

## Regular Board of Education Meeting

Wednesday, May 5, 2021 7:00 PM

High School Auditorium\* \*All attendees must wear face masks and maintain social distance.  
This meeting is also available via Zoom. See the Granby Public Schools' website for details.

### I. Administrative Reports

#### A. Chairman's Corner (5 min.)

**Rationale:** Ms. Sarah Thrall, Board Chair, will share opening remarks.

#### B. Superintendent's Announcements (5 min.)

**Rationale:** Dr. Jordan Grossman, Superintendent, will provide district updates.

#### C. Assistant Superintendent's Report (15 min.)

**Attachments:**

Math Report to the Board of Education 5.5.21

4

**Rationale:** Ms. Jennifer Parsons, Assistant Superintendent, will provide updates from the Assistant Superintendent's office and will also provide an update on K-12 Math Progression.

#### D. Student Representative Reports (5 min.)

**Rationale:** Mr. Jack DeGray and Mr. Jacob Scotto, Student Representatives, will report on activities taking place at the high school.

### II. Public Comment

**Rationale:** Granby community engagement and attendance at BOE public meetings is welcomed. The Public Comment segment of the meeting agenda is set aside so the BOE may receive public comments. Procedurally, public remarks will be limited to about 5 minutes and citizens will be asked to identify themselves. Because the BOE is limited by the Freedom of Information Act to discussing only matters on the agenda, the BOE is not permitted to engage in a discussion of the comments presented.

### III. Consent Agenda (5 min.)

#### A. Minutes

**Attachments:**

Draft Minutes 4-21-21

15

**Rationale:** The Board will approve/amend the minutes of the April 21, 2021 Board of Education Meeting.

### IV. Old Business

**Rationale:** There is no Old Business to report.

#### A. School Improvement Plan Update: Granby Memorial High School (15 min.)

**Goals:** *Student Achievement: Improve student achievement, academic performance and opportunity at all grade levels and for all ability levels and decrease achievement gaps on the path to college and career readiness., Embracing Diversity: Adopt and promote strong instructional, curricular and leadership practices that embrace and advance knowledge and acceptance of human diversity and that eliminate bias., Community Engagement: Enhance communication and build trusting relationships with all stakeholders., Safety and Social Emotional Well-Being: Foster a safe and positive social emotional environment for everyone.*

**Attachments:**

GMHS School Improvement Plan Update

19

**Rationale:** Mr. Michael Dunn, High School Principal, will provide an update to the Board on the 2020-2021 School Improvement Plan for Granby Memorial High School.

## V. New Business

### A. Granby Education Foundation: Proposed GMHS News Studio (15 min.)

**Goals:** *Community Engagement: Enhance communication and build trusting relationships with all stakeholders.*

**Rationale:**

Ms. Jennifer Parsons, Assistant Superintendent, along with high school teachers, Mr. Tim Barnett and Mr. Nicholas Gaeta, will present a proposed News Studio at GMHS through a grant by the Granby Education Foundation.

### B. Healthy Foods Certification Approval (5 min.)

**Goals:** *Community Engagement: Enhance communication and build trusting relationships with all stakeholders.*

**Attachments:**

Healthy Food Certification 2021-2022

24

**Rationale:** The Board will consider the approval of the 2021-2022 Healthy Food Certification.

### C. Healthy Food Certification - Exemption of Food and Beverages (5 min.)

**Goals:** *Community Engagement: Enhance communication and build trusting relationships with all stakeholders.*

**Attachments:**

Exemptions\_Food\_Beverages\_Public\_Schools

28

**Rationale:** The Board will consider the approval of the Healthy Food Certification Exemption of Food and Beverages.

### D. Superintendent's Annual Report (15 min.)

**Goals:** *Professional Learning: Develop the instructional skills and strategies of our teaching staff through ongoing, meaningful and systemic professional learning opportunities., Budget Development and Fiscal Management: Practice responsible budget development and management through transparency and maximize available financial resources through a balance of fiscal discipline and innovative educational investments., Student Achievement: Improve student achievement, academic performance and opportunity at all grade levels and for all ability levels and decrease achievement gaps on the path to college and career readiness., Embracing Diversity: Adopt and promote strong instructional, curricular and leadership practices that embrace and advance knowledge and acceptance of human diversity and that eliminate bias., Community Engagement: Enhance communication and build trusting relationships with all stakeholders., Safety and Social Emotional Well-Being: Foster a safe and positive social emotional environment for everyone.*

**Attachments:**

Annual Report on 2021 Goals

36

**Rationale:**

Dr. Jordan Grossman will present his Annual Report for the 2020-2021 school year to the Board.

## VI. Miscellaneous (20 min.)

### A. Board Standing Committee Reports

#### 1. Curriculum/Policy/Technology/Communication

#### 2. Finance/Personnel/Facilities

**Attachments:**

Approved Finance SC Minutes 3-17-21

40

**B. Other Board-Related Reports**

**1. CREC/CABE**

**2. Granby Education Foundation**

**C. Calendar of Events**

**Attachments:**

Calendar of Events

41

**D. Board Member Announcements**

**E. Action Items**

**VII. Executive Session/Non-Meeting**

# K-12 Math Report

Granby Board of Education  
May 5, 2021

# Purpose Statement

Tonight we will review where we are with math programming and discuss the direction we will be moving in as approved by the curriculum sub-committee.

# Where are we currently?

- Algebra for All, Common Core, & Eureka (16-17)
- 19-20 Program review was due
- Standards forward curriculum writing began Summer of 2020
- Eureka needs regular supplementing
- We have not seen the results we hoped for
- Gathering information and researching models & resources

# Math Proficiency Scores

	2016-17		2017-18		2018-19	
	Percentage Level 3 or 4 (Met or Exceeded)%	Average VSS	Percentage Level 3 or 4 (Met or Exceeded)%	Average VSS	Percentage Level 3 or 4 (Met or Exceeded)%	Average VSS
SBA 3	60.6	2456	60.7	2460	68.3	2473
SBA 4	62.3	2506	68.4	2507	65.8	2514
SBA 5	60.9	2543	55.7	2537	62.7	2547
SBA 6	64.8	2568	64.7	2582	56.2	2557
SBA 7	66.2	2600	59.8	2588	72.5	2610
SBA 8	60.5	2608	65.8	2618	52.5	2593
Overall 3-8	62.5%		62.5%		62.9%	
SAT 11	70%	573	57.1%	549	61.9% (17/19 DRG B)	551

# Current Model

	Grades K-4	Grade 5	Grade 6	Grade 7	Grade 8	Grade 9+
95-99% of students	Grade level standards	Grade level standards	Grade 6 standards plus a few Grade 7 standards if time	Grade 7 standards and all Grade 8 non-Algebra standards	Algebra I (65%) OR Algebra IA (35%)	Geometry H (35%) OR Geometry (21%) OR Algebra I (11%) OR Algebra IB (32%)

1-5% of students double up Grade 5 & Grade 6 Math in Grade 5 and track 1 year ahead

100% of students complete Algebra by end of 9th grade

All students get Grade 7 and Grade 8 standards condensed in one year with varying levels of success

# What did our research reveal?

- Spoke with 13 districts from Farmington Valley and DRG B
- Most districts begin an accelerated pathway in Grade 6 or 7
- Most districts have 25-40% of students in Algebra in 8th Grade (range 16-85%)
- Readiness should drive course access
- 5 districts utilize Illustrative Mathematics, others rely on Big Ideas, Math in Focus, or “home grown” units
- Strong K-5 programming sets up 6-8 for success

# Where do we need to go?

- Realignment of middle school progression
- Utilize Illustrative Math in Grades 6-8 (21-22)
- Continue standards forward curriculum development and resource exploration for K-5/9-10
- Utilize professional development in unit roll-outs
- Realign STAR & PSAT Assessments
- Monitor data
- Gather input and feedback
- Continue to communicate

## Proposed Model

Grades K-5	Grade 6	Grade 7	Grade 8	Grade 9+
Grade level standards	Accelerated 6/7  OR Grade 6 standards	Accelerated 7/8  OR Grade 7 standards	Algebra I (est. 35%)  OR Grade 8 Standards (est. 65%)	Geometry H (est. 35%)  OR Algebra I (est. 50%)  OR Concepts of Algebra (est. 10%)

Utilize Gifted and Talented Identification with Elementary Enrichment Model to accelerate based on individual needs  
 100% of students complete Algebra by end of 9th grade  
 Students that are ready can start accelerating in Grade 6 and study 3 grades of standards over 2 years  
 Established pathway to high school with credit potential

# What are the priorities?

- ★ Acceleration based on readiness
- ★ Mastery of grade level standards
  - ★ Math practices
  - ★ Engagement
- ★ Problem-based learning
- ★ Student-centered instruction
- ★ Conceptual understanding
  - ★ Hands-on
- ★ Technology components

# Core Resource Exploration

K-5:

Why IM?

Bridges


Illustrative Math (2021-22)










6-8:

Math in Focus

Illustrative Math

- **Highly-rated:** According to EdReports, an independent nonprofit that reviews K-12 instructional materials, IM 6–8 Math™ and IM 9–12 Math™ certified by Illustrative Mathematics® meet all expectations across all three gateways for focus, coherence, rigor, mathematical practices, and usability. K–5 reports coming soon.
- **Grounded in best practices for effective mathematics education:** Our programs are rooted in well-respected pedagogy and methodology to form a rigorous, standards-aligned curriculum.
- **Expert authoring team:** Read more about the educators and mathematicians who developed our curricula and professional learning: [K-5](#), [6-8](#), [9-12](#).
- **Full-service experience:** By combining the curricula with IM Certified Facilitator-led professional learning and an active online community provides educators with 24/7 support, districts receive support at every level to create effective mathematics classrooms. (CREC)
- **Open Sourced**



GRADE LEVEL	FOCUS & COHERENCE	RIGOR & MATHEMATICAL PRACTICES	ALIGNMENT RATING	USABILITY RATING
Sixth Grade			Meets Expectations	
Seventh Grade			Meets Expectations	
Eighth Grade			Meets Expectations	

<https://www.edreports.org/compare/results/math-k-8>

<https://illustrativemathematics.org/>

### ***Research-driven, problem-based curriculum.***

In a problem-based curriculum, students work on carefully crafted and sequenced mathematics problems during most of the instructional time. Teachers help students understand the problems and guide discussions to be sure that the mathematical takeaways are clear to all. In the process, students explain their ideas and reasoning and learn to communicate mathematical ideas. The goal is to give students just enough background and tools to solve initial problems successfully, and then set them to increasingly sophisticated problems as their expertise increases.

Mathematics is not a spectator sport. The value of a problem-based approach is that students spend most of their time in math class doing mathematics: making sense of problems, estimating, trying different approaches, selecting and using appropriate tools, and evaluating the reasonableness of their answers. They go on to interpret the significance of their answers, noticing patterns and making generalizations, explaining their reasoning verbally and in writing, listening to the reasoning of others, and building their understanding.

## **Regular Board of Education Meeting – Draft Minutes**

**April 21, 2021 7:00 p.m.**

**High School Auditorium/Zoom**

Present Board Members: Jenny Emery (via Zoom), Melissa Migliaccio, David Peling, Sarah Thrall, Brandon Webster, Rosemarie Weber, and Jack DeGray (Student Representative)

Absent Board Members: Mark Fiorentino and Jacob Scotto (Student Representative)

Sarah Thrall called the meeting to order at 7:00 p.m.

### **I. Administrative Reports**

#### **I.A. Chairman's Corner**

Ms. Sarah Thrall, Board Chair, welcomed Mrs. Bava, Mrs. Scully and students in the preschool program. She reminded everyone that the town-wide budget vote will be held in person on Monday, April 26<sup>th</sup>.

#### **I.B. Superintendent's Announcements**

- Dr. Grossman welcomed Kelly Lane students, staff and parents for Schools in the Spotlight.
- The Board of Finance approved the BOE budget last week and the budget will be going to vote on Monday, April 26<sup>th</sup> from 12-8 at the town hall. All budget information can be found on the website.
- Spring sports are currently going on at the high school. Dr. Grossman stated he was able to see the golf team in action yesterday at the Copper Hill Golf Course.
- The district has initiated a Ball Parks of America Walking Challenge through Anthem for all staff members from May 1<sup>st</sup> to May 31. Participants will receive a free t-shirt just for registering and weekly prizes will be awarded randomly.
- SBAC testing began this week for 5<sup>th</sup> grade students; 4<sup>th</sup> graders will take their tests next week; and, 3<sup>rd</sup> graders the following week. AP testing begins on May 3<sup>rd</sup>.
- The collaborative effort with East Granby Public Schools for providing breakfast and lunch to East Granby students continues to go very well. So far this month, a daily average of 84 breakfasts and 173 lunches were served and Granby numbers thus far in April are 194 breakfasts and 704 lunches.
- Outdoor tents are back up at all of our schools now that the weather is nice enough to go outside.
- There will be a Building Committee meeting tomorrow at 5:30 p.m.
- There will be a Memorial Day Parade this year. Dr. Grossman stated he had a conversation with Jim Hall from the American Legion today and he will be the keynote speaker this year. He invited Board members to walk the parade route with him and stated students will be walking with him as well.
- There will be a special curriculum meeting next Wednesday, April 28<sup>th</sup> and next regularly scheduled meeting will be held on May 5, 2021.

#### **I.C. Student Representative Reports**

- Jack DeGray announced that he will be attending the University of Florida next fall.
- Juniors received their SAT scores last week
- A spring coffeehouse will be held this Saturday and livestreamed from the auditorium.
- Senior Prom and graduation will be held on June 10<sup>th</sup> and June 11<sup>th</sup>, respectively.
- The spring sports season is underway with practices and games being played the last three weeks.

#### **I.D. Schools in the Spotlight**

Ms. Colleen Bava stated she is excited to present a day in the life of a preschooler at Kelly Lane and welcomed Mrs. Scully and her students. Ms. Scully stated the preschool program is an integrated program with a morning and afternoon session and that it has been a different year for the students. It has been challenging to develop social/emotional skills while being socially distant. Students taught board members how to do mindful breathing that they learned this year demonstrating various breathing techniques. A video was shown about the day in the life of a preschool student showing how they learn, play and interact throughout the day.

#### **I.E. School Improvement Plan Update: Kelly Lane Primary School**

Ms. Colleen Bava, Principal of Kelly Lane Primary School, presented an update on her 2020-2021 School Improvement Plan. Ms. Bava reviewed her Vision, Mission and District Achievement Goal to support a positive, safe and collaborative environment by focusing on building and maintaining positive relations with staff, students and families. She said this is being done via a quarterly staff check-in survey; integrated second step

bullying prevention unit; training in Responsive Classroom; school-wide participation in kindness activities; and, school/family communication. Ms. Bava stated the Student Achievement Goal is that all students will increase achievement in literacy and numeracy standards, across disciplines as measured by the STAR Reading/Math and the Benchmark Assessment (BAS) by June 2021. She stated assessments are done 3 times per year. In Kindergarten, students received 81% at or above goal for STAR Reading; 64% for BAS; and there is no assessment for Star Math. First graders do a winter and spring baseline as follows: 59% for STAR Reading; 75% for BAS; and, 87% for STAR Math. Second graders are just under 80% at 79% for STAR Reading; 88% for BAS; and, 79% for STAR Math. With regard to the Instruction Goal that teachers will increase opportunities for students to take ownership of their learning in order to foster an environment of independence and engagement, Kelly Lane organized a Global Play Day and STEAM Day; kindness activities; student-led goal setting; and the establishment of an Equity Team. Ms. Bava stated in looking ahead to next year, Kelly Lane will work on an aligned instructional focus with teaching assistants; review schedule and instructional minutes for all grades, create a School Improvement Team; and, hire an Elementary CAS Leader to support the instructional work and analyze school-wide data.

#### **I.F. Assistant Superintendent's Report**

Ms. Jennifer Parsons, Assistant Superintendent, provided updates from the Assistant Superintendent's office and stated regarding COVID, the district is full steam ahead to the end of the year. All staff vaccination clinics are complete and staff will be fully vaccinated the beginning of May. Ms. Parsons stated, with state guidance, she is hoping to encourage vaccinations for 16-18 year olds through the FVHD and is excited to bring some normalcy back to the end of the year such as prom, graduation and perhaps field days. With regard to equity work, Ms. Parsons stated the pool for the Teacher Residence Program is being finalized and the mentor position is currently posted for our internal Granby teacher to work with a resident. The book club for *Stamped* has begun and over 60 staff members and 50 community members have signed up. There will be a library community conversation on April 29<sup>th</sup> and the second staff conversation will be held on April 27<sup>th</sup>. Will continue to promote the book club for students.

Ms. Parsons also provided an update on math progression stating that two Curriculum Subcommittee meetings have focused on this subject and she is hoping to bring forward additional information at the next meeting. She stated the K-12 math program is up for curriculum revision as well as program evaluation. It has been over 5 years since Eureka was brought into the district. Prior to Common Core State Standards, the district made a move to Algebra for all. The onset of Common Core there are now slightly different standards across the nation and state. There are gaps at the middle school level. All students have 2 years of standards condensed into 1 year and not all students are ready to stay with the pacing of the integrated and condensed standards. Currently discussing a model based on readiness accelerating with 3 years of standards which would lead to the same outcome – Algebra for everyone by 9<sup>th</sup> grade. The math curriculum needs to be written for the majority of all the middle school grades; however, it is expensive at \$1,500/unit (\$10,000/course). Ms. Parsons informed the Board that the research continues but the district is focusing on standards-focused math and integrating professional development and best practices.

#### **I.G. Business Manager's Report**

Ms. Anna Robbins, Business Manager, presented the March 2021 Statement of Accounts and stated it reflects a receipt of coronavirus relief funds. After the receipt of grant funds, the general forecast is projected to be slightly better than budgeted at \$14K and is better than the previous month by \$79K. Special education over-budget \$16K which is better than the previous month by \$38K and regular education has a positive forecast of \$30K and is better than the previous month by \$41K. The forecast reflects a final call for purchase orders, where possible, and includes some exceptions, such as, special education, athletics and maintenance expenses. Costs in these areas are difficult to anticipate. The balance in the Q&D Fund is forecasted to be better than budgeted by \$64K which is unchanged from the previous month. Revenue to the town continues to be unfavorable \$80K which is slightly better than last month by \$2K. The Special Education Excess Cost Grant of \$408K has been received by the town and will be adjusted to reflect changes that may occur through June 2021. Pay-for-Participation increased by \$1K reflecting continued enrollment in spring sports. The district received the disbursement of Coronavirus Relief Funds of \$552K of which \$417 was directed to FY21 pandemic expenses incurred prior to December 30, 2020 and the remaining \$134K was applied to FY20 expenses incurred after March 13, 2020. Funds received for prior years' expenses in FY20 were returned to the town which were just over \$1M. Overall, the district is in a very positive place currently considering all of the expenses occurred in bringing everyone back to school safety. Jenny Emery stated the Finance Subcommittee reviewed the statement of accounts this evening

and despite sign unbudgeted COVID expenses, the grant money has made a huge difference. The detail that goes into securing the grants is hard work and we should all be very proud and grateful to our administration.

## **II. Public Comment**

There were no public comments this evening.

## **III. Consent Agenda**

### **III.A. Minutes**

A motion was made by Melissa Migliaccio and seconded by David Peling to adopt the consent agenda. This motion passed at 7:50 p.m. with one abstention (Brandon Webster).

## **IV. Old Business**

### **IV.A. Second Reading and Approval of Revised Policy 4118.231/4218.231-Drug, Alcohol and Tobacco-Personnel**

The Curriculum/Policy/Technology/Communications Subcommittee recommended revised Policy 4118.231/4218.231, Drug, Alcohol and Tobacco - Personnel, to the Board for a second reading and approval. Rosemarie Weber stated there were no changes made to this policy since the last meeting. A motion was made by Rosemarie Weber and seconded by Brandon Webster that the Granby Board of Education adopt revised Policy 4118.231/4218.231, Drug, Alcohol and Tobacco - Personnel, as recommended by the Curriculum/Policy/Technology/ Communications Subcommittee. This motion passed unanimously at 7:52 p.m.

### **IV.B. Second Reading and Approval of Revised Policy 5135.5 - Drug and Alcohol Use - Students**

The Curriculum/Policy/Technology/Communications recommended revised Policy 5135.5, Drug and Alcohol Use - Students, to the Board for a second reading and approval. Rosemarie Weber stated there were no changes made to this policy since the last meeting. A motion was made by Rosemarie Weber and seconded by Brandon Webster that the Granby Board of Education adopt revised Policy 5135.5, Drug and Alcohol Use - Students, as recommended by the Curriculum/Policy/Technology/Communications Subcommittee. This motion passed unanimously at 7:52 p.m.

## **V. New Business**

### **V.A. High School End-of-Year Activities**

Mr. Michael Dunn, High School Principal, provided information to the Board on the planning of end-of-year activities for the senior class of 2021. He stated this has all been due to a lot of work and many meetings with staff, students and speaking to other districts. Mr. Dunn stated unfortunately the Senior Outing and Safe Graduation Party have been cancelled this year; however, a traditional graduation on the stadium field will occur on Friday, June 11<sup>th</sup> at 5:30 p.m. Masks and social distancing will be required and guests will be invited (details TBD). There will be rain dates this year versus a rain location with rain dates for Saturday, June 12<sup>th</sup> and Sunday, June 13<sup>th</sup>. Senior Prom will be held on Thursday, June 10<sup>th</sup> at the Riverview in Simsbury from 6-10 p.m. Senior and Underclass awards will be held virtually on Friday, June 4<sup>th</sup> (similar to last year). Spring concerts for band and chorus will be held in-person outside in the main high school entrance circle. The band concert will be held on May 20<sup>th</sup> and the chorus concert on May 27<sup>th</sup>. AP Exams will be held May 3-17 in person. There will be no final exams for high school students this year. Melissa Migliaccio stated she is concerned about the decision on no finals this year. Mr. Dunn stated there have been many conversations about it this year and the impact this year had on students – in consultation with schools in our DRG and the Farmington Valley – most schools did not do midterms but Granby did. Students, especially more vulnerable students...Jack DeGray stated he was quarantined 4 times this year and feels that he would have been at a disadvantage when taking finals this year. RW – are we going to make sure students are up to grade level with standards and they are able to make normal gains in a non-pandemic year. MD. There are other sources of information used – assessments, final presentations/projects. In terms of overall impact, Brandon Webster stated he is happy to see the prom is happening and inquired if any extra chaperones are necessary. Mike Dunn stated students will have to conduct a daily screening and there will be cohorting by tables and table groups with fewer than 10 students at a table. If anyone after prom tests positive, and we are aware of close contacts, then the number of quarantined students should be minimal. Dr. Grossman stated the June 10<sup>th</sup> date was specifically chosen and the chances of quarantine are almost null and void for attending graduation, etc. There is also a very strong possibility that the senior class could be offered vaccines on May 1<sup>st</sup>.

## **V.B. Educational Specifications for Phase I: Alterations at Granby Memorial High School**

The Board discussed and considered the approval of the educational specifications for Phase 1: Alterations at Granby Memorial High School that includes the construction of a kitchen and reconfiguration of the cafeteria, choral and instrument areas. A motion was made by Sarah Thrall and seconded by Melissa Migliaccio that the Granby Board of Education approve the educational specifications for Phase 1: Alterations at Granby Memorial High School that includes the construction of a kitchen and reconfiguration of the cafeteria, choral and instrument areas as recommended by the Finance/Personnel/Facilities Subcommittee. Jenny Emery stated the educational specifications are part of the process that the state requires in order to follow through and make payment on the grant. The Board of Selectmen had this on their agenda this past Monday. Toby Proctor presented this and it was endorsed. The Finance Subcommittee reviewed and endorsed these educational specifications this evening. This motion passed unanimously at 8:18 p.m.

## **V.C. Educational Specifications for Granby Memorial High School Roof**

The Board discussed and considered the approval of the educational specifications for the Granby Memorial High School roof. A motion was made by Sarah Thrall and seconded by David Peling that the Granby Board of Education approve the educational specifications for the Granby Memorial High School roof as recommended by the Finance/Personnel/Facilities Subcommittee. Jenny Emery stated the same process is followed for this project. The high school roof was starting to experience some problems and it was realized that this project needed to be done sooner rather than later. The Finance Subcommittee reviewed the educational specifications this evening. Brandon Webster inquired if this is the roof that Shannon Sullivan stated was previously repaired. Dr. Grossman stated it is all related and is basically the entire high school roof. This motion passed unanimously at 8:21 p.m.

## **VI. Miscellaneous**

### **VI.A. Board Standing Committee Reports**

#### **VI.A.1. Finance/Personnel/Facilities**

Jenny Emery reported that this Subcommittee met this evening to discuss the following: statement of accounts; began to review a year-end needs assessment; update on the Food Service Program – the federal program of funding meals for students will be continued through the 2020-2021 school year and Granby is hoping to continue our partnership with East Granby; and, Healthy Food Certification which will be brought forward to the Board at the next meeting.

### **VI.B. Other Board-Related Reports**

#### **VI.B.1. CREC/CABE**

There was nothing to report.

#### **VI.B.2. Granby Education Foundation**

Jenny Emery stated there was a meeting on Monday evening; however, she was not able to attend. She stated the proposal for the GMHS News Studio will be brought forward to the Board at the next meeting.

### **VI.C. Calendar of Events**

Sarah Thrall highlighted the spring coffeehouse and concerts and stated if Board members are interested in attending graduation, to please let Linda Powell know. She also reminded everyone about the Budget Vote on Monday, April 26<sup>th</sup>.

### **VI.D. Board Member Announcements**

Melissa Migliaccio stated she is in awe as to what Granby accomplished this year by being in school full in-person since September 17<sup>th</sup>, transporting students, holding sports and, on top of that, returning \$1M to the town with a 0% mill rate increase. Jack DeGray stated he is currently looking for college roommates and speaking to students in many different states and learning many students have not been in school much longer than 3 weeks this year.

### **VI.E. Action Items**

There were no action items this evening.

## **VII. Executive Session/Non-Meeting**

There was no need for an Executive Session this evening. A motion was made by Sarah Thrall and seconded by David Peling to adjourn the meeting. This motion passed unanimously at 8:30 p.m.

Respectfully submitted,

Rosemarie Weber, Board Secretary

# Granby Memorial High School 20/21 Improvement Plan

Granby BOE May 5, 2021



## Vision, Mission, and District Achievement Goal: Continue to improve systems and practices to maximize equitable opportunities for all students



- Partnered with CCSC to increase staff capacity to engage in challenging conversations
- GET, GMHS Equity Network, Equity Book Discussions (*Waking Up White, Stamped*)
- PLC/SLO goals tied to SEL, collaboration between support staff and departments
- Continued push for enrollment of non-white students in college level courses
- Including multiple stakeholders in GMHS Building Project process
- Working with Dr. Grossman to partner with USJ to encourage aspiring educators



**Student Achievement Goal: Increase % of juniors meeting benchmark between fall 2020 PSAT and spring 2021 CT SAT**

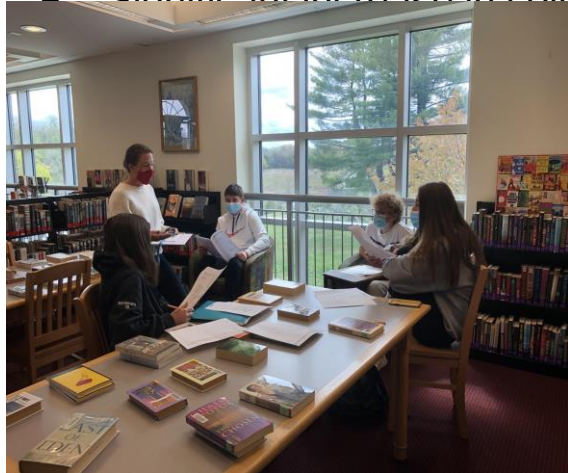


<b>Class of '22</b>	<b>PSAT Fall 2020</b>		<b>CT SAT Spring 2021 (make-ups pending)</b>	
<b>Subtest</b>	<b>% at Benchmark</b>	<b>Mean Score</b>	<b>% at Benchmark (Growth)</b>	<b>Mean Score (Growth)</b>
<b>Evidence-based Reading &amp; Writing</b>	<b>76%</b>	<b>535</b>	<b>82% (+6%)</b>	<b>563 (+28)</b>
<b>Math</b>	<b>57%</b>	<b>516</b>	<b>66% (+9%)</b>	<b>562 (+46)</b>
<b>Total</b>		<b>1051</b>		<b>1125 (+74)</b>

**Instruction Goal: Refine use of formative assessments of clear learning targets to adjust instruction, including through an online platform.**

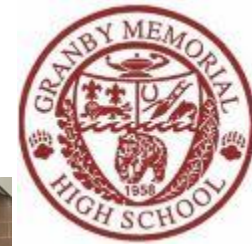


- Significant increase in staff capacity to engage students in effective online instruction, integration of online and in-person learning
- Continued to embed standards, learning targets and practice aligned to PSAT/SAT
- Completed NEASC Two Year Update Report
- Began team discussions around improving consistency in grading practices
- Significant increase in collaborative common planning time for next year



# Looking Forward

- Integrate best practices, strategies and resources gleaned from this year
- Continue to clarify learning targets and improve using formative assessments to meet learning needs
- Improve teacher and team protocols in using PSAT/SAT/AP data to inform instruction
- Continue to promote individualized practice through Khan Academy, AP Boot Camp, etc.
- Embed emerging vision of a graduate into Capstone work
- Engage in collaborative inquiry around effective instructional practices
- Use Bridges and ongoing equity work to engage more student voices
- Collaborative Action Teams to address grading, advisory, SRBI





STATE OF CONNECTICUT  
DEPARTMENT OF EDUCATION



**TO:** Sponsors of the National School Lunch Program

**FROM:** John D. Frassinelli, Division Director  
Health, Nutrition, Family Services and Adult Education

**DATE:** March 10, 2021

**SUBJECT:** Operational Memorandum No. 03-21  
Requirements for Submitting the Healthy Food Certification (HFC) Statement for School Year 2021-22

The Healthy Food Certification (HFC) statute ([C.G.S. Section 10-215f](#)) requires that **each** local board of education or governing authority (BOE) for public schools<sup>1</sup> participating in the National School Lunch Program (NSLP) **must certify each year** whether all food items sold to students (separately from reimbursable meals) **will or will not** meet the [Connecticut Nutrition Standards](#) (CNS). This memo provides the **required motion language** and instructions for the HFC application process for school year (SY) 2021-22.

#### HFC Eligibility Requirements for BOEs opting to implement HFC

The BOE must complete a vote on the required motion language in this memo by **July 1, 2021**, or the BOE will not be eligible for HFC during SY 2021-22 (July 1, 2021, through June 30, 2022). Each BOE must choose one of the two options below to satisfy this requirement and be eligible for HFC.

- **Option 1:** Using the exact language included in this memo, the BOE conducts three votes: 1) whether the district will **participate** in the healthy food option; 2) whether the district will allow **food exemptions**; and 3) whether the district will allow **beverage exemptions**.
- **Option 2:** Using the exact language included in this memo, the BOE conducts two votes: 1) whether the district will **participate** in the healthy food option; and 2) whether the district will allow **food and beverage exemptions**.

#### Required healthy food option vote for all BOEs

The BOE must vote “**yes**” or “**no**” for implementing the healthy food option of C.G.S. Section 10-215f. The motion and board-approved meeting minutes **must include the exact language below**:

***Motion language for healthy food option:*** Pursuant to C.G.S. Section 10-215f, the board of education or governing authority certifies that all food items offered for sale to students in the schools under its jurisdiction, and not exempted from the Connecticut Nutrition Standards published by the Connecticut State Department of Education, will comply with the Connecticut Nutrition Standards during the period of July 1, 2021, through June 30, 2022. This certification shall include all food offered for sale to students separately from reimbursable meals at all times and from all sources, including but not limited to school stores, vending machines, school

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<sup>1</sup> Public schools include all public schools, regional educational service centers, the Connecticut Technical Education and Career System (CTECS), charter schools, interdistrict magnet schools, and endowed academies.

cafeterias, culinary programs, and any fundraising activities on school premises sponsored by the school or non-school organizations and groups.

### **Required vote for food exemptions for BOEs opting to implement HFC**

**If the BOE votes “yes”** for implementing the healthy food option, the board-approved meeting minutes and motion must reflect a “yes” or “no” vote on the *exact language below*.

***Motion language for food exemptions:*** The board of education or governing authority will allow the sale to students of food items that do not meet the Connecticut Nutrition Standards provided that the following conditions are met: 1) the sale is in connection with an event occurring after the end of the regular school day or on the weekend; 2) the sale is at the location of the event; and 3) the food items are not sold from a vending machine or school store. An “event” is an occurrence that involves more than just a regularly scheduled practice, meeting, or extracurricular activity. For example, soccer games, school plays, and interscholastic debates are events but soccer practices, play rehearsals, and debate team meetings are not. The “regular school day” is the period from midnight before to 30 minutes after the end of the official school day. “Location” means where the event is being held.

**Note:** If the BOE votes “no” for the healthy food option, a vote on whether to allow food exemptions is **not** required.

### **Optional vote for beverage exemptions for all BOEs**

The state beverage requirements ([C.G.S. Section 10-221q](#)) apply to all public schools, regardless of whether the district participates in the NSLP or certifies for the healthy food option of HFC. If the BOE does not have a beverage exemption in place, the BOE’s schools can **never** sell noncompliant beverages to students. **If the BOE chooses to allow beverage exemptions**, the motion and board-approved meeting minutes **must include the exact language** below:

***Motion language for beverage exemptions:*** The board of education or governing authority will allow the sale to students of beverages not listed in Section 10-221q of the Connecticut General Statutes provided that the following conditions are met: 1) the sale is in connection with an event occurring after the end of the regular school day or on the weekend; 2) the sale is at the location of the event; and 3) the beverages are not sold from a vending machine or school store. An “event” is an occurrence that involves more than just a regularly scheduled practice, meeting or extracurricular activity. The “school day” is the period from midnight before to 30 minutes after the end of the official school day. “Location” means where the event is being held, and must be the same place as the beverage sales.

### **Option to combine food and beverage exemptions**

Instead of two separate food and beverage motions, the district may choose to combine food and beverage exemptions into one motion by using the exact language below:

***Motion language for combined food and beverage exemptions:*** The board of education or governing authority will allow the sale to students of food items that do not meet the Connecticut Nutrition Standards and beverages not listed in Section 10-221q of the Connecticut General Statutes provided that the following conditions are met: 1) the sale is in connection with an event occurring after the end of the regular school day or on the weekend; 2) the sale is at the

location of the event; and 3) the food and beverage items are not sold from a vending machine or school store. An “event” is an occurrence that involves more than just a regularly scheduled practice, meeting, or extracurricular activity. For example, soccer games, school plays, and interscholastic debates are events but soccer practices, play rehearsals, and debate team meetings are not. The “regular school day” is the period from midnight before to 30 minutes after the end of the official school day. “Location” means where the event is being held.

### **HFC Application Process for SY 2021-22**

All public school sponsors of the NSLP applying for HFC for SY 2021-22 must complete the three steps below to meet the HFC application deadline of **July 1, 2021**.

1. Schedule the two required votes (healthy food option and food exemptions) at a BOE meeting **before June 30, 2021**. If the district chooses to allow beverage exemptions, the CSDE recommends that the BOE conduct the vote on beverage exemptions at the **same time** as the HFC votes.
2. Maintain a copy of the board-approved meeting minutes indicating the results of the HFC votes.
3. **May 2021:** Complete the online HFC application module in the CSDE’s Connecticut Online Application and Claiming System for Child Nutrition Programs (CNP System). Upload the board-approved meeting minutes indicating the results of the HFC votes for the healthy food option and food exemptions (and the vote for beverage exemptions, if applicable).  
**Note:** The CSDE will notify sponsors when the HFC application module and instructions are available. Do **not** access the CNP System prior to receiving this notification.

For additional guidance on the HFC application process, review the CSDE’s presentation, [Application Procedures for HFC](#), and visit the “[Apply](#)” section of the CSDE’s HFC webpage.

Refer to Appendix A for a list of resources with the requirements that schools must follow to ensure HFC compliance. For questions or additional information, please contact Susan Fiore at 860-807-2075 or [susan.fiore@ct.gov](mailto:susan.fiore@ct.gov) or Teri Dandeneau at 860-807-2079 or [teri.dandeneau@ct.gov](mailto:teri.dandeneau@ct.gov).

JDF:sff

Important: This is a numbered Connecticut State Department of Education (CSDE) operational memorandum that contains important program information. Please read carefully and retain for future reference. All CSDE operational memoranda are posted on the CSDE’s [Operational Memoranda for School Nutrition Programs](#) webpage.

# Appendix A

This appendix accompanies the Connecticut State Department of Education's (CSDE) [Operational Memorandum No. 03-21: Requirements for Submitting the Healthy Food Certification \(HFC\) Statement for School Year 2021-22](#). It includes CSDE resources and websites that provide guidance on meeting the federal and state requirements for foods and beverages in HFC public schools. For a comprehensive list of resources, review the CSDE's document, [Resources for Meeting the Federal and State Requirements for Competitive Foods in Schools](#).

- [Allowable Beverages in Connecticut Public Schools](#)
- [Beverage Requirements \(CSDE webpage\)](#)
- [Connecticut Nutrition Standards \(CSDE webpage\)](#)
- [Ensuring District Compliance with HFC](#)
- [Evaluating Foods for Compliance with the Connecticut Nutrition Standards \(CSDE webpage\)](#)
- [Guidance on Evaluating Recipes for Compliance with the Connecticut Nutrition Standards](#)
- [Guide to Competitive Foods in HFC Public Schools](#)
- [Healthy Food Certification \(CSDE webpage\)](#)
- [How to Evaluate Foods Made from Scratch for Compliance with the CNS](#)
- [How to Evaluate Purchased Foods for Compliance with the CNS](#)
- [List of Acceptable Foods and Beverages \(CSDE webpage\):](#)
- [Overview of Connecticut Competitive Foods Regulations](#)
- [Presentation: Beverage Requirements for Connecticut Public Schools](#)
- [Presentation: Complying with Healthy Food Certification](#)
- [Presentation: Connecticut Nutrition Standards](#)
- [Presentation: Healthy Food Certification Fundraiser Requirements](#)
- [Questions and Answers on Connecticut Statutes for School Food and Beverages](#)
- [Requirements for Competitive Foods in HFC Public Schools](#)
- [Requirements for Food and Beverage Fundraisers in HFC Public Schools](#)
- [Requirements for Foods and Beverages in Culinary Programs in HFC Public Schools](#)
- [Requirements for Foods and Beverages in School Stores in HFC Public Schools](#)
- [Requirements for Foods and Beverages in Vending Machines in HFC Public Schools](#)
- [Summary Chart: Federal and State Requirements for Competitive Foods in HFC Public Schools](#)
- [Summary of Connecticut Nutrition Standards](#)

# Exemptions for Foods and Beverages in Public Schools

This document summarizes the requirements for allowing food exemptions under Healthy Food Certification (HFC), which are mandated by [Section 10-215f](#) of the Connecticut General Statutes (C.G.S.); and the requirements for allowing beverage exemptions in public schools, which are mandated by C.G.S. [Section 10-221q](#). It also provides motion language for the board of education or governing authority's votes to allow food exemptions and beverage exemptions.

## Annual HFC Requirements

Each public school sponsor of the National School Lunch Program (NSLP) must complete their annual HFC Statement (Addendum to Agreement for Child Nutrition Programs (ED-099)) by July 1 of each year. The HFC Statement is completed online in the Connecticut State Department of Education's (CSDE) Online Application and Claiming System for Child Nutrition Programs ([CNP System](#)), as part of the sponsor's application module for participation in the U.S. Department of Agriculture's (USDA) Child Nutrition Programs.

The final board-approved meeting minutes must be uploaded with the submission of the annual HFC Statement, and must indicate the results of the board votes for whether they will:

- adopt the healthy food option under HFC; and
- allow food exemptions to the healthy food option under HFC (if the district votes to implement the healthy food option); and
- allow beverage exemptions under C.G.S. Section 10-221q (if the district chooses to allow beverage exemptions).

For detailed guidance on the HFC requirements, review the Connecticut State Department of Education's (CSDE) resources, [Requirements for Competitive Foods in HFC Public Schools](#) and [Summary Chart: Federal and State Requirements for Competitive Foods in HFC Public Schools](#), and visit the CSDE's [Healthy Food Certification](#) webpage. For information on the CNS requirements, review the CSDE's document, [Summary of Connecticut Nutrition Standards](#), and visit the CSDE's [Connecticut Nutrition Standards](#) webpage.

## Required Exemption Language

The language in the final board-approved meeting minutes must reflect the specific criteria required by C.G.S. Section 10-215f for participating in the healthy food option of HFC and allowing food exemptions. For detailed guidance on the current year's HFC application process, review the [CSDE's annual Operational Memorandum](#) regarding the annual process for submitting the healthy food certification (HFC) statement. For additional information on the HFC application process, visit the "[Apply](#)" section of the CSDE's HFC webpage.

# Exemptions for Foods and Beverages in Public Schools

If the district chooses to allow beverage exemptions, the CSDE recommends that the board of education or governing authority conducts the vote on beverage exemptions at the same time as the HFC votes. The language in the final board-approved meeting minutes must reflect the specific criteria for beverage exemptions required by C.G.S. Section 10-221q. For more information, see “[Beverages](#)” in this document.

**Note:** Schedule the HFC votes at a meeting of the board of education or governing authority that occurs **before April 30**, so the district can submit the **final board approved meeting minutes** to the CSDE by the **July 1** deadline. The CSDE cannot accept **draft** meeting minutes to approve the HFC application. Districts must schedule the initial board meeting early enough to enable timely submission of the final board-approved meeting minutes.

## Food Exemptions

HFC requires each board of education or governing authority for all public schools participating in the NSLP to certify annually (by July 1) to the CSDE whether they will follow the [Connecticut Nutrition Standards](#) (CNS) for all foods sold to students separately from reimbursable meals in the USDA’s school nutrition programs. The CNS applies to all competitive foods offered for sale to students on school premises at all times and from all sources, including cafeterias, school stores, vending machines, fundraisers, culinary programs, and any other sources of food sales to students. As part of the annual HFC Statement, districts must vote on whether they will or will not allow food exemptions.

### Criteria for food exemptions

Foods that do not comply with the CNS cannot be sold to students on school premises unless the local board of education or governing authority votes to allow food exemptions and the following criteria are met: 1) the sale is in connection with an event occurring after the end of the regular school day or on the weekend; 2) the sale is at the location of the event; and 3) the foods are not sold from a vending machine or school store.



- An “event” is an occurrence that involves more than just a regularly scheduled practice, meeting, or extracurricular activity. For example, soccer games, school plays, and school debates are events, but soccer practices, play rehearsals, and debate team meetings are not.
- The “school day” is the period from the midnight before to 30 minutes after the end of the official school day. For example, if school ends at 3:00 p.m., the school day is from midnight

# Exemptions for Foods and Beverages in Public Schools

to 3:30 p.m. Summer school programs operated by the board of education or school governing authority on school premises are part of the regular school day.

- “Location” means where the event is being held, and must be the same place as the food sales. For example, foods can be sold on the side of the soccer field during a soccer game, but not in the school cafeteria while a game is played on the soccer field.

Districts may choose to exempt all foods that do not comply with the CNS or may choose to exempt only certain foods or categories of foods. For example, a district could choose to exempt chips and cookies, but not candy. Districts may also choose to exempt all events or only certain events. For example, a district could choose to allow sales of exempted foods only at sports games, concerts, and theatre productions. If the district exempts only specific events and foods, the final board-approved meeting minutes for the food exemption vote must list the specific exempted events and foods.

If the board of education or governing authority chooses to make food exemptions part of the district’s school wellness policy, these exemptions remain in effect until the board of education or governing authority changes or rescinds the policy. However, as required by C.G.S. Section 10-215f, the board of education or governing authority must still vote annually on whether the district will comply with the healthy food option of HFC (i.e., follow the CNS) and whether the district will allow food exemptions under HFC. These votes are required as part of the annual HFC Statement.

## Motion language for food exemptions

The board motion and final board-approved meeting minutes must include the following specific criteria for the food exemptions required by C.G.S. Section 10-215f:

**Food exemptions:** The board of education will allow the sale to students of food items that do not meet the Connecticut Nutrition Standards provided that the following conditions are met: 1) the sale is in connection with an event occurring after the end of the regular school day or on the weekend; 2) the sale is at the location of the event; and 3) the food items are not sold from a vending machine or school store. An “event” is an occurrence that involves more than just a regularly scheduled practice, meeting or extracurricular activity. The “school day” is the period from midnight before to 30 minutes after the end of the official school day. “Location” means where the event is being held, and must be the same place as the food sales.

Districts may make this language specific to certain events and foods by listing the specific events and foods that will be exempted.

# Exemptions for Foods and Beverages in Public Schools

## Beverages

The state beverage requirements of C.G.S. Section 10-221q apply to all public schools, regardless of whether the district certifies for the healthy food option of HFC or participates in the USDA's Child Nutrition Programs. C.G.S. Section 10-221q allows only five categories of beverages for sale to students in public schools. For information on allowable beverages, review the CSDE's resource, [\*Allowable Beverages in Connecticut Public Schools\*](#).

C.G.S. Section 10-221q applies to all beverages sold as part of school meals and separately from school meals anywhere on school premises, including cafeterias, school stores, vending machines, fundraisers, culinary programs, and any other sources of beverage sales to students. Districts may choose whether they will or will not allow beverage exemptions. Districts that do not have a beverage exemption in place can **never** sell beverages that do not comply with the requirements of C.G.S. Section 10-221q.

Beverage exemptions are not part of the annual HFC Statement, which applies only to food sales. If the district chooses to allow beverage exemptions, the CSDE recommends that the board of education or governing authority conducts the vote on beverage exemptions at the same time as the votes on HFC participation and food exemptions.

## Criteria for beverage exemptions

Beverages that do not meet the requirements of C.G.S. Section 10-221q cannot be sold to students on school premises unless the local board of education or governing authority votes to allow beverage exemptions and the following criteria are met: 1) the sale is in connection with an event occurring after the end of the regular school day or on the weekend; 2) the sale is at the location of the event; and 3) the beverages are not sold from a vending machine or school store.

- An “event” is an occurrence that involves more than just a regularly scheduled practice, meeting, or extracurricular activity. For example, soccer games, school plays, and school debates are events, but soccer practices, play rehearsals, and debate team meetings are not.
- The “school day” is the period from the midnight before to 30 minutes after the end of the official school day. For example, if school ends at 3:00 p.m., the school day is from midnight to 3:30 p.m. Summer school programs operated by the board of education or school governing authority on school premises are part of the regular school day.
- “Location” means where the event is being held, and must be the same place as the beverage sales. For example, beverages can be sold on the side of the soccer field during a soccer game, but not in the school cafeteria while a game is played on the soccer field.

# Exemptions for Foods and Beverages in Public Schools

Districts may choose to exempt all beverages that do not comply with the requirements of C.G.S. Section 10-221q or may choose to exempt only certain beverages or categories of beverages. For example, a district could choose to exempt lemonade and sports drinks, but not soda, coffee, and energy drinks. Districts may also choose to exempt all events or only certain events. For example, a district could choose to allow sales of exempted beverages only at sports games, concerts, and theatre productions.



If the district exempts only specific events and beverages, the final board-approved meeting minutes for the beverage exemption vote must list the specific exempted events and beverages. If the board of education or governing authority chooses to make beverage exemptions part of the district's school wellness policy, the beverage exemptions remain in effect until the board of education or governing authority changes or rescinds the policy.

## Motion language for beverage exemptions

The board motion and final board-approved meeting minutes must include the following specific criteria for the food exemptions required by C.G.S. Section 10-221q:

**Beverage exemptions:** The board of education will allow the sale to students of beverages not listed in Section 10-221q of the Connecticut General Statutes provided that the following conditions are met: 1) the sale is in connection with an event occurring after the end of the regular school day or on the weekend; 2) the sale is at the location of the event; and 3) the beverages are not sold from a vending machine or school store. An “event” is an occurrence that involves more than just a regularly scheduled practice, meeting or extracurricular activity. The “school day” is the period from midnight before to 30 minutes after the end of the official school day. “Location” means where the event is being held, and must be the same place as the beverage sales.

Districts may make this language specific to certain events and beverages by listing the specific events and beverages that will be exempted.

# Exemptions for Foods and Beverages in Public Schools

## Option to Combine Food and Beverage Exemptions

Instead of two separate food and beverage motions, the district may choose to combine food and beverage exemptions in one motion by using the language below.

**Food and beverage exemptions:** The board of education or governing authority will allow the sale to students of food items that do not meet the Connecticut Nutrition Standards and beverages not listed in Section 10-221q of the Connecticut General Statutes provided that the following conditions are met: 1) the sale is in connection with an event occurring after the end of the regular school day or on the weekend; 2) the sale is at the location of the event; and 3) the food and beverage items are not sold from a vending machine or school store. An “event” is an occurrence that involves more than just a regularly scheduled practice, meeting, or extracurricular activity. For example, soccer games, school plays, and interscholastic debates are events but soccer practices, play rehearsals, and debate team meetings are not. The “regular school day” is the period from midnight before to 30 minutes after the end of the official school day. “Location” means where the event is being held.

Districts may make this language specific to certain events, foods, and beverages by listing the specific events, foods, and beverages that will be exempted.

## Resources

Allowable Beverages in Connecticut Public Schools (CSDE):

[https://portal.ct.gov/-/media/SDE/Nutrition/CompFoods/Allowable\\_Beverages\\_Public\\_Schools.pdf](https://portal.ct.gov/-/media/SDE/Nutrition/CompFoods/Allowable_Beverages_Public_Schools.pdf)

Application Procedures for HFC (Presentation) (CSDE):

[https://portal.ct.gov/-/media/SDE/Nutrition/HFC/App/Application\\_Procedures\\_HFC\\_Presentation.pdf](https://portal.ct.gov/-/media/SDE/Nutrition/HFC/App/Application_Procedures_HFC_Presentation.pdf)

Beverage Requirements (CSDE webpage):

<https://portal.ct.gov/SDE/Nutrition/Beverage-Requirements>

Complying with Healthy Food Certification (Presentation) (CSDE):

[https://portal.ct.gov/-/media/SDE/Nutrition/HFC/Complying\\_Healthy\\_Food\\_Certification\\_Presentation.pdf](https://portal.ct.gov/-/media/SDE/Nutrition/HFC/Complying_Healthy_Food_Certification_Presentation.pdf)

Connecticut Nutrition Standards (CSDE webpage):

<https://portal.ct.gov/SDE/Nutrition/Connecticut-Nutrition-Standards>

Guide to Competitive Foods in HFC Public Schools (CSDE):

[https://portal.ct.gov/-/media/SDE/Nutrition/CompFoods/Competitive\\_Foods\\_Guide\\_HFC.pdf](https://portal.ct.gov/-/media/SDE/Nutrition/CompFoods/Competitive_Foods_Guide_HFC.pdf)

# Exemptions for Foods and Beverages in Public Schools

Healthy Food Certification (CSDE webpage):

<https://portal.ct.gov/SDE/Nutrition/Healthy-Food-Certification>

Healthy Food Certification Application (CSDE webpage):

<https://portal.ct.gov/SDE/Nutrition/Healthy-Food-Certification/Apply>

List of Acceptable Foods and Beverages (CSDE webpage):

<https://portal.ct.gov/SDE/Nutrition/List-of-Acceptable-Foods-and-Beverages>

Questions and Answers on Connecticut Statutes for School Foods and Beverages:

[https://portal.ct.gov/-/media/SDE/Nutrition/HFC/Questions\\_Answers\\_Connecticut\\_Statutes\\_School\\_Foods\\_Beverages.pdf](https://portal.ct.gov/-/media/SDE/Nutrition/HFC/Questions_Answers_Connecticut_Statutes_School_Foods_Beverages.pdf)

Requirements for Beverages Containing Water and Juice (CSDE):

[https://portal.ct.gov/-/media/SDE/Nutrition/CompFoods/Requirements\\_Water\\_Juice\\_Beverages.pdf](https://portal.ct.gov/-/media/SDE/Nutrition/CompFoods/Requirements_Water_Juice_Beverages.pdf)

Requirements for Competitive Foods in HFC Public Schools (CSDE):

[https://portal.ct.gov/-/media/SDE/Nutrition/HFC/Requirements\\_Competitive\\_Foods\\_HFC.pdf](https://portal.ct.gov/-/media/SDE/Nutrition/HFC/Requirements_Competitive_Foods_HFC.pdf)

Requirements for Food and Beverage Fundraisers in HFC Public Schools (CSDE):

[https://portal.ct.gov/-/media/SDE/Nutrition/HFC/Fundraiser\\_Requirements\\_HFC.pdf](https://portal.ct.gov/-/media/SDE/Nutrition/HFC/Fundraiser_Requirements_HFC.pdf)

Requirements for Foods and Beverages in School Stores in HFC Public Schools (CSDE):

[https://portal.ct.gov/-/media/SDE/Nutrition/HFC/School\\_Store\\_Requirements\\_HFC.pdf](https://portal.ct.gov/-/media/SDE/Nutrition/HFC/School_Store_Requirements_HFC.pdf)

Requirements for Foods and Beverages in Vending Machines in HFC Public Schools (CSDE):

[https://portal.ct.gov/-/media/SDE/Nutrition/HFC/Vending\\_Machine\\_Requirements\\_HFC.pdf](https://portal.ct.gov/-/media/SDE/Nutrition/HFC/Vending_Machine_Requirements_HFC.pdf)

Resources for Meeting the Federal and State Requirements for Competitive Foods in Schools (CSDE):

[https://portal.ct.gov/-/media/SDE/Nutrition/HFC/Resources\\_Federal\\_State\\_Requirements\\_Competitive\\_Foods.pdf](https://portal.ct.gov/-/media/SDE/Nutrition/HFC/Resources_Federal_State_Requirements_Competitive_Foods.pdf)

Summary Chart: Federal and State Requirements for Competitive Foods in HFC Public Schools (CSDE):

[https://portal.ct.gov/-/media/SDE/Nutrition/CompFoods/Summary\\_Chart\\_Requirements\\_Competitive\\_Foods\\_HFC.pdf](https://portal.ct.gov/-/media/SDE/Nutrition/CompFoods/Summary_Chart_Requirements_Competitive_Foods_HFC.pdf)

Summary of Connecticut Nutrition Standards (CSDE):

[https://portal.ct.gov/-/media/SDE/Nutrition/HFC/CNS/Connecticut\\_Nutrition\\_Standards\\_Summary.pdf](https://portal.ct.gov/-/media/SDE/Nutrition/HFC/CNS/Connecticut_Nutrition_Standards_Summary.pdf)

# Exemptions for Foods and Beverages in Public Schools

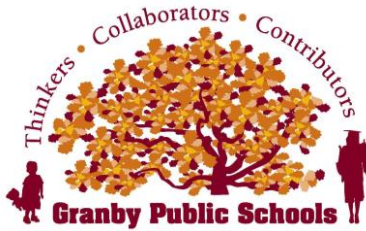


For more information, visit the CSDE's [Competitive Foods in Schools](#) and [Beverage Requirements](#) webpages or contact the [school nutrition programs staff](#) in the CSDE's Bureau of Health/Nutrition, Family Services and Adult Education, 450 Columbus Boulevard, Suite 504, Hartford, CT 06103-1841.

This document is available at [https://portal.ct.gov/-/media/SDE/Nutrition/HFC/Food\\_Beverage\\_Exemptions\\_Public\\_Schools.pdf](https://portal.ct.gov/-/media/SDE/Nutrition/HFC/Food_Beverage_Exemptions_Public_Schools.pdf).

The Connecticut State Department of Education is committed to a policy of equal opportunity/affirmative action for all qualified persons. The Connecticut Department of Education does not discriminate in any employment practice, education program, or educational activity on the basis of age, ancestry, color, criminal record (in state employment and licensing), gender identity or expression, genetic information, intellectual disability, learning disability, marital status, mental disability (past or present), national origin, physical disability (including blindness), race, religious creed, retaliation for previously opposed discrimination or coercion, sex (pregnancy or sexual harassment), sexual orientation, veteran status or workplace hazards to reproductive systems, unless there is a bona fide occupational qualification excluding persons in any of the aforementioned protected classes.

Inquiries regarding the Connecticut State Department of Education's nondiscrimination policies should be directed to: Levy Gillespie, Equal Employment Opportunity Director/Americans with Disabilities Coordinator (ADA), Connecticut State Department of Education, 450 Columbus Boulevard, Suite 505, Hartford, CT 06103, 860-807-2071, [levy.gillespie@ct.gov](mailto:levy.gillespie@ct.gov).



## Memorandum

**Date:** May 5, 2021  
**To:** Granby Board of Education  
**From:** Jordan E. Grossman, Ed.D., Superintendent of Schools  
**Subject:** Superintendent Annual Report: 2020-2021 School Year

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This Superintendent Annual Report is an executive summary of the major accomplishments and progress made on Superintendent Goals for the 2020-2021 school year. Accomplishments and progress are only made possible with the efforts of the entire school community. This school year will always be remembered as how our school system opened schools during a world-wide pandemic.

### **BOE GOAL AREA: STUDENT LEARNING AND ACHIEVEMENT**

#### **Superintendent-Specific Goals:**

1. Review student achievement data and achievement gaps for all student populations and analyze ways to improve student achievement with the Administrative Team.
2. Work to improve Math student achievement across all grade levels.
3. Continue to assess current and future practices in the area of special education services.
4. Work with Granby Memorial Middle School administration on the development of a new schedule.
5. Establish a formative relationship with Columbia University Teachers College in the area of reading and writing.
6. Restructure the sequence of World Language at Granby Memorial Middle School.

#### **Superintendent-Specific Results:**

1. Individual data reviews with principals helped to inform instructional shifts and was shared through School Improvement Plans. Work was done to realign the use of STAR and Interim Assessment Blocks. Future work is being planned to conduct an assessment audit, integrate DIBELS K-3 and plan assessment calendars with expectations for data entry into data management system.
2. Weekly meetings were held with coaches that focused on math curriculum, instruction, and achievement. Math curriculum revisions began in the summer of 2020 and continue in a standards-focused curriculum development process. Work revealed a standards gap at the middle school as a result of a pre-Common Core push for "Algebra for All" which will be realigned starting in 2021-22 as well as a plateau of a low 60 range rate of proficiency over several years of assessment. A review of the most successful math resources is being conducted and CREC consultants are working with the coaches to develop best practices and routines for math instruction.
3. Regular communication continues with SEPTO and monthly meetings were held between the Superintendent of Schools and SEPTO Advisor. The Director of Pupil Services developed and implemented a 2020-2021 Department Improvement Plan. A new Director of Pupil Services was hired and will officially begin on July 1, 2021.

4. The Granby Memorial Middle School Scheduling Committee met weekly throughout the winter to discuss and come to consensus on core elements of the schedule. Parents, staff and students were surveyed and the input gathered helped to inform the draft schedule that was then shared to gather feedback. The schedule was finalized and teacher assignments were reviewed and communicated to staff. The schedule was shared at a curriculum subcommittee meeting and will be brought to the full Board in May.
5. Granby Public Schools was accepted as a Columbia Teachers College Reading and Writing Project partner school for the 2020-21 school year. Kelly Lane Primary School and Wells Road Intermediate School have had five professional development sessions scheduled with staff developers from Columbia. The sessions focused on the curriculum, workshop structures and meeting the needs of our students.
6. Enlisted the K-12 World Language Department and the two Content Area Specialists to write a department philosophy and restructure the "levels" of language based on the ACTFL standards. Students will now progress through five levels before the AP course. Successful completion of Grade 7 World Language will equate to successful completion of level 1 World Language. Grade 6 World Language will be scheduled based on student choice and will be an every-other-day course. Grades 7 & 8 will be full on-team every day courses.

**BOE GOAL AREA: COMMUNITY ENGAGEMENT**

**Superintendent-Specific Goals:**

1. Advance and assist the Board of Education in the development of new Board goals.
2. Work with the Granby Public Schools community on the development of a new Granby Public Schools' Strategic Plan and Vision of a Graduate.
3. Enhance the climate and culture across the district by building positive relationships and increasing presence in the schools.
4. Maintain a high level of communication and visibility within the community.
5. Maintain the Board of Education policies and develop new ones that align with local, state and federal guidelines.
6. Continue to develop a clear understanding of responsibilities, expectations and communication systems to promote an effective Superintendent of Schools/Board of Education working relationship.
7. Meet with business leaders, civic leaders, faith leaders, political leaders, police, and other community leaders to promote the success of Granby Public Schools.

**Superintendent-Specific Results:**

1. A Board of Education Retreat was held in August with focus on the development of new Board of Education Goals. These Board of Education Goals will set the foundation for the development of the Granby Public Schools' next Strategic Plan that will be released in the fall of 2021.
2. A committee representative of the four schools and a variety of Content Area Specialists met 5 times during the year and created a draft revision of the vision/mission statement to align with the draft Vision of a Graduate. A draft version of the Vision of a Graduate will be shared with the Board of Education at the summer retreat.
3. Maintained regular levels of communication with the Board of Education, town officials and the community through publications, surveys, weekly communication, as well as, attendance at meetings, Superintendent Forums, and school and town events. The beginning of trustful relationships between the Superintendent of Schools and the Granby community continues to grow and prosper.
4. Celebrated student and staff accomplishments through participation in/attendance at recognition ceremonies, publications and presentations at Board Meetings.

## **BOE GOAL AREA: SAFETY AND SOCIAL EMOTIONAL WELL-BEING**

### **Superintendent-Specific Goals:**

1. Implement the Stronger Together: A Working Plan for a Responsive Return to the Granby Public Schools.
2. Revise the Granby Public Schools' Emergency Operations Plan.

### **Superintendent-Specific Results:**

1. The Granby Public Schools was one of a few districts in the state of Connecticut to open and remain open full in-person for the duration of the 2020-2021 school year. The Stronger Together: A Working Plan for a Responsive Return to the Granby Public Schools was the foundation for a school year focused on safety, equity and academic excellence for our school community.
2. Organized a safety audit for the Granby Public Schools to allow for a more updated and refined Emergency Operations Plan.

## **BOE GOAL AREA: BUDGET DEVELOPMENT AND FISCAL MANAGEMENT**

### **Superintendent-Specific Goals:**

1. Work with the Business Manager to obtain all state and federal grants offered to the Granby Public Schools.
2. Review financial projections, allocations and the process used to develop the annual budget.
3. Develop a budget that supports the Board's goals, District's mission and is reflective of the economic climate.
4. Work with Building Committee on bonded projects.
5. Work with Board of Education on contract negotiations.
6. Work with the Business Manager on the implementation of the new food service program.
7. Work collaboratively with the Town Manager to discuss shared services.

### **Superintendent-Specific Results:**

1. Worked with the Business Manager to obtain over \$830K worth of grant funds from the State of Connecticut to assist the Granby Public Schools this year with the re-opening of school. In the process of working with the Granby Education Foundation for a possible grant request of \$100,000 towards a video production studio at both Granby Memorial Middle School and Granby Memorial High School.
2. Managed Fiscal Year Budget 2020-2021 with rising special education expenditures and unexpected pandemic expenditures. Successful adoption of a 3.56% Fiscal Year 2021-2022 Budget.
3. Worked with the Building Committee and the State of Connecticut to develop and approve educational specifications for the remaining bonded projects to be submitted for state grant reimbursement by the end of the school year.
4. Worked collaboratively with the Business Manager to successfully implement our new food service provider, Fresh Picks, and partnered with the East Granby Public Schools to offer their school district a food service program. This partnership has been very successful to-date.
5. Met with IBAC to establish a specific goal area for technology services between the town and the schools. Currently, the town is performing an internal audit on their technology services.

## **BOE GOAL AREA: EMBRACING DIVERSITY**

### **Superintendent-Specific Goals:**

1. Develop and implement the Granby Public Schools' Anti-Bias and Anti-Racism Plan.
2. Support minority recruitment by collaborating with CREC for a Teacher In-Service Program.
3. Participate with members of the staff and the Board of Education in professional learning on equity.
4. Investigate the development of a teacher minority recruitment program with current students enrolled in the Granby Public Schools.

### **Superintendent-Specific Results:**

1. The Granby Public Schools' Anti- Bias and Anti-Racism Plan was developed and is regularly reviewed. We are on track with all action items despite the challenges of the pandemic. The Granby Equity Team contributes to and monitors the plan which involves action items for a wide variety of stakeholder groups. Highlights include guest speakers, book clubs, a survey to gather student experiences, and ongoing professional development for all staff this year.
2. The Granby Public Schools is slated to participate in the Connecticut Teacher Residency Program for the 2021-2022 school year. A variety of information sessions were held by CREC and residents are currently being interviewed for placement in districts by May. One small grant has been obtained through CREC to offset the projected costs. Updates have been provided to the BOE.
3. As part of the Anti-Bias Anti-Racism Plan, there are four (4) Administrative Community of Practice meetings to develop responsiveness and four (4) professional development sessions with teachers on the calendar for this year. All sessions either have been held or are scheduled. The Assistant Superintendent held an equity session with the BOE at the retreat and invited participation in the Debby Irving book club and discussion as well as the *Stamped: Racism, Antiracism, and You* book club.
4. A partnership was created with the University of St. Joseph's School of Education Department for current Granby Public School students who are interested in a career in teaching. A program is being offered on May 13, 2021 for students in Grades 10-12 with key leaders from the University. School officials are recruiting students to attend this session.

### **BOE GOAL AREA: PROFESSIONAL LEARNING**

#### **Superintendent-Specific Goals:**

1. Mentor and model professional leadership for our new administrative team members.
2. Participate in CAPPs Early Career Advanced Leadership Program.
3. Participate by State Senate appointment in the Commission on Women, Children, Seniors, Equity, and Opportunity.

#### **Superintendent-Specific Results:**

1. Successfully on-boarded a new Assistant Superintendent of Schools, new Kelly Lane Primary School Principal, new Granby Memorial Middle School Principal, and new Granby Memorial Middle School Assistant Principal.
2. Each month, participated in CAPSS Early Career Advanced Leadership Program with focused discussions on strategic and district goal development, budget development, Superintendent/ Board of Education relationships and future ready school districts.
3. Attended monthly State of Connecticut Commission on Women, Children, Seniors, Equity and Opportunity meetings and acted as strategic partner in key legislative priorities during this year's session (An Act on Providing Financial Relief for the Costs of Special Education; An Act on Implementing Social Emotional Collaborative; An Act on the Creation of Incentives for Minority Teacher Certification and Retention; and, An Act Concerning Implementation of School Security and Safety Plans).

**Finance Subcommittee Meeting – Approved Minutes**

**March 17, 2021, 5:00 p.m.**

**Google Meet**

Attendance:

Jenny Emery	Present	Jordan Grossman	Present
Mark Fiorentino	Present	Anna Robbins	Present
Melissa Migliaccio	Present		
Sarah Thrall	Present		

Meeting commenced at 5:02 p.m. Meeting adjourned at 6:05 p.m.

1. Public Comment: None

2. Approve Minutes from the Finance Subcommittee Meeting on February 17, 2021: Melissa moved, and Jenny seconded approval. Passed unanimously.

3. February Statement of Accounts: Special Ed has improved but was offset by a change in the accounting of the Covid grant for general fund expenses. Unbudgeted custodian and bus monitor expense could only be applied to the grant through 12/30/20, while the payroll is run 12/31/21. The unapplied grant funds will instead be applied to covid-related expenses from June 2020, and the revenue – close to \$250k – will accrue to the town. For the BOR 2020-21 budget, purchase orders will be closed out at the end of March, and the Administration expects that the general ed deficit (\$11k) will be eliminated.

4. Year-End Spending: Jordan explained he has no plans for year-end expenditures, given that surplus is not anticipated. Mark expressed interest in continuing to have the Administration present unfunded items, to keep them in front of us. Such items are likely already outlined in the proposed budget, including small capital. Jordan agreed to have this separate report also provided in April.

5. Leave-of-Absence Requests: Two teacher leaves of absence for the 2021-22 school year have been requested, and by contract require our approval. Jordan confirmed that these are unpaid leaves, and no benefits are provided. Mark moved, and Melissa seconded, our approval of the leaves. Passed unanimously.

6. Food Service Update: Anna presented the running tabulation of the 2020-21 food program deficit that built up in the early part of the year and is now being reduced thanks to the agreement with East Granby. The extra volume is projected to pay-down the deficit, currently forecast at \$25k, to perhaps \$15k. Separately, there was discussion of the continuing dispute with Sodexo related to losses from the latter part of the 2019-20 year. Legal counsel has been engaged, and the committee encouraged the administration to drive for an acceptable settlement, especially since Sodexo's reputation is at stake. The Town booked a \$51k liability for this in its 6/30/2021 CAFR. It is likely that grant funds can help defray this cost.

With no other business, Melissa moved and Mark seconded adjournment at 6:05 p.m.



## UPCOMING DISTRICT EVENTS

May 5	Curriculum Subcommittee Meeting Board of Education Meeting	5:30 p.m. 7:00 p.m.	Central Services HS Aud./Zoom
May 10	SEPTO Meeting	6:30 p.m.	Virtual Event
May 19	Finance Subcommittee Meeting Board of Education Meeting	5:30 p.m. 7:00 p.m.	Central Services HS Aud./Zoom
May 20	High School Band Concert	6:30 p.m.	HS Front Entrance
May 27	Wells Road Granby Spirit Day		
May 27	High School Spring Choral Concert	TBD	TBD
May 28	No School – Professional Development		Offices Open
May 31	No School – Holiday		Offices Closed
June 1	6 <sup>th</sup> Grade Parent Night	6:00-7:00 p.m.	Virtual Event
June 2	Grade 4 Field Day		
June 3	Grade 3 Field Day		
June 4	Grade 5 Field Day		
June 7	Kelly Lane Field Day		
June 7	8 <sup>th</sup> Grade Moving-Up Ceremony	6:00 p.m.	MS/HS Campus
June 8	Kelly Lane Field Day (Rain Date)		
June 8	Nature’s Classroom – Grade 5	8:30am-2:30pm	Salmon Brook Park
June 8	8 <sup>th</sup> Grade Moving-Up Ceremony (Rain Date)		
June 9	Middle School Activity Day		
June 9	8 <sup>th</sup> Grade Moving-Up Ceremony (Rain Date)		
June 9-11	Early Release – All Schools		
June 10	Senior Prom	6-10 p.m.	Riverview, Simsbury, CT
June 11	High School Graduation	5:30 p.m.	Details TBD
June 12	High School Graduation (Rain Date)		
June 13	High School Graduation (Rain Date)		
June 14	High School Graduation (Rain Date)		