

Regular Board of Education Meeting

Wednesday, October 21, 2020 7:00 PM

High School Auditorium* *All attendees must wear face masks and maintain social distance.

This meeting is also available via Zoom. See the Granby Public Schools' website for details.

I. Administrative Reports

A. Chairman's Corner (5 min.)

Goals: Embracing Diversity: Adopt and promote strong instructional, curricular and leadership practices that embrace and advance knowledge and acceptance of human diversity and that eliminate bias.

Rationale: Ms. Melissa Migliaccio, Board Chair, will share opening remarks.

B. Superintendent's Announcements (5 min.)

Goals: Embracing Diversity: Adopt and promote strong instructional, curricular and leadership practices that embrace and advance knowledge and acceptance of human diversity and that eliminate bias.

Rationale: Dr. Jordan Grossman, Superintendent, will provide district updates.

C. Assistant Superintendent's Report (5 min.)

Goals: Embracing Diversity: Adopt and promote strong instructional, curricular and leadership practices that embrace and advance knowledge and acceptance of human diversity and that eliminate bias.

Rationale: Ms. Jennifer Parsons, Assistant Superintendent, will provide updates from the Assistant Superintendent's office.

D. Student Representative Reports (5 min.)

Goals: Embracing Diversity: Adopt and promote strong instructional, curricular and leadership practices that embrace and advance knowledge and acceptance of human diversity and that eliminate bias.

Rationale: Mr. Jack DeGray and Mr. Jacob Scotto, Student Representatives, will report on activities taking place at the high school.

E. Business Manager's Report (5 min.)

*Goals: Embracing Diversity: Adopt and promote strong instructional, curricular and leadership practices that embrace and advance knowledge and acceptance of human diversity and that eliminate bias.,
Community Engagement: Enhance communication and build trusting relationships with all stakeholders.*

Attachments:

SOA Letter Sept

4

September 2020 Statement of Accounts

5

Rationale: Ms. Anna Robbins, Business Manager, will present the September statement of accounts.

F. Schools in the Spotlight (15 min.)

Goals: Embracing Diversity: Adopt and promote strong instructional, curricular and leadership practices that embrace and advance knowledge and acceptance of human diversity and that eliminate bias.

Attachments:

MS Garden Presentation

10

Rationale:

Leanne Sullivan and Tim Cote, 8th Grade Science Teachers, and 8th Grade students, Jasmine Burnham, Ava Gallinelli, Hailey Mills, and Izabella Therion, will present how the garden grant is used during academic enrichment and science.

II. Public Comment

Rationale: Granby community engagement and attendance at BOE public meetings is welcomed. The Public Comment segment of the meeting agenda is set aside so the BOE may receive public comments. Procedurally, public remarks will be limited to about 5 minutes and citizens will be asked to identify themselves. Because the BOE is limited by the Freedom of Information Act to discussing only matters on the agenda, the BOE is not permitted to engage in a discussion of the comments

presented.

III. Consent Agenda (5 min.)

A. Minutes

Goals: Embracing Diversity: Adopt and promote strong instructional, curricular and leadership practices that embrace and advance knowledge and acceptance of human diversity and that eliminate bias.

Attachments:

Approved Minutes 10-7-20 18

Rationale: The Board will approve/amend the minutes of the October 7, 2020 Board of Education meeting.

IV. Old Business

Rationale: There is no Old Business to report.

V. New Business

A. Draft Revised Board of Education Goals (10 min.)

Goals: Embracing Diversity: Adopt and promote strong instructional, curricular and leadership practices that embrace and advance knowledge and acceptance of human diversity and that eliminate bias.

Attachments:

Granby Board of Education Draft Goals 2020 22

Rationale: The Board will discuss the draft revised Board of Education goals.

B. First Reading of Policy Revised Policy 6159 - Individualized Education Program (5 min.)

Goals: Safety and Social Emotional Well-Being: Foster a safe and positive social emotional environment for everyone.

Attachments:

Revised Policy 6159 - Individualized Education Program (Oct. 2020) 23

Rationale: The Curriculum/Policy/Technology/Communications Subcommittee recommends Revised Policy 6159, Individualized Education Program, to the Board for a first reading.

VI. Miscellaneous (20 min.)

A. Board Standing Committee Reports

1. Curriculum/Policy/Technology/Communication

Attachments:

Curriculum SC Minutes 10-7-20 26

2. Finance/Personnel/Facilities

B. Other Board-Related Reports

1. CREC/CABE

2. Granby Education Foundation

C. Calendar of Events

Attachments:

Calendar of Events 28

D. Board Member Announcements

E. Action Items

VII. Executive Session/Non-Meeting

Jordan E. Grossman, Ed.D.
Superintendent of Schools



Jennifer M. Parsons
Assistant Superintendent

Aimee D. Martin
Director of Pupil Personnel Services

Anna M. Robbins, SFO
Business Manager

To: Granby Board of Education
From: Anna Robbins, Business Manager
Date: October 21, 2020
Re: September 2020 Statement of Accounts

The September 2020 statement of accounts reflects a compressive forecast of the cost of reopening schools with protocols and materials that support a safe learning environment during the current pandemic. The forecast also projects the receipt of the Elementary and Secondary School Emergency Relief Fund (ESSER) grant and Coronavirus Relief Funds (CRF).

Before the application of grant funds, the general fund forecast is negative \$723K. Regular education is over-budget \$640K and special education is over-budget \$83K. The major line items that cause the over budget conditions are Custodial & Maintenance Salaries (\$261K), Bus Monitors (\$180K) and General Supplies Maintenance (\$269K).

The statement of accounts has two additional columns to the right that demonstrate the application of the ESSER and CRF grants. The larger of the two grants, the CRF grant, allows actual expenditures through December 30, 2020. Because of the date constraint, the general fund continues with a negative forecast of \$124K. \$57K is projected to reflect regular education expenses and \$67K is projected to reflect special education expenses.

Expenses in the Quality & Diversity fund are forecasted to be lower than budgeted primarily due to the change in the summer school program during the pandemic. The savings in expenses will be offset by the lack of revenue from summer school. The fund is projected to be favorable \$10K.

The projection for revenues to the town continues to reflect additional revenue from regular tuition from other towns of \$16K. The excess cost funding projection from the state continues to be lower than budgeted. Projections for Rental Fees and Pay-for-Participation fees are uncertain at this time; however, fall pay-for-participation fees are anticipated to be \$20K. Revenues from building rental remains uncertain at this time. The overall projection for revenue to the town is better from last month by \$9K but continues to be unfavorable at \$136K.

**Granby Board of Education
FY 2020-2021
Statement of Accounts
for the period ended
September 30, 2020**

Description	Budget	Expended & Encumbered	Balance	% Enc/Exp	September Forecast	Balance	Full Year Forecast July-Aug	Change from Last Month Forecast	Grant Fund Application ESSER	Grant Fund Application CRF	September Forecast after Grants
Certified Salaries:											
Administration	1,725,527	1,711,330	14,197	99.18%	17,021	17,021	17,021	0			17,021
Regular Education	10,843,343	10,560,960	282,383	97.40%	114,683	322,983	99,750	14,933	(4,725)		119,408
Special Education	1,817,977	1,837,212	(19,235)	101.06%	(16,087)	1,422	1,422	(17,509)			(16,087)
Total	14,386,846	14,109,502	277,344	98.07%	115,617	341,425	118,193	(2,576)			120,342
Substitute/Tutor/Support Salaries											
Substitutes	8,000	41	7,959	0.51%	0	8,000	8,000	(8,000)			0
Sped Support (Speech, O.T. & P.T.)	446,287	436,916	9,371	97.90%	3,363	10,595	10,595	(7,232)			3,363
Tech Support	243,417	244,259	(842)	100.35%	(842)	(842)	(842)	0			(842)
Tutors - Regular Education	36,329	21,185	15,144	58.32%	0	15,176	15,176	(15,176)			0
Tutors - Special Education	21,583	17,984	3,599	83.32%	(6,262)	3,599	3,599	(9,861)			(6,262)
Total	755,616	720,385	35,231	95.34%	(3,741)	36,529	36,529	(40,269)			(3,741)
Teaching Assistant Salaries:											
Regular Education TA	303,433	306,638	(3,205)	101.06%	(40,823)	13,577	0	(40,823)			(40,823)
Special Education TA	1,158,928	1,035,746	123,181	89.37%	28,412	178,936	0	28,412			28,412
Total	1,462,361	1,342,384	119,977	91.80%	(12,411)	192,513	0	(12,411)			(12,411)
School Secretaries' Salaries	638,886	633,520	5,366	99.16%	(1,403)	8,087	0	(1,403)			(1,403)
Central Office Salaries	556,894	561,058	(4,164)	100.75%	(3,380)	(1,591)	(4,773)	1,394			(3,380)
Custodial & Maintenance Salaries	1,319,033	1,391,590	(72,557)	105.50%	(260,723)	55,995	(234,585)	(26,138)		(105,410)	(155,313)
Bus Monitors	0	177,817	(177,817)		(180,112)	(163,611)	(182,133)	2,021		(90,038)	(90,074)
Total Salaries	19,119,636	18,936,256	183,380	99.04%	(346,152)	469,347	(266,770)	(79,382)			(145,979)
Employee Benefits	5,296,197	5,278,757	17,440	99.67%	0	300,096	0	0			0
Total Salaries & Employee Benefits	24,415,833	24,215,013	200,820	99.18%	(346,152)	769,444	(266,770)	(79,382)			(145,979)

**Granby Board of Education
FY 2020-2021
Statement of Accounts
for the period ended
September 30, 2020**

Description	Budget	Expended & Encumbered	Balance	% Enc/Exp	September Forecast	Balance	Full Year Forecast July-Aug	Change from Last Month Forecast	Grant Fund Application ESSER	Grant Fund Application CRF	September Forecast after Grants
Purchased Services:											
Instructional Purchased Service	552,019	414,060	137,959	75.01%	0	361,691	0	0			0
Administration Purchased Service	439,293	423,913	15,380	96.50%	0	383,285	0	0	(3,000)		3,000
Maintenance Purchased Service	101,483	46,047	55,435	45.37%	0	70,763	0	0			0
Total	1,092,794	884,020	208,774	80.90%	0	815,739	0	0			3,000
Legal Services	55,000	55,000	0	100.00%	0	27,500	0	0			0
Repairs & Maintenance:											
Instructional Repairs & Maintenance	74,599	31,903	42,696	42.77%	0	56,492	0	0			0
Administration Repairs & Maintenance	8,500	0	8,500	0.00%	0	8,500	0	0			0
Maintenance Repairs & Maintenance	434,698	297,026	137,672	68.33%	0	170,279	0	0	(8,910)	(3,346)	12,256
Total	517,797	328,929	188,868	63.52%	0	235,271	0	0			12,256
Transportation:											
Transportation Regular Education	907,393	920,261	(12,868)	101.42%	(2,138)	874,346	(60,000)	57,862		(12,844)	10,706
Transportation Special Education	704,616	629,384	75,231	89.32%	48,862	92,380	77,567	(28,705)		(15,986)	64,848
Transportation Vocational Tech	89,268	78,400	10,868	87.83%	10,818	89,268		10,818			10,818
Total	1,701,276	1,628,045	73,231	95.70%	57,542	1,055,995	17,567	39,975			86,372
Insurance Property & Liability	102,700	96,979	5,721	94.43%	0	5,721	0	0			0
Communications	91,781	68,134	23,647	74.24%	0	32,238	0	0			0
Tuition:											
Tuition Special Education	1,469,896	1,503,199	(33,303)	102.27%	(140,990)	(51,262)	(153,127)	12,137			(140,990)
Tuition Adult Education	11,967	0	11,967	0.00%	0	11,967	0	0			0
Total	1,481,863	1,503,199	(21,336)	101.44%	(140,990)	(39,295)	(153,127)	12,137			(140,990)
Conference & Travel Expense	73,131	7,224	65,907	9.88%	5,000	63,705	5,000	0			5,000
General Supplies:											
General Supplies Regular Education	317,570	149,036	168,534	46.93%	0	185,915	0	0		(34,469)	34,469
General Supplies Special Education	27,316	11,791	15,525	43.16%	0	17,070	0	0			0
General Supplies Administration	80,976	56,572	24,404	69.86%	0	38,522	0	0		(21,160)	21,160
General Supplies Maintenance	141,372	104,326	37,046	73.80%	(268,567)	87,191	(80,000)	(188,567)		(268,567)	0
Total	567,234	321,725	245,509	56.72%	(268,567)	328,698	(80,000)	(188,567)			55,629

**Granby Board of Education
FY 2020-2021
Statement of Accounts
for the period ended
September 30, 2020**

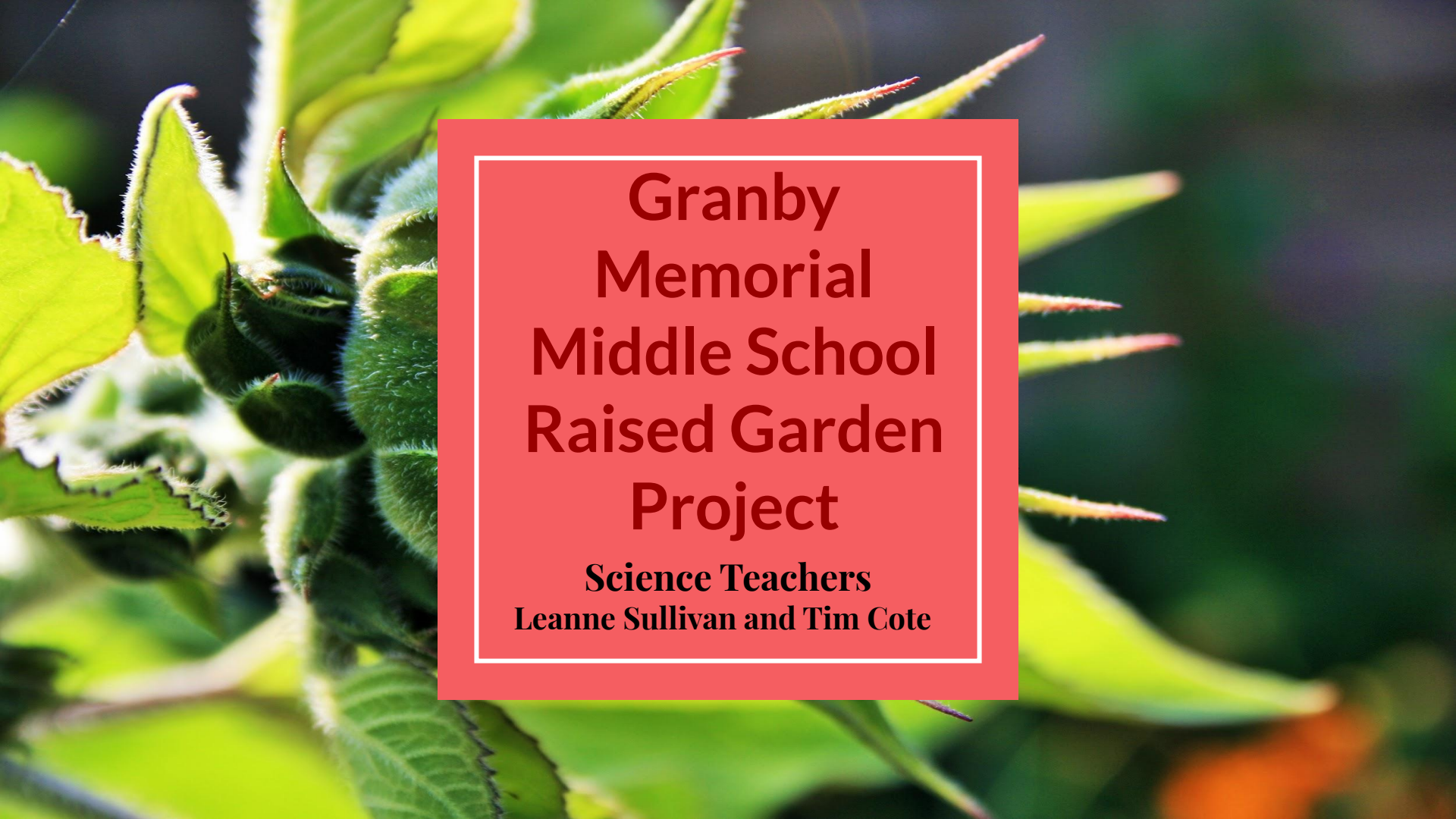
Description	Budget	Expended & Encumbered	Balance	% Enc/Exp	September Forecast	Balance	Full Year Forecast July-Aug	Change from Last Month Forecast	Grant Fund		September Forecast after Grants
									Application	ESSER	
Electricity	409,049	388,405	20,644	94.95%	0	20,644	0	0			0
Fuel/Natural Gas	156,352	78,300	78,052	50.08%	0	78,052	0	0			0
Textbooks/Workbooks	140,217	71,797	68,420	51.20%	0	70,614	0	0			0
Library/Media Center	63,336	26,828	36,508	42.36%	0	45,775	0	0			0
Software	321,922	249,544	72,378	77.52%	(30,000)	113,310	(30,000)	0	(30,587)		587
Dues & Fees	50,446	31,546	18,900	62.53%	0	19,257	0	0			0
Replacement Equipment:											
Replacement Equip Instructional	2,500	0	2,500	0.00%	0	2,500	0	0			0
Replacement Equip Administration	6,000	0	6,000	0.00%	0	6,000	0	0			0
Total	8,500	0	8,500	0.00%	0	8,500	0	0			0
Student Activities	794,519	290,430	504,089	36.55%	0	620,803	0	0			0
Total General Fund	32,043,750	30,245,118	1,798,632	94.39%	(723,167)	4,271,969	(507,330)	(215,837)	(47,222)	(551,820)	(124,125)
	SPED	5,729,962			SPED	(82,701)	(59,943)	(22,758)			(66,715)
	GEN ED	26,313,788			GEN ED	(640,465)	(447,387)	(193,079)			(57,410)
							REVISED				
Quality & Diversity	982,910	729,108	164,642	74.18%	10,000	302,333	0	10,000			

**Granby Board of Education
FY 2020-2021
Statement of Accounts
for the period ending
September 30, 2020
For Selected Special Education Accounts**

II. Expenditures	FY 2019-2020 Budget	Expended	Encumbered	Expended & Encumbered	Balance	September 2020 Forecast
Legal Expense	27,500	1,993	25,508	27,500	0	0
Special Education Certified Staff	1,817,977	234,402	1,602,810	1,837,212	(19,235)	(16,087)
Teacher Assistants	1,158,928	89,251	946,495	1,035,746	123,181	28,412
Special Education Tutors	21,583	17,984	0	17,984	3,599	(6,262)
Evaluation, Therapy & Contracted Services	83,176	0	37,595	37,595	45,581	0
Sped Support (Speech, O.T., & P.T.)	446,287	64,109	372,807	436,916	9,371	3,363
Special Ed Transportation	704,616	0	629,384	629,384	75,231	48,862
Out of District Tuition	1,469,896	62,800	1,440,399	1,503,199	(33,303)	(140,990)
Total Selected Special Education Accounts	<u>5,729,962</u>	<u>470,538</u>	<u>5,054,998</u>	<u>5,525,536</u>	<u>204,426</u>	<u>(82,701)</u>

**Granby Board of Education
 FY 2020-2021
 Statement of Accounts
 for the period ending September 30, 2020**

I. Revenue	FY 2020-2021 Budget	Currently Anticipated	Received To Date	Full Year Forecast September
Reg. Tuition from other Towns	600,769	600,769	0	0
SPED Tuition from other Towns	413,079	413,079	0	0
SDE Excess Cost Reimbursement	503,911	399,955	0	(103,956)
Rental Fees	14,745	0	0	(14,745)
Pay for Participation	54,000	19,901	0	(34,099)
Sub Total	<u>1,586,504</u>	<u>1,433,704</u>	<u>0</u>	<u>(152,800)</u>

A close-up photograph of a plant stem with several green, fuzzy buds. The buds are covered in fine hairs and have a pointed, conical shape. The background is a soft, out-of-focus green, suggesting a garden setting. The lighting is bright, highlighting the texture of the buds and the stem.

Granby Memorial Middle School Raised Garden Project

**Science Teachers
Leanne Sullivan and Tim Cote**



Growing
Fall Vegetables

Academic Enrichment



Academic Enrichment

Creating Native Habitats

Educational and Artistic Common Space

Hailey

*“I really like
Academic
Enrichment this
year...”*



Ava

*“I like being outside
and doing
something different.”*



Bella



"I like working with my hands."





Jasmine

*“I didn’t know monarchs
butterflies were threatened...
they need milkweed.”*

Monarch butterfly

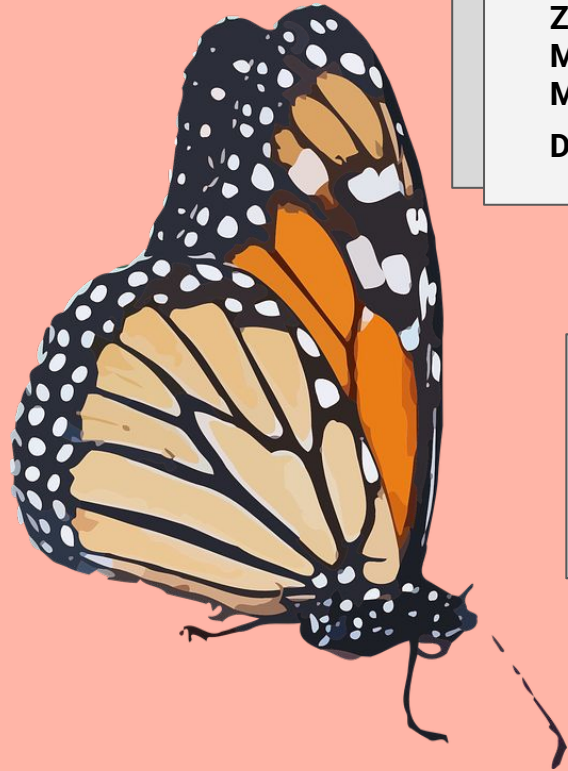
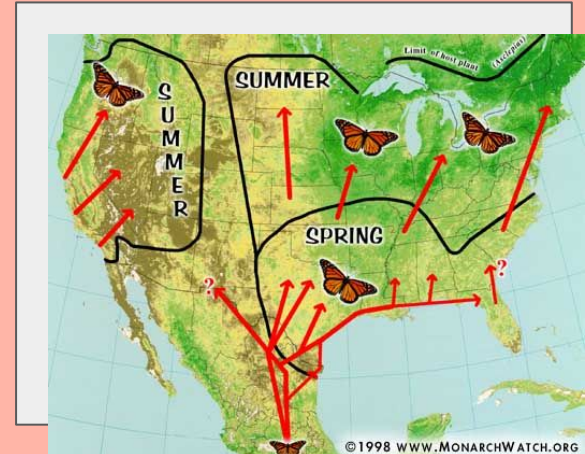
Monarch Butterflies eat

**Zinnia Flowers
Mexican sunflowers
Milkweed**

Dwarf Butterfly Bushes



Monarch butterflies typically live from 2 to 6 weeks except for the last generation of the year, which can live up to 8 to 9 months.



Regular Board of Education Meeting – Approved Minutes

October 7, 2020, 7:00 p.m.

High School Auditorium

Present Board Members: Jenny Emery, Mark Fiorentino, Melissa Migliaccio, David Peling, Sarah Thrall, Brandon Webster, and Jacob Scotto (Student Representative)

Absent Board Members: Rosemarie Weber and Jack DeGray (Student Representative)

Melissa Migliaccio called the meeting to order at 7:01 p.m.

I. Administrative Reports

I.A. Chairman's Corner

Ms. Melissa Migliaccio, Board Chair, stated there is a process improvement for public comment via Zoom for the public to type in a comment and Jon Lambert will read the comment so everyone can hear it.

I.B. Superintendent's Announcements

- Dr. Grossman thanked the public in-person and on-line for attending the meeting tonight and said a special welcome to Mrs. Shilansky and a student representative who are here to present for Schools in the Spotlight tonight.
- The first three weeks of school have gone extremely well. 96.3% of students for in-person learning are attending and for remote learners it is 95.7% attendance. Students, staff and administrators are doing an incredible job. Dr. Grossman has visited many classes and can see that students feel very comfortable in the classrooms.
- Dr. Gross reminded everyone that the Granby Public Schools are depending on the metrics which will indicate if/when we go into a remote/hybrid situation.
- The federally funded food service program providing free breakfast and lunch for all students under the age of 18 is going very well. Totals for breakfast: Monday 81, Tuesday 104 and Wednesday 118. Previous to this, we had 40 each week for breakfast. We have already exceeded our count and are above average compared to last year. Totals for lunch: Monday 474, Tuesday 537 and Wednesday 648. The average lunch count last year was 280.
- Weekly meetings with Farmington Valley Health District and medical team and continue to monitor the Farmington Valley and Hartford County.
- Open houses went well for all schools.
- Dr. Grossman thanked the Board for meeting on September 30th to discuss board goals, equity and their self-evaluation. Please give Mrs. Powell any changes by the end of the day on Monday.
- Administrators have received their FY22 budget worksheets. Meetings will begin in November.
- On Monday, Kelly Lane Primary School celebrated "National Be Kind Day" by wearing blue.
- The Building Committee continues to meet on the high school commons and media center. Dr. Grossman thanked student representative, Jacob Scotto, for attending these meetings.
- There will be no school on Monday and on Tuesday, October 13th professional development will focus on sexual harassment, equity and social/emotional learning.
- The next regularly scheduled Board Meeting is October 21st.
- Assistant Superintendent, Jennifer Parsons, will present the Anti-Bias/Anti-Racism Action Plan to the Board this evening.
- Dr. Grossman thanked the Board for everything they have done for the Granby Public Schools.

Melissa Migliaccio commented on the error from Governor Lamont's office stating the statewide positivity rate for COVID cases is .7% not 1.5% as reported. Dr. Grossman gave an update per the Farmington Valley Health District (FVHD). The Farmington Valley is at 2.6%; Hartford County at 5.6%; and, Granby is currently at 1.3%. Dr. Grossman stated Granby is still well within the guidelines to conduct full in-person learning and stated if the numbers creep up in the Farmington Valley and Hartford, the FVHD will lead the way to give Granby a recommendation relative to full in-person, remote or hybrid.

I.C. Student Representative Report

- Jacob Scotto stated all students have been cooperating with wearing masks.
- The new school lunch program is great and is being enjoyed by many students the last few days. This program is very helpful for students who forget their lunch or do not have lunch money.

- Plans for Coffeehouse/drama are being explored as virtual events.
- Sports records: Girls' soccer 2-0, Boys; Soccer 2-0-1 with next game on Friday at Windsor Locks; Field Hockey 1-1 and they are playing Avon tonight.
- The CIAC is creating a fourth sports season in between winter and spring for football.

I.D. Schools in the Spotlight

Ms. Mindy Shilansky, High School Music Teacher, and Nick Boyd, Grade 12, presented on GMHS music instruction in the time of COVID. Ms. Shilansky stated she is pleased to report that music is still being made at the high school and that the students have been amazing. Ms. Shilansky stated she spent the entire summer following studies regarding a return to the classroom stating she wanted to make music and still be safe. The State of Connecticut is following a 12-foot spacing guideline for singing. Rehearsals are limited to 30 minutes indoors and then students proceed outdoors. It is very rewarding to see the students making music again. Performances this fall and winter will be virtual. Nick Boyd, Senior, stated the students have been working tirelessly. A Zoom concert was done during the spring last year. The entire student body is looking forward to some of the performances this year. Melissa Migliaccio inquired if Nick feels any equipment is needed. Nick Boyd said any easily acquired technology would be great. David Peling inquired how Ms. Shilansky was able to get 30 students on the screen. Ms. Shilansky stated students sang separately with a sound track and all the tracks were sent to her and synched together. Sarah Thrall inquired if there were any remote learners for chorus this fall. Ms. Shilansky stated, yes, and that she has a portable amplifier as well as a sensitive microphone attached to her computer for remote learners. Remote students are following along and learning the music with the class.

I.E. Secondary School Improvement Plans

Mr. Michael Dunn, High School Principal, and Mr. Taylor Wrye, Middle School Principal, presented their respective School Improvement Plans for the 2020-2021 school year. Mr. Dunn thanked the Board, Dr. Grossman and Jennifer Parsons for all they have done this year. He reviewed the school improvement plan goals with the Board as follows: *Vision, Mission, and District Achievement Goal* to continue to improve systems and practices to maximize equitable opportunities for all students; *Student Achievement Goal* for all students to meet GMHS Learning Expectations as measured by departmental and standardized assessments; and; *Instructional Goal* to refine the use of formative assessments of clear learning targets to adjust instruction, including through an online platform. Mr. Dunn stated the high school needs to continue to be really clear with what we want our students to be able to do. He also informed the Board the high school will continue to work with the Connecticut Center for School Change around equity; focus on social/emotional learning for our students; and, work on the 2-year NEAS&C progress report. Brandon Webster inquired if there can be more specificity in the School Improvement Plan as opposed to "on-going" (i.e., quarterly, annually, etc.)

Mr. Taylor Wrye, Middle School Principal, also thanked the Board, Dr. Grossman, Jennifer Parsons, and the entire administrative staff for giving him a very warm welcome to the district. He stated he is loving being the new principal but knows there is a lot of work ahead. Mr. Wrye reviewed the goals for the middle school as follows: *Vision, Mission, District Achievement Goal* to strengthen school climate and promote positive school culture through Restorative Practices (creating relationships with each other and students to understand why something happened and create a sense of connectedness within the community); *Student Achievement Goal – Goal 1* to improve students' academic performance by creating and implementing a new schedule that provides a comprehensive middle school experience for all students and *Goal 2* to improve overall student academic performance by increasing the Student Growth Percentile in the areas of ELA and Math; and *Instruction Goal* to expand the knowledge and use of learning technologies of the middle school staff.

II. Public Comment

Kathy Boyd, North Granby, stated she is a parent of two high school students and thanked the Board, administration and teachers for getting students back to school. She also stated her appreciation for the tireless work to prepare the district should there be a need to go into remote or hybrid learning.

III. Consent Agenda

III.A. Minutes

A motion was made by Sarah Thrall and Jenny Emery to adopt the consent agenda. This motion passed unanimously at 7:56 p.m.

IV. Old Business

IV.A. Second Reading and Approval of Policy 6172.3 - Homeschooling

The Curriculum/Policy/Technology/Communications recommended Policy 6172.3, Homeschooling, as amended, to the Board for a second reading and approval. A motion was made by Melissa Migliaccio and seconded by David Peling that the Granby Board of Education adopt Policy 6172.3, Homeschooling, as recommended by the Curriculum/Policy/Technology/ Communications Subcommittee. Jenny Emery stated she is surprised the policy does not speak about access to other school programs and inquired if the policy is strong enough if problems get raised. Jennifer Parsons stated homeschooling is when a parent withdraws their student from the Granby Public Schools and the last line in the policy reads that a homeschool student is not part of the Granby Public Schools. Dr. Grossman agreed that the policy is fine as written. This motion passed unanimously at 8:02 p.m.

IV.B. Second Reading and Approval of Revised Policy 4118.237/4218.237/5141.8, Face Masks/Coverings (5 min.)

The Curriculum/Policy/Technology/Communications Subcommittee recommended Policy 4118.237/4218.237/5141.8 Face Masks/Coverings, as amended, to the Board for a second reading and approval. A revision was made to this policy to reflect masks are needed for all students and staff members to enter a building in lieu of an "individual". A motion was made by Melissa Migliaccio and seconded by Jenny Emery that the Granby Board of Education adopt Policy 4118.237/4218.237/5141.8 Face Masks/Coverings, as amended, and as recommended by the Curriculum/Policy/Technology/ Communications Subcommittee. This motion passed unanimously at 8:04 p.m.

IV.C. Update on Anti-Bias/Anti-Racism Plan

Ms. Jennifer Parsons, Assistant Superintendent, updated the Board on the work of the Granby Equity Team (GET) and presented the Anti-Bias/Anti-Racism Action Plan. The GET has been formed over the past two years. Ms. Parsons stated the prior Assistant Superintendent did a great job working with the committee. The work moving forward is very important especially in the current climate. Some common language you will see throughout the plan is Consciousness (increase awareness and understanding on the impact of racism); Responsiveness (ability to act on what we know and what we have learned); and, Advocacy (increasing agency and action to actively address issues of racism and equity). The GET is representative of teachers, parents, administrators, and Board members who meet monthly in the evening two hours in length. The three buckets of work: to monitor the implementation of this plan build consciousness between E3 activities; and to develop common language. Working to drive the equity team is the steering committee who will work with the CCSC to develop a progression and through line for the entire year. She reviewed the action steps for building consciousness, responsiveness and advocacy.

Actions to Build Consciousness: The Connecticut Center for School Change will work directly with staff to build consciousness; working with BOE; information will be gathered from surveys in relation to bias and racism; continue ongoing data review to identify trends and gaps; build the mindset and tools of staff to review lesson development and curricular units to view with an equity lens; and, library media center will offer a book club in January, "Waking up White" by Debby Irving.

Actions to Build Responsiveness: The district is looking for our school-based staff, principals and administration to build protected time and space for regular equity conversations; building an equity focus into the school improvement plans and the leadership capacity of our administrative team; a strong emphasis on looking at data and what the implications are of that data and what adjustments need to be made based on the data; imbed culturally responsive texts into existing curriculum units; develop comprehensive supports for Open Choice students; a community book club in the spring; and, explore partnership with CREC for minority teacher in-residence program.

Actions to Build Advocacy: Developing the district's vision of the graduate with equity and social emotional learning embedded; partner with Equity challenge; Teaching Tolerance Social Justice Standards; and, conduct a curriculum audit with an equity lens; holding open sessions to provide forums to have dialogue around race and bias; create a plan to expand the Bridges program.

Ms. Parsons stated this is a high-level view of the plan and entertained questions. Mark Fiorentino thanked everyone for their work on this plan and appreciated actionable items to follow progress on. Regarding Open Choice students, he would like to set a goal around the BOE's and administration's presence in their communities. Melissa Migliaccio inquired if the district is looking for a community partner and Ms. Parsons stated the district is looking for a partner/agency that would reach an additional audience in the community. Mark Fiorentino suggested the Chamber of Commerce. Jenny Emery inquired if monthly updates on equity can be put into *The Drummer* and the *Vision* for full transparency regarding the work of the GET and Brandon Webster inquired if a "goals" column be added to know if/when the goal was achieved. Ms. Parsons stated, yes, both of these items can be accomplished

V. New Business

There was no New Business to report.

VI. Miscellaneous

VI.A. Board Standing Committee Reports

VI.A.1. Curriculum/Policy/Technology/Communication

Sarah Thrall reported this subcommittee met tonight and discussed: professional development on October 13th; reviewed current learning models and an update on technology tools—a great overview of all of the additional platforms; reviewed Title IX policy and an additional policy was received yesterday so this policy will stay in subcommittee for further review; reviewed and approved a policy on Individualized Education Plans with a minor revision which will move forward to the Board at the next meeting; and, Vision of the Graduate 101.

VI.A.2. Finance/Personnel/Facilities

Jenny Emery reported this subcommittee had a special meeting last week to discuss the lunch program. It is impossible in the current climate to sell lunches so the district took advantage of the extension of the Federal program which will run until December 31st. This gives an opportunity to increase the numbers. She stated it is great to get the early reviews of the success and to spread the word.

VI.B. Other Board-Related Reports

VI.B.1. CREC/CABE

Mark Fiorentino reported CREC has not met since the last meeting.

VI.B.2. Granby Education Foundation

Jenny Emery reported the GEF will meet in a week or so.

VI.C. Calendar of Events

The calendar of events is as presented. Athletic events have been added to the calendar. Parents are allowed to attend athletic events.

VI.D. Board Member Announcements

Sarah Thrall stated it was senior night tonight for volleyball. Please tune in if sporting events are live streamed.

VI.E. Action Items

Track goals on equity plan.

VII. Executive Session/Non-Meeting

A motion was made by Melissa Migliaccio and seconded by Jenny Emery to adjourn the meeting and enter into an Executive Session to discuss a collective bargaining agreement. This motion passed unanimously at 8:30 p.m. The Executive adjourned at approximately 8:40 p.m.

Respectfully submitted,

Rosemarie Weber, Board Secretary



Granby Board of Education Draft Goals

Student Learning and Achievement

Improve student achievement, academic performance and opportunity at all grade levels and for all ability levels and decrease achievement gaps on the path to college and career readiness.

Community Engagement

Enhance communication and build trusting relationships with all stakeholders.

Safety and Social Emotional Well-Being

Foster a safe and positive social emotional environment for everyone.

Budget Development and Fiscal Management

Practice responsible budget development and management through transparency and maximize available financial resources through a balance of fiscal discipline and innovative investments.

Embracing Diversity

Adopt and promote strong instructional, curricular and leadership practices that embrace and advance knowledge and acceptance of human diversity and that eliminate bias.

Professional Learning

Develop the instructional skills and strategies of our teaching staff through ongoing, meaningful and systemic professional learning opportunities.

Instruction

Special Education

In accordance with the Individuals with Disabilities in Education Act (“IDEA”) and Connecticut law, the Board provides a free appropriate public education (“FAPE”) to all students, ages 3 to 22, who are eligible for special education and related services. In order to be eligible for special education and related services under the IDEA and Connecticut law, a student must receive an evaluation and qualify under one or more of thirteen categories of disabilities. Eligible students will receive special education and related services through an Individualized Education Program (“IEP”).

A student’s Planning and Placement Team (“PPT”) is charged with determining whether a student requires an evaluation and, if so, the content of such evaluation. The PPT is further charged with reviewing such evaluation, determining the student’s eligibility, and planning an appropriate program for the student including transition goals required by statute. The PPT consists of the following individuals: the parent(s)/guardian(s); not less than one regular education teacher of the child (if the child is, or may be participating in the regular education environment); not less than one special education teacher of the child; a representative of the Board who is qualified to provide, or supervise the provision of, specially designed instruction, is knowledgeable about the general education curriculum, and knowledgeable about available resources; an individual who can interpret the instructional implications of the evaluation results; at the discretion of the parent or Board, other individuals who have knowledge or particular expertise regarding the child, including related service providers; and whenever appropriate, the child.

A member of the student’s PPT shall meet with the student's parents/guardians, upon the request of the parents/guardians, prior to the referral PPT meeting for the student. The sole purpose of such meeting is to discuss the PPT process and any concerns the parent/guardian has about the student. Parents/guardians may also request that copies of assessments and evaluations be provided to them at least three (3) school days before the initial eligibility PPT meeting.

A referral to special education may be made by completing a Referral Form, found at www.granby.k12.ct.us (on the Pupil Services page). Assistance completing the Referral Form or questions about the process can be directed to the Principal of the school your child attends. A hardcopy of this form is also available in the main office of each school.

Eligible students and their parents, and students in the process of being evaluated and their parents, are entitled to various procedural safeguards under the IDEA and Connecticut law. The procedural safeguards can be found at www.granby.k12.ct.us, or a hard copy can be obtained in the main office of your child’s school. Connecticut State Department of Education information and resources relating to IEPs and special education can be found in Appendix A.

Instruction

Alternate Assessment

The Board will, in all respects, comply with the requirements of state and federal law with regard to the special education of students with disabilities. Decisions about whether a student with a disability eligible for special education and related services under the IDEA shall participate in alternative assessment(s) for particular statewide or district-wide assessments shall be made by each student's PPT in accordance with applicable state and federal law.

The Board authorizes the Superintendent and administration to develop procedures to implement the requirements of the IDEA and Connecticut law relating to special education and related services.

Legal Reference:

Federal Law:

Individuals with Disabilities Education Act, 20 U.S.C. § 1400 *et seq.*

34 C.F.R. § 300.1 *et seq.*

Connecticut General Statutes:

10-14q Exceptions

10-76a Definitions

10-76b State supervision of special education programs and services.
Regulations. (as amended by PA 12-173)

10-76d Duties and powers of Boards of Education to provide special education programs and services.

10-76g State aid for special education.

10-76h Special education hearing and review procedure. Mediation of disputes.

10-76ee Administrative representative required for planning and placement team meetings

10-76ff Procedures for determining if a child requires special education

Regulations of Connecticut State Agencies:

10-76a-1 through 10-76l-1

Policy adopted: February 27, 2013

GRANBY PUBLIC SCHOOLS

Policy revised: September 18, 2019

Granby, Connecticut

Appendix A

Information and Resources Relating to Individualized Education Programs

Pursuant to Connecticut law, the Granby Board of Education must provide parents of students eligible for special education and related services with information and resources, created by the Connecticut State Department of Education (the "Department"), relating to individualized education programs ("IEPs"). In accordance with this requirement, the Board provides the following list of information and resources to assist parents.

- Bureau of Special Education Resources, <https://portal.ct.gov/SDE>
- A Parent's Guide to Special Education in Connecticut, https://portal.ct.gov/-/media/SDE/Special-Education/Parents_Guide_SE.pdf?la=en
- Planning and Placement Team (PPT) Process and Individualized Education Program (IEP) Forms, <https://portal.ct.gov/SDE/Special-Education/Planning-and-Placement-Team-PPT-Process-and-Individualized-Education-Program-IEP-Forms>
- A Tool to Assist PPTs in Addressing the Unique Communication Needs of Students Who are Deaf or Hard of Hearing, Language and Communication Plan, https://portal.ct.gov/-/media/SDE/Special-Education/Language_and_Communication_Plan.pdf?la=en
- Promoting School Success for Children with Disabilities:
 - PPT 101, <https://portal.ct.gov/-/media/SDE/Special-Education/PPT101.pdf>
 - PPT Process, https://portal.ct.gov/-/media/SDE/Special-Education/PPT_Process.pdf?la=en
- Secondary Transition, <https://portal.ct.gov/SDE/Special-Education/Secondary-Transition-Resources-for-Special-Education-Students>
- Helpful CT Resources for Families, <https://portal.ct.gov/SDE/Special-Education/Special-Education-Resources-for-Families>

**Curriculum Subcommittee Meeting
October 7, 2020, 5:30 p. m.
Central Services**

Present:

Sarah Thrall
Rosemarie Weber – via phone
Brandon Webster
Jennifer Parsons
Jordan Grossman

Absent:

Melissa Migliaccio

Member of the Public: N/A

Meeting commenced at: 5:41 p.m.

Meeting adjourned at: 6:39 p.m.

1. Public Comment: None
2. Assistant Superintendent's Monthly Report

Assistant Superintendent Parsons gave an overview of her activities for the month.

Highlights included:

- Scheduled a meeting to review the progression of World Language instruction
 - Began discussion at the middle school around curricular impact with a scheduling committee
 - Planning for Professional Development for 10/13 and 11/3 with a focus on equity, Title IX, and technology
 - Continued meetings with CSDE and DPH around monitoring the COVID-19 pandemic impact on education
3. Learning Models and Technology Tools Update
 - a. Reviewed the virtual learning tools being used by teachers. These are *in addition to* Google classroom (grades 3-12) and Seesaw (grades PK-2), which are considered the “home” for learning platforms
 - b. The 10/13 Professional Development will overview these tools and will capitalize on remote staff to help share their lessons learned and best practices.
 4. Draft Policy 4000.1/5145.44 – Title IX
 - a. Assistant Superintendent Parsons updated the Curriculum Subcommittee on the language recommended by attorneys at Shipman & Goodwin and will present that policy at the next committee meeting. The policy will remain in subcommittee until that time.

5. Draft Revised Policy 6159 – Individualized Education Program
 - a. This policy had a minor change due to a law that expanded the age range from 3-22 as opposed to the current ages 3-21. That is the only revision to the policy. Brandon Webster moved the committee send the policy to the full Board for review, Sarah Thrall seconded. Motion passed.
6. Other
 - a. Committee member Sarah Thrall asked Assistant Superintendent to provide the committee with an update and overview of the Vision of the Graduate and how it is being implemented in Granby Public Schools. This will be a future agenda item.
 - b. The need for a policy regarding Distance Learning was also discussed and will be brought to the committee when ready.

A motion was made by Brandon Webster and seconded by Sarah Thrall to adjourn the meeting. This motion passed unanimously at 6:39 p.m.



UPCOMING DISTRICT EVENTS

October 16	Boys' Cross Country vs. HMTCA	4:00 p.m.	Home
October 16	Girls' Volleyball vs. Suffield	5:00 p.m.	Home
October 16	Girls' Cross Country vs. HMTCA	5:00 p.m.	Home
October 16	Field Hockey vs. Southington	7:00 p.m.	Home
October 19	Girls' Volleyball vs. Canton	5:30 p.m.	Home
October 20	Boys' Soccer vs. Suffield	6:00 p.m.	Home
October 21	Finance Subcommittee Meeting Board of Education Meeting	5:30 p.m. 7:00 p.m.	Central Services HS Auditorium
October 21	Field Hockey vs. Canton	3:45 p.m.	Home
October 23	Girls' Soccer vs. HMTCA	4:00 p.m.	Home
October 23	Girls' Cross Country vs. Canton	5:00 p.m.	Home
October 23	Boys' Cross Country vs. Canton	4:00 p.m.	Home
October 26	Field Hockey vs. Lewis Mills	5:30 p.m.	Home
October 27	Boys' Cross Country vs. Suffield	4:00 p.m.	Home
October 27	Girls' Cross Country vs. Suffield	5:00 p.m.	Home
October 27	Girls' Soccer vs. East Granby	6:00 p.m.	Home
October 28	Girls' Volleyball vs. HMTCA	5:30 p.m.	Home
October 29	Boys' Soccer vs. Windsor Locks	6:00 p.m.	Home