast August 2022
Reg. Tuition from other Towns	698,153	698,227	0	74
SPED Tuition from other Towns	624,073	624,073	0	0
SDE Excess Cost Reimbursement	527,846	979,726	0	451,880 24
Rental Fees	5,000	5,000	0	0
Pay for Participation	37,000	37,000	0	0
 Sub Total	 <u>1,892,072</u>	 <u>2,344,026</u>	 <u>0</u>	 <u>451,978</u>

Instruction

Student Nutrition and Physical Activity (School Wellness Policy)

Student wellness, including good nutrition and physical activity, shall be promoted in the district's educational program, school activities, and meal programs. In accordance with federal and state law, it is the policy of the Board of Education to provide students access to healthy foods and beverages; provide opportunities for developmentally appropriate physical activity; and require all meals served by the District meet or exceed the federal nutritional guidelines issued by the U.S. Department of Agriculture and the "Connecticut Nutrition Standards for Foods in Schools," whichever are greater. This policy shall be interpreted consistently with Section 204 of the Healthy, Hunger-Free Kids Act of 2010 (Public Law 111-296)

In developing goals for nutrition promotion and education, physical activity, and other school-based activities that promote student wellness, the District will, as required, review and consider evidence-based strategies and techniques.

Goals for Nutrition Promotion and Education

The goals for addressing nutrition education include the following:

- Schools will support and promote good nutrition for students consistent with applicable federal and state requirements and guidelines.
- Schools will foster the positive relationship between good nutrition, physical activity, and the capacity of students to develop and learn.

Goals for Physical Activity

The goals for addressing physical activity include the following:

- Schools will support and promote an active lifestyle for students.
- Physical education will be taught in all grades and shall include a standards-based, developmentally planned and sequential curriculum that fosters the development of movement skills, enhances health-related fitness, increases students' knowledge, offers direct opportunities to learn how to work cooperatively in a group setting, and encourages healthy habits and attitudes for a healthy lifestyle.
- Unless otherwise exempted, all students will be required to engage in the District's physical education program.
- Recess and other physical activity breaks; before and after school activities, and walking and bicycling to schools, where safe to do so, are supported by the Board.
- Schools will work toward providing opportunities for physical activity for students daily.

Instruction

Student Nutrition and Physical Activity (School Wellness Policy)

Nutrition Guidelines for Foods Sold in Schools

Students will be offered and schools will promote nutritious food choices consistent with the current Dietary Guidelines for Americans and My Plate, published jointly by the U.S. Department of Health and Human Services and the Department of Agriculture, and guidelines promulgated by the Connecticut Department of Education (“Connecticut Nutrition Standards for Foods in Schools”) in addition to federal and state statutes and national health organizations.

The focus is on moderating calories, limiting fats, sodium and sugars and increasing consumption of nutrient-rich foods such as fruits, vegetables, whole grains, low-fat dairy, lean meats and legumes. In addition, in order to promote student health and reduce childhood obesity, the Superintendent or designee shall establish such administrative procedures to control food and beverage sales that compete with the District’s nonprofit food service in compliance with the Child Nutrition Act. The District shall prohibit the sale of foods of minimal nutritional value as defined by the U.S. Department of Agriculture and will ensure that all foods sold to students separately from school meals meet the Connecticut Nutrition Standards. All beverages sold or served to students on school premises will be healthy choices that meet the requirements of state statute and USDA beverage requirements. (Schools must follow whichever requirements are stricter).

Fundraisers

All sources of food sales to students at school must comply with the “Connecticut Nutrition Standards for Food in Schools” including, but not limited to, cafeteria a la carte sales, vending machines, school stores and fundraisers. The District shall ensure that all beverages sold to students comply with the requirements of state statute and USDA beverage requirements. The stricter requirements where different between the state and federal regulations must be followed. The District shall ensure compliance with allowable time frames for the sale of competitive foods as specified by state law.

Reimbursable School Meals

Reimbursable school meals served shall meet, at a minimum, the nutrition requirements and regulations for the National School Lunch Program and/or School Breakfast Program.

Marketing

Any foods and beverages marketed or promoted to students on the school campus during the school day will meet or exceed the USDA “Smart Snacks in School” nutrition standards. Food and beverage marketing is defined as advertising and other promotions in schools. Food and beverage marketing often includes oral, written, or graphic statements made for the purpose of promoting the sale of a food or beverage product made by the producer, manufacturer, seller or any other entity with a commercial interest in the product. As the District/School Nutrition Services/Athletic Department/PTA/PTO reviews existing contracts and considers new contracts, equipment and product purchasing (and replacement) decisions should reflect the applicable marketing guidelines established by the District wellness policy.

Instruction

Student Nutrition and Physical Activity (School Wellness Policy) (continued)

Monitoring

The Board designates the Superintendent or his/her designee to ensure compliance with this policy and its administrative regulations. He/She is responsible for retaining all documentation of compliance with this policy and its regulations, including, but not limited to, each school's three-year assessment and evaluation report and this wellness policy and plan. The Superintendent will also be responsible for public notification of the three-year assessment and evaluation report, including any updates to this policy made as a result of the Board's three-year assessment and evaluation.

The District shall develop a plan designed to achieve the involvement requirements in the development, implementation, monitoring, and assessment of this policy.

The Superintendent or designee shall provide periodic implementation data and/or reports to the Board concerning this policy's implementation sufficient to allow the Board to monitor and adjust the policy. The District, as required, will retain records and documents pertaining to the wellness policy which shall include the written school wellness policy, documentation demonstrating compliance with community involvement requirements, documentation of the triennial assessment of the wellness policy and documentation to demonstrate compliance with the annual public notification requirement.

Non-sold Foods and Beverages

It is highly suggested that non-sold foods and beverages brought into the schools by students and other persons for events and classroom celebrations shall comply with federal nutrition standards. Non-food celebrations are encouraged.

Community Input

The Superintendent or designee will provide opportunities, suggestions and comments concerning the development, implementation, periodic review and improvement of the school wellness policy from community members, including parents, students, and representatives of the school food authority, teachers of physical education, school health professionals, members of the Board of Education, school administrators, and the public. This is best achieved through the establishment of a standing wellness committee, with membership as listed above. Efforts shall be made to improve community involvement.

Evaluation of Wellness Policy

In an effort to measure the implementation of this policy, the Board of Education designates the Superintendent as the person who will be responsible for ensuring that each school meets the goals outlined in this policy. To ensure continuing progress, the District will evaluate implementation efforts and their impact on students and staff at least every three years.

The District will make available to the public the results of the three-year assessment and evaluation including the extent to which the schools are in compliance with policy and a description of the progress being made in attaining the goals of this policy.

Instruction

Student Nutrition and Physical Activity (School Wellness Policy)

The School Wellness Policy shall be made available annually, at a minimum, to students and families by means of school registration, student handbooks and the Board's website. This availability shall include the policy, including any updates to and about the wellness policy and the Triennial Assessment, including progress toward meeting the goals of this policy. In addition, the annual notification shall include a description of each school's progress in meeting the wellness policy goals; summary of each school's wellness events or activities; contact information for the leader(s) of the wellness policy team; and information on how individuals and the public can get involved.

(cf. 3542 – Food Service)

(cf. 3542.33 – Food Sales Other Than National School Lunch Program)

(cf. 3542.34 – Nutrition Program)

(cf. 3452.45 – Vending Machines)

(cf. 6142.6 – Physical Education)

(cf. 6142.61 – Physical Activity)

(cf. 6142.62 – Recess/Unstructured Time)

(cf. 6142.10 – Health Education)

Legal Reference: Connecticut General Statutes

10-16b Prescribed courses of study.

10215 Lunches, breakfasts and the feeding programs for public school children and employees.

10-221 Boards of education to prescribe rules, policies and procedures.

10215a Nonpublic school participation in feeding program.

10215b Duties of state board of education re: feeding programs.

10216 Payment of expenses.

10-215e Nutrition standards for food that is not part of lunch or breakfast program.

10-215f Certification that food meets nutrition standards.

10-221o Lunch periods. Recess.

10-221p Boards to make available for purchase nutritious, low-fat foods.

10-221q Sale of beverages.

Regulations of Connecticut State Agencies

10-215b-1 Competitive foods.

10-215b-23 Income from the sale of food items.

National School Lunch Program and School Breakfast Program; Competitive Food Services. (7 CFR Parts 210.11 and 220.12.)

The Child Nutrition and WIC Reauthorization Act of 2004, Public Law 108-265

Nutrition Standards in the National School Lunch and School Breakfast Programs, 7 CFR Parts 210 & 220

Healthy, Hunger-Free Kids Act of 2010, P.L. 111-296, 42 U.S.C. 1751

Instruction

Student Nutrition and Physical Activity (School Wellness Policy)

Child Nutrition Act of 1966 (as amended by P.L. 108-269, July 2, 2004)

School Breakfast Program, 7 C.F.R. Part 220 (2006)

National School Lunch Program or School Breakfast Program: Nutrition Standards for All Foods Sold in School (Federal Register, Vol. 78, No. 125, June 28, 2013)

Child Nutrition Programs: Flexibilities for Milk, Whole Grains and Sodium Requirements (Federal Register, Vol. 83, No. 238, December 12, 2018)

Local School Wellness Policy Requirements, 42 U.S.C. 1758b

Policy adopted:

Policy revised:

**GRANBY PUBLIC SCHOOLS
Granby, Connecticut**



CABE Board Recognition Awards

Board Leadership Award and Board of Distinction Award

CABE believes that Boards of Education and Superintendents which exhibit the most effective leadership are characterized by their ability to work together as “teams.” The **CABE Board Recognition Awards** are designed to recognize Boards which work effectively in this manner. Boards which fulfill 22 of the following 34 Level One criteria, including a minimum of three in each area, will earn the Level One **CABE Board Leadership Award**.

In order to appropriately recognize those Boards which are truly exemplary, CABE has now established a second level of awards, the **Board of Distinction Award**. Only Boards which have achieved Level One distinction at least twice in the prior four years are eligible to receive the **Board of Distinction Award**.

Please respond to the criteria requested on this form and send your information, with supporting data, to CABE when you believe your Board has earned a Leadership Award or a Board of Distinction Award. If you have any questions, need further information, or require help in satisfying any of the criteria, please contact us for assistance.

Deadline for submission is: **Friday, October 7, 2022**

REQUIRED CRITERIA

1. Board Leadership/Student Achievement

Level One (minimum of three)

- | | |
|--|---|
| <input type="checkbox"/> A. The Board has developed district goals for this year. <i>(provide copy of goals)</i> | <input checked="" type="checkbox"/> C. The Board supports the appropriate use of technology in educational programming. <i>(provide examples)</i> |
| <input type="checkbox"/> B. The Board has conducted a self-evaluation and developed a plan for improvement in the past 12 months. <i>(provide copy of plan or descriptive narrative)</i> | <input checked="" type="checkbox"/> D. The Board uses data to make informed decisions regarding student achievement. <i>(provide examples)</i> |
| <input type="checkbox"/> C. The Board has conducted a superintendent evaluation in past 12 months. | <input checked="" type="checkbox"/> E. The Board addresses issues of diversity, equity, and inclusion. <i>(provide examples)</i> |
| <input type="checkbox"/> D. The Board monitors its performance against a Board of Education code of conduct. <i>(provide copy of code)</i> | |
| <input type="checkbox"/> E. The Board has conducted meetings pursuant to Board policy. | |
| <input type="checkbox"/> F. The Board has established a calendar to ensure all responsibilities are conducted in timely manner. <i>(provide copy of meeting calendar)</i> | |
| <input type="checkbox"/> G. The Board ensures that student voice is part of its decision-making process. <i>(provide bylaws that allow for student voice)</i> | |
| <input type="checkbox"/> H. The Board models civil discourse while conducting Board business. <i>(provide examples)</i> | |
| <input type="checkbox"/> I. The Board conducts orientation for new Board members. <i>(provide agenda or bylaws)</i> | |

Level Two (minimum of three)

- | | |
|---|---|
| <input checked="" type="checkbox"/> A. The Board of Education works to improve student achievement. <i>(provide description)</i> | |
| <input checked="" type="checkbox"/> B. The Board relates the mission statement and goals to agenda items. <i>(provide examples)</i> | |
| | <input type="checkbox"/> A. A majority of Board members have taken part in workshops or other in-service training during the last year. <i>(provide list of workshops and/or in-service training)</i> |
| | <input type="checkbox"/> B. The Board provides adequate funds to permit Board members to take part in training. <i>(provide budget or listing for Board professional development)</i> |
| | <input type="checkbox"/> C. A majority of the Board attended the CABE/CAPSS Convention in the last 12 months. <i>(provide list of Convention participants)</i> |
| | <input type="checkbox"/> D. A majority of the Board participated in the CABE Board Member Academy in the last 12 months. <i>(provide list of programs and board members who attended)</i> |
| | <input type="checkbox"/> E. The Board has used a CABE facilitator or other outside group for Board workshop/retreat in last 12 months. <i>(provide agenda)</i> |
| | <input type="checkbox"/> F. New Board members are provided orientation, including attending CABE New Board Member Orientation. <i>(provide list of 2021-2022 participants)</i> |



CABE Board Recognition Awards

Board Leadership Award and Board of Distinction Award

- G. At least one Board member has participated in the CABE Leadership Institute. ~~during this year.~~ *(provide names of participants)*
- H. The Board has participated in professional development about issues of diversity, equity and inclusion. *(provide a list of workshops and provider)*
- B. The Board provides opportunities for appropriate participation at meetings by members of the community. *(provide copies of two recent agendas)*
- C. The Board seeks active community involvement with the schools. *(provide examples)*
- D. The Board demonstrates cooperation with news media. *(describe)*

Level Two (minimum of two)

- A. The Board has developed district goals and reviews them on a regular basis. *(provide examples)*
- B. At least 2 members of the Board have participated in the CABE Leadership Institute. *(provide names of participants)*
- C. The Board has incorporated Board professional development into policy. *(provide examples)*
- D. The Board holds a retreat outside of a regular meeting with a component offering professional development. *(provide copy of agendas)*
- E. The Board promotes the school system to the public. *(provide copies of information disseminated)*
- F. The Board disseminates information to the public on its decisions in a unified, timely manner. *(provide copy of information provided)*

3. Policy

Level One (minimum of three)

- A. The Board has developed and adhered to procedure for policy review. *(provide procedure)*
- B. The Board has a regular process for reviewing policies every three years.
- C. The Board uses CABE or a similar policy update service to ensure that policies remain current.
- D. The Board has adopted all required policies.
- E. The Board has reviewed appropriate policies as law and regulations have changed.
- F. The Board relies on policies as "living documents," by referring to them at Board meetings or in Board agendas.
- G. The Board provides the district policy manual in a searchable online version. *(provide URL)*
- H. The Board has a Code of Ethics. *(provide Code of Ethics)*

Level Two (minimum of three)

- A. The Board relates applicable agenda items to appropriate policies. *(provide sample agendas that show this practice)*
- B. Policy discussions are a regular part of Board meetings. *(provide agendas where this takes place)*
- C. The Board has adopted a policy addressing diversity equity, and inclusion. *(provide policy)*
- D. The Board has adopted a policy on civility. *(provide policy)*

4. Community Relations

Level One (minimum of three)

- A. The Board has clear, written policies on Community-Board Relations. *(provide copy)*

Level Two (minimum of two)

- A. The Board sponsored a community-wide discussion of issues (courageous conversations, community conversations, CABE Equity Toolkit, etc.) during the past year. *(provide agenda and report the end results of the program)*
- B. The Board has successfully worked with other community leaders. *(provide description and/or supporting documentation)*
- C. The Board works with the community's local cable access channel. *(provide description)*
- D. The Board works with other Boards of Education. *(provide description)*

5. Related Organizational Leadership

Level One (minimum of three)

- A. A Board member serves on the CABE Board of Directors. *(provide name)*
- B. One or more Board members are active participants in the Convention Committee, CABE Government Relations Committee, Resolutions Committee or Federal Relations Network. *(provide name(s))*
- C. One or more Board members actively serve on a RESC Board. *(provide name(s) and RESC)*
- D. One or more Board members participated in the NSBA Convention, CUBE or other NSBA-sponsored activity in the last 12 months. *(provide name(s))*
- E. One or more Board members have participated in the CABE Delegate Assembly or Day-on-the-Hill in last 12 months. *(provide name(s))*
- F. The Board has submitted a resolution to CABE for consideration by the CABE Delegate Assembly in last two years. *(provide resolution(s))*
- G. The Board ensures that all collective bargaining agreements and the superintendent's contract are sent in a timely manner to CABE's Negotiations Service. *(provide date information sent)*



CABE Board Recognition Awards

Board of Distinction Award (Level Two)

To be eligible for the Board of Distinction Award, a motion must be made at a board meeting to approve the application. If the majority votes in favor, the Board Chair and Superintendent should sign below (*please attach minutes*).

_____	_____
Board Chair	Date
_____	_____
Superintendent	Date



Connecticut Association of Boards of Education
81 Wolcott Hill Road • Wethersfield, CT 06109
860-571-7446 • 860-571-7452 (fax) • www.cabe.org

**CABE Board Recognition Awards – Level Two
2022-2023**

1. Board Leadership/Student Achievement

1.A. The Board of Education works to improve student achievement. (Describe)

The Board has focused its efforts on student learning and student achievement through the development of Board of Education goals, Vision of the Graduate and the newly adopted *Moving Forward Together Strategic Plan: 2021-2025*. The Board also annually analyzes the equity of outcomes for ALL students (achievement gaps) in the district including special education students, Hartland students and students that attend school through the Open Choice Program. Continuous Improvement Plans for each school are presented to the Board include student achievement goals and student achievement is regularly discussed as a Board agenda item. School Improvement Teams were added to the budget last year at Kelly Lane and Wells Road to identify the schools' efforts to improve student performance and reach the educational goals and a K-2 Literacy Specialist was added to the budget this school to support students and teachers in developing mastery with early literacy skills. The annual budget supports student achievement initiatives and programs. (See attachments.)

1.B The Board relates the mission statement and goals to agenda items.

The Board strategically ties the agendas of its working subcommittees as well as its Board meetings to the Board goals. Board goals that support the district mission statement are also regularly discussed as part of the Board's work. The Assistant Superintendent's Monthly Report to the Curriculum Subcommittee is organized by Board Goals. Additionally, Board-adopted programs and practices are regularly guided by the district's mission statement and newly drafted Strategic Plan. (see attachments).

1.C. The Board supports the appropriate use of technology in educational programming. (Give examples)

All classrooms throughout the district have access to the latest state-of-the-art technology to promote teaching and learning. Teachers were trained to support transition to the Google Education Suite which was extensively used during remote learning. Approximately \$290,000 was added to the budget this year through capital funding to support new technologies. Examples of the recent expansion of technology includes 3-D printers for the Middle School Technology Education Program; lab computers for the High School Technology Education Department; assistive technology for special education; on-line learning and progress monitoring opportunities applications to support instruction (i.e., IXL, Gizmos, Flocabulary, Lexia, WeVideo, Tinker for Coding, Edgenuity, Star Reading and Math, Renaissance Reading and Math) and software to support operations (Zippslip). STOPit!, an on-line software package added a few years ago, is an anonymous student on-line anti-bullying reporting system. An annual technology report is given to the Board and technology resources are reflected in the annual budget. This year, through a grant from the Granby Education Foundation, a TV Production Studio was installed at the high school which will be used at both the club and classroom levels to produce a school news channel as well as custom productions to support other classes, clubs and students as well as the community at large. (See attachments.)

1.D. The Board uses data to make informed decisions regarding student achievement. (Give examples)

Presentations with regard to student achievement (SBAC, NGSS SCI, SAT, AP) are given to the Board annually. Data is tracked by the district's technology consultant and district administrators using a custom database where data can be drilled down to the classroom level and student level. Annually, the Board tracks student performance on standardized achievement tests and measures student performance in realizing the district achievement goal. The Annual Testing Report was recently presented to the Board. All district administrators report to the Board on their school's student achievement and use the data to inform their continuous improvement plans. These presentations provide the Board and Superintendent with the information to make informed decisions. Program effectiveness is often monitored by the Curriculum Subcommittee. Examples of such informed decisions include the establishment of the Vision of a Graduate; monthly progress monitoring principal meetings; a Granby Equity Team Report presented to the Board (evidence of achievement gaps); the implementation of an integrated pre-school; establishment of elementary languages and full-day kindergarten; a curriculum audit of the math program; and, the use of student achievement data to inform negotiated contracts with teachers, administrators, etc. (See attachments.)

1.E. The Board addresses issues of diversity, equity, and inclusion. (Provide examples)

Granby is dedicated to reducing the achievement gap and providing equitable access to learning for all students. Granby is entering its fifth year of systemic learning with the Granby Equity Team and recently developed a comprehensive *Anti-Bias and Anti-Racism Action Plan* to ensure the work of the Equity Team permeates through networks. For the second year in a row, Granby is participating in the Connecticut Teacher Residency Program where a minority teacher candidate will spend 18 months completing classwork to obtain teacher certification while working with a Granby Teacher in a classroom for the full 2022-2023 school year. Last year's Resident Teacher was hired as a full-time classroom teacher for this school year. Additionally, in this year's budget an Equity Team Leader was added to support efforts in minority teacher recruiting as part of Granby's equity work.

2. Board Member Professional Development

2.A. The Board has developed district goals and reviews them on a regular basis. (Include examples)

The Board discusses the development and progress towards its goals periodically throughout the year and, annually, at its summer retreat. Surveys are given to parents, teachers and non-certified staff. The Superintendent's goals align and support the Board's goals and are evaluated each year. Additionally, in October 2022, the Board adopted the *Moving Forward Together Strategic Plan: 2021-2025* which incorporates the Board's goals. (See attachments.)

2.C. The Board has incorporated Board professional development into policy. (Provide examples)

See attached policies Bylaw 9230 and Bylaw 9250 wherein it is stated that, "Each incoming member may attend, at district expense, workshops for newly elected members as approved by the Board." The Board also has a Professional Development Policy (9240) and a specific goal to *Influence Local and State Educational Policy*. Board members work closely with legislators and regularly participates in the annual CREC Legislative Breakfast, *CABE A Day on the Hill*, and the CABE/CAPSS Convention. (See attachments.)

3. Policy

3.A. The Board relates all agenda items to appropriate policies. (Show sample agendas that show this practice)

Policy revision and adoption is a regular Board agenda item. Recent examples include revised policies for graduation requirements, student health and wellness. Regularly, issues are raised at Board meetings by Board members or members of the public. As a matter of practice, these issues are referred back to the policy committee for discussion, guidance, revision, and resolution.

Additionally, any agenda item is covered by one or more of the categories of Board policies (mission, community relations, administration, business, personnel, students, instruction, construction, and Board bylaws). The Board agenda and work of the Board is largely guided by and conducted in two work committees designed around Board policies. Board Policy always guides decision-making. (The Curriculum/Policy/Technology/ Communications Subcommittee and the Finance/Personnel/Technology Subcommittee).

The Board regularly utilizes the *Goals* feature in BoardBook to align all Board meeting agendas to their Board goals. (See attachments.)

3.B. Policy discussions are a regular part of Board meetings. (Include agendas where this takes place.)

A policy and curriculum subcommittee facilitates the regular ongoing review of policies. CABE's Policy audit for the school system has provided a blueprint and model for the district to annually and systematically review and revise policies. The Board continues to review prioritized policies that are required by legislation or recommended as best practices. Granby also subscribes to the CABE Policy Service that provides regular policy updates to the Board through the superintendent. These policies are subsequently presented to the Board for approval. Annually, a list of policies to be reviewed for the year are presented to the Curriculum Subcommittee in the fall. (See attachments.)

3.C. The Board has adopted a policy addressing diversity, equity and inclusion.

Policy 4111/4211 adopted by the Granby Board of Education in 2014 and revised in 2019 states, "The District believes that a skillful and diverse staff contributes significantly to high quality, engaging learning environments, predicated on a climate of inclusion. To this end, the District directs the Superintendent to enact a planning process for the recruitment of a diverse staff." (See attachment.)

4. Community Relations

4.A. The Board sponsored a community-wide discussion of issues (courageous conversations, community conversations, etc.) during the past year. (Show agenda and report the end results of the program).

In 2021-2022, Granby Public Schools, through the Farmington Valley Health District, sponsored a Mental Health First Aid Class for the community which was well attended. Additionally, in June Granby Public Schools assisted with a Juneteenth celebration at Salmon Brook Park where Granby Public School students performed and the Superintendent of Schools gave some opening remarks.

Announcements were made in articles to *The Granby Drummer* for Superintendent Community Forums regarding the FY23 Budget and the discussion of educational issues. The Board and superintendent continue to work closely with the Town Youth Center, Social Services, business

organizations, and Police Department. Additionally, the Board is represented at school and community events and meetings. (See attachments).

4.B. The Board has successfully worked with other community leaders. (Include description and/or supporting documentation.)

The Board has worked collaboratively with Board of Finance and Board of Selectmen to discuss opportunities for regionalization of town/Board of Education Departments. This has resulted in the establishment of an Intra-Board Advisory Committee and in a Memorandum of Agreement between the town and school system on shared services to realize efficiencies and improvements between town and school departments. Areas of focus include the use of technology, human resources, shared maintenance, fuel oil, and custodial services. The town and Board have entered into a joint fuel oil purchasing arrangement and specific recommendations for shared services in technology have been presented to the town. This year a Town Technology/Communication Technician was hired to provide part-time technology support to school district and town departments including the repair of computers and mobile devices, website maintenance, auditorium maintenance, and virtual meeting setup.

The Board has worked tirelessly on a Building Committee with the Town to complete building projects including renovations to the high school this summer for a new kitchen, music/band rooms, and technology education spaces.

The Board continues to work closely with the town's Youth Services to address the social and behavioral needs of students through the provision of programs and clinical services. The Board also works closely with the town Recreational Department to coordinate summer opportunities for students and families. (See attachments).

4.C. The Board works with the community's local cable access channel. (Describe)

Board of Education Meetings this year are being held both virtually and in-person in the Town Hall Meeting Room with the ability to provide live streaming of BOE meetings via Zoom and Granby's local cable access channel. The Superintendent periodically conducts interviews with a local cable channel with regard to the opening of Granby Public Schools as well as the budget.

4.D. The Board works with other Boards of Education. (Describe)

The Board of Education regularly works with other town Boards of Education. In previous years, the Board has explored regionalization opportunities with East Granby, Winchester, and Hartland. In 2018-2019, Granby had specific conversations with East Granby Public Schools with regard to regionalization opportunities for their high school students and commissioned a report for an "Added Population Study" for the high school. In 2020-2021, Granby collaborated with East Granby Public Schools to pilot a food service program to East Granby students. East Granby did not have a food service program. This partnership continued this year. Additionally, Granby entered into an extended agreement with Hartland Public Schools to name Granby Memorial High School as the designated high school for Hartland students.

Granby is also a member of an Educational Resource Collaborative (ERC) with several other districts where we share purchasing agreements and copier contracts for copiers. As an ERC member, we also share membership and governance control over the Farmington Valley Diagnostic Center (short-term outplacement facility in Avon). Additionally, along with Board members from other towns, Granby's Board of Education is represented on the CREC Council. Granby has been actively involved in CAFE for many years. (See attachments.)

5. Related Organizational Leadership

5.B. The Board has sponsored a Legislative Breakfast or some other legislative event. (Describe)

The Superintendent and Board members annually attend CAFE's Day on the Hill as well as CREC's legislative forums and various workshops. Additionally, the Board annually invites local legislators to a meeting to discuss legislative issues as they relate to education. (See attached agenda and minutes).

5.C. The Board works closely with its local legislative delegation to improve the schools. (Describe)

The Board collaborated with the town in the development of their strategic plan and also worked closely with town officials in prior years to enter into a Statement of Commitment, Statement of Intent and, eventually, a Memorandum of Understanding with regard to large capital projects for the district. These documents provide support by all Boards and Commissions, particularly Selectmen, Education and Finance, to provide the guidance and discipline needed to allow Granby to proceed in a manner consistent with financial planning objects. These projects include school improvement projects; new roofs for the middle school and high school; and the recent addition of a kitchen as well as new band and technology spaces at the high school. A School Projects Building Committee was comprised of school and town officials as well as Board members. This Committee met weekly to guide these projects. The Board is also in close communication with town officials and legislators during the budget season. (See attachments.)

CABE Board Recognition Awards

Level Two

Please tell us what, in your opinion, makes your Board's leadership especially effective in improving student achievement.

The Board of Education of the Granby Public Schools is extremely supportive of public education both within the state and the local community. Granby's school system and the community have benefitted from strong and consistent Board leadership and decision-making over a period of many years. The Board exhibits a unique ability to work collaboratively and supportively with the community and town officials in a non-partisan fashion as strong advocates for students and education. As an example, in 2021-2022 the Board developed and adopted the *Moving Forward Together Strategic Plan: 2021-2025* for the Granby Public Schools. This plan is based on the adopted core values of the Board of Education and six goal areas are identified that will move the Granby Public Schools forward together.

The Board of Education exhibits excellent governance practices through the structure of productive subcommittees, school visits and attendance at school events, community forums, and retreats. The Board has also developed close, trusting and collaborative relationships with the Superintendent of Schools and models an excellent understanding of each other's roles and responsibilities in support of the district mission.

Despite some of the lowest spending per student as compared to other schools, Granby graduates academically perform at a high level and the town receives a tremendous return on its educational investment. Over the years, recognitions include Granby Memorial High School as a high-performing Connecticut Vanguard School; Granby Memorial Middle School as a Connecticut Association of Schools' Middle School of the Year; Kelly Lane Intermediate School as a Federal Blue Ribbon School; and, Wells Road Intermediate School as a Connecticut School for Exemplary Climate Practices by the Connecticut Association of Schools.

Board of Education Goals, a recently adopted a Vision of the Graduate and a mission and achievement goal have provided the Superintendent and Schools with a clear expectation for student achievement and expectations for the Granby graduate. The Board exhibits a strong commitment to equity through its long-standing participation in the Open Choice Program and its work on equity with the Partners for Educational Leadership and the Granby Equity Team. The Board also implements innovative practices as reflected in its early childhood education programs, K-12 languages, a strings program, enrichment programming, professional learning communities, reconfiguration of schools, and a consideration to alter school start times.

The Board's ability to function at an extremely high level in the support of ALL students is exemplified by the addition of an enrichment program at the middle school, its participation in a College Board Pilot for Pre-AP courses in English, Algebra and Art, the creation of a very active Granby Equity Team, a high return on educational investment, annually adopted budgets, policy advocacy, active participation in CREC and CABE, and collaboration with the community are only some of the attributes that make the Board worthy of such recognition.

CABE Board Recognition Awards – 2022-2023

1. Board Leadership/Student Achievement-Level Two (minimum of three)

1.A. The Board of Education works to improve student achievement.

Item 1.A..... Vision of the Graduate

Item 1.A..... November 3, 2021 Board of Education Agenda

Item 1.A..... Elementary & Secondary Continuous Improvement Plans 2021-2022

1.B. The Board relates the mission statement and goals to agenda items.

Item 1.B..... January 19, 2022 Board of Education Agenda

Item 1.B..... Superintendent’s Annual Report, May 2022

Item 1.B..... March 2022 Assistant Superintendent’s Monthly Report

Item 1.B. May 2022 Assistant Superintendent’s Monthly Report

1.C. The Board supports the appropriate use of technology in educational programming.

Item 1.C..... June 1, 2022 Board of Education Agenda

Item 1.C..... 2022 Technology Report Presentation to the Board of Education

Item 1.C..... TV Production Studio Presentation to the Board of Education, December 2021

Item 1.C..... December 1, 2021 Approved Board of Education Meeting Minutes

1.D. The Board uses data to make informed decisions regarding student achievement.

Item 1.D..... September 21, 2022 Board of Education Agenda

Item 1.D..... 2022 Testing Report Presentation to the Board of Education

Item 1.D..... Pupil Personnel Services Continuous Improvement Plan 2021-2022

1.E. The Board addresses issues of diversity, equity and inclusion.

Item 1.E..... 2021-2022 Anti-Bias/Anti-Racism Action Plan

Item 1.E..... June 15, 2022 Board of Education Meeting Agenda

Item 1.E..... June 15, 2022 Approved Board of Education Meeting Minutes

Item 1.E..... Page from FY23 Budget Book –CT Teacher Residence Program/Equity Team Leader

2. Board Member Professional Development-Level Two (minimum of two)

2.A. The Board has developed district goals and reviews them on a regular basis.

Item 2.A..... August 29, 2022 Board Retreat Agenda

Item 2.A..... 2021-2025 Moving Forward Together Strategic Plan

2.C. The Board has incorporated Board professional development into policy.

- Item 2.CPolicy 9230 - Orientation of Board Members
- Item 2.C Policy 9240 - Board Member Development
- Item 2.C..... Policy 9400 – Self-Evaluation

3. Policy-Level Two (minimum of three)

3.A. The Board relates applicable agenda items to appropriate policies.

- Item 3.AApril 6, 2022 Approved Board of Education Meeting Minutes
- Item 3.AApril 20, 2022 Board of Education Meeting Agenda

3.B. Policy discussions are a regular part of Board meetings.

- Item 3.B September 7, 2022 Curriculum Subcommittee Agenda
- Item 3.B Policy Review Update Memo 2022-2023
- Item 3.BApril 6, 2022 Curriculum Subcommittee Agenda

3.C. The Board has adopted a policy addressing diversity, equity and inclusion.

- Item 3.C..... Policy 4111/4211

4. Community Relations- Level Two (minimum of two)

4.A. The Board sponsored a community-wide discussion of issues (courageous conversations community conversation, CAFE Equity Toolkit, etc.) during the past year.

- Item 4.A Flyer for Community Training on Mental Health First Aid, March 10th & 24th
- Item 4.AFebruary 10, 2022 Email Communication – Mental Health First Aid
- Item 4.AJanuary 5, 2022 Board of Education Meeting Minutes - Granby's Juneteenth Celebration
- Item 4.A Granby Drummer Article Regarding Juneteenth Celebration

4.B. The Board has successfully worked with other community leaders.

- Item 4.BFebruary 16, 2022 Board of Education Agenda
- Item 4.B February 16, 2022 Approved Board of Education Meeting Minutes
- Item 4.B June 1, 2022 Approved Board of Education Meeting Minutes

4.C. The Board works with the community's local cable access channel.

- Item 4.CMay 13, 2022 Email Communication – Board of Education Meeting Broadcasting
- Item 4.C November 3, 2021 Board of Education Agenda

4.D. The Board works with other Boards of Education.

- Item 4.DOctober 20, 2021 Finance Subcommittee Meeting Minutes
- Item 4.DJanuary 19, 2022 Approved Board of Education Meeting Minutes
- Item 4.D Agreement between the Granby Board of Education & Hartland Board of Education

5. Related Organizational Leadership-Level Two (minimum of two)

5.B. The Board has sponsored a Legislative Breakfast or some other legislative event.

- Item 5.B.....February 16, 2022 Board of Education Meeting Agenda
- Item 5.B..... February 16, 2022 Approved Board of Education Meeting Minutes
- Item 5.B.....February 10, 2022 Email to CREC Confirming Attendance for the Legislative Forum
- Item 5.B. June 15, 2022 Approved Board of Education Minutes – Board Participation on CREC Council

5.C. The Board works closely with its local legislative delegation to improve the schools.

- Item 5.C..... May 4, 2022 Approved Board of Education Meeting Minutes
- Item 5.C..... BOE Goals for inclusion in the Town of Granby’s Strategic Plan
- Item 5.C.....March 16, 2022 Finance Subcommittee Committee Meeting Minutes
- Item 5.C..... April 6, 2022 School Projects Building Committee Meeting Minutes

Curriculum Subcommittee Meeting – Approved Minutes

June 1, 2022, 5:00 p.m.

Central Services

Present:

David Peling

Kristina Gilton

Whitney Sanzo

Sarah Thrall

Jennifer Parsons

Jordan Grossman

Absent:

Member of the Public: N/A

Meeting commenced at: 5:35 p.m.

Meeting adjourned at: 6:40 p.m.

1. Public Comment: N/A
2. Approve Minutes from the May 4, 2022 Curriculum Subcommittee Meeting. Tabled.
3. Assistant Superintendent's Monthly Report: Discussed professional development on social/emotional learning; goals set for 2023; hiring process; schedules; learning walk – using data to inform PD; and composting town initiative.
4. Summer Enrichment Update: Pre-COVID style classes are returning.
5. Summer Curriculum Work: Health and Language. Discussion of curriculum review and revision as well as Board of Education role going forward.
6. Other: N/A

A motion was made by David Peling and seconded by Kristina Gilton to adjourn the meeting. This motion passed unanimously at 6:40 p.m.



UPCOMING DISTRICT EVENTS

September 19	PreK/Kindergarten Curriculum Night	6:30-8:00 p.m.	
September 20	Grade 2 Curriculum Night	6:30-8:00 p.m.	
September 21	Finance Subcommittee Meeting Board of Education Meeting	5:30 p.m. 7:00 p.m.	Central Services Town Hall Meeting Room
September 22	Grade 1 Curriculum Night	6:30-8:00 p.m.	
September 27	Candidate Forum (for local Granby candidates for state legislature)	7:00-8:00 p.m.	HS Auditorium
September 28	Early Release (All Schools) Professional Development		
September 29	Financial Aid Night	7:00-8:00 p.m.	HS Auditorium
October 5	Holiday - No School		
October 10	Holiday - No School		
October 12	PSATs (Grades 10 & 11)		
October 12	Curriculum Subcommittee Meeting Board of Education Meeting	5:30 p.m. 7:00 p.m.	Central Services HS Auditorium (<i>Note location change</i>)
October 17	SEPTO Meeting	6:30-8:00 p.m.	Wells Road Media Center
October 18	HS PAC Meeting	6:00-7:00 p.m.	HS Media Center
October 19	College Fair	1:00-2:30 p.m.	HS Community Gym
October 19	Finance Subcommittee Meeting Board of Education Meeting	5:30 p.m. 7:00 p.m.	Central Services Town Hall Meeting Room
October 22	Homecoming Dance	7:00-10:00 p.m.	HS Community Gym
October 25	Superintendent's Community Conversation (Virtual)	6:00-7:00 p.m.	See website for details
October 27	MS PAC Meeting	6:00-7:00 p.m.	Virtual
October 26	NHS Induction Ceremony	7:00-8:00 p.m.	HS Auditorium
October 28	Homecoming weekend football game: Granby vs. Ellington	6:30 p.m.	HS Stadium Field
October 29	All other homecoming games		See website for details