

**Curriculum Subcommittee Meeting  
Wednesday, March 6, 2013 5:30 PM  
Central Services**

**I. Curriculum Director's Report**

**Attachments:**

Monthly Curriculum Report - February

2

**II. Teacher of the Year Representative**

**III. New Texts**

**IV. GPC Asset Survey**

## Monthly Curriculum Sub Committee Report

From: Diane Dugas, Director of Curriculum, Teaching and Learning

Date: March 6, 2013

### Professional Development:

- SERC Intervention Meeting Fishbowl Professional Development
- Teacher Leadership Academy I and II – Teacher Leadership Academy is a learning opportunity for aspiring leaders to understand the leadership roles in instruction and school improvement as a part of a system. Each Cohort meets once per month. Cohort I is facilitated by a different administrator monthly (February was Bob Gilbert – the topic was School Improvement Planning), while cohort two is facilitated by Alan and Diane (the topic was leading with purpose, Theory of Action and Problems of Practice. Dr. Bailey assisted by modeling a walkthrough planning session).
- Open Choice Book Club – Dream Keepers – Discussion session I.
- Teacher Evaluation Development – 2 days
- Collaborative teacher/Leader Evaluation Development Day with 6 other districts
- Administrator Participation in SIIP – Analyzing and Structuring Capacity to Implement the New Teacher Evaluation System via Adaptive versus Technical Change Practices with a focus on feedback and communication.

### Curriculum:

Each of the core curriculum committees will meet for three full days during the 2012-2013 school year beginning in late October, followed by our three day summer curriculum writing institute in June. Simultaneous to committee work which will emphasize unit writing literacy specialists are working with Mike Dunn, Language Arts Supervisor to create a scope and sequence of study skills and writing conventions by grade level to be incorporated into the curriculum work this year. The Math/Science specialists are working to align EDM lessons to identified math units of instruction by grade level for teachers, allowing us to identify where we have gaps in resources for instruction given the new common core expectations.

### Curriculum Goals:

- Develop rigorous math units of instruction aligned to the CCSS (Completing 3 per year)
- Analyze vertical alignment, scaffolding content and skills
- Identify resources and materials to match CCSS units of instruction for math
- Math – Met for one day, continued work on unit development, performance assessments and rubrics aligned to CCSS.

**Intervention Implementation Update:**

- Professional Development – Fishbowl Activity around an intervention meeting, representatives from Kearns, Kelly, Wells and GMMS participated in observation and reflection of an intervention meeting based on an ideal protocol to improve their current structure to meet student's needs. An emphasis on improving roles and responsibilities, use of protocols and data were reflected up. SERC led the activity and will be coaching each team individually between now and June.
- Communication – Harry Traver, Karen Walther, Cal Hemmingway, Aimee Martin and Principals have been working collaboratively to communicate staffing changes as a result of our theory of action and budget process with unions and individuals.

**Other Committee Work:**

- Teacher Supervision and Evaluation Committee met for four consecutive days to continue the drafting of the policies and procedures manual all components of the plan. One additional day is needed to complete the plan for draft submission.
- GPC – As the district representative to the GPC I have been leading a 100 Day Strategic Planning Initiative with the GPC. A Silent Auction Fundraiser is being planned with a goal of raising \$10,000.

**Other:**

- Ongoing with SERC to implement the strategic plan and professional development activities and timeline related to cultural competence and equitable practices
- Ongoing Collaboration with Principals, business department and Superintendent on budget planning and process.
- Participation in research, planning and various meetings related to the reconfiguration of the intermediate schools
- Ongoing collaborative work with Ed Lyman and Julie Bragg to customize Naviance to our Student Success Plan model and ensure successful implementation of SSP's 6-12.
- Ongoing work with Ed Lyman and coaches regarding the online work of curriculum
- Collaboration with Pat Law on Secondary School Reform Planning.
- District-wide Writing Strategic Action Planning Process.
- Preparation for March CMT/CAPT testing
- Preparation for SMARTER BALANCE pilot assessments
- Preparation for Common Core state assessment pilot
- Participation on MS Principal Interview Committee
- Sharing of All Day Kindergarten work with neighboring districts researching implementation (Bolton)
- Observation of Coaches under my supervision
- Development of Mission Assessment DRAFT Rubric

**Monthly Meetings:**

- District Ad Council – Focus on School Climate Surveys, data and plans; school improvement plans, budget.
- Elementary Ad Council Meetings – Mission assessment.
- K-12 Coaching Meetings- Meetings are structured with a three tiered focus: building capacity to change practice; address district level work such as visualizing the learning principles and

providing a scope and sequence for study skills; content specific work in literacy and math/science. These meetings occur one day per month from 8-3 and include the literacy specialists, math/science specialists and special education consulting teachers.

- Established monthly meetings with Media Specialists and technology department to fulfill goals identified in our Technology plan regarding changing roles and responsibilities
- Walkthrough's- Collaborate with principals on the planning and implementation of their walkthrough's based on their theory of action and problems of practice. Kelly Lane had a walkthrough in February focused on Feedback.
- PLC Team meetings – As appropriate.
- Superintendent meetings – Ongoing daily communication and district level planning
- BOE meetings
- Granby Prevention Council – Facilitation of Strategic Planning Action Step Process.