

## **Regular Board of Education Meeting**

**Wednesday, April 21, 2021 7:00 PM**

**High School Auditorium\* \*All attendees must wear masks and maintain social distance. This meeting is also available via Zoom. Details can be found on the agenda on the Granby Public Schools' website.**

### **I. Administrative Reports**

#### **A. Chairman's Corner (5 min.)**

*Goals: Community Engagement: Enhance communication and build trusting relationships with all stakeholders.*

**Rationale:** Ms. Sarah Thrall, Board Chair, will share opening remarks.

#### **B. Superintendent's Announcements (5 min.)**

*Goals: Community Engagement: Enhance communication and build trusting relationships with all stakeholders.*

**Rationale:** Dr. Jordan Grossman, Superintendent, will provide district updates.

#### **C. Student Representative Reports (5 min.)**

*Goals: Community Engagement: Enhance communication and build trusting relationships with all stakeholders.*

**Rationale:** Mr. Jack DeGray and Mr. Jacob Scotto, Student Representatives, will report on activities taking place at the high school.

#### **D. Schools in the Spotlight (15 min.)**

*Goals: Community Engagement: Enhance communication and build trusting relationships with all stakeholders.*

**Rationale:** Mary Scully, Preschool Teacher, and Kelly Lane Primary School students will share ways they have adapted during the pandemic this school year highlighting the many projects and activities they have participated in, as well as the close friendships formed despite a different-looking school year.

#### **E. Kelly Lane School Improvement Plan Update (15 min.)**

*Goals: Student Achievement: Improve student achievement, academic performance and opportunity at all grade levels and for all ability levels and decrease achievement gaps on the path to college and career readiness., Embracing Diversity: Adopt and promote strong instructional, curricular and leadership practices that embrace and advance knowledge and acceptance of human diversity and that eliminate bias., Safety and Social Emotional Well-Being: Foster a safe and positive social emotional environment for everyone.*

**Attachments:**

Kelly Lane SIP 4.21.21

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**Rationale:** Ms. Colleen Bava, Principal of Kelly Lane Primary School, will present her School Improvement Plan update to the Board.

#### **F. Assistant Superintendent's Report (15 min.)**

*Goals: Student Achievement: Improve student achievement, academic performance and opportunity at all grade levels and for all ability levels and decrease achievement gaps on the path to college and career readiness., Community Engagement: Enhance communication and build trusting relationships with all stakeholders.*

**Rationale:** Ms. Jennifer Parsons, Assistant Superintendent, will provide updates from the Assistant Superintendent's office and will also update the Board on K-12 Math Progression.

#### **G. Business Manager's Report (5 min.)**

*Goals: Budget Development and Fiscal Management: Practice responsible budget development and management through transparency and maximize available financial resources through a balance of fiscal discipline and innovative educational investments.*

**Attachments:**

March 2021 Statement of Accounts

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**Rationale:** Ms. Anna Robbins, Business Manager, will present the March statement of accounts.

**II. Public Comment**

**Rationale:** Granby community engagement and attendance at BOE public meetings is welcomed. The Public Comment segment of the meeting agenda is set aside so the BOE may receive public comments. Procedurally, public remarks will be limited to about 5 minutes and citizens will be asked to identify themselves. Because the BOE is limited by the Freedom of Information Act to discussing only matters on the agenda, the BOE is not permitted to engage in a discussion of the comments presented.

**III. Consent Agenda (5 min.)**

**A. Minutes**

**Goals:** *Community Engagement: Enhance communication and build trusting relationships with all stakeholders.*

**Attachments:**

Approved Minutes 3-17-21

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**Rationale:** The Board will approve/amend the minutes of the March 17, 2021 Board of Education meeting.

**IV. Old Business**

**A. Second Reading and Approval of Revised Policy 4118.231/4218.231-Drug, Alcohol and Tobacco-Personnel (5 min.)**

**Attachments:**

Draft Policy 4118.231 4218.231 - Alcohol, Drugs and Tobacco - Personnel

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**Rationale:** The Curriculum/Policy/Technology/Communications Subcommittee recommends revised Policy 4118.231/4218.231, Drug, Alcohol and Tobacco - Personnel, to the Board for a second reading and approval.

**B. Second Reading and Approval of Revised Policy 5135.5 - Drug and Alcohol Use - Students (5 min.)**

**Attachments:**

Draft Policy 5131.6 - Alcohol Use, Drugs and Tobacco - Students

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**Rationale:** The Curriculum/Policy/Technology/Communications recommends revised Policy 5135.5, Drug and Alcohol Use - Students, to the Board for a second reading and approval.

**V. New Business**

**A. High School End-of-Year Activities**

**Attachments:**

GMHS End of Year Events - Granby BOE 4\_21\_21

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**Rationale:** Mr. Michael Dunn, High School Principal, will provide information to the Board on the planning of end-of-year activities at the high school.

**B. Education Specifications for Phase 1: Alterations at Granby Memorial High School**

**Goals:** *Budget Development and Fiscal Management: Practice responsible budget development and management through transparency and maximize available financial resources through a balance of fiscal discipline and innovative educational investments.*

**Attachments:**

Educational Specifications for the Granby Memorial High School Cafeteria and Kitchen 32

**Rationale:** The Board will discuss and approve the educational specifications for Phase 1: Alterations at Granby Memorial High School that includes the construction of a kitchen and reconfiguration of the cafeteria, choral and instrument areas.

**C. Educational Specifications for Granby Memorial High School Roof**

**Goals:** *Budget Development and Fiscal Management: Practice responsible budget development and management through transparency and maximize available financial resources through a balance of fiscal discipline and innovative educational investments.*

**Attachments:**

Educational Specifications for the Granby Memorial High School Roof Replacement 38

**Rationale:** The Board will discuss and approve the educational specifications for the Granby Memorial High School roof.

**VI. Miscellaneous (20 min.)**

**A. Board Standing Committee Reports**

**1. Curriculum/Policy/Technology/Communication**

**2. Finance/Personnel/Facilities**

**Attachments:**

Approved Finance SC Minutes 2-17-21 41

**B. Other Board-Related Reports**

**1. CREC/CABE**

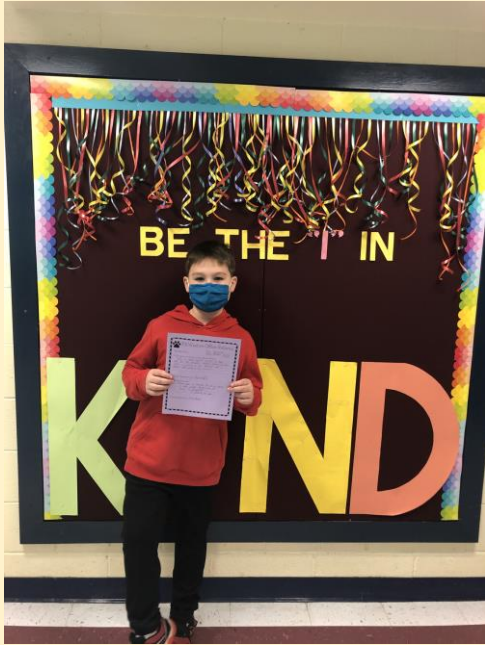
**2. Granby Education Foundation**

**C. Calendar of Events**

**D. Board Member Announcements**

**E. Action Items**

**VII. Executive Session/Non-Meeting**



# Kelly Lane Primary School SIP Update



*Granby Board of Education  
April 21, 2021*

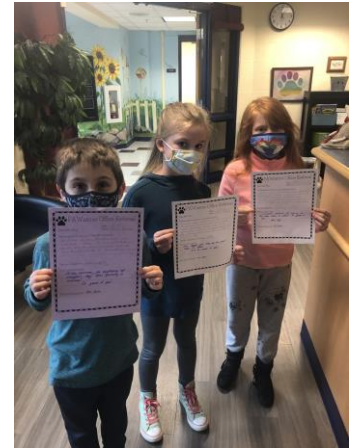


# Kelly Lane Primary School

**Vision, Mission, and District Achievement Goal: To support a positive, safe and collaborative environment by focusing on building and maintaining positive relationships with staff, students and families.**

- Quarterly Staff Check-in Survey
- Integrated Second Step Bullying Prevention Unit into all K-2 Classrooms
- Continue to get all staff initial training in Responsive Classroom
- Schoolwide Participation in Kindness Activities:
  - Granby Food Bank Donation
  - CCMC Pajama Day
  - World Down Syndrome Day
  - Autism Awareness Day
- School-Family Communication - Principal Coffee Hour (4 x this year)
  - PAWsitive office referral, phone calls home, Eblasts/Newsletters
- Read Across America theme- week long events for school wide participation

*Reading is for Everyone/Create and Celebrate a Nation of Diverse Readers*



# Kelly Lane Primary School



**Student Achievement Goal:** By June 2021, all students will increase achievement in literacy and numeracy standards, across disciplines as measured by the STAR Reading/Math and the BAS (Benchmark Assessment Systems).



Grade	STAR Reading (at or above 50%ile)	Reading BAS - Benchmark Assessment System (grade level benchmark)	STAR Math (at or above 50%ile)
K	Early Literacy Winter Baseline - 81%	Winter Baseline - 34% (+30% approaching= 64%)	No STAR Math
1st	Winter Baseline - 59%	Fall -56% Winter - 63% (+12% approaching= 75%) <b>Increase of 7 %</b>	Fall - 69% Winter - 83% (+4% approaching = 87%) <b>Increase of 14%</b>
2nd	Fall - 43% Winter - 52% (+27% approaching =79%) <b>Increase of 9%</b>	Fall - 57.40% Winter - 68% (+20% approaching= 88%) <b>Increase of 11 %</b>	Fall - 40% Winter - 66% (+13% approaching = 79%) <b>Increase of 16%</b>



# Kelly Road Primary School



**Instruction Goal: Teachers will increase opportunities for students to take ownership of their learning in order to foster an environment of independence and engagement.**

- Global Play Day
- STEAM Day at Kelly
- Student led kindness activities
  - Read to Grow - book donations
  - Letters to Veterans - November 11th
  - Cards for Caring - senior center Valentine Cards - February 14th
- Student led goal setting:
  - Social emotional goals using feeling meters and mindful breathing techniques across all classrooms
  - Reading and Writing goals related to Teachers College rubrics and learning progressions
  - Charting goals for word recognition fluency (sight words)
- Kelly Lane Equity Team established
  - Staff Equity Survey completed
  - “Book of the Month” - centered around diversity and inclusion



# Looking forward...

An aligned instructional focus with teaching assistants

Review schedule and instructional minutes for all grades

SIP (School Improvement Team) - developing goals and objectives and analyzing schoolwide data

Elementary CAS leader - support the instructional work and analyzing school wide data

Meeting schedules with focused data team meeting time embedded

Continue our collaboration with Teachers College; embedding and aligning the reading, writing and phonics work

Structured and regularly scheduled PLC times

Jordan E. Grossman, Ed.D.  
*Superintendent of Schools*



Jennifer M. Parsons  
*Assistant Superintendent*

Aimee D. Martin  
*Director of Pupil Personnel Services*

Anna M. Robbins, SFO  
*Business Manager*

To: Granby Board of Education  
From: Anna Robbins, Business Manager  
Date: April 21, 2021  
Re: March 2021 Statement of Accounts

The March 2021 statement of accounts reflects the receipt of Coronavirus Relief Funds. The Connecticut State Department of Education grants division has accepted and disbursed the Granby Board of Education's application for reimbursement.

After receipt of grant funds, the general fund forecast is projected to be slightly better than budgeted. This forecast of \$14K is better than the previous month by \$79K. Special education is over-budget \$16K which is better than the previous month by \$38K and regular education has a positive forecast of \$30K and is better than the previous month by \$41K. The fluctuation in the forecast reflects a final call for purchase orders where possible. Some exceptions include special education, athletics and districtwide maintenance expenses. Expenses in these areas will be monitored closely but are difficult to predict at this time. Variable costs in these areas are typically difficult to anticipate however, the required response to the pandemic has made expense in the area even more difficult to predict.

The balance in the Quality & Diversity Fund is forecasted to be better than budgeted (\$64K), and remains unchanged from the previous month.

For FY21, the overall projection for revenue to the town continues to be unfavorable \$80K, which is better than last month by \$2K. Special education revenue from other towns continues with a positive forecast. The Special Education Excess Cost Grant (\$408K) has been received by the Town and will be adjusted to reflect changes that may occur through June 2021. Pay to participation has increase by \$1K reflecting continued enrollment in spring sports.

As reported above, the district received the disbursement of Coronavirus Relief Funds totaling of \$551,819. \$417,523 of this disbursement was applied to FY21 pandemic related expenses incurred before December 30, 2020. The remaining \$134,296 was applied to pandemic related expenses incurred and expended in FY20 (after March 13, 2020). Funds received for prior years expenses (FY20) were returned to the Town bringing the total expenses returned to the town from FY20 to \$1,036,358.

**Granby Board of Education**  
**FY 2020-2021**  
**Statement of Accounts**  
**for the period ended**  
**March 31, 2021**

Description	Budget	Expended	Encumbered	Expended & Encumbered	Balance	% Enc/Exp	March 2021 Forecast	Change from Last Month Forecast
<b>Certified Salaries:</b>								
Administration	1,725,527	1,313,053	395,453	1,708,506	17,021	99.01%	4,443	0
Regular Education	10,843,343	6,671,954	3,938,557	10,610,511	232,832	97.85%	160,686	2,042
Special Education	1,817,977	1,234,355	643,394	1,877,748	(59,772)	103.29%	(68,272)	2,008
<b>Total</b>	<b>14,386,846</b>	<b>9,219,362</b>	<b>4,977,404</b>	<b>14,196,765</b>	<b>190,081</b>	<b>98.68%</b>	<b>96,857</b>	<b>4,050</b>
<b>Substitute/Tutor/Support Salaries</b>								
Substitutes	8,000	4,049	0	4,049	3,951	50.61%	2,000	0
Sped Support (Speech, O.T. & P.T.)	446,287	308,823	127,050	435,873	10,414	97.67%	10,413	184
Tech Support	243,417	182,315	61,162	243,477	(60)	100.02%	(60)	(1)
Tutors - Regular Education	36,329	17,771	6,077	23,848	12,481	65.64%	7,199	1,468
Tutors - Special Education	21,583	17,984	0	17,984	3,599	83.32%	312	1,096
<b>Total</b>	<b>755,616</b>	<b>530,942</b>	<b>194,289</b>	<b>725,230</b>	<b>30,386</b>	<b>95.98%</b>	<b>19,865</b>	<b>2,747</b>
<b>Teaching Assistant Salaries:</b>								
Regular Education TA	303,433	223,599	96,704	320,303	(16,870)	105.56%	(16,870)	(4,763)
Special Education TA	1,158,928	742,001	326,669	1,068,671	90,257	92.21%	88,500	9,265
<b>Total</b>	<b>1,462,361</b>	<b>965,600</b>	<b>423,374</b>	<b>1,388,974</b>	<b>73,387</b>	<b>94.98%</b>	<b>71,630</b>	<b>4,502</b>
School Secretaries' Salaries	638,886	457,249	178,000	635,249	3,637	99.43%	(279)	1,804
Central Office Salaries	556,894	409,506	154,535	564,040	(7,146)	101.28%	(9,151)	(128)
Custodial & Maintenance Salaries	1,319,033	1,075,058	388,105	1,463,163	(144,129)	110.93%	(163,121)	29,167
Bus Monitors	0	35,290	29,206	64,497	(64,497)		(69,444)	0
<b>Total Salaries</b>	<b>19,119,636</b>	<b>12,693,006</b>	<b>6,344,911</b>	<b>19,037,918</b>	<b>81,718</b>	<b>99.57%</b>	<b>(53,643)</b>	<b>42,142</b>
<b>Employee Benefits</b>	<b>5,296,197</b>	<b>4,058,609</b>	<b>1,174,794</b>	<b>5,233,403</b>	<b>62,794</b>	<b>98.81%</b>	<b>(40,000)</b>	<b>(3,705)</b>
<b>Total Salaries &amp; Employee Benefits</b>	<b>24,415,833</b>	<b>16,751,615</b>	<b>7,519,706</b>	<b>24,271,321</b>	<b>144,512</b>	<b>99.41%</b>	<b>(93,643)</b>	<b>38,437</b>

**Granby Board of Education  
FY 2020-2021  
Statement of Accounts  
for the period ended  
March 31, 2021**

Description	Budget	Expended	Encumbered	Expended & Encumbered	Balance	% Enc/Exp	March 2021 Forecast	Change from Last Month Forecast
<b>Purchased Services:</b>								
Instructional Purchased Service	552,019	349,905	108,310	458,216	93,803	83.01%	(38,935)	(18,935)
Administration Purchased Service	439,293	302,903	171,764	474,667	(35,374)	108.05%	(56,422)	(41,910)
Maintenance Purchased Service	101,483	45,638	21,378	67,016	34,467	66.04%	0	0
<b>Total</b>	<b>1,092,794</b>	<b>698,445</b>	<b>301,452</b>	<b>999,898</b>	<b>92,897</b>	<b>91.50%</b>	<b>(95,357)</b>	<b>(60,845)</b>
Legal Services	55,000	32,114	18,923	51,037	3,963	92.79%	0	0
<b>Repairs &amp; Maintenance:</b>								
Instructional Repairs & Maintenance	74,599	41,669	1,458	43,127	31,472	57.81%	5,000	0
Administration Repairs & Maintenance	8,500	0	0	0	8,500	0.00%	4,000	0
Maintenance Repairs & Maintenance	434,698	267,637	73,887	341,525	93,173	78.57%	0	0
<b>Total</b>	<b>517,797</b>	<b>309,307</b>	<b>75,345</b>	<b>384,652</b>	<b>133,145</b>	<b>74.29%</b>	<b>9,000</b>	<b>0</b>
<b>Transportation:</b>								
Transportation Regular Education	907,393	540,422	337,663	878,085	29,307	96.77%	30,508	0
Transportation Special Education	704,616	223,288	329,462	552,750	151,865	78.45%	154,926	10,061
Transportation Vocational Tech	89,268	34,690	45,984	80,673	8,595	90.37%	10,818	0
<b>Total</b>	<b>1,701,276</b>	<b>798,400</b>	<b>713,109</b>	<b>1,511,509</b>	<b>189,767</b>	<b>88.85%</b>	<b>196,252</b>	<b>10,061</b>
Insurance Property & Liability	102,700	100,566	0	100,566	2,134	97.92%	0	0
Communications	91,781	58,186	15,380	73,566	18,215	80.15%	5,000	0
<b>Tuition:</b>								
Tuition Special Education	1,469,896	906,533	746,787	1,653,319	(183,424)	112.48%	(164,051)	19,372
Tuition Adult Education	11,967	10,016	0	10,016	1,951	83.70%	1,951	0
<b>Total</b>	<b>1,481,863</b>	<b>916,549</b>	<b>746,787</b>	<b>1,663,335</b>	<b>(181,473)</b>	<b>112.25%</b>	<b>(162,100)</b>	<b>19,372</b>
Conference & Travel Expense	73,131	12,885	5,056	17,941	55,190	24.53%	25,000	10,000

**Granby Board of Education  
FY 2020-2021  
Statement of Accounts  
for the period ended  
March 31, 2021**

Description	Budget	Expended	Encumbered	Expended & Encumbered	Balance	% Enc/Exp	March 2021 Forecast	Change from Last Month Forecast
<b>General Supplies:</b>								
General Supplies Regular Education	317,570	191,054	62,007	253,061	64,509	79.69%	25,000	10,000
General Supplies Special Education	27,316	17,292	8,666	25,958	1,358	95.03%	0	0
General Supplies Administration	80,976	44,191	17,500	61,691	19,285	76.18%	10,000	10,000
General Supplies Maintenance	141,372	98,949	5,135	104,084	37,288	73.62%	0	17,000
<b>Total</b>	<b>567,234</b>	<b>351,486</b>	<b>93,308</b>	<b>444,794</b>	<b>122,440</b>	<b>78.41%</b>	<b>35,000</b>	<b>37,000</b>
Electricity	409,049	245,887	152,676	398,563	10,486	97.44%	10,000	(5,000)
Fuel/Natural Gas	156,352	119,414	49,066	168,480	(12,128)	107.76%	(13,000)	0
Textbooks/Workbooks	140,217	81,307	17,632	98,939	41,278	70.56%	10,000	4,000
Library/Media Center	63,336	46,112	9,174	55,285	8,051	87.29%	2,000	2,000
Software	321,922	281,390	17,953	299,343	22,579	92.99%	0	0
Dues & Fees	50,446	37,034	1,790	38,825	11,621	76.96%	5,000	2,000
<b>Replacement Equipment:</b>								
Replacement Equip Admin	2,500	1,312	1,201	2,513	(13)	0.00%	0	0
Replacement Equip Maintenance	6,000	1,697	0	1,697	4,303	28.29%	2,000	2,000
<b>Total</b>	<b>8,500</b>	<b>3,010</b>	<b>1,201</b>	<b>4,211</b>	<b>4,289</b>	<b>49.54%</b>	<b>2,000</b>	<b>2,000</b>
Student Activities	794,519	322,864	297,809	620,673	173,846	78.12%	79,000	20,000
<b>Total General Fund</b>	<b>32,043,750</b>	<b>21,166,569</b>	<b>10,036,368</b>	<b>31,202,937</b>	<b>840,813</b>	<b>97.38%</b>	<b>14,152</b>	<b>79,026</b>
SPED	5,729,962						SPED (16,006)	38,287
GEN ED	26,313,788						GEN ED 30,159	40,739

Quality & Diversity	Budget	February Forecast	Better/Worse Than Budget
<b>Opening Balance</b>	315,390	315,390	0
<b>Expenses</b>	(982,910)	(852,762)	130,148
<b>Revenue</b>	832,342	766,000	(66,342)
<b>Ending Balance</b>	<b>164,823</b>	<b>228,628</b>	<b>63,806</b>

**Granby Board of Education  
FY 2020-2021  
Statement of Accounts  
for the period ending  
March 31, 2021  
For Selected Special Education Accounts**

II. Expenditures	FY20-21 Budget	Expended	Encumbered	Expended & Encumbered	Balance	March Forecast After Grants	Change from Last Month Forecast
Legal Expense S1	27,500	4,274	5,952	10,226	17,274	0	0
Special Education Certified Staff	1,817,977	1,234,355	643,394	1,877,748	(59,772)	(68,272)	2,008
Teacher Assistants S2	1,158,928	742,001	326,669	1,068,671	90,257	88,500	9,265
Special Education Tutors S3	21,583	17,984	0	17,984	3,599	312	1,096
Evaluation, Therapy & Contr: S4	83,176	81,260	17,733	98,993	(15,817)	(37,835)	(3,700)
Sped Support (Speech, O.T., & S5	446,287	308,823	127,050	435,873	10,414	10,413	184
Special Ed Transportation S6	704,616	223,288	329,462	552,750	151,865	154,926	10,061
Out of District Tuition	1,469,896	906,533	746,787	1,653,319	(183,424)	(164,051)	19,372
<b>Total Selected Special Education Accounts</b>	<b>5,729,962</b>	<b>3,518,518</b>	<b>2,197,047</b>	<b>5,715,564</b>	<b>14,398</b>	<b>(16,006)</b>	<b>38,287</b>

**Granby Board of Education  
 FY 2020-2021  
 Statement of Accounts  
 for the period ending March 31, 2021**

<b>I. Revenue</b>	<b>FY 2020-2021 Budget</b>	<b>Currently Anticipated</b>	<b>Received To Date</b>	<b>Full Year Forecast March</b>	<b>Changes from Last Month Forecast</b>
<b>Reg. Tuition from other Towns</b>	600,769	617,823	300,385	17,054	0
<b>SPED Tuition from other Towns</b>	413,079	456,273	0	43,194	0
<b>SDE Excess Cost Reimbursement</b>	503,911	407,937	407,937	(95,974)	0
<b>Rental Fees</b>	14,745	0	0	(14,745)	0
<b>Pay for Participation</b>	54,000	24,312	24,312	(29,688)	1,345
<b>Sub Total</b>	<u>1,586,504</u>	<u>1,506,345</u>	<u>732,634</u>	<u>(80,159)</u>	<u>1,345</u>
<b>Prior Year's Expenses Reimbursed to the Town through Grant Funds</b>	0	134,296	0	134,296	134,296

## **Regular Board of Education Meeting – Approved Minutes**

**March 17, 2021, 7:00 p.m.**

**High School Auditorium/Zoom**

Present Board Members: Mark Fiorentino (via Zoom), Melissa Migliaccio, David Peling, Sarah Thrall, Rosemarie Weber, and Jacob Scotto (Student Representative)

Absent Board Members: Jenny Emery, Brandon Webster, and Jack DeGray (Student Representative)

Sarah Thrall called the meeting to order at 7:00 p.m.

### **I. Administrative Reports**

#### **I.A. Chairman's Corner**

Ms. Sarah Thrall, Board Chair, welcomed in-person and online members of the audience as well as Dr. MacDonald and students from Wells Road Intermediate School. She stated there is no Board Meeting on April 7<sup>th</sup> and that April 21<sup>st</sup> will be the next meeting. She also stated there has recently been some positive cases in schools and she thanked everyone for their due diligence with regard to mitigation strategies.

#### **I.B. Superintendent's Announcements**

- Dr. Grossman welcomed Wells Road students, staff and parents for Schools in the Spotlight.
- After 10 years in the role of Director of Pupil Personnel Services, Mrs. Aimee Martin will retire at the end of this school year. Dr. Grossman stated he is very excited to announce Mrs. Angela Ehrenwerth as the next Director of Pupil Personnel Services. After an extensive search involving administrators, a Board member, teachers, and parents, Mrs. Ehrenwerth displayed exactly what the district was looking for in a Director. She is currently an Elementary Supervisor of Special Education in Windsor Public Schools and brings tremendous experience to this role. He welcomed her family who was present and stated Mrs. Ehrenwerth will resume her role on July 1, 2021. Mrs. Ehrenwerth thanked Dr. Grossman, the interview committee and the BOE for the opportunity and entrusting her to work on behalf of students and families. She stated she has two daughters in the district and is fully invested in the success of Granby schools.
- March is Board of Education Member Appreciation Month. Dr. Grossman once again thanked Board Members for their service to the Granby Public Schools.
- A reminder that all budget information can be found on our website.
- The CIAC approved a spring sports plan with spring sports starting practices on March 29<sup>th</sup> and that state tournaments will be held. Last year our spring athletes could not complete.
- The collaborative effort with East Granby Public Schools for providing breakfast and lunch continues to go very well. So far for the month of March, a daily average of 200 breakfasts and 190 lunches were served. Granby numbers in March thus far are 190 for breakfast and 780 for lunch.
- Next week there will be an early release for all schools on Monday and early release for elementary only on Tuesday and Wednesday. All schools will be holding virtual parent conferences.
- The next Superintendent's Community Conversation will be held on Wednesday next week, March 24<sup>th</sup> at 2:00 p.m. An email will go out to parents this week.
- Mrs. Thrall and Dr. Grossman attended A Virtual Day on the Hill today and learned about the new legislative proposals.
- A reminder there will be a Board of Finance Meeting on Monday, March 29<sup>th</sup> at 7:00 p.m. here in the high school auditorium where the BOS and BOE will present their budgets. The town Public Hearing for the budget will be held on Monday, April 12<sup>th</sup>. Mrs. Thrall, Mrs. Robbins and Dr. Grossman will attend in person and requested for the remainder of the Board to attend via Zoom.
- Currently working on the budget edition of the *Vision* educational supplement for *The Granby Drummer* which will be sent to the community prior to the April 12<sup>th</sup> town meeting.
- There will be no school on Friday April 2<sup>nd</sup>.

#### **I.C. Assistant Superintendent's Report**

Ms. Jennifer Parsons, Assistant Superintendent, provided updates from the Assistant Superintendent's office and stated it is hard to believe planning is underway for summer school. This summer will focus on working with students for academic and social/emotional growth. Unfortunately, Granby will not be able to offer the depth of enrichment opportunities offered in the past; however, collaborating with the YMCA and

Granby Parks and Recreation to promote their programming. Summer opportunities will be shared with families next week. Following that, staff will be reaching out to families to share a variety of in-person and virtual offerings. Additionally, at the high school level, there will be credit recovery and an AP Boot Camp for students entering AP classes. Ms. Parsons stated there has been a slight increase in cases this week and she wanted to reassure the community they are all out of school exposures but unfortunately are impacting our schools. We have not seen any spread within our school community. She reiterated the need for continued vigilance in our mitigation strategies. Ms. Parsons stated the last vaccination clinic will be held this weekend and thanked the FVHD for their collaboration. It has been a collaborative effort and a nice opportunity to come together with colleagues across the Farmington Valley. In other news, Ms. Parsons shared the district is gearing up for the half day of professional development next week which will focus around school climate, collaboration on K-12 and world language and preparing for state formative assessments. Also planning the summer curriculum schedule as well as planning for next year already.

#### **I.D. Student Representative Reports**

- Jacob Scotto stated this week at the high school was spirit week.
- Boys and girls had their first and only indoor meet this week.
- Girls' basketball is 4-7 and boys' basketball is 8-2 with a home game against East Granby tonight and senior night is Friday night against Canton.
- Wrestling is practicing after school but were not allowed any matches
- Spring sports conditioning started this week and the first day of practices is March 29<sup>th</sup>.
- Spring coffeehouse will be held virtually on March 27<sup>th</sup>.

Sarah Thrall mentioned several members of the DECA Club did very well in their competitions. Melissa Migliaccio inquired if the new audio/visual crew will be using the new equipment for the coffeehouse performance and Jacob stated, yes, they will be.

#### **I.E. Schools in the Spotlight**

Ms. Pauline Greer stated she is excited about this opportunity to highlight the Brain Talk Program for the Board. The focus of the program is to ensure the social/emotional well-being of students. Ms. Greer introduced Dr. Heidi MacDonald, School Psychologist at Wells Road Intermediate School, and Grade 3 students Raegan Damseaux, Novellino Fiaccone and Max Poirier. Brain Talk is designed to teach students about their brains and how to use executive function capabilities to respond mindfully rather than react impulsively. Dr. MacDonald explained Tier I, II and III supports for students. She stated 57 students are receiving Tier 2 or Tier 3 social/emotional support. Dr. MacDonald spoke about zones of regulation which identifies colors with how you are feeling. She informed the Board the Brain Talk Program was piloted over the summer and it is research-supported and basically helps explain to students how their brains work. Melissa Migliaccio inquired if students practice the breathing technique. Novi stated sometimes he gets very nervous about a task and he uses it; Raegan stated she has not used it yet; and, Max stated he uses it a lot. Rosemarie Weber inquired what the student numbers were just prior to COVID and when the uptick started. She also inquired if colleagues are using this program as well. Dr. MacDonald stated in 2004 her caseload was 10 and stated the increase has been steady. She also stated teachers and staff members are better at diagnosing issues and that responsive classrooms are happening across the district. Rosemarie Weber inquired if Brain Talk is a Tier 2 or Tier 3 intervention. Dr. MacDonald stated it could absolutely be a Tier 1 support and that classroom teachers can absolutely deliver it. In conclusion, Raegan stated she liked learning the parts of the brain; Novi stated he liked learning about the different tools and how to use them easier and better; and, Max stated he liked learning about the characters of the brain.

#### **I.F. School Improvement Plan Update: Wells Road Intermediate School**

Ms. Pauline Greer, Principal of Wells Road Intermediate School, presented an update on her 2020-2021 School Improvement Plan. She reviewed her vision, mission and district achievement goal to enhance the school culture by focusing on building positive relationships for all students, staff and families and develop opportunities to create diverse experiences through literature. She explained some things happening this year: A project called First 50 Books; Teachers' College Readers Workshop; Read Across America; Buddy Classes; and, participation in the Great Kindness Challenge. For the student achievement goal, Ms. Greer stated she took on a big goal this year that by June 2021 at least 80% of students will make average growth on the STAR assessment and stated at the mid-year point, growth is being seen and instruction is making a difference. The math scores are lower than the reading scores;

however, the math curriculum is going through some revisions and the district is doing their best to ensure students show growth. For the instruction goal of having teachers increase opportunities for students to engage and/or co-create real-world authentic projects, some samples are opinion and gratitude letters; 5<sup>th</sup> grade project regarding wearing masks; student-led fundraisers and kindness activities; and, the Wells Road Kindness Challenge. Sarah Thrall inquired about clusters. Ms. Greer stated clusters cannot be done this year, unfortunately. Ms. Thrall also inquired about the level of proficiency for each cohort. Ms. Parsons stated if students are not hitting the proficiency mark but are above average with their growth scores, it shows they are on trajectory to hit proficiency as time goes by. Melissa Migliaccio inquired when was the STAR assessment administered. Ms. Greer stated in the fall and again in January and that is how growth is measured. Ms. Migliaccio stated there is a significant decrease in math and this is front and center and a concern for the Board. Dr. Grossman stated 5<sup>th</sup> grade math standards are much different than 4<sup>th</sup> grade math standards so it is very difficult to compare the two grades. Ms. Migliaccio inquired if the curriculum is significantly different. Ms. Parsons stated there is totally different content in math in 4<sup>th</sup> and 5<sup>th</sup> grade so we need to make sure each grade level is being addressed adequately. Rosemarie Weber inquired if a student has high growth but low proficiency, can you tell when the student might be able to reach a proficient level. Ms. Parsons stated STAR serves two purposes as an assessment tool as well as predictive ability on how students will do on the SBAC based on STAR assessment. Mark Fiorentino inquired what the baseline is of achieving an 80% growth rate goal. Ms. Greer stated she believes the number was 65 or 66 so there has been a lot of progress.

### **I.G. Business Manager's Report**

Ms. Anna Robbins, Business Manager, presented the February 2021 Statement of Accounts and stated it reflects the receipt of grant funds since the State Department of Education accepted the Granby's application for reimbursement. After the receipt of grant funds, the general fund is over-budget \$65K. This forecast is better than the previous month by \$7K. Special education is over-budget \$54K which is better than the previous month by \$85K and regular education is negative \$11K and is worse than the previous month by \$79K. The fluctuation in special education is driven by out-of-district tuition and transportation. Changes in the regular education forecast are due to adjustments to projections for custodial salaries and bus monitors. The Q&D Fund is forecasted to be better than budgeted at \$65K. Revenue to the town is unfavorable \$82K which is better than last month by \$8K. The town has received the Excess Cost Grant of \$408K and will be adjusted to reflect changes. Pay-for-participation fees have increased slightly due to enrollment in spring sports. Melissa Migliaccio stated this was reviewed this evening in the Finance Subcommittee meeting.

### **II. Public Comment**

There were no public comments this evening.

### **III. Consent Agenda**

#### **III.A. Minutes**

A motion was made by Melissa Migliaccio and seconded by Rosemarie Weber to adopt the consent agenda. This motion passed unanimously at 8:04 p.m.

### **IV. Old Business**

#### **IV.A. FY22 Board of Education Budget Approval**

The Board discussed the approval of the FY22 Board of Education Budget. A motion was made by Melissa Migliaccio and seconded by Rosemarie Weber to adopt the FY22 Board of Education Budget. Sarah Thrall stated the budget workshop was held last week and the Board is very thankful for the budget the administration put forward. Mark Fiorentino thanked the team for their work on the budget as well as members of the BOS and BOF. This motion passed unanimously at 8:07 p.m.

#### **IV.B. Rain Date(s) for High School Graduation**

The Board discussed setting rain date(s) for high school graduation. Dr. Grossman stated he is confident the Class of 2021 will have a somewhat normal graduation this year; however, it is not possible to hold it indoors. A motion was made by Melissa Migliaccio and seconded by David Peling that the Granby Board of Education approve rain dates for high school graduation as follows: Saturday, June 12, 2021, Sunday, June 13, 2021 and Monday, June 14, 2021. This motion passed unanimously at 8:09 p.m.

## **V. New Business**

### **V.A. Granby/Hartland Designated High School Agreement**

The Board discussed the renewal and approval of a current 5-year Agreement with the Hartland Board of Education for Granby Memorial High School to continue as the designated high school for Hartland students. Dr. Grossman stated the terms of the contract states that two years' prior the current agreement ending, a new contract should be voted on. A motion was made by Rosemarie Weber and seconded by David Peling that the Granby Board of Education approve the Granby/Hartland Agreement to commence on July 1, 2023 and end on June 30, 2028. This motion passed unanimously at 8:11 p.m.

### **V.B. First Reading of Revised Policy 4118.231/4218.231-Drug, Alcohol and Tobacco-Personnel**

The Curriculum/Policy/Technology/Communications Subcommittee recommended revised Policy 4118.231/4218/231, Drug, Alcohol and Tobacco for Personnel, to the Board for a first reading. Rosemarie Weber stated this policy is directed toward personnel but is being revised for statutory language. Any questions should be directed to Rosemarie Weber, Jennifer Parsons or Dr. Grossman. This policy will go to the Board for a second reading and approval at the next meeting.

### **VC. First Reading of Revised Policy 5135.5 - Drug and Alcohol Use - Students**

The Curriculum/Policy/Technology/Communications Subcommittee recommended revised Policy 5135.5, Drug and Alcohol Use for Students, to the Board for a first reading. Rosemarie Weber stated this policy has also been changed as above and is directed toward students. This policy will go to the Board for a second reading and approval at the next meeting.

## **VI. Miscellaneous**

### **VI.A. Board Standing Committee Reports**

#### **VI.A.1. Finance/Personnel/Facilities**

Mark Fiorentino reported that this Subcommittee met this evening and discussed the Statement of Accounts; food service program – providing meals to East Granby is starting to get to deficit but bad news trying work out with previous vendor; and, authorized Superintendent to grant leaves for next year.

### **VI.B. Other Board-Related Reports**

#### **VI.B.1. CREC/CABE**

Mark Fiorentino reported CREC Council met briefly today. Legislative report was probably much shorter than Day on the Hill. CABE is keeping a tracking log on legislative bills and Mr. Fiorentino stated he will ask Patrice McCarthy to forward on to him if the Board is interested.

#### **VI.B.2. Granby Education Foundation**

Dr. Grossman reported the GEF met on Monday evening and discussed marketing strategies and new members. They also spoke about the video news station at the high school and will go back to the Executive Board to talk more about the proposal. This should be brought to the Board in April or May.

### **VI.C. Calendar of Events**

Sarah Thrall stated SATs will be held next Wednesday. There will be no Board Meeting on April 7th; however, the Curriculum Subcommittee will meet.

### **VI.D. Board Member Announcements**

There were no Board member announcements.

### **VI.E. Action Items**

There were no action items this evening.

## **VII. Executive Session/Non-Meeting**

There was no need for an Executive Session this evening. A motion was made by Melissa Migliaccio and seconded by David Peling to adjourn the meeting. This motion passed unanimously at 8:18 p.m.

Respectfully submitted,

Rosemarie Weber  
Board Secretary

## **Personnel - Certified/Non-Certified**

### **Alcohol, Drugs, and Tobacco**

The District is concerned with maintaining a safe and healthy working and learning environment for all staff and students. Medical research indicates that the use of alcohol, drugs and tobacco are hazardous to one's health. In addition to the health hazard to the individual, certified employees are entrusted with the responsibility of imparting knowledge and serving as role models to students.

### **Alcohol and Drugs**

The District recognizes the importance of maintaining a drug-free environment for its staff and students. In compliance with federal and state requirements, employees are prohibited from the unlawfully manufacture, distribution, dispensing, possession or use on or in the workplace any alcohol, narcotic drug, hallucinogenic drug, amphetamine, barbiturate, marijuana or any other controlled substance. Controlled drugs are further defined in Schedules I through V of Section 202 of the Controlled Substances Act (21 U.S.C. 812) and as further defined by regulation at 21 C.F.R. 1300.11 through 1300.15.

The "workplace" is defined to mean the site for the performance of work done. That includes any school building or any school premises; any school-owned vehicle or any other school-approved vehicle used to transport students to and from school or school activities; off school property during any school-sponsored or school-approved activity, event or function, such as a field trip or athletic event, where students are under the jurisdiction of the school district.

Each employee shall notify his or her supervisor of his or her conviction occurring in the workplace as defined above, no later than 5 days after such conviction.

Each employee shall abide by the terms of the school district policy respecting a drug-free and alcohol-free workplace.

An employee who violates the terms of this policy may be required to successfully complete an appropriate rehabilitation program, may not be renewed or his/her employment may be suspended or terminated, at the discretion of the Board.

## **Personnel -- Certified/Non-Certified**

### **Alcohol, Drugs, and Tobacco**

#### **Tobacco**

There shall be no smoking or other use of tobacco products on school property during regular school hours, on transportation provided by the District, or during the course of any trip sponsored by the District or under the supervision of the Board or its authorized agent.

For the purposes of this policy, “tobacco product” is defined to include, but is not limited to, cigarettes, cigars, blunts, bidis, pipes, chewing tobacco and all other forms of smokeless tobacco, rolling papers and any other items containing or reasonably resembling tobacco or tobacco products, such as electronic cigarettes.

A copy of this policy and the consequences of violating the policy shall be distributed to all employees of the District. Failure to comply with the policy may result in disciplinary action as detailed by the administration.

Legal Reference: Drug-Free Workplace Act. 102 Stat. 4305-4308.

Drug-Free Schools and Community Act, P.L. 99-570, as amended by P.L. 101-226 (1991)

21 U.S.C. 812, Controlled Substances Act, I through V, 202.

21 C.F.R. 1300.11 through 1300.15 regulation.

54 Fed. Reg. 4946 (1989)

Connecticut General Statutes

1-21b Smoking prohibited in certain places.

## **Students**

### **Alcohol Use, Drugs, and Tobacco (including Performance Enhancing Substances)**

Pursuant to the goal of the District to maintain a drug, tobacco and alcohol-free school district, schools shall take positive action through education, counseling, parental involvement, and medical and police referral in handling incidents in the schools involving possession, sale, and/or use of behavior affecting substances. These substances shall include but not be limited to alcohol and controlled substances as defined in the Penal Code of the State of Connecticut.

Alcohol, tobacco, stimulants, street drugs, including but not limited to marijuana, heroin and cocaine; anabolic steroids, hormones and analogues, diuretics and other performance enhancing substances; including supplements and Creatine, are addressed by this policy and accompanying administrative regulations.

Possessing, using, or transmitting any substance which is represented to be or looks like a narcotic drug, hallucinogenic drug, amphetamine, barbiturate, marijuana, alcoholic beverage, stimulant, depressant, or intoxicant of any kind, including such substances that contain chemicals which produce the same effect of illegal substances including but not limited to Spice and K2 and bath salts are addressed by this policy.

### **Definitions**

**Drugs** are defined as any substance other than food or water that is intended to be taken or administered (ingested, injected, applied, implanted, inhaled, etc.) for the purpose of altering, sustaining, or controlling the recipient's physical, mental, or emotional state. Drugs may include, but not be limited to, alcoholic beverages; controlled substances such as marijuana, hallucinogens, cocaine, barbiturates, amphetamines, narcotics; and non-authorized prescription drugs.

**Controlled substances**, for purposes of this policy shall include all controlled substances prohibited by federal and state law, look-alike drugs, alcoholic beverages, anabolic steroids, drug paraphernalia, any volatile solvents or inhalants, such as but not limited to glue and aerosol products, and prescription or patent drugs, except those for which permission for use in school has been granted pursuant to Board policy.

**Under the influence**, for purposes of this policy shall include any consumption or ingestion of controlled substances by a student.

**Electronic nicotine delivery system** means an electronic device that may be used to simulate smoking in the delivery of nicotine or other substance to a person inhaling from the device, and includes, but is not limited to, an electronic cigarette, electronic cigar, electronic cigarillo, electronic pipe or electronic hookah and any related device and any cartridge or other component of such device.

## **Students**

### **Alcohol Use, Drugs, and Tobacco** (continued)

#### **Definitions** (continued)

**Liquid nicotine container** means a container that holds a liquid substance containing nicotine that is sold, marketed or intended for use in an electronic nicotine delivery system or vapor product, except “liquid nicotine container” does not include such a container that is prefilled and sealed by the manufacturer and not intended to be opened by the consumer.

**Vapor product** means any product that employs a heating element, power source, electronic circuit or other electronic, chemical or mechanical means, regardless of shape or size, to produce a vapor that may or may not include nicotine that is inhaled by the user of such product.

CBD, for purposes of this policy, is defined under federal law as a cannabis product with less than 0.3% tetrahydrocannabinol (THC) on a dry weight basis. It is also referred to as hemp.

#### **Privacy Rights**

Personal privacy rights of students shall be protected as provided by law. School properties may be inspected by school authorities to maintain health and safety. Searches to locate drugs, narcotics, liquor, weapons, poisons, and missing properties are matters relating to health and safety and may be regarded as reasonable grounds for searches by school personnel. Privileged communication between a certified or paraprofessional employee and a student concerning drug abuse shall remain confidential except in cases where the employee is obtaining physical evidence of a controlled substance, and/or where there is an immediate threat to, or where students’ health, safety, and welfare may be jeopardized.

#### **Illegal Activities**

Use, possession, sale or distribution of drugs, including prescription drugs, drug paraphernalia and/or alcoholic beverages in violation of state law or Board of Education policy is prohibited at any time on school premises or at any school-sponsored activity. If a student is under the influence of a drug or alcohol, or engaged in the illegal activity of possessing or selling drugs and/or alcohol, the police will be notified, his/her parent(s)/guardian will be contacted, he/she will be suspended from school, referred to a Student Support Team, and considered for expulsion. In cases of the illegal activity of possessing or selling drugs or alcohol, students will be referred to the appropriate law enforcement authorities. If a student is arrested and is awaiting trial for possession of, or possession of with intent to sell drugs in or on school property or at a school-sponsored event, the student will not be allowed to attend school without the permission of the Superintendent, per the guidelines set forth in Policy #5114.

## **Students**

### **Alcohol Use, Drugs, and Tobacco**

#### **Notification of Policy**

Annually, students will be notified through the student handbook, or through other means, of disciplinary sanctions for violation of this policy.

Principals shall include statements, appropriate to student maturity, in school handbooks and on District/school websites to the effect that:

1. the unlawful manufacture, distribution, sale, dispensing, possession or use of controlled substances, other illegal drugs, performance-enhancing substances, alcohol or tobacco, including electronic nicotine delivery systems and vapor products, is prohibited in school, on school grounds, on school transportation and at school sponsored activities;
2. compliance with the standards of conduct stated in the handbook is mandatory;
3. a violation of its provisions will subject students to disciplinary action up to and including expulsion and referral for prosecution;
4. CIAC controlled activities at the high school and middle school levels sponsored by the District/school are included in this policy and accompanying administrative regulations; and
5. CIAC may impose sanctions beyond those applied by the District for the use of performance-enhancing substances, as defined in this policy, by athletes.

#### **Disciplinary Action**

Students who violate this policy will be subject to disciplinary action which includes, but is not limited to, suspension or expulsion, and/or a program recommended by the Student Support Team. Student athletes who violate this policy, participating in CIAC-controlled activities shall also be declared ineligible for such activities in accordance with CIAC policy and regulation. Any disciplinary actions imposed will ensure that similar violations will be treated consistently. The Superintendent shall propose and the Board of Education shall approve procedures and regulations to ensure that any student violating this policy is subjected to disciplinary action, and that any disciplinary actions imposed for similar violations are treated consistently.

The following guidelines for reporting alleged violations are to be followed:

1. If an employee suspects student possession, use, abuse, distribution or sale of controlled substances, other illegal drugs, performance-enhancing drugs, alcohol, or tobacco/tobacco products the employee shall refer the matter to the Principal or his/her designee. The Principal or designee will notify the student's parent/guardian, recommend a specific assessment, as appropriate, and contact law enforcement personnel as appropriate.

## **Students**

### **Alcohol Use, Drugs, and Tobacco**

#### **Disciplinary Action** (continued)

2. If an employee obtains physical evidence of a controlled substance, other illegal drug, drug paraphernalia, performance-enhancing drugs, alcohol, tobacco products or tobacco paraphernalia from a student in school, on school grounds, on school provided transportation or at a school sponsored event, the employee shall turn the student and the controlled substance over to the school principal or designee. The Principal will notify the student's parent/guardian, recommend a specified assessment as appropriate, notify law enforcement personnel and shall surrender possession of the controlled substance to the proper authorities within the time period required by state law.

#### **Drug-Free Awareness Program**

The Superintendent shall assure that the school District provides a drug-free awareness program for students including the following topics:

- health and safety-related dangers of drug abuse;
- review of the District's policy of maintaining drug-free schools;
- notification of the availability of drug counseling and rehabilitation programs; and
- official penalties for drug abuse violations in schools.

#### **Drugs and Alcohol**

It is the policy of the District to prevent and prohibit the use (except as duly authorized through the school nurse), possession, distribution or sale of any drug, drug paraphernalia, or alcohol by any student at any time on school property, at school-sponsored events or on school-provided transportation. The District provides (1) a supportive environment for recovering chemically dependent students during and/or after their involvement in a treatment program for chemical dependency; and will provide (2) assistance to those students who are affected by drug/alcohol possession or use by others. Any student in District schools found to be using, selling, distributing, in possession of or under the influence of intoxicants, mood altering drugs or substances, or look-alike drugs, or in possession of any related drug paraphernalia during a school session, on school premises, or anywhere at a school-sponsored activity or trip, on school-provided transportation, or otherwise off school grounds when such student's conduct violates the substance abuse policy and is seriously disruptive of the educational process shall be subject to consequences as stated in the student handbook.

A breath alcohol tester is approved for use at events/activities such as dances and proms at the middle school and high school levels where, in the judgment of the school administrator, there exists reasonable suspicion that a student has consumed an alcoholic beverage and then, only under the following circumstances:

## **Students**

### **Alcohol Use, Drugs, and Tobacco (continued)**

#### **Drugs and Alcohol (continued)**

- The student denies to an administrator that he/she has consumed alcoholic beverages and wishes to establish his/her innocence. Should the student register a positive reading on the breath alcohol tester, consequences will be administered as outlined in the discipline/behavior regulations in the Code of Conduct.
- The student denies to an administrator that he/she has consumed alcoholic beverages and elects not to utilize the breath alcohol tester to establish his/her innocence. The judgment of the administrator will then be utilized to determine if the student has consumed an alcoholic beverage. In this instance, consequences will be administered as outlined in the discipline/behavior regulations in the Code of Conduct.

#### **Inhalant Abuse**

In addition to the prohibitions pertaining to alcohol, drugs and tobacco contained in this policy, no student shall inhale, ingest, apply, use or possess an abusable glue, aerosol paint or substance containing a volatile chemical with intent to inhale, ingest, apply or use any of these in a manner:

1. Contrary to directions for use, cautions or warnings appearing on a label of a container of the glue, paint aerosol or substance; and
2. Designed to affect the central nervous system, create or induce a condition of intoxication, hallucination or elation, or change, distort, or disturb the person's eyesight, thinking process, balance or coordination.

For purposes of this policy, inhalants are defined as follows, but not limited to:

Nitrous Oxide – Laughing Gas, Whippets, CO<sub>2</sub> Cartridge  
Amyl Nitrite – “Locker Room,” “Rush,” “Poppers,” “Snappers”  
Butyl Nitrite – “Bullet,” “Climax”  
Chlorohydrocarbons – Aerosol Paint Cans, Cleaning Fluids  
Hydrocarbons – Aerosol Propellants, Gasoline, Glue, Butane

Further, no student, 18 years of age or older, shall intentionally, knowingly or recklessly deliver or sell potentially abusable inhalant materials as listed above to a minor student.

No student shall intentionally use or possess with intent to use inhalant paraphernalia to inhale, ingest, or otherwise introduce into the body an abusable glue, aerosol paint or substance or other substance that contains a volatile chemical.

## **Students**

### **Alcohol Use, Drugs, and Tobacco**

#### **Inhalant Abuse** (continued)

Any student in the District schools found to be in possession of, using, distributing, or selling potentially abusable inhalant materials shall be subject to disciplinary action as outlined in this policy, up to and including suspension and a recommendation for expulsion. Violators of this policy may also be required to complete an appropriate rehabilitation program. The Superintendent shall propose and the Board of Education shall approve procedures and regulations to ensure that any student violating this policy is subjected to disciplinary action, and that any disciplinary actions imposed for similar violations are treated consistently.

The Board of Education shall incorporate into the curriculum at all levels education pertaining to potential inhalant abuse which is appropriate for students given their age, maturity, and grade level. Inhalant abuse educational programs/information for parents/guardians will be offered in a manner convenient to parents/guardians.

#### **Performance-Enhancing Drugs (including food supplement)**

In addition to the prohibition pertaining to alcohol, drugs, tobacco and inhalants, the Board of Education prohibits the use, possession, distribution or sale of performance-enhancing drugs, including anabolic steroids and food supplements, including Creatine, by students involved in school-related athletics or any co-curricular or extracurricular school activity/program, other than use for a valid medical purpose as documented by a physician. Bodybuilding and enhancement of athletic ability and performance are not considered valid medical purposes.

School personnel and coaches will not dispense any drugs, medication or food supplements except as in compliance with Connecticut State law, District policy and as prescribed by a student's physician, dentist, physician assistant or advanced practice registered nurse.

Students shall be made aware of the dangers of steroid abuse and that such abuse, unauthorized possession, purchase, or sale will subject them to disciplinary action and CIAC sanctions.

Students who violate this policy will be subject to disciplinary action. The Superintendent shall propose, and the Board of Education shall approve, procedures and regulations to ensure that any student violating this section is subjected to disciplinary action, and that any disciplinary actions imposed for similar violations are treated consistently.

It is the expectation of the Board that District schools, as members of the Connecticut Interscholastic Athletic Association (CIAC), require all athletes playing in CIAC-controlled sports to be chemical free.

## **Students**

### **Alcohol Use, Drugs, and Tobacco (continued)**

#### **Tobacco/E-Cigarette Use by Students**

There shall be no smoking or any other unauthorized use or possession of tobacco, tobacco products, including chewing tobacco or tobacco paraphernalia, and electronic nicotine delivery systems or vapor products by students in any school building or school vehicle at any time or on any school grounds during the school day, or at any time when the student is subject to the supervision of designated school personnel. Such as when the student is at any school function, extracurricular event, field trip, or school related activity such as a work-study program. An ongoing program of student support and counseling will be offered to provide support for students who wish to break the smoking habit.

Tobacco includes, but is not limited to cigarettes, cigars, snuff, smoking tobacco, smokeless tobacco, nicotine, nicotine delivering systems or vapor product, chemicals, or devices that produce the same flavor or physical effect of nicotine substances; and any other tobacco or nicotine innovations.

Students who violate this policy will be subject to disciplinary action. The Superintendent shall propose and the Board of Education shall approve procedures and regulations to ensure that any student violating this policy is subjected to disciplinary action, and that any disciplinary actions imposed for similar actions are treated consistently.

#### **Medical Marijuana**

The conditions which follow are applicable to a District student who holds a certificate authorizing the palliative use of marijuana issued by the Connecticut Department of Consumer Protection (DCP) for the medical use of marijuana as set out in P.A. 12-55, "An Act Concerning the Palliative Use of Marijuana" and as amended by P.A. 16-23.

The District will not refuse to enroll a student or otherwise penalize a student for being a medical marijuana certificate holder unless failure to do so would cause the school to lose a monetary or licensing benefit under federal law or regulations.

A student medical marijuana certificate holder is subject to, without bias, the same code of conduct and disciplinary standards applicable to all students attending District schools.

## **Students**

### **Alcohol Use, Drugs, and Tobacco**

#### **Medical Marijuana** (continued)

A student medical marijuana certificate holder shall not:

- Undertake any task under the influence of marijuana that would constitute negligence;
- Possess or engage in the medical use of marijuana
  - On a school bus;
  - On the grounds of any preschool, elementary or secondary school;
  - Utilize marijuana on any form of public transportation or in any public place;
- Operate, navigate, or be in actual physical control of any motor vehicle while under the influence of marijuana, except that a qualifying certified marijuana user for medical purposes shall not be considered to be under the influence of marijuana solely because of the presence of metabolites or components of marijuana that appear in insufficient concentration to cause impairment;
- Use marijuana in any manner not authorized by P.A. 12-55, as amended by P.A. 16-23; or
- Offer to give, sell, or dispense medical marijuana to another student or other individual on school property, in school-provided vehicles, at school events, or when functioning as a representative of the school.

If District officials have reasonable belief that a student may be under the influence, in possession of, or distributing medical marijuana, in a manner not authorized by the medical marijuana statute, law enforcement authorities will be informed.

A student who violates any portion of this policy shall be subject to disciplinary action and applicable criminal prosecution.

## **Students**

### **Alcohol Use, Drugs, and Tobacco**

#### **Use of CBD Products**

Students are prohibited from possessing, using, selling, delivering, manufacturing, or being under the influence of any substance containing cannabidiol (CBD) or tetrahydrocannabinol (THC), regardless of whether it constitutes a controlled substance under federal law.

- (cf. 5114 – Suspension/Expulsion)
- (cf. 5131 – Conduct)
- (cf. 5131.61 – Inhalant Abuse)
- (cf. 5131.62 – Steroid Use)
- (cf. 5131.612 – Surrender of Physical Evidence Obtained from Students)
- (cf. 5131.8 – Out of School Grounds Misconduct)
- (cf. 5131.92 – Corporal Punishment)
- (cf. 5144 – Discipline/Punishment)
- (cf. 5145.12 – Search and Seizure)
- (cf. 5145.121 – Vehicle Searches on School Grounds)
- (cf. 5145.122 – Use of Dogs to Search School Property)
- (cf. 5145.124 – Breathalyzer Testing)
- (cf. 5145.125 – Drug Testing-Extracurricular Activities)
- (cf. 6164.11 – Drugs, Alcohol, Tobacco)

Legal Reference: Connecticut General Statutes

1-21b Smoking prohibited in certain places.

10-19 Teaching about alcohol, nicotine or tobacco, drugs and acquired immune deficiency syndrome. Training of personnel.

10-154a Professional communications between teacher or nurse and student. Surrender or physical evidence obtained from students.

10-221(d) Boards of education to prescribe rules, policies and procedures re sale or possession of alcohol or controlled drugs.

21a-240 Definitions dependency producing drugs.

21a -240(8) Definitions “Controlled Drugs,” dependency producing drugs.

21a-240(9) Definitions “controlled substance.”

21a-243 Regulation re schedules of controlled substances.

## **Students**

### **Alcohol Use, Drugs, and Tobacco**

Legal Reference: Connecticut General Statutes (continued)

21a-408 et. seq. Palliative Uses of Marijuana (as amended by P.A. 16-23)

53-198 Smoking in motor buses, railroad cars and school buses.

P.A. 11-73 An Act Regulating the Sale and Possession of Synthetic Marijuana and Salvia Divinorum.

P.A. 12-55 An Act Concerning the Palliative Use of Marijuana.

P.A. 16-23 An Act Concerning the Palliative Use of Marijuana.

P.A. 14-76 An Act Concerning the Governor's Recommendations Regarding Electronic Nicotine Delivery Systems and Youth Smoking Prevention.

P.A. 15-206 An Act Regulating Electronic Nicotine Delivery Systems and Vapor Products

Federal Regulation 34 CFR Part 85 Drug-free Schools & Communities Act.

P.L. 114-95 Every Student Succeeds Act, Section 8573

Synthetic Drug Abuse Prevention Act of 2012. (part of s.3187, the Food and Drug Administration Safety and Innovation Act)

*New Jersey v. T.L.O.*, 469 U.S. 325 (1985).

*Veronia School District 47J v. Acton*, 515 U.S. 646. (1995)

*Board of Education of Independent School District No 92 of Pottawatomie County v. Earls* 01-332 U.S. (2002).

# GMHS End of Year Events - Granby BOE 4/21/21

- **Graduation - Friday June 11 5:30 p.m.**
  - Traditional ceremony on stadium field
  - Masks, screening, social distancing, guests TBD
  - Rain dates versus rain location
- **Senior Prom - Thursday June 10 6:00-10:00 p.m.**
  - Riverview both ballrooms, seniors only, dining and dancing
  - Masks, screening, cohorting (tables, table groups)
- **Senior and Underclass Awards - Friday June 4**
  - Virtual ceremonies, broadcast times TBD
- **Spring Concerts - outside in main entrance circle**
  - Coffee House - Virtual Saturday 4/24
  - Band - Thursday 5/20
  - Chorus - Thursday 5/27
- **Exams - AP May 3-17 in person, no finals this year**

## EDUCATIONAL SPECIFICATIONS

For Granby Memorial High School

## INTERIOR ALTERATIONS AND ENHANCEMENTS

Kitchen / Dining Commons / Music Education Spaces

### **Project Rationale**

The Granby Public Schools operates one high school. The current facility is an amalgamation of a number of additions to the original 1940s building. Since at least the 1998 addition the High School has not had a proper commercial quality food preparation area support the student population. Food has been stored and prepared at the Granby Memorial Middle School, which is in a separate building situated to the north of the High School. The Middle School kitchen facility is undersized for the demands of preparing food for both schools. Prepared food is placed on racks and moved by hand from the Middle School to the High School.

In conjunction with the lack of a kitchen the dining area is currently poorly arranged, has inadequate lighting, little connection with the outdoors, and has a low ceiling.

Additionally, the music program lacks space for instrumental and ensemble practice.

The New England Association of Schools and Colleges (NEASC) as repeatedly cited Granby Public Schools for the lack of a kitchen and food preparation area as well as for the condition of the dining area at the High School. In addition, NEASC has cited the inadequate size of the Middle School kitchen in their evaluation of the District's facilities.

### **Student Enrollment / School Capacity**

The Granby Public Schools have experienced a very slight growth in enrollment over the past two years and this pattern is projected to continue. The current enrollment for the Granby Memorial High School in fiscal year 2021 is 572. The highest project enrollment over the next eight (8) years is in fiscal year 2024, when GMHS enrollment is projected to be 632 students.

The current school capacity is circa 1,000 students. The school capacity after this project will remain unchanged at circa 1,000 students. There are no future projects contemplated that will impact the capacity of this facility.

### **Long-Range Plan**

The long-range plan for Large Capital Improvements, as established by the Board of Education of the Granby Public Schools and provided to the Capital Priorities Advisory Committee for the Town of Granby, calls for the provision of a safe and appropriate learning environment. Maintaining an acceptable learning environment requires

preparation and provision of appropriate meals and snacks in a properly configured dining area. The inadequacies of the music program spaces also impinge upon this mission.

Granby Public Schools has developed and adopted a multiple-phase schedule for enacting the various elements of the Large Capital Improvement Plan, which incorporates work at each of our schools. The Granby Memorial High School will remain as the Town’s high school for the foreseeable future.

**Construction Bonus Requests**

Granby Public Schools intends to apply for CHOICE Grant Bonus as defined under C.G.S. 10-285a (g) and intends to offer the following:

	FY22	FY23	FY24	FY25	FY26
Projected Open Choice Enrollment HS Only	25	29	30	27	24
Projected HS Enrollment	581	582	632	628	598
Percent of HS Enrollment	4.3%	5.0%	4.7%	4.3%	4.0%

**The Project**

The Granby Board of Education proposes the following components of this Interior Alterations and Enhancements project:

- Architectural drawings and specifications
- Test for any hazardous materials
- Removal of existing walls, ceilings, flooring and associated materials. Disposal of all refuse materials, disposal of any hazardous materials in an appropriate manner.
- Inspection of floor slab and replacement of any deteriorated areas as needed.
- Installation of new demising walls.
- Provision and installation of new food service equipment with related mechanical, plumbing, and electrical systems.
- Reconfiguration of existing HVAC systems to accommodate changes to the floor plan.
- Floor finishes appropriate for the primary use of each space.
- Reconfiguration of public address, paging, and phone systems to accommodate the revised floor plan.
- Provision and installation of appropriate sound attenuation materials.

## **Overview of Programs**

There are four program areas that will be impacted by this project: food preparation and service, dining, music (choral and instrumental), vocational / technical. The food preparation areas will be entirely new to the school as none exist at this time. The dining commons will be heavily reconfigured and relocated. The choral music program will move from its current location to a new space. The instrumental music program will be housed in a new space as it currently does not have a space of its own. The vocational / technical program spaces will be reconfigured but will remain substantially where and as they are currently situated.

Space	Dining Commons
Description	An age and use appropriate space with capability of accommodating non-dining uses when needed. Maximize daylight as much as possible. Adequate for up to four (4) seating waves of 250+/- 10% students in each seating wave.
Equipment	
Tables / chairs	Age and use appropriate.
Display screens	Electronic display screens with support system and computer for operation
PA system	Local PA / broadcast system that can be accessed
Wireless connectivity	
Window shades	
Physical Attributes	
Floor	Hard surface, impermeable, easily cleaned, non-slip, long-wearing
Walls	Waterproof at washing and prep areas. Abuse resistant throughout
Ceilings	Sound absorptive, light reflective, aesthetically interesting
Lighting	Overall uniform lighting, task specific where appropriate

Space	Kitchen
Description	A commercial quality, full capacity area for food storage, preparation, and serving. Will include space for a desk, file cabinet, and chair for the kitchen manager. Include dish and utensil washing and storage areas. Incorporate recycling programs into the design. Adequate for up to four (4) seating waves of 250+/- 10% students in each seating wave.
Equipment	
Dry goods storage	With racking, shelves, and room for at least two mobile carts
Food freezer	With racking and self-contained chilling equipment.
Food cooler	With racking and self-contained chilling equipment.
Washer / Dryer	Commercial quality units capable of handling clothing and associated cloth such as aprons
Ice maker	
Work tables	Stainless steel, on rollers with locks
Gas range	Four burner
Braiser	Gas or electric
Convection oven	Two
Slicer	
Mixer	
Hot holding	One large, one small
Cold holding	One large, one small
Deli serving	
Hot serving well	One single bay, one four bay
Cold serving well	Two
Sandwich slide	
Griddle	
Pizza serving stone	
Grab & go server	
Milk case	
Cashier stand	Two
Condiment stand	
Tray washer	
Pot sink	
Display screens	Electronic display screens with support system and computer for operation
PA system	Local PA / broadcast system that can be accessed
Wireless connectivity	
Window shades	
Physical Attributes	
Floor	Hard surface, impermeable, easily cleaned, non-slip, long-wearing
Walls	Waterproof at washing and prep areas. Abuse resistant throughout
Ceilings	Impermeable, washable, non-staining
Lighting	Overall uniform lighting, task specific where appropriate

Space	Choral Music
Description	An acoustically and dynamically appropriate space for choral music practice and teaching. Flat floor with risers or sloped floor with standing levels. Adequate for 40 to 50 students and one teaching staff.
Equipment	
Risers	If not built-in, demountable units capable of supporting anticipated loading
Display screens	Electronic display screens with support system and computer for operation
PA system	Local PA / broadcast system that can be accessed
Wireless connectivity	
Sound system	Independent sound and recording system for use within this space
Physical Attributes	
Floor	Resilient surface, durable, easily cleaned, non-slip, long-wearing, non-sound reflective
Walls	Acoustically appropriate configuration and finish
Ceilings	Sound absorptive/reflective (as required), light reflective, aesthetically interesting
Lighting	Overall uniform lighting, task specific where appropriate

Space	Instrumental Music
Description	An acoustically and dynamically appropriate space for instrumental music practice and teaching. Flat floor with risers or sloped floor with standing levels. Adequate for 25 to 100 students and one teaching staff.
Equipment	
Risers	If not built-in, demountable units capable of supporting anticipated loading
Display screens	Electronic display screens with support system and computer for operation
PA system	Local PA / broadcast system that can be accessed
Wireless connectivity	
Sound system	Independent sound and recording system for use within this space
Physical Attributes	
Floor	Resilient surface, durable, easily cleaned, non-slip, long-wearing, non-sound reflective
Walls	Acoustically appropriate configuration and finish
Ceilings	Sound absorptive/reflective (as required), light reflective, aesthetically interesting
Lighting	Overall uniform lighting, task specific where appropriate

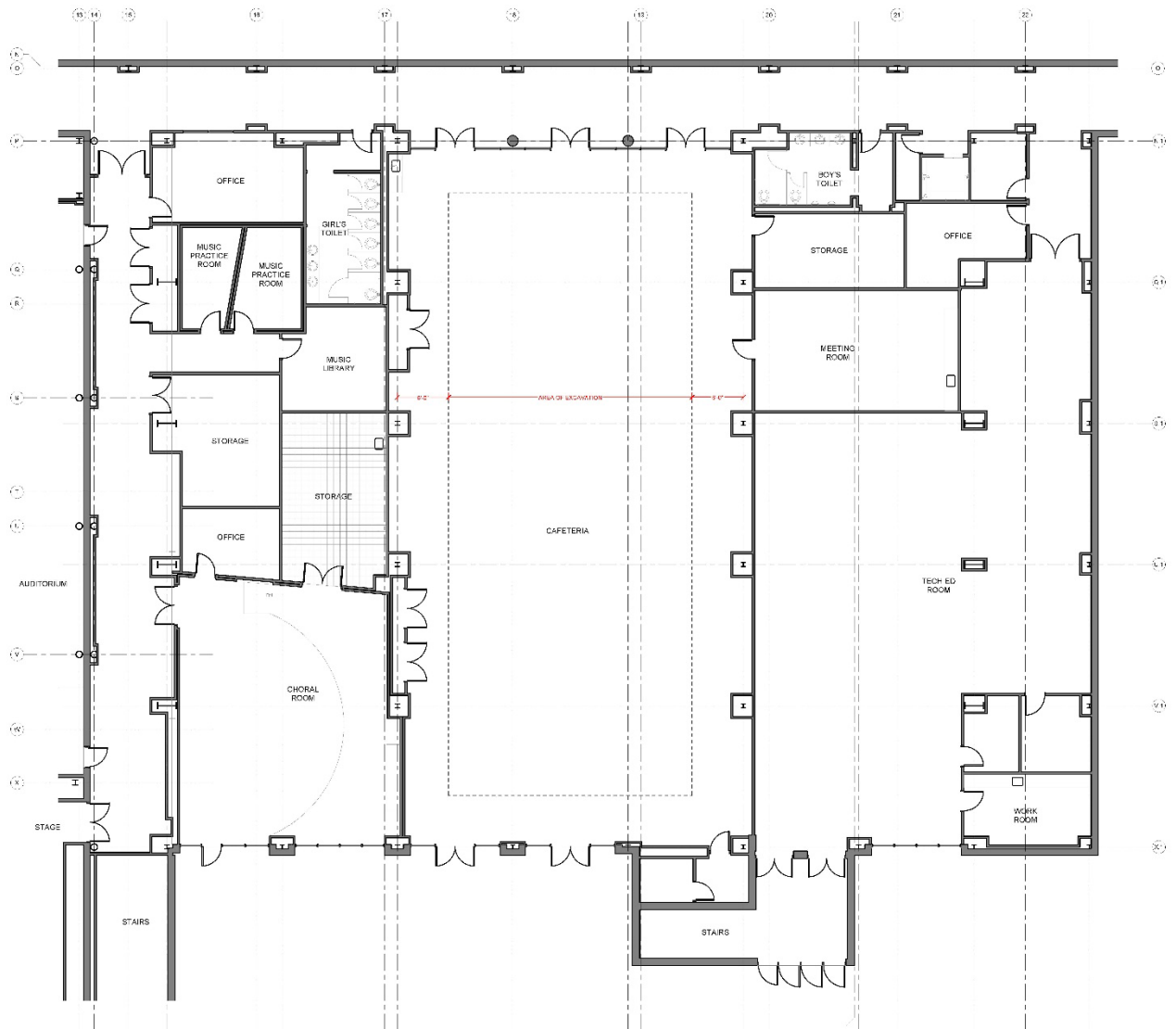
Space	Music Support
Description	Two (2) practice rooms for two to three students. Instrument storage area. Music program storage. Music program office to be shared by two educators.
Equipment	
Practice Rooms	Sound proof stand-alone spaces for musical practice.
Instrument Storage	Secure, lockable independent storage units for storage of various sized instruments
Music Program Storage	Secure, lockable storage of materials related to the music program
Music Program Office	Adequately sized work space in proximity to the choral and instrumental rooms
Physical Attributes	
Floor	Resilient surface, durable, easily cleaned, non-slip, long-wearing, non-sound reflective
Walls	Acoustically appropriate configuration and finish
Ceilings	Sound absorptive/reflective (as required), light reflective, aesthetically interesting
Lighting	Overall uniform lighting, task specific where appropriate

## **Building Systems**

The area within the existing building where this alteration will be done is a concrete slab on grade with steel columns supporting the second-floor constructions above. The second-floor deck is steel beams. The existing demising walls are primarily CMU construction, with some that may be LWG metal with GWB.

New construction is anticipated to be LWG metal framing with GWB sheathing.

Ceilings will be a combination of acoustical tile and perhaps GWB clouds for acoustical attenuation and aesthetic interest.



Existing dining, music, and vo-tech area to be altered.

EDUCATIONAL SPECIFICATIONS  
For Granby Memorial High School  
LOW-SLOPE ROOF REPLACEMENT  
Entire Roof

### **Project Rationale**

The roof areas encompass the entire building. All areas are at least 20 years old. The roof areas included in this project comprise approximately 87,000 square feet. The roof has exceeded the warranty. Water has infiltrated beneath the roof membrane through failure of the roof membrane and flashing. Roof leaks are contributing to water ingress into the interior spaces of the buildings. Maintenance and repairs have been done in an effort to prevent further water ingress, but extensive damage could be reasonably expected if the roof, insulation, and flashings are not replaced.

### **Long-Range Plan**

The long-range plan for Large Capital Improvements, as established by the Board of Education of the Granby Public Schools, and provided to the Capital Priorities Advisory Committee for the Town of Granby, calls for the provision of a safe and appropriate learning environment. Maintaining an acceptable learning environment requires replacement of the roof to prevent further water ingress.

Granby Public Schools has developed and adopted a multiple-phase schedule for enacting the various elements of the Large Capital Improvement Plan, which incorporates work at each of our schools. The Granby Memorial High School will remain as the Town's high school for the foreseeable future.

### **The Project**

The Granby Board of Education proposes the following components of this roof replacement project:

- Architectural drawings and specifications
- Test for any hazardous roofing and flashing materials
- Removal of all roofing materials down to the deck. Disposal of all refuse materials, disposal of any hazardous materials in an appropriate manner.
- Inspection of roof deck and replacement of any deteriorated areas as needed.
- Installation of new insulations, roof membrane, and flashings to effect a complete, code compliant roof installation.
- Install new metal cap coping at parapet walls.
- Provide positive drainage (minimum ¼" per 1'-0" slope) to existing roof drain locations and to new roof drain locations as required. Provide tapered insulation crickets at low points and at existing roof-top equipment as required.

- Replace flashings at existing roof-top equipment, roof curbs, access hatches, and other roof penetrations.
- Replace roof access ladders as needed to attain compliance with OSHA and other applicable standards and regulations.
- Provide and install new roof walkway pads from roof hatches to adjacent roof top equipment as well as to and from roof access ladders.
- Provide and install new through-wall roof scuppers in lieu of secondary roof drains to notify of roof drain failure, where existing secondary roof drains are not acceptable.

Current Space – The spaces beneath the replacement roof comprise the entirety of the programmatic spaces of the Granby Memorial High School.

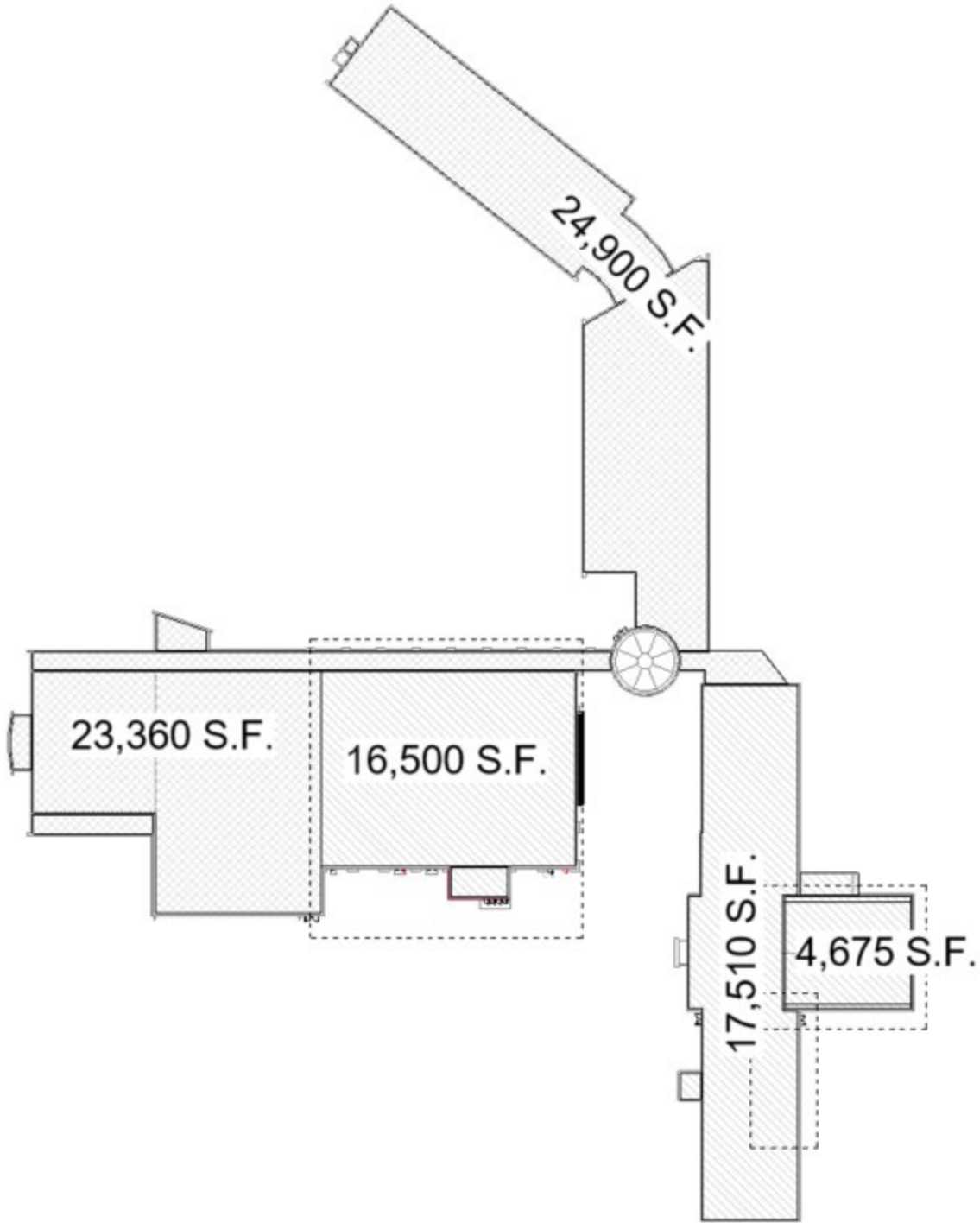
### **Building Systems**

The existing building construction is steel framed with metal decking for the majority of the building. The oldest section of the building appears to be a masonry bearing wall with steel trusses and metal roof deck.

The roof trusses have a sloped top chord, providing a sloped roof deck, which is augmented by tapered insulation as needed.

Some acoustical tiles have been damaged from water ingress. These will be replaced as appropriate.

The proposed roofing system is a single ply membrane, white, 90-mil EPDM roof with a 30 year warranty.



**Finance Subcommittee Meeting – Approved Minutes**  
**February 17, 2021, 5:30 p.m.**  
**Central Services/Google Meet**

Attendance:

Jenny Emery	Via Google Meet	Jordan Grossman	Present
Mark Fiorentino	Present	Anna Robbins	Present
Melissa Migliaccio	Present	Sarah Thrall	Present

Meeting commenced at 5:38.m. Meeting adjourned at 6:47 p.m.

1. Public Comment: None

2. Approve Minutes from the Finance Subcommittee Meeting on January 20, 2021: Mark moved, and Melissa seconded approval. Passed unanimously.

3. Indoor Air Quality Report: Shannon was joined by consultant, Kevin Bogue, to review the results of the annual indoor air quality survey. Only 52 members of the school employee community responded, which was viewed by the administration as evidence that people did not have significant concerns. Concerns raised related to room temperature comfort are understood to relate to rooms being too warm due to the absence of air conditioning in the summer, and rooms being too cold if they are proximate to where people open doors for fresh air during mask breaks in the winter. Mr. Bogue, who participates on Granby’s High school safety committee, noted that he views our district as very proactive compared to others. He also noted that our buildings are largely asbestos free.

4. Personnel Update: The administration advised the committee to expect at least one additional retirement, and perhaps two, before the year ends.

5. January Statement of Accounts: Anna reviewed the accounts, where special ed is approximately \$140k over budget, and general ed is approximately \$68k under budget. Some general ed movement was noted due to unemployment insurance, and retirement severance costs. Unspent budgeted line items will begin to be closed out in mid-March. Anna also noted that our state-defined “per pupil expenditure” is now set at \$17,068, up from \$16,800.

6. Fuel Bid Results: State Line Oil was the low bidder, guaranteeing a price of \$1.89 per gallon for 30,000 gallons, and including some flexibility related to storage. State Line has the current contract, and service has been good.

7. Building Committee Update: The committee expects to be making prioritization decisions soon, based on budget limitations, and will update the full Board in the next month. The roof leak at the new vestibule was also discussed, and was found to relate to frozen blockages in drainpipes from the mail roof, which backed onto the vestibule. A \$10,000 fix will be done using budgeted maintenance funds, and resolution of the potential for similar problems with other roof drains will be explored as a part of the upcoming high school roof project

8. Other: Jordan advised that he is in regular communication with BOF Chair Mike Guarco, and expects the final BOF Budget Guideline to be set at their meeting on February 22. Jordan believes there will be close alignment between this guideline, and the developing information on budget needs since the original Plus One budget was presented, when his full budget is presented to us in March.

With no other business, Mark moved and Melissa seconded adjournment at 6:47 p.m.