

**Special Board of Education Meeting  
Wednesday, April 13, 2011 7:00 PM  
Central Services**

**I. Public Comment**

**II. Administrative Reports**

**A. Superintendent's Announcements**

**Rationale:** Mr. Addley will provide district updates.

**B. Student Representative Reports**

**Rationale:** Ms. Sara Miltenberger and Ms. Jennifer Lengvasky will report on activities taking place at the high school.

**C. Business Manager's Report**

**Attachments:**

Statement of Accounts - March

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**Rationale:** Mr. Harry Traver, Business Manager, will present the March statement of accounts.

**D. Schools in the Spotlight**

**Rationale:** Kelly Lane Intermediate School will be presenting two enrichment programs. Jennifer Griswold, teacher and advisor, along with a couple of students will do a presentation on the World Cultures Club and Jim Whitten, teacher and advisor, along with a few students will do a presentation about the Poetry Club.

**III. Consent Agenda**

**A. Minutes**

**Attachments:**

Approved Minutes 3-23-11

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**Rationale:** The Board will approve/amend the minutes of the March 23, 2011 Board of Education meeting.

**B. Date for Graduation and Last Day of School**

**Rationale:** The Board establishes the date for high school graduation at their first meeting in April. By law, graduation cannot be scheduled prior to the 180<sup>th</sup> day of school. The Superintendent recommends that Thursday, June 16, 2011 be established as the graduation date.

**C. Healthy Food Certification Statement for FY12**

**Rationale:** The Board is required to vote on the Connecticut State Department of Education Healthy Food Certification Statement.

**IV. Old Business**

**A. Capital Program Priorities Advisory Committee (CPPAC) Submission**

**Attachments:**

BOE Capital Projects

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**Rationale:** Mr. Addley will share with the Board the CPPAC submission for large capital projects.

**B. Bus Bid Update**

**Rationale:** Mr. Traver will present an updated bus bid to the Board.

**V. New Business**

**A. 2012-2013 Preliminary School Calendar**

<b>Attachments:</b> 2012-2013 Preliminary Calendar	41
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**Rationale:** The Board will discuss the preliminary school calendar for the 2012-2013 school year.

## **VI. Miscellaneous**

### **A. Board Standing Committee Reports**

#### **1. Curriculum/Policy/Technology/Communication**

#### **2. Finance/Personnel/Facilities**

**Attachments:**

Finance Subcommittee Minutes 3-23-11	42
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### **B. Other Board-Related Reports**

#### **1. CPPAC**

#### **2. CREC/CABE**

#### **3. Granby Education Foundation**

#### **4. District Efficiency Initiatives**

### **C. Calendar of Events**

**Attachments:**

Calendar of Events	43
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### **D. Board Member Announcements**

## **VII. Executive Session/Non-Meeting**

GRANBY PUBLIC SCHOOLS  
 FY 2010-11 FINANCIAL STATEMENT  
 FOR PERIOD JULY 1, 2010 - MAR

Description	Original Budget	Net Budget Transfers	Revised Budget	Expended
<b>Certified Salaries:</b>				
Administration	1,535,270	-	1,535,270	1,115,641
Regular Education	9,690,946	-	9,690,946	5,878,274
Special Education	1,456,814	-148,976	1,307,838	801,180
Total	12,683,030	-148,976	12,534,054	7,795,095
<b>Substitute/Tutor/Support Salaries</b>				
Substitutes	139,864	-	139,864	96,763
Sped Support (Speech, O.T. & P.T.)	114,113	148,976	263,089	173,943
Tech Support	177,575	-	177,575	131,179
Tutors - Regular Education	157,089	-	157,089	100,737
Tutors - Special Education	187,521	-	187,521	121,182
Total	776,162	148,976	925,138	623,804
<b>Teaching Assistant Salaries:</b>				
Regular Education	478,867	-	478,867	314,614
Special Education	907,311	-	907,311	618,069
Total	1,386,178	-	1,386,178	932,683
School Secretaries' Salaries	540,873	-	540,873	372,961
Central Office Salaries	331,458	-	331,458	261,914
Custodial & Maintenance Salaries	1,207,927	-	1,207,927	905,409
<b>Purchased Services:</b>				
Instructional	244,837	-4,985	239,852	103,451
Administration	385,320	5,785	391,105	241,375
Maintenance	95,285	-10,000	85,285	59,457
Total	725,442	-9,200	716,242	404,283
Legal Services	65,000	-	65,000	17,618
<b>Repairs &amp; Maintenance:</b>				
Instructional	86,438	-	86,438	43,048
Administration	8,500	-	8,500	-
Maintenance	213,693	10,000	223,693	366,374
Total	308,631	10,000	318,631	409,422
<b>Transportation:</b>				
Regular Education	741,835	-	741,835	530,498
Special Education	332,979	-	332,979	239,521
Vocational-Tech	43,591	-	43,591	25,538
Total	1,118,405	-	1,118,405	795,557
Insurance - Property & Liability	95,452	-	95,452	70,421
Communications	103,696	-500	103,196	53,416

Tuition:				
Vocational	47,952	-	47,952	27,972
Special Education	627,000	-	627,000	292,753
Adult Education	9,000	-	9,000	-
Total	683,952	-	683,952	320,725
Conference & Travel Expense	56,015	500	56,515	19,954
General Supplies:				
Regular Education	302,355	-3,875	298,480	206,099
Special Education	26,300	-	26,300	13,604
Administration	77,330	4,039	81,369	36,961
Maintenance	142,700	-	142,700	80,439
Total	548,685	164	548,849	337,103
Electricity	641,066	-	641,066	395,102
Fuel	314,325	-	314,325	168,175
Textbooks/Workbooks	176,826	-964	175,862	126,419
Library/Media Center	56,282	-	56,282	42,371
Software	139,179	-	139,179	108,936
Dues & Fees	36,216	-	36,216	38,304
Replacement Equipment:				
Instructional	4,000	-	4,000	2,377
Administration	2,500	-	2,500	-
Maintenance	4,000	-	4,000	-
Total	10,500	-	10,500	2,377
New Equipment:				
Instructional	-	-	-	-
Administration	-	-	-	-
Maintenance	-	-	-	-
Total	-	-	-	-
Student Activities	566,703	-	566,703	310,234
Employee Benefits	4,095,591	-	4,095,591	2,624,353
Total Budget	26,667,594	-	26,667,594	17,136,636

GRANBY BOARD OF EDUCATION  
 FINANCIAL STATEMENT OF ACCOUNTS  
 FOR PERIOD JULY 1, 2010 - MARCH 31, 2011  
 Selected Revenue and Special Education Accounts

I. Revenue	FY2010-11 Budget	Currently Anticipated	Received To Date	VB\$ vs. Frcst
Reg. Tuition from other Towns	776,295	774,410	396,305	-1,885
SPED Tuition from other Towns	100,500	97,688	26,808	-2,812
SDE Excess Cost Reimbursement (90%)	140,795	194,450	129,810	53,655
Rental Fees	75,000	75,000	58,362	-
Pay for Participation	50,300	50,300	21,920	-
Sub Total	1,142,890	1,191,848	633,205	48,958

II. Expenditures	FY2010-11 Adj Budget	Expended	Encumbered	Balance
Legal Expense	50,000	5,416	-	44,584
Teacher Assistants	907,311	618,069	281,580	7,662
Special Education Tutors	187,521	121,182	44,816	21,523
Evaluation & Therapy Services	76,150	15,943	9,189	51,018
Special Ed Transportation	332,979	239,521	174,458	-81,000
Tuition -Private Schools	287,602	140,700	136,900	10,002
Tuition - Public Schools	339,398	152,053	213,347	-26,002
Total Tuition	627,000	292,753	350,247	-16,000
Total Expenditures	2,180,961	1,292,884	860,290	27,787

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Encumbered	Balance	%Balance	Frcst Fav/(unfav)
354,162	65,467	4.30%	65,467
3,524,883	287,789	3.00%	225,000
454,385	52,273	4.00%	52,273
4,333,430	405,529	3.20%	
-	43,101	30.80%	-6,000
88,081	1,065	0.40%	1,600
42,098	4,298	2.40%	4,000
46,933	9,419	6.00%	-
44,816	21,523	11.50%	-
221,928	79,406	8.60%	
151,204	13,049	2.70%	10,000
281,580	7,662	0.80%	15,000
432,784	20,711	1.50%	
153,912	14,000	2.60%	14,000
88,544	-19,000	-5.70%	-19,000
316,287	-13,769	-1.10%	-10,000
40,593	95,808	39.90%	-
119,770	29,960	7.70%	-162,631
19,280	6,548	7.70%	-
179,643	132,316	18.50%	
25,000	22,382	34.40%	-
15,378	28,012	32.40%	
-	8,500	100.00%	
33,183	-175,864	-78.60%	-195,000
48,561	-139,352	-43.70%	
207,010	4,327	0.60%	
174,458	-81,000	-24.30%	-81,000
10,533	7,520	17.30%	
392,001	-69,153	-6.20%	
-	25,031	26.20%	25,031
43,614	6,166	6.00%	5,000

27,972	-7,992	-16.70%	-7,992
350,247	-16,000	-2.60%	-16,000
-	9,000	100.00%	
378,219	-14,992	-2.20%	
6,641	29,920	52.90%	
57,932	34,449	11.50%	-
2,674	10,022	38.10%	-
10,863	33,545	41.20%	-
21,221	41,040	28.80%	-
92,690	119,056	21.70%	
225,007	20,957	3.30%	15,000
13,689	132,461	42.10%	14,000
5,070	44,373	25.20%	25,000
4,537	9,374	16.70%	-
9,411	20,832	15.00%	-6,500
160	-2,248	-6.20%	-2,248
-	1,623	40.60%	-
-	2,500	100.00%	-
-	4,000	100.00%	-
-	8,123	77.40%	
-	-		
-	-		
-	-		
-	-		
181,141	75,328	13.30%	
1,408,604	62,634	1.50%	35,000
8,560,873	970,085	3.60%	-

**Special Board of Education Meeting – Approved Minutes  
March 23, 2011 7:00 p.m.  
Central Services**

**Attendance Taken at 6:56 p.m.:**

Present Board Members:

Cal Heminway  
John O'Connor  
Edward Ohannessian  
Ronald Walther  
Matthew Wutka

Absent Board Members:

Marie Nicholls  
Deborah Torgersen

Mr. Heminway called the meeting to order at 7:00 p.m.

**I. Public Comment**

Ms. Kate Bogli, 198 Salmon Brook Street, Granby. Ms. Bogli stated that she would like to see the schools in town do single stream recycling like the town does. Ms. Bogli stated that she sees this as a benefit to reinforce this with students. Mr. Addley inquired what single stream cycling is. Ms. Bogli stated that the town recycles #1-6 plastics and that the Board of Education only does paper. She stated that Sally Crapser from the Public Works Department is interested in working with the schools. Maria Toth, Wells Road teacher, stated that Wells Road is recycling in the lunch room as well as in the classrooms. Mr. Heminway stated that it is a super idea and that Mr. Traver would look into the matter and get back to her.

**II. Administrative Reports**

**II.A. Superintendent's Announcements**

- Mr. Addley thanked parents for their patience this morning with the road closure affecting some of our bus routes.
- Congratulations to the Wells Road Intermediate School choir for being invited to sing at the 2011 Connecticut Music Educators Association In-Service Conference on Friday, April 8<sup>th</sup> at the Connecticut Convention Center in Hartford.
- Kelly Lane's annual ice cream social was very well attended last Friday night – almost 500 people.
- Kelly Lane's Blue Ribbon application has been received and we have been told that everything looks good.
- On March 9<sup>th</sup> Cal, Pat Law, some students and myself went to A Day on the Hill. Students were able to hear Governor Malloy's speech as well as meet Senator Kissel.
- Conferences at the secondary schools were very well attended. Conferences will be held at the elementary schools this week.
- Approximately 35 students have signed up for the Global Academy this summer. We will continue to advertise.
- CAPT and CMTs have been completed.

- The next Vision supplement will be published in next *Granby Drummer*.
- The BOE meeting on April 6<sup>th</sup> has been moved to April 13<sup>th</sup>. Both subcommittees will meet on that date as well.
- There will be a Luau Dance at the middle school this Friday night.
- The high school drama play, Music Man, will be held on Friday evening and two performances on Saturday.
- The revised administrative budget will be presented tonight and will be available on-line tomorrow.
- The three-board meeting will be held on Monday at 7:00 p.m. in the Senior Center. The budget hearing will be held on April 11<sup>th</sup> and the Annual Town Meeting/Vote on April 25<sup>th</sup>.
- The AP Art Show featuring artwork from the high school's AP art classes will be showcased at J Valley Brunnelle in Granby Center.

## **II.B. Student Representative Reports**

There were no student representative reports this evening.

## **II.C. Business Manager's Report**

Mr. Traver stated that the return to the town for the full year is expected to be \$0 and that any residual funds will go toward the D&CP Study. Mr. Traver also stated that there was an increase of \$15,000 in repair and maintenance.

## **II.D. Teaching & Learning**

Mr. Michael Dunn, K-12 Language Arts Supervisor, presented a Teaching & Learning segment on Learning Principles. Mr. Dunn stated that last year the district worked collaboratively with a variety of stakeholders on the vision and mission. He stated that the learning principles are the next step in the process and we are right on target with the timeline. He stated that learning principles are the road to how to be powerful thinkers, effective collaborators and compassionate contributors and that learning principles are standards and structures that help the district to research and decide whether a given teaching practice is professional and consistent with our mission and standards. Mr. Dunn stated that learning principles tell us how students learn best. Mr. Addley inquired if learning principles are more expectations. Mr. Dunn stated that learning principles are how we accomplish our mission. Mr. O'Connor inquired that if the learning principles that Mr. Dunn presented were not our learning principles, then will we be developing our own. Mr. Dunn stated that, yes, we are currently working on this through our District Leadership Team comprised of K-12 Content Area Specialists. Mr. Dunn then spoke about how learning principles can be used. He stated that they can be useful for our own self-assessment and are used as a guide for our vision and mission and that the goal is to have a meaningful companion document to the vision and mission. He stated that a draft will be developed and brought back to the schools and administration and will hopefully be adopted at the end of the school year.

## **III. Consent Agenda**

### **III.A. Minutes**

A Motion was made by Ed Ohannessian and Matt Wutka to approve the consent agenda. Ed Ohannessian stated that a correction should be made to the March 9<sup>th</sup> minutes in the first paragraph. The word "leasing" should be changed to "purchasing" and will be noted in the amended approved minutes. This Motion passed unanimously at 7:26 p.m.

#### **IV. Old Business**

##### **IV.A. Third Reading of the following policies: Policy 2120 - Organization Chart; Policy 3511 - Compliance with 504 Regulations; Policy 4118.5/4218.5 - Acceptable Computer Network Use; and Policy 4118.51/4218.51 - Use of Social Media**

Mr. Walther stated that the Curriculum Subcommittee recommends the adoption of these policies as presented. He stated that he has not heard of any changes or revisions to them. A motion was made by Ron Walther and seconded by Ed Ohannessian to approve the policies as presented. This Motion was passed unanimously at 7:27 p.m.

##### **IV.B. Legislative Update**

Mr. Heminway stated that he had read a new education funding bill and that it was a very convoluted bill. He stated it is an attempt to categorize towns by completing additional criteria. Mr. Heminway stated that he testified on a bill to expand the definition of bullying and that the legislation as proposed would take boards of education out of policymaking but rather having them make plans. He stated that this bill was copied from one that was passed last year in Massachusetts. Mr. Heminway stated he was told labor concessions at the state level are moving ahead and that Kevin Witkos was on the radio today saying he has heard nothing.

With regard to A Day on the Hill, Mr. Heminway stated that the students were able to hear the Governor's speech as well as two chairs from the education committee.

##### **IV.C. FY12 Administrative Budget**

Mr. Addley stated that at the budget workshop on March 9<sup>th</sup>, the Board requested that we go back to get to a 0% budget, a decrease of \$53,318 which is made up of a combination of further cuts in advertising; level funding of administrative supplies; a reduction in library books; a reduction in non-union salaries; and, a reduction in teaching assistants which is a further reduction already in the budget book. There is an additional reduction of -2.5 FTE for teaching assistants. Mr. Addley stated that the budget book has been updated accordingly reflecting all of these changes. Mr. Ohannessian was in agreement that all of the changes were made. A Motion was made by Ed Ohannessian and seconded by John O'Connor to adopt the FY12 Administrative Budget as presented. This Motion passed unanimously at 7:34 p.m.

#### **V. New Business**

##### **V.A. Bus Bid Award**

Mr. Traver stated that he received a few prices on various buses - 2 large buses and 1 small handicap-accessible bus. A quote from Bluebird came in at \$6,000 less than Dattco at \$75,458 each. Mr. Traver stated that he asked M&J about this company and it appears that Bluebird has a good reputation. A quote from Starcraft for the wheelchair bus came in at \$64,000 vs. \$66,000 from Dattco. The request to purchase these buses was brought to the Finance Subcommittee this evening. A Motion was made by Matt Wutka and seconded by Ed Ohannessian to authorize Mr. Traver to purchase two 77-passenger Bluebird buses at \$75,458 each and one Starcraft type II wheelchair bus for \$56,250 as presented. This Motion passed unanimously at 7:36 p.m.

##### **V.B. School-Based Emergency Vaccination Program**

Mr. Addley stated that he wanted to update the Board on a meeting he had this week with the Farmington Valley Health District (FVHD) and the Visiting Nurses Association (VNA). He stated that the FVHD is the recipient of pretty large grant through the Department of Public Health to plan school-based vaccinations for school-age children during a health emergency. Mr. Addley stated that it would

probably take place at the high school and that they would work with us. When asked if it would have to be a public health emergency as the H1N1, they said it would not be the same. It would be a level up from that because H1N1 was offered at other times, weekends, etc. Mr. Addley stated that permission would need to be given by parents. Mr. Addley proposed that the Board do this program and stated that it seems like a reasonable precaution to take. Mr. O'Connor inquired if the program was binding or mandatory. Mr. Addley stated that parents would still have a choice to decline even if we went ahead with it. He also stated that there would be no cost to the district. Mr. Ohannessian inquired if there would be any written procedures and also what policy would we follow. Mr. Addley stated that the FVHD and VNA would develop a policy/procedure with us as well as the Town Manager and Police Department. Mr. Heminway inquired if we know where the Town Manager and Police stand on this issue. He also stated that the Board will not vote on this tonight and that they will look into getting some of these questions answered. Mr. Walther inquired what agency would declare a public health emergency. Mr. Addley stated that the Center for Disease Control would declare a health emergency. Mr. Addley stated that he would bring this issue back to the Board after further investigation and asked the Board to forward any other questions to him.

## **VI. Miscellaneous**

### **VI.A. Board Standing Committee Reports**

#### **VI.A.1. Curriculum/Policy/Technology/Communication**

#### **VI.A.2. Finance/Personnel/Facilities**

Mr. Wutka stated that this committee met this evening and they over the February statement of accounts as reported by Mr. Traver. Also discussed were student lunch accountabilities. Administration will develop a procedure on how to go about collecting funds that are due for student lunches. Mr. Traver stated this is part of the lunch audit. Mr. Wutka stated that the committee also discussed the M&J bus inspection results and that only 6.6% of buses were taken out of service last year. The state average was 19%. He also stated that out of our 25 buses, there were only two incidences where buses were taken out but it was not for a major incidence.

### **VI.B. Other Board-Related Reports**

#### **VI.B.1. CPPAC**

This committee has not met.

#### **VI.B.2. CREC/CABE**

Information already reported above.

#### **VI.B.3. Granby Education Foundation**

Mr. Heminway announced that the Granbee is Friday, April 8th.

#### **VI.B.4. District Efficiency Initiatives**

Mr. Traver stated that we are waiting to hear on energy efficiencies at Kearns and Wells Road and if we get a grant award, he will come back to the Board with a proposal.

### **VI.C. Calendar of Events**

The Calendar of Events is as presented.

### **VI.D. Board Member Announcements**

There were no board member announcements.

**VII. Executive Session/Non-Meeting**

There was no executive session/non-meeting this evening.

A motion was made by John O'Connor and Matt Wutka to adjourn the meeting. The Motion passed unanimously at 7:50 p.m.

Respectfully submitted,

Linda M. Powell  
Board Recorder

# Granby Board of Education

## Memorandum

**TO:** Capital Program Priority Advisory Committee (CPPAC)

**FROM:** Alan Addley, Superintendent of Schools

**DATE:** April 13, 2011

**RE:** Board of Education Capital Projects – CPPAC 2011

Please find enclosed the Board of Education's capital projects for the district and the educational specifications for the Athletic Field Project and Maintenance Facility Building.

Project	Rec Priority	Gross Cost*	Net Cost	Start Up	Ongoing	Projected Completion	Status
Land Acquisition for Athletic Fields/ Maint. Facility	1	≈\$500,000	≈\$500,000	Summer 2012		2012 - 2013	Fully Defined*
Athletic Field Project	1	\$5M - \$8.5M	\$5M - \$8.5M	Summer 2013		2015	Fully Defined*
Technology Upgrade	1	\$459,000		Summer 2012		Fall 2012	Concept
High School Electronics Lab	1	\$164,400	TBD	Summer 2012		Fall 2012	Concept
Maintenance and Facility Building	2	\$1,500,000	TBD	Summer 2013		2015	Fully Defined*
Wells Road Playing Field	2	\$75,000	\$75,000		\$2,500	Summer 2013 & beyond	Concept
Energy-Saving Initiatives	3	TBD	TBD			Fall 2013 & beyond	Concept
Roof Replacement	3	TBD	TBD			2013 & beyond	Placeholder
High School	3	\$1,350,000	TBD	\$25,000	\$12,000	2014 & beyond	Concept
F.M. Kearns School Facility	3	\$5,000,000	\$3,150,000	\$81,000	\$32,000	2014 & beyond	Concept

\*Fully defined with educational specifications.

**GRANBY BOARD OF EDUCATION**  
**Capital Project Summary**

**PROJECT NAME:** Land Acquisition for the Athletic Field Project and Maintenance and Facility Building

**PROJECT SUMMARY:**

The acquisition of between 10-15 acres of land is essential. Ideally, the land should be adjacent to or in close proximity of the high school facility to provide space for new athletic fields, parking and a maintenance and storage facility building on the same site.

**PROJECT CATEGORY:**  Placeholder  Concept  
 Fully Defined  Priority Ranking

**REFERENDUM:** Fall 2011  
**PROJECT START:** Summer 2012  
**PROJECT ON LINE:** 2012 2013

**PROJECT BENEFITS:**

- The sports program, town recreational program and community will be improved through the addition of adequate playing fields.
- Locating the maintenance and storage facility on the same site as the athletic fields provides immediate access to machinery and athletic equipment.
- A centralized storage facility will support cost-effective purchasing and accurate inventory control

**LEGAL REQUIREMENTS:**

- Connecticut State Department of Education School Construction Grant Program (limited funding)
- State and local code compliance

**IMPACT OF NOT PROCEEDING/DELAYING:**

- Facilities will continue to be rented for storage and maintenance needs.
- The sports program will be negatively impacted by inadequate playing fields.

**LAND ACQUISITION COST (FIELDS AND/OR PARKING):** ≈\$500,000  
• Approximately 10-15 acres

**PROJECTED NET PROJECT COST:** ≈\$500,000



## **ATHLETIC FACILITY SPECIFICATIONS**

### **PROJECT HISTORY AND RATIONALE**

#### **Background:**

The Granby Board of Education has identified the need for renovated and new athletic fields for many years. The NEAS&C High School Accreditation in 2007 also recommended the creation of an action plan that permanently addresses athletic facilities and field space. It has been the intention of the Granby Board of Education to respond to the continuing athletic challenge of a growing community.

In 2005, CR3 LLP developed an Athletic Fields Master Plan and conceptual plan for the Board of Education. The 2006 CPPAC submission included a project for a combined athletic field renovation and maintenance facility.

In 2007, the Granby Athletic Field Long-Range Advisory Committee (GAFLAC) was commissioned to work with Weston & Sampson by the Board of Selectmen to investigate a future plan for the athletic program. GAFLAC conducted its study and forwarded its recommendations and site plans to CPPAC. While not addressing all BOE concerns, the GAFLAC study is comprehensive and helpful in making future decisions regarding the athletic fields and facilities needs of the district and town.

In 2008-2009, the Board of Education developed a set of principles related to the further development of the Middle School/High School campus and to validate a set of educational specifications for expanded athletic facilities designed to optimally accommodate all known and anticipated athletic programs. This would include: playing surfaces both for practice and games, storage, parking, staff offices, and team and public locker/toilet facilities.

#### **Existing Conditions and Facilities**

The Granby Middle School/High School athletic fields occupy approximately 18 acres of land directly north and west of the school campus and are characterized by steep topography, proximity to wetlands and poorly drained soils.

- The existing campus has approximately half the land required to accommodate our existing MS/HS athletic requirements, per CIAC guidelines.
- Fields suffer from over use, lack of a proper maintenance program and/or lack of irrigation.
- In its current configuration, the site lacks space to accommodate parking requirements. Building a track/multi-sport turf field on the MS/HS site would require the addition of significant additional parking facilities. Initial plans called for the removal of the lawns in front of the middle school and in the oval in front of the main entrance. It is questionable whether or not this additional parking will provide adequate parking for large capacity events.

- Teams that play off campus lack facilities (changing rooms, bathrooms, parking).
- There is a lack of athletic storage. The high school is presently using two 40' trailers that were intended to be used as a short-term solution.
- Additional land is required to satisfy basic additions to existing facilities.
- Although possible, any additional construction on HS/MS complex will be an extremely tight fit to accommodate a large athletic facility with parking and to do so will seriously impact campus aesthetics.

### **Principles:**

- All athletic fields are constructed to meet standards of the Connecticut Interscholastic Athletic Conference.
- Ideally, all sports' programs will be located on campus.
- As some of the athletic program is already being accommodated off campus, we expect this to continue for a few sports.
- Any new facility must have associated support facilities (i.e., bathrooms, lighting, parking, signage, etc.)
- Incorporate synthetic fields, one with lights as part of any new athletic facility/upgrade.
- A new facility should maintain the character and undesignated open spaces of the high school/middle school complex.
- A centralized storage facility is needed to support cost-effective purchasing and accurate inventory control.
- Any land acquisition should be as centrally located to HS/MS campus.

## **PROJECT BUILDING NEEDS AND SPECIFICATIONS**

### Field Upgrades

Any new facility (on or off site) would require upgrades and renovations to existing on-site athletic facilities (fields/tennis courts/irrigation).

### Athletic "Field" Facility

To meet the athletic programmatic needs of a 21<sup>st</sup> Century high school, there is a need to build a contemporary athletic facility that provides for:

- Six-lane track with eight lane straight-aways to meet CIAC design criteria;
- A lighted synthetic field for varsity soccer, lacrosse, football, and field hockey games and practices;
- A second synthetic practice field;
- Athletic field storage, sport team dressing rooms, restrooms, and a concession facility;
- Seating capacity for 900-1000 spectators; and, possibly,

- An off-site location where 10+ acres of contiguous land is available for either parking and/or offsite site fields.

### Parking

The MS/HS campus has little room for athletic field expansion and parking to accommodate spectators attending major events. Existing parking availability limits spectator-seating capacity to 621 for any one event (presently 307 parking spaces). Any new facility should include parking provisions for up to 400 cars (900-1000 spectators). It is possible to add the additional 100 parking spaces by removing the lawns in front of the middle school and in the oval in front of the main entrance.

### Athletic Buildings

Approximately 5,000 square feet is needed for athletic buildings at an approximate cost of \$100/square foot. The following building components are needed:

*Offices:* Two offices are required for use by coaches. Each office should be equipped with a desk and telephone. Each should have an inside restroom adjacent to the office with a handicapped access toilet and shower. (Approximately 500 square feet)

*Concession Stand:* A 500-square-foot concession stand will be needed for ticket sales and food/beverages sales.

*Locker Rooms:* Two locker rooms are required for student use. Each should include lockers, benches, showers, and a team area. (Approximately 1,600 square feet)

*Outside Restrooms:* Outside restrooms will be open to athletes and fans. The female restroom should include three stalls and 2 sinks. The male restroom should include two stalls, two urinals and two sinks. Both must be handicapped-accessible. (Approximately 600 square feet)

### Storage:

An approximately 1,800-square-foot building is needed for athletic equipment.

### **Estimated Cost**

APPROXIMATE GROSS PROJECT COST:	\$5M - \$8M
LAND ACQUISITION COST (FIELDS AND/OR PARKING):	~\$500 K

### **Priority Category**

This CPPAC submission is a Priority Category 1 project. The athletic facilities are needed to provide for athletic programs that cannot be offered with the existing facilities.

Civil rights (handicapped accessibility) code violations will also be addressed. A preliminary cost estimate of the project is \$5M-\$8M.

### Cost Estimates

	<u>2005 Cost Estimates</u>	<u>Estimated Annual Escalator</u>	<u>2012 Cost Estimates</u>
Site Work, Utilities, Walkways, and Fields Area A	\$149,500	0%	\$171,776
Site Work, Utilities, Walkways, and Fields Area B	247,000	0%	283,803
Site Work, Utilities, Walkways, and Fields Area C	319,250	0%	366,818
Track	425,000	2%	488,325
Synthetic Field surface	672,000	2%	772,128
Bleachers	402,000	2%	461,898
Buildings	150,000	0%	172,350
Lighting	<u>800,000</u>	2%	<u>919,200</u>
	<b>\$3,164,750</b>		<b>\$3,636,298</b>
Sod vs. seed	<u>63,875</u>	2%	73,392
<b>Subtotal</b>	<b>\$3,228,625</b>		<b>\$3,709,690</b>
15% contingency	484,294		556,454
Contractor O&P @20%	742,584		853,229
Permits	<u>73,594</u>		<u>73,594</u>
	<b>\$4,529,097</b>		<b>\$5,192,966</b>
Tennis Courts (repaved and fenced)	240,000	0%	240,000
Realign Entrance Road	75,000	0%	75,000
<b>Total Project per CR3</b>	<b>\$4,844,097</b>		<b>\$5,507,966</b>
 Add Second Synthetic Field	 672,000	 2%	 772,128
	<b>\$5,516,097</b>		<b>\$6,280,094</b>
Add off-site parking 100 cars: land acquisition			350,000
Add offsite parking 100 cars: grade and pave			<u>400,000</u>
			<b>\$7,030,094</b>

## **GRANBY BOARD OF EDUCATION Capital Project Summary**

### **PROJECT NAME: Technology Upgrade**

**PROJECT SUMMARY:** The district has identified the need for technology upgrades in several different areas. These have been combined into a single project.

#### **Wireless Network Expansion: (District)**

21<sup>st</sup> century school buildings require network/internet connectivity that support daily operations and interactive educational efforts which help to optimize learning and collaboration among the students, faculty, and administrative staff. Following on the success of wireless Lans (wLans) in higher education, an increasing number of k-12 schools are integrating wireless and mobile technologies to meet daily instructional demands by providing more users access to resources. Increasing wireless capabilities allow for rapid network expansion in particular at the high school, middle school, and Kearns school where future expansion requires rewiring in classrooms, wired connections are prohibitively difficult to run, and computer lab space is limited. Wireless connectivity allows more user access than with wired technology. Wireless expansion provides optimized performance, an economical cost savings associated with the expansion itself, and the needed mobility for present and future classroom network/internet access. Expansion eliminates many of the logistical issues that IT and teachers contend with due to the lack of placement and/or positioning of internet drops and power outlets in classrooms also helping to eliminate trip and safety hazards associated with data cabling strung across floors or under/around desks. A centralized system is necessary to provide high-density/high-quality public and private wireless access in a safe and secure manner through the use of bandwidth management, access control, maintenance tools and technologies. (\$200,000)

#### **Digital Video Distribution: (District)**

Video distribution systems in several buildings are failing and/or require costly upgrades. Currently classrooms at the High, School, Middle, School, and Kearns School have limited or no access to live television, recorded media, and/or an inability to broadcast their news programs. Systems at Kelly Lane and Wells Road have become obsolete and will require costly upgrades. A district solution to digital video distribution and content management is needed to support the learning environment. (\$125,000)

#### **Additional Computer Labs: (High School, Middle School)**

With the increasing use of technology each school has also identified the need for additional computer labs accessible to classroom teachers for academic courses. These needs could be addressed through the use of either desktop or mobile computers. Included are 3 new mobile labs at a projected cost of \$18,000 per lab. Desktops and wiring would cost \$25,000 per lab. (\$54,000)

#### **Security Camera System Upgrades: (District)**

The COPS grant awarded in FY2007 paid for the basic infrastructure and wiring of all schools with a minimum level of internal security cameras. This project includes an upgrade that will provide additional video storage and coverage of school public areas and school exteriors. Coverage in more areas will provide additional school security. Additional storage will allow saving identified incidents for police review beyond the current capacity of about 5 days. (\$65,000)

#### **Middle School Clock System:**

Television sets used to display the time in classrooms are old and failing. Replacing the TV's with a battery-operated wireless satellite clock system will allow us to obsolete the TV's rather than replace them. (\$15,000)

**PROJECT BENEFITS:**

- Replacement of outdated infrastructure
- Addition of computer labs to provide better access to electronic resources and aid instruction
- Improved school security and reduced vandalism.

**PROJECT CATEGORY:**  Placeholder  Concept  
 Fully Defined  1 Priority Ranking

**REFERENDUM:** Fall 2011  
**PROJECT START:** Summer 2012  
**PROJECT ON LINE:** Fall 2012

**RELATED PROJECTS:** COPS Grant Phase 1

**HEALTH AND SAFETY IMPACT:** A large part of the project addresses safety and security needs.

**IMPACT OF NOT PROCEEDING/DELAYING:** Failing infrastructure will have to be addressed in other ways and instructional upgrades will be delayed.

**PROJECTED PROJECT COST:** \$459,000

**GRANBY BOARD OF EDUCATION  
Capital Project Summary**

**PROJECT NAME: High School Electronics Lab**

**PROJECT SUMMARY:** The district has identified the need for an Electronics Lab at the High School. Current facilities are inadequate. Increasing enrollment in technology courses necessitates larger, safer and updated facilities. The current electronics lab does not provide for the programmatic needs of the curriculum. The project would involve new construction and several modifications to existing spaces within the High School.

Electric \$20,000  
Provide new electrical circuits for computers and related equipment in the classrooms. Add indirect lighting for the new classrooms and expansion of existing audio/visual fire alarm system.

Plumbing \$10,000  
Additional sinks will be required for the Applied Electronics Lab. Modifications to the existing sprinkler systems so additional sprinkler heads can be added to the new classroom.

HVAC \$45,000  
Air conditioning for three classrooms to accommodate the proper room conditions for the related equipment. A new ventilating system will be added to the Applied Electronics Lab

Construction \$25,000  
Construct a new classroom in the woodshop area and additional modifications to existing classrooms

Technology \$64,400  
Purchase software, hardware, and computers to support modifications to classrooms and new lab

**PROJECT BENEFITS:**

- Support the District's vision to engage students in critical thinking and real-world problem solving through the simulation of authentic learning tasks found in actual work settings.
- Support students' interest in STEM (Science, Technology, Engineering and Mathematics) careers.
- Provides space for collaborative work stations, lab experience and adequate space for additional technology and tools.
- Safer facilities.

**PROJECT CATEGORY:**  Placeholder  Concept  
 Fully Defined  Priority Ranking

**REFERENDUM:** Fall 2011

**PROJECT START:** Summer 2012

**PROJECT ON LINE:** Fall 2012

**RELATED PROJECTS:**

**HEALTH AND SAFETY IMPACT:**

**IMPACT OF NOT PROCEEDING/DELAYING:**

- Limiting potential of students to be competitive in the high end fields of math and science

**PROJECTED PROJECT COST: \$164,400**

**GRANBY BOARD OF EDUCATION**  
**Capital Project Summary**

**PROJECT NAME: Maintenance and Facilities Building**

**PROJECT SUMMARY:** The Board of Education first identified the need for a maintenance building with district storage in 2000. Since that time, the district has explored several different options including shared use of the Town Garage. At this time, it appears that additional land will need to be purchased for an 11,500 square foot maintenance building.

The 11,500 square feet is needed for district storage and maintenance department needs. Currently the maintenance and custodial staff occupy a total of 6,078 square feet of space. The area consists of 3,600 square feet at the H.P.J. Construction Company, 960 square feet of outdoor storage containers (3 trailers measuring 8'x40'), and 768 square feet of storage in the high school, and 750 square feet of office and secretarial file area. In addition to this space, the project includes additional space for a lunchroom, restrooms and locker rooms. The athletic field project includes 1,800 square feet of sports storage space that is not included in the 11,500 square feet requested here.

An architect firm has designed a preliminary layout of the building. Further professional services are needed to confirm space requirements, and develop schematic drawings and professional cost estimates.

**PROJECT CATEGORY:**       Placeholder                         Concept  
                                           x   Fully Defined                        2   Priority Ranking

**REFERENDUM:**                      Fall              2012  
**PROJECT START:**                      Summer      2013  
**PROJECT ON LINE:**                      2015

**PROJECT BENEFITS:**

- The high school requires space currently used by the facilities department for educational programs and staff. Inadequate storage space has resulted in the use of hallways for storing equipment. This project will help address that safety concern.
- The new building will allow for centralizing equipment and supplies in one location. A centralized storage facility will support more cost-effective purchasing and better inventory control. The technology department is also in need of storage area and space will be allocated for their equipment and supplies on a mezzanine in the material supply storage area. Storage space will also be provided for the drama department to storage props.
- A centralized storage facility will support more cost effective purchasing and better inventory control for maintenance supplies, technology equipment and supplies.

**LEGAL REQUIREMENTS:**

- Connecticut State Department of Education School Construction Grant Program is unlikely
- State and local code compliance

**IMPACT OF NOT PROCEEDING/DELAYING:** Facilities will continue to be rented for storage and maintenance, efficiencies will not be realized.

**APPROXIMATE GROSS PROJECT COST (Professional estimate is needed)    \$1,500,000**

- Purchase land for building
- Purchase/construction of pre-engineered metal building \$160/sq. ft.
- Complete site work
- Build out offices, and bathroom facilities
- Equipment/shelving/miscellaneous start-up costs

**PROJECTED NET PROJECT COST:**

**TBD**

*\*Ideally, the acquisition of between 10-15 acres of land adjacent to or in close proximity of the high school facility will provide space for new athletic fields, parking and a maintenance and storage facility building on the same site.*

# **MAINTENANCE AND FACILITIES BUILDING SPECIFICATIONS**

## **PROJECT HISTORY AND RATIONALE**

### **Background**

The Board of Education first identified the need for a maintenance building with district storage in 2000. Since that time, the Granby district has demonstrated considerable growth. Current enrollment exceeds 2,300 students. The district owns 9 vehicles plus grounds equipment and employs 19.5 custodians and 4 maintenance workers. At the high school, storage and maintenance spaces used by the Facilities Department have been converted into classrooms, teacher spaces and offices. The 2007 NEAS&C High School Accreditation recommendations call for the provision of storage space that secures equipment and materials and that permanently addresses safety issues.

In 2007, the architectural firm of Weston & Sampson Engineers, Inc. was hired to put together a layout for a facilities building. The firm conducted a site survey of existing facility space and needs in order to design specifications for the facilities building.

Since that time, the district has explored several different options including shared use of the Town Garage. At this time, it appears that additional land will need to be purchased for an 11,500 square-foot maintenance building.

### **Existing Conditions and Facilities**

Currently, the maintenance and custodial staff occupy a total of 6,078 square feet of space. The area consists of 3,600 square feet at the H.P.J. Construction Company at a cost of \$28,800 per year, 960 square feet of outdoor storage containers (3 trailers measuring 8'x40'), and 768 square feet of storage in the high school, and 750 square feet of office and secretarial file area in the high school.

The high school requires space currently used by the Facilities Department for educational programs and staff. Inadequate storage space has resulted in the use of hallways for storing equipment; an unsafe and inappropriate practice.

Outside storage containers were intended to be used as a short-term solution. They are unattractive, use valuable space on school grounds and are difficult to access.

Technology supplies and equipment are currently housed in outside storage containers and in the Central Services file room. A minimum of 600 square feet is needed for storing technology equipment and supplies.

There are inadequate storage facilities in the district for school drama programs. There is one small room at the high school (not the original design purpose of the room). Parents store stage props, costumes and materials at their homes.

## Principles

- There is a need to garage all of our vehicles.
- The inclusion of adequate storage space for district facilities, technology and drama.
- A centralized storage facility is needed to support cost-effective purchasing and accurate inventory control.
- Adequate working space and environment for employees.

## PROJECT BUILDING NEEDS AND SPECIFICATIONS

We envision a pre-fabricated metal building approximately 11,000 square feet. It may be possible to reduce the size slightly if mezzanine space can be utilized for storage within the garage bays.

Offices: The Lead Maintenance, Lead Evening Custodian and 3 maintenance workers will be housed in the new facility. The Lead Maintenance and Lead Evening Custodian can share an office. Lockers are needed for maintenance workers. A central file room is needed for blueprints and files. The Facilities Director and Administrative Assistant currently maintain office space at the Central Services building. If they were to be moved to the new facility an additional 2 offices would be needed.

Lunch Room: A lunch room with basic kitchen facilities at 360 square feet.

Shop: A carpentry shop area of approximately 900 square feet.

Restroom/Locker Room: Restrooms (male & female) and shower/locker rooms at 778 square feet.

Parking: A minimum of 12 spaces is needed for employees and visitors to the facility.

Garage Bays: Garage bay space of 4,080 square feet is required for six maintenance vehicles (vans and trucks), one landscape trailer, and one school van. Space is also required for plows, lawn mowers, lawn equipment (leaf blowers, rototiller, and trimmers) and custodial equipment (strippers, buffers, etc.). Garage doors must be a minimum of 12' high.

Storage: A loading dock (20 feet wide) is needed to provide access to storage areas. In addition to storage for technology and maintenance equipment, this facility will house cleaning products, paper products, floor finishing products, HVAC filters, and electrical, plumbing and maintenance supplies. Storage area will be 2,100 square feet with a mezzanine area of 720 square feet. An area of 240 square feet is being requested by the drama department for storage of props.

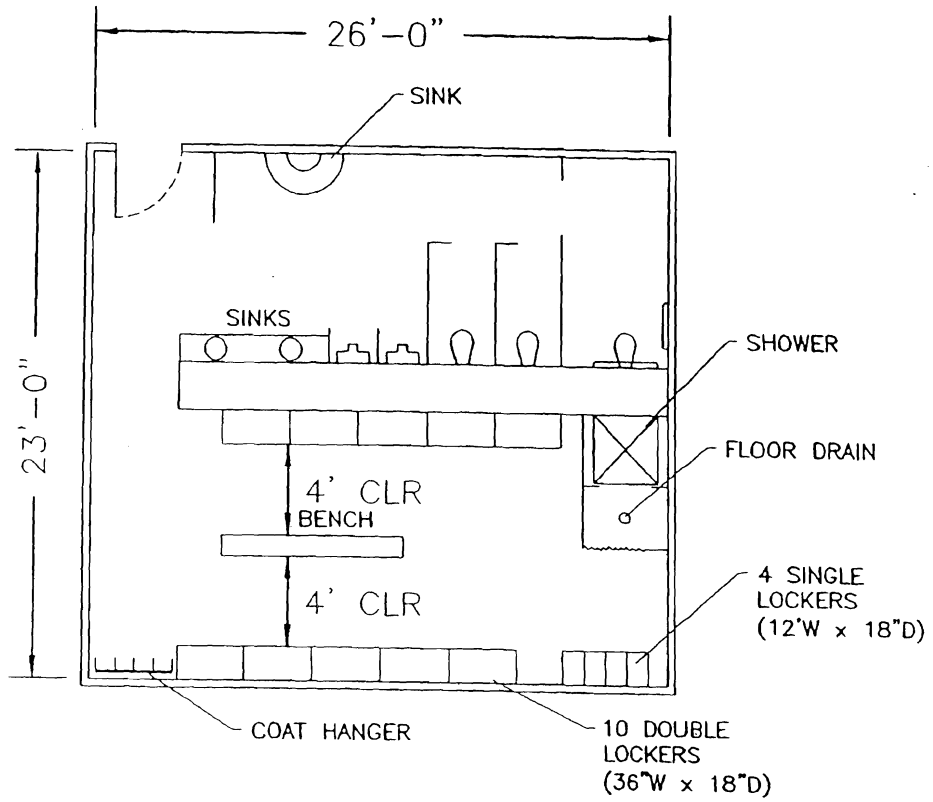
HVAC: The office area and selected storage areas require heat and air conditioning. The shop area and additional storage areas require heat only.

**Estimated Cost**

Cost per square foot	\$130
APPROXIMATE GROSS PROJECT COST:	\$1.5M
LAND ACQUISITION COST	~\$300 K

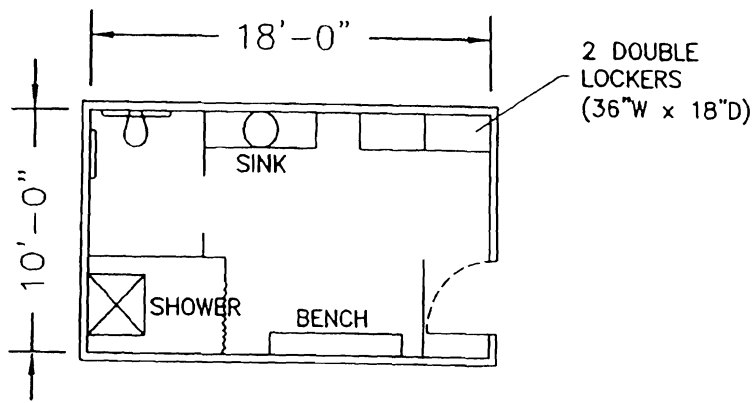
**Priority Category**

This CPPAC submission is a Priority Category 1 project.

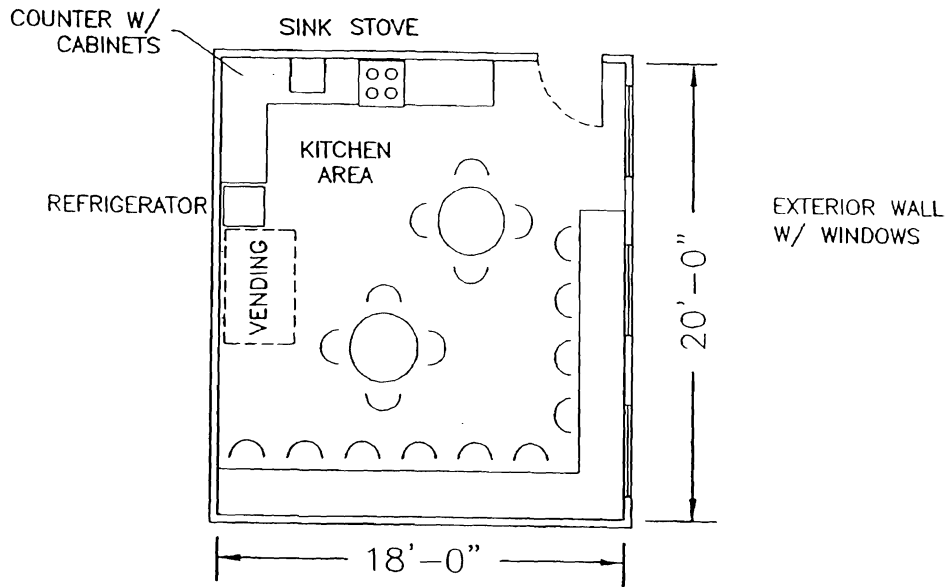


MALE LOCKER/SHOWER/TOILET  
 23' x 26' = 598 SF

GRANBY, CONNECTICUT  
 AUGUST 08  
 BOE SPACE NEEDS ASSESSMENT

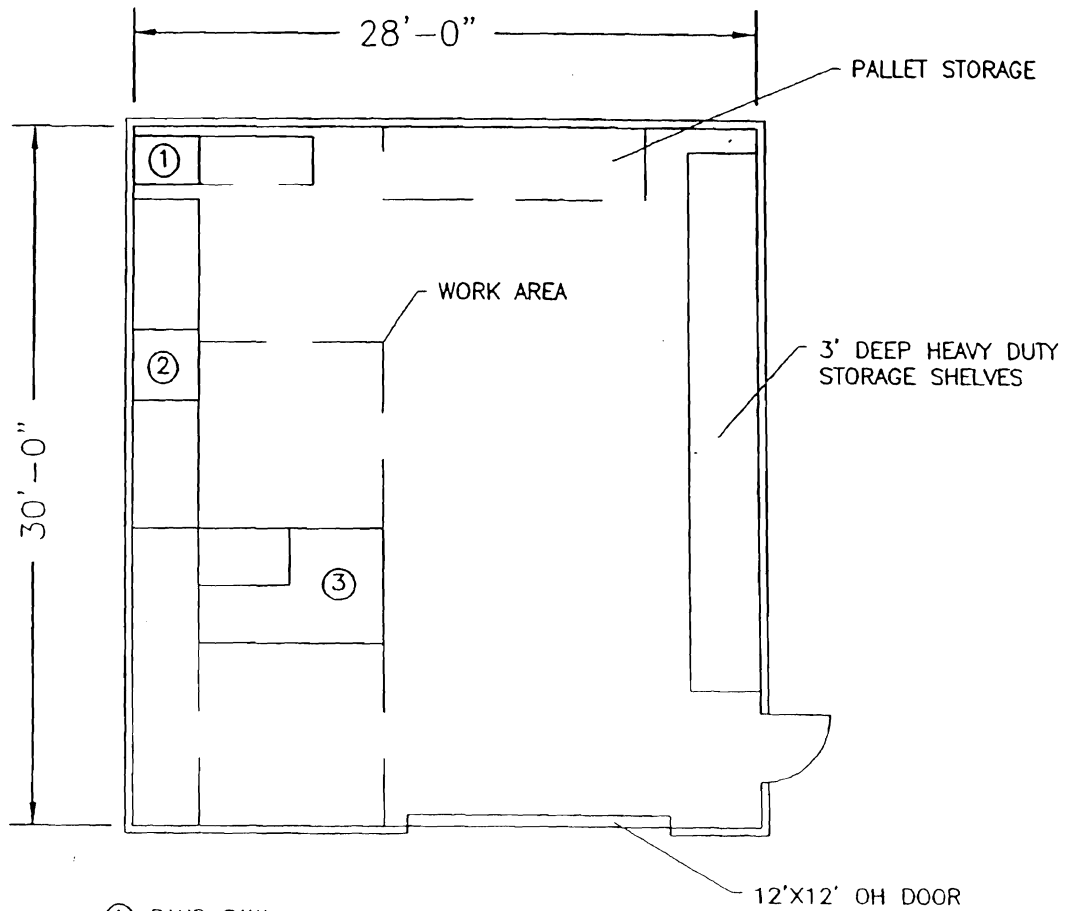


FEMALE LOCKER/SHOWER/TOILET  
 10' x 18' = 180 SF



WORK FORCE LUNCH ROOM  
 18' x 20' = 360 SF

GRANBY, CONNECTICUT  
 AUGUST 08  
 BOE SPACE NEEDS ASSESSMENT



- ① BAND SAW
- ② BENCH MOUNTED CHOP SAW
- ③ TABLE SAW

CARPENTRY SHOP

28' x 30' = 840 SF

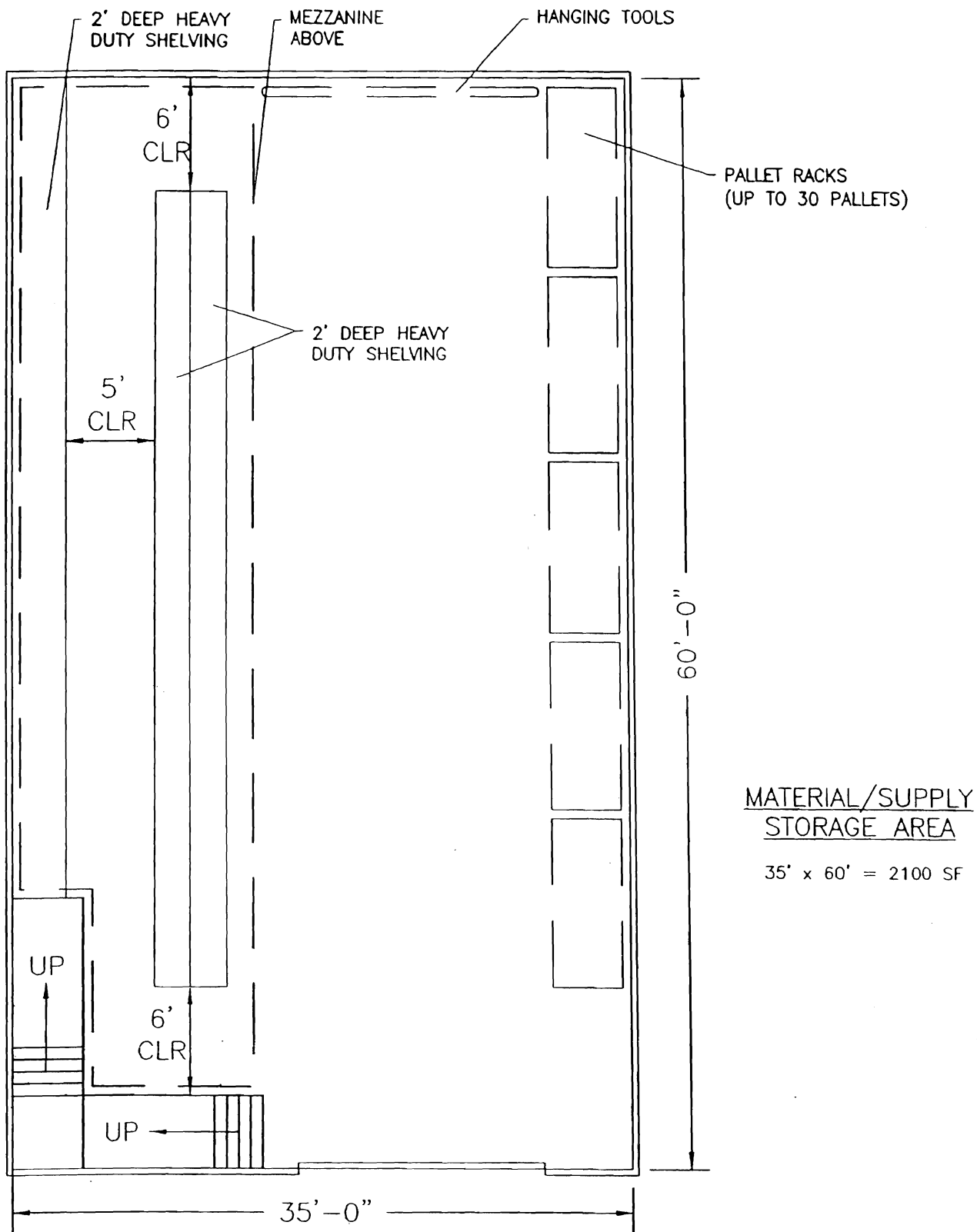
GRANBY, CONNECTICUT

AUGUST 08

BOE SPACE NEEDS ASSESSMENT

Scale: 1/8"=1'-0"

Sheet 6



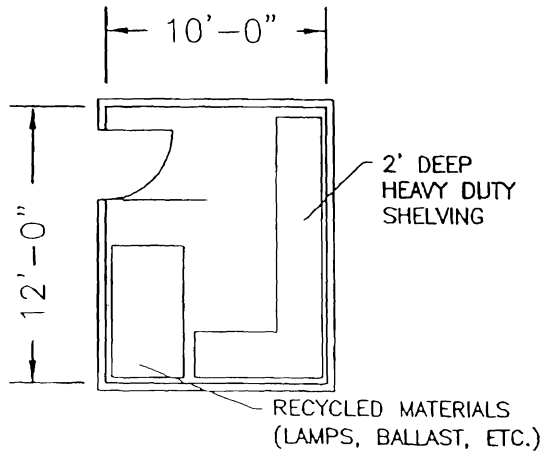
GRANBY, CONNECTICUT

AUGUST 08

BOE SPACE NEEDS ASSESSMENT

Scale: 1/8"=1'-0"

Sheet 7



HAZARDOUS MATERIAL ROOM

10' x 12' = 120 SF

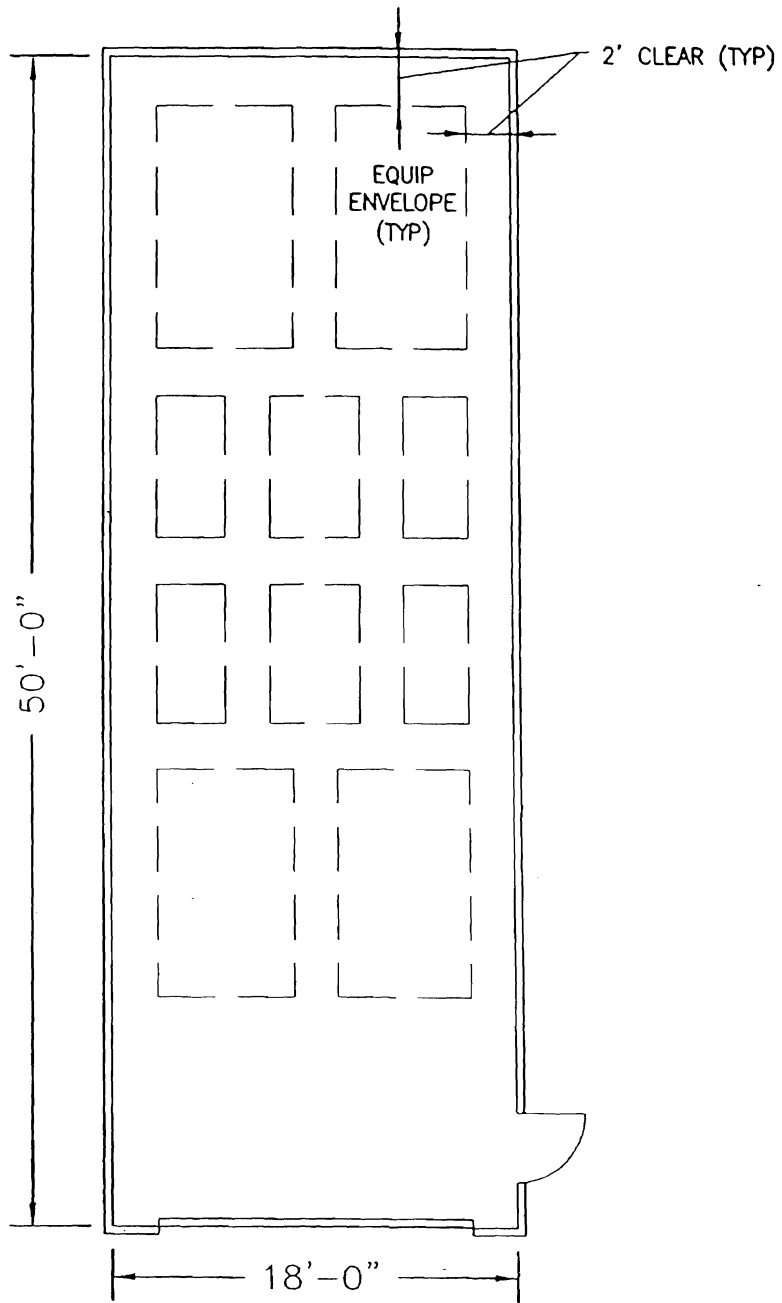
GRANBY, CONNECTICUT

AUGUST 08

BOE SPACE NEEDS ASSESSMENT

Scale: 1/8"=1'-0"

Sheet 8



SMALL EQUIPMENT STORAGE

18' x 50' = 900 SF

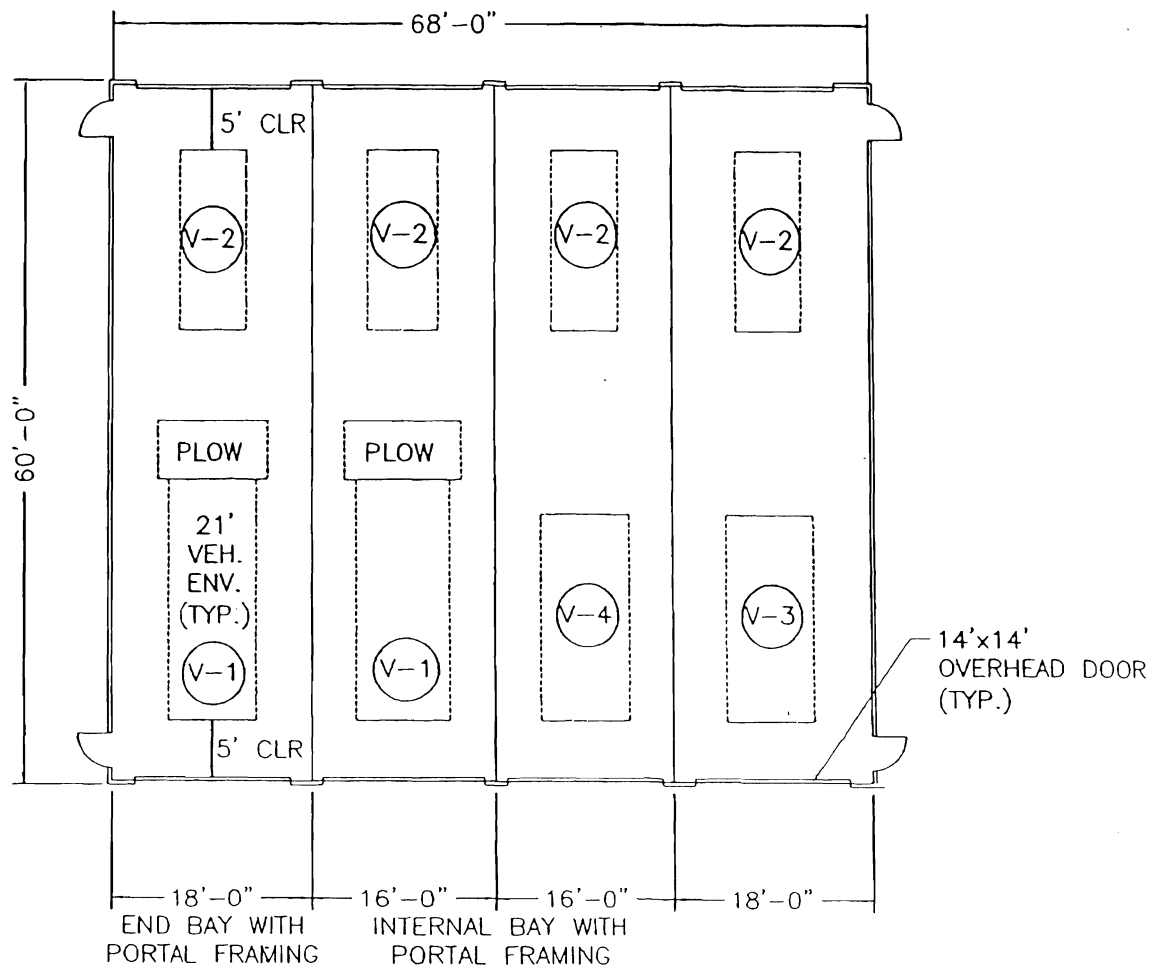
GRANBY, CONNECTICUT

AUGUST 08

BOE SPACE NEEDS ASSESSMENT

Scale: 1/8"=1'-0"

Sheet 9

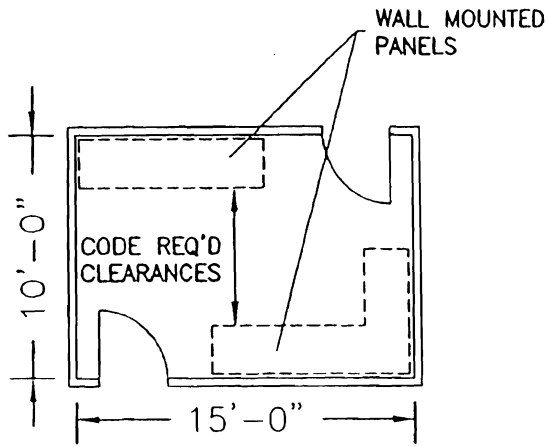


- VEHICLE LIST
- V-1 : PICKUP TRUCK WITH PLOW
  - V-2 : VAN
  - V-3 : STUDENT TRANSPORT VAN
  - V-4 : TRAILER

VEHICLE STORAGE AREA  
 60' x 68' = 4080 SF

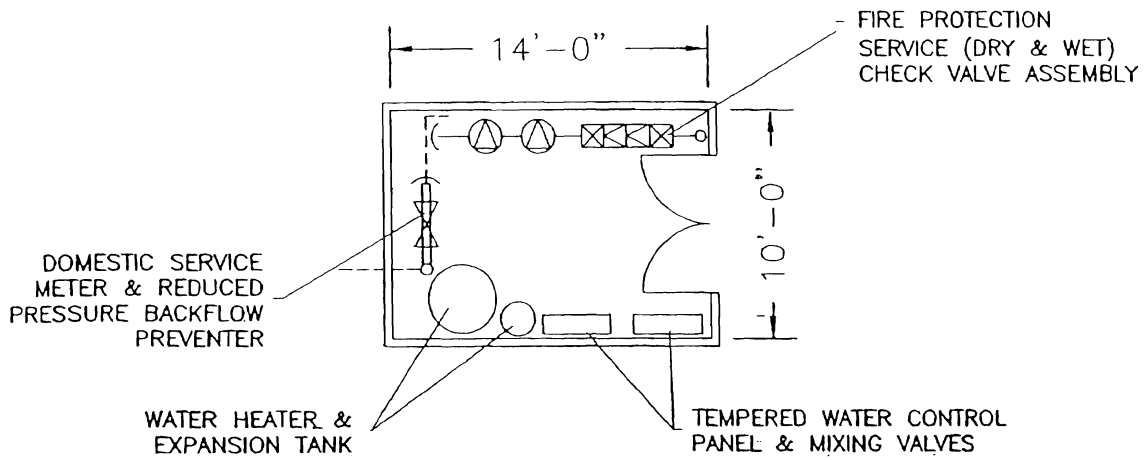
NOTE: KITCHEN VAN  
 AND TECHNOLOGY VAN STORED  
 OUTSIDE

GRANBY, CONNECTICUT  
 AUGUST 08  
 BOE SPACE NEEDS ASSESSMENT



ELECTRIC ROOM

10' x 15' = 150 SF



PLUMBING/FIRE PROTECTION ROOM

10' x 14' = 140 SF

GRANBY, CONNECTICUT

AUGUST 08

BOE SPACE NEEDS ASSESSMENT

Scale: 1/16"=1'-0"

Sheet 11

Town of Granby CT  
 Department of Public Works / Board of Education  
 Space Needs Summary  
 August 2008

**Building Requirements**

Area	Description	Size (SF)	Sheet No.	Ref No.	Room / Area Dimensions		
					length	width	size
DPW Space Needs	Vehicle Storage Area	1,540	1	D 0.00	22	70	1,540
	Wash Bay	1,750	2	D 4.03 **	25	70	1,750
	Wash Equipment Room	360	2	D 4.03 **	18	20	360
	Small / Towed Equipment Storage	5,600	3	D 0.00	70	80	5,600
	Subtotal:	9,250					
	Area Grossing Factor (5%):	463					
	Circulation:	(included)					
	TOTAL:	9,713					
	Requested:	8,480					
BOE Space Needs	Male Locker/Shower/Toilet	598	4	B 1.09	23	26	598
	Female Locker/Shower/Toilet	180	5	B 1.11	10	18	180
	Workforce Lunch Room	360	5	B 2.07	18	20	360
	Carpentry Shop	840	6	C 1.06	28	30	840
	Material/Supply Storage Area	2,100	7	D 0.00	35	60	2,100
	Hazardous Material Storage Area	120	8	C 9.16**	10	12	120
	Small Equipment Storage Area	900	9	C 9.02**	18	50	900
	Vehicle Storage Area	4,080	10	D 2.08	60	68	4,080
	Electric Room	150	11	B 5.01	10	15	150
	Plumbing/Fire Protection Room	140	11	B 5.02	10	14	140
	Subtotal:	9,468					
	Area Grossing Factor (10%):	947					
	Circulation (10%):	1,041					
TOTAL:	11,456						
Requested:	8,060					(plus lunchroom/restrooms/lockerspace)	

# GRANBY BOARD OF EDUCATION

## Capital Project Summary

**PROJECT NAME:** Wells Road Playing Field

**PROJECT SUMMARY:** Land behind Wells Road School was donated to the town in 2009. In order to develop 5.6 acres of this area for use as field space, the area must be cleared of trees, a temporary road installed and the field leveled and seeded.

**PROJECT CATEGORY:**  Placeholder  Concept  
 Fully Defined  Priority Ranking

**REFERENDUM:** Fall 2012

**PROJECT START:** Spring 2013

**PROJECT ON LINE:** Summer 2013

### PROJECT BENEFITS:

- Expanded playground activities and possibly baseball and/or soccer field use.
- Additional resource for the town.

### LEGAL REQUIREMENTS:

- State and local code compliance.

**IMPACT OF NOT PROCEEDING/DELAYING:** Donated land will sit idle.

**PROJECTED GROSS COST:** \$ 75,000

**PROJECTED NET CAPITAL COST:** \$ 75,000

**GRANBY BOARD OF EDUCATION  
Capital Project Summary**

**PROJECT NAME: Energy-Saving Initiatives**

**PROJECT SUMMARY:** The district has identified the need for a number of different energy initiatives. They are included for future consideration. Components of the project may need to be divided into individual projects in order to pursue grant funding.

- 1. Connecticut Clean Energy Fund: TBD**  
It is recommended that the Town of Granby and Granby Public Schools work together to earn the designation as a CT Clean Energy Community by meeting three requirements:  
1) committing to purchasing 20% clean energy by the year 2010, 2) having a threshold number of residents and small businesses sign up for the CT Clean Energy Options program and 3) making a municipal clean energy purchase. The result would be a solar energy array to be installed on the municipal building of our choice.
  
- 2. Energy Efficiency Program: TBD**  
Maximize our options for energy strategy and long-term planning. Investigate resources that will allow new energy efficient equipment, savings, plus future cost avoidance through existing energy programs with utility companies.
  
- 3. Emergency Generator: \$200,000**  
The installation of an emergency generator at the high school will help address both school and community emergency needs and will also yield approximately \$10,000 in savings each year through a load management program. If grant funding is available, the net cost would be lowered to \$140,000.
  
- 4. Solar Panels: \$855,000**  
Look at the feasibility of using photovoltaic panels and solar panels for hot water.

**PROJECT BENEFITS:**

- Better climate for learning
- Reduction in ongoing energy costs and reduction in energy usage

**P PROJECT CATEGORY:**  Placeholder  Concept  
 Fully Defined  Priority Ranking

**REFERENDUM:** Fall 2013  
**PROJECT START:** Summer 2014  
**PROJECT ON LINE:** Summer 2014

**HEALTH AND SAFETY IMPACT:** Improved emergency preparedness and better ventilation/climate

**IMPACT OF NOT PROCEEDING/DELAYING:**

**PROJECTED PROJECT COST:** TBD

**GRANBY BOARD OF EDUCATION  
Capital Project Summary**

**PROJECT NAME:**           **Roof Replacement Schedule**

**PROJECT SUMMARY:**   A schedule of roof replacements has been developed based on an anticipated life of 20 years.

**PROJECT CATEGORY:**    Placeholder                    Concept  
                                   Fully Defined                    Priority Ranking

**PROJECTED DATES:**

- |                                                |                                            |
|------------------------------------------------|--------------------------------------------|
| ▪ F.M. Kearns Primary School                   | 2014 (included in Kearns project) and 2020 |
| • Granby Memorial Middle School                | 2020                                       |
| • Granby Memorial High School                  | 2020                                       |
| • Kelly Lane & Wells Road Intermediate Schools | 2025                                       |

**GRANBY BOARD OF EDUCATION  
Capital Project Summary**

**PROJECT NAME:** High School Kitchen and Facilities Upgrade

**PROJECT SUMMARY:** With high school enrollment projected to stabilize at approximately 750 students, a kitchen is needed for a quality hot lunch program. Currently, lunch is transported from the Middle School kitchen and served in the high school Commons. This cost projection includes the construction of a 2,000 square foot addition on the end of the Commons and necessary equipment and appliances.

Also, there are number of other needs, including air conditioning, sidewalk, and refurbishment of the tennis courts. Areas that need to be air conditioned: Commons, food labs, computer labs, locker rooms, facilities office, and athletic director's office. Six (6) tennis courts are in need of repaving.

**PROJECT CATEGORY:**  Placeholder  Concept  
 Fully Defined  3 Priority Ranking

**REFERENDUM:** TBD

**PROJECT START:** TBD

**PROJECT ON LINE:** TBD

**PROJECT BENEFITS:**

- A higher quality hot lunch program will be offered.
- An adequate number of classrooms will be provided for students.

**LEGAL REQUIREMENTS:**

- Connecticut State Department of Education School Construction Grant Program
- State and local code compliance

**HEALTH AND SAFETY IMPACT:** More inviting, nutritional meals will be served.

**IMPACT OF NOT PROCEEDING/DELAYING:** Food continues to be transported from the Middle School, limiting meal choices.

**APPROXIMATE GROSS PROJECT COST:** **\$1,350,000**

- |                                             |            |
|---------------------------------------------|------------|
| • Kitchen Construction (2,000 sq.' @ \$220) | \$ 475,000 |
| • Kitchen equipment/fixtures                | \$ 300,000 |
| • Air conditioning                          | \$ 375,000 |
| • Repave 6 tennis courts                    | \$ 200,000 |

**NEW ONGOING COSTS:** **\$12,000**

**START-UP COSTS:** **\$25,000**

**APPROXIMATE NET PROJECT COST:** **\$TBD**

- Projected at 35% SDE reimbursement; 90% eligible costs

**GRANBY BOARD OF EDUCATION  
Capital Project Summary**

**PROJECT NAME: F.M. Kearns School Facility Addition**

**PROJECT SUMMARY:** Even with updated enrollment projections showing a decline in primary enrollment projections, core facilities will be needed. The Board of Education is currently conducting an early childhood feasibility study. The potential addition of an integrated pre-school and full-day kindergarten may also necessitate additional classrooms. The project includes code compliance issues. Details are outlined in Educational Specifications adopted by the BOE and forwarded to the CT SDE by the Town of Granby in June 2002. Professionally developed cost estimates that were based on 2002 construction costs have escalated. If delayed, project costs should be escalated by 4% per year.

**PROJECT CATEGORY:**  Placeholder  Concept  
 Fully Defined  3 Priority Ranking

**REFERENDUM:** TBD

**PROJECT START:** TBD

**PROJECT ON LINE:** TBD

**PROJECT BENEFITS:**

- Core facilities designed to meet educational needs
- Classrooms added for student enrollment (10 sections per grade level)

**LEGAL REQUIREMENTS:**

- Connecticut State Department of Education School Construction Grant Program
- State and local code compliance

**RELATED PROJECTS:**

**HEALTH AND SAFETY IMPACT:** Facilities will meet all new code requirements.

**IMPACT OF NOT PROCEEDING/DELAYING:** Temporary classrooms will be leased at a cost considerably higher than the cost of permanent construction. The educational environment will not be appropriate for elementary age children.

**PROJECTED PROJECT COST:** **\$ 5,000,000**

**NEW ONGOING COSTS:** \$ 32,000

**START-UP COSTS:** \$ 81,000

**PROJECTED NET CAPITAL COST:** **\$3,150,000\***

90% of project at 45.71% reimbursement. Costs adjusted to FY11.

**GRANBY PUBLIC SCHOOLS  
2012-2013 PRELIMINARY SCHOOL CALENDAR**

**AUG/SEPT (18 days)**

<u>M</u>	<u>T</u>	<u>W</u>	<u>TH</u>	<u>F</u>
27PD	28PD	29PD	30PD	31
3H	4*	5	6	7
10	11	12	13	14
17H	18	19	20	21
24	25	26	27	28

**JANUARY (21 days)**

<u>M</u>	<u>T</u>	<u>W</u>	<u>TH</u>	<u>F</u>
	1H	2	3	4
7	8	9	10	11
14	15	16	17	18
21H	22	23	24	25
28	29	30	31	

**MAY (21 days)**

<u>M</u>	<u>T</u>	<u>W</u>	<u>TH</u>	<u>F</u>
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27H	28PD	29	30	31

**OCTOBER (22 days)**

<u>M</u>	<u>T</u>	<u>W</u>	<u>TH</u>	<u>F</u>
1	2*	3	4	5
8H	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

**FEBRUARY (18 days)**

<u>M</u>	<u>T</u>	<u>W</u>	<u>TH</u>	<u>F</u>
				1
4	5	6	7	8
11	12	13	14	15
18H	19V	20	21	22
25	26	27	28	

**JUNE (9 days)**

<u>M</u>	<u>T</u>	<u>W</u>	<u>TH</u>	<u>F</u>
3	4	5	6	7*
10*	11*	12*	13*⊕	14+
17+	18+	19+	20+	21
24	25	26	27	28

**NOVEMBER (19 days)**

<u>M</u>	<u>T</u>	<u>W</u>	<u>TH</u>	<u>F</u>
			1	2
5	6PD	7	8	9
12	13	14	15	16
19	20	21*	22H	23H
26	27	28	29	30

**MARCH (20 days)**

<u>M</u>	<u>T</u>	<u>W</u>	<u>TH</u>	<u>F</u>
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29H

**LEGEND:**

- ⊕ First/Last Day of School
- H Holiday - No School
- PD Prof. Dev. - No School
- V Vacation - No School
- ◆ HS PLC late arrival
- \* Early Release - All Schools
- EE Early dismissal elementary only
- ES Early dismissal secondary only
- EX Early Release - HS Exams
- GS Grades Close - Secondary
- + Emergency Days

**DECEMBER (15 days)**

<u>M</u>	<u>T</u>	<u>W</u>	<u>TH</u>	<u>F</u>
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24V	25V	26V	27V	28V
31V				

**APRIL (17 days)**

<u>M</u>	<u>T</u>	<u>W</u>	<u>TH</u>	<u>F</u>
1	2	3	4	5
8	9	10	11	12
15V	16V	17V	18V	19V
22	23	24	25	26
29	30			

**VACATIONS:                    DEC. 24, 2012 – JAN. 1, 2013                    FEBRUARY 18-19, 2013                    APRIL 15-19, 2013**

KINDERGARTEN PARENTS PLEASE NOTE – If school is released early due to weather, afternoon kindergarten will automatically be cancelled and morning kindergarten will be shortened to 10:20 a.m.

High School graduation will take place no later than the 185<sup>th</sup> day of school. The date will be confirmed at the first BOE meeting following April 1.

<b>SCHOOL HOURS</b>	<b>STUDENT REGULAR HOURS</b>	<b>TEACHER REGULAR HOURS</b>	<b>EARLY RELEASE</b>	<b>DELAYED OPENING</b>
Middle School/High School	7:35 - 2:20	7:30 - 2:45	7:35 - 12:00	9:10 - 2:20
Kelly Lane & Wells Road	8:20 - 3:05	8:05 - 3:20	8:20 - 12:45	9:50 - 3:05
Kearns Primary School	8:35 - 3:20	8:20 - 3:35	8:35 - 1:00	10:05 - 3:20
Kindergarten a.m.	8:35 - 11:30		8:35 - 10:20	10:05 - 11:50
Kindergarten p.m.	12:25 - 3:20		11:00 - 1:00	12:25 - 3:20

**Finance/Personnel/Facilities Subcommittee Meeting Minutes**  
**March 23, 2011**  
**6:00 p.m.**

Attendance:

Matt Wutka	Present	Alan Addley	Present
Ed Ohannessian	Present	Harry Traver	Present
Marie Nicholls	Absent		

Meeting commenced at: 6:05 p.m.

Meeting adjourned at: 6:55 p.m.

1. February Statements of Accounts – Full year still looks on track even with \$0 returned at year end. This includes \$181K for consultant for special education review.
2. Student Lunch Accountabilities – Need to establish a procedure to collect unpaid lunch funds.
3. M&J Bus Inspection Results – Granby had 2 minor defects (non-functioning) for an 8% out-of-service rate. State average for last year was 19%.
4. Bus Bid Discussion – Approve purchases from O'Connor (Starcraft) \$56,250. Approve purchase from BlueBird for 77 passenger bus \$75,459 each.
5. Other -

April 8	GranBee (GEF Event)	7:00 p.m.	HS Auditorium
April 11	Town of Granby Budget Hearing	7:00 p.m.	HS Auditorium
April 12	Spring Parents' Day	7:30-9:15 a.m.	GMMS
April 13	Curriculum Subcommittee Meeting	5:30 p.m.	Central Services
	Finance Subcommittee Meeting	5:30 p.m.	Central Services
	Special BOE Meeting	7:00 p.m.	Central Services
April 14	Wells Road Chorus Concert	7:00 p.m.	
April 18-22	Spring Vacation		
April 25	Annual Town Meeting	7:00 p.m.	HS Auditorium
May 3	Wells Road Band Concert	7:00 p.m.	
May 4	Curriculum Subcommittee Mtg.	5:30 p.m.	Central Services
	BOE Meeting	7:00 p.m.	Central Services
May 5	HS Spring Band Concert	8:00 p.m.	
May 7	Granby Stands Up to Cancer	7-10:00 p.m.	HS Auditorium
May 13	Concert of Hope	7:00 p.m.	HS Auditorium
May 18	Finance Subcommittee Meeting	5:30 p.m.	Central Services
	BOE Meeting	7:00 p.m.	Central Services
May 20	Senior Prom		Riverview, Simsbury, CT
May 24	Senior Awards Night	7:00 p.m.	HS Auditorium
May 26	Arts Exposition	5:30-7:30 p.m.	
	Chorus Concert	8:00 p.m.	HS Auditorium
May 30	Memorial Day – No School		Offices Closed