

**Regular Board of Education Meeting
Wednesday, August 28, 2013 7:00 PM
Central Services**

I. Public Comment

II. Administrative Reports

A. Superintendent's Announcements

Rationale: Mr. Addley will provide district updates.

B. Student Representative Reports

Rationale: Ms. Lexi Grimaldi will report on activities taking place at the high school.

C. Business Manager's Report

Rationale: Mr. Harry Traver, Business Manager, will present the June statement of accounts.

D. Summer School Programs

Attachments:

BOE Global Learning Academy Presentation

3

BOE Summer School Report

21

Rationale: Ms. Jennifer Miller, Director of Summer School and Camp Kearns, and Lindsay Madsen, Director of the Global Learning Academy, will present these summer programs to the Board.

III. Consent Agenda

A. Minutes

Attachments:

Approved Minutes 6-19-13

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Rationale: The Board will approve/amend the minutes of the June 19, 2013 Board of Education meeting.

IV. Old Business

A. Quality & Diversity Funding

Attachments:

Q&D Grant Budget and Projection

38

Rationale: The Board will continue its discussion on quality and diversity funding.

B. Board Retreat

Rationale: The Board will discuss the upcoming agenda for the Board Retreat.

V. New Business

A. Athletic Facility Dedication Ceremony

Rationale: The Board will discuss the impending dedication ceremony for the new athletic facility.

B. Connecticut Natural Gas Project

Rationale: The Board will discuss the impending conversion from oil burners to gas for Kearns, the high school, middle school, and Central Services.

VI. Miscellaneous

A. Board Standing Committee Reports

1. Curriculum/Policy/Technology/Communication

2. Finance/Personnel/Facilities

Attachments:

Finance Subcommittee Minutes 6-19-13

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B. Other Board-Related Reports

1. Athletic Field Project Committee

2. CREC/CABE

3. Granby Education Foundation

4. District Efficiency Initiatives

C. Calendar of Events

D. Board Member Announcements

VII. Executive Session/Non-Meeting

Summer Global Learning Academy

Wells Road School
June 24-28, 2013



**DIRECTED BY
LINDSAY MADSEN**

Sponsored by the



Our Team



Supervisor- Mike Dunn

Director- Lindsay Madsen

Nurses- Pamela Addley and Cathie Willis

Teachers:

-Global Studies- Kristina Giannitti

Guest Speaker- Mark Kibby

-Italian Culture- Laura Iapachino

various Young Educators Society (YES) members

-Italian Language- Rosaria Trichillo

Enrollment and Attendance



- 17 families for a total of 26 students attended
- Three families that attended had trips planned to Italy this summer.
- 100% attendance with the exception of the last day when two families left for their trip to Italy.

What was new this year?



- The program focused on the Italian culture, language and a look at global studies from Italy's perspective.
- The academy was opened up to include students in 1st and 2nd grade.
- The summer academy was one week long, held from 8am-2pm.

Program Expectations



The overall goal of the Global Learning Academy was to immerse students in the Italian language, culture and Italy's global influences through an intense, week long course of studies.

Students were encouraged to attend all five days, speak Italian words and phrases, and learn about Italy's influence in our global society.

Curriculum



The GLA team met prior to the start to outline the curriculum for the week. It was designed to align with the Granby Public School's mission statement. A shared Google document was created where teachers could upload their plans and share ideas, topics and mix activities across the classes.

Global Studies



Essential Question

- Grades 1-2: In what ways does Italy influence my life?
- Grades 3-9: In what ways does the economy impact different parts of Italy and other countries?

Essential Learning

- Students will understand Italy's national resources and exports
- Older students will explore and research the difference of economies between the North and South
- Students will explore the role/importance of tourism on the economy of Italy

Global Studies



Culture



Essential Question

- How has the Italian culture evolved and integrated into American culture?
- What aspects of life in Italy are similar to my life and what things are different?

Essential Learning

- Students will understand the geographical regions of Italy and how they shaped different dialects
- Students will participate and experience Italian music and dance and discuss how it has been translated into American culture.
- Students will explore traditional Italian festivals and holidays while comparing similarities and differences between their own experiences.
- Students will be immersed in various popular food and cuisine in Italy.

Culture



Language



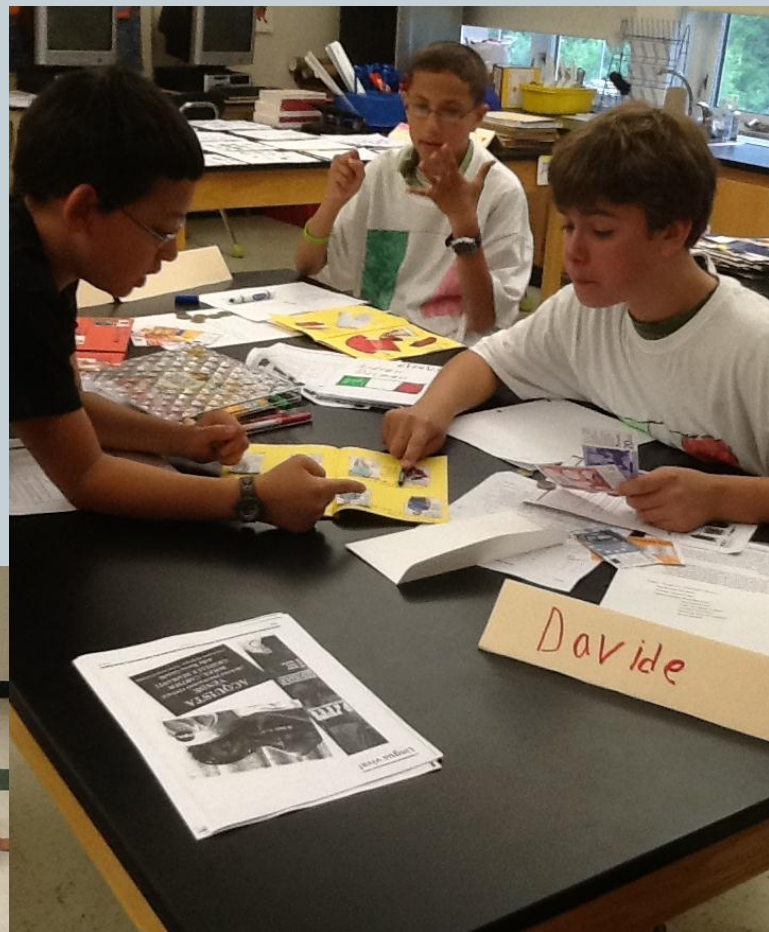
Essential Question

- How can I communicate in Italy with just a small amount of language?

Essential Learning

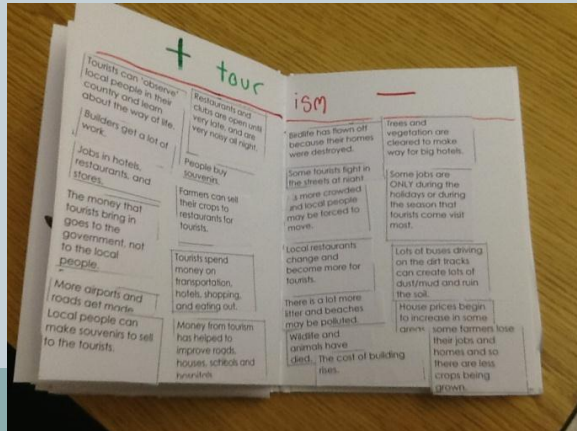
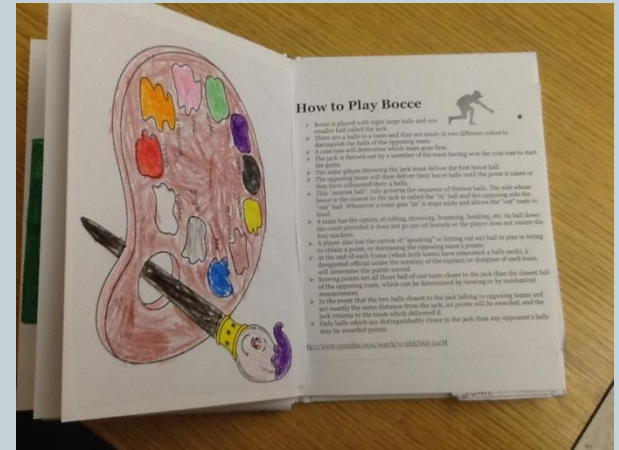
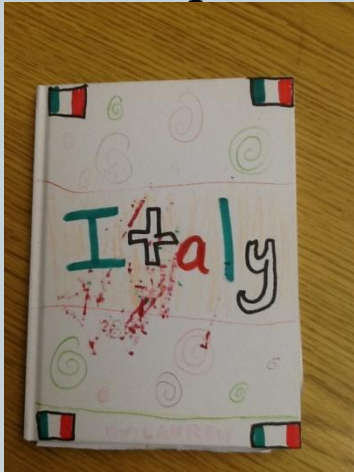
- Students will learn and recite the basics of the Italian language such as the alphabet, numbers, colors.
- Students will learn simple greetings and responses to basic daily interactions.
- Students will be able to express their likes and dislikes while learning terms connected to the other curriculums such as weather, family, shopping, food, tourism and jobs.

Language



Ongoing Project

Each student in the Global Learning Academy was given a scrapbook to mark their journey through Italy. Each day, students traveled with their scrap books from class to class documenting all they had learned.



Final Presentations



On the final day, parents and students were invited to join us while we sampled traditional Italian foods prepared by Lost Acres. Each age group had prepared a final presentation to show their families and peers.



1st- 2nd graders



This group performed three traditional nursery rhymes with some verses in Italian.



3rd-4th graders



- This group performed a popular dance in Italian culture, the Tarantella.



6th-9th graders



This group created Glogsters to showcase the difference between the North and South of Italy.



Thank You



- The Granby Educational Foundation for providing the funding
- The secretarial staff
 - Chris Merli and Joy Barnett
- All the custodians at Wells Road
- Principal, Dr. Anna Forlenza-Bailey



GRANBY SUMMER PROGRAMMING

2013

Summer School

- Review and reinforcement of Math and/or Language Arts skills for students entering 1st through 8th grade in the fall.

- Parents can register students.

OR

- Recommended on IEPs, during Annual Review meetings

Rationale and Benefits

- Supports powerful thinking throughout summer months
- Reinforces academic and social skills learned throughout the school year
- Small group instruction



Sample Daily Schedule

- 8:00-9:00 Language Arts
- 9:00-10:00 Math
- 10:00-10:30 Snack and Recess
- 10:30-11:10 P.E.
- 11:10-11:50 Art
- 11:50-12:30 Technology
- 12:30-4:00 Camp at YMCA

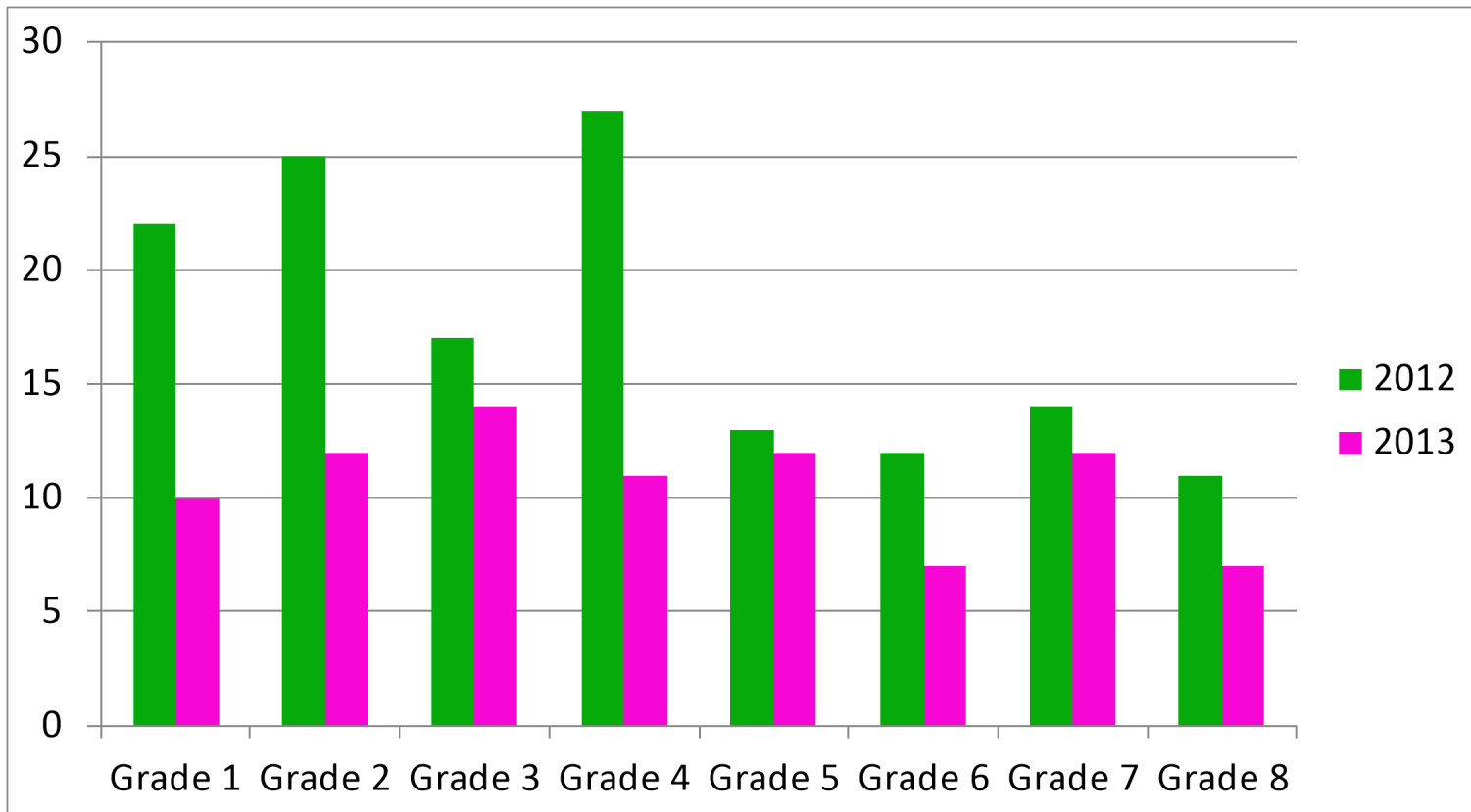


Enrollment

- Lang. Arts, Math & Activities: 71
 - Language Arts and Math Only: 29
 - Language Arts Only: 2
 - Math Only: 4
 - **TOTAL ENROLLMENT: 106**
- Students



Enrollment by Grade



Staff Numbers

- Teachers: 9
- Teaching Assistants: 4
- Resource Teacher
- Nurse
- High School/College Volunteers: 14



Summer School Finances 2012-

	2012	2013
Expenses		
Staffing:	\$29,140	\$25,572
Nurse	\$3,130	\$3,384
Materials	\$1,932.29	\$841.08
Total Expenses:	\$34,202.29	\$29,797.08
Income		
Fees paid by check:	\$15,965	\$12,780
Pupil Services:	\$5,790	\$4,890
Financial Aid	\$1,810	\$270
Open Choice Academic and Social Support Grant	\$7,848	\$4,860
Total Income:	\$31,413	22,800
<u>Cost of Summer School</u>	\$2,789.29	\$6,997.08

SPECIAL EDUCATION EXTENDED SCHOOL YEAR PROGRAMS

2012-2013 School Year

Rationale

Extended school year services are available as necessary to provide a free, appropriate public education.

Granby provides extended school year services only if the Annual Review PPT that develops the student's IEP determines, on an individual basis, that the services are necessary to prevent regression.

The District does not limit extended school year services to particular categories of disabilities and does not unilaterally limit the type, amount, or duration of those services.

Overview of Summer Programming

Grade Level	Direct Tutoring Instruction	Camps & Summer Programs (# students)	Related/Other Services OT, PT, Speech/ Lang, Social Skills (# students)
Preschool 8 students		7 Camp Kearns 1 Other Camps	3 OT 4 PT 6 Speech/ language
Primary (K-2) 25 students	Lang Arts 41 hrs/11 students Math 25 hrs/7 students	9 GPS Summer School 2 Camp Kearns 3 Other Camps	8 OT 4 PT 6 Speech/Language
Intermediate (3-6) 42 Students	Lang Arts 115.5 hrs/ 11 students Math 88.5 hrs/ 10 students	20 GPS Summer School 5 Other Camps	5 OT 3 PT 3 Speech/Language
Middle (7+8) 17 students	Lang Arts 59 hrs/ 9 students Math 67hrs/ 10 students	5 Summer School	
High School (9-12) 2 students	Students 2 Hours 20-Reading + Writing		
Outplacements 6 students		6 Programs from Various Outplacement Sites	

Benefits of Extended School Year Services:

- opportunity to maintain and academic skills with their same age peers
- opportunity for application and practice of social skills learned within the school year
- opportunity to improve the skills related to achievement on standardized assessments
- to increase student success during the school year
- continued structure and service for students who require this consistency in order to retain and maintain their current level of functioning in certain areas. (social, academic, physical, or language)

Regular Board of Education Meeting – Approved Minutes
June 19, 2013, 7:00 p.m.
Central Services

Attendance was taken at 6:58 p.m.:

Present Board Members:

Jenny Emery
Lynn Guelzow
Cal Heminway
Edward Ohannessian
Benjamin Perron
Mr. Ronald Walther
Rosemarie Weber
Sean Goodridge (Student Representative)
Lexi Grimaldi (Student Representative)

I. Public Comment

There was no public comment this evening.

II. Administrative Reports

II.A. Superintendent's Announcements

- There are many wonderful activities going on around the district during this last week of school.
- Congratulations to the 10 top scholars who were recognized yesterday afternoon.
- Dr. Mary Gadd will be the new High School Principal. Dr. Gadd comes to us from Bristol Central High School and begins her new position on July 1st. Other new district appointments: Mr. Robert Gilbert has been appointed the new Director of Teaching and Talent Development; Mr. Michael Dunn (formerly our K-12 Language Arts Supervisor) has been appointed the new Kelly Lane Principal; and, Dr. Patricia Law has been appointed our new Director of Curriculum. This reorganization aligns to the new school reforms and best addresses issues for the district.
- A parent letter, including a survey, regarding the BYOD pilot has been sent to parents of incoming 8th graders. We will know the results of devices needed on Friday.
- The 8th grade block party was held on Friday night.
- An emergency management statewide severe weather exercise will be held tomorrow morning.
- A meeting will be held tomorrow with the CT State Dept. of Education and superintendents in the about state testing.
- The 8th grade moving-up ceremony will be held tomorrow night
- Graduation will be held at 5:30 on Friday evening.
- The *Vision* supplement will be published with the July/August edition of *The Drummer*.
- Closing ceremonies will be held on Friday at 1:45 in the high school auditorium. Board members are welcome to attend if your calendars permit.
- Monday will be a professional development day for teachers on the teacher evaluation plan.
- A taste of Italy begins in Granby next week through the Global Learning Academy - approximately 25 students are enrolled; Summer School begins July 1st and Camp Kearns July 8th.
- A new board retreat date of July 8th has opened up for consideration.
- We wish all of our students and families a great summer vacation. See you in the fall!

II.B. Student Representative Reports

- Granby students are currently in Japan participating in the Japanese Exchange Program.
- Sports seasons have all come to a close. The girls' softball team ended their season by getting second place in the CIAC Class M Final game against Waterford.
- Students are eagerly anticipating their summer break and enjoying the half days this week.
- Many seniors have college orientation this week.
- Freshmen, sophomores and juniors are taking their final exams this week.
- The GMHS Leo Club participated in a Relay for Life two weekends ago raising money for cancer.
- Graduation will be held hopefully outside on Friday evening.
- We would like to wish everyone a happy summer!

II.C. Business Manager's Report

Mr. Traver presented the May statement of accounts. There was a small change in revenue from \$373K to \$374 favorable for this month. At the Finance Subcommittee Meeting this evening discussion centered on funding on athletic field support for \$25K, paving of the high school driveway for \$53K and renovation of the tennis courts for \$140K (including a \$30K contribution from the capital fund).

III. Consent Agenda

III.A. Minutes

III.B. GMHS International Trip to Italy

A motion was made by Jenny Emery and seconded by Ed Ohannessian to approve the consent agenda. This motion passed unanimously at 7:12 p.m.

IV. Old Business

IV.A. Bid Approvals

Bids came in for security systems using cards instead of fobs. The Finance Subcommittee is not recommending approving a bid at this time due to the fact that the anticipated bid price was \$50K and bids came in at \$137K. Bids also came in for security film to help prevent quick access to the schools. The Finance Subcommittee is recommending approval of a bid from Miller Enterprises for the film at \$32,477. A motion was made by Ed Ohannessian and seconded by Ron Walther to approve the bid for security film not-to-exceed \$32,477. This motion passed unanimously at 7:13 p.m.

IV.B. 1-to-1 Computing Pilot Update

Dr. Patricia Law, the new Director of Curriculum, presented an update on the 1-to-1 computing pilot. One of the questions from the Board was how will we be measuring the success of the 1:1 BYOD pilot. Three domains with indicators under each one were developed to measure student and teacher and district effectiveness with this program. Rubrics and surveys will be developed for each indicator. The Board inquired about the economics of the pilot and if the district will know by budget time. Mr. Addley stated the district has budgeted for 90 devices based on previous surveys. There will be regular meetings during the year that the Superintendent, Director of Curriculum and the Middle School Principal will attend. There are concerns from parents, such as security of the device during the day and after school as well as technology support during the school day should a student need it. Another opportunity may be entertained for those parents who would like to have a face-to-face meeting. Professional development is in place for 8th grade teachers on June 24th and again in the beginning of the year.

IV.C. Teacher/Administrator Evaluation Plans

Bob Gilbert, the new Director of Teaching and Talent Development, presented the revisions to the teacher and administrator evaluation plans. Feedback was received from the state and addressed with guidance from our consultant, Revisions Learning. These revisions are due to the state on Friday, June 21st. Part of professional development on Monday will be the Teacher Evaluation Plan Committee speaking to faculty about what to expect next year. Mr. Gilbert discussed talent management systems to help manage the new evaluation plan. A webinar was conducted today by Bloomboard and it is similar to the Randa system first looked at but very user friendly. About 1/3 of districts in the state have signed on to this and there is no cost which may free up our funds for other professional development training.

IV.D. Full-Year Forecast and Financial Decisions

There is a surplus of \$374K, which includes previous decisions to spend \$75K on security upgrades. There are three main areas of spending need: tennis courts; driveway and athletic field support totaling \$218K. The Finance Subcommittee would like to allocate \$188K out of the surplus. There will be a reserve of \$186K for future spending on security in FY14. The Board discussed the spending on the athletic project. Since the project has overrun in cost and it is unclear that the contingency funding will occur, the Board of Education will need to decide if they will fund the storage facility. The roll-offs are available and can be moved back onto the site if the storage facility is not funded. Concern was raised about why the \$25,000 for the storage facility wasn't being addressed through excess funds from the other capital projects. Ben Perron advised that the Building Committee of the Town was unwilling to entertain this amendment. A motion was made by Ed Ohannessian and seconded by Ron Walther to fund the needs as described by administration: athletic field support, paving the high school driveway, and the tennis courts for \$218K (\$30K from small cap not-to-exceed \$188K). This motion passed with one opposed vote (Cal Heminway) at 8:30 p.m. Ben Perron stated that he is disappointed the Board has to fund the storage facility instead of allocating more resources to safety improvements, but that one of the two boards [BoE and BoS] has to step up to do what is right.

IV.E. Sheff vs. O'Neill Agreement

Discussion was continued from the last Board Meeting with regard to additional the \$160K in Choice funding and new legislation stating that we will not have to pay tuition for pre-school students. Mr. Addley would like to use the unexpected additional revenue, which he believes we can expect to continue, to reinstate the items cut from the budget when the Board of Finance required a reduction: Talented & Gifted, the coaching position and the elementary world language position. A motion was made by Jenny Emery and seconded by Lynn Guelzow to support administration's recommendation to reinstate the three items that were cut by the budget. Some Board members expressed concern about reinstating items that were eliminated after the first budget failure. There is also continuing concern that we need to step back and assess how we should use the Q&D fund. Others urged the board to invest the available revenue on behalf of educational needs today, given availability of excess Q&D funds and the recommendations of our Superintendent. The motion failed with a vote of 4 to 3 at 9:05 p.m.

IV.F. Third Reading of Student Discipline Policy

The third reading of this policy is delayed until August Board Meeting.

IV.G. 2014-2015 Calendar

Mr. Addley presented the draft 2014-2015 calendar. With regard to March versus April vacation, no one in the DRG other than Region 15 has a March vacation. Hartford also has a March vacation. Staff, including the Athletic program which is impacted by a March vacation, were consulted, and advised they could accommodate either. The Board decided on the April break, instead of March, and a final calendar will be brought back.

V. New Business

V.A. PLC Time

Dr. Patricia Law presented an update on exploring the feasibility of increased PLC time for teachers. This project started two years ago, with a goal of providing more time for teachers to collaborate with each other to set goals for student learning and share their practices. All schools currently have PLC time; however there is unequal time and processes for PLC in each school. Research has been reviewed from national and international sources, as well from other district's methods. Next steps in the process would be to complete and present a PLC feasibility study in the fall and to come back with recommendations to be supported through the 205 budget.

V.B. Strategic School Profiles

Mr. Addley presented highlights of the Strategic School Profiles.

V.C. Legislative Update

Material regarding legislative updates has been provided by CABE. More than a half dozen task forces and subcommittees have been put together. Some items may require board representation to our legislators or CABE.

V.D. Superintendent's Annual Report

Mr. Addley recognized teachers and staff members for being able to realize his goals despite a challenging environment, from Newtown to new school reforms. Granby has accomplished a lot this year; new athletic fields, electronics lab, full-day kindergarten, integrated pre-school, special education review, and world languages

VI. Miscellaneous

VI.A. Board Standing Committee Reports

VI.A.1. Curriculum/Policy/Technology/Communication

This Subcommittee did not meet.

VI.A.2. Finance/Personnel/Facilities

The Finance Subcommittee met this evening and reviewed the statement of accounts, forecast, recommendations for additional expenditures, and bid results. We have been advised that The Valley Community Church would like to sign up for a full-year lease.

VI.B. Other Board-Related Reports

VI.B.1. Athletic Field Project Committee

The artificial turf will be installed the end of June.

VI.B.2. CREC/CABE

An education foundation was created for CREC a number of years ago and it will hit the \$1 million annual mark for contributions to public education.

VI.B.3. Granby Education Foundation

March 21st will be the date of the Granbee next year. A fall event is being planned with the possibility of Paul Winter being the entertainer.

VI.B.4. District Efficiency Initiatives

There was no update this evening.

VI.C. Calendar of Events

A new date of July 8th is on the table for the Board Retreat. It was determined that this date is good for all board members.

VI.D. Board Member Announcements

There were no board member announcements.

VII. Executive Session/Non-Meeting

A motion was made to adjourn the meeting by Jenny Emery and seconded by Rosemarie Weber. This motion was passed unanimously at 9:50 p.m.

Respectfully submitted,

Jenny Emery
Board Secretary

GRANBY PUBLIC SCHOOLS QUALITY & DIVERSITY GRANT BUDGET AND PROJECTION

	Actual FY12	Budget FY13	Forecast FY13	Budget FY14	Projection FY15	Projection FY16	Projection FY17	Projection FY18
Tuition - Learning Corridor	134,095	141,224	132,822	142,724	167,643	159,395	170,934	183,140
Tuition - College Connections	18,551	27,720	16,000	23,296	24,228	25,197	26,205	27,253
Tuition- Other	40,815	46,437	59,395	87,932	98,507	118,099	134,551	145,809
Subtotal Tuition	193,461	215,381	208,217	253,952	290,377	302,691	331,690	356,203
Transportation - Learning Corridor	23,916	24,805	24,805	25,549	26,316	27,105	27,918	28,756
Full Day/Ext Day Kindergarten Sal & Ben.	39,335	284,674	284,674	297,480	306,404	315,597	325,064	334,816
Full Day K Supplies & Curriculum	27,991	43,750	25,000	-	-	-	-	-
Summer School Programs	30,000	32,500	33,438	33,475	34,479	35,514	36,579	37,676
Chinese Language Teacher	-	46,320	33,820	-	-	-	-	-
International Ed & Diversity Training	6,596	11,000	11,000	13,000	13,390	13,792	14,205	14,632
Enrichment Clubs	103,922	418,244	387,932	343,955	354,274	364,902	375,849	387,124
Subtotal Enrichment Items	7,838	-	-	-	-	-	-	-
District Outreach Coordinator	14,461	22,500	22,500	23,175	23,870	24,586	25,324	26,084
Choice Student Support	10,000	10,000	10,000	10,300	10,609	10,927	11,255	11,593
Choice Intervention Specialist	32,299	32,500	32,500	33,475	34,479	35,514	36,579	37,676
Subtotal Choice Support	353,598	690,930	653,454	656,932	705,446	730,212	772,036	809,759
Total Expenditures	74	83	79	84	90	95	99	103
# Choice Students	6,000	6,000	6,000	8,000	8,000	8,000	8,000	8,000
Choice Stipend								
<u>Forecasted Revenues</u>								
Choice Early Beginnings @\$4500/ea.	31,500	45,000	45,000	45,000	45,000	45,000	45,000	45,000
Choice Bonus	25,788	31,940	25,788	26,000	26,000	26,000	26,000	26,000
Choice Tuition	444,000	498,000	474,000	672,000	720,000	760,000	792,000	824,000
Learning Corridor Transportation	35,300	24,805	24,805	25,549	26,316	27,105	27,918	28,756
Summer School Tuition	24,880	17,000	17,000	17,000	17,000	17,000	17,000	17,000
Extended Kindergarten Tuition	28,344	-	-	24,000	27,000	30,000	30,000	30,000
Pre K Tuition	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-
Total Revenues	589,812	616,445	586,593	809,549	861,316	905,105	937,918	970,756
Beginning Balance	379,313	615,527	615,527	548,666	701,284	857,154	1,032,047	1,197,929
Ending Balance	615,527	541,042	548,666	701,284	857,154	1,032,047	1,197,929	1,358,926
Run out with inflation	348,153	363,455	476,874	554,064	578,201	635,269	654,107	721,083

Finance/Personnel/Facilities Subcommittee Meeting Minutes
June 19, 2013
5:30 p.m.

Attendance:

Ed Ohannessian	Present	Alan Addley	Present
Ron Walther	Present	Harry Traver	Present
Lynn Guelzow	Present	Tom Steinke	Present

Meeting commenced at: 5:30 p.m.

Meeting adjourned at: 6:55 p.m.

1. May Statement of Accounts: Discussed accounts. Generally in good standing. Oil budget over by \$17K. Surplus of \$374K.
2. Full-Year Forecast and Financial Decisions: Reviewed potential capital needs for year-end expenses (see attached). Will recommend approval by Board.
3. Bid Results: Reviewed bids for access controls. Recommended that we hold off until full scope is analyzed. Recommended bids for security firm (Miller Enterprises for \$32,477).
4. Other: Church intends to sign a 12-month lease.

Full Year Forecast and Financial Decisions

	<u>\$(000)</u>
April Forecast	373
May Forecast excluding \$75k for security projects	374
Major needs:	
Athletic field support	25
Pave HS driveway	53
Town repairs tennis courts	<u>140</u>
Major needs cost estimate	218
Available FY13 Small Cap funds	<u>-30</u>
Net cost estimate	188
Target return for security projects (374 above less 188 projects)	186

Bid Results

<u>1. Access Control</u>	
Vulcan Security	\$136,588
Environmental Systems Corp.	\$139,755
<u>2. Security Film</u>	
Millard Enterprises	\$32,477
Vulcan Security	\$34,667
Olson Backman	\$41,992

FY13 Security Spending

Film	32.5
Visitor Control	7.0
Security cameras	14.0
Electrical	3.5
YTD Door Controls	<u>18.0</u>
	75.0

FY14 Security Spending Plan A

Fobs	46
Inside Doors	150
Remainder Cameras	<u>30</u>
	226

FY14 Security Spending Plan B

Access Control	136
Inside Doors	150
Remainder Cameras	<u>30</u>
	316