

**Regular Board of Education Meeting
Thursday, January 2, 2020 7:00 PM
Town Hall Meeting Room**

I. Administrative Reports

A. Superintendent's Announcements (5 min.)

Goals: Embracing Diversity: Adopt and promote strong instructional, curricular and leadership practices that embrace and advance knowledge and acceptance of human diversity and that eliminate bias.

Rationale: Dr. Jordan Grossman, Superintendent, will provide district updates.

B. Student Representative Reports (5 min.)

Goals: Embracing Diversity: Adopt and promote strong instructional, curricular and leadership practices that embrace and advance knowledge and acceptance of human diversity and that eliminate bias.

Rationale: Ms. Dwaritha Ramesh and Mr. Jack DeGray, Student Representatives, will report on activities taking place at the high school.

II. Public Comment

Rationale: Granby community engagement and attendance at BOE public meetings is welcomed. The Public Comment segment of the meeting agenda is set aside so the BOE may receive public comments. Procedurally, public remarks will be limited to about 5 minutes and citizens will be asked to identify themselves. Because the BOE is limited by the Freedom of Information Act to discussing only matters on the agenda, the BOE is not permitted to engage in a discussion of the comments presented.

III. Consent Agenda (5 min.)

A. Minutes

Goals: Embracing Diversity: Adopt and promote strong instructional, curricular and leadership practices that embrace and advance knowledge and acceptance of human diversity and that eliminate bias.

Attachments:

Draft Minutes 12-18-19

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Rationale: The Board will approve/amend the minutes of the December 18, 2019 Board of Education meeting.

IV. Old Business

A. FY21 Draft Budget Goals (10 min.)

Goals: Professional Learning: Develop the instructional skills and strategies of our teaching staff through ongoing, meaningful and systemic professional learning opportunities., Budget Development and Fiscal Management: Practice responsible budget development and management through transparency and maximize available financial resources through a balance of fiscal discipline and innovative educational investments., Embracing Diversity: Adopt and promote strong instructional, curricular and leadership practices that embrace and advance knowledge and acceptance of human diversity and that eliminate bias., Community Engagement: Enhance communication and build trusting relationships with all stakeholders., Safety and Social Emotional Well-Being: Foster a safe and positive social emotional environment for everyone.

Attachments:

Draft Budget Goals FY21

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Rationale: The Board will continue to discuss and consider the adoption of the FY21 Budget Goals.

V. New Business

A. FY21 Plus One Budget (20 min.)

Goals: *Professional Learning: Develop the instructional skills and strategies of our teaching staff through ongoing, meaningful and systemic professional learning opportunities., Budget Development and Fiscal Management: Practice responsible budget development and management through transparency and maximize available financial resources through a balance of fiscal discipline and innovative educational investments., Embracing Diversity: Adopt and promote strong instructional, curricular and leadership practices that embrace and advance knowledge and acceptance of human diversity and that eliminate bias., Community Engagement: Enhance communication and build trusting relationships with all stakeholders., Safety and Social Emotional Well-Being: Foster a safe and positive social emotional environment for everyone.*

Attachments:

FY21PlusOneBudgetMemo 7
PlusOneSlide 20

Rationale: Dr. Jordan Grossman, Superintendent, will present the FY21 Plus One Budget to the Board.

VI. Miscellaneous (20 min.)

A. Board Standing Committee Reports

1. Curriculum/Policy/Technology/Communication

Goals: *Professional Learning: Develop the instructional skills and strategies of our teaching staff through ongoing, meaningful and systemic professional learning opportunities., Embracing Diversity: Adopt and promote strong instructional, curricular and leadership practices that embrace and advance knowledge and acceptance of human diversity and that eliminate bias., Safety and Social Emotional Well-Being: Foster a safe and positive social emotional environment for everyone.*

Attachments:

Curriculum SC Minutes 12-18-19 21

2. Finance/Personnel/Facilities

Goals: *Budget Development and Fiscal Management: Practice responsible budget development and management through transparency and maximize available financial resources through a balance of fiscal discipline and innovative educational investments., Student Achievement: Improve student achievement, academic performance and opportunity at all grade levels and for all ability levels and decrease achievement gaps on the path to college and career readiness., Safety and Social Emotional Well-Being: Foster a safe and positive social emotional environment for everyone.*

Attachments:

Approved Finance SC Minutes 11-20-19 23

B. Other Board-Related Reports

1. CREC/CABE

Goals: *Safety and Social Emotional Well-Being: Foster a safe and positive social emotional environment for everyone.*

2. Granby Education Foundation

Goals: *Embracing Diversity: Adopt and promote strong instructional, curricular and leadership practices that embrace and advance knowledge and acceptance of human diversity and that eliminate bias.*

C. Calendar of Events

Goals: *Embracing Diversity: Adopt and promote strong instructional, curricular and leadership practices that embrace and advance knowledge and acceptance of human diversity and that eliminate bias.*

Attachments:

Calendar of Events 24

D. Board Member Announcements

E. Action Items

VII. Executive Session/Non-Meeting

**Regular Board of Education Meeting – Draft Minutes
December 18, 2019 7:00 p.m.
Town Hall Meeting Room**

Present Board Members: Jenny Emery, Mark Fiorentino, Melissa Migliaccio, Sarah Thrall, Rosemarie Weber, and Brandon Webster

Absent Board Members: David Peling

Melissa Migliaccio called the meeting to order at 7:05 p.m.

A motion was made by Brandon Webster and seconded by Rosemarie Weber to add an agenda item after public comment concerning the purchase of jackets for the players on the fall state championship sports teams. This motion passed unanimously at 7:06 p.m.

I. Administrative Reports

Melissa Migliaccio thanked Mark Winzler, Interim Superintendent, for all he has done for the district during the transition between superintendents and that he has been a pleasure to work with. Jenny Emery presented Mr. Winzler with a parting gift of a snow shovel as a joke since all five emergency snow days were used while he was Interim. Ms. Emery stated Mr. Winzler will also receive a Granby Bears championship jacket to show he was at the helm when the teams won.

I.A. Business Manager's Report

Ms. Anna Robbins, Business Manager, presented the November statement of accounts and stated the BOE shows a negative forecast of \$208K slightly which is higher than last month. Special education expenditures are unfavorable \$410K and regular education is favorable \$203K. Salaries and benefits are slightly favorable as well as the Quality & Diversity Fund. Town revenues reflect additional revenue of \$39K. Excess cost funding is lower than budgeted but favorable compared to last month. Remaining revenue items are expected to meet budget at this time. Jenny Emery stated fees were mentioned at the last Finance Subcommittee Meeting and fees will be increased for Pre-K to 3%. A minor adjustment in pay-for-participation fees was made in the family cap from \$375 to a \$400 family cap.

II. Public Comment

III. State Championship Jackets

A motion was made by Jenny Emery and seconded by Sarah Thrall that the Granby Board of Education fund the purchase of championship jackets for the state champion girls' soccer and field hockey teams at a cost of \$4,234.60. Melissa Migliaccio thanked Athletic Boosters who are funding the embroidery of the jackets. She also stated there is money in the budget for Board recognition activities so no special appropriation is required for this purchase. This motion passed unanimously at 7:12 p.m.

III. Consent Agenda

III.A. Minutes

A motion was made by Jenny Emery and seconded by Rosemarie Weber that the Granby Board of Education adopt the consent agenda. This motion passed with two abstentions (Melissa Migliaccio and Mark Fiorentino) at 7:13 p.m.

IV. Old Business

IV.A. Third Reading of Revised Policy 4212.42 - Testing and Training of School Bus Drivers

The Curriculum/Policy/Technology/Communications Subcommittee recommended Revised Policy 4212.42, Testing and Training for School Bus Drivers, to the Board for a third reading and adoption. A motion was made by Rosemarie Weber and seconded by Sarah Thrall that the Granby Board of Education adopt Revised Policy 4212.42, Testing and Training of School Bus Drivers, as recommended by the Curriculum/Policy/Technology/Communications Subcommittee. This motion passed unanimously at 7:14 p.m.

IV.B. Solar Building Project Committee Report

The Board reviewed the Solar Project Committee Report and discussed the approval of a recommendation to the Board of Selectmen (BOS). A motion was made by Mark Fiorentino and seconded by Jenny Emery that the Granby Board of Education make a recommendation to the Board of Selectmen to discontinue consideration of the Solar Project. Mr. Fiorentino stated the Solar Committee continues to do the research and work to try to define the project and its scope. Through that process they learned a couple of things that were a little different than they thought as well as a couple of new things. One of the most significant things is the propping of the panels is not only on wetlands but also on vernal pools. The vernal pools almost certainly trigger Army Corps of Engineer jurisdiction and so the Committee asked the consultants to go back and look at the project. The project was then re-scoped and the report was given to the BOS. The best case scenario is now less than a third in size with the revised scope. The BOS held a public hearing on Monday evening and they accepted the same report. There were approximately 20 or more in the audience with an interest in this project. All of the people who spoke testified in favor of the BOS either discontinuing the project or sending it back out to the people in its revised scope. The BOS is scheduled to vote at their first meeting in January. Mr. Fiorentino stated it behooves the Board to make this motion and that it is time to discontinue the project and possibly look at other options or other paths. Ms. Emery stated she agrees with Mr. Fiorentino because the scope has dramatically changed and the Board will continue to look for these types of opportunities. The Solar Project Committee will put their energy into other options assuming they discontinue the project. This motion passed unanimously at 7:24 p.m.

V. New Business

There was no new business to report.

V.A. Teacher Retirements

The Board considered the approval of the following teacher retirements: Phil Livsey and Beth Spellman (effective June 30, 2019) and Rebecca Dantas (effective December 31, 2020). A motion was made by Jenny Emery and was seconded by Mark Fiorentino that the Granby Board of Education approve the retirements of Phil Livsey and Beth Spellman effective June 30, 2020 and Rebecca Dantas effective December 31, 2020. This motion passed unanimously at 7:25 p.m.

VI. Executive Session/Non-Meeting

Melissa Migliaccio stated there was no need for an Executive Session or Non-Meeting this evening. A motion was made by Rosemarie Weber and seconded by Jenny Emery to adjourn meeting. This motion passed unanimously at 7:26 p.m.

Respectfully submitted,

Rosemarie Weber
Board Secretary



To: Board of Education
From: Mark Winzler, Interim Superintendent
Date: December 4, 2019
Re: FY21 BOE Budget Goals

Annually, the Board of Education adopts budget goals to help guide the development of the operating budget, Quality and Diversity Fund and Educational Capital Improvement Fund requests. Listed below is a draft proposal of the FY21 budget goals:

FY21 Budget Goals

The following budget goals support the district's vision, mission, values, and achievement goal:

1. Provides a rigorous and diverse 21st Century Curriculum;
2. Invests in the professional capital of the staff;
3. Promotes positive engagement and communication with the community;
4. Explores opportunities for alternative revenue sources;
5. Influences local and state educational policy; and,
6. Recognizes the economic climate, includes efficiencies and is responsive to the financial guidelines set by the Board of Finance.



To: Board of Education
From: Jordan E. Grossman, Ed.D., Superintendent of Schools
Date: January 2, 2020
Re: FY21 Plus One Budget Submission

Each year, the Board of Education (BOE) develops and submits budget projections to the Board of Finance (BOF) for use in the budget guideline process. The first year of operating budget projections is typically the most accurate. Longer-range projections are based on enrollment projections, district priorities and broad assumptions that can vary over time. These projections, along with small capital and large capital needs, will be forwarded to the Capital Program Priorities Advisory Committee (CPPAC) for use in long-range planning. The CPPAC submission has three parts: Plus One/Operating Budget Projections (five years), Small Capital Projections (ten years) and Large Capital Projections (ten years). Upon adoption by the Granby BOE, this document is forwarded to the BOF and CPPAC for use in establishing budget guidelines and long-range planning. For BOE planning, the five-year projections of the Quality & Diversity Fund are enclosed.

The Plus One gives the BOE a preliminary look at the administration's initial priorities, planning and challenges for the FY21 Budget. Items listed under Staff or Notables are funded through the Operating Budget unless otherwise noted. The Plus One Budget for the next five years supports the Board's long-term goals and recognizes the state's economy and the uncertainty of school and municipality funding. Over the last five years (FY16:FY20), in response to declining enrollment and realized efficiencies, operating budgets have had an average increase of less than 2.13%.

Assumptions

- BOF Unapproved Guideline: 2.99%
- Retirements: Three (3) certified employees – certified salary savings of \$85K.
- Health Benefits: 8.7% cost change vs. FY20 includes census changes, cost-reduced plan design changes and a rate increase of 7.5%.
- Transportation: Four (4) replacement (used) buses. Includes a 3% increase in the bus contract. Increase in fuel prices and insurance costs have resulted in an increase compared to the FY20 budget of 6.5% (\$55K).
- Salaries: Negotiated salaries adjusted for anticipated retirements; 3.4% Administrators; 0.47% Teachers and a placeholder of 2.5% for remaining employees.
- Utilities: Oil @ \$2.25 per gallon. Electricity @ 0.0960 cents/kWh for generation.
- Special Education: Increased over FY20 Budget by \$483K. Special education represents 16.2% of the total budget.
- Fees/tuition: 3% increase in pre-school tuition as well as rental fees for facilities.
- Enrollment: FY21 PK-12 enrollment (1,783) reflects a decline of 2 students.
- Quality & Diversity: Maintain five-year positive balance and continue to transition kindergarten personnel into operating budget.

Based on the above assumptions, this year's Plus One Budget: 3.69%.

+1.85% Base
+1.19% Special Education
+0.33% Q&D to Operating Budget
+0.59% All other line items
- 0.27% Retirement savings
0.00% Enrollment

Enrollment

District enrollment is projected to remain steady over the next three years. By FY24, enrollment is projected to increase by 48 students (2.69%). PK-12 district enrollment of 1,783 in FY21 reflects a decline of 2 students from FY20. Class sizes in most grades will be comparable to DRG and state averages.

	Actual	Projected				
	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025
PK-2	402	422	451	469	475	481
3-5	381	356	347	378	402	431
6-8	416	441	433	406	381	373
9-12	586	564	556	532	575	571
Total PK-12	1,785	1,783	1,787	1,785	1,833	1,856

FY21 Small Cap Budget Summary

	<u>Existing Lease Commitments</u>	<u>FY21 Spending</u>	<u>Small Cap Total</u>
Furniture, Fixtures & Equipment		\$129,198	\$129,198
Maintenance		\$357,968	\$357,968
Technology*	\$284,448	\$ 28,602	\$313,050
Transportation*	<u>\$114,790</u>	<u>\$ 34,994</u>	<u>\$149,784</u>
Totals	\$399,238	\$550,762	\$950,000

*Technology expenses of \$313,050 will support existing leases and new FY21 purchases of \$258,277. Transportation expenses of \$149,784 will support existing leases and new FY21 purchases of \$316,000.

Operating Budget Projections

	<u>FY19B</u>	<u>FY20B</u>	<u>FY21P</u>	<u>FY22P</u>	<u>FY23P</u>	<u>FY24P</u>	<u>FY25P</u>
Operating Sub-Total	\$29,654,842	\$31,134,619	\$32,284,368	\$33,706,977	\$34,910,561	\$36,125,665	\$37,271,260
% Increase	3.49%	4.99%	3.69%	4.41%	3.57%	3.48%	3.17%

B=Budget
P=Projected

Quality & Diversity (Q&D) Budget Projections

Funds received from the Open Choice Program are deposited into a town revolving Q&D account established by the BOF. Expenditures are used to fund magnet school tuitions and transportation, academic and social support for Open Choice students, efforts to reduce achievement gaps, and enrichment activities for all Granby students.

	<u>FY19A</u>	<u>FY20F</u>	<u>FY21F</u>	<u>FY22F</u>	<u>FY23F</u>	<u>FY24F</u>	<u>FY25F</u>
Expenditures	\$1,126,594	\$1,062,484	\$982,287	\$873,158	\$901,697	\$912,203	\$938,231

2020-2021 School Year

FTEs		
Operating	Q&D	Net
+10.86	-3.0	+7.86

Staff

A net +7.86 FTEs are included in the FY21 Plus One Budget. These positions will need to be funded through the operating budget, personnel attrition, declining enrollment and/or redeployment. Salaries for FTEs are shown below. Benefits are included where applicable.

1. Math Interventionist (Wells Road): Support for students in need of Tier 2 Math services and to help address the achievement gap (1.0 FTE @ \$82,789).
2. Math Teacher (Middle School): To accommodate a projected increase in enrollment for Grade 6 (0.4 FTE @ \$24,316).
3. Social Studies Teacher (Middle School): To accommodate a projected increase in enrollment for Grade 6 (0.4 FTE @ \$24,316).
4. Physical Education Teacher (Middle School): To accommodate a projected increase in enrollment for Grade 6 (0.2 FTE @ \$12,158).
5. English Teacher (Middle School): To accommodate a projected increase in enrollment for Grade 6 (0.2 FTE @ \$12,158).
6. Chinese Teacher (Middle School): Expansion of Chinese to Grade 8 (0.2 FTE @ \$12,158).
7. Strings Teacher (Wells Road): Expansion of the strings program to Grade 4 students (0.2 FTE @ \$12,158).
8. Kindergarten Teacher and 2 Teaching Assistants moved from the Q&D Budget into the operating budget (3.0 FTE @ \$102,782).
9. Teaching Assistant (High School): To support students through the BRYT (Bridge for Resilient Youth in Transition) Program upon their return to school after hospitalization or extended absences (1.0 FTE @ \$25,000).
10. Enrollment: Reduction of 1.0 FTE for declining enrollment at Wells Road (-1.0 FTE @ -\$60,789).
11. Special Education Resource Teacher (High School): To meet the increasing demands and high numbers of students with disabilities (1.0 FTE @ \$82,789).
12. Special Education Teaching Assistants (District): Meets Individual Education Plan (IEP) needs of special education students (3.0 FTE @ \$78,000).
13. Occupational Therapy Assistant (District): To service the increase in students requiring occupational therapy across the district (0.5 FTE @ \$32,785).
14. Speech and Language Pathology Assistant (District): To provide an increasing needs of interventions to students (0.26 FTE @ \$15,000).
15. Social Worker (High School): To support students through the BRYT Program upon their return to school after hospitalization or extended absences (0.5 FTE @ \$31,306).
16. IDEA Grant: A portion of a special education FTE which was previously expended in the IDEA Grant has not increased at the same rate as teacher salaries, therefore a portion of the salaries will be assumed in the general fund (\$40,000).

2020-2021 School Year (Cont'd)

Notables

1. Elementary Content Area Specialist (Wells Road): This funding supports one building Content Area Specialist at Wells Road Intermediate School to support core curriculum in addition to their regular job responsibilities (\$3,791).
2. Curriculum Writing: AP Computer Programming Course and Chinese Grade 8 (\$3,096).
3. Curriculum Presenters: Continued partnership with Solution Tree and Marzano Research, math and literacy instruction, Revision Learning, and Vision of the Graduate (\$13,100).
4. New/Replacement Textbooks (MS/HS): ELA Grade 8, AP Computer Programming, French IV Honors, and English on-line vocabulary program (\$9,576).
5. Unified Sports: Stipend for coach and transportation (\$2,012).
6. Desks, Table and Chairs for BRYT Program (HS \$2,000).
7. Wilson Reading Program Training: To help special education teachers develop the type of Individualized Education Plan (IEP) for students with a dyslexia learning disability (\$3,400).
8. AP Training (literature and language), AP Computer Science A and Pre-AP (\$5,160).
9. Benchmark Assessments, 3rd version (KL): To provide continuity between the elementary schools (\$8,500).
10. Software (District): Migrating e-mail services to Google (-\$15,000).
11. Football: Sixth year of additional funding of football program (\$5,000).

2021-2022 School Year

FTEs		
Operating	Q&D	Net
+9.1	-6.0	+3.1

Staff

1. Math Interventionist (MS): To support for students in need of Tier 2 Math services and to help address the achievement gap (1.0 FTE @ \$85,273).
2. Strings Teacher (Wells Road): Expansion of strings program to include Wells Road Orchestra (0.1 FTE @ \$6,050).
3. Wellness Programming (High School): Increases classes to meet state requirements to two (2) full credits of PE/Health (0.5 FTE @ \$31,306).
4. Kindergarten Teaching Assistants moved from the Q&D Budget into the operating budget (4.0 FTEs @ \$107,678).
5. Special Education Supervisor (District): To provide administrative and supervisory support to the Pupil Services Department with primary responsibility for the management of out-of-district placements and transitions, evaluation of staff and the management and monitoring of teaching assistants working in special education (1.0 FTE @ \$105,487).
6. Social Workers moved from the Q&D Budget into the operation budget (2.0 FTEs @128,563).
7. Personnel and contracted services costs for implementation of an integrated Town & School Technology Services Department (Finances to be determined).

2021-2022 School Year (Cont'd)

Notables

1. Exploration of College and Career Pathways (\$5,000).
2. Digital Smart Technology (High School & Central Services): Two touch-it screens (\$10,000 Small Cap).
3. Football: Seventh and final year of additional funding of football program (\$5,000).
4. 75 Mini Trapezoid Diamond Desks for Social Studies Classrooms (HS \$13,584).
5. 75 Chairs for Social Studies Classrooms (HS \$4,785).
6. School-Based Enterprise School Store (HS \$5,000).
7. Swing Set for Playground (KL \$50,000).
8. Aluminum Stage with Ramp for Graduation (HS \$40,000).
9. Main Office and Back Hall Carpet Replacement (MS \$25,000).
10. Home Economics Range Replacements (MS \$18,000).
11. Double Door Magnetic Hold Openers (Gym, Band, Choral, and Woodshop) (MS \$15,000).
12. Library Carpet Replacement (KL \$25,000).
13. Courtyard Paver Replacement (KL \$35,000).

2022-2023 School Year

FTEs		
Operating	Q&D	Net
+1.9	0	+1.9

Staff

1. Literacy Interventionist (Middle School): To support Tier 2 interventions available to support student reading and to help with the achievement gap (1.0 FTE @ \$85,273).
2. Wellness Programming (High School): Increases classes to meet state requirements to two (2) full credits of PE/Health (0.5 FTE @ \$32,246).
3. Strings Teacher (Middle School): Expansion of strings program to include Middle School orchestra (0.4 FTE @ \$25,796).

Notables

1. New Courses (High School): Implementation of College and Career elective courses at the high school (\$28,200).
2. Strings (Middle School): Instrument storage, repairs, supplies, and music (\$8,000).
3. Air Conditioning in Locker Rooms (HS \$54,000).
4. Gymnasium Rubber Floor Replacement (WR \$45,000).

2023-2024 School Year

FTEs		
Operating	Q&D	Net
+1.2	0	+1.2

Staff

1. Literacy Interventionist (Kelly Lane): Support for students in need of Tier 2 Language Arts services and to help address the achievement gap (1.0 FTE @ \$90,466).
2. Strings Teacher (Middle School): Expansion of the strings program to Grade 7 (0.2 FTE @ \$13,285).

Notables

1. Literacy Interventionist (Kelly Lane): Support for students in need of Tier 2 Language Arts services and to help address the achievement gap (1.0 FTE @ \$90,466).
2. New Courses (High School): Continued implementation of college and career elective courses at the high school (\$57,500).
3. Strings Program Expansion (Middle School): Instrument storage, repairs, supplies, and music (\$4,000).

2024-2025 School Year

FTEs		
Operating	Q&D	Net
+0.2	0	+0.2

Staff

1. Strings Program Expansion (Middle School): Expansion of strings program Grade 8 (0.2 FTE @ \$13,684).

Notables

1. New Courses (High School): Continued implementation of college and career elective courses at the high school (\$64,961).
2. Strings Program Expansion (Middle School): Instrument storage, repairs, supplies, and music (\$4,000).
3. Roof Replacement (CS \$40,000).

Funded FY21 Small Cap

Furniture, Fixtures & Equipment

\$129,198

1. 40 Student Chairs for Practical Arts Classroom (HS \$2,598)
2. Gopher Sports Art E-840 Elliptical for PE Classes (HS \$4,729)
3. 16 Graphic Arts CAD Split-Top Desks for Practical Arts (HS \$12,240)
4. 20 Desks for Science Classroom (HS \$2,775)
5. 24 Laboratory Stools for Science Classroom (HS \$2,108)
6. 4 Condenser Microphones (HS 1,200)
7. Bass Clarinet (HS \$2,600)
8. 25 Mini Trapezoid Diamond Desks for Math Classrooms (HS \$4,528)
9. 25 Chairs for Math Classroom (HS \$1,575)
10. Ground Transportation for Athletic Program (HS \$3,000)
11. Adjustable Teachers' Desks & Whiteboards for English Classrooms (HS \$1,838)
12. Office Furniture for Reorganization of Main Office due to Security Vestibule (HS \$7,500)
13. 25 Chairs for Music Classroom (MS \$1,500)
14. Replacement of Delta Drill Press for Tech Ed (including electrical wiring) (MS \$2,100)
15. Band Instruments (MS \$7,160)
16. PE Fitness Equipment (MS \$4,997)
17. Math Classroom Furniture (MS \$6,450)
18. Math Calculators (MS \$2,400)
19. Reconfiguration of Playground (WR \$3,000)
20. Reconfiguration of Courtyard (WR \$5,000)
21. Additional Sections of Fencing for Playground (WR \$1,000)
22. Backjack Student Floor Chairs (WR \$4,675)
23. Replace Rugs in 6 Classrooms (KL \$3,500)
24. Replace Storage Units in 2 Classrooms (KL \$2,000)
25. Structure to Provide Shade for Playground (KL \$25,000)
26. Farm Mural for Hallway (KL \$7,000)
27. Conference Chairs for BOE Conference Room (CS \$3,825)
28. Audience Chairs for BOE Conference Room (CS \$2,900)

Maintenance

\$357,968

1. Fence Clearing in Lower Athletic Field (HS \$14,000)
2. Replace Entryway Carpet w/VCT and Area Rugs (MS \$14,000)
3. Bathroom Plumbing Fixture Replacement (MS \$75,000)
4. Eye Wash Replacements (MS \$8,000)
5. Water Bottle Filling Stations (MS \$2,115)
6. Two (2) Electric Water Heaters (WR \$24,000)
7. Storage Shed (WR \$12,000)
8. Concrete Sidewalk Extension (WR \$28,000)
9. Cupola Redesign and Repair (KL \$8,000)
10. Vestibule Carpet Replacement w/VCT and Area Rugs (KL \$5,000)
11. Ceiling Painting (Cafeteria & Media Center (KL \$10,000)
12. Generator (CS \$100,000)
13. Hallway Flooring Replacement (CS \$20,000)
14. Catch Basin Replacement (District \$8,000)
15. Tree Felling on Property Boundaries (WR \$4,853)
16. Emergency Repairs (District \$15,000)
17. Emergency Roof Repairs (District \$10,000)

Funded FY21 Small Cap (Cont'd)

Technology

\$313,050

Amortization of lease for \$258,277 of new technology will be \$28,602, in addition to \$284,448 for existing leases which results in a total FY21 expenditure of \$313,050.

Purchases (\$45,200)

1. iPads for AP Art Program (HS \$7,200)
2. Replace Phone System (WR \$38,000)

Replacement of Existing Technology (\$191,077)

1. Projectors/Touch Screen Boards (KL/MS/HS \$13,720)
2. Thirteen (13) iPads (Pupil Services \$5,000)
3. Servers (CS /HS \$16,266)
4. Switches (CS/HS/CWR \$13,625)
5. Security Cameras (CS/KL/WR/MS/HS \$12,000)
6. Printers (CS/WR/KL/MS/HS \$3,770)
7. Laptops (CS/PS/HS \$9,000)
8. Replacement Computers for Middle School Classrooms (\$60,300)
9. Replacement Computers for Middle School Pupil Services Classrooms (\$10,596)
10. Replacement computer for Middle School Tech Ed Lab (\$25,200)
11. Replacement Computers for High School Electronics Lab (\$21,600)

Emergency Repair & Equipment (\$22,000)

1. Repair for projection, computer labs, AV equipment (\$10,000)
2. Repair for servers, networking equipment, computers (\$12,000)

Transportation

\$149,784

Amortization of lease for \$316,000 of new purchases will be \$34,994 resulting in a total FY21 expenditure of \$149,784.

Purchases (\$316,000)

1. Four (4) pre-owned 77-passenger buses (\$240,000)
2. Three (3) zero-turn lawnmowers (KL/WR/HS \$48,000)
3. One (1) Floor Burnisher for (MS \$12,000)
4. One (1) Auto Scrubber for Floors (MS \$16,000)

Unfunded FY21 Items

Personnel & Programs **\$79,889**

1. Social Worker (Middle School): (0.5 FTE @ \$31,306)
2. Part-Time Custodian (District): (0.6 FTE @ \$26,583)
3. Part-Time Secretarial Support (Pupil Services): (0.5 @\$22,000 FTE)

Furniture, Fixtures & Equipment **\$0**

Maintenance **\$10,000**

1. Tree Felling on Property Boundary (District) (\$10,000)

FY21-FY25 Plus One Budget

Description	FY2018 Actual	FY2019 Actual	FY2020 Budget	FY2021 Proposed Budget	FY20\$ FY20\$	FY21% FY20%	FY2022 Projection	FY2023 Projection	FY2024 Projection	FY2025 Projection	FY22% FY21%	FY23% FY22%	FY24% FY23%	FY25% FY24%
Certified Salaries:														
Administration	1,605,102	1,689,656	1,673,719	1,725,527	51,808	3.1%	1,884,194	1,940,720	1,998,942	2,058,910	9.2%	3.0%	3.0%	3.0%
Regular Education	10,119,381	10,314,186	10,721,894	10,820,409	98,516	0.9%	11,267,862	11,751,771	12,208,075	12,588,001	4.1%	4.3%	3.9%	3.1%
Sp. Education Certified Salaries	1,720,250	1,691,068	1,740,035	1,929,524	189,490	10.9%	2,147,279	2,211,698	2,278,049	2,346,390	11.3%	3.0%	3.0%	3.0%
Total Certified Salaries	13,444,732	13,694,910	14,135,647	14,475,460	339,814	2.4%	15,299,336	15,904,189	16,485,066	16,993,301	5.7%	4.0%	3.7%	3.1%
Substitute/Tutor/Support Salaries:														
Substitutes	124,428	141,690	8,000	8,000	-	0.0%	8,240	8,487	8,742	9,004	3.0%	3.0%	3.0%	3.0%
Sp. Education Support - P.T./O.T.	370,662	397,230	410,583	462,679	52,096	12.7%	476,559.70	490,856	505,582	520,750	3.0%	3.0%	3.0%	3.0%
Tech Support	215,766	224,954	230,410	243,417	13,007	5.6%	250,719.46	258,241	265,988	273,968	3.0%	3.0%	3.0%	3.0%
Tutors - Regular Education	22,242	21,257	21,110	36,329	15,219	72.1%	37,236.86	38,168	39,122	40,100	2.5%	2.5%	2.5%	2.5%
Tutors - Special Education	12,997	18,102	23,616	21,583	(2,032)	-8.6%	22,123	22,676	23,243	23,824	2.5%	2.5%	2.5%	2.5%
Total Tutors & Subs	746,095	803,232	693,719	772,888	79,291	11.3%	794,879	818,429	842,677	867,646	3.0%	3.0%	3.0%	3.0%
Teaching Assistant Salaries:														
Reg. Education Teaching Assistants	377,563	256,273	284,889	328,594	43,706	15.3%	446,130	459,514	473,300	487,499	35.8%	3.0%	3.0%	3.0%
Sp. Education Teaching Assistants	824,652	998,591	1,081,299	1,209,928	128,629	11.9%	1,246,226	1,283,612	1,322,121	1,361,784	3.0%	3.0%	3.0%	3.0%
Total Teaching Assistant Salaries	1,202,215	1,254,864	1,366,188	1,538,522	172,335	12.6%	1,692,356	1,743,127	1,795,420	1,849,283	10.0%	3.0%	3.0%	3.0%
School Secretaries' Salaries	568,432	598,829	615,682	638,886	23,204	3.8%	656,455.22	674,508	693,057	713,848	2.8%	2.7%	2.8%	3.0%
Central Office Salaries	475,554	518,286	532,735	556,894	24,158	4.5%	573,600.48	590,808	608,533	626,789	3.0%	3.0%	3.0%	3.0%
Custodial & Maintenance Salaries	1,207,689	1,216,541	1,293,756	1,319,033	25,277	2.0%	1,345,413.92	1,372,322	1,413,492	1,455,897	2.0%	2.0%	3.0%	3.0%
Total Salaries	17,644,717	18,086,662	18,637,725	19,300,804	663,078	3.6%	20,362,041	21,103,383	21,838,245	22,506,764	5.5%	3.6%	3.5%	3.1%
Employee Benefits:														
Health	2,847,909	3,024,086	3,342,377	3,632,798	290,421	8.7%	3,778,110.39	3,967,016	4,165,367	4,373,635	4.0%	5.0%	5.0%	5.0%
Retirement Severance	164,345	139,200	195,427	149,027	(46,400)	-23.7%	150,517.27	152,022	153,543	155,078	1.0%	1.0%	1.0%	1.0%
Other Employee Benefits	1,181,831	1,384,584	1,463,546	1,498,309	34,763	2.4%	1,543,257.94	1,589,556	1,637,242	1,686,360	3.0%	3.0%	3.0%	3.0%
Tutors - Employee Benefits	4,194,085	4,547,870	5,001,350	5,280,134	278,784	5.6%	5,471,886	5,708,594	5,956,152	6,215,073	3.6%	4.3%	4.3%	4.3%
Total Salaries & Employee Benefits	21,838,802	22,634,533	23,639,075	24,580,938	941,863	4.0%	25,833,926	26,811,977	27,794,396	28,721,837	5.1%	3.8%	3.7%	3.3%
Purchased Services:														
Instructional	295,431	361,106	530,572	538,668	8,096	1.5%	546,747.72	554,949	563,273	571,722	1.5%	1.5%	1.5%	1.5%
Administration	387,080	404,543	425,618	439,293	13,675	3.2%	448,078.91	457,040	466,181	475,505	2.0%	2.0%	2.0%	2.0%
Maintenance	94,284	87,812	101,483	101,483	-	0.0%	103,004.84	104,550	106,118	107,710	1.5%	1.5%	1.5%	1.5%
Total Purchased Services	776,796	853,461	1,057,672	1,079,443	21,771	2.1%	1,097,831	1,116,539	1,135,573	1,154,937	1.7%	1.7%	1.7%	1.7%
Legal Services	26,504	39,393	55,000	55,000	-	0.0%	55,000	55,000	55,000	55,000	0.0%	0.0%	0.0%	0.0%
Repairs & Maintenance:														
Instructional	43,659	58,711	74,599	74,599	-	0.0%	76,090.98	77,613	79,165	80,748	2.0%	2.0%	2.0%	2.0%
Administration	2,671	-	8,500	8,500	-	0.0%	8,500	8,670	8,843	9,020	0.0%	2.0%	2.0%	2.0%
Maintenance	447,117	561,510	462,698	473,698	11,000	2.4%	487,908.78	502,546	517,622	533,151	3.0%	3.0%	3.0%	3.0%
Total Repairs & Maintenance	493,447	620,221	545,797	556,797	11,000	2.0%	572,500	588,829	605,631	622,920	2.8%	2.9%	2.9%	2.9%

FY21-FY25 Plus One Budget

Description	FY2018	FY2019	FY2020	FY2021	FY21\$:	FY21%:	FY2022	FY2023	FY2024	FY2025	FY20%:	FY21%:	FY22%:	FY23%:
	Actual	Actual	Budget	Proposed Budget	FY20\$	FY20%	Projection	Projection	Projection	Projection	FY19%	FY20%	FY21%	FY22%
Transportation:														
Regular Education	908,674	851,852	852,106	907,393	55,287	6.5%	934,614.35	962,653	991,532	1,021,278	3.0%	3.0%	3.0%	3.0%
Sp. Education Transportation	374,017	583,367	662,900	676,801	13,901	2.1%	690,336.67	704,143	718,226	739,773	2.0%	2.0%	2.0%	3.0%
Vocational-Tech	98,630	89,972	92,674	94,469	1,795	1.9%	96,358.20	98,285	100,251	102,256	2.0%	2.0%	2.0%	2.0%
Total Transportation	1,381,321	1,525,190	1,607,680	1,678,662	70,982	4.4%	1,721,309	1,765,082	1,810,010	1,863,307	2.5%	2.5%	2.5%	2.9%
Insurance - Property & Liability	95,240	98,129	102,700	102,700	-	0.0%	104,754	107,897	111,134	114,468	2.0%	3.0%	3.0%	3.0%
Communications	78,028	83,887	99,281	102,281	3,000	3.0%	104,327	107,456	110,680	114,001	2.0%	3.0%	3.0%	3.0%
Tuition:														
Sp. Education Tuition	1,571,504	1,821,867	1,451,252	1,503,130	51,877	3.6%	1,548,223	1,594,670	1,642,510	1,691,786	3.0%	3.0%	3.0%	3.0%
Adult Education	10,554	10,184	10,467	11,967	1,500	14.3%	12,326	12,696	13,077	13,469	3.0%	3.0%	3.0%	3.0%
Total Tuition	1,582,058	1,832,051	1,461,719	1,515,097	53,377	3.7%	1,560,549	1,607,366	1,655,587	1,705,255	3.0%	3.0%	3.0%	3.0%
Conference & Travel	64,616	78,786	73,497	76,294	2,797	3.8%	77,438	107,187	153,369	156,436	1.5%	38.4%	43.1%	2.0%
General Supplies:														
Regular Education	272,464	287,245	297,040	328,527	31,487	10.6%	333,455	338,457	345,226	352,130	1.5%	1.5%	2.0%	2.0%
Special Education	17,824	17,460	26,416	27,316	900	3.4%	27,726	28,280	28,846	29,423	1.5%	2.0%	2.0%	2.0%
Administration	76,714	93,329	81,176	81,176	-	0.0%	82,394	84,042	85,722	87,437	1.5%	2.0%	2.0%	2.0%
Maintenance	137,093	144,519	142,372	150,372	8,000	5.6%	153,379	156,447	159,576	162,767	2.0%	2.0%	2.0%	2.0%
Total General Supplies	504,095	542,553	547,004	587,391	40,387	7.4%	596,954	607,226	619,370	631,757	1.6%	1.7%	2.0%	2.0%
Electricity	413,296	387,094	397,049	399,049	2,000	0.5%	410,223	422,529	435,205	448,261	2.8%	3.0%	3.0%	3.0%
Fuel/Oil	158,085	180,682	156,352	156,352	-	0.0%	160,729	165,551	170,518	175,633	2.8%	3.0%	3.0%	3.0%
Textbooks/Workbooks	137,658	133,322	157,746	143,245	(14,501)	-9.2%	143,245	151,860	154,897	157,995	0.0%	6.0%	2.0%	2.0%
Library/Media Center	55,000	57,617	62,118	63,468	1,350	2.2%	64,737	66,032	67,353	68,700	2.0%	2.0%	2.0%	2.0%
Software	287,094	286,349	304,544	324,922	20,378	6.7%	331,420	338,049	344,810	351,706	2.0%	2.0%	2.0%	2.0%
Dues & Fees	40,880	50,019	54,598	52,446	(2,152)	-3.9%	53,495	55,100	56,753	58,455	2.0%	3.0%	3.0%	3.0%
Replacement Equipment:														
Instructional	6,706	-	-	-	-	0.0%	-	5,000	5,000	5,000	0.0%	#DIV/0!	0.0%	0.0%
Administration	2,043	2,882	2,500	2,500	-	0.0%	2,570	2,642	2,721	2,803	2.8%	2.8%	3.0%	3.0%
Maintenance	2,586	6,091	24,000	6,000	(18,000)	-75.0%	6,168	6,341	6,531	6,727	2.8%	2.8%	3.0%	3.0%
Total Replacement Equipment	11,335	8,973	26,500	8,500	(18,000)	-67.9%	8,738	13,983	14,252	14,530	2.8%	60.0%	1.9%	1.9%
Student Activities	707,358	732,395	786,287	801,783	15,496	2.0%	809,801	822,899	831,128	856,062	1.0%	1.6%	1.0%	3.0%
Total Budget	28,651,614	30,144,655	31,134,619	32,284,368	1,149,749	3.69%	33,706,977	34,910,561	36,125,665	37,271,260	3.57%	3.48%	3.17%	3.17%
Annual Budget Change %														

Quality & Diversity Fund Revenues and Expenditures Forecast

	Actual FY16	Budget FY17	Actual FY17	Actual FY18	Actual FY19	Budget FY20	Projection FY20	Proposed Budget FY21	Projection FY22	Projection FY23	Projection FY24	Projection FY25
Tuition - Magnet Schools	136,607	194,379	138,507	109,953	112,605	144,890	94,800	119,662	119,662	124,449	128,182	132,028
Tuition - College												
Connections/Asnuntuck	12,223	24,720	6,378	13,000	17,000	16,000	44,000	51,500	53,045	56,822	58,526	60,282
Tuition - Vocational	-	-	-	61,407	81,876	84,336	88,699	98,388	101,339	104,379	92,152	94,917
Subtotal Tuition	148,830	219,099	144,885	184,360	211,481	245,226	227,499	269,550	274,047	285,650	278,861	287,227
3 Bus Monitors - Elementary					45,360	44,496	48,343	49,793	51,287	52,825	54,410	56,042
Certified FTEs	3.0	4.0	4.0	4.0	5.0	3.0	3.0	2.0	2.0	2.0	1.0	1.0
Full-Day Kindergarten	216,513	216,307	206,610	215,655	219,446	65,179	52,211		-	-	-	-
Choice Social Workers	9,229	59,991	59,991	62,446	123,682	127,393	129,293	130,780	134,703	138,745	142,907	147,194
Benefits for Certified Salaries	27,257	57,732	57,732	19,886	21,875	23,188	23,188	-	-	-	-	-
Kindergarten Teaching Assistants 2 FTEs TAs (FY19, FY20, FY21)					49,472	50,573	50,573	-				
Staff - Open Choice from Academic & Support: 5 Kindergarten Teaching and Assistants, 0.8 Social Worker		-	120,474	94,938	122,577	128,821	128,821	158,963	56,688	58,389	60,140	61,945
Regular Summer Schools	54,275	47,570	46,738	63,675	51,291	57,464	52,830	55,000	56,650	58,350	60,100	61,903
Summer Programs (Drama /YMCA)		20,800	6,456	20,491	19,792	18,820	27,113	20,000	20,600	21,218	21,855	22,510
Robotics & DECA	1,463	11,722	11,670	5,830	9,422	8,766	8,766	8,813	9,078	9,350	9,630	9,919
Drama Support, Musical Instruments, Mentoring Program Granby - Late Bus	3,253	8,000	14,913	28,440	29,867	36,785	36,785	17,038	11,237	11,237	11,237	11,237
Equity Task Force Funding					669	25,000	25,000	20,000				
Enrichment: Club Stipends	22,394			8,820	9,554	15,440	12,549	13,362	13,763	14,176	14,602	15,040
Enrichment: Homework Club, District-Wide Enrichment, Farm- to-School, Bridges GMMMS & GMHS	14,520	22,500	17,073	9,379	20,658	31,500	26,815	33,500	34,505	35,540	36,606	37,705
One-to-One Support Loan Repayment	122,947	191,800	204,868	210,679	167,233	177,855	186,473	185,488	190,000	195,000	200,000	205,000
Student Support	16,755	26,226	9,920	11,003	16,944	26,226	26,226	20,000	20,600	21,218	21,855	22,510
Total Expenditures	663,622	881,747	901,330	935,603	1,126,594	1,082,731	1,062,484	982,287	873,158	901,697	912,203	938,231
Student population forecast	1,928	1,874	1,874	1,862	1,863	1,819	1,790	1,761	1,753	1,740	1,777	1,777
# Choice students with attrition	83	88	79	79	80	79	78	84	87	92	96	94
Choice % population	4.3%	4.7%	4.2%	4.2%	4.3%	4.3%	4.3%	4.8%	5.0%	5.3%	5.4%	5.3%
Choice Stipend	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000
<u>Forecasted Revenues</u>												
Loan Proceeds			103,068	2,876								
Choice Early Beginnings	49,500	40,500	22,500	40,500	31,500	45,000	45,000	45,000	45,000	45,000	45,000	45,000
Choice Tuition	731,822	688,000	664,020	647,387	647,157	632,000	632,000	672,000	696,000	736,000	768,000	752,000
Choice Bonus						33,000	33,000	37,000	39,000	41,000	41,000	41,000
Transportation - Magnet Schools	11,700											
Misc Refund			3,535									
Summer School Tuition	10,665	12,500		11,618	18,985	13,261	29,472	30,356	31,267	32,205	33,171	34,166
Summer School Drama		8,000		7,743	4,231	6,000						
Pre-K Tuition	38,177	56,000		80,737	51,235	52,773	54,356	55,986	57,666	59,396	61,178	63,013
Total Revenues	841,864	805,000	793,123	790,860	753,109	782,034	793,827	840,342	868,932	913,600	948,348	935,179
Beginning Balance	886,673	1,064,915	1,064,915	956,709	811,966	438,481	438,481	169,825	27,880	23,654	35,557	71,703
Ending Balance	1,064,915	988,168	956,709	811,966	438,481	137,784	169,825	27,880	23,654	35,557	71,703	68,651

10-Year Small Capital Budget Estimates

FISCAL YEAR	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030
BUILDING MAINTENANCE & EQUIPMENT	357,968	474,405	483,311	540,194	566,542	559,331	448,266	487,108	593,216	708,659
FURNITURE & FIXTURES	129,198	182,875	191,669	118,370	125,121	141,924	133,782	135,695	143,519	150,725
TECHNOLOGY LEASE	313,049	306,852	293,741	312,535	292,543	304,473	318,308	335,415	317,001	251,935
BUSES/VEHICLE LEASE	149,784	208,369	237,278	268,402	288,795	300,772	305,644	281,281	219,267	161,681
TOTAL ALL ABOVE	950,000	1,172,500	1,206,000	1,239,500	1,273,000	1,306,500	1,206,000	1,239,500	1,273,003	1,273,000
BOF TARGETS	950,000	1,172,500	1,206,000	1,239,500	1,273,000	1,306,500	1,206,000	1,239,500	1,273,000	1,273,000
OVER/(UNDER) BOF TARGET	0	0	0	0	0	0	0	0	0	3
BUILDING MAINTENANCE & EQUIPMENT BY SITE										
DISTRICT	33,000	185,405	192,311	170,194	179,542	197,331	214,466	214,308	333,416	300,859
HIGH SCHOOL	14,000	80,000	146,000	125,000	70,000	85,000	85,000	85,000	85,000	85,000
MIDDLE SCHOOL	99,468	30,000	32,000	120,000	150,000	120,000	61,000	80,000	82,000	125,000
KELLY LANE	23,000	25,000	5,000	50,000	150,000	125,000	32,800	32,800	32,800	132,800
WELLS ROAD	68,500	119,000	105,000	20,000	12,000	20,000	35,000	55,000	35,000	35,000
CENTRAL SERVICES	120,000	35,000	3,000	55,000	5,000	12,000	20,000	20,000	25,000	30,000
TOTAL ABOVE	357,968	474,405	483,311	540,194	566,542	559,331	448,266	487,108	593,216	708,659
FURNITURE & FIXTURES BY SITE										
HIGH SCHOOL	46,691	48,092	49,535	51,021	52,552	54,128	55,752	57,425	65,000	66,950
MIDDLE SCHOOL	24,607	27,856	40,000	40,000	40,000	45,000	40,000	40,000	40,000	40,000
KELLY LANE	37,500	85,000	45,000	10,000	15,000	10,000	15,000	15,000	10,000	20,000
WELLS ROAD	13,675	15,000	50,000	10,000	10,000	25,000	15,000	15,000	20,000	15,000
CENTRAL SERVICES	6,725	6,927	7,135	7,349	7,569	7,796	8,030	8,271	8,519	8,775
TOTAL ABOVE	129,198	182,875	191,669	118,370	125,121	141,924	133,782	135,695	143,519	150,725
TECHNOLOGY PURCHASES	258,271	266,797	228,722	262,555	325,000	325,000	325,000	325,000	325,000	325,000
BUS PURCHASES	240,000	240,000	300,000	260,000	260,000	280,000	320,000	255,000	255,000	255,000
MAINTENANCE VEHICLES/EQUIPMENT	76,000									

BOE FY21-25 Plus One Budget

Budget Process

- BOE discussion of FY21 Plus One Budget
- Three-Board Meeting (BOF, BOS, BOE)
- Administrative Budget Presentation
- BOE Budget Workshops/Budget Adoption
- Town Meeting & Referendum

Dates

Jan. 2nd & Jan. 15th
January 21st
March 4th
March 11th, 18th & 25th
April 13th & April 27th

3.66% Average increase FY21-FY25

3.69% Proposed increase FY21
+1.85% Base
+1.19% Special Education
+0.33% Q&D to Operating Budget
+0.59% All other line items
-0.27% Retirement savings
0.00% Enrollment

Curriculum Subcommittee Meeting
December 18, 2019, 6:00 p.m.
Central Services

Present: Sarah Thrall, Rosemarie Weber, Brandon Webster, Christopher Tranberg, Michael Dunn, Jacky Paton

No members of the public were present

Meeting commence at: 6:05 p.m.

Meeting adjourned at: 6:59 p.m.

1. Public comment: None
2. Assistant Superintendent's Monthly Report:
 - Bridges training with the NCCJ occurred at both the High School and the Middle School. Training focused on empowering students to be leaders and not bystanders in their community.
 - District Learning Walk at Kelly Lane Primary School focused on student ownership of learning
 - The STEAM committee met and engaged in Design Thinking to develop Collaborative Action Teams
 - CPR training was conducted for district employees
3. New Course/Revised Courses:
 - New Course: AP Computer Science A
 - i. This new course was proposed as a math elective and would be the second AP Computer Science course offered at GMHS. The course proposal is to support overall vision planning for computer science curriculum at the high school.
 - ii. Rosemarie Weber moved that Granby Public Schools add AP Computer Science A to the course offerings and Brandon Webster seconded. Rosemarie Weber and Brandon Webster voted in favor of the motion, with Sarah Thrall abstaining. Motion passed.
 - Revised Course: Biology Academic & Honors Labs:
 - i. Department Chair, Jacky Paton, presented the proposal to amend the academic and biology lab schedule to be included during the regular course period as opposed to being a separate period in the students' schedules. This practice is consistent with other schools and would allow students to enroll in another class during a time which would be used with a lab period. The overall result would be a loss of 40 minutes of lab time, but the teachers were confident the relevant material would be covered in the allotted class time. Brandon Webster moved that we revise the academic and honors biology labs and Sarah Thrall seconded. Brandon Webster, Rosemarie Weber, and Sarah Thrall all voted yes. Motion passed.

- Revised Course: Advanced Accounting (change to honors)
 - i. A proposal to change the course level from academic to honors for Advanced Accounting was discussed. Rosemarie Weber moved the course level be changed from academic to honors and Brandon Webster seconded. Sarah Thrall, Rosemarie Weber, and Brandon Webster all voted yes. Motion passed.
- Revised Course: AP Capstone for English credit (Rev. to Program of Studies)
 - i. Due to time constraints, this discussion was tabled for the next regularly scheduled meeting of the Curriculum subcommittee.

The remainder of the agenda was tabled for the next regularly scheduled meeting of the Curriculum subcommittee (Rosemarie Weber moved, Brandon Webster seconded; all in favor).

Respectfully submitted,

Sarah Thrall

**Finance Subcommittee Meeting – Approved Minutes
November 20, 2019, 5:00 p.m.**

Attendance:

Jenny Emery	Present	Anna Robbins	Present
Mark Fiorentino	Present	Mark Winzler	Present
Brandon Webster	Absent	Jordan Grossman	Present
Melissa Migliaccio	Present	Dave Peling	Present

Meeting commenced at 5:16 p.m.

Meeting adjourned at 6:55 p.m.

1. Public Comment: Jenny welcomed Dave Peling, the newest BOE member, who is anticipated to be joining the FC after the BOE Organizational meeting, to follow.
2. Approve Minutes from the September 18, 2019 and October 16, 2019 Meetings: Mark moved, and Jenny seconded, approval of minutes. Motion passed.
3. October Statement of Accounts: Anna reviewed the Statement of Accounts, and discussion ensued regarding special ed, accounting for BOE-related revenues. It was noted that the Asnuntuk program is generating more interest at the high school level (building off Middle School exposure), which increases out-of-district tuition, but that the increase is more than offset by reduced participation in the magnet schools.
4. Update on Solar and School Building Projects: Mark explained the status of the solar project and plans by the BOS to address it on Dec. 2, and have a public hearing on Dec. 16, with action to be taken Jan. 6. The FC discussed the role of the BOE. Mark agreed to discuss with the First Selectman whether and when the BOE should weigh in on the Solar Committee's report.
5. Special Education Expenditures: Jenny provided an overview for Dave and Jordan of the so-called "stop loss" agreement between the boards, as relates to excessive, unbudgeted special ed costs. We are anticipating, under Jordan's leadership, a deeper dive into the special ed programming. Mark Winzler noted he will share some perspectives gleaned during his tenure as interim superintendent.
6. Fee Structures: Anna shared information on the fee structure for pre-school, pay-to-participate, and building rental fees. The FC agreed in prior years to generally move these with wage inflation (e.g. 3%). Jenny requested we keep in mind where we are relative to neighboring districts. Anna will bring additional information to the next meeting so the FC can review and recommend action to the BOE.
7. Review of Plus One Process/Budget Timeline: The timeline and process were reviewed, including Jordan's presentation of the Plus One budget to the BOE on January 2, and the three Board meeting on January 21.
8. Other: Anna and Shannon said the vestibule project should be completed in early January. The Middle School roof project (hail damage) has moved slowly as a result of efforts to avoid impact on school activities, and the contractor has been very cooperative.
9. Mark moved and Jenny seconded adjournment at 6:55pm.



UPCOMING DISTRICT EVENTS

Dec. 23-Jan. 1	Winter Break		
January 2 (<i>Thurs.</i>)	Curriculum Subcommittee Meeting Board of Education Meeting	5:30 p.m. 7:00 p.m.	Central Services Town Hall Meeting Room
January 6	MS/HS PAC Meeting	6:00 p.m.	HS Media Center
January 9	MS Choral Concert	7:00 p.m.	HS Auditorium
January 14	World Language Induction Ceremony	6:00 p.m.	HS Auditorium
January 15	Early Release – All Schools – Prof. Dev.		
January 16	Junior Planning Night	6:30 p.m.	HS Auditorium
January 20	No School – Martin Luther King Day		
January 21	Three-Board Meeting	7:00 p.m.	Senior Center
January 21-24	Early Release HS Only (Mid-Term Exams)		
January 22	MS Band Concert	7:00 p.m.	HS Auditorium
January 27	Board of Finance Meeting	7:30 p.m.	Police Dept. Comm. Room
January 28	WR Grade 5 Band/Choral Concert	7:00 p.m.	HS Auditorium
January 30	Junior Planning (Snow Date)	6:30 p.m.	HS Auditorium
January 31	STEAM Day		MS Gymnasium