

**Regular Board of Education Meeting
Wednesday, September 18, 2019 7:00 PM
Town Hall Meeting Room**

I. Administrative Reports

A. Superintendent's Announcements (5 min.)

Goals: Embracing Diversity: Adopt and promote strong instructional, curricular and leadership practices that embrace and advance knowledge and acceptance of human diversity and that eliminate bias.

Rationale: Mr. Mark Winzler, Interim Superintendent, will provide district updates.

B. Student Representative Reports (5 min.)

Goals: Embracing Diversity: Adopt and promote strong instructional, curricular and leadership practices that embrace and advance knowledge and acceptance of human diversity and that eliminate bias.

Rationale: Ms. Dwaritha Ramesh and Mr. Jack DeGray, Student Representatives, will report on activities taking place at the high school.

C. Business Manager's Report (5 min.)

Attachments:

June-August SOA Narrative	4
June 2019 SOA Before Transfers	5
June SOA After Transfers	10
July-August 2019 SOA	13

Rationale: Ms. Anna Robbins, Business Manager, will present the June 2019 and July/August 2019 statement of accounts.

D. Schools in the Spotlight (15 min.)

Attachments:

College Explorations Summer Seminar 2019	18
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Rationale: Ms. Julie Groene, High School Assistant Principal and Director of Guidance, Jacky Paton, High School Science Teacher, and a couple of high school students will speak about the recent Summer College Connections trip that took place over the summer.

II. Public Comment

Goals: Embracing Diversity: Adopt and promote strong instructional, curricular and leadership practices that embrace and advance knowledge and acceptance of human diversity and that eliminate bias.

Rationale: Granby community engagement and attendance at BOE public meetings is welcomed. The Public Comment segment of the meeting agenda is set aside so the BOE may receive public comments. Procedurally, public remarks will be limited to about 5 minutes and citizens will be asked to identify themselves. Because the BOE is limited by the Freedom of Information Act to discussing only matters on the agenda, the BOE is not permitted to engage in a discussion of the comments presented.

III. Consent Agenda (5 min.)

A. Minutes

Goals: Embracing Diversity: Adopt and promote strong instructional, curricular and leadership practices that embrace and advance knowledge and acceptance of human diversity and that eliminate bias.

Attachments:

Approved Minutes 9-4-19	33
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Rationale: The Board will approve/amend the minutes of the September 4, 2019 Board of Education meeting.

IV. Old Business

A. Third Reading of Draft Policy 6159, Individualized Education Program (5 min.)

Goals: *Safety and Social Emotional Well-Being: Foster a safe and positive social emotional environment for everyone.*

Attachments:

Granby--Policy 6159-(IDEA Policy) changes tracked 37

Rationale: The Curriculum/Policy/Technology/Communications Subcommittee recommends draft revised Policy 6159, Individualized Education Program, to the Board for a third reading and approval.

B. CABE Board Recognition Award Application (10 min.)

Attachments:

CABE Board Recognition Application 40

Rationale: The Board will review the final application for the CABE Level Two Leadership Award.

V. New Business

A. FY19 Year-End Budget Transfers (5 min.)

Rationale: The Board will discuss the approval of FY19 year-end budget transfers as recommended by the Business Manager and Finance Subcommittee.

VI. Miscellaneous (20 min.)

A. Board Standing Committee Reports

1. Curriculum/Policy/Technology/Communication

Goals: *Professional Learning: Develop the instructional skills and strategies of our teaching staff through ongoing, meaningful and systemic professional learning opportunities., Embracing Diversity: Adopt and promote strong instructional, curricular and leadership practices that embrace and advance knowledge and acceptance of human diversity and that eliminate bias., Safety and Social Emotional Well-Being: Foster a safe and positive social emotional environment for everyone.*

Attachments:

Curriculum SC Minutes 9-4-19 53

2. Finance/Personnel/Facilities

Goals: *Budget Development and Fiscal Management: Practice responsible budget development and management through transparency and maximize available financial resources through a balance of fiscal discipline and innovative educational investments., Student Achievement: Improve student achievement, academic performance and opportunity at all grade levels and for all ability levels and decrease achievement gaps on the path to college and career readiness., Community Engagement: Enhance communication and build trusting relationships with all stakeholders.*

B. Other Board-Related Reports

1. CREC/CABE

Goals: *Safety and Social Emotional Well-Being: Foster a safe and positive social emotional environment for everyone.*

2. Granby Education Foundation

Goals: *Embracing Diversity: Adopt and promote strong instructional, curricular and leadership practices that embrace and advance knowledge and acceptance of human diversity and that eliminate bias.*

C. Calendar of Events

Goals: *Embracing Diversity: Adopt and promote strong instructional, curricular and leadership practices that embrace and advance knowledge and acceptance of human diversity and that eliminate bias.*

Attachments:

D. Board Member Announcements

Goals: Embracing Diversity: Adopt and promote strong instructional, curricular and leadership practices that embrace and advance knowledge and acceptance of human diversity and that eliminate bias.

E. Action Items

VII. Executive Session/Non-Meeting

Mark L. Winzler
Interim Superintendent of Schools



Anna M. Robbins, SFO
Business Manager

Aimee D. Martin
Director of Pupil Personnel Services

Christopher J. Tranberg
Assistant Superintendent

To: Granby Board of Education
From: Anna Robbins, Business Manager
Date: September 18, 2019
Re: June 2019 Statement of Accounts FY19 Results
July/August 2019 Statement of Accounts FY20 Year-to-date

FY19 results were as anticipated. Special education expenditures were unfavorable \$668,325 and regular education expenditures were favorable \$348,298. Salaries and benefits made up 76.3% of the total budget for FY19 and were forecasted with almost 100% accuracy. Provisions were made for the possibility of an over budget condition for FY19 through a request for an additional appropriation of up to \$371K. The additional appropriation needed to balance the budget for FY19 was \$320,028.

The Quality & Diversity showed favorable results of \$77K largely due to savings in magnet school tuition, tuition to vocational schools and several transportation line items.

FY20 As of August 31, 2018, the BOE shows a negative forecast of \$52,337. Special education expenditures are projected to be unfavorable \$178,791 and regular education expenditures are projected to be favorable \$126,454. The driving factor for this variance in special education is the net change in out-of-district placements for students whose needs have changed since the budget was prepared.

Revenues to the town reflect a projection of additional revenue from regular tuition from other towns of \$15K. Excess cost funding from the state is projected to be lower than budgeted. Although out-of-district costs for special education are higher than budgeted, fewer students are meeting the stop loss limits. The remaining revenue items are expected to meet budget at this time.

**Granby Board of Education
FY 2018-2019
Statement of Accounts
for the period ended
June 30, 2019
Before Transfers**

Description	Budget	Additional Appropriation	Revised Budget	Expended	Encumbered	Expended & Encumbered	Balance	% Enc/Exp
Certified Salaries:								
Administration	1,655,043		1,655,043	1,689,656	0	1,689,656	(34,613)	102.09%
Regular Education	10,218,077		10,218,077	10,314,186	0	10,314,186	(96,108)	100.94%
Special Education	1,745,359		1,745,359	1,691,068	0	1,691,068	54,291	96.89%
Total	13,618,479	0	13,618,479	13,694,910	0	13,694,910	(76,431)	100.56%
Substitute/Tutor/Support Salaries								
Substitutes	153,750		153,750	141,690	0	141,690	12,060	92.16%
Sped Support (Speech, O.T. & P.T.)	367,374		367,374	397,230	0	397,230	(29,856)	108.13%
Tech Support	221,143		221,143	224,954	0	224,954	(3,811)	101.72%
Tutors - Regular Education	44,346		44,346	21,257	0	21,257	23,089	47.93%
Tutors - Special Education	10,638		10,638	18,102	0	18,102	(7,464)	170.17%
Total	797,250	0	797,250	803,232	0	803,232	(5,982)	100.75%
Teaching Assistant Salaries:								
Regular Education TA	324,048		324,048	256,273	0	256,273	67,775	79.08%
Special Education TA	835,728		835,728	998,591	0	998,591	(162,864)	119.49%
Total	1,159,776	0	1,159,776	1,254,864	0	1,254,864	(95,089)	108.20%
School Secretaries' Salaries	604,803	0	604,803	598,829	0	598,829	5,974	99.01%
Central Office Salaries	504,100	0	504,100	518,286	0	518,286	(14,186)	102.81%
Custodial & Maintenance Salaries	1,252,127	0	1,252,127	1,216,541	0	1,216,541	35,586	97.16%
Total Salaries	17,936,536	0	17,936,536	18,086,662	0	18,086,662	(150,126)	100.84%
Employee Benefits	4,690,651	0	4,690,651	4,548,085	0	4,548,085	142,566	96.96%
Total Salaries & Employee Benefits	22,627,187	0	22,627,187	22,634,748	0	22,634,748	(7,560)	100.03%

**Granby Board of Education
FY 2018-2019
Statement of Accounts
for the period ended
June 30, 2019
Before Transfers**

Description	Budget	Additional Appropriation	Revised Budget	Expended	Encumbered	Expended & Encumbered	Balance	% Enc/Exp
Purchased Services:								
Instructional Purchased Service	315,422	0	315,422	361,106	0	361,106	(45,684)	114.48%
Administration Purchased Service	425,930	0	425,930	404,543	0	404,543	21,387	94.98%
Maintenance Purchased Service	101,483	0	101,483	87,812	0	87,812	13,671	86.53%
Total	842,835	0	842,835	853,461	0	853,461	(10,627)	101.26%
Legal Services	55,000	0	55,000	39,393	0	39,393	15,607	71.62%
Repairs & Maintenance:								
Instructional Repairs & Maintenance	78,944	0	78,944	58,711	0	58,711	20,233	74.37%
Administration Repairs & Maintenance	8,500	0	8,500	0	0	0	8,500	0.00%
Maintenance Repairs & Maintenance	453,698	170,000	623,698	561,510	0	561,510	62,188	123.76%
Total	541,142	170,000	711,142	620,221	0	620,221	90,921	114.61%
Transportation:								
Transportation Regular Education	881,277	0	881,277	851,852	0	851,852	29,425	96.66%
Transportation Special Education	431,567	0	431,567	583,367	0	583,367	(151,800)	135.17%
Transportation Vocational Tech	110,258	0	110,258	89,972	0	89,972	20,286	81.60%
Total	1,423,102	0	1,423,102	1,525,190	0	1,525,190	(102,088)	107.17%
Insurance Property & Liability	102,700	0	102,700	98,129	0	98,129	4,571	95.55%
Communications	95,931	0	95,931	83,887	0	83,887	12,044	87.44%
Tuition:								
Tuition Special Education	1,470,416	0	1,470,416	1,821,867	0	1,821,867	(351,450)	123.90%
Tuition Adult Education	10,467	0	10,467	10,184	0	10,184	283	97.30%
Total	1,480,883	0	1,480,883	1,832,051	0	1,832,051	(351,167)	123.71%
Conference & Travel Expense	68,147	0	68,147	78,786	0	78,786	(10,639)	115.61%
General Supplies:								
General Supplies Regular Education	300,426	0	300,426	287,245	0	287,245	13,181	95.61%
General Supplies Special Education	26,416	0	26,416	17,460	0	17,460	8,956	66.10%
General Supplies Administration	97,976	0	97,976	93,329	0	93,329	4,647	95.26%
General Supplies Maintenance	142,372	0	142,372	144,519	0	144,519	(2,147)	101.51%
Total	567,190	0	567,190	542,553	0	542,553	24,637	95.66%

**Granby Board of Education
FY 2018-2019
Statement of Accounts
for the period ended
June 30, 2019
Before Transfers**

Description	Budget	Additional Appropriation	Revised Budget	Expended	Encumbered	Expended & Encumbered	Balance	% Enc/Exp
Electricity	397,049	0	397,049	387,094	0	387,094	9,955	97.49%
Fuel/Natural Gas	154,152	0	154,152	180,682	0	180,682	(26,530)	117.21%
Textbooks/Workbooks	143,998	0	143,998	133,322	0	133,322	10,676	92.59%
Library/Media Center	59,329	0	59,329	57,617	0	57,617	1,712	97.12%
Software	292,114	0	292,114	286,349	0	286,349	5,765	98.03%
Dues & Fees	48,703	0	48,703	50,019	0	50,019	(1,316)	102.70%
Replacement Equipment:								
Replacement Equip Instructional	0	0	0	0	0	0	0	0.00%
Replacement Equip Administration	2,500	0	2,500	2,882	0	2,882	(382)	115.28%
Replacement Equip Maintenance	4,000	0	4,000	6,091	0	6,091	(2,091)	152.28%
Total	6,500	0	6,500	8,973	0	8,973	(2,473)	138.05%
Student Activities	748,880	0	748,880	732,395	0	732,395	16,485	97.80%
Total General Fund	29,654,842	170,000	29,824,842	30,144,870	0	30,144,870	(320,028)	101.65%
						SPED	(668,325)	
						GEN ED	348,298	
Quality & Diversity	\$1,169,792	\$0	\$1,169,792	\$1,092,922	\$0	\$1,092,922	76,870	93.43%

**Granby Board of Education
 FY 2018-2019
 Statement of Accounts
 for the period ending
 June 30, 2019
 For Selected Special Education Accounts
 Before Transfers**

II. Expenditures	FY 2018-2019 Budget	Expended	Encumbered	Expended & Encumbered	Balance
Legal Expense	27,500	8,212	0	8,212	19,288
Special Education Certified Staff	1,745,359	1,691,068	0	1,691,068	54,291
Teacher Assistants	835,728	998,591	0	998,591	(162,864)
Special Education Tutors	10,638	18,102	0	18,102	(7,464)
Evaluation & Therapy Services	83,176	121,646	0	121,646	(38,470)
Sped Support (Speech, O.T., & P.T.)	367,374	397,230	0	397,230	(29,856)
Special Ed Transportation	431,567	583,367	0	583,367	(151,800)
Out of District Tuition	1,470,416	1,821,867	0	1,821,867	(351,450)
Total Selected Special Education Accounts	4,971,757	5,640,082	0	5,640,082	(668,325)

**Granby Board of Education
 FY 2018-2019
 Statement of Accounts
 for the period ending June 30, 2019
 Before Transfers**

I. Revenue	FY 2018-2019 Budget	Currently Anticipated	Received To Date
Reg. Tuition from other Towns	518,296	585,858	585,828
SPED Tuition from other Towns	176,821	340,627	340,627
SDE Excess Cost Reimbursement	501,725	649,593	516,238
Rental Fees	4,584	14,745	14,745
Pay for Participation	54,615	53,996	53,996
Sub Total	<u>1,256,041</u>	<u>1,644,819</u>	<u>1,511,434</u>

**Granby Board of Education
FY 2018-2019
Statement of Accounts
for the period ended
June 30, 2019
After Transfers**

Description	Budget	Additional Appropriation	Revised Budget	Expended	Encumbered	Expended & Encumbered	Balance	% Enc/Exp
Certified Salaries:								
Administration	1,655,043	34,613	1,689,656	1,689,656	0	1,689,656	0	102.09%
Regular Education	10,218,077	96,108	10,314,186	10,314,186	0	10,314,186	0	100.94%
Special Education	1,745,359	(54,291)	1,691,068	1,691,068	0	1,691,068	0	96.89%
Total	13,618,479	76,431	13,694,910	13,694,910	0	13,694,910	0	100.56%
Substitute/Tutor/Support Salaries								
Substitutes	153,750	(12,060)	141,690	141,690	0	141,690	0	92.16%
Sped Support (Speech, O.T. & P.T.)	367,374	29,856	397,230	397,230	0	397,230	0	108.13%
Tech Support	221,143	3,811	224,954	224,954	0	224,954	0	101.72%
Tutors - Regular Education	44,346	(23,089)	21,257	21,257	0	21,257	0	47.93%
Tutors - Special Education	10,638	7,464	18,102	18,102	0	18,102	0	170.17%
Total	797,250	5,982	803,232	803,232	0	803,232	0	100.75%
Teaching Assistant Salaries:								
Regular Education TA	324,048	(67,775)	256,273	256,273	0	256,273	0	79.08%
Special Education TA	835,728	162,864	998,591	998,591	0	998,591	0	119.49%
Total	1,159,776	95,089	1,254,864	1,254,864	0	1,254,864	0	108.20%
School Secretaries' Salaries	604,803	(5,974)	598,829	598,829	0	598,829	0	99.01%
Central Office Salaries	504,100	14,186	518,286	518,286	0	518,286	0	102.81%
Custodial & Maintenance Salaries	1,252,127	(35,586)	1,216,541	1,216,541	0	1,216,541	0	97.16%
Total Salaries	17,936,536	150,126	18,086,662	18,086,662	0	18,086,662	0	100.84%
Employee Benefits	4,690,651	(142,566)	4,548,085	4,548,085	0	4,548,085	0	96.96%
Total Salaries & Employee Benefits	22,627,187	7,560	22,634,748	22,634,748	0	22,634,748	0	100.03%

**Granby Board of Education
FY 2018-2019
Statement of Accounts
for the period ended
June 30, 2019
After Transfers**

Description	Budget	Additional Appropriation	Revised Budget	Expended	Encumbered	Expended & Encumbered	Balance	% Enc/Exp
Purchased Services:								
Instructional Purchased Service	315,422	45,684	361,106	361,106	0	361,106	0	114.48%
Administration Purchased Service	425,930	(21,387)	404,543	404,543	0	404,543	0	94.98%
Maintenance Purchased Service	101,483	(13,671)	87,812	87,812	0	87,812	0	86.53%
Total	842,835	10,627	853,461	853,461	0	853,461	0	101.26%
Legal Services	55,000	(15,607)	39,393	39,393	0	39,393	0	71.62%
Repairs & Maintenance:								
Instructional Repairs & Maintenance	78,944	(20,233)	58,711	58,711	0	58,711	0	74.37%
Administration Repairs & Maintenance	8,500	(8,500)	0	0	0	0	0	0.00%
Maintenance Repairs & Maintenance	453,698	107,812	561,510	561,510	0	561,510	0	123.76%
Total	541,142	79,079	620,221	620,221	0	620,221	0	114.61%
Transportation:								
Transportation Regular Education	881,277	(29,425)	851,852	851,852	0	851,852	0	96.66%
Transportation Special Education	431,567	151,800	583,367	583,367	0	583,367	0	135.17%
Transportation Vocational Tech	110,258	(20,286)	89,972	89,972	0	89,972	0	81.60%
Total	1,423,102	102,088	1,525,190	1,525,190	0	1,525,190	0	107.17%
Insurance Property & Liability	102,700	(4,571)	98,129	98,129	0	98,129	0	95.55%
Communications	95,931	(12,044)	83,887	83,887	0	83,887	0	87.44%
Tuition:								
Tuition Special Education	1,470,416	351,450	1,821,867	1,821,867	0	1,821,867	0	123.90%
Tuition Adult Education	10,467	(283)	10,184	10,184	0	10,184	0	97.30%
Total	1,480,883	351,167	1,832,051	1,832,051	0	1,832,051	0	123.71%
Conference & Travel Expense	68,147	10,639	78,786	78,786	0	78,786	0	115.61%
General Supplies:								
General Supplies Regular Education	300,426	(13,181)	287,245	287,245	0	287,245	0	95.61%
General Supplies Special Education	26,416	(8,956)	17,460	17,460	0	17,460	0	66.10%
General Supplies Administration	97,976	(4,647)	93,329	93,329	0	93,329	0	95.26%
General Supplies Maintenance	142,372	2,147	144,519	144,519	0	144,519	0	101.51%
Total	567,190	(24,637)	542,553	542,553	0	542,553	0	95.66%

Granby Board of Education
 FY 2018-2019
 Statement of Accounts
 for the period ended
 June 30, 2019
 After Transfers

Description	Budget	Additional Appropriation	Revised Budget	Expended	Encumbered	Expended & Encumbered	Balance	% Enc/Exp
Electricity	397,049	(9,955)	387,094	387,094	0	387,094	0	97.49%
Fuel/Natural Gas	154,152	26,530	180,682	180,682	0	180,682	0	117.21%
Textbooks/Workbooks	143,998	(10,676)	133,322	133,322	0	133,322	0	92.59%
Library/Media Center	59,329	(1,712)	57,617	57,617	0	57,617	0	97.12%
Software	292,114	(5,765)	286,349	286,349	0	286,349	0	98.03%
Dues & Fees	48,703	1,316	50,019	50,019	0	50,019	0	102.70%
Replacement Equipment:								
Replacement Equip Instructional	0	0	0	0	0	0	0	0.00%
Replacement Equip Administration	2,500	382	2,882	2,882	0	2,882	0	115.28%
Replacement Equip Maintenance	4,000	2,091	6,091	6,091	0	6,091	0	152.28%
Total	6,500	2,473	8,973	8,973	0	8,973	0	138.05%
Student Activities	748,880	(16,485)	732,395	732,395	0	732,395	0	97.80%
Total General Fund	29,654,842	490,028	30,144,870	30,144,870	0	30,144,870	0	101.65%
Roof Appropriation		(170,000)			SPED	5,640,082		18.71%
Special Education Loss		(668,325)			Regular ED	24,504,788		81.29%
Regular Education Savings		348,298						
Quality & Diversity	\$1,169,792	\$0	\$1,169,792	\$1,092,922	\$0	\$1,092,922	76,870	93.43%

Granby Board of Education
 FY 2019-2020
 Statement of Accounts
 for the period ended
 August 31, 2019

Description	Budget	Revised Budget	Expended	Encumbered	Expended & Encumbered	Balance	% Enc/Exp	Full Year Forecast August
Certified Salaries:								
Administration	1,673,719	0	303,553	1,266,281	1,569,833	103,885	93.79%	8,285
Regular Education	10,721,894	0	831,694	9,643,744	10,475,438	246,456	97.70%	128,671
Special Education	1,740,035	0	143,838	1,597,582	1,741,420	(1,386)	100.08%	(23,651)
Total	14,135,647	0	1,279,084	12,507,607	13,786,691	348,955	97.53%	113,305
Substitute/Tutor/Support Salaries								
Substitutes	8,000	0	0	0	0	8,000	0.00%	0
Sped Support (Speech, O.T. & P.T.)	410,583	0	41,673	367,111	408,784	1,799	99.56%	(201)
Tech Support	230,410	0	40,266	193,972	234,238	(3,828)	101.66%	(3,828)
Tutors - Regular Education	21,110	0	0	0	0	21,110	0.00%	0
Tutors - Special Education	23,616	0	11,036	0	11,036	12,580	46.73%	1,942
Total	693,718	0	92,975	561,083	654,057	39,660	94.28%	(2,087)
Teaching Assistant Salaries:								
Regular Education TA	284,889	0	2,662	229,920	232,582	52,307	81.64%	6,400
Special Education TA	1,081,299	0	40,807	1,149,915	1,190,723	(109,424)	110.12%	(40,416)
Total	1,366,188	0	43,469	1,379,836	1,423,304	(57,117)	104.18%	(34,016)
School Secretaries' Salaries	615,682	0	67,868	542,054	609,922	5,759	99.06%	1,828
Central Office Salaries	532,735	0	81,475	454,276	535,750	(3,015)	100.57%	(6,703)
Custodial & Maintenance Salaries	1,293,756	0	197,969	1,007,993	1,205,962	87,794	93.21%	8,301
Total Salaries	18,637,725	0	1,762,839	16,452,848	18,215,687	422,038	97.74%	80,628
Employee Benefits	5,001,350	0	554,776	4,143,184	4,697,960	303,390	93.93%	0
Total Salaries & Employee Benefits	23,639,075	0	2,317,615	20,596,032	22,913,647	725,428	96.93%	80,628

Granby Board of Education
FY 2019-2020
Statement of Accounts
for the period ended
August 31, 2019

Description	Budget	Revised Budget	Expended	Encumbered	Expended & Encumbered	Balance	% Enc/Exp	Full Year Forecast August
Purchased Services:								
Instructional Purchased Service	530,572	0	58,755	97,309	156,063	374,509	29.41%	0
Administration Purchased Service	425,618	0	14,400	43,250	57,649	367,969	13.54%	0
Maintenance Purchased Service	101,483	0	14,917	56,353	71,270	30,212	70.23%	0
Total	1,057,672	0	88,071	196,912	284,983	772,690	26.94%	0
Legal Services	55,000	0	0	55,000	55,000	0	100.00%	0
Repairs & Maintenance:								
Instructional Repairs & Maintenance	74,599	0	11,278	10,066	21,344	53,255	28.61%	0
Administration Repairs & Maintenance	8,500	0	0	0	0	8,500	0.00%	0
Maintenance Repairs & Maintenance	462,698	0	135,303	120,747	256,050	206,648	55.34%	0
Total	545,797	0	146,581	130,813	277,394	268,403	50.82%	0
Transportation:								
Transportation Regular Education	852,106	0	7,700	103,450	111,150	740,956	13.04%	0
Transportation Special Education	662,900	0	0	562,379	562,379	100,521	84.84%	(45,538)
Transportation Vocational Tech	92,674	0	0	0	0	92,674	0.00%	0
Total	1,607,680	0	7,700	665,829	673,529	934,151	41.89%	(45,538)
Insurance Property & Liability	102,700	0	23,700	70,080	93,781	8,919	91.32%	0
Communications	99,281	0	7,573	32,087	39,660	59,621	39.95%	0
Tuition:								
Tuition Special Education	1,451,252	0	37,063	1,326,524	1,363,587	87,665	93.96%	(70,927)
Tuition Adult Education	10,467	0	0	0	0	10,467	0.00%	0
Total	1,461,719	0	37,063	1,326,524	1,363,587	98,132	93.29%	(70,927)
Conference & Travel Expense	73,497	0	15,810	7,516	23,327	50,170	31.74%	0
General Supplies:								
General Supplies Regular Education	297,040	0	54,404	139,813	194,217	102,823	65.38%	0
General Supplies Special Education	26,416	0	284	13,957	14,241	12,175	53.91%	0
General Supplies Administration	81,176	0	4,177	32,360	36,537	44,639	45.01%	0
General Supplies Maintenance	142,372	0	21,661	12,074	33,735	108,637	23.70%	0
Total	547,004	0	80,526	198,205	278,730	268,274	50.96%	0

Granby Board of Education
 FY 2019-2020
 Statement of Accounts
 for the period ended
 August 31, 2019

Description	Budget	Revised Budget	Expended	Encumbered	Expended & Encumbered	Balance	% Enc/Exp	Full Year Forecast August
Electricity	397,049	0	38,420	268,713	307,133	89,916	77.35%	0
Fuel/Natural Gas	156,352	0	26,273	146,570	172,843	(16,492)	110.55%	(16,500)
Textbooks/Workbooks	157,746	0	47,910	43,372	91,281	66,465	57.87%	0
Library/Media Center	62,118	0	13,654	16,242	29,896	32,222	48.13%	0
Software	304,544	0	88,875	63,722	152,597	151,947	50.11%	0
Dues & Fees	54,598	0	29,668	6,098	35,766	18,832	65.51%	0
Replacement Equipment:								
Replacement Equip Instructional	0	0	0	0	0	0	0.00%	0
Replacement Equip Administration	2,500	0	460	785	1,245	1,255	49.80%	0
Replacement Equip Maintenance	24,000	0	0	0	0	24,000	0.00%	0
Total	26,500	0	460	785	1,245	25,255	4.70%	0
Student Activities	786,287	0	21,579	168,182	189,761	596,526	24.13%	0
Total General Fund	31,134,619	0	2,991,479	23,992,680	26,984,159	4,150,460	86.67%	(52,337)
SPED	5,480,361						SPED	(178,791)
GEN ED	25,654,258						GEN ED	126,454
Quality & Diversity	\$1,082,731		\$249,054	\$544,686	\$793,740	\$288,991	73.31%	\$0

**Granby Board of Education
 FY 2019-2020
 Statement of Accounts
 for the period ending
 August 31, 2019
 For Selected Special Education Accounts**

II. Expenditures	FY 2019-2020 Budget	Expended	Encumbered	Expended & Encumbered	Balance	August 2019 Forecast
Legal Expense	27,500	0	27,500	27,500	0	0
Special Education Certified Staff	1,740,035	143,838	1,597,582	1,741,420	(1,386)	(23,651)
Teacher Assistants	1,081,299	40,807	1,149,915	1,190,723	(109,424)	(40,416)
Special Education Tutors	23,616	11,036	0	11,036	12,580	1,942
Evaluation & Therapy Services	83,176	10,138	32,740	42,878	40,298	0
Sped Support (Speech, O.T., & P.T.)	410,583	41,673	367,111	408,784	1,799	(201)
Special Ed Transportation	662,900	0	562,379	562,379	100,521	(45,538)
Out of District Tuition	1,451,252	37,063	1,326,524	1,363,587	87,665	(70,927)
Total Selected Special Education Accounts	5,480,361	284,555	5,063,751	5,348,306	132,054	(178,791)

**Granby Board of Education
 FY 2019-2020
 Statement of Accounts
 for the period ending August 31, 2019**

I. Revenue	FY 2019-2020 Budget	Currently Anticipated	Received To Date	Full Year Forecast August 2019
Reg. Tuition from other Towns	494,560	510,015	0	15,455
SPED Tuition from other Towns	389,724	389,724	0	0
SDE Excess Cost Reimbursement	487,666	451,642	0	(36,024)
Rental Fees	16,157	16,157	0	0
Pay for Participation	54,615	54,615	0	0
Sub Total	<u>1,442,722</u>	<u>1,422,153</u>	<u>0</u>	<u>(20,569)</u>



College Explorations Summer Seminar 2019

July 9-12, 2019



Program Objectives

- Expose students to different types of schools
- Foster connections between GMHS and institutions of higher education
- Teach students how to “size up” a college to meet their needs
- Encourage reflection through group discussion
- Demystify the college search and application process

Participants

22 Students Total

Grade 10 8 students

Grade 11 12 students

Grade 12 2 students

- 3 Chaperones-Julie Groene, Deborah Ranicar, Jackie Paton

Over 225 students have attended the past 11 years!

Complete List of Colleges Visited:

University of Connecticut - Storrs

Central Connecticut State Univ.

Eastern Connecticut State Univ.

Southern Connecticut State Univ.

UMass – Amherst

University of Rhode Island

Westfield State University

Western New England Univ.

Springfield College

Springfield Technical Community College

Fairfield University

University of New Haven

Salve Regina University

New York University

Pace University

Northeastern University

Boston College

Babson University

Boston University

Lasell College

Emmanuel College

Suffolk University

Quinnipiac University

Trinity College

Sacred Heart University

University of Hartford

Clark University

College of the Holy Cross

Providence College

Bryant University

Wentworth Institute of Technology

Weekly Itinerary

Tuesday, July 9, 2019	Wed., July 10, 2019	Thurs., July 11, 2019	Friday, July 12, 2019
University of Connecticut	Western New England University Springfield College	Westfield State-MA	University of Rhode Island
Eastern Connecticut State University	Springfield Technical Community College	GMHS Alumni Panel	Bryant University

Student Speaker

Alex Camilleri, Sophomore



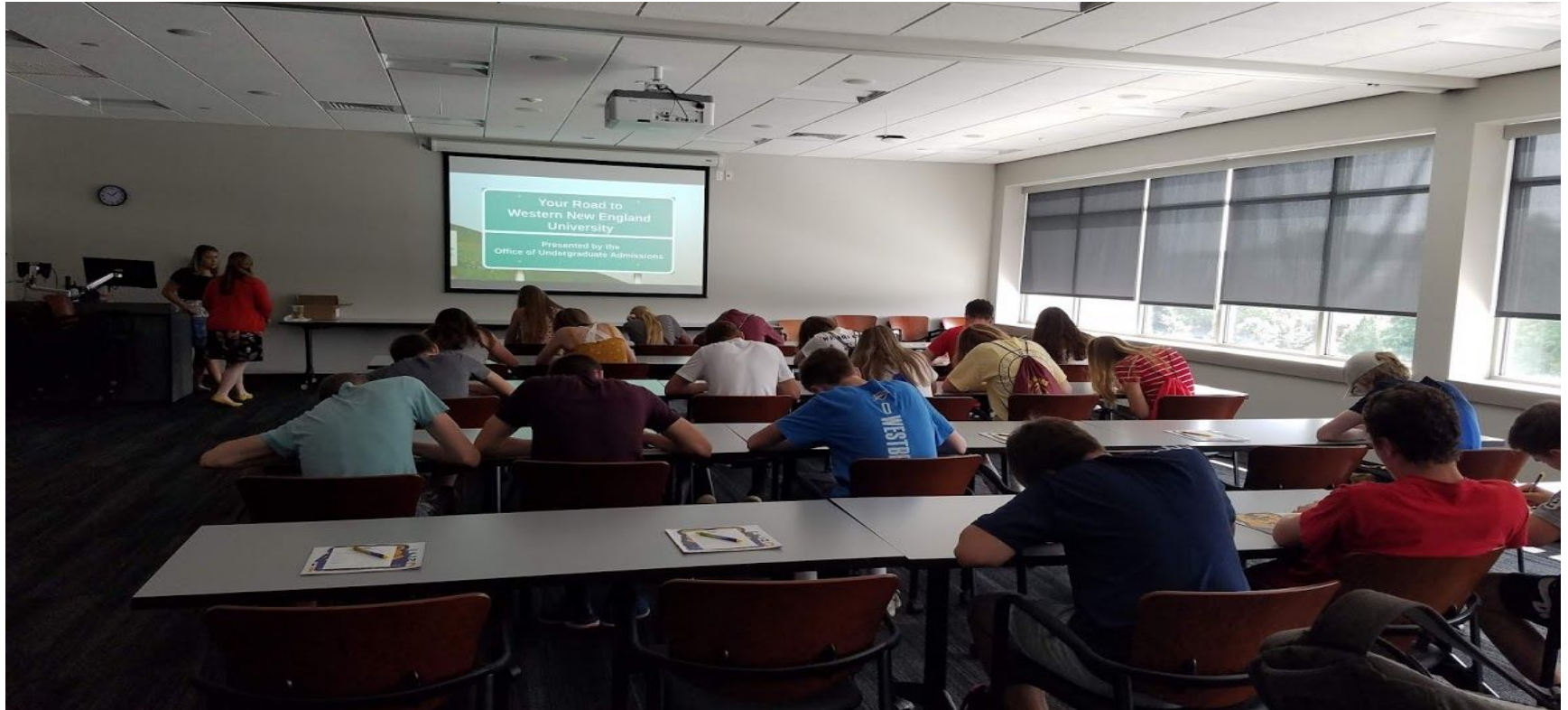


Each tour included an information session with Q& A for the GMHS students and a personal tour.





Information Sessions



Springfield Technical Community College



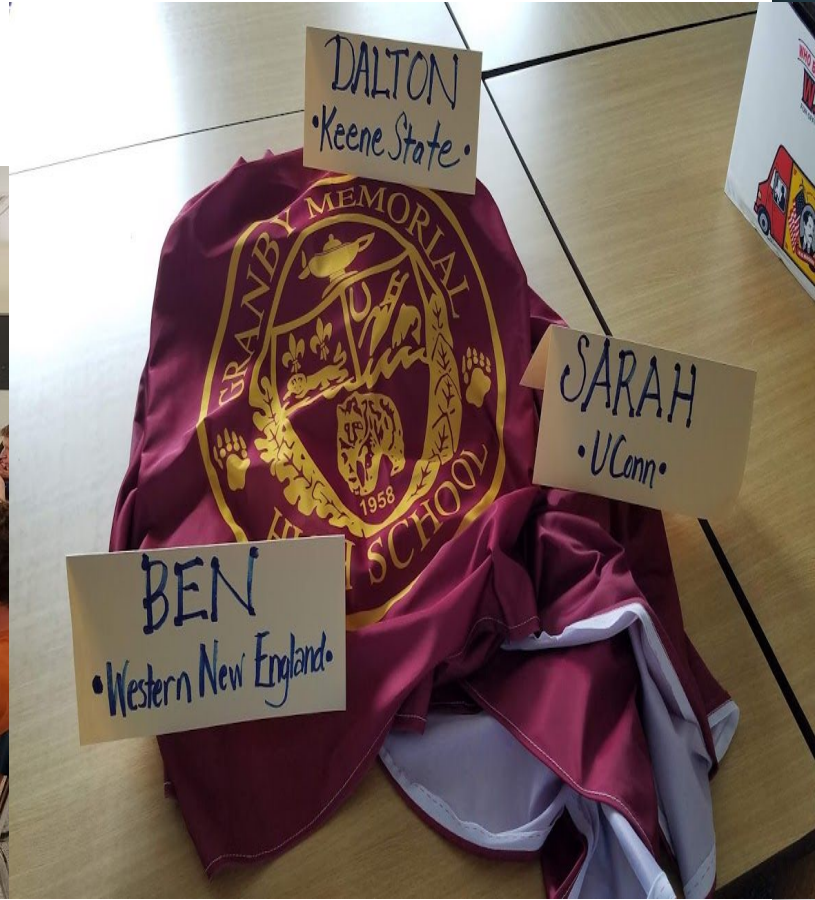
University of Rhode Island



Bryant University- a bird's eye view of the dorms



Alumni Panel



Regular Board of Education Meeting – Draft Minutes
September 4, 2019, 7:30 p.m.
Town Hall Meeting Room

Present Board Members: Jenny Emery, Mark Fiorentino; Melissa Migliaccio, Sarah Thrall, Rosemarie Weber, Brandon Webster, and Dwaritha Ramesh (Student Representative).

Absent Board Members: Lynn Guelzow

Melissa Migliaccio called the meeting to order at 7:33 p.m.

I. Administrative Reports

I.A. Superintendent's Announcements

- Mark Winzler, Interim Superintendent, stated the opening of school went very smoothly noting it was the smoothest opening he has ever experienced in his entire career including new teacher orientation (9 new teachers), professional development for teachers, and convocation.
- Mr. Winzler began service as Interim Superintendent on July 1st and has visited all schools a few times and attended all faculty meetings this afternoon since he was not able to attend convocation.
- Meet & greets for K-6 went well as did Freshman orientation.
- The custodial contract was ratified over the summer. Thank you to Lynn, Rosemarie and Sarah for their work on behalf of the Board.
- Summer programming was terrific this year. Looking forward to hearing the report this evening.
- Many projects completed over the summer and others are continuing to progress, such as, the playground shade at Kelly Lane and the MS/HS gas detection project.
- FY21 budget season began yesterday. Met with all administrators and distributed their budget worksheets and timeline.
- The district will be participating in Sandy Hook Promise/Safety Assessment & Intervention (SAI) training this month as part of an inter-district collaborative with Simsbury, Windsor Locks, Plainville, and the Master's School. SAI is a national violence prevention program which establishes and trains multidisciplinary teams within schools to identify, assess and respond to threats of violence.
- The HS vestibule project is progressing. Will meet with stakeholders on a weekly basis. This project is part of a safety grant.
- The high school project involving the music rooms, kitchen and tech ed areas must be filed with the Department of Administrative Services (DAS) no later than June 30, 2020. The DAS only allows projects of this nature to be filed once a year.
- SBAC scores are still embargoed. There are positive gains in ELA; however, work to do in Math.
- Open houses begin next week. Please visit the school websites for more information.
- Mr. Winzler thanked the Board for having him return to the district to serve as Interim Superintendent stating he first served in this capacity in Granby 10 years ago when Alan Addley was out on medical leave for a few months.

I.B. Student Representative Reports

- School opening went very smoothly. Freshman are getting more acclimated to the high school.
- Sept 6th is the last day for to register for SATs in October.
- Open house will be held on Sept 10th at 6:30 p.m.
- Senior planning meetings will be held on Thursday, 9/12 at 7:35 a.m. during PLC time and 9/19 at 6:30 p.m. All seniors are required to attend and parents may attend as well.

- Extracurricular clubs are kicking off this week. The Model UN club is kicking off on Friday this week; Chamber singer auditions will be this upcoming week; DECA will have their first meeting before school on 9/13; Robotics will meet on 9/12 at 7 p.m.
- The First Tech Challenge for the Robotics Club at the middle school is this this Saturday. Still looking for a lead mentor to replace Mrs. Kempf. The Granby Grunts will be present for outreach on Granby Day on 9/21, Simsbury fly-in on 9/22 and at the Air Museum on 9/28. Contact Dwaritha or Mrs. Bastiaanse at the high school if are interested in being a mentor.

I.C. Teaching and Learning

Ms. Katie Busbey, Director of Summer Programming, and Jennifer Miller, Assistant Director of Summer Programming, reported on the Summer School Enrichment Academy and Camp Kelly held in July. Ms. Busbey stated there were huge changes to the program last year and this year was a year of adjustment. The Drama Academy occurred again at the end of June for Grades 4-9 in collaboration with The Hartford Stage. Thirteen (13) Open Choice students participated this year and 45 students overall. Students performed their play on Friday for parents. The Board inquired about the increase in Open Choice participation and what attributed to that and Ms. Busbey stated the brochure was given out at open houses which was a tremendous help and there was also a lot of follow-up with parents.

Ms. Busbey stated the Summer Enrichment Academy in July offered a wide range of programming for half-day or full-day and the District also partnered with the YMCA again this year. There were many options for all students from Kindergarten through high school. There were some new class offerings and the District also partnered with Newgate Prison and the CT State Museum Program for a class where students created trash cans which will be featured at Newgate Prison. 214 total students enrolled for summer programming with 41 Open Choice students and 71 special education students. 20 teachers staffed the Summer Enrichment Academy and Camp Kelly in addition to 4 teachers for reading and math labs, 1 occupational therapist, 1 physical therapist, 2 social skills camp teachers, 1 speech therapist, 16 high school volunteers, 2 Camp Kelly teachers, and teaching assistants.

Jen Miller presented on Camp Kelly and stated the reading and math labs saw an increase with 42 students attending this year compared to 24 last year. These labs provide direct instruction for students with specific needs in small group settings. Students who are 1-2 years behind their peers are eligible to attend the reading and math labs. Camp Kelly ran for 5 weeks with consistent classroom routines and expectations. Additionally, 17 students participated in the Social Skills Camp this year which was expanded to 4 weeks to better support students in the transition/work within enrichment opportunities.

Ms. Busbey stated a survey was sent out again this year and of the few people who responded, families stated that their child enjoyed the program. A comment was made on the brochure and how it was categorized this year. With regard to future planning, Ms. Busbey stated she would like to begin developing class ideas and teacher recruitment; continue collaboration with outside agencies; have more promotion for middle and high school classes; and look at enrollment offerings to adjust offerings. Chris Tranberg stated the marketing will need to be a little different for the secondary offerings next year. He thanked Ms. Busbey for all of her work in developing this program.

II. Public Comment

Bill Regan, 62 Hungary Road. Mr. Regan made a public comment to the Board about special education stating he has a different perspective in that he has been driving special education students in Simsbury for the last 10 years. He stated he does not know how the facilities that special education students attend are monitored or evaluated but that each Connecticut town or regional BOE should be able to negotiate collectively either via a fee for services or on how each student progresses. Tax dollars are spent on an ever increasing special education budget with little or no end in sight unless the BOE and others take a proactive approach to the problem and engage the parents to become more of a part of the solution.

III. Consent Agenda

III.A. Minutes

A motion was made by Rosemarie Weber and seconded by Jenny Emery to adopt the consent agenda. Melissa Migliaccio thanked the negotiating team of Rosemarie Weber, Sarah Thrall and Lynn Guelzow. This motion passed at 8:41 p.m. with three abstentions (Sarah Thrall from the 6/19/19 minutes and Mark Fiorentino and Rosemarie Weber from 8/7/19 meeting).

IV. Old Business

IV.A. Second Reading of Draft Policy 6159, Individualized Education Program

The Curriculum/Policy/Technology/Communications Subcommittee recommended Policy 6159, Individualized Education Program, to the Board for a second reading. Christopher Tranberg stated in the last legislative session, some language is now required regarding autism disorders. This policy will be brought forth with corrections at the next meeting for a third reading.

V. New Business

V.A. CABA Board Recognition Award Application

The Board discussed applying for the CABA Board Recognition Award again this year. Melissa Migliaccio stated Granby has received this award from CABA the last 11 years and she is in favor of applying for the award stating the Level Two criteria is met handily by the Board. The Board agreed to apply for the CABA Award again this year.

VI. Miscellaneous

VI.A. Board Standing Committee Reports

VI.A.1. Curriculum/Policy/Technology/Communication.

This Subcommittee met this evening and discussed the Assistant Superintendent's report including SBAC and SAT embargoed scores; training in district for Pre-AP pilot program; administrator's retreat; farm-to-school program; and an update on summer curriculum writing. Also reviewed a Google classroom tutorial to learn the information and tools available. All students will move to Google classroom from Schoology by the end of this year. Lastly, a listing of all policies to be reviewed this upcoming year was also discussed.

VI.A.2. Finance/Personnel/Facilities

This Subcommittee will meet before the next Board Meeting. Mark Fiorentino stated the facilities tour held before school opened was great and the facilities staff does a terrific job. Mark Winzler stated the facilities staff takes great pride in their work and it shows across the district. Jenny Emery stated the Building Committees have been appointed by the BOS and she is hopeful that a chairman is selected for each Committee soon so work can begin.

VI.B. Other Board-Related Reports

VI.B.1. CREC/CABE

CREC Council has not met.

VI.B.2. Granby Education Foundation

Jenny Emery stated she is happy to continue in this role; however, making all of the Board Meetings is a challenge for her.

VI.C. Calendar of Events.

The BOE Candidate Forum will be held on Tuesday, September 24th. Workshops for the Superintendent Search Committee meet on Sept. 16th and Sept. 25th from 6-8 p.m.

VI.D. Board Member Announcements

With regard to the Superintendent Search, Melissa Migliaccio stated the survey closes on Friday. A parent/community focus group was held this evening. The application deadline for applicants is September 11th. Any questions related to the search should be directed to either Melissa Migliaccio or Mark Fiorentino.

VI.E. Action Items

There were no action items this evening.

Before adjourning the meeting, Dwaritha Ramesh, Student Representative, inquired about the difference between Pre-AP and honors courses for underclassmen. Christopher Tranberg stated the main goal is high expectations for all students and this is way to meet one of the districts equity goals. Melissa Migliaccio inquired if students get a weighted GPA and Christopher Tranberg stated courses are weighted as an honors course.

VII. Executive Session/Non-Meeting

There was no need for an Executive Session or Non-Meeting this evening. A motion was made by Melissa Migliaccio and seconded by Jenny Emery to adjourn the meeting. This motion passed unanimously at 8:36 p.m.

Respectfully submitted,

Rosemarie Weber
Board Secretary

Instruction

Special Education

In accordance with the Individuals with Disabilities in Education Act (“IDEA”) and Connecticut law, the Board provides a free appropriate public education (“FAPE”) to all students, ages 3 to 21, who are eligible for special education and related services. In order to be eligible for special education and related services under the IDEA and Connecticut law, a student must receive an evaluation and qualify under one or more of thirteen categories of disabilities. Eligible students will receive special education and related services through an Individualized Education Program (“IEP”).

A student’s Planning and Placement Team (“PPT”) is charged with determining whether a student requires an evaluation and, if so, the content of such evaluation. The PPT is further charged with reviewing such evaluation, determining the student’s eligibility, and planning an appropriate program for the student including transition goals required by statute.—The PPT consists of the following individuals: the parent(s)/guardian(s); not less than one regular education teacher of the child (if the child is, or may be participating in the regular education environment); not less than one special education teacher of the child; a representative of the Board who is qualified to provide, or supervise the provision of, specially designed instruction, is knowledgeable about the general education curriculum, and knowledgeable about available resources; an individual who can interpret the instructional implications of the evaluation results; at the discretion of the parent or Board, other individuals who have knowledge or particular expertise regarding the child, including related service providers; and whenever appropriate, the child.

A member of the student’s PPT shall meet with the student's parents/guardians, upon the request of the parents/guardians, prior to the referral PPT meeting for the student. The sole purpose of such meeting is to discuss the PPT process and any concerns the parent/guardian has about the student. Parents/guardians may also request that copies of assessments and evaluations be provided to them at least three (3) school days before the initial eligibility PPT meeting.

A referral to special education may be made by completing a Referral Form, found at www.granby.k12.ct.us (on the Pupil Services page). Assistance completing the Referral Form or questions about the process can be directed to the Principal of the school your child attends. A hardcopy of this form is also available in the main office of each school.

Eligible students and their parents, and students in the process of being evaluated and their parents, are entitled to various procedural safeguards under the IDEA and Connecticut law. The procedural safeguards can be found at www.granby.k12.ct.us, or a hard copy can be obtained in the main office of your child’s school. Connecticut State Department of Education information and resources relating to IEPs and special education can be found in Appendix A.

Alternate Assessment

The Board will, in all respects, comply with the requirements of state and federal law with regard to the special education of students with disabilities. Decisions about whether a student with a disability eligible for special education and related services under the IDEA shall participate in alternative assessment(s) for particular statewide or district-wide assessments shall be made by each student's PPT in accordance with applicable state and federal law.

The Board authorizes the Superintendent and administration to develop procedures to implement the requirements of the IDEA and Connecticut law relating to special education and related services.

Legal Reference:

Federal Law:

Individuals with Disabilities Education Act, 20 U.S.C. § 1400 *et seq.*

34 C.F.R. § 300.1 *et seq.*

Connecticut General Statutes:

10-14q Exceptions

10-76a Definitions

10-76b State supervision of special education programs and services.
Regulations. (as amended by PA 12-173)

10-76d Duties and powers of Boards of Education to provide special education programs and services.

10-76g State aid for special education.

10-76h Special education hearing and review procedure. Mediation of disputes.

10-76ee Administrative representative required for planning and placement team meetings

10-76ff Procedures for determining if a child requires special education

Regulations of Connecticut State Agencies:

10-76a-1 through 10-76l-1

Policy Adopted:

Policy Revised:

Appendix A

Information and Resources Relating to Individualized Education Programs

Pursuant to Connecticut law, the Granby Board of Education must provide parents of students eligible for special education and related services with information and resources, created by the Connecticut State Department of Education (the "Department"), relating to individualized education programs ("IEPs"). In accordance with this requirement, the Board provides the following list of information and resources to assist parents.

- Bureau of Special Education Resources, <https://portal.ct.gov/SDE>
- A Parent's Guide to Special Education in Connecticut, https://portal.ct.gov/-/media/SDE/Special-Education/Parents_Guide_SE.pdf?la=en
- Planning and Placement Team (PPT) Process and Individualized Education Program (IEP) Forms, <https://portal.ct.gov/SDE/Special-Education/Planning-and-Placement-Team-PPT-Process-and-Individualized-Education-Program-IEP-Forms>
- A Tool to Assist PPTs in Addressing the Unique Communication Needs of Students Who are Deaf or Hard of Hearing, Language and Communication Plan, https://portal.ct.gov/-/media/SDE/Special-Education/Language_and_Communication_Plan.pdf?la=en
- Promoting School Success for Children with Disabilities:
 - PPT 101, <https://portal.ct.gov/-/media/SDE/Special-Education/PPT101.pdf>
 - PPT Process, https://portal.ct.gov/-/media/SDE/Special-Education/PPT_Process.pdf?la=en
- Secondary Transition, <https://portal.ct.gov/SDE/Special-Education/Secondary-Transition-Resources-for-Special-Education-Students>
- Helpful CT Resources for Families, <https://portal.ct.gov/SDE/Special-Education/Special-Education-Resources-for-Families>



CABE Board Recognition Awards

Board Leadership Award and Board of Distinction Award

CABE believes that Boards of Education and Superintendents which exhibit the most effective leadership are characterized by their ability to work together as "teams." The **CABE Board Recognition Awards** are designed to recognize Boards which work effectively in this manner. Boards which fulfill 22 of the following 34 Level One criteria, including a minimum of three in each area, will earn the Level One **CABE Board Leadership Award**.

In order to appropriately recognize those Boards which are truly exemplary, CABE has now established a second level of awards, the **Board of Distinction Award**. Only Boards which have achieved Level One distinction at least twice in the prior four years are eligible to receive the **Board of Distinction Award**. Boards must achieve at least two Level Two items in each Level Two category to receive this award.

All awards are presented at the CABE/CAPSS Convention.

Please respond to the criteria requested on this form and send your information, with supporting data, to CABE when you believe your Board has earned a Leadership Award or a Board of Distinction Award. If you have any questions, need further information, or require help in satisfying any of the criteria, please contact us for assistance.

Deadline for submission is: **October 4, 2019**.

REQUIRED CRITERIA

1. Board Leadership/Student Achievement Level One (minimum of three)

- A. The Board has developed district goals for this year. *(provide copy of goals)*
- B. The Board has conducted a self-evaluation and developed a plan for improvement in the past 12 months. *(provide copy of plan or descriptive narrative)*
- C. The Board has conducted a superintendent evaluation in past 12 months.
- D. The Board monitors its performance against a Board of Education code of conduct. *(provide copy of code)*
- E. The Board has conducted meetings pursuant to Board policy.
- F. The Board has established a calendar to ensure all responsibilities are conducted in timely manner. *(provide copy of meeting calendar)*
- G. The Board ensures that student voice is part of its decision-making process. *(provide bylaws that allow for student voice)*
- H. The Board models civil discourse while conducting Board business. *(provide examples)*
- I. The Board conducts orientation for new Board members. *(provide agenda or bylaws)*

Level Two (minimum of two)

- A. The Board of Education works to improve student achievement. *(provide description)*
- B. The Board relates the mission statement and goals to agenda items. *(provide examples)*

- C. The Board supports the appropriate use of technology in educational programming. *(provide examples)*
- D. The Board uses data to make informed decisions regarding student achievement. *(provide examples)*

2. Board Member Professional Development Level One (minimum of three)

- A. A majority of Board members have taken part in workshops or other in-service training during the last year. *(provide list of workshops and/or in-service training)*
- B. The Board provides adequate funds to permit Board members to take part in training. *(provide budget or listing for Board professional development)*
- C. A majority of the Board attended the CABE/CAPSS Convention in the last 12 months. *(provide list of Convention participants)*
- D. A majority of the Board participated in the CABE Board Member Academy in the last 12 months. *(provide list of programs and board members who attended)*
- E. The Board has used a CABE facilitator or other outside group for Board workshop/retreat in last 12 months. *(provide agenda)*
- F. New Board members are provided orientation, including attending CABE New Board Member Orientation. *(provide list of 2017-2018 participants)*
- G. At least one Board member has participated in the CABE Leadership Institute during this year. *(provide names of participants)*



CABE Board Recognition Awards

Board Leadership Award and Board of Distinction Award

Level Two (minimum of two)

- A. The Board has developed district goals and reviews them on a regular basis. *(provide examples)*
- B. At least 2 members of the Board have participated in the CABE Leadership Institute. *(provide names of participants)*
- C. The Board has incorporated Board professional development into policy. *(provide examples)*
- D. The Board holds a retreat outside of a regular meeting with a component offering professional development. *(provide copy of agendas)*

3. Policy

Level One (minimum of three)

- A. The Board has developed and adhered to procedure for policy review. *(provide procedure)*
- B. The Board has a regular process for reviewing policies every three years.
- C. The Board uses CABE or a similar policy update service to ensure that policies remain current.
- D. The Board has adopted all required policies.
- E. The Board has reviewed appropriate policies as law and regulations have changed.
- F. The Board relies on policies as "living documents," by referring to them at Board meetings or in Board agendas.
- G. The Board provides the district policy manual in a searchable online version. *(provide URL)*

Level Two (minimum of two)

- A. The Board relates applicable agenda items to appropriate policies. *(provide sample agendas that show this practice)*
- B. Policy discussions are a regular part of Board meetings. *(provide agendas where this takes place)*

4. Community Relations

Level One (minimum of three)

- A. The Board has clear, written policies on Community-Board Relations. *(provide copy)*
- B. The Board provides opportunities for appropriate participation at meetings by members of the community. *(provide copies of two recent agendas)*
- C. The Board seeks active community involvement with the schools. *(provide examples)*
- D. The Board demonstrates cooperation with news media. *(describe)*
- E. The Board promotes the school system to the public. *(provide copies of information disseminated)*
- F. The Board disseminates information to the public on its decisions in a unified, timely manner. *(provide copy of information provided)*

Level Two (minimum of two)

- A. The Board sponsored a community-wide discussion of issues (courageous conversations, community conversations, CABE Equity Toolkit, etc.) during the past year. *(provide agenda and report the end results of the program)*
- B. The Board has successfully worked with other community leaders. *(provide description and/or supporting documentation)*
- C. The Board works with the community's local cable access channel. *(provide description)*
- D. The Board works with other Boards of Education. *(provide description)*

5. Related Organizational Leadership

Level One (minimum of three)

- A. A Board member serves on the CABE Board of Directors. *(provide name)*
- B. One or more Board members are active participants in the Convention Committee, CABE Government Relations Committee, Resolutions Committee or Federal Relations Network. *(provide name(s))*
- C. One or more Board members actively serve on a RESC Board. *(provide name(s) and RESC)*
- D. One or more Board members participated in the NSBA Convention, CUBE or other NSBA-sponsored activity in the last 12 months. *(provide name(s))*
- E. One or more Board members have participated in the CABE Delegate Assembly or Day-on-the-Hill in last 12 months. *(provide name(s))*
- F. The Board has submitted a resolution to CABE for consideration by the CABE Delegate Assembly in last two years. *(provide resolution(s))*
- G. The Board ensures that all collective bargaining agreements and the superintendent's contract are sent in a timely manner to CABE's Negotiations Service. *(provide date information sent)*

Level Two (minimum of two)

- A. Representatives of the Board presented a workshop related to a district initiative at the annual CABE/CAPSS Convention or NSBA Convention. *(provide a copy of any handouts and presentation materials)*
- B. The Board has sponsored a Legislative Breakfast or some other legislative event. *(provide invitation or agenda)*
- C. The Board works closely with its local legislative delegation to improve the schools. *(provide description)*
- D. The Board sponsors an annual area meeting. *(provide agenda)*



CAFE Board Recognition Awards

Board of Distinction Award (Level Two)

To be eligible for the Board of Distinction Award, all Board members must sign the application

_____ Board Member	9/4/2019 Date
_____ Board Member	9/4/2019 Date
_____ Board Member	9/4/2019 Date
_____ Board Member	9/4/2019 Date
_____ Board Member	9/4/2019 Date
_____ Board Member	9/4/19 Date
_____ Board Member	9/16/2019 Date
_____ Board Member	_____ Date
_____ Board Member	_____ Date
_____ Board Member	_____ Date
_____ Board Member	_____ Date
_____ Board Member	_____ Date
_____ Board Member	_____ Date
_____ Board Member	_____ Date



Connecticut Association of Boards of Education

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**CABE Board Recognition Awards – Level Two
2018-2019**

1. Board Leadership/Student Achievement

1.A. The Board of Education works to improve student achievement. (Describe)

The Board has focused its efforts on student learning and student achievement through the development of district goals, a district vision, mission statement, district student achievement goal, articulated core values, and a Board of Education 2020 Strategic Plan. The Board also annually analyzes the equity of outcomes for ALL students (achievement gaps) in the district including special education students, Hartland students and students that attend school through the Open Choice Program. An annual programmatic and achievement equity audit is presented to the Board. The Board also established a priority to address the needs of its highest performing students and included an Enrichment Coach in the FY19 budget for the middle school and received an update on enrichment activities at a Board Meeting. All school improvement plans that are presented to the Board include student achievement goals and student achievement is regularly discussed as a Board agenda item. The annual budget supports student achievement initiatives and programs. (See attachments.)

1.B The Board relates the mission statement and goals to agenda items.

The Board strategically ties the agendas of its working subcommittees as well as its Board meetings to the Board goals. Board goals that support the district mission statement are also regularly discussed as part of the Board's work. The Assistant Superintendent's Monthly Report to the Curriculum Subcommittee is organized by Board Goals. Additionally, Board-adopted programs and practices are regularly guided by the district's mission statement, i.e., Pre-AP Pilot Program instituted this year for 9th Grade English, Math and Art classes (see attachments).

1.C. The Board supports the appropriate use of technology in educational programming. (Give examples)

All classrooms throughout the district have access to latest state-of-the-art technology to promote teaching and learning. Teachers were trained over the past two years to support transition to the Google Education Suite. Approximately \$309,000 was added to the budget this year through capital funding to support new technologies. Examples of the recent expansion of technology includes the addition of mobile i-pad carts for our primary school; i-pads and a 3-D printer for the intermediate school; the expansion of makerspaces, assistive technology for special education; on-line learning and progress monitoring opportunities applications to support instruction (ex: Schoology, Read 180, Edgenuity, Star Reading and Math, Renaissance Reading and Math) and software to support operations (Zippslip). STOPit!, an on-line software package added last year, is an anonymous student on-line anti-bullying reporting system. An annual technology report is given to the Board and technology resources are reflected in the annual budget. In addition, new last year, was the introduction of a hybrid on-line Social Studies Course where students attend class twice a week and work remotely three days a week. A new website was launched over the summer which contains a mobile app to enhance communication with a user-friendly platform. (See attachments.)

1.D. The Board uses data to make informed decisions regarding student achievement. (Give examples)

Presentations with regard to student achievement (SBAC, NGSS SCI, SAT, AP) are given to the Board annually in the fall. Data is tracked by the district's technology consultant and district administrators using a custom database where data can be drilled down to the classroom level and student level. Annually, the Board tracks student performance on standardized achievement tests and measures student performance in realizing the district achievement goal. All district administrators report to the Board on their school's student achievement and use the data to inform their school improvement plans. These presentations provide the Board and superintendent with the information to make informed decisions. Program effectiveness is often monitored by the Curriculum Subcommittee. Examples of such informed decisions include the establishment of the district achievement goal, monthly progress monitoring principal meetings focused on school writing performance (underperformance in language arts); the completion of a three-year special education review and strategic planning process (special education students underperforming); an Equity Audit report presented to the Board (evidence of achievement gaps); the implementation of an integrated pre-school, establishment of elementary languages and full-day kindergarten (ex: performance of 3rd graders); a curriculum audit of the math program; and, the use of student achievement data to inform negotiated contracts with teachers, administrators, etc. (See attachments.)

2. Board Member Professional Development

2.A. The Board has developed district goals and reviews them on a regular basis. (Include examples)

The Board discusses the development and progress towards its goals periodically throughout the year and, annually, at its summer retreat. Surveys are given to teachers and non-certified staff. The primary responsibility for the Board Goals is designated to the respective subcommittees. The superintendent's goals also align and support the Board's goals and are evaluated each year. Additionally, in the fall of 2018, an article was written in the *Vision* reporting on the progress of the Board goals over the past decade. (See attachments.)

2.C. The Board has incorporated Board professional development into policy. (Provide examples)

See attached policies Bylaw 9230 and Bylaw 9250 wherein it is stated that, "Each incoming member may attend, at district expense, workshops for newly elected members as approved by the Board." The Board also has a Professional Development Policy (9240) and a specific goal to *Influence Local and State Educational Policy*. Board members work closely with legislators, provide testimony through the Superintendent, and regularly participate in the annual CABE/CAPSS Convention. (See attachments).

2.D. The Board holds a retreat outside of a regular meeting with a component offering professional development. (Include copy of agendas)

Annually the Board participates in a summer retreat that typically includes some professional development type activities. In August 2018, Attorney Tom Mooney (Shipman & Goodwin) facilitated the workshop on recently enacted legislation, impact bargaining. The Board also engaged in a self-evaluation process and review of governance practices. (See attachments.)

3. Policy

3.A. The Board relates all agenda items to appropriate policies. (Show sample agendas that show this practice)

Policy revision and adoption is a regular Board agenda item. Recent examples include policies for reports of suspected abuse, live animals in the classroom and individualized education program. Regularly, issues are raised at Board meetings by Board members or members of the public. As a matter of practice, these issues are referred back to the policy committee for discussion, guidance, revision, and resolution.

Additionally, any agenda item is covered by one or more of the categories of Board policies (mission, community relations, administration, business, personnel, students, instruction, construction, and Board bylaws). The Board agenda and work of the Board is largely guided by and conducted in two work committees designed around Board policies. Board Policy always guides decision-making. (The Curriculum/Policy/Technology/ Communications Subcommittee and the Finance/Personnel/Technology Subcommittee).

Last year, the Board aligned all Board meeting agendas to their Board goals using the Goals tool in e-Meeting. (See attachments.)

3.B. Policy discussions are a regular part of Board meetings. (Include agendas where this takes place.)

A policy and curriculum subcommittee facilitates the regular ongoing review of policies. CAFE's Policy audit for the school system has provided a blueprint and model for the district to annually and systematically review and revise policies. The Board continues to review prioritized policies that are required by legislation or recommended as best practices. Granby also subscribes to the CAFE Policy Service that provides regular policy updates to the Board through the superintendent. These policies are subsequently presented to the Board for approval. Annually, a list of policies to be reviewed for the year are presented to the Curriculum Subcommittee in the fall. (See attachments.)

4. Community Relations

4.A. The Board sponsored a community-wide discussion of issues (courageous conversations, community conversations, etc.) during the past year. (Show agenda and report the end results of the program).

In 2017-2018, Granby Public Schools received a generous grant from the Graustein Memorial Fund in partnership with the Connecticut Center for School Change to help systemically address challenges with equity and the achievement gap. The awarding of this grant resulted in the establishment of the Granby Equity Taskforce comprised of teachers, administrators, parents, community members, students, and a representative from the Board of Education. There is no longer grant funding for this work; however, the District is providing funding from another source to continue this important work.

Announcements have been made in articles to *The Granby Drummer* for Superintendent Community Forums regarding the FY20 Budget as well as a School Start Time Study. The Board and superintendent continue to work closely with the Town Youth Center, Social Services, business organizations, Police Department, and local churches. (See attachments).

4.B. The Board has successfully worked with other community leaders. (Include description and/or supporting documentation.)

The Board has worked collaboratively with Board of Finance and Board of Selectmen to discuss opportunities for regionalization of town/Board of Education Departments. This has resulted in the establishment of an Intra-Board Advisory Committee and in a memorandum of agreement between the town and school system on shared services to realize efficiencies and improvements between town and school departments. Areas of focus include the use of technology, human resources, shared maintenance, fuel oil, and custodial services and the use of solar energy. The town and Board have entered into a joint fuel oil purchasing arrangement and specific recommendations for shared services in technology have been presented to the town.

The Board also continues to work closely with the town's Youth Services to address the social and behavioral needs of students through the provision of programs and clinical services. The Board also works closely with the town Recreational Department to coordinate summer opportunities for students and families.

A Farm-to-School Grant was received by the District in 2018-2019 and one of the objectives is to complete a feasibility study and use results to develop a plan for school community gardens across the district.

A new mentoring program, in its second year, called "*Generations*", reaches out to the community for mentors to work with our youngest students up through their high school years and provides a layer of support for students who may benefit from additional positive adult relationships.

The STEAM Committee held a STEAM Day at the middle school where members of the community and local businesses share STEAM-related career pathways with middle school students. (See attachments).

Additionally, the Board solicits feedback from the community on its performance through an on-line annual performance survey administered to the entire school community. (See attachments).

4.C. The Board works with the community's local cable access channel. (Describe)

The Board of Education Meetings were permanently relocated to the Town Hall Meeting Room to provide live streaming of BOE meetings. Periodically, the Superintendent conducts interviews with the local cable channel.

4.D. The Board works with other Boards of Education. (Describe)

The Board of Education regularly works with other town Boards of Education. In previous years, the Board has explored regionalization opportunities with East Granby, Winchester, and Hartland. In 2018-2019, Granby had specific conversations with East Granby Public Schools with regard to regionalization opportunities for their high school students and commissioned a report for an "Added Population Study" for the high school. Granby is also a member of an Educational Resource Collaborative (ERC) with several other districts where we share purchasing agreements and copier contracts for copiers. As an ERC member, we also share membership and governance control over the Farmington Valley Diagnostic Center (short-term outplacement facility in Avon). This year, Granby has also transitioned from the CREC

Consortium to a partnership with East Granby where Granby serves as the fiduciary for the Perkins Grant.

Granby has been designated as a sending district for the Hartland Public Schools. Students in Grades 9-12 attend Granby Public Schools. A Hartland Board member is also encouraged to attend curriculum subcommittee meetings and the curriculum directors/Assistant Superintendent from both districts meet regularly to collaborate on curriculum issues.

Along with Board members from other towns, Granby's Board of Education is represented on the CREC Council. Granby has been actively involved in CAFE for many years. (See attachments.)

5. Related Organizational Leadership

5.B. The Board has sponsored a Legislative Breakfast or some other legislative event. (Describe)

The Superintendent and Board members annually attend CAFE's Day on the Hill as well as CREC's legislative breakfast. One of the Board's five-year goals affirms the Board's commitment to leadership and policy advocacy work. The goal is to influence local and state education policy. The Board's Student Representatives met with all three legislators and the CSDE Commissioner during the CAFE's Day on the Hill. Additionally, the Board invited local legislators to a meeting to discuss legislative issues as they relate to education. (See attached agenda and minutes).

5.C. The Board works closely with its local legislative delegation to improve the schools. (Describe)

The Board worked closely with Town officials in 2018-2019 and entered into a Statement of Commitment, Statement of Intent and, eventually, a Memorandum of Understanding with regard to large capital projects for the district. These projects include a Solar Array and school improvement projects. These documents provide support by all Boards and Commissions, particularly Selectmen, Education and Finance, to provide the guidance and discipline needed to allow Granby to proceed in a manner consistent with financial planning objects. (See attachments.)

CABE Board Recognition Awards

1. Board Leadership/Student Achievement-Level Two (minimum of two)

1.A. The Board works to improve student achievement.

Item 1.A..... Board of Education Core Values

Item 1.A.....2017-2018 District Equity Report

Item 1.A..... BOE Schools in the Spotlight Enrichment Report

Item 1.A..... Wells Road Intermediate School - School Improvement Plan

1.B. The Board relates the mission statement and goals to agenda items.

Item 1.B..... October 2018 Assistant Superintendent's Monthly Report

Item 1.B.....April 2019 Assistant Superintendent's Monthly Report

Item 1.B..... Curriculum and College Board Courses Article, April 2019 *Vision*

1.C. The Board supports the appropriate use of technology in educational programming.

Item 1.C..... 2019 Technology Report

Item 1.C..... FY20 Technology Budget Book Pages

Item 1.C..... November 7, 2018 Agenda and Blended Learning Presentation to BOE

Item 1.C.....New Website with Mobile App

1.D. The Board uses data to make informed decisions regarding student achievement.

Item 1.D..... October 17, 2019 Board of Education Agenda

Item 1.D..... 2017-2018 Testing Report Narrative

Item 1.D.....2018 Testing Report

2. Board Member Professional Development-Level Two (minimum of three)

2.A. The Board has developed district goals and reviews them on a regular basis.

Item 2.A.....Board of Education Strategic Goals 2020

Item 2.A.....October 17, 2018 Superintendent's Annual Goals for 2018-2019

Item 2.A.....June 19, 2019 Superintendent's Report on Annual Goals

Item 2.A..... Board of Education Goals 2020, Fall 2018 Article in *Vision*

2.C. The Board has incorporated Board professional development into policy.

Item 2.C..... Policy 9230 - Orientation of Board Members

Item 2.C..... Policy 9240 - Board Member Development

Item 2.C..... Policy 9400 – Self-Evaluation

2.D. The Board holds a retreat outside of a regular meeting with a component offering professional development.

Item 2.D..... August 27, 2018 Board of Education Retreat Agenda

Item 2.D.....BOE Self-Evaluation Survey

3. Policy-Level Two (minimum of two)

3.A. The Board relates all agenda items to appropriate policies.

Item 3.A.November 7 and March 6, 2018 Board of Education Meeting Agendas

Item 3.A. May 15, 2019 Board of Education Meeting Agenda

Item 3.A..... June 5, 2018 Board of Education Meeting Agenda

3.B. Policy discussions are a regular part of Board meetings.

Item 3.B.....October 3, 2018 Curriculum Subcommittee Meeting Agenda

Item 3.B.Policy Review Memo to the Curriculum Subcommittee

Item 3.B.October 3, 2018 & June 5, 2019 Board Meeting Minutes

4. Community Relations- Level Two (minimum of two)

4.A. The Board sponsored a community-wide discussion of issues (courageous conversations community conversation, etc.) during the past year.

Item 4.A.....Fall 2018 *Vision* Front Page Announcing Superintendent Forum

Item 4.A.Changing School Start Times Article in Fall 2018 *Vision*

Item 4.A..... Start Time Taskforce Community Forum Flyer

Item 4.A..... Board Goal #4

4.B. The Board has successfully worked with other community leaders.

Item 4.B..... Town/School Technology Collaboration

Item 4.B.October 3, 2018 Farm-to-School Presentation to the BOE

Item 4.B..... December 5, 2018 Generations Mentoring Program Update

Item 4.B..... January 2, 2019 STEAM Presentation to the BOE

Item 4.B.....Panorama On-line Survey to Parents

4.D. The Board works with other Boards of Education.

Item 4.D..... October 17, 2018 Finance Subcommittee Meeting Minutes

Item 4.D..... Added Population Study for Granby Memorial High School

Item 4.D..... June 2019 Assistant Superintendent's Monthly Report

5. Related Organizational Leadership- Level Two (minimum of two)

5.B. The Board has sponsored a Legislative Breakfast or some other legislative event.

Item 5.B. Board Goal #6

Item 5.B. February 6, 2019 Board of Education Agenda

Item 5.B. February 6, 2019 Board of Education Minutes

5.C. The Board works closely with its local legislative delegation to improve the schools.

Item 5.C. Town of Granby Statement of Commitment

Item 5.C. Town of Granby Statement of Intent

Item 5.C. Town of Granby Capital Program Priority Advisory Committee MOU

CABE Board Recognition Awards

Level Two

Please tell us what, in your opinion, makes your Board's leadership especially effective in improving student achievement.

The Board of Education of the Granby Public Schools has been extremely supportive of public education both within the state and the local community. Granby's school system and the community have benefitted from strong and consistent Board leadership and decision-making over a period of many years. The Board has exhibited a unique ability to work collaboratively and supportively with the community and town officials in a non-partisan fashion as strong advocates for students and education.

The Board of Education exhibits excellent governance practices through the structure of productive subcommittees, school visits and attendance at school events, community forums and retreats. The Board has also developed close, trusting and collaborative relationships with the Superintendent of Schools and models an excellent understanding of each other's roles and responsibilities in support of the district mission.

Despite some of the lowest spending per student as compared to other schools, Granby graduates academically perform at a high level and the town receives a tremendous return on its educational investment. Over the years, recognitions include Granby Memorial High School as a high-performing Connecticut Vanguard School; Granby Memorial Middle School as a Connecticut Association of Schools' Middle School of the Year; Kelly Lane Intermediate School as a Federal Blue Ribbon School; and, Wells Road Intermediate School as a Connecticut School for Exemplary Climate Practices by the Connecticut Association of Schools.

Board of Education 2020 Goals, a 21st century district vision, mission and achievement goal have provided the Superintendent and schools with a clear expectation for student achievement and expectations for the Granby graduate. The Board has also exhibited a strong commitment to equity through its long-standing participation in the Open Choice Program and its work on equity with the Connecticut Center for School Change. The Board also implements innovative practices as reflected in its early childhood education programs, K-12 languages and district strings program, enrichment programming, professional learning communities, reconfiguration of schools and, most recently, its consideration to alter school start times.

The Board's ability to function at an extremely high level in the support of ALL students is exemplified by the addition of an enrichment program at the middle school, its participation in a College Board Pilot for Pre-AP courses in English, Algebra and Art, the creation of a very active Equity Task Force, its focus on social emotion learning through Collaborative Proactive Solutions, high return on educational investment, annually adopted budgets, policy advocacy, active participation in CREC and CABE, and collaboration with the community are only some of the attributes that make the Board worthy of such recognition.

**Curriculum Subcommittee Meeting
September 4, 2019, 6:30 p.m.
Central Services**

Present:

Melissa Migliaccio
Sarah Thrall
Rosemarie Weber
Christopher Tranberg
Mark Winzler

Absent:

Lynn Guelzow

Member of the Public: N/A

Meeting commenced at: 6:30 p.m.

Meeting adjourned at: 7:30 p.m.

1. Public Comment: N/A

2. Assistant Superintendent's Monthly Report: Report on status of embargoed data for SBAC and other data needed to complete the equity report; discussed summer training for pre-AP Pilot Program; discussed topics in administrator's retreat; and, garden for federal farm-to-school program under construction.

3. Update on Summer Curriculum Writing: Curriculum writing is in a good place. Got through 115 units – coaches worked collaboratively with teachers. EduPlanet 21 warehouses the curriculum. The curriculum revision cycle is in place. English, PE & F&CS need to be completed before June 30th and math revisions thereafter.

4. Google Classroom: The Subcommittee had a hands-on tutorial on Google Classroom.

5. Annual Policy Update: Reviewed list of policies to review for the year.

6. Other: N/A

Action Items: N/A



UPCOMING DISTRICT EVENTS

September 16	PK/Kindergarten Open House	6:30 p.m.	Kelly Lane
September 17	Middle School Open House	6:30 p.m.	
September 18	Finance Subcommittee Meeting Board of Education Meeting	5:30 p.m. 7:00 p.m.	Central Services Town Hall Meeting Room
September 19	Sr. Planning Meeting (PM Session)	6:30 p.m.	HS Auditorium
September 19	Grade 3 Open House	7:00 p.m.	Wells Road
September 24	BOE Candidate Forum	6:30 p.m.	HS Auditorium
September 24	Grade 4 Open House	7:00 p.m.	Wells Road
September 26	Grade 5 Open House	7:00 p.m.	Wells Road
October 2	Curriculum Subcommittee Meeting Board of Education Meeting	5:30 p.m. 7:00 p.m.	Central Services Town Hall Meeting Room
October 2	Financial Aid Night	6:30 p.m.	HS Auditorium
October 9	No School – Holiday		
October 14	No School – Holiday		
October 15	No School – Professional Development		
October 16	MS PAC Meeting	8:30 a.m.	MS Media Center
October 16	Finance Subcommittee Meeting Board of Education Meeting	5:30 p.m. 7:00 p.m.	Central Services Town Hall Meeting Room
October 18	Homecoming Dance	7-10 p.m.	Community Gym
October 19	PTO Jog-a-Thon		Kelly Lane Grounds
October 22	NHS Induction Ceremony	6:00 p.m.	HS Auditorium
October 23	College Fair	1:00 p.m.	Community Gym