

**Regular Board of Education Meeting
Wednesday, May 15, 2013 7:00 PM
Central Services**

I. Public Comment

II. Administrative Reports

A. Superintendent's Announcements

Rationale: Mr. Addley will provide district updates.

B. Student Representative Reports

Rationale: Ms. Lexi Grimaldi and Mr. Sean Goodridge, Student Representatives, will report on activities taking place at the high school.

C. CABA Student Leadership Awards

Rationale: Mr. Cal Heminway, Board Chairman, will present the CABA Student Leadership Awards to Emily Brewer and Gage Fiorentino, middle school students, and Lexi Grimaldi and Sean Goodridge, high school students.

D. 2012 Connecticut High School Coaches' Association Award

Rationale: Ms. Sandy Wickman Mason will be recognized on being selected as an outstanding coach of the year in field hockey, receiving the 2012 Connecticut High School Coaches' Association Award.

E. Business Manager's Report

Rationale: Mr. Harry Traver, Business Manager, will present the April statement of accounts.

F. Teaching & Learning

Attachments:

Learning Principles

3

Rationale: Mr. Paul Osypuk, Middle School Principal, Dr. Anna Forlenza-Bailey, Wells Road Principal, and Mr. Michael Dunn, K-12 Language Arts Supervisor, will present an update on the District Learning Principles to the Board.

III. Consent Agenda

A. Minutes

Attachments:

Approved Minutes 5-1-13

7

Rationale: The Board will approve/amend the minutes of the May 1, 2013 Board of Education meeting.

IV. Old Business

Rationale: There is no old business to report.

V. New Business

A. Sheff vs. O'Neill Agreement

Rationale: Mr. Addley will update the Board on the Sheff vs. O'Neill agreement.

B. Healthy Food Certification

Rationale: The Board will approve the healthy food certification from the State Department of Education as recommended by the Finance/Personnel/Facilities Subcommittee.

VI. Miscellaneous

A. Board Standing Committee Reports

1. Curriculum/Policy/Technology/Communication

2. Finance/Personnel/Facilities

Attachments:

Finance Subcommittee Minutes 5-1-13

11

B. Other Board-Related Reports

1. Athletic Field Project Committee

2. CREC/CABE

3. Granby Education Foundation

4. District Efficiency Initiatives

C. Calendar of Events

Attachments:

Calendar of Events

12

D. Board Member Announcements

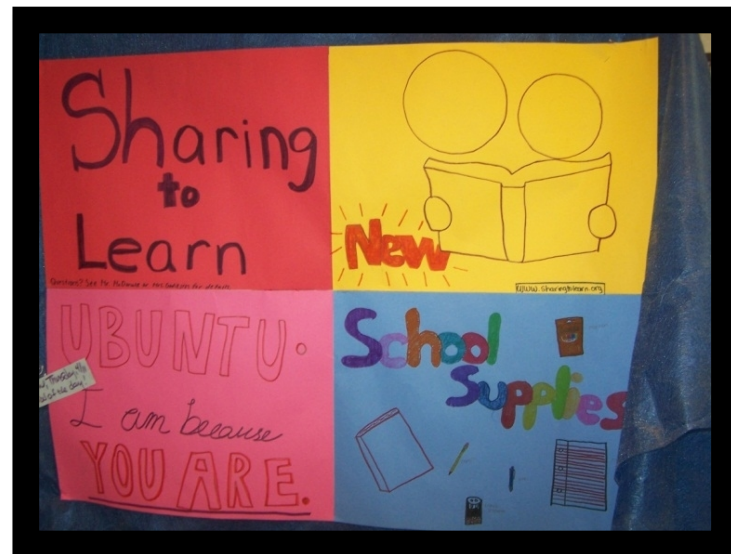
VII. Executive Session/Non-Meeting



Granby Learning Principles

Granby Board of Education

May 15, 2013



Process and Progress

- **2011-2012 – Articulating principles**
 - Involved every teacher and administrator
 - What conditions best promote learning?
 - Drew on research from the field
- **2012-2013 - Initiating connections**
 - Principals' Problems of Practice (inquiry, questioning, feedback, discourse, etc.)
 - Conversations about instruction
 - Writing expectations
- **2013-2014 – Deepening practice**
 - Goal setting
 - Coaching
 - Professional Practice Continuum

**Regular Board of Education Meeting – Approved and Amended Minutes
May 1, 2013, 7:00 p.m.
Central Services**

Attendance was taken at 6:48 p.m.:

Present Board Members:

Jenny Emery
Lynn Guelzow
Cal Heminway
Benjamin Perron
Ronald Walther
Rosemarie Weber
Sean Goodridge (Student Representative)
Lexi Grimaldi (Student Representative)

Absent Board Members:

Edward Ohannessian

Mr. Heminway called the meeting to order at 6:58 p.m.

I. Public Comment

Christine Wright, 83 Northwoods Road, North Granby, commented that the programs spotlighted tonight are successful because of Dr. Bailey, incredible teachers and staff and amazing students. She stated that the programs are successful in spite of the superintendent.

II. Administrative Reports

II.A. Superintendent's Announcements

- Welcome to staff, students and parents and also to administrators and teachers presenting this evening.
- Condolences were expressed on behalf of the board and the school system to the family of Skip Berg who recently passed away. Skip gave 25 years of dedicated service to Granby Public Schools and most recently was the head custodian at Kelly Lane.
- Thank you to parents and students who attended the recent budget hearing. The budget did not pass the machine vote and \$250K in cuts will be going forward. Mr. Addley stated that all members of the community will have another opportunity to vote next Monday.
- Congratulations to Wells Road Intermediate School for being recognized for the 2012 Governor's Summer Reading Challenge on Friday in Hartford.
- Mr. Rob Faber, Wells Road teacher and advisor of the new fitness club, and his students will be featured for a special segment on NBC News.
- The hiring process is well underway for teachers and the high school principal search begins next week.
- Dr. Mark Foley, new Principal of Granby Middle School, visited last week and was well received by staff and students.
- Mr. Addley recognized Administrative Professionals' Day last week, National Teacher's Week next week, and Nurses' Day on May 8th.
- The 8th grade will be traveling to Washington DC next week.

- The end of school year is approaching fast. Please visit the website to see what is going on at respective schools.
- A reminder that graduation will be held on Friday, June 21st and that there will only be a 3-day Memorial Day weekend. School will be in session on Tuesday, May 28th.
- Mr. Addley showed the Board the article in the Hartford Courant on the boys' basketball team.
- Mr. Heminway reminded everyone about the budget process and that the majority has to vote yes in order for the budget to pass.

II.B. Student Representative Reports

- Girls' lacrosse is playing Conard tomorrow at home; boys' lacrosse is playing Canton on Friday at home; boys' track has a meet against Fermi tomorrow; girls' track has a meet against Avon and Stafford on Tuesday; baseball has a game today against Northwestern; softball won their game against Windsor Locks 19-0 on Monday; girls' tennis won their match against Canton 6-1 on Monday; boys' tennis is playing Bolton today.
- Environmental Science classes are enjoying the project oceanography field trip in Groton today.
- The high honors luncheon was held today.
- Students are preparing for AP exams which begin next week.
- The Concert of Hope will be held next Friday, May 10th at 7:30 to raise money to help fight cancer. The musical talents of Granby students will be displayed in this annual concert hosted by the high school chorus.
- The Granby High School band concert is on Wednesday, May 7th.

II.C. Business Manager's Report

Met with the Finance Subcommittee this evening and reviewed the full-year available balance year-end increase from \$200K to \$323K year-end at the end of this month. The majority of the change is due to a \$40K decrease in outplaced tuition expenses special education costs and \$20K decrease in utility costs.

II.D. Schools in the Spotlight

Dr. Anna Forlenza-Bailey introduced teachers and students from Wells Road Intermediate School. Christina Zarotney, Wells Road teacher, presented HOUSES where students meet monthly and do teambuilding activities focusing on Wells Road and the community. Students stated they like the fact that they get to work and socialize with students throughout all the grades. Composting is another activity performed as compassionate contributors where students take fruit and veggies, compost them and use the soil for flower gardens around the school. The last activity presented was the Africa Education Partnership where students are collected books for Mrs. Chagnon, special education teacher, to bring to Nigeria this summer for school children learning the English language. Students are also writing their own books to send.

II.E. Annual Technology Report

Mr. Jon Lambert presented the annual technology report and went over the infrastructure, support system and progress made this year. The Technology Department supports the operational, organizational and academic objectives of the school system. Highlights for the year included installing full wireless networks at the secondary level as well as completing the rollout of Zippslip K-12. FY14 initiatives include continuing to implement, adjust and monitor the technology plan; 1-to-1 computing pilot program; software for the teacher/administrative evaluation plan; Renzulli learning; and, hardware and system upgrades. Challenges include ensuring that all new systems/software operate effectively. The Board inquired what is needed strategically to move the district forward. Mr. Lambert stated increasing access to tools would be the major next step. Programming and interoperability support would be needed as well as professional

development. Mr. Addley thanked Mr. Lambert and the Technology Department on behalf of the teachers and administration for doing a fabulous job for the district.

III. Consent Agenda

III.A. Minutes

A motion was made to adopt the consent agenda by Ron Walther and Rosemarie Weber. This motion passed at 7:53 p.m. with one abstention (Ben Perron for 4/23 minutes).

IV. Old Business

IV.A. 1-to-1 Computing Pilot Program

Mr. Addley presented the proposal for the 1-to-1 computing pilot program and that the Board directed him to develop. Goals for the program focus on teachers enhancing their instruction through technology and students taking ownership for their learning; goals for the pilot are to inform future decisions about the scope and funding for potential expansion of 1-to-1 computing. The pilot addresses the entire 8th grade; the lens will be how 1-to-1 computing will assist instructional practices. There was \$27,300 in the small cap budget designated for Chrome books for families who cannot afford their own device. The administration meet with all parents to share how the pilot will be done and discuss issues they may have. Some Board members raised concerns with the pilot with regard to the approach of using an entire class, as opposed to a subject area. Mr. Addley explained that an entire grade works well due to the opportunity to assess the pilot during their team time. The pilot approach was taken from other districts who have implemented this type of pilot program. The Board would like to receive regular updates during the fall along with an explanation of the evaluation criteria at the start of the year.

V. New Business

V.A. Administrator Evaluation Plan

Ms. Diane Dugas, Dr. Patricia Law and Mr. Bob Gilbert presented the administrator evaluation plan. This was a full administrative team effort. Categories of process (similar to the teacher evaluation plan, and dictated by the State) are administrator performance and practice (40%); stakeholder feedback (10%); student learning measures (45%); and, teacher effectiveness (5%). One formal observation with written and oral feedback from the superintendent is required as well as 4 informal observations with written feedback. Principal will use their school climate surveys as the baselines for their stakeholder feedback, and targets will be established, with weaknesses and strengths and reviewed in the spring. The data-driven part of the plan is the student learning measures. In the first year, 100% of SLOs will be measured. Professional development needs will shift based on needs based on data given and specific outcomes. The plan will be submitted as a final draft to the state and will have ready to present to the Board for final approval in June.

V.B. New Bus Purchase

A motion was made by Ron Walther and seconded by Lynn Guelzow to approve the purchase of one new school bus as recommended by the Finance Subcommittee. This motion passed unanimously at 8:47 p.m.

VI. Miscellaneous

VI.A. Board Standing Committee Reports

VI.A.1. Curriculum/Policy/Technology/Communication

This subcommittee has not met.

VI.A.2. Finance/Personnel/Facilities

This subcommittee met this evening and reviewed statement of accounts and bus bid. The fuels bid was also discussed which will reduce the budgeted amount significantly.

VI.B. Other Board-Related Reports

VI.B.1. Athletic Field Project Committee

Mr. Ben Perron reported that progress is moving quickly now and presented a list of items which are beyond the original scope of the project, to make the Board aware of these unfunded items. The Board questioned how the additional \$50,000 from the building committee had been deployed, and asked that this be clarified, as it could present an additional source of funding. The Finance Subcommittee will take a look at and establish options and will come back to the Board with a recommendation. Outstanding items include softball dirt; landscaping; storage containers (not in the scope of the original project); press box; and, second field lights. The next meeting of the Finance Subcommittee is in 2 weeks.

VI.B.2. CREC/CABE

CREC/CABE: CABE raised dues by 2%. CREC is continuing to monitor legislation at the State Capitol. We will probably not see transportation funding restored to the revenue budget and probably no implementation on the motor vehicle tax reduction that the Governor was proposing.

VI.B.3. Granby Education Foundation

The Granby Education Foundation has not met. Grants have been approved, one of which was some tablets at the middle school.

VI.B.4. District Efficiency Initiatives

Mr. Harry Traver reported that the re-lamping project is 90% complete at the Wells Road, 60% complete at the high school, and 5% at the middle school.

VI.C. Calendar of Events

The calendar of events is as you see it.

VI.D. Board Member Announcements

Ms. Jenny Emery stated that "Vote Yes" signs will be ready in a day or two if you would like some to distribute to friends. A motion was made by Jenny Emery and seconded by Rosemarie Weber on behalf of the Board to thank teachers for their fabulous service to the town in honor of upcoming Teacher Appreciation Day. This motion passed unanimously at 9:04 p.m.

VII. Executive Session/Non-Meeting

A motion was made by Jenny Emery and seconded by Rosemarie Weber to adjourn the regular meeting and enter into an executive session to discuss the recommendation of privileged legal information on a personnel matter. This motion passed unanimously at 9:05 p.m.

The Executive Session ended at 10:15 p.m.

Respectfully submitted,

Jenny Emery
Board Secretary

Finance/Personnel/Facilities Subcommittee Meeting Minutes
May 1, 2013
6:30 p.m.

Attendance:

Ed Ohannessian	Absent	Alan Addley	Present
Ron Walther	Present	Harry Traver	Present
Lynn Guelzow	Present		

Meeting commenced at: 6:30 p.m.

Meeting adjourned at: 6:55 p.m.

1. March Statement of Accounts: Reviewed the statement of accounts. Return >\$300K to town.
2. Bus Bid: Reviewed bid results. Agreed to accept low bid from Dattco/International upon approval of full Board.
3. Fuels Bid Report: Reviewed full bid results. Accepted bid under budgeted amount.
4. Other: N/A

May 10	Concert of Hope	7:30-10:00 p.m.	HS Auditorium
May 10-11	Kelly Lane Drama Production <i>Aladdin Kids</i>	7:00-9:00 p.m.	Cafetorium
May 15	Finance Subcommittee Meeting Board of Education Meeting	5:30 p.m. 7:00 p.m.	Central Services Central Services
May 16	Kelly Lane Grade 5/6 Band Concert	7:00 p.m.	Gymnasium
May 17	Senior Prom	6:00-11:00 p.m.	Farmington Club
May 20	Senior Outing		
May 22	Kelly Lane Cultural Arts Program	9-11 a.m.	Cafetorium
May 23	Wells Road Band Concert	7:00 p.m.	Cafetorium
May 24	Underclassmen Awards Assembly		HS Auditorium
May 27	Holiday – No School		Offices Closed
May 28	School in Session		
May 29-31	Nature's Classroom Trip (6 th Grade)		
May 30-31	Art Expo	5:00 p.m.	High School
May 30	HS Chorus Concert	8:00 p.m.	HS Auditorium
June 4	6 th Grade Picnic (Rain date June 5)		
June 4	Senior Scholarship & Awards Night	7:00 p.m.	HS Auditorium
June 5	Boardwalk Retiree/250year luncheon Curriculum Subcommittee Meeting Board Meeting	12:45 p.m. 5:30 p.m. 7:00 p.m.	All Bldgs. Senior Center Central Services Central Services
June 6	Kelly Lane Gr. 3 & 4 Band Concert	7:00 p.m.	Cafetorium
June 14	8 th Grade Block Party	6:30-8:30 p.m.	MS Grounds
June 17-21	Early Release – All Schools		
June 19	Finance Subcommittee Meeting Board Meeting	5:30 p.m. 7:00 p.m.	Central Services Central Services
June 20	8 th Grade Moving Up Ceremony		HS Auditorium
June 21	Last Day of School High School Graduation	5:30 p.m.	HS Grounds
June 24	Professional Development Make-Up Day for Teachers		
June 26	Board Retreat		