

**Curriculum Subcommittee Meeting  
Wednesday, April 4, 2012 5:30 PM  
Central Services**

**I. Consent Agenda**

**A. Prior Minutes**

**Attachments:**

Curriculum Subcommittee Minutes 3-21-12

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**B. Curriculum Director's Report**

**Attachments:**

March Curriculum Director's Report

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**II. Old Business**

**A. Student Success Plans**

**B. Curriculum Planning**

**1. Technology Committee**

**2. Committee Charter/Policy Update**

**3. Curriculum Review**

**C. PLC Time Update**

**D. D&CP Implementation**

**III. New Business**

**A. Math Resources**

**B. Policy Update Procedures**

**C. Gifted & Talented Program**

**D. Tracking Post-Graduate Success**

**E. Arts Curriculum**

## Curriculum Subcommittee Meeting Minutes for 3/21/12

### Present:

Diane Dugas

Mike Dunn

Rosemarie Weber

Jenny Emery

Ben Perron

Start 5:30 pm

End 7:00 pm

1. Consent Agenda approved
2. Old Business
  - a. Reviewed BOE calendar to identify subcommittee issues for purposes of prior planning.
  - b. Identify curriculum subcommittee issues to discuss at summer retreat.
  - c. Bylaws – Jenny to review subcommittee bylaws and suggest updates
  - d. Update on homework policy committee work.
  - e. Discussion on student success plans: explanation of components, process, approach, and planned roll out.
3. Issues tabled
  - a. Technology committee update
  - b. PLC time update
  - c. Math curriculum
  - d. Gifted and talented (enrichment) in the curriculum
  - e. Tracking post graduate success
  - f. Roll of arts in the curriculum

## Monthly Curriculum Sub Committee Report

From: Diane Dugas, Director of Curriculum, Teaching and Learning  
Date: March 2012

### Professional Development:

- Leadership Academy – Aspiring leaders meet monthly to develop leadership capacity – The Many Dimensions of Leadership
- Facilitation and participation in cultural awareness book club - last meeting (18 staff members district-wide) sponsored by CREC - Creating the Opportunity to Learn.
- Primary Conversations Collaboration – Principals from local districts collaborate on common instructional leadership issues, this month's focus was on the implementation of literacy intervention (Suffield, Granby, Windsor Locks, East Windsor).
- Roll out of District Learning Principals to the High School
- High School Intervention Webinar

### Curriculum:

- Curriculum Committee Work:  
During the month of March the following curriculum committees met to continue deepening awareness of standards, developing units and designing assessments:

Math- Mapping common core standards K-11; researching and discussing resources and tools for effective instruction to match units of instruction created, viewing released common core assessment samples.

Science – In the process of developing rigorous performance assessments that emphasize content and inquiry; developing rubrics to assess student performance, linking common core content literacy expectations to performance assessments.

Language Arts – Some grade levels met to further work on performance assessments for units, work was completed on matching the pacing of K-8 reading and writing units.

Developmental Guidance– Focus on unwrapping standards for common understanding and development of K-12 common language.

Art – Focused on completion of unwrapping standards, powering standards by grade and beginning big ideas.

P.E.- Focused on completion of unwrapping standards, powering standards by grade and beginning big ideas.

## **DCP Update:**

### **Communications**

-Ongoing clarification with staff regarding Theory of Action and roles and responsibilities as a result of the ToA implementation.

### **Professional Development/Planning and Organization**

-Administrative Council focused on revising our meeting structure to support a focus on student growth. Central Services will be returning to the group with a synthesis and recommendation for revising meeting structures to support a more coherent and streamlined meeting structure to meet our goals.

## **Other Committee Work:**

- Student Success Plan Committee – The Group completed a first draft Student Success Plans for all students in grades 6-12
- Technology Committee – Continued drafting the 3 year technology plan to be brought to the BOE subcommittee in May.
- Early Childhood Committee meetings – Meetings to plan the implementation of the integrated preschool and full day kindergarten. Developing the peer screening process for integrated Pre-k, viewing pre- k curriculum standards in prep for curriculum development.
- Granby Teacher Evaluation and Professional Development Committee – Initial meeting of the group held, guest speaker Bruce Douglas, Executive Director of CREC and Member of the PEAC committee provided an over view of the purpose for teacher supervision and evaluation nationally and the expectations locally from the PEAC committee.

## **Other:**

- Budget – Ongoing budget processes.
- Summer School – Collaborative partnership work developed with the Y
- Final organization of the Global Learning Academy summer session
- Ongoing work with TEAM (new teachers) – Module 5 training this week.
- SIIP – Participation with Bob Gilbert and Anna Forlenza Baily through the Connecticut Center for School Change on alignment and coherence of school improvement initiatives to district and Superintendent theory of action.
- K-12 Intervention Work – Roll out of literacy intervention work, continued development of math interventions
- District Testing Coordination of CMT/CAPT, wrap up and return of materials
- Collaborative Planning with SERC on our equity and cultural awareness work
- Ongoing collaboration with our district data expert to make revisions to our data management system to reflect more in-depth data analysis of our district benchmarks to support student growth AND to begin revisions of our curriculum warehouse system
- Reading representative at Dr. Seuss Day at Kearns School

### **Monthly Meetings:**

- District Ad Council – Emphasis on creating the structures to support focused time on instructional leadership to advance student learning.
- Elementary Ad Council Meetings – Interventions, year-end assessments, professional development and transitioning.
- Principals Seminar – Webinar on Common Core State Standards, review of protocols and expectations from Smarter Balance Assessment Consortium.
- Monthly Walkthrough's – Worked collaboratively with Middle School Principal to facilitate walkthrough and debriefing focused on inquiry within social studies.
- Bi Monthly building Administrator meetings – Discussions around future planning, implementation and upcoming curriculum, assessment and instruction issues, CMT and CAPT, roll out of interventions and upcoming trainings.
- K-12 Language Arts meetings- Inclusion of two consulting teachers Elaine Chagnon and Jessica Beecher, annual focus on coaching issues in enhancing teacher capacity
- PLC Team meetings – As requested.
- Superintendent meetings – Ongoing daily communication and district level planning
- BOE meetings
- ELL tutor – Interviewing for temporary replacement through the end of the year