

**Regular Board of Education Meeting**  
**Wednesday, September 7, 2022, 7:00 PM**  
**Town Hall Meeting Room**

**I. Administrative Reports**

**{{Goal-}}**

**{{Attachment:}}**

**{{RecommendedMotion}}**

**A. Chairman's Corner (5 min.)**

**{{Goal-}}**

**{{Attachment:}}**

**Rationale:** Ms. Sarah Thrall, Board Chair, will share opening remarks.

**{{RecommendedMotion}}**

**B. Superintendent's Announcements (5 min.)**

**{{Goal-}}**

**{{Attachment:}}**

**Rationale:** Dr. Jordan Grossman, Superintendent, will provide district updates.

**{{RecommendedMotion}}**

**C. Assistant Superintendent's Report (5 min.)**

**{{Goal-}}**

**{{Attachment:}}**

**Rationale:** Ms. Jennifer Parsons, Assistant Superintendent, will provide updates from the Assistant Superintendent's office.

**{{RecommendedMotion}}**

**D. Student Representative Reports (5 min.)**

**{{Goal-}}**

**{{Attachment:}}**

**Rationale:** Ms. Tess Bajek and Mr. Chase Alexander, Student Representatives, will report on activities taking place at the high school.

**{{RecommendedMotion}}**

**II. Public Comment**

**{{Goal-}}**

**{{Attachment:}}**

**Rationale:** Granby community engagement and attendance at BOE public meetings is welcomed. The Public Comment segment of the meeting agenda is set aside so the BOE may receive public comments. Procedurally, public remarks will be limited to about 5 minutes and citizens will be asked to identify themselves. Because the BOE is limited by the Freedom of Information Act to discussing only matters on the agenda, the BOE is not permitted to engage in a discussion of the comments presented.

**{{RecommendedMotion}}**

**III. Consent Agenda (5 min.)**

**{{Goal-}}**

**{{Attachment:}}**

**{{RecommendedMotion}}**

**A. Minutes**

**{{Goal-}}**

**{{Attachment:}}**

**Rationale:** The Board will approve/amend the minutes of the June 15, 2022 Board of Education Meeting and the August 29, 2022 Board Retreat.

{{RecommendedMotion}}

#### **IV. Old Business**

{{Goal-}}

{{Attachment:}}

**Rationale:** There is no Old Business to report.

{{RecommendedMotion}}

#### **V. New Business**

{{Goal-}}

{{Attachment:}}

{{RecommendedMotion}}

##### **A. Enrollment Consultant Report**

{{Goal-}}

{{Attachment:}}

**Rationale:** Mr. Peter Prowda, Enrollment Consultant, will give a report to the Board regarding current and future enrollment projections.

{{RecommendedMotion}}

##### **B. Summer School Report**

{{Goal-}}

{{Attachment:}}

**Rationale:** Ms. Katie Busbey, Director of Summer School, and Ms. Jennifer Miller, Director of Extended Year Summer School, will provide a report to the Board on this year's programming.

{{RecommendedMotion}}

##### **C. Superintendent's Annual Goals 2022-2023**

{{Goal-}}

{{Attachment:}}

**Rationale:** Dr. Grossman will present his annual goals for the 2022-2023 school year to the Board.

{{RecommendedMotion}}

##### **D. First Reading of Revised Policy 6142.101 - Student Nutrition & Physical Activity (Student Wellness)**

{{Goal-}}

{{Attachment:}}

**Rationale:** The Curriculum/Policy/Technology/Communication Subcommittee recommends revised Policy 6142.101, Student Nutrition & Physical Activity (Student Wellness), to the Board for a first reading.

{{RecommendedMotion}}

#### **VI. Miscellaneous (20 min.)**

{{Goal-}}

{{Attachment:}}

{{RecommendedMotion}}

##### **A. Board Standing Committee Reports**

{{Goal-}}

{{Attachment:}}

{{RecommendedMotion}}

###### **1. Curriculum/Policy/Technology/Communication**

{{Goal-}}

*Attachment:*

RecommendedMotion

**2. Finance/Personnel/Facilities**

Goal-

*Attachment:*

RecommendedMotion

**B. Other Board-Related Reports**

Goal-

*Attachment:*

RecommendedMotion

**1. CREC/CABE**

Goal-

*Attachment:*

RecommendedMotion

**2. Granby Education Foundation**

Goal-

*Attachment:*

RecommendedMotion

**C. Calendar of Events**

Goal-

*Attachment:*

RecommendedMotion

**D. Board Member Announcements**

Goal-

*Attachment:*

RecommendedMotion

**E. Action Items**

Goal-

*Attachment:*

RecommendedMotion

**VII. Adjournment**

Goal-

*Attachment:*

RecommendedMotion

**Regular Board of Education Meeting – Approved Minutes**  
**Wednesday, June 15, 2022, 7:00 p.m.**  
**Town Hall Meeting Room**

Present Board Members: Kristina Gilton, Monica Logan, Donna Nolan, Whitney Sanzo, Sarah Thrall, and Rosemarie Weber

Absent Board Members: David Peling

Sarah Thrall called the meeting to order at 7:00 p.m.

**I. Administrative Reports**

**I.A. Chairman's Corner**

Sarah Thrall, Board Chair, welcomed everyone in attendance as well as congratulated the Boys' Championship Tennis Team. She stated school is out and the weather held out for a beautiful outdoor graduation as well as 8<sup>th</sup> grade moving-up ceremony. She thanked all Granby staff who made these special events possible.

**I.B. Superintendent's Announcements**

- Dr. Grossman welcomed everyone in attendance this evening and extended a special welcome to our Boys' Championship Tennis Team who will be recognized by the Board this evening.
- There are currently 94 students registered for Kindergarten which is way below projections. This is something that will be monitored over the summer. If this number stands there will be 6 sections (approximately 16 students); however, 7 sections were projected.
- Congratulations to all of our seniors including one Board member who had a senior and one board member who had an 8<sup>th</sup> grade student as well.
- Closing ceremonies were held on Monday. It was a nice celebration for staff to end the school year. Students performed and gave speeches. Board student representative, Tess Bajek, and her sister, Alexa Bajek, hosted the event and did a great job.
- Congratulations to Marie Caruso, who was named Staff member of the 2021-2022 school year, and the new 2022-2023 Teacher of the Year, Mr. Mike Dombrowski.
- Summer Enrichment is being advertising continuously.
- A BOE Retreat will be held on Monday, August 29<sup>th</sup>.
- The next regularly scheduled Board Meeting will be held on Wednesday, September 7<sup>th</sup>.

**I.C. Boys' Tennis CIAC State Championship Team**

The Board recognized the Boys' Tennis Team as CIAC State Champions. Mr. Maltese thanked the Board on behalf of tennis coach Kevin Imbt and the entire tennis team for allowing the opportunity to congratulate the team on this accomplishment. The team worked hard throughout the whole season and are back-to-back state champions. Team members received embroidered state championship sweatshirts.

**I.D. Assistant Superintendent's Report**

Ms. Jennifer Parsons, Assistant Superintendent, provided updates from her office and stated it was a great last couple of weeks of school. Highlights included: older students working with younger students at STEAM Night and graduates walking through the halls of Kelly and Wells. Ms. Parsons stated these things bring to light the Vision of a Graduate. She stated the district is well on the way to filling up summer programs which are about  $\frac{3}{4}$  full. The first day of retreat for administrators was spent talking about co-teaching which will be implemented at the middle school and high school and to some extent the elementary schools as well. Tomorrow administrators will be working on their Continuous Improvement Plans as to how they relate to the Strategic Plan. Sarah Thrall inquired as to how many classes will be co-taught and at what subject levels. Ms. Parsons stated English and Math at the 9<sup>th</sup> grade level as well as some of the math classes will be co-taught at the middle school. The co-taught model involves two teachers, one regular and one special education teacher, working together to deliver that material as one and both teachers will be the teacher of record. She also inquired whether it will always be the same teacher with the special education teacher and Ms. Parsons stated, yes, they will remain a pair for the year.

## **I.E. Business Manager's Report**

Ms. Anna Robbins, Business Manager, presented the May statement of accounts. The BOE shows a positive balance of \$297K which is roughly the same as last month; however, there was a shift in regular education and special education expenses. Special education expenditures are projected to be under budget \$120K which is \$41K better than last month. This is due to changes in out-of-district tuition and transportation as well as evaluation services. Regular education is favorable \$177K which is worse than last month by \$41K. These changes are offset by other areas of the budget where the forecast has been adjusted based on actual use. The Q&D fund balance is projected to be favorable \$193K. Favorable variances in afterschool activities, certified staff, Kindergarten support staff salaries, as well as summer school expenses, contribute to the favorable forecast. Revenues to the town are projected to be better than budgeted by \$151K which is higher than last month's projection due to the town receiving the final payment for the Special Education Excess Cost Grant which was lower than budgeted but higher than anticipated. All final payments were received from other towns for both regular and special education. Rosemarie Weber stated the Finance Subcommittee reviewed and accepted this report this evening.

## **II. Public Comment**

There were no public comments this evening.

## **III. Consent Agenda**

### **III.A. Minutes**

### **III.B. Food Services Contract Amendment Approval**

A motion was made by Rosemarie Weber and seconded by Monica Logan that the Granby Board of Education adopt the consent agenda. Rosemarie Weber stated this is a process the district goes through at the end of every year and the purpose is to ensure we have a break-even contract. She stated there is a minimal increase to both management and administrative fees in order to get to the that break-even number. This motion passed unanimously at 7:19 p.m.

## **IV. Old Business**

### **IV.A. Granby Equity Team Update**

Ms. Jennifer Parsons, Assistant Superintendent, provided an update on the Granby Equity Team's (GET) Anti-Bias/Anti-Racism Plan which was worked on this year by the Granby Equity Team. The plan is broken down into three categories: Advocacy, Responsiveness, Consciousness and the highest level is Advocacy which is changing policy and taking action to address issues. Ms. Parsons reviewed the structures in place and reviewed the stakeholders on the team consisting of Board members, parents, students, teachers, administrators, school-based staff, and community members. She stated the plan is designed for the team to exercise the Anti-Racism/Anti-Bias Plan as well as to help spread the knowledge they are gathering in their constituent groups. Ms. Parsons, Ms. Greer and Ms. Paton meet regularly to plan with our partners and steer some of the work on the GET. There were 6 meetings this year, of which 3 were in-person: 1) at the beginning of the year, the group took stock of where the Team was; 2) mid-year (December) to monitor the work and craft a statement on recognizing national heritage months; and; 3) in May, the team reflected on the work. The other 3 meetings the team worked with Partners for Educational Leadership to build the capacity of everyone in the room, build equity lenses and support the networks. Highlights from this year included an updated equity statement; collaboration with community groups; cultural heritage months; reignited student leadership; expansion of culturally diverse books; and, the hiring of a Family Engagement Specialist, Ms. Bethany Grupp, who will build partnerships with students in the Open Choice Program. The team collaborated with the Granby Reconciliation Group in the planning of the Juneteenth celebration. During Black Heritage Month, there were podcasts of Black scientists, inventors, mathematicians, and politicians. Some of the work was shared from the Honors Chemistry and American Studies courses and students highlighted the careers of professions of color. Next year Hispanic heritage will be highlighted. Ms. Smith created the 50 First Book Club at Wells Road and Kelly Lane also started this program. Ms. Parsons stated Mr. Freeman who was our Teacher in Residence this year was hired for as a 5<sup>th</sup> Grade Teacher for next year and Ms. Cooper was selected to be our second Teacher in Residence who will work with Mrs. Cathryn Kibby next year at Kelly Lane. Ms. Parsons concluded with how GET wants to grow and shared areas of focus, such as, balancing the

work with personal development; regular participation in GET; consistency in follow-up network meetings; building common language; and, embedding classroom conversations in all areas. Sarah Thrall thanked Ms. Parsons and Monica Logan for their participation as a Board Member on GET. She inquired if the podcasts were available and Ms. Parsons stated they are currently housed in the schools as they are student projects. Ms. Thrall also inquired how Granby does with recruiting for a teacher. Ms. Parsons stated other districts who are in closer proximity to Hartford are able to pull from their own staff internally but Granby has not been able to do that. She stated CREC gathers a pool of candidates and candidates who make it to a second round were available for districts to choose. Nine (9) individuals were interviewed and the top 3 were put forward by Granby and, for the second year in a row, Granby was matched with their top candidate. Monica Logan commented that every GET meeting was very well organized. She thanked Ms. Parsons for the amazingly hard work she does and that she can see all of the wonderful things happening across the schools. Kristina Gilton mentioned the need for partnering with Granby families and Hartford families who want to participate in after-school activities and perhaps this is something that Ms. Grupp can assist with next year.

## **V. New Business**

### **V.A. Custodial and Maintenance Contract Approval**

The Board considered the approval of the contract for The United Public Service Employees Union, Local 424, Unit 61, for custodial and maintenance employees. A motion was made by Sarah Thrall and seconded by Kristina Gilton that the Granby Board of Education approve the contract for The United Public Service Employees Union, Local 424, Unit 61, for custodial and maintenance employees pending ratification by the Union. The union is looking to ratify this contract on Friday. Ms. Thrall stated highlights as follows: 4-year contract (2022-2026); standardized language in workmen's compensation and retiree participation in health benefits once Medicare eligible; position title changed from Lead Maintenance to Facilities Manager (this position requires a valid Connecticut HVAC license); and, a reconfiguration to the monthly merit program to include a scholarship award for a senior student studying at a technical institution. Ms. Thrall thanked Donna Nolan and Monica Logan for serving on the negotiating team. This motion passed unanimously at 7:51 p.m.

### **V.B. BOE Summer Retreat and 2022-2023 Meeting Schedule**

The Board reviewed the meeting schedule for the BOE Summer Retreat and the 2022-2023 school year. The retreat is scheduled for Monday, August 29<sup>th</sup> and will be held the whole day. Sarah Thrall pointed out that in October the Board will not meet on the first Wednesday but will meet the 2<sup>nd</sup> and 3<sup>rd</sup> Wednesdays that month. Dr. Grossman stated the April 10<sup>th</sup> and April 24<sup>th</sup> dates should be draft dates. These dates are listed in the town charter; however, the public hearing occurs during the vacation week so the town may try to change the charter. He asked Board members to please consider these dates tentative at this point.

## **VI. Miscellaneous**

### **VI.A. Board Standing Committee Reports**

#### **VI.A.1. Curriculum/Policy/Technology/Communication**

This Subcommittee did not meet.

#### **VI.A.2. Finance/Personnel/Facilities**

Rosemarie Weber stated this subcommittee met this evening to review the May Statement of Accounts; review the food service contract amendment with minimal increase to the managerial fees; breakfast and lunch prices will increase to \$3.00 at the elementary schools and to \$3.15 at the middle/high schools; discussed statutory changes regarding lunch the coop program which now allows people to donate to the school lunch program; reviewed year-end assessments and things on the to-do list - the Finance Subcommittee authorized the administration to move forward with 4 projects: middle school café tables/chairs; backstop. Also received a Building Committee update – demo is started and the project is underway.

## **VI.B. Other Board-Related Reports**

### **VI.B.1. CREC/CABE**

Sarah Thrall stated she will be on a call with CABE tomorrow morning to review the year. Kristina Gilton will be attending CREC Council meetings in the fall as it was determined emails from CREC were going into her spam email.

### **VI.B.2. Granby Education Foundation**

Whitney Sanzo stated the next meeting is on June 20<sup>th</sup>.

## **VI.C. Calendar of Events**

Board Retreat

## **VI.D. Board Member Announcements**

Kristina Gilton gave the Board an update on the safe graduation party stating she was able to attend graduation as well as the safe graduation party this year. It was the first party since 2019 and seniors spent the whole evening at the YMCA and loved every minute of it. Many businesses donated very large raffle prizes and every student went home with a \$20 gift card to somewhere. It was a great community event and great to see that Granby could bring it back.

Monica Logan mentioned the Juneteenth celebration this Saturday at Salmon Brook Park. The event is free with lots of activities for kids, music, artists, poets, and speakers. The event is partially sponsored by the GEF.

Sarah Thrall recognized John Bell who was recognized by the Board of Selectmen last week as their representative and for his service to the town on the Board of Selectmen. On behalf of the Board, Ms. Thrall stated she wishes him the best as he heads to Elon in the fall.

## **VI.E. Action Items**

There were no action items this evening.

## **VII. Executive Session/Non-Meeting**

There was no need for an Executive Session this evening. A motion was made by Rosemarie Weber and seconded by Donna Nolan. This motion passed unanimously at 8:02 p.m.

Respectfully submitted,

Donna Nolan  
Board Secretary

**Board Retreat – Approved Minutes**  
**August 29, 2022, 9:00 a.m.**  
**Central Services**

**Attendees:** Kristina Gilton, Monica Logan, Donna Nolan, David Peling, Whitney Sanzo, Sarah Thrall, Rosemarie Weber, Jordan Grossman, Tom Mooney, Esq., and Natalia Sieira-Millan, Esq.

Sarah Thrall called the meeting to order at 9:00 a.m.

**I. Superintendent’s Summer Updates**

Dr. Jordan Grossman updated the Board on events that happened over the summer as well as upcoming events for the district.

**II. Board of Education Self-Evaluation**

The Board reviewed the results of the Board of Education Self-Evaluation Survey.

**III. Legal Update, Shipman & Goodwin**

Attorneys Thomas Mooney and Natalia Sieira-Millan presented legal updates to the Board.

**IV. Tour of Facilities**

The Board toured all of the schools prior to their opening on August 30, 2022.

The Board Retreat adjourned following the tour of the facilities at approximately 3:30 p.m.

Respectfully submitted,

Donna Nolan  
Board Secretary

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# Projecting Granby Kindergarten Enrollment

**Peter M. Prowda, PhD**  
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Simsbury, CT 06070-1949  
[peteprowda@yahoo.com](mailto:peteprowda@yahoo.com)  
(860) 716-7971

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# The Problem:

My 2021 projection of Kindergarten enrollment in October 2022 was 131 children.

Earlier this summer the superintendent was concerned that only 95 students were registered.

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# Projecting Kindergarten Standard Model

- Kindergarten projected from history of births five years prior

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## Projecting Kindergarten

# My Model

Kindergarten projected from:

- Students entering at standard age
- Students entering at age six
- Students retained from prior year

# History of Kindergarten Enrollment

Year	Birth Year	Births	K	Retained	----- Non-Retained -----			Percent	Yield	Yield	Total
				From Prior Year	Born 5-Years Prior Resident	Non-Resident	Born 6 Years Prior	Retained	From Births 5-Years Prior	From Births 6-Years Prior	From Birth Cohort
2011	2006	98	111	0	94	6	11	0.0%	95.9%	10.7%	116.3%
2012	2007	87	113	0	83	10	20	0.0%	95.4%	20.4%	110.3%
2013	2008	105	109	4	83	9	13	3.5%	79.0%	14.9%	102.9%
2014	2009	88	122	1	88	8	25	0.9%	100.0%	23.8%	114.8%
2015	2010	69	110	0	86	11	13	0.0%	124.6%	14.8%	143.5%
2016	2011	79	93	3	72	5	13	2.7%	91.1%	18.8%	119.0%
2017	2012	80	119	2	85	10	22	2.2%	106.3%	27.8%	130.0%
2018	2013	59	113	1	86	7	19	0.8%	145.8%	23.8%	162.7%
2019	2014	72	121	4	96	11	10	3.5%	133.3%	16.9%	150.0%
2020	2015	81	106	4	83	7	12	3.3%	108.6%	16.7%	139.5%
2021	2016	78	125	0	89	6	25	0.0%	115.4%	30.9%	139.1%
2022	2017	83	95								
3-Year Average								2.4%	116.5%	22.2%	142.9%
Weighted 3-Year Average								1.7%	116.1%	23.8%	141.1%
5-Year Average								2.0%	118.9%	23.7%	144.3%
Weighted 5-Year Average								1.8%	120.6%	23.1%	143.9%
2017, 2018, 2019,2021								1.6%	125.2%	24.9%	145.5%
25-year Median											130.0%

# Projection Outcomes

## Kindergarten Enrollment

Decrease

Increase

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Decrease



Increase

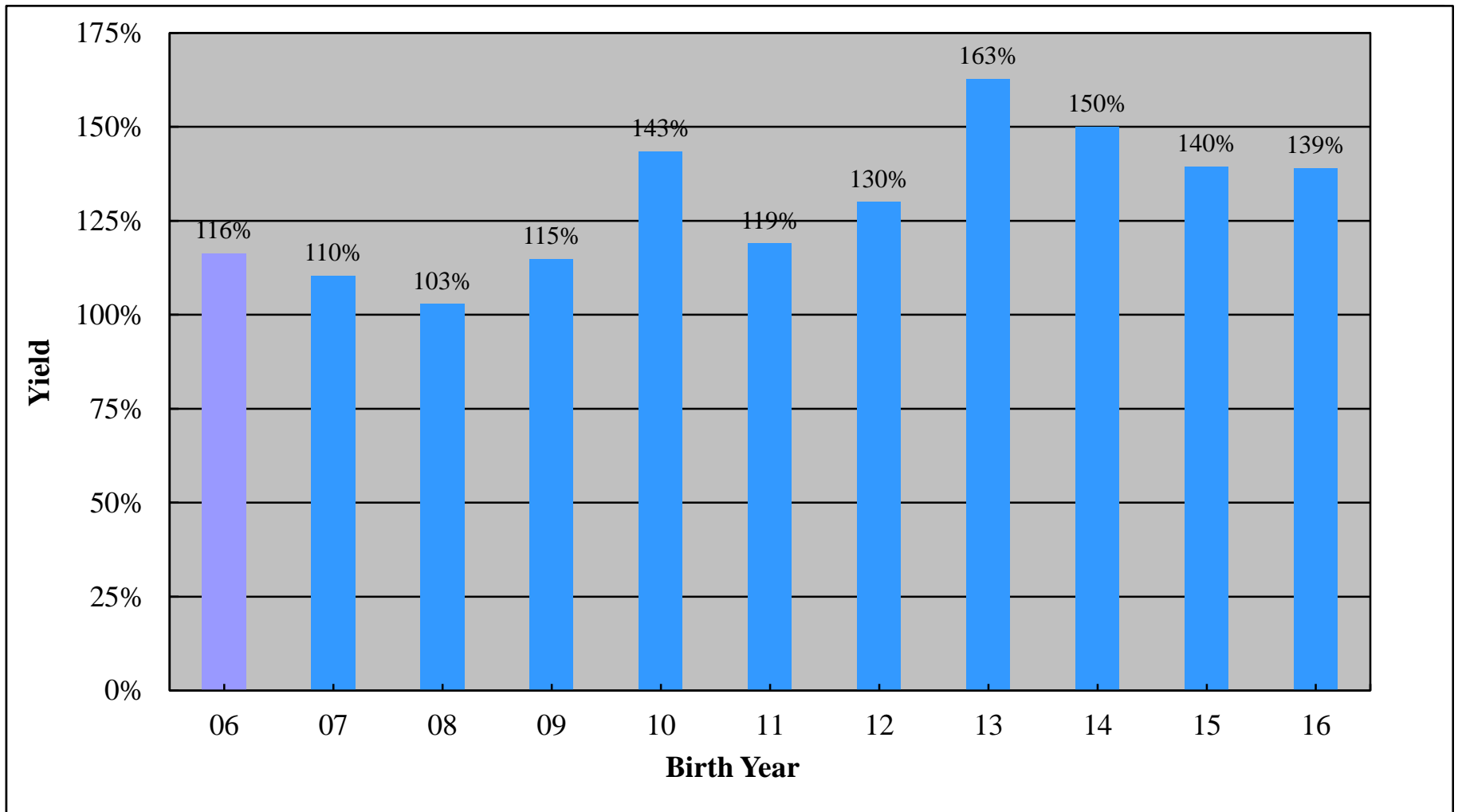


## Projection Factors

Kindergarten in October 2022 = Births in 2017 – infant deaths 2017- child deaths 2018 - child deaths 2019 - child deaths 2020 - child deaths 2021 - child deaths 11/2022-10/1/2022 + 1-yr-olds moving in 2018 + 2-yr-olds moving in 2019 + 3-yr-olds moving in 2020 + 4-yr-olds moving in 2021 + 5-yr-olds moving in 1/1/2022-10/1/2022 - 1-yr-olds moving out 2018 - 2-yr-olds moving out 2019 - 3-yr-olds moving out 2020 - 4-yr-olds moving out 2021 - 5-yr-olds moving out 1/1/2022-10/1/2022 - 5-year-olds delaying entry + 6-yr olds entering for first time - 5-yr-olds home schooled - 5-yr-olds attending non-public schools - 5-yr-olds attending magnet schools.

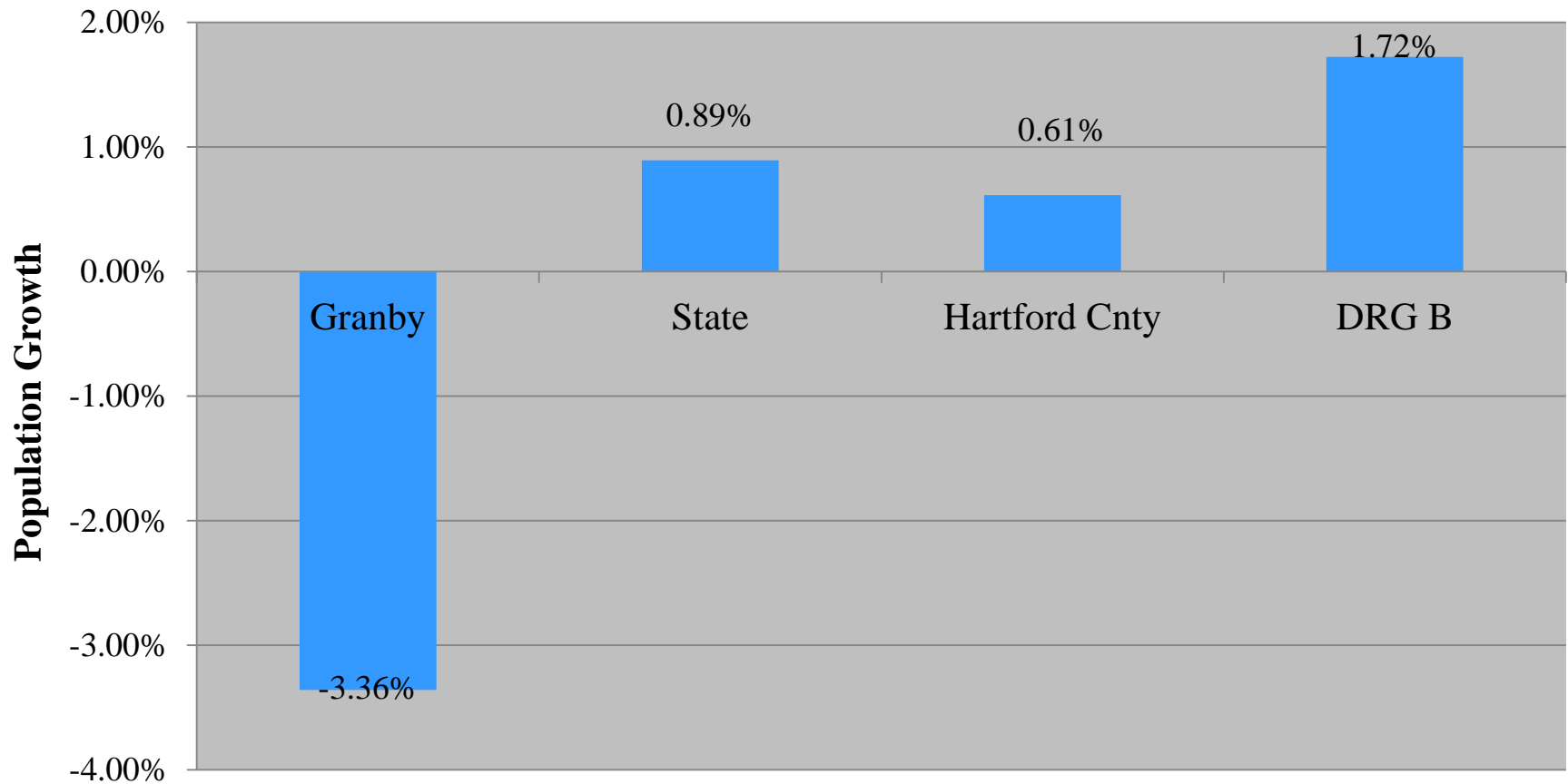
## Projection Factors

# Birth to Kindergarten Growth



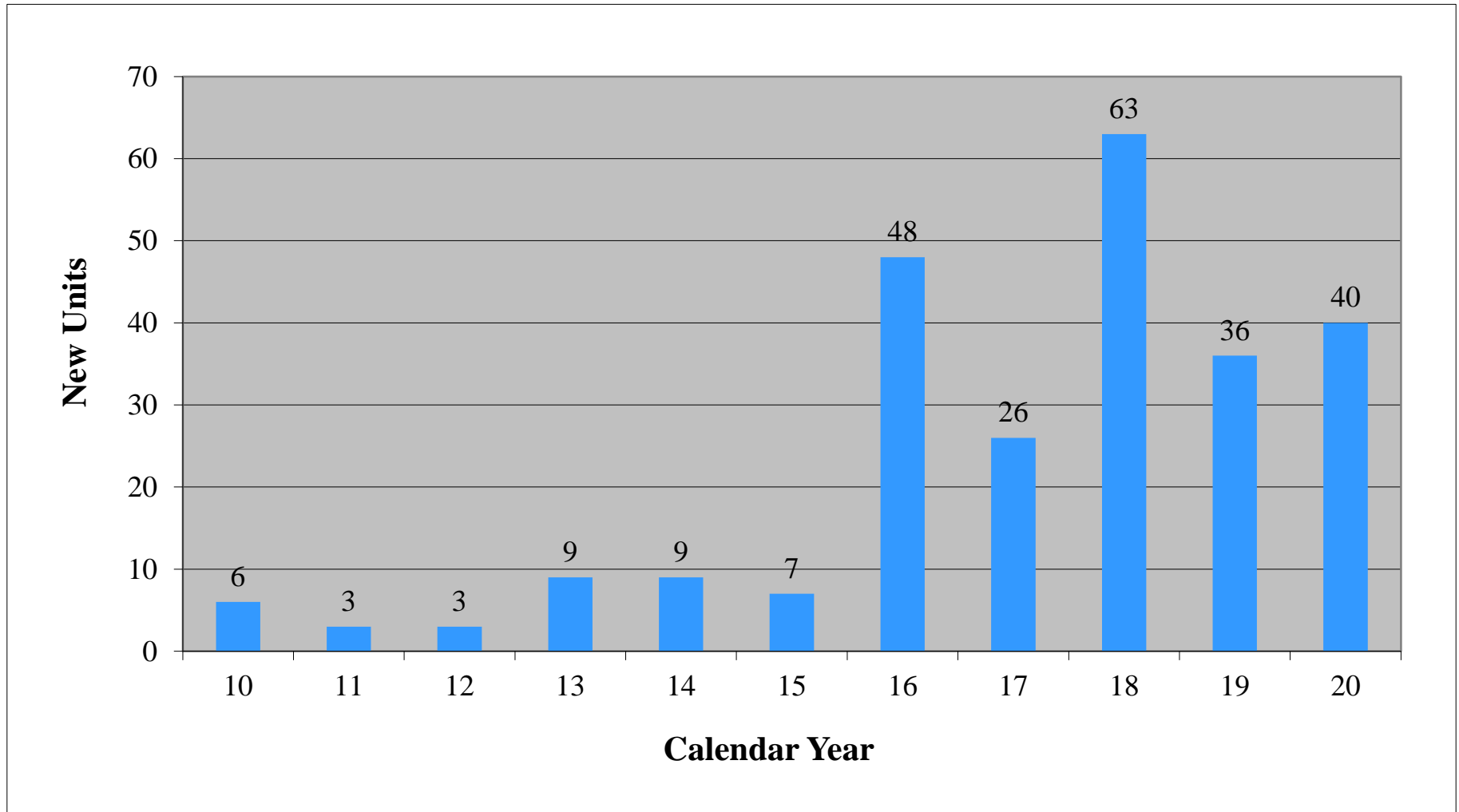
## Contributing Factors

# Town Population Growth 2010-20

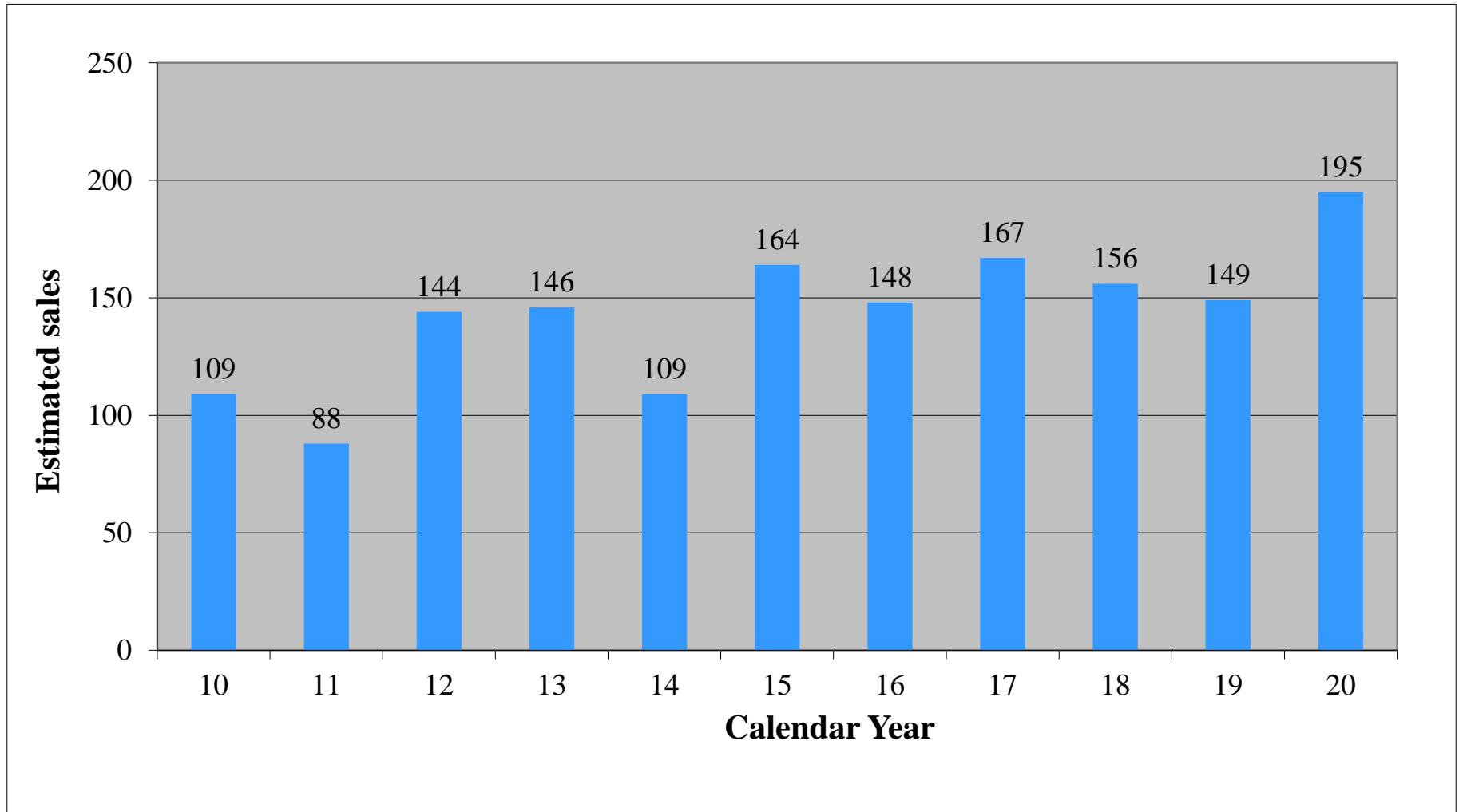


## Contributing Factors

# Net New Housing Units

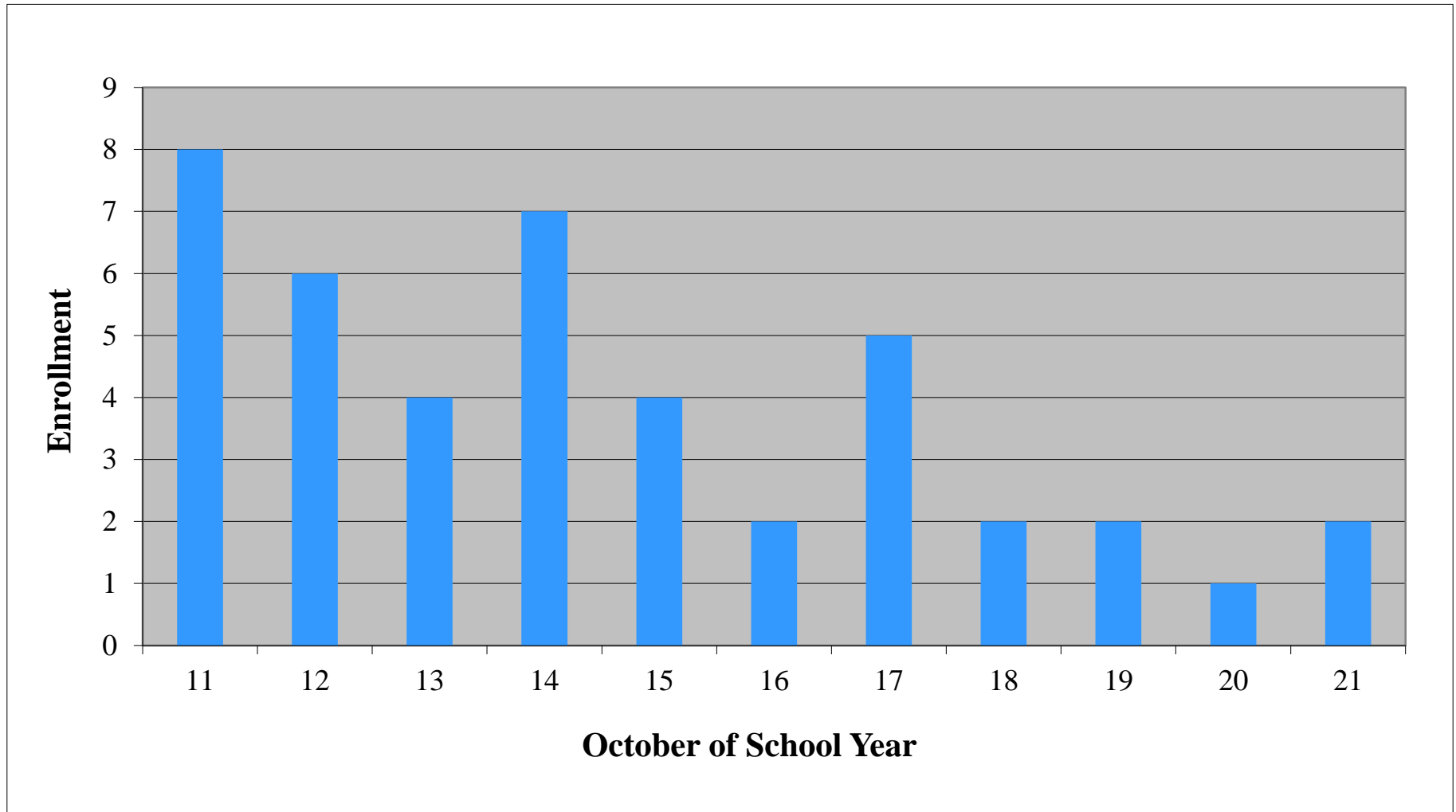


# Estimated Sales of Existing Units



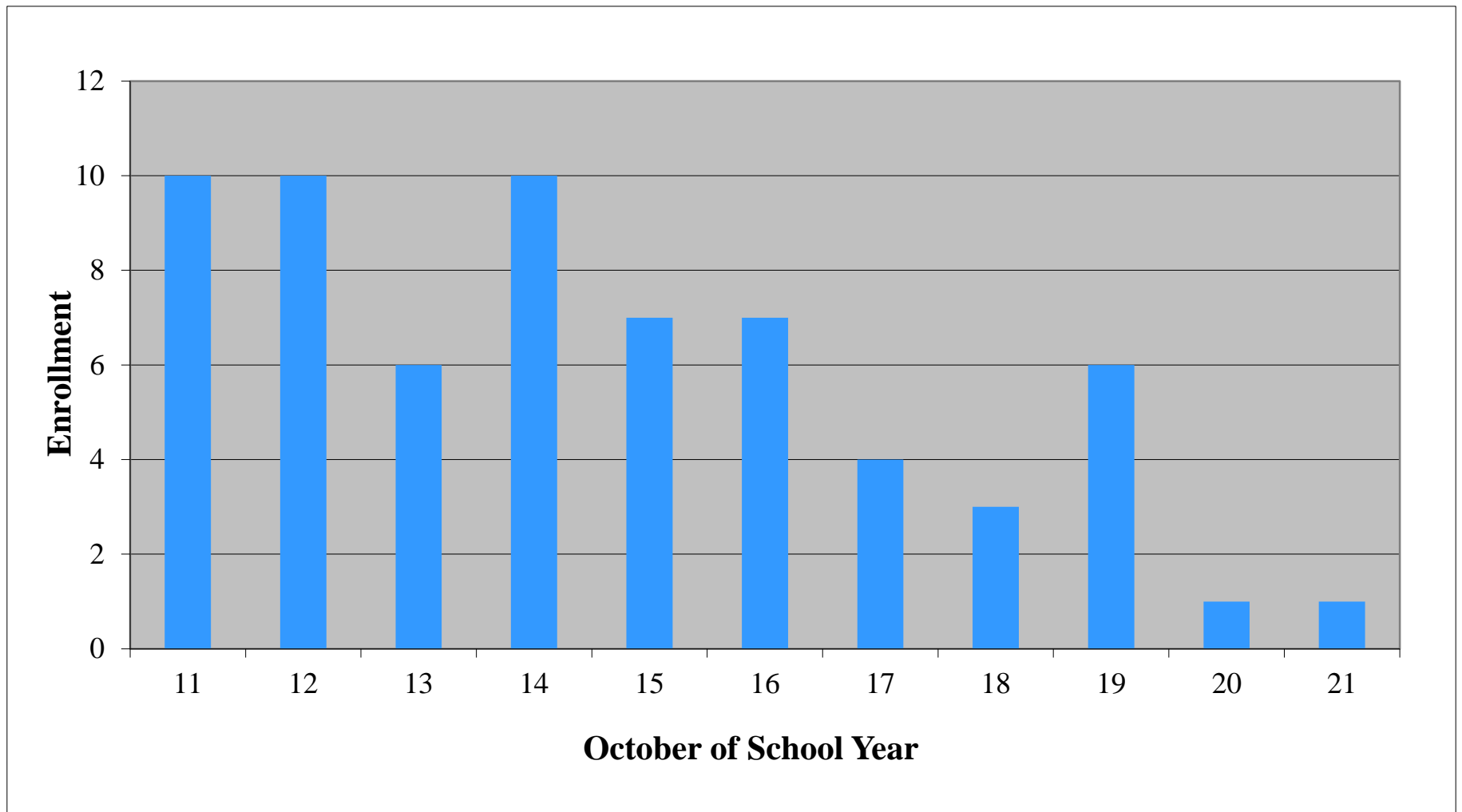
Contributing Factors

# Non-Public Kindergarten Enrollment



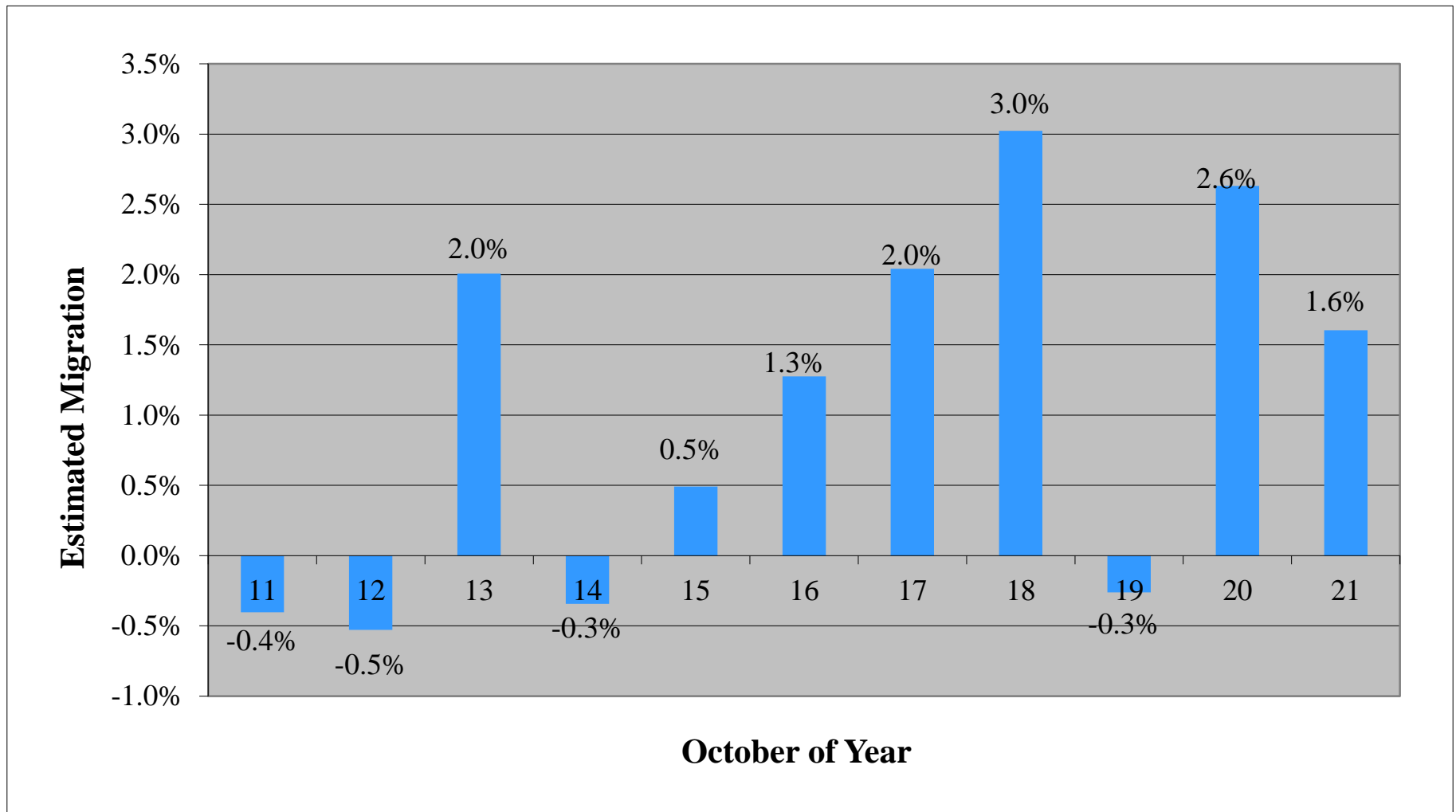
Contributing Factors

# Kindergarten Enrollment in Other Public Schools



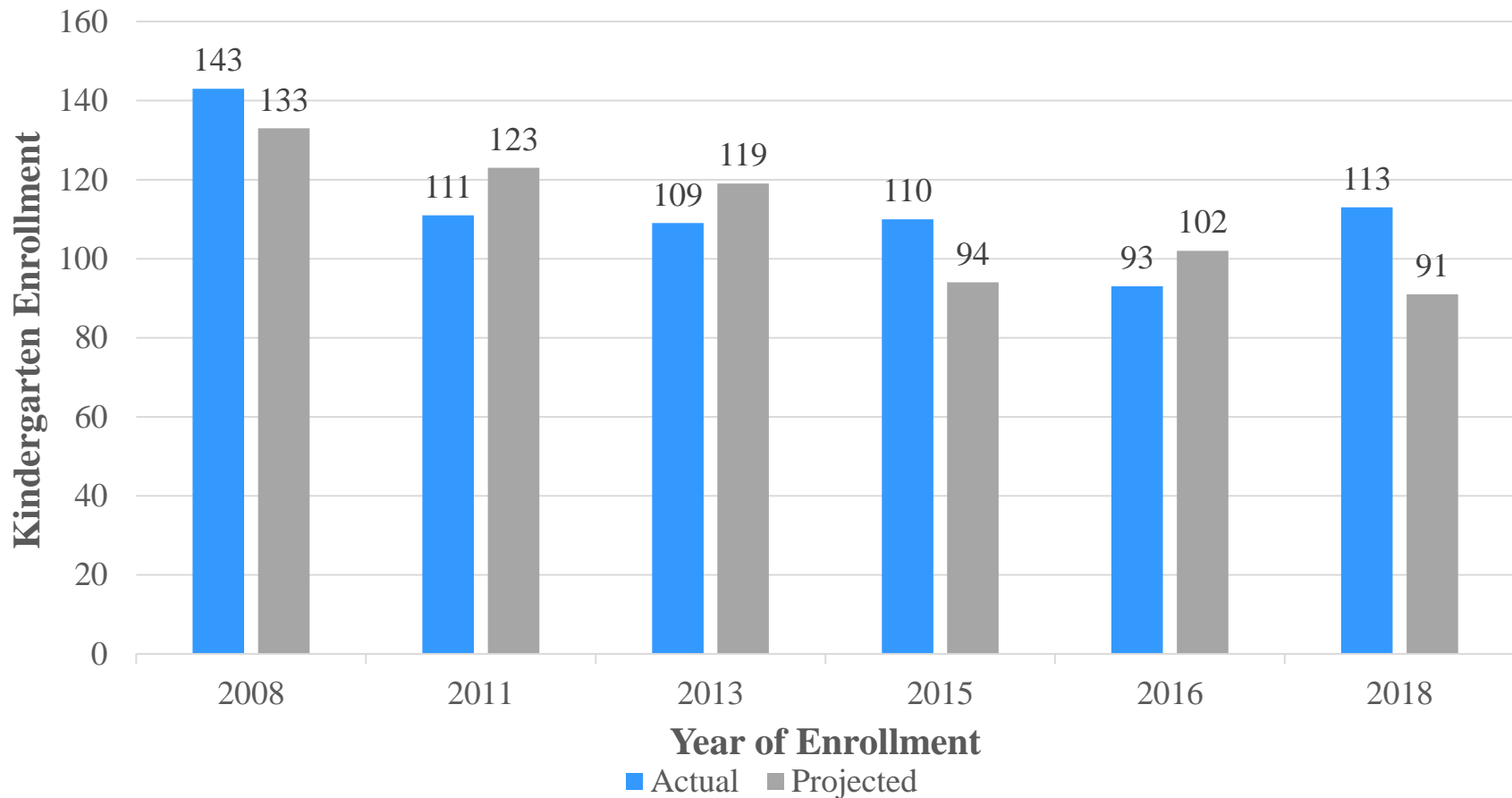
## Projection Factors

# Estimated Student Migration



## Prior Projections

# One-Year Accuracy of Prior Kindergarten Projections



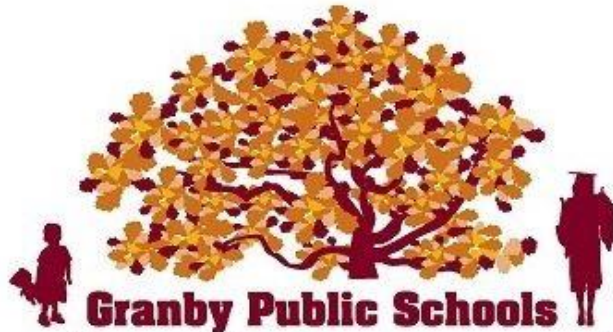
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# Accuracy of Granby Kindergarten Projections

## Questions?

Peter M. Prowda, PhD  
[peteprowda@yahoo.com](mailto:peteprowda@yahoo.com)  
(860) 716-7971

# Granby Summer Programming 2022



Resourceful Learners • Effective Communicators • Positive Contributors

# Our 2022 Return to Normal



The Special Education Extended School Year (ESY) portion of the program is designed to provide continued instructional learning for students with Individualized Education Plans (IEPs) as recommended through PPTs in accordance with state laws.

- All of our programs were offered in person!
  - Pre-K-Camp Kelly
  - Targeted Academic Tutoring
  - High school Credit Recovery
  - Social Skills Camp
  - Secondary Social, Academic & Vocational Program



## Camp Kelly

- 4 weeks of in-person instruction
- Preschool students-both Special Education and Peer Models to maintain integrated model
- OT, PT, and Speech provided during the hours of the program
- Total participants: 11 students (Peer models included this year)

## Social Skills Camp K-5

- Conducted in person for four weeks
- Targeted Goals and Objectives related to social skill development for students
- Total participants: 12 students (K-5)





## Tutoring

- Individualized in-person instruction based a student's goals and objectives in the IEP.
- School year Case Managers provided instructional materials aligned with goals and objectives.
- Total participants: 76 students (K-12)
- 
- OT, PT, Speech services built into schedule.

## Credit Recovery

- Conducted in person for 4 weeks
- To complete or regain credit toward graduation requirements
- Total participants: 14 students



# Enrichment

- Four different theme weeks
  - STEAM, Science and Strings, Art, PE Games
- Enrollment totaled 76 students (19 week one, 21 week two, 22 week 3, and 14 week 4)
- Classes for grades 1-3, and 4-6
- Hands-on science experiments, a strings concert, and basket-making were some highlights



# Intervention

- Two week program: First two weeks for grades one and two, second two weeks for grades three, four, and five
- Focus on math and reading (integrated science and writing throughout)
- Enrollment totaled 58 students
- Invite only

# Moving Forward

- Increase enrichment opportunities
- Continue to develop secondary programming for Social, Academic and Vocational programming



# Salmon Brook Park Camp

- Scholarships offered to all Open Choice Participants going into grades 1-5, 30 total students
- Bus transport provided by CREC
- 16 students attended



## Middle School Options

- Offered to all Open Choice Participants entering grades 6-8, 13 total students
- Soccer, Basketball and STEM options
- Bus transport provided by CREC
- 1 participated in CAS Soccer and 1 participated in Hand's On Electronics



## Memorandum

**Date:** September 7, 2022  
**To:** Granby Board of Education  
**From:** Jordan E. Grossman, Ed.D., Superintendent of Schools  
**Subject:** Superintendent Goals: 2022-2023 School Year

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Below you will find the six (6) Board of Education goal areas and the Superintendent of Schools goals for 2022-2023 school year.

### **BOE GOAL AREA#1: STUDENT LEARNING AND ACHIEVEMENT**

#### **Superintendent-Specific Goals:**

1. Continue to implement new data driven decision making processes across the district. (Strategic Initiatives 1I, 1J)
2. Continue to improve English/Language Arts and Math Student Achievement across all grade levels. (Strategic Initiative 1D)
3. Implement and use a data system that can store and collect formal and informal assessment information in an easy-to-view format and analyze multiple data points across time and subjects. (Strategic Initiatives 1I, 1J)
4. Continue to develop assessment practices with administrators which produce meaningful data that can inform instruction and intervention. (Strategic Initiatives 1B, 1D, 1J)
5. Support the transition to the new CT SEDS IEP program and work with aligning student goals to standards in a continuum of development. (Strategic Initiatives 1B, 1C)
6. Conduct Learning Walks three (3) times throughout the year to assess alignment between the professional work and practice. (Strategic Initiative 1B)

### **BOE GOAL AREA #2: COMMUNITY ENGAGEMENT**

#### **Superintendent-Specific Goals:**

1. Continue work with the Granby Public Schools' community on the implementation of the new Granby Public Schools' Strategic Plan and Vision of a Graduate. (All Strategic Initiatives)
2. Investigate the possibility of forming a Granby Memorial High School Alumni Association. (Strategic Initiative 2D)
3. Expand opportunities for Granby Board of Education Members to be more visible in the schools and the community. (Strategic Initiative 2A)
4. Revise school community surveys. (Strategic Initiative 2A)
5. Grow the School-to-Career Program to develop relationships with community businesses that could provide mentoring, internships and shadowing experiences to students. (Strategic Initiative 2G)
6. Maintain a high level of communication and visibility within the community. (Strategic Initiative 2A)
7. Continue to develop a clear understanding of responsibilities, expectations and communication systems to promote an effective Superintendent of Schools/Board of Education working relationship. (Strategic Initiative 2A)
8. Meet with business leaders, civic leaders, political leaders, police, and other community leaders to promote the success of Granby Public Schools. (Strategic Initiative 2A)

### **BOE GOAL AREA #3: SAFETY AND SOCIAL EMOTIONAL WELL-BEING**

#### **Superintendent-Specific Goals:**

1. Coordinate community engagement forums that focus on technology, safety and social and emotional learning. (Strategic Initiatives 3A, 3B)
2. Require all school leaders to have well-developed, effective strategies to promote positive and productive school climates and integrate restorative practices where appropriate. (Strategic Initiative 3C)
3. Continue to implement and revise the new Granby Public Schools' Emergency Operations Plan. (Strategic Initiative 3G)

### **BOE GOAL AREA #4: BUDGET DEVELOPMENT AND FISCAL MANAGEMENT**

#### **Superintendent-Specific Goals:**

1. Continue to investigate the possibility of creating an alternative school within the Granby Public Schools. (Strategic Initiative 4F)
2. Work with consultants to perform a deep analysis of future enrollment for the Granby Public Schools. (Strategic Initiative 4E)
3. Research and develop a leadership structure that most effectively and efficiently creates point people for each content area across multiple grades so that leadership can be provided in PLC meetings, curriculum development, resource selection, as well as in supporting teacher development. (Strategic Initiative 6G)
4. Work with the Business Manager to obtain all state and federal grants that are offered to the Granby Public Schools. (Strategic Initiative 4G)
5. Work with the town on planning for large capital projects. (Strategic Initiative 4D, 4I)
6. Develop a budget that supports the Board's Strategic Plan and is reflective of the economic climate and grounded in data. (Strategic Initiative 4E, 4F, 4G, 4I)
7. Work with the Building Committee on bonded projects. (Strategic Initiative 4I)
8. Work with the Board of Education on beginning contract negotiations for the Granby Education Association. (Strategic Initiative 4B)
9. Work collaboratively with the Town Manager to discuss shared services. (Strategic Initiative 4F)

### **BOE GOAL AREA #5: EMBRACING DIVERSITY**

#### **Superintendent-Specific Goals:**

1. Continue to implement and monitor the Granby Public Schools' Anti-Bias/Anti-Racism Plan. (Strategic Initiative 5A)
2. Continue to develop and support professional development sessions around equity for staff, including utilizing the Family Engagement Specialist to support sessions with non-certified staff members. (Strategic Initiative 5E)
3. Continue to support minority teacher recruitment by collaborating with CREC on the Teacher In-Service Program. (Strategic Initiative 5A)
4. Continue the development of a teacher minority recruitment program with current students enrolled in the Granby Public Schools. (Strategic Initiative 5C)

### **BOE GOAL AREA #6: PROFESSIONAL LEARNING**

#### **Superintendent-Specific Goals:**

1. Mentor and model professional leadership for our new administrative team members. (Strategic Initiative 6A)
2. Chair of the CAPSS Early Childhood State Committee. (Strategic Initiative 6I)
3. Chair of the Capital Region PK-12 Safety and Emergency Management Committee. (Strategic Initiative 6I)
4. Participate by State Senate appointment in the Commission on Women, Children, Seniors, Equity, and Opportunity and Chair Commission on Children. (Strategic Initiative 6I)

## **Instruction**

### **Student Nutrition and Physical Activity (School Wellness Policy)**

Student wellness, including good nutrition and physical activity, shall be promoted in the district's educational program, school activities, and meal programs. In accordance with federal and state law, it is the policy of the Board of Education to provide students access to healthy foods and beverages; provide opportunities for developmentally appropriate physical activity; and require all meals served by the District meet or exceed the federal nutritional guidelines issued by the U.S. Department of Agriculture and the "Connecticut Nutrition Standards for Foods in Schools," whichever are greater. This policy shall be interpreted consistently with Section 204 of the Healthy, Hunger-Free Kids Act of 2010 (Public Law 111-296)

In developing goals for nutrition promotion and education, physical activity, and other school-based activities that promote student wellness, the District will, as required, review and consider evidence-based strategies and techniques.

#### **Goals for Nutrition Promotion and Education**

The goals for addressing nutrition education include the following:

- Schools will support and promote good nutrition for students consistent with applicable federal and state requirements and guidelines.
- Schools will foster the positive relationship between good nutrition, physical activity, and the capacity of students to develop and learn.

#### **Goals for Physical Activity**

The goals for addressing physical activity include the following:

- Schools will support and promote an active lifestyle for students.
- Physical education will be taught in all grades and shall include a standards-based, developmentally planned and sequential curriculum that fosters the development of movement skills, enhances health-related fitness, increases students' knowledge, offers direct opportunities to learn how to work cooperatively in a group setting, and encourages healthy habits and attitudes for a healthy lifestyle.
- Unless otherwise exempted, all students will be required to engage in the District's physical education program.
- Recess and other physical activity breaks; before and after school activities, and walking and bicycling to schools, where safe to do so, are supported by the Board.
- Schools will work toward providing opportunities for physical activity for students daily.

## **Instruction**

### **Student Nutrition and Physical Activity (School Wellness Policy)**

#### **Nutrition Guidelines for Foods Sold in Schools**

Students will be offered and schools will promote nutritious food choices consistent with the current Dietary Guidelines for Americans and My Plate, published jointly by the U.S. Department of Health and Human Services and the Department of Agriculture, and guidelines promulgated by the Connecticut Department of Education (“Connecticut Nutrition Standards for Foods in Schools”) in addition to federal and state statutes and national health organizations.

The focus is on moderating calories, limiting fats, sodium and sugars and increasing consumption of nutrient-rich foods such as fruits, vegetables, whole grains, low-fat dairy, lean meats and legumes. In addition, in order to promote student health and reduce childhood obesity, the Superintendent or designee shall establish such administrative procedures to control food and beverage sales that compete with the District’s nonprofit food service in compliance with the Child Nutrition Act. The District shall prohibit the sale of foods of minimal nutritional value as defined by the U.S. Department of Agriculture and will ensure that all foods sold to students separately from school meals meet the Connecticut Nutrition Standards. All beverages sold or served to students on school premises will be healthy choices that meet the requirements of state statute and USDA beverage requirements. (Schools must follow whichever requirements are stricter).

#### **Fundraisers**

All sources of food sales to students at school must comply with the “Connecticut Nutrition Standards for Food in Schools” including, but not limited to, cafeteria a la carte sales, vending machines, school stores and fundraisers. The District shall ensure that all beverages sold to students comply with the requirements of state statute and USDA beverage requirements. The stricter requirements where different between the state and federal regulations must be followed. The District shall ensure compliance with allowable time frames for the sale of competitive foods as specified by state law.

#### **Reimbursable School Meals**

Reimbursable school meals served shall meet, at a minimum, the nutrition requirements and regulations for the National School Lunch Program and/or School Breakfast Program.

#### **Marketing**

Any foods and beverages marketed or promoted to students on the school campus during the school day will meet or exceed the USDA “Smart Snacks in School” nutrition standards. Food and beverage marketing is defined as advertising and other promotions in schools. Food and beverage marketing often includes oral, written, or graphic statements made for the purpose of promoting the sale of a food or beverage product made by the producer, manufacturer, seller or any other entity with a commercial interest in the product. As the District/School Nutrition Services/Athletic Department/PTA/PTO reviews existing contracts and considers new contracts, equipment and product purchasing (and replacement) decisions should reflect the applicable marketing guidelines established by the District wellness policy.

## **Instruction**

### **Student Nutrition and Physical Activity (School Wellness Policy) (continued)**

#### **Monitoring**

The Board designates the Superintendent or his/her designee to ensure compliance with this policy and its administrative regulations. He/She is responsible for retaining all documentation of compliance with this policy and its regulations, including, but not limited to, each school's three-year assessment and evaluation report and this wellness policy and plan. The Superintendent will also be responsible for public notification of the three-year assessment and evaluation report, including any updates to this policy made as a result of the Board's three-year assessment and evaluation.

The District shall develop a plan designed to achieve the involvement requirements in the development, implementation, monitoring, and assessment of this policy.

The Superintendent or designee shall provide periodic implementation data and/or reports to the Board concerning this policy's implementation sufficient to allow the Board to monitor and adjust the policy. The District, as required, will retain records and documents pertaining to the wellness policy which shall include the written school wellness policy, documentation demonstrating compliance with community involvement requirements, documentation of the triennial assessment of the wellness policy and documentation to demonstrate compliance with the annual public notification requirement.

#### **Non-sold Foods and Beverages**

It is highly suggested that non-sold foods and beverages brought into the schools by students and other persons for events and classroom celebrations shall comply with federal nutrition standards. Non-food celebrations are encouraged.

#### **Community Input**

The Superintendent or designee will provide opportunities, suggestions and comments concerning the development, implementation, periodic review and improvement of the school wellness policy from community members, including parents, students, and representatives of the school food authority, teachers of physical education, school health professionals, members of the Board of Education, school administrators, and the public. This is best achieved through the establishment of a standing wellness committee, with membership as listed above. Efforts shall be made to improve community involvement.

#### **Evaluation of Wellness Policy**

In an effort to measure the implementation of this policy, the Board of Education designates the Superintendent as the person who will be responsible for ensuring that each school meets the goals outlined in this policy. To ensure continuing progress, the District will evaluate implementation efforts and their impact on students and staff at least every three years.

The District will make available to the public the results of the three-year assessment and evaluation including the extent to which the schools are in compliance with policy and a description of the progress being made in attaining the goals of this policy.

## **Instruction**

### **Student Nutrition and Physical Activity (School Wellness Policy)**

The School Wellness Policy shall be made available annually, at a minimum, to students and families by means of school registration, student handbooks and the Board's website. This availability shall include the policy, including any updates to and about the wellness policy and the Triennial Assessment, including progress toward meeting the goals of this policy. In addition, the annual notification shall include a description of each school's progress in meeting the wellness policy goals; summary of each school's wellness events or activities; contact information for the leader(s) of the wellness policy team; and information on how individuals and the public can get involved.

(cf. 3542 – Food Service)  
(cf. 3542.33 – Food Sales Other Than National School Lunch Program)  
(cf. 3542.34 – Nutrition Program)  
(cf. 3452.45 – Vending Machines)  
(cf. 6142.6 – Physical Education)  
(cf. 6142.61 – Physical Activity)  
(cf. 6142.62 – Recess/Unstructured Time)  
(cf. 6142.10 – Health Education)

Legal Reference: Connecticut General Statutes

10-16b Prescribed courses of study.

10215 Lunches, breakfasts and the feeding programs for public school children and employees.

10-221 Boards of education to prescribe rules, policies and procedures.

10215a Nonpublic school participation in feeding program.

10215b Duties of state board of education re: feeding programs.

10216 Payment of expenses.

10-215e Nutrition standards for food that is not part of lunch or breakfast program.

10-215f Certification that food meets nutrition standards.

10-221o Lunch periods. Recess.

10-221p Boards to make available for purchase nutritious, low-fat foods.

10-221q Sale of beverages.

Regulations of Connecticut State Agencies

10-215b-1 Competitive foods.

10-215b-23 Income from the sale of food items.

National School Lunch Program and School Breakfast Program; Competitive Food Services. (7 CFR Parts 210.11 and 220.12.)

The Child Nutrition and WIC Reauthorization Act of 2004, Public Law 108-265

Nutrition Standards in the National School Lunch and School Breakfast Programs, 7 CFR Parts 210 & 220

Healthy, Hunger-Free Kids Act of 2010, P.L. 111-296, 42 U.S.C. 1751

**Instruction**

**Student Nutrition and Physical Activity (School Wellness Policy)**

Child Nutrition Act of 1966 (as amended by P.L. 108-269, July 2, 2004)

School Breakfast Program, 7 C.F.R. Part 220 (2006)

National School Lunch Program or School Breakfast Program: Nutrition Standards for All Foods Sold in School (Federal Register, Vol. 78, No. 125, June 28, 2013)

Child Nutrition Programs: Flexibilities for Milk, Whole Grains and Sodium Requirements (Federal Register, Vol. 83, No. 238, December 12, 2018)

Local School Wellness Policy Requirements, 42 U.S.C. 1758b

**Policy adopted:**

**Policy revised:**

**GRANBY PUBLIC SCHOOLS  
Granby, Connecticut**

**Finance Subcommittee Meeting – Approved Minutes**  
**May 18, 2022, 5:30 p.m.**  
**Central Services**

Attendance:

Rosemarie Weber	Via GoogleMeet	Jordan Grossman	Absent
Monica Logan	Present	Anna Robbins	Present
Donna Nolan	Present		
Sarah Thrall	Present		

Meeting commenced at 5:30 p.m. Meeting adjourned at 6:45 p.m.

1. Public Comment: None

2. Approve Minutes from the April 20, 2022 Meeting: A motion was made by Donna Nolan and seconded by Monica Logan to approve the minutes from the April 20, 2022 Finance Subcommittee Meeting. Motion passed.

3. April 2022 Statement of Accounts: Reviewed and accepted.

4. Year-End Assessments: Discussed.

5. Building Committee Update: Donna Nolan provided an update regarding status of project.

6. Contract Negotiations Update: Update provided regarding progress toward agreement.

7. Other: None

Monica Logan moved and Donna Nolan seconded adjournment at 6:45 p.m.



## UPCOMING DISTRICT EVENTS

September 5	Holiday – No School		
September 7	Curriculum Subcommittee Meeting Board of Education Meeting	5:30 p.m. 7:00 p.m.	Central Services Town Hall Meeting Room
September 8	Middle School Curriculum Night	6:00-8:00 p.m.	
September 9	Senior College Planning (AM Session) Senior College Planning (PM Session)	7:35-8:20 a.m. 6:30-7:30 p.m.	
September 12	HS PAC Meeting	6:00-7:00 p.m.	HS Media Center
September 12	SEPTO Meeting	6:30-8:00 p.m.	WR Media Center
September 12	Grade 4 Curriculum Night	6:15-8:00 p.m.	
September 13	Grade 5 Curriculum Night	6:15-8:00 p.m.	
September 15	Senior College Planning Meeting (AM) Senior College Planning Meeting (PM)	7:35-8:30 a.m. 6:30-7:30 p.m.	HS Auditorium HS Auditorium
September 15	Grade 3 Curriculum Night	6:15-8:00 p.m.	
September 19	PreK/Kindergarten Curriculum Night	6:30-8:00 p.m.	
September 20	Grade 2 Curriculum Night	6:30-8:00 p.m.	
September 21	Finance Subcommittee Meeting Board of Education Meeting	5:30 p.m. 7:00 p.m.	Central Services Town Hall Meeting Room
September 22	Grade 1 Curriculum Night	6:30-8:00 p.m.	
September 28	Early Release (All Schools) Professional Development		
September 29	Financial Aid Night	7:00-8:00 p.m.	HS Auditorium