

**Regular Board of Education Meeting
Wednesday, March 20, 2013 7:00 PM
Central Services**

I. Public Comment

II. Administrative Reports

A. Superintendent's Announcements

Rationale: Mr. Addley will provide district updates.

B. Student Representative Reports

Rationale: Ms. Lexi Grimaldi and Mr. Sean Goodridge, Student Representatives, will report on activities taking place at the high school.

C. Business Manager's Report

Rationale: Mr. Harry Traver, Business Manager, will present the February statement of accounts.

D. Teaching & Learning

Attachments:

Teaching & Learning Presentation

3

Rationale: Ms. Katie Ransom, Elementary Art Teacher, and a few students, will present an art project which was published in an art magazine.

III. Consent Agenda

A. Minutes

Attachments:

Approved Minutes 3-13-13

12

Approved Minutes 3-6-13

13

Rationale: The Board will approve/amend the minutes of the March 6, 2013 Board of Education Meeting and March 13, 2013 Budget Workshop.

IV. Old Business

V. New Business

A. Annual Facilities Report

Attachments:

2013 Annual Facilities Report

17

Rationale: Mr. Tom Steinke, Director of Facilities, will present the annual report on school facilities to the Board.

B. Strategic Planning

Rationale: The Board will discuss next steps for strategic plan initiation.

VI. Miscellaneous

A. Board Standing Committee Reports

1. Curriculum/Policy/Technology/Communication

Attachments:

Curriculum SC Minutes 3-6-13

19

2. Finance/Personnel/Facilities

B. Other Board-Related Reports

1. Athletic Field Project Committee

2. CREC/CABE

3. Granby Education Foundation

4. District Efficiency Initiatives

C. Calendar of Events

Attachments:

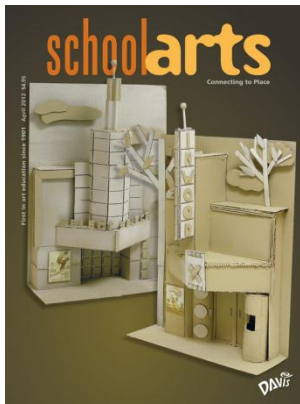
Calendar of Events

20

D. Board Member Announcements

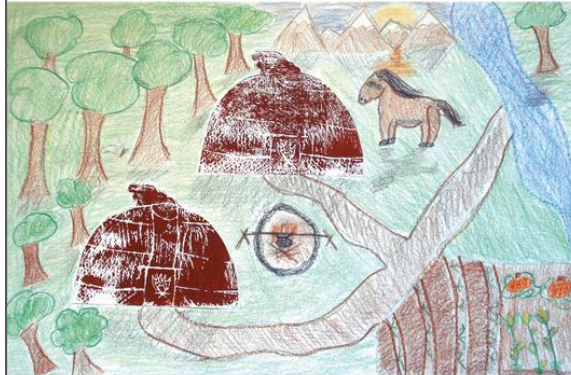
VII. Executive Session/Non-Meeting

Kelly Lane visual arts unit featured in *School Arts* magazine



Elementary Studio Lesson

Colonial VILLAGES



Abby Phillips, grade five.



Lindsay Browning, grade five.



Anna Wilson, grade five.

Katie Ransom

Every year, the fifth graders at my elementary school spend several months studying colonial America and the Revolutionary War in their social studies classes. They take an exciting field trip to historical Old Sturbridge Village in Massachusetts, and participate in Colonial Day, where they practice trades, crafts, and games from early America.

This year, I finished my Master's Degree in American Studies and was especially eager to make interdisciplinary connections in my art classes,

particularly with architecture. My goal was for students to incorporate their new knowledge of colonial life while exploring art history and design concepts.

Imagining Colonial America

We began by imagining that we could board a time machine and land in colonial America. What would the landscape, villages, and cities look like? What would the people look like? What would they be doing?

Some important discussion topics included:

- trades and responsibilities
 - school, children's games, and apprenticeship
 - dress
 - transportation
 - social events
 - historical events
 - what occurred during each season
- I continued our discussion by showing students pictures of colonial architecture. We looked at types of roofs, windows, chimneys, and building materials and discussed why colonists chose these. In addition, I showed a wigwam and we discussed

how Native Americans and colonists often lived side-by-side and shared ideas and goods.

Starting with Printmaking

Students each chose one type of colonial building and, using photos as examples, drew sketches on 4 x 5" (10 x 12.5 cm) paper. They re-drew the sketches onto 4 x 5" Styrofoam printmaking plates. I encouraged them to experiment with patterns to show the textures of building materials, such as dots for stone or wavy lines for logs. I warned that tiny details would not show up after printing.

to go along with their drawings. Some students created villages or cities with a variety of buildings and people going about daily business. Others decided

to make farms full of animals and crops. A few even illustrated events from the Revolutionary War, with their buildings and landscape as the backdrop. To help, I made handouts showing photos of wagons, clothing, plows, looms, and farm animals.

Colonial architecture came alive as students learned how and why certain buildings were made and gained a deeper understanding of the people who built and lived in them.

ferent colors are built up over each other. I referred to the color wheel and reminded students about how to create secondary and tertiary colors.

Students found overlapping created intriguing effects for sunsets, clouds, water, fields, clothing, and even animal fur.

After working hard on printmaking, drawing, and using new color concepts, students were excited to have incorporated their knowledge of early America into a visual story. In addition, colonial architecture came alive as students learned how and why certain buildings were made and gained a deeper understanding of the people who built and lived in them.

I demonstrated the printmaking process using a brayer, brown ink, and a Styrofoam plate. Students had to create two identical prints from their plate, each with clear white lines and solid (not "snowy") areas of ink. When the prints were dry, students carefully cut out their two buildings and used a glue stick to attach them to a large sheet of drawing paper.

Moving to Narrative Drawings

Students designed scenes in pencil, using their two prints as a basis. I encouraged them to imagine a story

When the narrative drawings were complete, I demonstrated two advanced crayon techniques: shading and overlapping. In shading, black (or another dark color) is lightly applied over another color. This works great for shadows and helps give objects a three-dimensional look. I told students to think about where their light source (sun, moon, lantern, etc.) would be before they started, and the shadow would always move away from it.

The second technique, overlapping, is similar to mixing paints to create new colors. Light layers of dif-

Katie Ransom is an art teacher at Kelly Lane Intermediate School in Granby, Connecticut. ransom@granby.k12.ct.us

NATIONAL STANDARD
Students use different media, techniques, and processes to communicate ideas, experiences, and stories.

WEB LINK
www.benningtonmuseum.org

The process...

1. Students researched the colonial period through
 - their Social Studies class
 - a field trip to Sturbridge Village
 - “Colonial Day” at school



2. In art class, we then

- Discussed the art work of American artist Grandma Moses and how she told “visual stories” through her paintings



Grandma Moses, *The Wedding*



Grandma Moses, *Sugaring Off*

- We also analyzed colonial and Native American architecture. We discussed how specific architectural features were the direct results of colonial culture, politics, European influence, climate, trade, natural resources, technology, etc.



Granby's Abijah Rowe House



Boston's Old Corner Bookstore

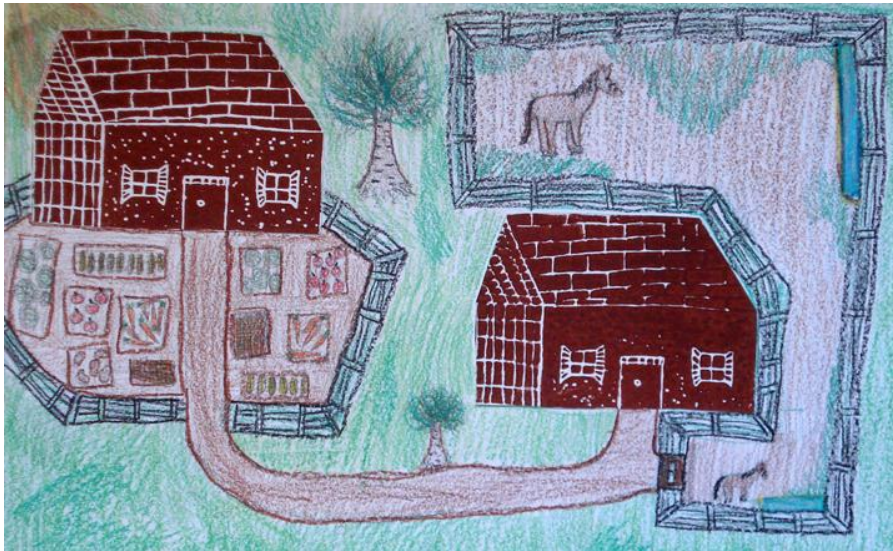


George Washington's Mount Vernon



Plymouth Plantation

3. Students drew a colonial building, turned it into a printing block, and printed two copies. As a class, we then discussed what the landscape around the buildings would have looked like: rural, village, or city; what people would have been doing for jobs, education, and leisure; etc. I encouraged students to tell a “visual story” as Grandma Moses did.



4. Students finished by using three advanced crayon techniques to color their art works: textures, shadows, and overlapping colors.



Connecting this unit to the Connecticut Visual Art Standards

1. **Media:** Students will understand, select and apply media, techniques and processes. *Students used block-printing and advanced crayon techniques to better communicate through their art.*
2. **Elements And Principles:** Students will understand and apply elements and organizational principles of art. *Students applied texture, shadows, and overlapping to their art to better communicate ideas.*
3. **Content:** Students will consider, select and apply a range of subject matter, symbols and ideas. *Students chose and depicted aspects of colonial architecture and culture.*
4. **History And Cultures:** Students will understand the visual arts in relation to history and cultures. *Students discovered the close relationship between architecture and history/culture.*
5. **Analysis, Interpretation And Evaluation:** Students will reflect upon, describe, analyze, interpret and evaluate their own and others' work. *Students analyzed architecture, interpreted paintings by Grandma Moses, and evaluated their own work.*
6. **Connections:** Students will make connections between the visual arts, other disciplines and daily life. *Students drew connections between colonial architecture, Social Studies class, a trip to Sturbridge Village, and the similarities and differences between their lives and colonial life.*

**Connecting this unit to the
Common Core State Standards
for English Language Arts & Literacy in History/Social
Studies, Science, and Technical Subjects**

Speaking and Listening Standards K–5

Standard 5. Make strategic use of digital media and visual displays of data to express information and enhance understanding of presentations.

- *Students used a visual display to express information and opinions about colonial art/architecture, colonial culture, and history.*
- *The process of creating a visual display allowed students to communicate ideas more effectively and analyze connections between art, culture, and history.*

The Arts and Granby Public School's Vision and Mission

The Arts encourage students to:

- Become powerful, creative thinkers
- Collaborate effectively with others
- Analyze, synthesize, interpret, and evaluate
- Develop critical thinking and problem-solving skills



Budget Workshop – Approved Minutes

March 13, 2013, 7:00 p.m.

Central Services

Attendance was taken at 7:02 p.m.:

Present Board Members:

Jenny Emery

Lynn Guelzow

Cal Heminway

Edward Ohannessian

Benjamin Perron

Mr. Ronald Walther

Rosemarie Weber

Absent

Sean Goodridge (Student Representative)

Lexi Grimaldi (Student Representative)

Mr. Heminway called the meeting to order at 7:04 p.m.

I. FY14 Budget Workshop

Mr. Addley presented questions from the Board pertaining to the FY14 budget. Many of the questions involved declining enrollment, per pupil expenditure costs, opportunities for adding new courses, unfunded mandates, Instructional Coaches, Choice funding, and 1-to-1 computing. Mr. Heminway stated these types of conversations are good for the superintendent to hear when he begins to build budgets in the coming years. It was suggested that the direction of the budget in the coming years should be discussed at a summer retreat. Mr. Addley stated the plus one budget as well as the quality and diversity budget and large/small capital plan lay the groundwork to prepare the budget and that these budgets/documents look five years ahead. The cost of unfunded mandates was discussed and the Board would like to understand the overall cost of these mandates and if the costs should be accelerated if it is over a long period of time. Mr. Addley stated it is most likely a 2-5 year timeframe and needs to be calibrated every year. The Common Core State Standards were discussed and Mr. Addley stated the cost of implementation will be \$144K annually over a two-year period. Data was presented for the amount of FTEs at each school as well as the spending levels of each school. Mr. Addley explained why some positions/funding varies from school-to-school. 1-to-1 computing was discussed with regard to the pilot that Mr. Addley will bring to the Board as requested. He stated that the middle school may be the place for the pilot; however, it has not yet been fully discussed with teachers, etc. The Board is concerned about funding the pilot before it is presented. The Board discussed putting a placeholder in the budget (increase of approximately \$27K) if the Board decides to fund the entire pilot with BYOD. The Board would like to do more strategic planning in developing budgets in the next few years as well as revisit items/programs that may no longer have value. Mr. Addley highlighted the cost savings of over \$700,000 over the past 5 years due to cost-saving efficiencies realized in utilities, special education review, supplies, conference and travel, etc. A motion was made by Jenny Emery and seconded by Rosemarie Weber to accept the budget as presented. The Board expressed concern about future budgets in the face of declining enrollment and still maintaining high levels of programs and student achievement. The Board reiterated possibilities of discussing strategies during a summer retreat and perhaps obtaining an outside facilitator. The motion passed unanimously at 8:57 p.m. A motion was made by Rosemarie Weber and seconded by Jenny Emery to end the meeting and go into a brief Executive Session to discuss a personnel matter. This motion passed unanimously at 8:59 p.m. The Executive Session adjourned at approximately 9:17 p.m.

Respectfully submitted,

Jenny Emery, Secretary

Linda Powell, Board Recorder

**Regular Board of Education Meeting – Approved Minutes
March 6, 2013 7:00 p.m.
Central Services**

Attendance was taken at 7:00 p.m.:

Present Board Members:

Jenny Emery
Lynn Guelzow
Cal Heminway
Edward Ohannessian
Benjamin Perron
Mr. Ronald Walther
Rosemarie Weber
Sean Goodridge (Student Representative)
Lexi Grimaldi (Student Representative)

Mr. Heminway called the meeting to order at 7:00 p.m.

I. Public Comment

There were no public comments this evening.

II. Administrative Reports

II.A. Superintendent's Announcements

- CAPT and CMTs began this week.
- The interview committee for the middle school principal has made a recommendation. The candidate will be brought forward to the Board before introducing him/her to staff and parents.
- *A Day on the Hill* was held today.
- Teaching positions for next year have been posted.
- A reminder that documents from tonight's meeting can be found on-line.
- A Superintendent Forum has been tentatively scheduled for March 27th if we do not have a board workshop that evening. The FY14 budget as well as the new Common Core State Standards will be discussed and what they mean for students and the school system.
- The FY14 budget will be presented to the elementary PTO on Monday evening.

Mr. Heminway mentioned *A Day on the Hill* held today in Hartford. There were addresses from the Governor as well as legislators and it was great for the students who were able to attend.

II.B. Student Representative Reports

- Granby boys' basketball plays tomorrow at 7 in the 2nd round of the CIAC Class S Tournament against East Hampton.
- Winter sports are wrapping up and spring sports begin on March 18th.
- CAPT is in full swing for sophomores, juniors took a mock SAT yesterday and freshmen took a practice CAPT today.
- Calvin Terrell presented a very moving and inspirational program to high school students last Monday.
- There will be a GMHS teacher and staff appreciation luncheon on Tuesday, March 19th.

- The third annual empty bowls fundraiser will be held on Friday, March 8th.
- The musical, *Oklahoma*, will be held on March 15th at 7:00 p.m. and March 16th at 2:00 p.m. and 7:00 p.m.
- French and Spanish honor society members will teach lessons to Kelly Lane and Wells Road students on March 19th and 25th.
- Next week is National World Language Week. There will be a West African music and dance group presentation during language classes.

Mr. Addley announced that March is Board Appreciation Month and on behalf of the school system and the community, thanked the Board for their service.

II.C. Schools in the Spotlight

Paul Osypuk introduced David Kitzman, 8th Grade Language Arts teacher, to speak about a program just introduced in the middle school this year called Sharing to Learn. This is community service project which is about bridging cultural experiences. Currently, 45-50 8th graders participate in the program. They collect school supplies, books, sports equipment, clothes, and shoes to ship to students in Makuleke in South Africa. Students shared their experiences and why they are involved in the program. They are interested in raising awareness with other schools as well as in town at different organizations and through the high school youth services group. The group is applying for a Granby Education Foundation Grant and may come back to the Board at a later date if they need further assistance.

II.D. Elementary School Improvement Plan Update

School Improvement Plan updates were provided for Kearns, Kelly Lane and Wells Road by principals Kim Dessert, Bob Gilbert and Anna Forlenza-Bailey, respectively. Each principal shared the steps and progress of their action plans as well as their status with the monitoring and evaluating part of the action plan. The Board stated that these reports are very valuable but requested, going forward, that staff focus on what the BOE can do to support their progress. Mr. Addley stated that the principals will be working on a new template for a School Improvement Plan due to the new teacher evaluation plan.

III. Consent Agenda

III.A. Minutes

A motion was made by Ed Ohannessian and seconded by Ron Walther to adopt the consent agenda. This motion passed at 8:25 p.m. with one abstention (Ben Perron).

IV. Old Business

IV.A. Second Reading of Revised Policy 5114, Student Discipline

The revised student discipline policy was presented for a second reading. Rosemarie Weber stated that she had received some comments that there were some inconsistencies throughout the policy. It was agreed that these inconsistencies will be reviewed and the third reading would be delayed.

V. New Business

V.A. FY14 Administrative Budget

Mr. Addley presented the FY14 administrative budget. He thanked teachers, administrators, teaching assistants, and parents for being here this evening. Mr. Addley stated that these are challenging times but also that there are exciting times ahead of us. He spoke about the mandates such as Common Core State Standards (CCSS) and the teacher/administrator evaluation plan and that these things are not necessarily bad; the challenge is the timeframe to implement them. The FY14 budget is coming in at a

2.07% increase which translates to 1.7% to the taxpayer due to state reimbursement for a special education situation. With regard to safety and security issues, the district is looking to spend potential surplus appropriations of \$150-\$300K in FY13 for security of service entrances, panic buttons to close doors, and outside cameras as well as adding another level of supervision in the hallways at the high school between 2:30 and 4:30 in the afternoon, so there is little planned impact in fy14. There is a total net decrease in personnel of -13.1 FTEs in FY14 versus FY13. 3rd grade and 6th grade are reduced one section each for next year. The -10.8 FTE teaching assistants decrease will likely translate to 5 positions per the Special Education Review. Three special education resource teachers will be added to assist with interventions for students and are also part of the special education review. Major efficiencies were realized in textbooks, supplies utilities, and the Special Education Review resulting in a \$727,000 savings. Other notable items in the budget are PLC (\$0); gifted and talented (\$30K); Assistant Indoor Track Coach (\$3,404); and, software (\$89,150). Total additional spending in FY14 encompasses the Teacher/Administrator Evaluation Plan (\$62K); CCSS (\$100K including personnel); and secondary school reform (\$14K) for a total of approximately \$111,500. Mr. Addley stated the 2.07% budget will move the district forward. The board will get back to the superintendent with any questions which will be answered at next week's budget workshop.

VI. Miscellaneous

VI.A. Board Standing Committee Reports

VI.A.1. Curriculum/Policy/Technology/Communication

This Subcommittee met this evening. It discussed professional development going on in the district; a draft of the teacher evaluation plan (which will be completed by the end of this month and presented to the Board in April); assessment and transition to the CCSS and implementing a common core pilot; Teacher of the Year representative (Jenny Emery volunteered); and the Granby Prevention Council survey which will be going out to students and a letter to parents by March 22nd.

VI.A.2. Finance/Personnel/Facilities

This Subcommittee has not met.

VI.B. Other Board-Related Reports

VI.B.1. Athletic Field Project Committee

There have been legal negotiations between the town and the bidder. There is a meeting on Thursday morning with RAD to start the process of timelines, schedules, roles, and responsibilities. There is no date as of yet for breaking ground. The committed completion date is August 1st, a three- to four-month window from end-to-end.

VI.B.2. CREC/CABE

A Day on the Hill was held today. Mr. Heminway stated that he will be participating with CREC on a legislative agenda dealing mostly with Choice and magnet schools and will get a copy to Board.

VI.B.3. Granby Education Foundation

The Granbee will be held on March 22nd. Mr. Heminway requested support for the event either as an attendee or a participant.

VI.B.4. District Efficiency Initiatives

Minor modifications were made to the re-lamping energy project and sent off to the vendor which came back yesterday. Mr. Addley will sign, materials will be ordered and savings will be underway.

VI.C. Calendar of Events

The calendar of events is as presented.

VI.D. Board Member Announcements

There were no Board Member announcements.

VII. Executive Session/Non-Meeting

A motion was made by Jenny Emery and seconded by Lynn Guelzow to end adjourn the regular meeting and go into a brief Executive Session to discuss a personnel matter. This motion passed unanimously at 9:22 p.m.

Respectfully submitted,

Jenny Emery
Secretary

Linda Powell
Board Recorder

March 20, 2013

Mr. Alan Addley, Superintendent of Schools
Mr. Harry Traver, Business Manger
Granby Board of Education

2013 Annual Facilities Report

With the completion of my first year as Director of Facilities and only one hurricane and one record-breaking blizzard, the Facilities Department continues to move forward. The Maintenance Department has become paperless utilizing tablets for work orders and communication. The new State-of-the-Art High School Electronics Lab is completed, an additional Computer Classroom was built from recycled material and a Reading Room was also added this year.

Civil Rights Compliance

All corrections have been made with the exception of the upcoming installation of the new athletic fields. ADA access to the newly refinished baseball field will be completed by July 1, 2013.

Repairs and Maintenance

F.M. Kearns: Resurfacing of the playground and repairs to the sidewalk by the library are completed; replaced hot water heater; installed vinyl composite tile in seven classrooms; purchased a floor scrubber for the school; and, replaced handicap lift in the all-purpose room.

Kelly Lane: Installed heat tape for gutter system above media center.

Wells Road: Repaired pavers for main entrance.

Middle School: Purchased a high-speed burnisher.

High School: Installed vinyl siding building five community gym; repaired 63 windows for building two; and, refinished main gymnasium floor.

District: CO detectors were installed in the boiler rooms at the high school, middle school and Kearns; nine (9) catch basins were repaired at the high school/middle school complex; microfiber cloths and dry mops were purchased for our green cleaning policies; washing machines were purchased for four (4) schools; completion of our roof repairs/preventive maintenance will be completed this spring to increase the lifespan of the roofs at all schools; purchased a new F-350 service vehicle with plow replacing the 2000 Dodge pickup; and, purchased a new service van for the kitchen (replacing a 1998 Dodge van and eliminating the Chevy Astro van).

Unexpected repairs: Sprinkler system repairs at a cost of \$18,000; plumbing repairs at a cost of \$7,105; snow removal at a cost of \$14,000; and, repair to the kitchen boiler at cost of \$9,300 for a total of \$48,405.00.

FY14 Budget

At Kearns, we will need to finish installing the vinyl composite tile in nine (9) classrooms, replace expansion tanks on the boilers and also replace the heating coil in the Media Center; at the middle school, we will replace the risers because they are at the end of their life span; at the High School we will install the sink in room 3108 for science classes and repair bleachers; and, district-wide purchases will include wet vacuums, floor buffers and Kaivac machines for sanitizing bathrooms.

I would like to thank the Board, Superintendent, Administrators, and the staff for their continued support of the Facilities Department.

Thank you.

Tom Steinke
Director of Facilities

Curriculum/Policy/Technology/Communications Subcommittee Meeting Minutes
March 6, 2013, 5:30 p.m.
Central Services

Present:

Alan Addley
Diane Dugas
Jenny Emery
Bob Gilbert
Ben Perron
Rosemarie Weber
Kerry Jones

Meeting commenced at: 5:30 p.m.

Meeting adjourned at: 6:55 p.m.

- I. Curriculum Director's Report: Discussion on professional development going on in the district. Draft of the teacher evaluation documents should be completed by the end of March and will be presented to the Board in April. Preparing for assessments – Common Core Pilot – will help to give us feedback.

- II. Teacher of the Year Representative: Recommendations due 3/18. A committee is being formed for the selection process.

- III. New Texts: There were no new texts to review.

- IV. GPC Asset Survey: Granby Prevention Council Survey will be going out. Parents will be notified 3/22/13.

March 15-16	High School Drama Play <i>Oklahoma</i>	2:00 p.m. (Sat.) 7:00 p.m. (Fri. & Sat.)	HS Auditorium
March 19	Early Release (Secondary only) Conferences		
March 20-22	Early Release (Elementary only) Conferences		
March 20	Finance Subcommittee Meeting Board of Education Meeting & Budget Workshop	5:30 p.m. 7:00 p.m.	Central Services Central Services
March 22	GranBee	6:30 p.m.	HS Auditorium
March 25-26	GMMS Play <i>Into the Woods</i>	7:00 p.m. (Mon.) 2:45 & 7 pm (Tues)	MS Cafeteria
March 27	Budget Workshop (Cancelled)	7:00 p.m.	Central Services
March 27	Superintendent's Forum	7:00 p.m.	HS Chorus Rm.
March 29	Holiday – No School		Offices Closed
April 1	Early Release (All schools) Professional Development		
April 3	MS Grandparents'/Sr. Citizens' Day		Middle School
April 5	Hawaiian Luau Dance	6:30-8:30 p.m.	MS Cafeteria
April 8	Town Budget Hearing		HS Auditorium
April 11	MS Spring Parents' Day		Middle School
April 15-19	April Vacation		Offices Open