

**Finance Subcommittee Meeting  
Wednesday, March 20, 2013 5:30 PM  
Central Services**

**I. February Statement of Accounts**

**II. Annual Facilities' Report**

**Attachments:**

2013 Annual Facilities Report

2

**III. Baseball Dugouts**

**Attachments:**

Baseball Dugout Info

4

**IV. Other**

March 20, 2013

Mr. Alan Addley, Superintendent of Schools  
Mr. Harry Traver, Business Manger  
Granby Board of Education

### **2013 Annual Facilities Report**

With the completion of my first year as Director of Facilities and only one hurricane and one record-breaking blizzard, the Facilities Department continues to move forward. The Maintenance Department has become paperless utilizing tablets for work orders and communication. The new State-of-the-Art High School Electronics Lab is completed, an additional Computer Classroom was built from recycled material and a Reading Room was also added this year.

### **Civil Rights Compliance**

All corrections have been made with the exception of the upcoming installation of the new athletic fields. ADA access to the newly refinished baseball field will be completed by July 1, 2013.

### **Repairs and Maintenance**

**F.M. Kearns:** Resurfacing of the playground and repairs to the sidewalk by the library are completed; replaced hot water heater; installed vinyl composite tile in seven classrooms; purchased a floor scrubber for the school; and, replaced handicap lift in the all-purpose room.

**Kelly Lane:** Installed heat tape for gutter system above media center.

**Wells Road:** Repaired pavers for main entrance.

**Middle School:** Purchased a high-speed burnisher.

**High School:** Installed vinyl siding building five community gym; repaired 63 windows for building two; and, refinished main gymnasium floor.

**District:** CO detectors were installed in the boiler rooms at the high school, middle school and Kearns; nine (9) catch basins were repaired at the high school/middle school complex; microfiber cloths and dry mops were purchased for our green cleaning policies; washing machines were purchased for four (4) schools; completion of our roof repairs/preventive maintenance will be completed this spring to increase the lifespan of the roofs at all schools; purchased a new F-350 service vehicle with plow replacing the 2000 Dodge pickup; and, purchased a new service van for the kitchen (replacing a 1998 Dodge van and eliminating the Chevy Astro van).

**Unexpected repairs:** Sprinkler system repairs at a cost of \$18,000; plumbing repairs at a cost of \$7,105; snow removal at a cost of \$14,000; and, repair to the kitchen boiler at cost of \$9,300 for a total of \$48,405.00.

**FY13 Budget**

At Kearns, we will need to finish installing the vinyl composite tile in nine (9) classrooms, replace expansion tanks on the boilers and also replace the heating coil in the Media Center; at the middle school, we will replace the risers because they are at the end of their life span; at the High School we will install the sink in room 3108 for science classes and repair bleachers; and, district-wide purchases will include wet vacuums, floor buffers and Kaivac machines for sanitizing bathrooms.

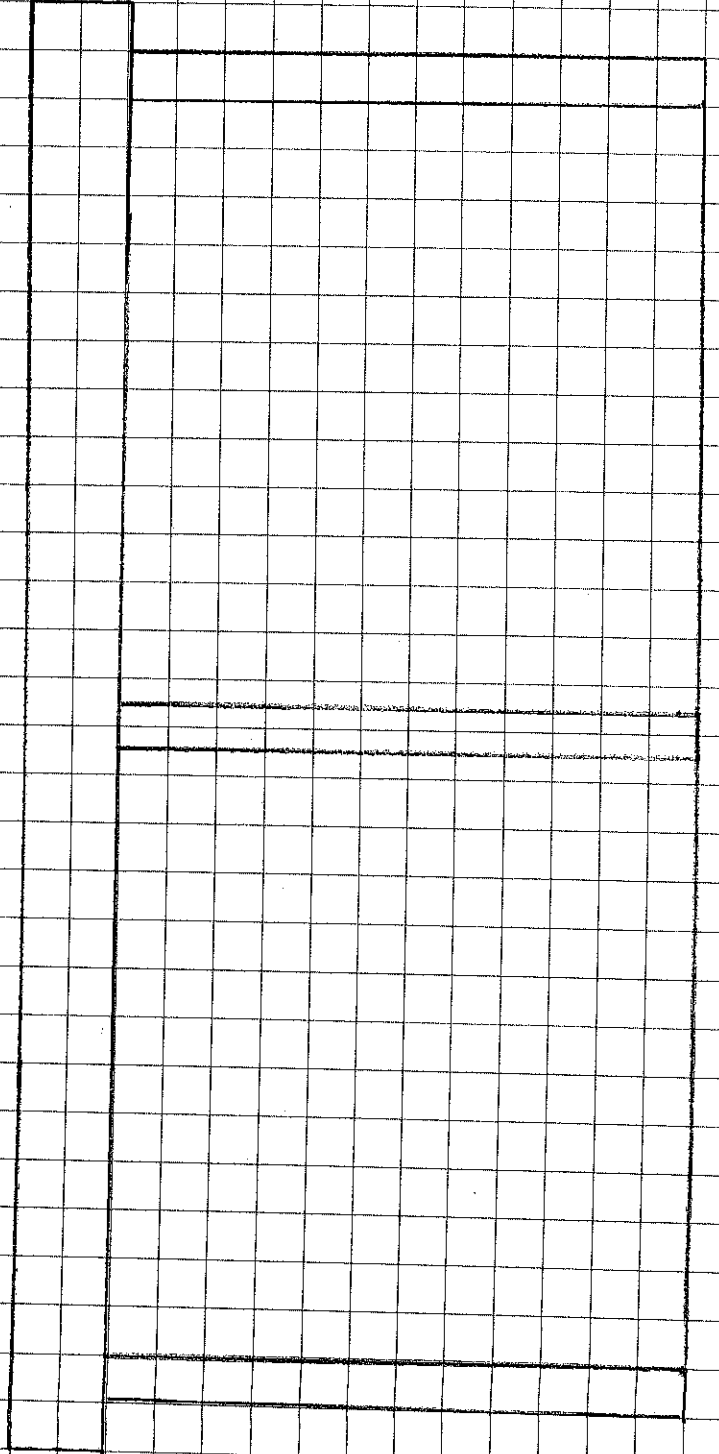
I would like to thank the Board, Superintendent, Administrators, and the staff for their continued support of the Facilities Department.

Thank you.

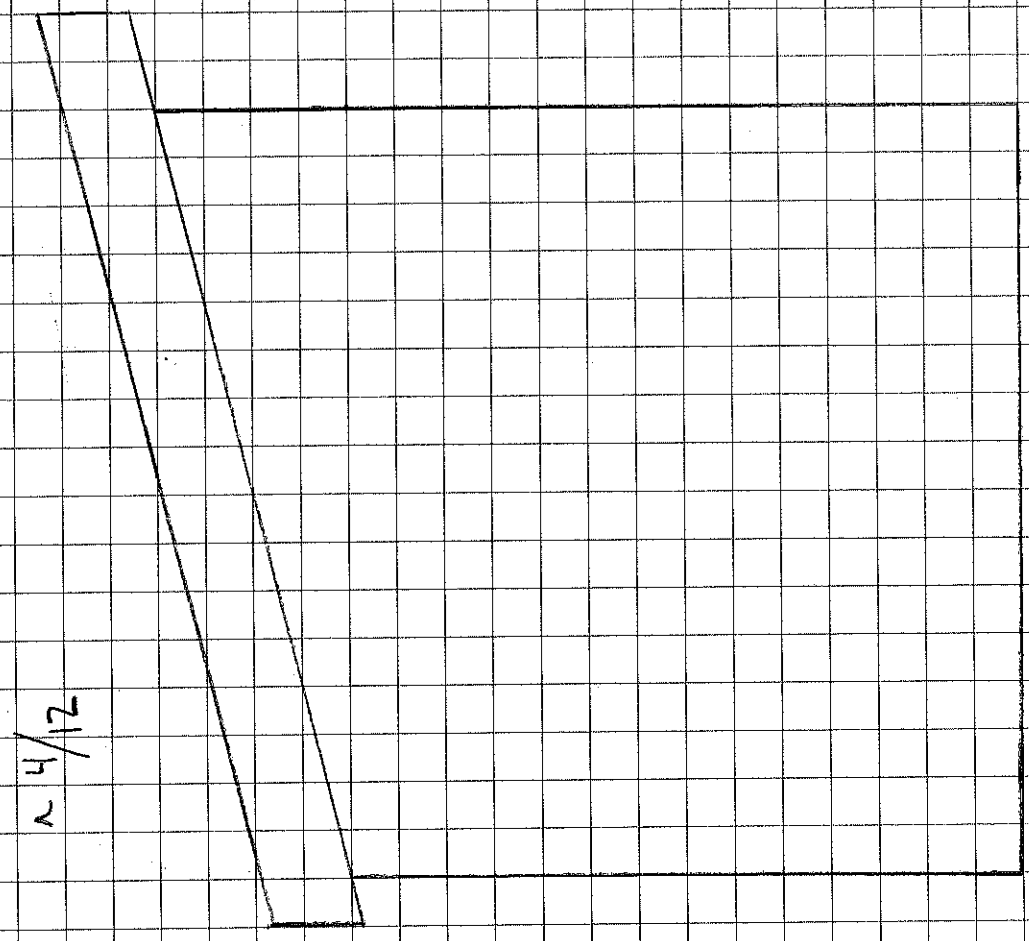
Tom Steinke  
Director of Facilities

FRONT VIEW 24' WIDE 8' DEEP

- 2x4 WALL CONSTRUCTION w/ 5/8" T-111 SIDING
- 4x4 CENTER POST
- 2x8 RAFTER CONSTRUCTION
- 1/2" CDX PLYWOOD FOR ROOF (COVERED WITH FELT PAPER AND 30 YEAR SHINGLES)



SIDE VIEW









92 Prospect St  
 Enfield, CT 06083-  
 Phone: (860)-745-3331

**QUOTE**  
**KFTV00273095**

**Account:** \*Cash\* 0001  
**Branch:** 05KFTV  
**Phone:** ( ) - -  
**Fax:** ( ) - -

**BILL TO:**  
 \*Cash Customer\*

**SHIP TO:**  
 SHUFELT, TODD  
 GRANBY JOB

|                                  |                |                               |
|----------------------------------|----------------|-------------------------------|
| <b>PO:</b>                       | <b>REF:</b>    | <b>JOB:</b> GRANBY JOB        |
| <b>EXP DELV DATE:</b> 11/12/12   | <b>SALES C</b> | <b>SHIP VIA:</b> Cust Pick-Up |
| <b>ACTIVATION DATE:</b> 11/12/12 | <b>AGENTS</b>  | <b>QUOTED FOR:</b>            |
| <b>CLOSE DATE:</b> 11/28/12      | Rick Baker     | <b>QUOTED BY:</b> Rpb         |

| QUANTITY | UOM | ITEM/DESCRIPTION   | PRICE/UOM | AMOUNT |
|----------|-----|--|-----------|--------|
| 16       | EA  | 12CDX<br>1/2" 4X8 CDX DOUGLAS FIR 5-PLY  | 18.08/EA  | 289.28 |
| 6        | EA  | 1816PP<br>1x8x16' PRIMED PINE  | 37.40/EA  | 224.40 |
| 1        | EA  | FP<br>15lb. FELT PAPER 432 SQ.FT. ROLL   | 25.95/EA  | 25.95  |
| 18       | EA  | T30HD NEED COLOR<br>BDL GAF TIMBERLINE HD LTD.LIFETIME<br>KELLY FRADET STOCK T-30HD<br>COLORS-CHARCOAL,W.WOOD,PEWTER<br>GREY,FOX HOLLOW GREY,SHAKEWOOD | 28.99/EA  | 521.82 |
| 10       | EA  | 5DEW<br>10' WHITE DRIP EDGE F5-1/2   | 6.99/EA   | 69.90  |
| 4        | EA  | 34CDX<br>3/4" 4X8 CDX DOUGLAS FIR  | 30.72/EA  | 122.88 |
| 10       | EA  | 8AB<br>1/2"x8" ANCHOR BOLT,NUT,WASHER  | 1.33/EA   | 13.30  |
| 2        | EA  | 44PA ABE44Z - 10<br>4X4 ADJ.POST BASE ABE44Z   | 9.99/EA   | 19.98  |
| 1        | EA  | FSC<br>Fuel Surcharge  | 9.00/EA   | 9.00   |
| 1        | EA  | 01033<br>DEL.CHARGE GRANBY   | 25.00/EA  | 25.00  |



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|                           |            |                 |                        |
|---------------------------|------------|-----------------|------------------------|
| PO:                       | REF:       | JOB: GRANBY JOB |                        |
| EXP DELV DATE: 11/12/12   | SALES C    | TYPE: CPU       | SHIP VIA: Cust Pick-Up |
| ACTIVATION DATE: 11/12/12 | AGENTS     | QUOTED FOR:     |                        |
| CLOSE DATE: 11/28/12      | Rick Baker | QUOTED BY: Rpb  |                        |

| QUANTITY | UOM | ITEM/DESCRIPTION      | PRICE/UOM | AMOUNT   |
|----------|-----|-----------------------|-----------|----------|
|          |     | ***** SUB-TOTAL ***** |           | 3,341.05 |
|          |     | CT - Taxable Sales    | 6.35%     | 212.16   |

**PAYMENT TERMS:**  
 100% Payment due before shipment/pick up. 50% deposit on S/O

**Total**

**\$3,553.21**