

Regular Board of Education Meeting

Wednesday, May 19, 2021 7:00 PM

High School Auditorium* *Please note all attendees must wear face masks and main social distance. This meeting is also available via Zoom and details can be found on the agenda on the Granby Public S

I. Administrative Reports

A. Chairman's Corner (5 min.)

Goals: Community Engagement: Enhance communication and build trusting relationships with all stakeholders.

Rationale: Ms. Sarah Thrall, Board Chair, will share opening remarks.

B. Superintendent's Announcements (5 min.)

Goals: Community Engagement: Enhance communication and build trusting relationships with all stakeholders.

Rationale: Dr. Jordan Grossman, Superintendent, will provide district updates.

C. CABE Student Leadership Awards (10 min.)

Goals: Community Engagement: Enhance communication and build trusting relationships with all stakeholders.

Rationale: The Board will recognize middle school students, Sydney Henry and Otto Gotberg, Grade 8, as well as high school students, Jacob Scotto, Grade 11, and Jack DeGray, Grade 12, as this year's recipients of the CABE Student Leadership Awards.

D. Schools in the Spotlight (15 min.)

Goals: Community Engagement: Enhance communication and build trusting relationships with all stakeholders.

Rationale: Ms. Shannon Branda, Resource Teacher and Student Council Advisor, and students Annie Baldwin, Natalie D'Amato and Lily Heitman will inform the Board of the work done this year by the Student Council at Granby Memorial Middle School.

E. Assistant Superintendent's Report (5 min.)

Goals: Community Engagement: Enhance communication and build trusting relationships with all stakeholders.

Rationale: Ms. Jennifer Parsons, Assistant Superintendent, will provide updates from the Assistant Superintendent's office.

F. Student Representative Reports (5 min.)

Goals: Community Engagement: Enhance communication and build trusting relationships with all stakeholders.

Rationale: Mr. Jack DeGray and Mr. Jacob Scotto, Student Representatives, will report on activities taking place at the high school.

G. Business Manager's Report (5 min.)

Goals: Budget Development and Fiscal Management: Practice responsible budget development and management through transparency and maximize available financial resources through a balance of fiscal discipline and innovative educational investments.

Attachments:

Statement of Accounts - April 2021

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Rationale: Ms. Anna Robbins, Business Manager, will present the April statement of accounts.

II. Public Comment

Rationale: Granby community engagement and attendance at BOE public meetings is welcomed. The Public Comment segment of the meeting agenda is set aside so the BOE may receive public comments. Procedurally, public remarks will be limited to about 5 minutes and citizens will be asked

to identify themselves. Because the BOE is limited by the Freedom of Information Act to discussing only matters on the agenda, the BOE is not permitted to engage in a discussion of the comments presented.

III. Consent Agenda (5 min.)

A. Minutes

Goals: Community Engagement: Enhance communication and build trusting relationships with all stakeholders.

Rationale: The Board will approve/amend the minutes of the May 5, 2021 Board of Education meeting.

IV. Old Business

A. School Improvement Plan Update: Middle School (15 min.)

Goals: Student Achievement: Improve student achievement, academic performance and opportunity at all grade levels and for all ability levels and decrease achievement gaps on the path to college and career readiness., Embracing Diversity: Adopt and promote strong instructional, curricular and leadership practices that embrace and advance knowledge and acceptance of human diversity and that eliminate bias.

Attachments:

GMMS School Improvement Plan 2020_21

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Rationale:

Mr. Taylor Wrye, Middle School Principal, will present an update to the School Improvement Plan for Granby Memorial Middle School as well as present a new middle school schedule for 2021-2022 school year.

V. New Business

A. Middle School Roof Completion Approval (5 min.)

Goals: Budget Development and Fiscal Management: Practice responsible budget development and management through transparency and maximize available financial resources through a balance of fiscal discipline and innovative educational investments.

Rationale: The Board will consider the approval of the completion of the middle school roof project.

VI. Miscellaneous (20 min.)

A. Board Standing Committee Reports

1. Curriculum/Policy/Technology/Communication

2. Finance/Personnel/Facilities

B. Other Board-Related Reports

1. CREC/CABE

2. Granby Education Foundation

C. Calendar of Events

Attachments:

Calendar of Events

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D. Board Member Announcements

E. Action Items

VII. Executive Session/Non-Meeting

Jordan E. Grossman, Ed.D.
Superintendent of Schools



Jennifer M. Parsons
Assistant Superintendent

Aimee D. Martin
Director of Pupil Personnel Services

Anna M. Robbins, SFO
Business Manager

To: Granby Board of Education
From: Anna Robbins, Business Manager
Date: May 19, 2021
Re: April 2021 Statement of Accounts

After receipt of grant funds, the general fund forecast is projected to be better than budgeted. This forecast of \$66K is better than the previous month by \$52K. Special education is over-budget \$16K with no change from the previous month. Regular education has a positive forecast of \$82K and is better than the previous month by \$52K. The fluctuation in the forecast continues to reflect a final call for purchase orders where possible. Some exceptions include special education, athletics and districtwide maintenance expenses. Expenses in these areas will be monitored closely but are difficult to predict at this time; however, the overall forecast for the general fund is positive.

The balance in the Quality & Diversity Fund is forecasted to be better than budgeted (\$99K) and continues to reflect savings due to limited extracurricular activities and reduced enrollment in the Asnuntuck and VoAg programs primarily due to the pandemic.

For FY21, the overall projection for revenue to the town is unfavorable \$67K, which is better than last month by \$13K. Special education revenue from other towns continues with a positive forecast. The Special Education Excess Cost Grant (\$408K) has been received by the Town and will be adjusted to reflect changes that may occur through June 2021. Pay-for-participation has increased by \$13K reflecting enrollment in spring sports.

The district received the disbursement of Coronavirus Relief Funds totaling of \$551,819. \$417,523 of this disbursement was applied to FY21 pandemic related expenses incurred before December 30, 2020. The remaining \$134,296 was applied to pandemic-related expenses incurred and expended in FY20 (after March 13, 2020). Funds received for prior years' expenses (FY20) were returned to the Town bringing the total expenses returned to the town for FY20 to \$1,036,358.

Granby Board of Education
FY 2020-2021
Statement of Accounts
for the period ended
April 30, 2021

Description	Budget	Expended	Encumbered	Expended & Encumbered	Balance	% Enc/Exp	April 2021 Forecast	Change from Last Month Forecast
Certified Salaries:								
Administration	1,725,527	1,444,871	263,635	1,708,506	17,021	99.01%	(588)	(5,031)
Regular Education	10,843,343	7,499,306	3,125,348	10,624,654	218,689	97.98%	157,885	(2,801)
Special Education	1,817,977	1,375,705	503,914	1,879,618	(61,642)	103.39%	(67,858)	414
Total	14,386,846	10,319,881	3,892,897	14,212,778	174,068	98.79%	89,439	(7,418)
Substitute/Tutor/Support Salaries								
Substitutes	8,000	4,710	0	4,710	3,290	58.88%	2,000	0
Sped Support (Speech, O.T. & P.T.)	446,287	345,092	90,643	435,735	10,552	97.64%	10,552	139
Tech Support	243,417	200,775	42,701	243,477	(60)	100.02%	0	60
Tutors - Regular Education	36,329	19,437	4,441	23,877	12,451	65.73%	9,408	2,209
Tutors - Special Education	21,583	17,984	0	17,984	3,599	83.32%	1,408	1,096
Total	755,616	587,998	137,785	725,784	29,832	96.05%	23,368	3,503
Teaching Assistant Salaries:								
Regular Education TA	303,433	247,488	71,038	318,526	(15,093)	104.97%	(15,093)	1,777
Special Education TA	1,158,928	824,921	238,477	1,063,397	95,531	91.76%	95,531	7,031
Total	1,462,361	1,072,408	309,514	1,381,923	80,438	94.50%	80,438	8,808
School Secretaries' Salaries	638,886	504,913	130,482	635,396	3,490	99.45%	(426)	(147)
Central Office Salaries	556,894	451,784	112,284	564,068	(7,174)	101.29%	(9,178)	(27)
Custodial & Maintenance Salaries	1,319,033	1,193,523	278,874	1,472,397	(153,364)	111.63%	(178,819)	(15,699)
Bus Monitors	0	42,215	21,343	63,558	(63,558)		(63,558)	5,886
Total Salaries	19,119,636	14,172,724	4,883,180	19,055,903	63,733	99.67%	(58,737)	(5,094)
Employee Benefits	5,296,197	4,461,772	760,934	5,222,706	73,491	98.61%	(40,000)	0
Total Salaries & Employee Benefits	24,415,833	18,634,496	5,644,114	24,278,609	137,224	99.44%	(98,737)	(5,094)

Granby Board of Education
FY 2020-2021
Statement of Accounts
for the period ended
April 30, 2021

Description	Budget	Expended	Encumbered	Expended & Encumbered	Balance	% Enc/Exp	April 2021 Forecast	Change from Last Month Forecast
Purchased Services:								
Instructional Purchased Service	552,019	397,960	99,481	497,441	54,578	90.11%	(38,288)	647
Administration Purchased Service	439,293	341,630	125,057	466,687	(27,394)	106.24%	(57,752)	(1,330)
Maintenance Purchased Service	101,483	51,948	16,884	68,833	32,650	67.83%	0	0
Total	1,092,794	791,538	241,422	1,032,960	59,834	94.52%	(96,040)	(683)
Legal Services	55,000	38,578	12,488	51,066	3,934	92.85%	0	0
Repairs & Maintenance:								
Instructional Repairs & Maintenance	74,599	42,651	681	43,332	31,267	58.09%	10,000	5,000
Administration Repairs & Maintenance	8,500	0	0	0	8,500	0.00%	5,000	1,000
Maintenance Repairs & Maintenance	434,698	286,461	62,762	349,223	85,475	80.34%	0	0
Total	517,797	329,112	63,442	392,554	125,243	75.81%	15,000	6,000
Transportation:								
Transportation Regular Education	907,393	643,580	226,122	869,701	37,691	95.85%	32,038	1,530
Transportation Special Education	704,616	263,566	295,166	558,732	145,884	79.30%	148,944	(5,982)
Transportation Vocational Tech	89,268	44,124	36,550	80,673	8,595	90.37%	8,480	(2,338)
Total	1,701,276	951,269	557,837	1,509,107	192,170	88.70%	189,461	(6,791)
Insurance Property & Liability	102,700	100,566	0	100,566	2,134	97.92%	0	0
Communications	91,781	64,790	14,682	79,472	12,309	86.59%	9,000	4,000
Tuition:								
Tuition Special Education	1,469,896	1,046,852	609,328	1,656,179	(186,284)	112.67%	(166,911)	(2,860)
Tuition Adult Education	11,967	10,016	0	10,016	1,951	83.70%	1,951	0
Total	1,481,863	1,056,868	609,328	1,666,195	(184,333)	112.44%	(164,960)	(2,860)
Conference & Travel Expense	73,131	13,631	4,410	18,041	55,090	24.67%	50,000	25,000

**Granby Board of Education
FY 2020-2021
Statement of Accounts
for the period ended
April 30, 2021**

Description	Budget	Expended	Encumbered	Expended & Encumbered	Balance	% Enc/Exp	April 2021 Forecast	Change from Last Month Forecast
General Supplies:								
General Supplies Regular Education	317,570	202,353	52,590	254,942	62,628	80.28%	50,000	25,000
General Supplies Special Education	27,316	21,316	5,801	27,116	200	99.27%	0	0
General Supplies Administration	80,976	50,267	14,770	65,037	15,939	80.32%	10,000	0
General Supplies Maintenance	141,372	105,688	3,606	109,294	32,078	77.31%	0	0
Total	567,234	379,623	76,766	456,389	110,845	80.46%	60,000	25,000
Electricity	409,049	261,454	137,109	398,563	10,486	97.44%	10,000	0
Fuel/Natural Gas	156,352	131,019	37,461	168,480	(12,128)	107.76%	(13,000)	0
Textbooks/Workbooks	140,217	86,039	30,489	116,528	23,689	83.11%	15,000	5,000
Library/Media Center	63,336	48,828	9,023	57,851	5,485	91.34%	2,000	0
Software	321,922	294,832	13,695	308,527	13,395	95.84%	0	0
Dues & Fees	50,446	38,780	75	38,855	11,591	77.02%	7,500	2,500
Replacement Equipment:								
Replacement Equip Admin	6,000	1,697	0	1,697	4,303	0.00%	0	0
Replacement Equip Maintenance	2,500	2,056	457	2,513	(13)	100.53%	2,000	0
Total	8,500	3,754	457	4,211	4,289	49.54%	2,000	0
Student Activities	794,519	417,875	257,869	675,744	118,775	85.05%	79,000	0
Total General Fund	32,043,750	23,643,050	7,710,666	31,353,717	690,033	97.85%	66,224	52,072
	SPED	5,729,962				SPED	(16,169)	(163)
	GEN ED	26,313,788				GEN ED	82,394	52,235

Quality & Diversity	Budget	April Forecast	Better/Worse Than Budget
Opening Balance	315,390	315,390	0
Expenses	982,910	807,451	175,459
Revenue	832,342	755,897	(76,445)
Ending Balance	164,823	263,836	99,013

**Granby Board of Education
FY 2020-2021
Statement of Accounts
for the period ending
April 30, 2021
For Selected Special Education Accounts**

II. Expenditures	FY20-21 Budget	Expended	Encumbered	Expended & Encumbered	Balance	April Forecast After Grants	Change from Last Month Forecast
Legal Expense	27,500	4,274	5,952	10,226	17,274	0	0
Special Education Certified Staff	1,817,977	1,375,705	503,914	1,879,618	(61,642)	(67,858)	414
Teacher Assistants	1,158,928	824,921	238,477	1,063,397	95,531	95,531	7,031
Special Education Tutors	21,583	17,984	0	17,984	3,599	1,408	1,096
Evaluation, Therapy & Contracted Services	83,176	89,747	8,974	98,721	(15,545)	(37,835)	0
Sped Support (Speech, O.T., & P.T.)	446,287	345,092	90,643	435,735	10,552	10,552	139
Special Ed Transportation	704,616	263,566	295,166	558,732	145,884	148,944	(5,982)
Out of District Tuition	1,469,896	1,046,852	609,328	1,656,179	(186,284)	(166,911)	(2,860)
Total Selected Special Education Accounts	5,729,962	3,968,140	1,752,453	5,720,593	9,369	(16,169)	(163)

**Granby Board of Education
FY 2020-2021
Statement of Accounts
for the period ending April 30, 2021**

I. Revenue	FY 2020-2021 Budget	Currently Anticipated	Received To Date	Full Year Forecast April	Changes from Last Month Forecast
Reg. Tuition from other Towns	600,769	617,823	617,823	17,054	0
SPED Tuition from other Towns	413,079	456,273	23,801	43,194	0
SDE Excess Cost Reimbursement	503,911	407,937	407,937	(95,974)	0
Rental Fees	14,745	0	0	(14,745)	0
Pay for Participation	54,000	37,052	37,052	(16,948)	12,740
 Sub Total	 <u>1,586,504</u>	 <u>1,519,085</u>	 <u>1,086,613</u>	 <u>(67,419)</u>	 <u>12,740</u>
 Prior Year's Expenses Reimbursed to the Town through Grant Funds	 0	 134,296	 0	 134,296	 0



Granby Memorial Middle School Improvement Plan Update

Granby Board of Education
May, 2021

1. Vision, Mission, and District Achievement Goals

Granby Memorial Middle School will strengthen school climate and promote positive school culture through Restorative Practices



Acknowledging that school life quality and character directly impact student development, learning, and achievement.

Learning

School Climate Consultants

Dr. Jo Ann Freiberg &
Patricia Ciccone

Connecticut Center for School Change

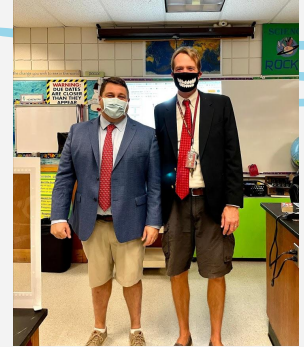
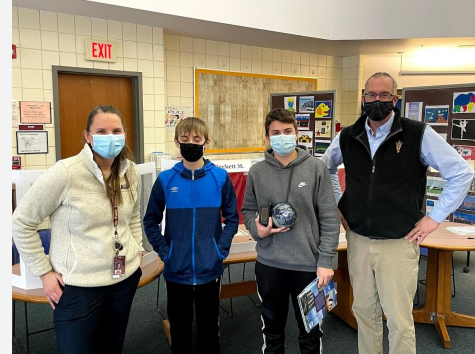
Kerry Lord &
Patrice Nelson

The logo features the text "GMMS SCHOOL CLIMATE INITIATIVE" in a bold, dark red, sans-serif font. The text is arranged in four lines: "GMMS" on the first line, "SCHOOL" on the second, "CLIMATE" on the third, and "INITIATIVE" on the fourth. To the left of the text is a vertical yellow rectangular bar. The entire logo is set against a white background, which is framed by a black border at the top and bottom.

**GMMS
SCHOOL
CLIMATE
INITIATIVE**

Acknowledging that school life quality and character directly impact student development, learning, and achievement.

EVENTS:



Acknowledging that school life quality and character directly impact student development, learning, and achievement.

Communication

The Bear Necessities

Community Meetings

Student Section in
Granby Drummer

Morning Videos

Facebook & Twitter



The Granby
Drummer



**THE BEAR
NECESSITIES**



2. Student Achievement

To improve overall student academic performance by increasing Student Growth Percentile (SGP) in the STAR assessment in the subject areas of English Language Arts and Mathematics.

Student Growth & Proficiency

Math (6/7) Fall-Winter

Low Growth/Low Proficiency 34%	Low Growth/High Proficiency 7%	
High Growth/ Low Proficiency 24%	High Growth/High Proficiency 35%	59%
	42%	

Reading (6/7/8) Fall-Winter

Low Growth/Low Proficiency 16%	Low Growth/High Proficiency 22%	
High Growth/ Low Proficiency 13%	High Growth/High Proficiency 49%	62%
	71%	

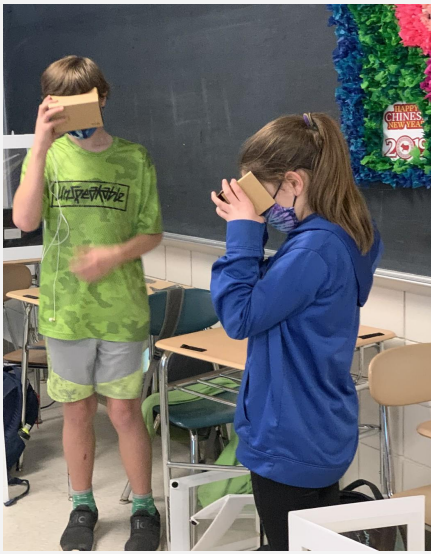
High Proficiency = predicted level 3 or 4 on SBAC

High Growth = 40 SGP or greater

3. Instruction

Granby Memorial Middle School staff will expand their knowledge and use of learning technologies.



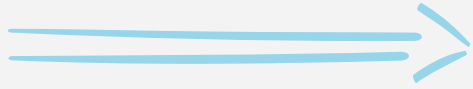


ISTE Standards

GMMS students must be prepared to thrive in a constantly evolving technological landscape.

The ISTE Standards are designed to empower student voice in the learning process and engage them in a modern pedagogical approach.





The Master Schedule

Creating a student centered comprehensive middle school experience for our students

Created by a diverse group of stakeholders that consisted of teachers, parents, and administrators, with quantitative feedback from students, parents, and teachers

World Language every day for Grades 7 & 8.

Expanded World Language section offerings for Grade 6

SUCCESS class for Grade 6 students every other day.

Students will have the option of selecting both Band and Chorus every other day.

Continuation of the Media course for 6th-grade students



The Master Schedule

Creating a student centered comprehensive middle school experience for ALL of our students

Eight 50 minute periods each day

An additional 10 minutes of instruction

Middle school teams with a defined team time

UA classes grouped together for UA joint activities with students

An AE period for recess, team activities, passion projects, student help and other possibilities

Shifting Teams - Grade 6 & 7/8 Team

Homeroom 7:35 - 7:40
Period 1 7:41 - 8:31
Period 2 8:32 - 9:22
Period 3 9:23 - 10:13
Period 4 10:14 - 11:04
Period 5 11:05 - 11:56 Team 6 Lunch - 11:05 - 11:30 Grade 6 Academic Enrichment - 11:30 - 11:56 Team 7 Academic Enrichment - 11:05 - 11:31 Team 7 Lunch - 11:31 - 11:56
Period 6 11:57 - 12:48 Team 7/8 Lunch - 11:57 - 12:22 Team 7/8 Academic Enrichment - 12:22 - 12:48 Team 8 Academic Enrichment - 11:57 - 12:23 Team 8 Lunch - 12:23 - 12:48
Period 7 12:49 - 1:39
Period 8 1:40 - 2:30

This is
where we
are now



This is
where we
are going

- Student Centered Middle School Team Model
 - School Climate
 - Restorative Practices
 - Collaborative Practices
 - Math Curriculum
- World Language Alignment



UPCOMING DISTRICT EVENTS

May 19	Finance Subcommittee Meeting Board of Education Meeting	5:30 p.m. 7:00 p.m.	Central Services HS Aud./Zoom
May 20	High School Band Concert	6:30-8:30 p.m.	HS Front Entrance
May 21	High School Band Concert (Rain Date)	6:30-8:30 p.m.	HS Front Entrance
May 27	Wells Road Granby Spirit Day		
May 27	High School Spring Choral Concert	TBD	TBD
May 28	No School – Professional Development		Offices Open
May 31	No School – Holiday		Offices Closed
June 1	6 th Grade Parent Night	6:00-7:00 p.m.	Virtual Event
June 2	Grade 4 Field Day		
June 3	Grade 3 Field Day		
June 4	Grade 5 Field Day		
June 4	Underclassmen Awards (Pre-recorded) Link will be posted on GMHS Website	6:00-7:00 p.m.	Virtual Event
June 4	Sr. Scholarship & Award Night (Pre-recorded) Link will be posted on GMHS Website	7:00-8:00 p.m.	Virtual Event
June 7	Kelly Lane Field Day		
June 7	8 th Grade Moving-Up Ceremony	6:00 p.m.	MS/HS Campus
June 8	Kelly Lane Field Day (Rain Date)		
June 8	Nature’s Classroom – Grade 5	8:30am-2:30pm	Salmon Brook Park
June 8	8 th Grade Moving-Up Ceremony (Rain Date)		
June 9	Middle School Activity Day		
June 9	8 th Grade Moving-Up Ceremony (Rain Date)		
June 9-11	Early Release – All Schools		
June 10	Senior Prom	6-10 p.m.	Riverview, Simsbury, CT
June 11	High School Graduation	5:30 p.m.	Details TBD
June 12	High School Graduation (Rain Date)		
June 13	High School Graduation (Rain Date)		
June 14	High School Graduation (Rain Date)		