

**Finance Subcommittee Meeting
Wednesday, February 16, 2011 5:30 PM
Central Services**

I. December and January Statement of Accounts

II. Review of Year-to-Date Budget Transfers

III. Snow Removal Budget

IV. Annual Facilities Report Review

Attachments:

Facilities Report 2011

2

V. Review of High School Electronics Lab

VI. Other

February 16, 2011

Mr. Alan Addley, Superintendent of Schools
Mr. Harry Traver, Business Manager
Granby Board of Education

2011 Annual Facilities Report

The annual facilities report will be presented at the February 16 BOE meeting.

During the 2009/2010 year the custodial department made the change over to green cleaning products. All schools in Connecticut are required to make the change by July 1, 2011 and the Granby Public Schools are well ahead of the curve. The custodial department is also in the process of testing 5 different green certified floor waxes which will be used starting this summer. A selection will be made based on appearance and durability. The department will be sharing their findings with the Connecticut School Buildings and Grounds Association membership.

The maintenance department is presently minus one person who transferred to the head custodian position at the Middle School. We are currently looking to fill a maintenance II position which will include a certification or license in HVAC. This position will better fill the needs of the department by giving us two people with these qualifications. The maintenance department purchased a 2011 Ford F450 dump truck in the fall. This truck will be used for plowing and also for delivering mulch, woodchips, and top soil in the district.

The department worked on several small capital projects throughout the year and during the summer recess. At F. M. Kearns School all the carpeting in the hallways was removed and replaced with vinyl composite tile. The main office area had new furniture and carpeting installed. This area was in much need of a face lift and well appreciated by the staff. New shades were also installed in the all-purpose room. At the High School roof repairs were completed on the rotunda metal roof system. In addition the stage floor of the auditorium was refinished. A new gym floor was installed in the Community Gymnasium due to the flooding that took place when a frozen sprinkler line broke. Four additional entrance doors to the High School were modified to adapt to the existing fob system.

Work has continued on the Civil Rights Compliance Review at the High School. During the summer modifications were made to the hand railings throughout the school. A seating section in the front center location of the auditorium was removed to accommodate additional wheelchair accessibility. The area of refuge panel was modified to call a phone in the main office letting them know that the panel has been activated. Additional signage was added and modified in accordance with the compliance review recommendations. Modifications were also made to the boy's and girl's handicap showers this past December. Remaining work includes accessible work stations in the science and chemistry classrooms, resolution to bleacher modifications in the main and community gyms, curb ramps to the tennis courts, stair riser modifications in building 1, and wheelchair accessibility for the athletic fields.

Storage space remains a constant challenge throughout the district. Construction of maintenance and facilities building would alleviate much of the problem for the schools and centralize equipment and supplies. The facilities department currently rents space for the maintenance department and storage. The 2007 NEEAS&C High School Accreditation recommendations call for the provision of storage space

that secures equipment and materials and that permanently addresses safety issues. A facilities building would address these safety concerns.

The department has several projects underway and being considered during 2011. At the Middle School a new burner has been ordered for one of the two boilers. These boilers are obsolete and parts are no longer available. Once the new burner is installed parts from the old burner will be used to make repairs on the remaining burner. New high efficiency motors are being installed at the Middle School which operates the air handling units. Some window repairs are needed at Wells Road School to address flashing issues. We also have some flashing issues with the siding at the Kelly Lane School. There will likely be roof repairs needed this spring considering the amount of snow we have had and the removal of snow from school roofs. A detailed inspection by a roofing contractor will be conducted at all the schools.

I am appreciative of the continued support the department receives from the BOE, superintendent, administrators, and school staff. I take pride in the awards the High School and Middle School have received and the Blue Ribbon nomination of Kelly Lane School this year. I look forward to another successful year for the department.

Santi Camarotti
Director of Facilities