

**Regular Board of Education Meeting
Wednesday, December 4, 2019 7:00 PM
Town Hall Meeting Room**

I. Administrative Reports

A. Superintendent's Announcements (5 min.)

Goals: Embracing Diversity: Adopt and promote strong instructional, curricular and leadership practices that embrace and advance knowledge and acceptance of human diversity and that eliminate bias.

Rationale: Mr. Mark Winzler, Interim Superintendent, will provide district updates.

B. Student Representative Reports (5 min.)

Goals: Embracing Diversity: Adopt and promote strong instructional, curricular and leadership practices that embrace and advance knowledge and acceptance of human diversity and that eliminate bias.

Rationale: Ms. Dwaritha Ramesh and Mr. Jack DeGray, Student Representatives, will report on activities taking place at the high school.

C. Schools in the Spotlight (15 min.)

Goals: Embracing Diversity: Adopt and promote strong instructional, curricular and leadership practices that embrace and advance knowledge and acceptance of human diversity and that eliminate bias.

Rationale: Amber Wyzik, Media Specialist, and Kim Narcisco, First Grade Teacher, will share how students and teachers use Seesaw to engage with families and communicate learning and Kelly Lane students will share how they take ownership of their learning by using Seesaw.

D. Teaching and Learning (15 min.)

Goals: Budget Development and Fiscal Management: Practice responsible budget development and management through transparency and maximize available financial resources through a balance of fiscal discipline and innovative educational investments., Embracing Diversity: Adopt and promote strong instructional, curricular and leadership practices that embrace and advance knowledge and acceptance of human diversity and that eliminate bias.

Attachments:

Teaching and Learning PLC

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Rationale: Mr. Chuck Hershon, Middle School Assistant Principal, will share outcomes from the 2018-2019 district-wide PLC Collaborative Action Team and highlight areas of focus for PLC 2.0.

II. Public Comment

Rationale: Granby community engagement and attendance at BOE public meetings is welcomed. The Public Comment segment of the meeting agenda is set aside so the BOE may receive public comments. Procedurally, public remarks will be limited to about 5 minutes and citizens will be asked to identify themselves. Because the BOE is limited by the Freedom of Information Act to discussing only matters on the agenda, the BOE is not permitted to engage in a discussion of the comments presented.

III. Consent Agenda (5 min.)

A. Minutes

Goals: Embracing Diversity: Adopt and promote strong instructional, curricular and leadership practices that embrace and advance knowledge and acceptance of human diversity and that eliminate bias.

Attachments:

Approved Minutes 11-20-19

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Rationale: The Board will approve/amend the minutes of the November 20, 2019 Board of Education meeting.

IV. Old Business

A. Second Reading of Revised Policy 4212.42 - Testing and Training of School Bus Drivers (5 min.)

Goals: *Embracing Diversity: Adopt and promote strong instructional, curricular and leadership practices that embrace and advance knowledge and acceptance of human diversity and that eliminate bias.*

Attachments:

Granby 4212.42 Drug Alcohol Testing for School Bus Drivers (Rev. Nov. 2019) 15

Rationale: The Curriculum/Policy/Technology/Communications Subcommittee recommends Revised Policy 4212.42, Testing and Training for School Bus Drivers, to the Board for a second reading.

B. Solar Building Project Committee Report (10 min.)

Goals: *Embracing Diversity: Adopt and promote strong instructional, curricular and leadership practices that embrace and advance knowledge and acceptance of human diversity and that eliminate bias.*

Community Engagement: Enhance communication and build trusting relationships with all stakeholders.

Attachments:

MemoSolarFarm 17

Rationale: The Board will review the Solar Project Committee Report and discuss the approval of a recommendation to the Board of Selectmen.

V. New Business

A. FY21 Draft Budget Goals (5 min.)

Goals: *Professional Learning: Develop the instructional skills and strategies of our teaching staff through ongoing, meaningful and systemic professional learning opportunities., Budget Development and Fiscal Management: Practice responsible budget development and management through transparency and maximize available financial resources through a balance of fiscal discipline and innovative educational investments., Embracing Diversity: Adopt and promote strong instructional, curricular and leadership practices that embrace and advance knowledge and acceptance of human diversity and that eliminate bias., Community Engagement: Enhance communication and build trusting relationships with all stakeholders., Safety and Social Emotional Well-Being: Foster a safe and positive social emotional environment for everyone.*

Attachments:

Draft Budget Goals FY21 19

Rationale: The Board will consider adoption of the FY21 draft budget goals.

VI. Miscellaneous (20 min.)

A. Board Standing Committee Reports

1. Curriculum/Policy/Technology/Communication

Goals: *Professional Learning: Develop the instructional skills and strategies of our teaching staff through ongoing, meaningful and systemic professional learning opportunities., Embracing Diversity: Adopt and promote strong instructional, curricular and leadership practices that embrace and advance knowledge and acceptance of human diversity and that eliminate bias., Safety and Social Emotional Well-Being: Foster a safe and positive social emotional environment for everyone.*

2. Finance/Personnel/Facilities

Goals: *Budget Development and Fiscal Management: Practice responsible budget development and management through transparency and maximize available financial resources through a balance of fiscal discipline and innovative educational investments., Student Achievement: Improve student achievement, academic performance and opportunity at all grade levels and for all ability levels and decrease achievement gaps on the path to college and career readiness., Community Engagement: Enhance communication and build trusting relationships with all stakeholders.*

Attachments:

Approved Finance SC Minutes 9-18-19	20
Approved Finance SC Minutes 10-16-19	22

B. Other Board-Related Reports

1. CREC/CABE

Goals: Safety and Social Emotional Well-Being: Foster a safe and positive social emotional environment for everyone.

2. Granby Education Foundation

Goals: Embracing Diversity: Adopt and promote strong instructional, curricular and leadership practices that embrace and advance knowledge and acceptance of human diversity and that eliminate bias.

C. Calendar of Events

Goals: Embracing Diversity: Adopt and promote strong instructional, curricular and leadership practices that embrace and advance knowledge and acceptance of human diversity and that eliminate bias.

Attachments:


Calendar of Events 23

D. Board Member Announcements

Goals: Embracing Diversity: Adopt and promote strong instructional, curricular and leadership practices that embrace and advance knowledge and acceptance of human diversity and that eliminate bias.

E. Action Items

VII. Executive Session/Non-Meeting

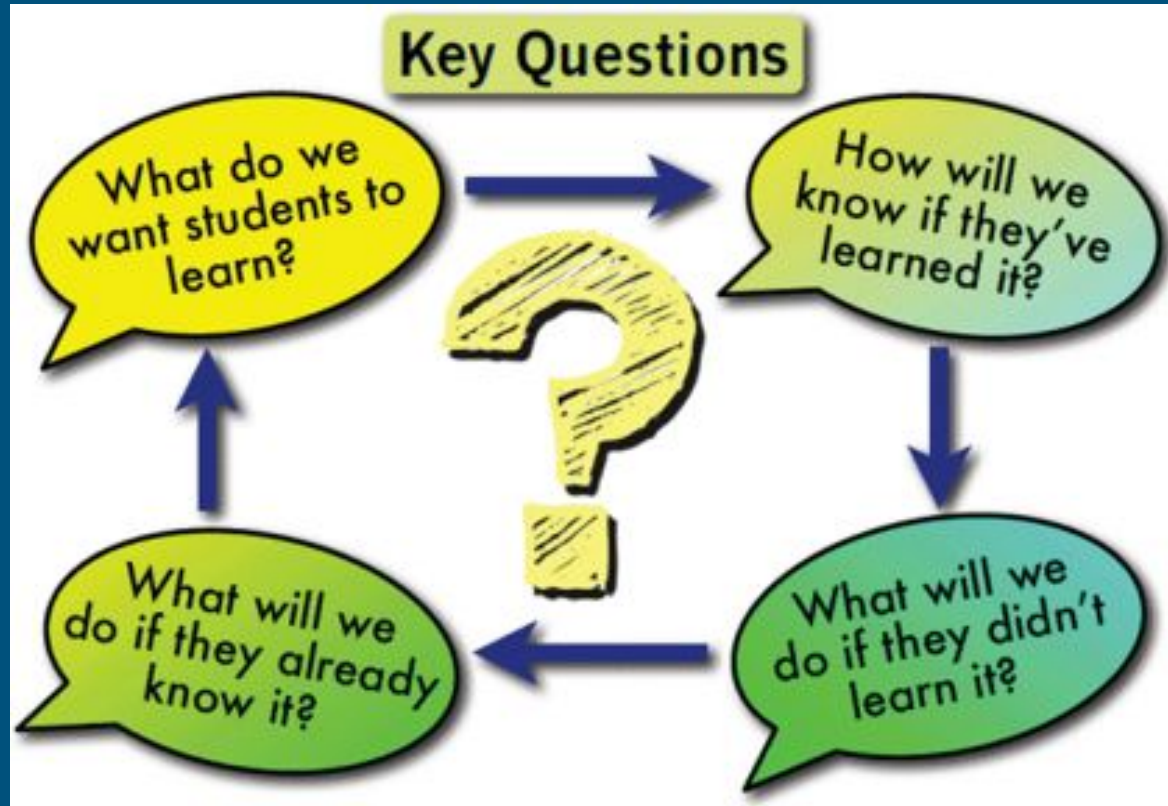


Teaching and Learning: PLC 2.0

Charles Hershon
December 4, 2019



Guiding Questions



PLC Collaborative Action Team



Ann Buckley - GMMS; 7th Grade Science
Katie Busbey - Wells Road; Enrichment Coach
Kim Calcasola - GMHS; Assistant Principal
Jennifer Garofalo - Kelly Lane; 1st Grade
Laura Heath - GMHS; Science
Chuck Hershon - GMMS; Assistant Principal
Caroline Martin - Wells Road; 5th Grade

**revise continuum to the
four guiding PLC
questions**

**utilize new continuum
formatively throughout
the year during PLC**

**consider developing a
PLC handbook**

Reason for PLC Focus

- Last formal training 2002-2003
- Educational Research
- Job-Embedded Learning
- Continuum Survey
- Developing Curriculum
- Instructional Rounds



Professional Learning

JOB-EMBEDDED

- All Certified Staff Participate in a Collaborative Team
- Teams set goals that guide their practice
- Teacher lead professional learning for staff
- Teacher/Coach lead revision and development of curriculum
- Collaborative Action Teams (CATs)

EXTERNAL SUPPORT



Election Day Professional Development 2019

Opening Keynote - Acosta					
<p>Help! I'm a PLC Leader</p> <p>Acosta</p> <p>(CAS, Team Leaders, I and PLC Leaders only)</p>	<p>Sorting Student Work</p> <p>Olsen, Belding</p>	<p>Developing Student Ownership of Assessments</p> <p>Hershon</p>	<p>I Got It... Now What Do I Do?</p> <p>Cowles</p>	<p>Tier I Conversations For Addressing Challenging Behavior</p> <p>Everett, Martin, Strain</p>	<p>Tools for Success at Your Fingertips</p> <p>Lyman, Dei Dolori</p>
<p>Model PLCs: Using Exemplars for Strategic Improvement</p> <p>Acosta</p>	<p>PLC Where Intervention Begins: Setting Tier I Goals</p> <p>Lupoli, Rea, Rice</p>	<p>Breaking Down Essential Standards in Your Curriculum / Content Area</p> <p>Hershon</p>	<p>Swimming in Data: Using Big Picture and Little Picture Data</p> <p>Busbey, Balgach</p>	<p>The Power of Protocols</p> <p>Tranberg</p>	<p>Tools for Success at Your Fingertips (repeat session)</p> <p>Lyman, Dei Dolori</p>
<p>Building Capacity of Collaborative Teams: Systems for Monitoring, Feedback, and Coaching</p> <p>Acosta</p>					
<p>Closing Keynote & Evaluation - Acosta</p>					

Questions



**Regular Board of Education Meeting – Approved Minutes
November 20, 2019, 7:00 p.m.
Town Hall Meeting Room**

Present Board Members: Jenny Emery, Mark Fiorentino; Melissa Migliaccio, Dave Peling, Sarah Thrall, Rosemarie Weber, Brandon Webster, and Jack DeGray (Student Representative).

Absent Board Members: Dwaritha Ramesh (Student Representative)

Mark Winzler called the meeting to order at 7:03 p.m.

I. Organizational Meeting - Election of Officers

Mr. Winzler called for nominations for the position of Board Chair and stated no second is needed. The by-laws for the Granby BOE call for written votes for Board elections. After the Board Chair is elected, the meeting is handed off to the newly elected Board Chair. Rosemarie Weber nominated Melissa Migliaccio for Board Chair. There were no other nominations. Votes were as follows: Brandon Webster (Melissa Migliaccio); Rosemarie Weber (Melissa Migliaccio); Mark Fiorentino (Melissa Migliaccio); Dave Peling (Melissa Migliaccio); Melissa Migliaccio (Melissa Migliaccio); Jenny Emery (Melissa Migliaccio); and, Sarah Thrall (Melissa Migliaccio). Melissa Migliaccio was elected Board Chair. She stated she looks forward to working with the Board again to continue their good work and listening to the community.

Melissa Migliaccio asked for a nomination for Vice Chair. Dave Peling nominated Mark Fiorentino for the position of Vice Chair. Votes were as follows: Melissa Migliaccio (Mark Fiorentino); Jenny Emery (Mark Fiorentino); Sarah Thrall (Mark Fiorentino); Mark Fiorentino (Mark Fiorentino); Dave Peling (Mark Fiorentino); Rosemarie Weber (Mark Fiorentino); and, Brandon Webster (Mark Fiorentino). Mark Fiorentino was elected as Board Vice Chair.

Melissa Migliaccio asked for a nomination for Board Secretary. Sarah Thrall nominated Rosemarie Weber for Board Secretary. Votes were as follows: Mark Fiorentino (Rosemarie Weber); David Peling (Rosemarie Weber); Brandon Webster (Rosemarie Weber); Rosemarie Weber (Rosemarie Weber); Jenny Emery (Rosemarie Weber); Sarah Thrall (Rosemarie Weber); and, Melissa Migliaccio (Rosemarie Weber). Rosemarie Weber was elected as Board Secretary.

I.A. Board Chair Subcommittee Assignments

Subcommittee assignments and Chairs of the Subcommittees were appointed by Melissa Migliaccio as follows: 1) Finance/Personnel/ Facilities Subcommittee will be Jenny Emery, Mark Fiorentino and Dave Peling with Jenny Emery appointed as the Chair; and, 2) Curriculum/Policy/Technology/ Communications Subcommittee will be Brandon Webster, Rosemarie Weber and Sarah Thrall with Sarah Thrall appointed as the Chair.

II. Administrative Reports

II.A. Superintendent's Announcements

- Mark Winzler, Interim Superintendent, welcomed Wells Road Intermediate School students and staff who were in attendance to present for Schools in the Spotlight this evening.
- Congratulations to the Board again for receiving the CAFE Level Two Leadership Award. Each Board member is eligible for one free workshop.
- Christopher Tranberg did a great job presenting with consultants from the Center for School Change on Equity at the CAFE/CAPSS Convention on Saturday.
- The high school vestibule project is moving along but a bit behind schedule. Hopefully the project will be complete by mid-January.
- Veterans day celebrations were held and well attended by local veterans. Mr. Winzler thanked Rosemarie Weber for attending the celebration at the middle school to honor her service.
- Kelly Lane students celebrated World Kindness Day last Wednesday sharing acts of kindness.

- A new Physical Education Teacher, Jill Kozieradzki, from Waterbury Public Schools has been hired and will begin in Granby on January 1st.
- Budget meetings have been completed at all of the schools. Dr. Jordan Grossman, Superintendent-Elect has attended meetings with cabinet members and also attended a meeting on Monday with administrators. Dr. Grossman will present the Plus One Budget to the Board on January 2nd.
- The next Board Meeting will be held on December 4th. A reminder that the Curriculum Subcommittee will not meet on December 4th but will meet on December 18th instead.
- There will be an early release on November 27th and no school on November 28-29 for the Thanksgiving recess.

II.B. Student Representative Reports

- The Fall Coffeehouse will be held this Saturday, November 23rd in the high school commons.
- The GMHS band concert will be held on December 12th at 7 p.m. and GMHS chorus concert will be held on December 19th at 7 p.m.
- Field hockey won their semi-final game in double overtime against Westbrook. The final game will be held this Saturday at 10 a.m. in Wethersfield.
- The girls' soccer team is competing right now to play in the championship game this Saturday.
- Both boys' soccer and girls' volleyball lost their games last Friday in the quarterfinals.
- Boys' and girls' basketball tryouts will be held the first week of December.
- The Boosters Club is contributing to rain covers for the bleachers on the turf fields which is being organized by the boys' soccer coach Dave Emery.
- Any team that makes it to the finals from now on will get a coach bus due to the Boosters' efforts.
- Boosters is also attempting to enclose the upper stands of the stadium seating to allow the microphone and audio equipment to remain there without damage.
- The salad bar has returned to the high school and students can get salads, sandwiches or wraps.

Mark Fiorentino added the football team will be playing on Friday night at home. If they win they will secure a playoff spot.

Additionally, Melissa Migliaccio shared with the Board that Dave Emery led the entire boys' soccer team in a fall clean-up on Saturday for a Granby family who recently lost their dad. Afterwards, the Emerys had the entire team to their house for dinner. She also shared that the Board received an email from a parent on the Gilbert/Northwestern football team. There is an autistic player on the team and the parent complimented that not only was our JV team exemplary by letting him tackle the quarterback but they all congratulated him after the game by patting him on the back. The parent stated she has rarely seen that type of sportsmanship.

II.C. Business Manager's Report

Ms. Anna Robbins, Business Manager, presented the October statement of accounts. The BOE continues to show a negative forecast \$196K. Special education expenditures are projected to be unfavorable \$318K and regular education expenditures are expected to be favorable at \$122K. Spending in the regular education category is on target. Salaries and benefits represent 76% of the budget and show a slightly favorable forecast. The Quality & Diversity Fund shows a favorable forecast based on a decrease in magnet school tuition and higher attendance at Asnuntuck and the Suffield VoAg Program. Revenue to the town reflects additional revenue for regular education tuition from other towns at \$40K but excess cost funding from the state is expected to be lower than budgeted by \$65K. Ms. Robbins stated it is still early in the year. Jenny Emery stated the Finance Subcommittee reviewed the numbers this evening and had a robust discussion about the volatility of special education. She stated there are a number of kids participating in the Asnuntuck program for welding and agricultural program at Suffield and the bad news is it's higher than we budgeted for but the good news is that students are interested in attending these programs.

II.D. Schools in the Spotlight

Fourth Grade students in Mrs. Pestana's class at Wells Road Intermediate School shared with the Board what they have learned about why the topography changes across the United States and showed how they actively engage in scientific exploration to take ownership of their learning. Amy Lupoli, Elementary Science Coach, stated the unit studied was primarily on National Parks. Students informed the Board how questions are asked and students take notes. The question was then asked, "How does topography change across the U.S.?" Students explained how they performed activities in class and found out that wind and erosion changes topography. Students did a lab on erosion using sand to simulate land erosion; a lab on water erosion using chips; and a lab using a straw to simulate wind erosion by blowing on sand through a straw. Additionally, students performed a lab for mass and speed and also learned how an oxbow is formed and shared a model with the Board to show it is formed. The students interviewed some of their classmates in Mrs. Pestana's class about science and shared some of those comments with the Board.

III. Public Comment

There were no public comments this evening.

IV. Consent Agenda

IV.A. Minutes

A motion was made by Rosemarie Weber and seconded by Jenny Emery to adopt the consent agenda. This motion passed at 7:45 p.m. with one abstention (Dave Peling).

V. Old Business

V.A. Third Reading of Revised Policy 6111 - Calendar

The Curriculum/Policy/Technology/Communications Subcommittee recommended Revised Policy 6111, Calendar, to the Board for a third reading and approval. A motion was made by Rosemarie Weber and seconded by Sarah Thrall to adopt Revised Policy 6111, Calendar, as recommended by the Curriculum/Policy/Technology/Communications Subcommittee. The addition to this policy allows the Board to set the graduation date. This motion passed unanimously at 7:46 p.m.

VI. New Business

VI.A. First Reading of Revised Policy 4212.42, Testing and Training for School Bus Drivers

The Curriculum/Policy/Technology/Communications Subcommittee recommended Revised Policy 4212.42, Training and Testing for School Bus Drivers, to the Board for a first reading. The major change to this policy was in the title of it. It was renamed because there were some items added to the policy that were not in there before, such as, drug testing for subcontractors and training in using an epi-pen. Jenny Emery noted the title needs to be changed on the second page of the policy. Sarah Thrall inquired if the number to this policy had to change as well. Rosemarie Weber stated she will get in touch with Christopher Tranberg and ask him.

VII. Miscellaneous

VII.A. Board Standing Committee Reports

VII.A.1. Curriculum/Policy/Technology/Communication

Rosemarie Weber stated this subcommittee did not meet.

VII.A.2. Finance/Personnel/Facilities

Jenny Emery reported this Subcommittee met this evening to discuss the statement of accounts; fee structures with regard to costs of Pre-K and pay-for-play; upcoming budget dates were reviewed and the Three-Board Meeting will be held on January 21st; and received an update on the building projects and a memo on solar which has gone to the Board of Selectmen and a process that the Board of Selectmen has laid out for reviewing that project.

VII.B. Other Board-Related Reports

VII.B.1. CREC/CABE

Mark Fiorentino reported CREC gave a brief legislative update. Starting in February, a shorter version of the legislative session will begin. Discussions might include legislation on shared services, model school climate policy, a push to change vaccination law to remove non-medical, later school start times, and some discussion on policies for undirected play (recess). Melissa Migliaccio stated the Board will follow the legislation on school start times closely since this topic was recently reviewed by the Board.

Mark Winzler stated the keynote speaker at the CABE/CAPSS Convention was very riveting. His name was Dr. Derrick Gay and he spoke about equity and inclusion in a way that opened people's eyes. Mr. Winzler stated he will share a link to the video if provided by CABE. He also noted the attendance at the conference this year appeared to be down and that it may be due to budget cuts for districts.

Mark Fiorentino stated he will meet with CABE representatives to see what the time constraints are for a legislative group and will join if he feels he has the capability to do so.

Jenny Emery stated she reads all of the literature CABE sends out and that CABE is a very accomplished organization and that the Board should find more opportunities to be involved.

VII.B.2. Granby Education Foundation

Jenny Emery reported she is happy to be involved but if another Board member would like to be a Board liaison that would be fine. As an Ex-Officio Board Member you would actively serve on the Grant Committee to ensure that items funded by the GEF should not be funded by the BOE.

VII.C. Calendar of Events

Melissa Migliaccio reported next regularly scheduled meeting on December 4th and there will be no Curriculum Subcommittee Meeting as Chris will be out of town. Mark Fiorentino asked Linda Powell to check on the MS PAC meeting as it may be different than what is listed on the calendar.

VII.D. Board Member Announcements

Melissa Migliaccio wished a Happy Thanksgiving to the Board, students and their families. Mark Fiorentino mentioned STEAM Day is scheduled for January 31st and there is a need for volunteers.

VII.E. Action Items

- 1) Rosemarie Weber to check on policy number with Chris Tranberg.
- 2) Mark Winzler to provide a link for the keynote speaker from CABE/CAPSS Convention.

VIII. Executive Session/Non-Meeting

There was no need to enter into an Executive Session/Non-Meeting this evening. A motion was made by Jenny Emery and seconded by Rosemarie Weber to adjourn the meeting. This motion passed unanimously at 8:03 p.m.

Respectfully submitted,

Rosemarie Weber
Board Secretary

Personnel -- Non-Certified

~~Drug and Alcohol Testing~~ Testing and Training for School Bus Drivers

The Granby Public School district is committed to the establishment of a drug use and alcohol misuse prevention program that meets all applicable requirements of the Omnibus Transportation Employee Testing Act of 1991 (OTETA) and C.G.S.14-276a and any other applicable state statutes pertaining to pre-employment and random drug testing of school bus drivers. The District expects all subcontractors shall adhere to federal and state law and regulations requiring a school bus driver's drug and alcohol testing program.

This policy applies to all drivers and applicants for driver positions for the District's subcontractors who must have a Commercial Drivers License (CDL) to operate school vehicles.

In addition to the above-cited federal requirements, the Board of Education expects its school transportation carrier, by June 30, 2019, to provide training to all school bus drivers, including instruction on (1) identifying the signs and symptoms of anaphylaxis; (2) administering epinephrine by cartridge injector ("EpiPen"); (3) notifying emergency personnel; and, (4) reporting an incident involving a student's life-threatening allergic reaction.

Beginning July 1, 2019, each carrier must provide the training to school bus drivers following the issuance or renewal of a public passenger endorsement to operate a school bus for carrier employees, and upon the hiring of a school bus driver who is not employed by such carrier (e.g., subcontractor), except a driver who received the training after the most recent issuance or renewal of his or her endorsement is not required to repeat it.

Legal Reference: United States Code, Title 49

2717 Alcohol and controlled substances testing (Omnibus Transportation Employee Testing Act of 1991)

Code of Federal Regulations, Title 49

40 Procedures for Transportation Workplace Drug and Alcohol Testing Programs

382 Controlled Substance and Alcohol Use and Testing

Personnel -- Non-Certified

~~Drug and Alcohol Testing~~ Testing and Training for School Bus Drivers

395 Hours of Service Drivers

Holiday v. City of Modesto (1991) 229 Cal. App. 3d. 528, 540

International Brotherhood of Teamsters v. Department of Transportation

932 F. 2d 1292 (1991)

American Trucking Association, Inc. v. Federal Highway Administration,
(1995) WL 136022 (4th circuit)

Connecticut General Statutes

10-212c Life-threatening food allergies and glycogen storage disease;
Guidelines; district plans (as amended by PA 18-185)

PA 18-185, An Act Concerning Life-Threatening Food Allergies in
Schools

14-261b Drug and alcohol testing of drivers of certain vehicles, mechanics
and forklift operators

14-276a Regulations re school bus operators and operators of student
transportation vehicles; qualifications; training. Pre-employment drug test
required for operators

Policy adopted: October 6, 2010

GRANBY PUBLIC SCHOOLS
Granby, CT

TOWN OF GRANBY

MEMORANDUM

DATE: November 18, 2019

TO: Board of Selectmen

FROM: John D. Ward, Town Manager
Anna Robbins, School Business Manager
Solar Project Building Committee

REGARDING: V. BUSINESS – ITEM C.
Consideration of Solar Farm at Wells Road School

As moved by the Board of Selectmen at their October 18, 2019 meeting, the Solar Project Building Committee is reporting back to the Board of Selectmen. Since June 4, 2019, some issues of concern have arisen.

Background: On June 4, 2019, the voters of Granby approved the proposed Wells Road School Solar Project by a vote of 731 to 436. The project proposal called for the installation of approximately 4,500 solar panels behind the Wells Road School which would result in the generation of 2.3M kWh of electricity. This project would generate revenue for the town through the generation of green energy credits, more specifically referred to as LREC's, and by its participation in the Virtual Net Metering ("VNM") program. The LRECs would be purchased for fifteen years by Eversource with the revenue going to the Town. Through the VNM program, the town would receive \$ 0.135 per kWh generated with an annual cap of \$399,000, which would be applied to the Board of Education's electric bill. The LREC revenue was expected to be \$84,000 per year and \$256,000 per year was expected from the VNM program. With construction costs of \$3,300,000 and finance costs of \$1,200,000 the project was expected to net \$4,300,000 over twenty-five years.

Current Status: In continuing to prepare this project for the necessary regulatory approval, the firm of VHB was hired to investigate the impact, if any, of vernal pools and wetlands. It was determined that four vernal pools exist within the area or within direct proximity of the area earmarked for the solar array. In order to adequately protect impacts on the wetlands and to obtain the necessary regulatory approvals, it is the council of the consulting attorney and engineers that the number of panels will have to be reduced by approximately two thirds to 1,500 panels. There are several consequences resulting from this wetland related reduction.

First, the project would now generate only 555 kW of electricity. While this would lower construction costs to \$1,460,000, the expected revenue net of costs would be reduced to a maximum of \$900,000 over twenty-five years. Note, this figure assumes that the project still qualifies under the Virtual Net Metering Program and that the reduced LREC's are acceptable to Eversource and most importantly that the rates of payment stay the same. That is not likely.

Second, due to the reduction in size, a Motion for Reduction of Capacity needs to be filed with the State Public Utility Regulatory Agency ("PURA") for approval for the reduced project size

under the Virtual Net Metering Program. While similar motions have been passed by PURA, there is no guarantee that this one will.

Third, due to the complication of the wetlands, it now appears that the project may require approval by the Army Corps of Engineers. Approval cannot be known for certain at this point.

Fourth, the project may suffer a financial penalty as a result of not being able to meet the original timeline established in 2017. Under the original proposal, substantial construction was to be underway by October 2019 with the project ready to be energized by April 2020. The most likely energized date is now April 2021. Unless PURA rules otherwise, this may result in the loss of a year of LREC revenue, for a total reduction of \$33,000.

Fifth, the fact that the project will produce fewer kWhs may result in a lower rate of payment from the LREC program and VNM program which would lower the revenue. That will be decided through PURA.

Sixth, the reimbursement rate of 39% from the state may be affected as well by the reduction in size. The state grant, which is a key component to the viability of the project, is yet to be confirmed. The preliminary interest for awarding the grant was based on the original scope of the project.

Lastly, in addition to the above mentioned required approvals by the Army Corps of Engineers and PURA, the project will require a number of other discretionary levels of approval from the Department of Energy and Environmental Protection, and/or the Town Engineer and the local Inland Wetlands and Watercourses Commission. (Please note, due to the reduction in size, this project will no longer need approval by the Siting Council). Any one of these entities may withhold approval, or grant it with significant conditions which could further reduce the revenue resulting from the project. In order to proceed to the regulatory agencies, an investment of at least \$35,000 will be needed for engineering and legal fees. If the project is not approved, that money will not be recoverable.

In summation, the project is significantly smaller in scope than the project presented and passed by the voters. Additionally, it faces more uncertainty, expenses, and lower revenue than originally anticipated. The question now is whether the project should proceed in light of the new information.

The Board has the authority to approve the continuation of the project at the reduced size, or to cancel the project outright, if it so wishes. The project is at a critical stage in that money will need to be spent on engineering designs, storm water systems, and connection fees \$40,000-partially refundable) to Eversource in order for the project to advance to the necessary regulatory agencies.

cc. Anna Robbins, Business Manager, Granby Public Schools
Shannon Sullivan, Facilities Manager, Granby Public Schools
Abigail Kenyon, Director of Community Development

Enc.



To: Board of Education
From: Mark Winzler, Interim Superintendent
Date: December 4, 2019
Re: FY21 BOE Budget Goals

Annually, the Board of Education adopts budget goals to help guide the development of the operating budget, Quality and Diversity Fund and Educational Capital Improvement Fund requests. Listed below is a draft proposal of the FY21 budget goals:

FY21 Budget Goals

The following budget goals support the district's vision, mission, values, and achievement goal:

1. Provides a rigorous and diverse 21st Century Curriculum;
2. Invests in the professional capital of the staff;
3. Promotes positive engagement and communication with the community;
4. Explores opportunities for alternative revenue sources;
5. Influences local and state educational policy; and,
6. Recognizes the economic climate, includes efficiencies and is responsive to the financial guidelines set by the Board of Finance.

**Finance Subcommittee Meeting – Approved Minutes
September 18, 2019, 5:30 p.m.**

Attendance:

Jenny Emery	Present	Jon Lambert	Present
Mark Fiorentino	Present	Anna Robbins	Present
Brandon Webster	Via Telephone	Mark Winzler	Present
Melissa Migliaccio	Absent		

Meeting commenced at 5:34 p.m.

Meeting adjourned at 6:52p.m.

1. Public Comment: None

2. Approve Minutes from the June 19, 2019 Meeting: Mark moved, and Brandon seconded, approval of the minutes. Passed unanimously.

3. Cybersecurity: Jon Lambert reviewed the procedures and practices in place for the schools, now, in response to the recent breaches at other CT schools, and in light of CAFE's recent information. We operate on a "who NEEDS to know what" basis, and keep tight controls, including utilization of a sophisticated firewall through CT Education Network, and other vendors for hosting private information. We have several layered back-ups and try to keep staff informed of protective steps they can take. The committee encouraged consideration of including a briefing on cybersecurity in Teachers' PD curriculum. Insurance is also accessed, through CIRMA. The Town/school shared fiber optic network introduces vulnerability through users in both organizations, and there was discussion of engaging with the Town regarding its IT resources, including the proposed integration plan, especially as budget season approaches.

4. June Statement of Accounts: The committee reviewed the final statement; the deficit caused by Special Ed came down another \$50k – from \$371k to \$320 – as general ed accounts closed out favorably.

5. July/August Statement of Accounts: The new budget year has started out similar to other years. Special Ed shows an immediate deficit based on changing students' needs that occurred after the budget was set. It was noted that the expected administrative personnel line savings from Dr. Addley's departure has been largely depleted as a result of the Administrator's contract, which did not get accurately reflected in the budget last spring. This was an administrative error, and we asked Anna to advise what the total amount for the year was. Finally, Natural Gas is coming in higher than budgeted.

6. FY19 Year-End Budget Transfers: The final transfers to settle-out the BOE budget were reviewed, to be recommended to the full Board. Of note: the total additional appropriations from the Town/BOF – for the mid-year HS Roof repairs, and the special ed deficit, were more than offset by better-than expected revenues from the state. In total, school related revenues, after the extra appropriations, exceeded budget by roughly \$500,000.

7. Update on School Projects: Mark Winzler reported that the HS vestibule project, funded by the security grant, is now underway and on a schedule, major work to be completed in early October, with minimal disruption to students. The cost of the vestibule will exceed plan. However, with the upcoming HS renovations approved in the bond referendum, the HS door magnets will be deferred for now. This savings, applied to the vestibule, allows the security grant to be fully deployed.

8. Other: Jenny urged movement on seeking a new health benefits consulting agreement, given significant turnover at and dissatisfaction with the incumbent. Anna and Mark agreed this is a priority that needs attention. This is under the auspices of the Health Benefits Advisory Committee for Town/School.

Brandon moved, and Mark seconded, adjournment at 6:52 p.m.

**Finance Subcommittee Meeting – Approved Minutes
October 16, 2019, 5:30 p.m.**

Attendance:

Jenny Emery	Absent	Anna Robbins	Present
Mark Fiorentino	Present	Mark Winzler	Present
Brandon Webster	Absent		
Melissa Migliaccio	Present		

Meeting commenced at 5:37 p.m.

Meeting adjourned at 6:30 p.m.

1. Public Comment: None
2. Approve Minutes from the September 18, 2019 Meeting: Postponed.
3. September Statement of Accounts: Received and reviewed September Statement of Accounts.
4. Preliminary Discussion on FY21-FY25 Large Capital Projects: No action needed.
5. Other:



UPCOMING DISTRICT EVENTS

December 4	Curriculum Subcommittee Mtg. <i>Cancelled</i> Board of Education Meeting	7:00 p.m.	Town Hall Meeting Room
December 6	NHS Sports Tournament	6:00 p.m.	HS Gym
December 6	Toys for Tots Dance	6:30-8:30 p.m.	MS Gymnasium
December 10	MS/HS Evening Conferences	5:30-8:00 p.m.	
December 11	Early Release – Conferences Evening Conferences for Kelly Lane		
December 12	GMHS Band Concert	7:00 p.m.	HS Auditorium
December 12-13	Early Release – Elementary Only (Conf.) Evening Conf. for Wells Road on Dec. 12		
December 18	Finance Subcommittee Meeting Curriculum Subcommittee Meeting Board of Education Meeting	5:30 p.m. 6:00 p.m. 7:00 p.m.	Central Services Central Services Town Hall Meeting Room
December 19	GMHS Choral Concert	7:00 p.m.	HS Auditorium
December 20	Holiday Sing-A-Long	9-9:30 a.m.	Kelly Lane Gymnasium
December 20	Early Release – All Schools		
Dec. 23-Jan. 1	Winter Break		
January 2 (<i>Thurs.</i>)	Curriculum Subcommittee Meeting Board of Education Meeting	5:30 p.m. 7:00 p.m.	Central Services Town Hall Meeting Room
January 21	Three-Board Meeting	7:00 p.m.	Senior Center
January 27	Board of Finance Meeting	7:30 p.m.	Police Dept. Comm. Room