

**Regular Board of Education Meeting
Wednesday, January 5, 2011 7:00 PM
Central Services**

I. Public Comment

II. Administrative Reports

A. Superintendent's Announcements

Rationale: Mr. Addley will provide district updates.

B. Student Representative Reports

Rationale: Ms. Sara Miltenberger and Ms. Jennifer Lengvarsky will report on activities taking place at the high school.

C. Schools in the Spotlight

Rationale: Ms. Jessica Landolfi, 1st grade teacher, and some of her students will speak about the exploring arts program at the F.M. Kearns Primary School.

III. Consent Agenda

A. Minutes

Attachments:

Approved Minutes 12-15-10

3

Rationale: The Board will approve/amend the minutes of the December 15, 2010 Board of Education meeting.

B. Retirements

Rationale: Acceptance of one (1) teacher retirement is recommended: Ms. Ruth Flynn.

IV. Old Business

A. Third Reading of Policy #1411, Community Relations

Attachments:

Draft Policy 1411 - Community Relations

8

Rationale: The Curriculum/Policy/Technology/Communication Subcommittee recommends Policy #1411, Community Relations, to the Board for adoption.

V. New Business

A. Plus One Budget

Attachments:

FY12 Plus One Budget Memo

15

Rationale: The Board will review the Plus One budget for FY12.

VI. Miscellaneous

A. Board Standing Committee Reports

1. Curriculum/Policy/Technology/Communication

2. Finance/Personnel/Facilities

Attachments:

Finance Subcommittee Minutes 12-15-10

37

B. Other Board-Related Reports

- 1. CPPAC**
- 2. CREC/CABE**
- 3. Granby Education Foundation**
- 4. District Efficiency Initiatives**
- C. Calendar of Events**
 - Attachments:**
 - Calendar of Events
- D. Board Member Announcements**
- VII. Executive Session/Non-Meeting**

**Regular Board of Education Meeting – Approved Minutes
December 15, 2010 7:00 p.m.
Central Services**

Attendance was taken at 6:59 p.m.

Present Board Members:

Cal Heminway
John O'Connor
Edward Ohannessian
Deborah Torgersen
Ronald Walther
Matthew Wutka

Absent Board Members:

Marie Nicholls

Mr. Heminway called the meeting to order at 7:00 p.m.

I. Public Comment

There were no public comments this evening.

II. Administrative Reports

II.A. Superintendent's Announcements

- We extend a warm welcome to Dr. Forlenza-Bailey, Mr. Rob Faber, and students from Wells Road School this evening who will be presenting for Schools in the Spotlight.
- Also welcome to the High School Guidance Department this evening.
- On behalf of the Board and the Granby community we extended our condolences to Griswold High School and community on the loss of four of their students last week.
- Congratulations to Kelly Lane Intermediate School staff on their nomination by the Connecticut State Department of Education as one of four schools to be recognized for the Blue Ribbon Recognition Program for high performance. We wish them well in the application process.
- Congratulations to the high school field hockey team on becoming state champions and also to all of the other teams that made it into the state tournament this year. Also congratulations to the football team on completing their first year as a varsity sport.
- We welcome Jeff Brush from Patch.com to tonight's meeting. Patch.com is a website dedicated to local news and Jeff will be the reporter responsible for Granby news.
- The National Honor Society held their induction last week - 41 students were inducted which is a new record.
- The Early Childhood Feasibility Study group has held several meetings. The next meeting is scheduled for January 13th at Wells Road.
- There will be an early release for all schools on December 23rd.
- Mr. Addley wished all staff, students and parents a happy holiday season and enjoyable winter break on behalf of Granby Public Schools.

II.B. Student Representative Reports

- There will be a taping for “Cool Schools” live on Friday morning from 5-7 a.m. on Channel 3.
- The winter sports season has begun.
- There is a lot of fundraising going on right now (toy drive, coat drive, etc.)
- The Holly Ball was held last Friday evening. More than 500 students were in attendance and no issues were reported.
- The holiday choral concert will be held on Thursday evening.
- After the National Honor Society induction this week, the NHS now has 57 members. NHS is currently collecting stocking stuffers for 66 children in Granby.
- Drama club auditions for *Music Man* are currently being held.

II.C. Schools in the Spotlight

Dr. Forlenza Bailey, Principal of Wells Road Intermediate School, introduced the Applied Mathematics Program. Mr. Rob Faber, 6th grade teacher at Wells Road, stated that this program was developed to give students the ability to develop math skills beyond textbooks. The program will allow students to work with Math in Nature, Math in Music and also doing math by creating a new lunch menu. Students then presented their projects in each section. These projects allow students to add real math to real life. Mr. Addley inquired how often the club meets. Mr. Faber stated they meet three days a week and that it applies to all 6th grade students.

II.D. Guidance Presentation

Ms. Julie Bragg, Guidance Counselor and Content Area Specialist, presented the current services and future plans of the high school guidance department. She stated that the Guidance Department provides support to all students in three major areas of development: personal/social; academic; and college/career. Ms. Bragg also stated that there is a Guidance curriculum that is also followed. There are 14 lessons for Grades 9-12 and these lessons focus on decision-making, goal-setting, academic planning, and post-secondary planning. Ms. Bragg stated that guidance counselors also meet with students individually to develop and evaluate education and career plans as well as post-secondary planning when they are juniors and seniors. She stated that the Guidance Department is currently taking a look at data to measure student outcomes and the effectiveness of the guidance program. Ms. Bragg said that PSAT participation rates are up from last year and that 91% of Sophomores and 92% of Juniors took the PSAT. She also stated that 86% of seniors have taken SATs so far this year. Ms. Bragg stated that with the new Naviance program, they will be better able to analyze college acceptance data. She said that last year 83% of students were accepted to 2- and 4-year colleges. She stated that they are projecting that over 900 applications will be sent out this year which is an all-time high (there were over 750 applications last year). She stated that the future plans of the guidance department include: student needs’ assessments; input from parents; emphasis on the process of transitions; tracking longitudinal outcomes; programmatic inventory; and time analysis. Mr. O’Connor and Mr. Walther commented that they have been very impressed with the Guidance Department. Mr. Walther inquired about where more personnel are needed. Ms. Bragg stated that the priority would be for an additional counselor. Mr. Heminway stated that a 200-student caseload is high considering that high school reform would like counselors to follow students from 6th grade on. Ms. Bragg stated that the caseload is actually 260-270 which gives counselors very limited face time with students. Mr. Addley stated that the Guidance Department message is very powerful and that he appreciates all of their efforts.

II.E. Business Manager's Report

Mr. Harry Traver, Business Manager, stated that the expense side of the November statement of accounts has a favorable outlook in terms of salary levels and net tuition and that outplacement costs have slipped to a negative \$20K this month. Mr. Traver stated that on the revenue side, we are on track for rental, pay-for-participation, and that the excess cost reimbursement is favorable as well as tuition accounts. Mr. Traver stated that all in all, it has been a really good start to the year. Mr. Wutka stated that the November statement of accounts was reviewed at tonight's Finance Subcommittee Meeting and that there were no issues.

III. Consent Agenda

III.A. Minutes

III.B. Expenditure Request

A motion was made by Ed Ohannessian and seconded by Ron Walther to approve the consent agenda at 7:50 p.m.

IV. Old Business

IV.A. Third Reading of Policy #0200, Vision, Mission & Goals

Mr. Walther stated that there have been no changes made to this policy and that he is looking for the Board to adopt it this evening. A motion was made by Ron Walther and seconded by John O'Connor to adopt this policy at 8:51 p.m.

IV.B. Second Reading of Policy 1411, Community Relations

Mr. Walther asked the Board if they had any questions regarding this policy. The Board did not have any questions and this policy will go to the Board for a third reading at the next meeting.

V. New Business

V.A. Budget Goals

Mr. Heminway stated that there is not a huge difference comparing this year's budget goals to last year's budget goals. He stated that Mr. Addley has suggested the 4th goal and that clearly, where possible, resources should be redeployed where available and that this is something that the Board certainly needs to employ from a budget preparation and review process. A motion was made by John O'Connor and seconded by Deb Torgersen to adopt the budget goals as written at 8:55 p.m.

V.B. CPPAC Submission

Mr. Addley stated that normally the large capital projects are brought together with the Plus One budget. This document will be part of CPPAC and the Plus One Budget that goes to the Board of Finance. Mr. Addley stated that there are two new projects: a High School Electronics Lab and a playing field for Wells Road (some fields have been gifted to the school and are at the back of Wells Road). He also stated that there is a new upgrade for technology with wireless. Mr. Addley told the Board that he would like to try to have a workshop to look at specs, etc. and that we need to do that as a Board. The subcommittee suggested January 12th (which is an off week for BOE meetings). It was decided that a workshop will be scheduled on January 12th at 7:00. Mr. Heminway stated that he had been communicating with John Adams and that there is grant money available to work on the pond house in the open spaces and that a minor project may be able to be bonded.

V.C. Update on FY12 Budget

Mr. Addley stated his appreciation to administrators and Content Area Specialists because we are well along the process in developing the budget. He stated that due to the good news in the forecast with regard to salaries that we may be able to realize close to \$250,000 savings in salaries and that the shortfall is \$480K. Mr. Addley stated that there is also a second round of stimulus money of \$310K which leaves us \$170K short. He stated that the Plus One Budget will be presented to the Board on January 5th and that we are trying to be realistic to what the town is facing. Mr. Wutka commented that only assuming that the state funding is the same, we will have a \$170K deficit.

VI. Miscellaneous

VI.A. Board Standing Committee Reports

VI.A.1. Curriculum/Policy/Technology/Communication

This committee did not meet.

VI.A.2. Finance/Personnel/Facilities

Mr. Wutka stated that the committee met tonight and reviewed funding for the swim team. There are currently 20-22 participants and we are waiting to see what Canton will put in – they are asking for \$400 per student. He stated that the committee also reviewed the football letter to adjust the budget of \$47K. Mr. Wutka stated that the committee also talked about current procedures in place for heating oil purchases for upcoming next years and that they will continue to bring suggestions to the finance subcommittee. Additionally, the committee discussed the official closing of Kelly Lane and Wells Road. Mr. Wutka stated that there are leaky windows at Wells Road and they hope to close both schools at the end of the year.

VI.B. Other Board-Related Reports

VI.B.1. CPPAC

This committee has not met.

VI.B.2. CREC/CABE

Mr. Heminway stated that CREC has not met; however he has been attending a number of meetings with CABE - one of which was with Alan on the Sheff settlement. Mr. Heminway stated that the Department of Education has a proposal before Sheff superintendents and board chairs based on some assumptions and giving the Commissioner a right to assign students to towns which would entail taking the money we have received and using it in a different fashion. Mr. Heminway stated that it has not become a formal program from the State Department of education as of yet. He stated that the adhoc subcommittee that the State Department of Education put together never really got off the ground. In other CABE news, Mr. Heminway stated that CABE is putting together a campaign called “off the cliff” to raise awareness of stimulus money running out at the end of this year.

VI.B.3. Granby Education Foundation

Mr. Addley stated that the GEF is looking for some ideas to support the vision and mission of the district. They have come up with a global studies idea – a two-week summer school program for a foreign language experience looking at i.e., Chinese language, culture, etc. and also a performance in the fall. Mr. Addley stated that they will now outreach to staff members and other constituents to get ideas. Mr. Walther inquired what level of students is it targeted for. Mr. Addley stated that it would be for Grades 3-8. He also said that the initial reaction by the GEF is to support this program for three years.

VI.B.4. District Efficiency Initiatives

Mr. Addley stated that Granby worked with a consultant from District and Community Partners at the end of spring/start of fall to see how we can improve the performance of our special education students. Mr. Addley told the Board that he would like to invite Mr. Nate Levinson to come share his findings with us before the January 5th Board Meeting and that there are some nice opportunities for the Board to consider. The Board agreed to meet with Mr. Levinson on January 5th.

VI.C. Calendar of Events

Mr. Heminway stated that the calendar of events is as you see it.

VI.D. Board Member Announcements

No announcements.

VII. Executive Session/Non-Meeting

A motion was made to adjourn the meeting by Matt Wutka and seconded by Ed Ohannessian at 8:15 p.m.

Respectfully submitted,

Linda Powell
Board Recorder

Community Relations

Law Enforcement Officials

Schools are responsible for students during school hours. This responsibility includes protecting each student's constitutional rights, assuring due process in questioning and arrest, and protecting students from any form of illegal coercion. Because of the many support services that local law enforcement agencies provide to the schools, staff, and students, the State Board of Education supports the best possible relationship with those agencies consistent with the system's responsibilities to protect legal rights of staff and students.

This policy is intended to balance the needs of school and police officials. The reduction of ambiguity and confusion in how these officials interact will provide an optimal environment for education while ensuring that the public safety needs of the school and community are adequately met.

Interview of Students

Police interviews generally will not take place on school grounds. However, if the police do indicate that an interview on school grounds is necessary, school authorities may cooperate. When the interview involves a juvenile, a parent must be present. The exceptions to this rule are (a) if the student is being interviewed as a victim and/or (b) if there is an overriding immediate public safety concern. If a student under the age of 16 is being interviewed by the police and the parent/guardian cannot be present, a member of the school staff should be present.

When police are investigating possible criminal acts which occurred, or may have occurred, on school property, or while under the jurisdiction of the school district, they may question students at school when the following procedures are observed:

1. Students will be questioned as confidentially and inconspicuously as possible.
2. An attempt will be made to notify the student's parents so that they may be present during the questioning. The school Principal, or his/her designee, will be present.
3. Preferably, the officer doing the questioning will wear civilian clothes.

When investigating a possible criminal violation occurring off school grounds or not part of a school program, police will be encouraged to question students in their homes; however, they may be permitted to question students in the schools when the procedures outlined in 1-3 above are observed. Police will make every attempt to minimize distractions or disruption of school routines during the performance of their duties.

Policy 1411(b)

Community Relations

Arrest of Students

The decision to call police and request an arrest is within the discretion of the building administrator. The Principal may request the arrest of a student or there are times in which the police may request to pick up a student due to a warrant being issued for his/her arrest. If the school Principal agrees to assist in the arrest of a student, the student should be escorted from class by school personnel and remain in a secured office until the police arrive. The arrested student will be removed from the school in a way that minimizes embarrassment to the student and any disruption of the school routine.

Weapons

In cases where a student is suspected of carrying a dangerous weapon and there is a safety issue inherent in the search process, the student should be secured in a private area and the police should be contacted to conduct the search.

If a search is conducted by a school official and a weapon is found, weapons that are illegal should be turned over to the police immediately by the school official. Illegal weapons include knives with over a four-inch blade, dirk knives, switchblade knives, martial arts weapons and firearms. Ammunition should also be immediately turned over to the police. Weapons that are not illegal but are a violation of school policy may be retained by the Principal.

Designation of Authority

The Superintendent is authorized to develop procedures regarding this policy, including a process to ensure that appropriate staff has been informed, and to establish lines of communication with local law enforcement agencies to effect necessary cooperation toward ensuring the security of the school facilities, and the safety of students and staff.

(cf. 5145.12 Search/Seizure)

Legal Reference: Connecticut General Statutes

10-221 Boards of Education to prescribe rules

53a-185 Loitering in or about school grounds: Class C Misdemeanor

54-76j Disposition upon adjudication as youthful offender

Policy adopted:

GRANBY PUBLIC SCHOOLS
Granby, Connecticut

Community Relations

Relations With Law Enforcement Agencies

School Police Cooperation

This regulation is intended to balance the needs of school and police officials. The reduction of ambiguity and confusion in how these officials interact will provide an optimal environment for education while ensuring that the public safety needs of the school and community are adequately met.

Generally, police should be notified immediately of any serious crime. Police will make every attempt to minimize distractions or disruption of school routines during the performance of their duties. There may be instances where the transgression is so slight that the school administrator can resolve the issue himself/herself. Examples of crimes that fall into this category are theft of pocket change, minor vandalism, or minor physical altercations in which there is no injury or serious pain inflicted upon either participant.

Event	Suggested Action
Vandalism, Breaking, Entering, etc.	Police should be notified immediately. (cf. 5131.5 - Vandalism)
Alcohol, Drugs, etc.	Police should be notified immediately. The suspected drug or alcohol should be secured by the building administrator and given directly to the responding police officer. All illegal drugs confiscated by an administrator must be given to the police within 24 hours. The police officer will sign a receipt and give it to the building administrator. Prescription drugs out of the container should be seized and the prescription confirmed via the subscribing doctor. If the prescription is not valid the drug should be seized and the police notified. (cf. 5131.6 - Alcohol, Drugs and Tobacco)
Loitering	As long as the school grounds are posted, "no trespassing", warnings prior to arrest are not required. Notification of police and requests for arrest are within the discretion of the building administrator.

**Administrative Regulations
1411(b)**

Community Relations

Relations With Law Enforcement Agencies

School Police Cooperation (continued)

Event	Suggested Action
Confrontations	Confrontations where students become involved in loud tumultuous behavior but do not assault another is a violation of the law and police can arrest for this behavior. The decision to call police and request an arrest is within the discretion of the building administrator.
Assaults	Physical altercations in which students are injured or serious pain has been inflicted upon another should be reported immediately to the police..
Weapons	Confiscated weapons that are illegal in themselves should be turned over to the police department immediately by the school official who seized same. This category of weapons includes knives with over a four inch blade, dirk knives, switch blade knives, gravity knives, martial arts weapons and guns. Ammunition should also be immediately turned over to the police. Any evidence or information relative to firearms in the school should be immediately relayed to the police. Some weapons are not illegal in themselves but are a violation of school policy. Police notification in these instances are within the discretion of the school administrator. (cf. 5131.7 - Weapons and Dangerous Instruments)
Bomb Scare Suspect Devices	Do not handle suspected devices. Notify superintendent's office and police. Police will notify the Fire Department. A building check will be completed by custodial staff. The building administrator will decide whether or not to evacuate following discussions with the police, fire officials and superintendent (or his/her designee). A building administrator will notify the superintendent of his/her decision.

Community Relations

Relations With Law Enforcement Agencies

School Police Cooperation (continued)

Event	Suggested Action
Civil Disobedience	When known about in advance, school and police should plan beforehand. Picketing is legal whereas blocking traffic, etc., is illegal.
Motor Vehicles, Parking Lots	Police routinely patrol parking lots and may arrest or summon individuals in said lots. Students involved in motor vehicle accidents in parking lots that result in personal injury or damages are required to report same. (cf. 5131.3 - Student Driving/Parking)
Police Interviews	Generally will not take place on school grounds. However, if the police do indicate that an interview on school grounds is necessary, school authorities shall cooperate.
Police Interviews of Juveniles	When the interview involves a juvenile, the police will usually arrange to have a parent (or legal guardian) present. The exceptions to this rule are (a) if the student is being interviewed as a victim and/or (b) if there is an overriding immediate public safety concern. If a student under the age of 17 is being interviewed by the police and the parent/guardian cannot be present, the student may at his/her request, have a member of the school staff present.
Child Abuse	Mandated reporters will notify the Department of Children and Families and principals of suspected child abuse cases. Other school employees shall report any such suspicion to the superintendent or his/her designee, e.g. building principal. If mandated reporters have reasonable cause to suspect or believe that a child has been abused by a school employee, they must also report the abuse to the superintendent. . When the superintendent is notified of suspected abuse by a school employee/ he/she shall notify the parents of the suspected victim as required by law. In any event, the superintendent may notify the police of such allegations as he/she deems appropriate in any such case. (cf. 5141.4 - Reporting of Child Abuse/Neglect)

Community Relations

Relations With Law Enforcement Agencies

School Police Cooperation (continued)

Event	Suggested Action
Extracurricular Activities	Police assigned on site have communications if additional police resources are needed. Police officials assigned to extracurricular activities shall report to the school administrator to discuss appropriate monitoring procedures.
Arrest Warrants	There are times in which the police may decide to pick up a student due to the Warrant being issued for his/her arrest. Once notified of an outstanding Arrest Warrant for a student, the student should be escorted from class by school personnel and remain in a secured office until the police arrive. The arrested student will be removed from the school in a way that minimizes embarrassment to the student and any disruption of the school routine.
Confidential Police Records	Police officials are prohibited by state and federal law from disclosing confidential juvenile arrest information or using the police computer network to obtain information relative to registration numbers, home addresses, etc.
Search of Students	School officials may search students, bookbags, lockers, desks, etc., using the established "reasonable suspicion" standard. In cases where a student is suspected of carrying a dangerous weapon and there is a safety issue inherent in the search process itself, the administration should conduct the search. In the event that a dangerous weapon is found, the weapon must be secured by the police department. . (cf. 5145.12 - Search and Seizure)

Community Relations

Relations With Law Enforcement Agencies

Notification of a Student's Arrest

Pursuant to the requirements of Conn. Gen. Stat. Section 10-233h , whenever the superintendent receives oral or written notification from the local police department or state police that a student was arrested, he/she shall maintain the written report in a secure location and the information in the report shall be maintained as confidential in accordance with section 46b-124. The superintendent may disclose such information only to the principal of the school in which the student is enrolled or the supervisory agent of any other school in which the student is enrolled.

The principal or supervisory agent may disclose such information only to special service staff or a consultant, such as a psychiatrist, psychologist or social worker, for the purposes of assessing the risk of danger posed by the person, other student school employees or property and effectuating an appropriate modification of such person's educational plan or placement for disciplinary purposes. Such information with respect to a child under seventeen (17) years of age shall be confidential in accordance with 46b-124 and shall only be disclosed as provided in this section and shall not be further disclosed.

Legal Reference: Connecticut General Statutes
10-221 Boards of education to prescribe rules.
10-233g(b) Boards to report school violence.
10-233h, Arrested students.
17a-101 Protection of children from abuse.
17a-102 Report of danger of abuse.
53a-185 Loitering in or about school grounds: Class C Misdemeanor.
Reports of principals to police authority.
New Jersey v T.L.O., 53 U.S.L.W. 4083 (1988), 469 U.S. 325; 105 S.CT 733.

Regulation approved: October 15, 1997
Regulation Revised:

GRANBY PUBLIC SCHOOLS
Granby, Connecticut

Granby Public Schools

Granby, CT

To: Board of Education
From: Alan Addley, Superintendent of Schools
Date: January 5, 2011
Re: FY12 Plus One Budget Submission

Each year, the Board of Education develops and then submits budget projections to the Board of Finance for use in the budget guideline process. The first year of operating budget projections is typically the most accurate. Longer-range projections are based on enrollment projections and broad assumptions which can vary widely over time. These projections, along with small capital and large capital needs, are forwarded to the Capital Program Priorities Advisory Committee (CPPAC) for use in long-range planning.

The CPPAC Submission has three parts: Plus One/Operating Budget Projections (five years), Small Capital Projections (ten years), and Large Capital Projections (ten years). Upon adoption by the Granby Board of Education, this document is forwarded to the Board of Finance and Capital Program Project Advisory Committee for use in establishing budget guidelines and long-range planning.

The Plus One budget for the next three years continues to reflect recommendations of the International Education Study Group, essential programmatic needs and is responsive to declining enrollment and a difficult economic climate. In the last three years, and in response to dropping enrollment, operating budget projections have declined significantly and have reflected limited program improvements.

Board Approved FY12 Budget Goals

To develop a budget that:

1. Supports the vision, mission, values, and goals of the district;
2. Is responsive to the economic climate and the guidelines set by the Board of Finance;
3. Maintains levels of personnel, programs, infrastructure, and services that meet the essential needs of the district;
4. Utilizes redeployment of efficiencies and resources.

Assumptions

- BOF 0% guideline expected from the Board of Finance.
- Inflation: 2% CPI. Level-funded line items/consumables.
- Retirements: 3 certified employees (retirement benefits; cost of replacement).
- Health Benefits: 9% overall rate change vs. FY11 actual = 4.6% from FY11 budget rate.
- Transportation: Three (3) replacement buses.
- Salaries: Negotiated salaries adjusted for anticipated retirements; 2% for remaining employees.
- Utilities: Oil @ \$2.60 per gallon.
Electricity @ 19.9 cents/kwH

Enrollment

District enrollment is projected to decrease steadily over the next ten years; however, enrollment over the last two years has exceeded projections. Overall, district enrollment is projected to decline by 46 students. With the exception of the middle school, enrollment will decline in all of the schools. For FY12, class sizes in most grades will be comparable to DRG and state averages.

	Actual*	Projected			
	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015
K-2	417	400	363	375	364
3-6	678	672	661	617	584
7-8	355	361	341	349	347
9-12	789	760	783	762	743
Total	2,239	2,193	2,148	2,103	2,038

*Oct. 1 enrollment

FY12 Small Cap Budget Summary

	<u>Small Cap Total</u>	FY12 <u>Spending</u>	Existing Lease <u>Commitments</u>
FF&E	\$ 11,045	\$ 11,045	
Maintenance	\$ 62,200	\$ 62,200	
Tech	\$231,849	\$ 21,473	\$210,376
Transportation	<u>\$219,906</u>	<u>\$ 26,807</u>	<u>\$193,099</u>
Totals	\$525,000	\$106,834	\$403,475
Budget Estimate	\$525,000		

Note: Tech payments above of \$231,849, will support existing leases and FY12 purchases of \$185,777 and Transportation payments of \$219,906 will support existing leases and FY12 purchases of \$231,920.

Operating Budget Projections – Summary

	<u>FY11</u>	<u>FY12</u>	<u>FY13</u>	<u>FY14</u>	<u>FY15</u>	<u>FY16</u>
Operating Sub-Total	\$26,667,594	\$27,135,628	\$28,048,995	\$29,303,327	\$30,465,898	\$31,575,116
Percent Increase	0%	1.8%	3.4%	4.5%	4.0%	3.6%

2011-2012 School Year

Personnel

0 FTE Staff

2.7 FTEs are not included in the Plus One budget and would not result in an increase in FTEs. These positions would need to be supported through personnel attrition and/or redeployment.

- Mandarin Chinese: The addition of Chinese Level II will require an additional teaching section. (0.2 FTE)
- Consulting Teacher (0.5): An increase in K-2 classroom consultancy services to assist with functional assessments, behavior management and to help offset the services lost through the reduction of a school psychologist due to the ending of federal stimulus funding.
- Teaching Assistants (1.0 FTE): The addition of a teaching assistant to staff the College Career Center.
- Writing Tutor (1.0 FTE). The addition of a Writing Tutor as a Tier II intervention for students.

Other:

- Software: New purchases include funding for Pro-Trax (on-line CEU management system), GOOGLE Apps and increases in software maintenance and licensing contracts. (\$32,225)
- Computer Redeployment: Some of the computers being replaced this year will be redeployed and used in other areas throughout the school district. Locations for redeployed computers include the primary school classrooms and computer labs and the middle school math and reading rooms.
- Athletics & Extracurricular Activities: There are no additional team sports or extracurricular activities in the operating budget. Any proposed increases will have to be incorporated through the Quality & Diversity Fund, reallocation of the athletic budget and/or the increases in pay-for-participation funds. Requested clubs include: Teen Battle Chef, FCCLA, CCC TA, Chemical Hygiene Officer, Robotics and Angel Horses (Q&D).
- Many of the consumables in line items are level funded. Several have been zero based budgeted. Impacts include limited funds for new equipment and repairs. Deeper cuts have been made to additional line items.
- New Texts (\$23,524): The new text line item supports the following textbooks: The Qualities of Writing Bundle for Grades 3-6; Units of Study for Teaching Writing 3-6; Units of Teaching Reading Bundle 3-6; AP Spanish; AP French; American Studies; and, AP History.
- Nursing services includes a two-year agreement.
- Transportation: Purchase of three (3) buses to replace two (2) 2000 and 2001 Type I buses and (1) 2000 Type II bus.
- Energy Savings: Forecasts assume a 1% reduction in electrical usage due to efficiency programs in place. Electrical and heating oil use have declined by 15% and 20%, respectively, since FY2008.
- Special Education: Tuition expenses are projected to be \$698,425 (\$71,425 increase) and transportation \$407,918 (\$74,939 increase). While some of these dollars will be offset by increased state excess special education grant funds, the gross amount increases our FY11 expenditures by 0.5%.
- Health Costs: Gross health and dental insurance costs is estimated to be approximately \$4.2 million. The amount on the statement of accounts is shown net of approximately \$1.3 million employee contributions.
- Small capital funds have seen a reduction by \$5,000 over the past two years due to a \$5,000 decrease in rental revenue. The leases for transportation and technology exceed \$500K in FY14. The small capital funding model is beginning to negatively impact maintenance and FF&E.

2012 - 2013 School Year

Personnel

2.0 FTE Staff

- World language (Spanish) teacher (5-6): A new teaching position begins the implementation of world languages in the elementary grades. This position would start the program in grades five and six. (1.0 FTE)
- Guidance Counselor: The addition of a school guidance counselor to meet the 6-12 needs of the high school reform legislation (1.0 FTE).

Other

- The BOE is currently conducting an Early Childhood Feasibility Study for Integrated Pre-School and Full Day Kindergarten. Recommendations resulting from this study would be included in the staffing recommendations for FY13

2013 - 2014 School Year

Personnel

3.8 FTE Staff

- Primary Media Center/Technology Specialist: Over the past few years, the district has been moving toward staffing each school with a certified media center/technology specialist. This new position would be at the F.M. Kearns Primary School (1.0 FTE). This completes the last implementation phase of the plan.
- Elementary World Language Teachers: Expansion of the world language program into grades 3-4 will require the addition of 1.0 FTE teachers. (1.0 FTE)
- Mandarin Chinese: The addition of a second section of Chinese Level I or the addition of Chinese Level III will require an additional teaching section. It is anticipated that the district will advertise for a 0.6 FTE to replace contracted services at an additional cost of \$15,000. (0.2 FTE)
- Physical Education Teacher: The addition of a 0.6 FTE physical education teacher is needed to expand the PE/Wellness curriculum into 11th and 12th grades. (0.6 FTE)
- Instructional Coach (K-12): This position will be similar to consulting teacher positions. S/he will work directly with teachers to improve instructional practices with a particular focus on assisting teachers to meet the needs of the talented and gifted students in the classroom setting. (1.0 FTE)

Other

- Content Area Specialist (CAS) stipends: The addition of three elementary CAS stipends to provide curriculum leadership and coordination for grades K-6 (\$10,500)
- Consulting Teaching Position (1.0 FTE). The addition of a consulting teacher position provides instructional coaching for each of the elementary schools.
- The purchase of K-12 media center Mandarin library automation circulation system for Kelly, Wells and Kearns circulation systems (\$17,500).

2014 - 2015 School Year

Personnel

2.4 FTE Staff

- Elementary World Language Teachers: Expansion of the world language program into grades K-2 will require the addition of a 1.0 FTE teacher. (1.0 FTE)

- Mandarin Chinese: The addition of Chinese Level IV and enrollment increases in Chinese I&II will require an additional teaching section (0.4 FTE). It is anticipated that the district will advertise for a 1.0 FTE to replace contracted services.
- Music Teacher: To begin offering a string program. (1.0 FTE)

2015 - 2016 School Year

1.0 FTE Staff

Personnel

- Elementary World Language Teachers: Expansion of the world language program into grades K-2 will require the addition of 1.0 FTE teachers (1.0 FTE).

Funded FY12 Small Cap

Furniture, Fixtures & Equipment (FF&E) \$11,045

- Student Desks (HS \$1,045)
- Classroom furniture (KR \$10,000)

Maintenance \$62,200

- Tennis Court Repairs (HS \$3,000)
- Athletics – Asphalt run up pad for track (HS \$5,000)
- Home Economics – Commercial freezer (HS \$2,700)
- Cables & Pulleys for Basketball Hoops (HS \$2,100)
- Heater for Room 66 (MS \$3,000)
- Bleacher Repair (MS \$2,500)
- Replace classroom carpet with VCT (KR \$10,000)
- Carpet Extractor (\$4,000)
- Vacuums (5 @ \$500 ea. = \$2,500)
- Tailgate Spreader (\$6,000)
- General Roof Repairs (\$12,000 includes MS)
- Wet Vacuums (2) (\$1,400)
- Fans for classrooms (\$2,000)
- Emergency Repairs (\$6,000)

Technology

Purchases of \$185,777 for a total lease cost = \$231,849

Purchases (\$31,995)

- Network Management Software Upgrade (District \$3,000)
- Presentation Microphones (MS, KL, WR, KR \$2,000)
- Mobile Netbook Lab (HS English \$18,000)
- Large format printer (HS Tech Ed \$2,995)
- Media Center Computer Lab Reconfiguration (MS \$3,500)
- Cafeteria and Gymnasium Data Drops (MS \$1,000)
- Portable Projection Screen (WR \$1,500)

Replacement (\$131,782)

- Network Switches (District \$5,704)
- Computers (HS, KL, PS \$108,846)
- Projectors (District \$14,000)
- Printers (District \$3,232)

Emergency Repair and Equipment (\$22,000)

- Computers, projectors, mimeos, servers, primary/workgroup switches, cameras, camcorders, student response, miscellaneous equipment. (District \$22,000)

Transportation

Purchases of \$231,920 for a total lease cost = \$219,906

- Purchase of three (3) buses to replace two (2) 2000 and 2001 Type I buses and (1) 2000 Type II bus.

Unfunded FY12 Items

Personnel

\$181,825

- Hallway Monitor (HS \$19,275)
- High School Guidance Director (HS \$68,500)
- After-School Academic Support Help (HS \$15,800)
- Elementary Strings (KL/WR \$43,250)

- Assistive Technology Support Specialist (.5 FTE) (Pupil Services \$35,000)

Stipend Positions

\$32,930

- Teen Battle Chef (HS \$3,000)
- FCCLA (HS \$3,000)
- CCC TA (HS \$22,400)
- Chemical Hygiene Officer (HS \$3,500)
- Angel Horses (MS \$1,030)

Small Cap

Furniture, Fixtures & Equipment (FF&E)

\$27,785

- Commercial Fans (HS \$1,000)
- New Treadmill (HS \$5,000)
- Kilnmaster (HS \$5,120)
- Yamaha Baritone Saxophone (HS \$4,450)
- Wenger 3 column band folio cabinet (HS \$1,220)
- ShopBot extended table (HS \$1,495)
- New science room – Room 3210 (HS \$1,900)
- Upgrades to Room 3212 (HS \$3,400)
- Dishwasher (HS \$1,000)
- Adjustable computer lab chairs (4) (HS \$1,200)
- Large lateral filing cabinets (2) for Career Center (HS \$1,000)
- Folding Tables (KL \$1,000)

Maintenance

\$243,922

- Roof repairs (WR \$13,000)
- Window flashing repairs (WR \$10,000)
- Wet vacuums (2) (\$1,400)
- Fans for classrooms (\$10,000)
- F-450 9' plow (\$2,500)
- Exterior door replacements by Room 1216 (HS \$15,000)
- Additional door fobs (HS \$5,000)
- Door magnets for Comm. Gym & Auditorium (HS \$2,000)
- Repair main gym basketball stops (HS \$2,100)
- Room 1209, 1210 data poles and electrical (HS \$4,500)
- Replacement hardware for doors (HS \$5,000)
- Repair/replace auditorium sound panels (HS \$5,000)
- Repair baseball field irrigation system (HS \$2,500)
- Room 1306 install window that will open (HS \$2,315)
- Rooms 1209, 1210 and 1211 and Athletic Director's Office A/C (HS \$28,000)
- Auto flush valves for restrooms (HS \$9,257)
- Blinds for classroom door windows (HS \$1,500)
- Install sink in faculty room, building 2 (HS \$4,000)
- Indoor/outdoor signage (HS \$2,500)

- Room 3212 install electrical outlets (HS \$5,000)
- Prune athletic fence line (HS \$12,000)
- Repairs to bleachers (MS \$2,500)
- Replace door hardware (MS \$3,000)
- Boiler maintenance (MS \$38,000)
- Add 3 door fobs (MS \$6,750)
- High-speed propane floor buffer (MS \$3,000)
- Paint classrooms (MS \$8,000)
- Replace bathroom partitions/doors (MS \$3,000)
- Repair and paint folding gym doors (MS \$3,000)

- Install hand dryers in restrooms (MS \$4,000)
- Door magnets (KL/WR \$4,000)
- Baseball backstop repair (KL \$1,500)
- Tree pruning (KL \$4,000)
- New lockers (KL \$5,400)
- Paint hallways (WR \$3,000)
- Paint outside panels (WR \$1,500)
- Woodchip playground (WR \$1,500)
- AC repairs in Media Center (KR \$9,200)

Technology

\$81,480

- Assistive Technology Devices, iPads (3) K-6 (PS \$2,000)
- iTouch/iPod (2@MS, 5@HS) (PS \$1,500)
- 8-10 desktop computers for Electronics Courses (HS \$11,500 (\$7000 computers, \$4500 wiring))
- Netbook/iPad computer station for Social Studies classroom (25 laptops) (HS \$18,000)
- Netbook/iPad computer station for Math classroom (25 laptops) (HS \$18,000)
- Adobe Premier Elements Editing Software for Tech Ed (HS \$2,400)
- Mathematica Software (HS \$1,100)
- Plato learning software platform (HS \$3,000)
- Plato Math, 5 seat software license (MS \$1,500)
- CMT League software (MS \$2,280)
- Turn-it-in Subscription software (MS \$2,200)
- Additional Computer Lab – Room 61 (HS \$18,000)

OPERATING BUDGET PROJECTIONS FOR FY12-17

Description	FY10A	FY2011B	FY2012	FY12S:	FY2013	FY2014	FY2015	FY2016	FY2017	FY13:	FY14:	FY15:	FY16:	FY17:
	Actual	Budget	Plus One	FY11\$	Projection	Projection	Projection	Projection	Projection	FY12	FY13	FY14	FY15	FY16
Certified Salaries:														
Administration	1,566,489	1,535,270	1,575,262	39,992	1,614,644	1,655,010	1,696,385	1,743,035	1,791,840	2.5%	2.5%	2.5%	2.8%	2.8%
Regular Education	9,832,713	9,690,946	9,768,808	77,862	10,048,096	10,513,296	10,866,644	11,152,675	11,384,950	2.9%	4.6%	3.4%	2.6%	2.1%
Sp. Education Certified Salaries	1,309,071	1,307,838	1,285,028	-22,810	1,297,154	1,309,583	1,322,322	1,339,347	1,356,849	0.9%	1.0%	1.0%	1.3%	1.3%
Total Certified Salaries	12,708,273	12,534,054	12,629,098	95,044	12,959,893	13,477,888	13,885,351	14,235,058	14,533,639	2.6%	4.0%	3.0%	2.5%	2.1%
Substitute/Tutor/Support Salaries														
Substitutes	148,259	139,864	152,000	12,136	155,800	160,162	164,967	169,916	175,014	2.5%	2.8%	3.0%	3.0%	3.0%
Sped Support - P.T./O.T.	262,529	263,089	262,988	-101	269,563	277,110	285,424	293,986	302,806	2.9%	2.8%	3.0%	3.0%	3.0%
Tech Support	175,299	177,575	176,736	-839	181,154	186,227	191,814	197,568	203,495	2.5%	2.8%	3.0%	3.0%	3.0%
Tutors - Regular Education	162,541	157,089	157,411	322	161,346	165,864	170,840	175,965	181,244	2.5%	2.8%	3.0%	3.0%	3.0%
Tutors - Special Education	150,442	187,521	190,233	2,712	194,989	200,449	206,462	212,656	219,036	2.5%	2.8%	3.0%	3.0%	3.0%
Total Tutors & Subs	899,070	925,138	939,368	14,230	962,852	989,812	1,019,506	1,050,092	1,081,594	2.5%	2.8%	3.0%	3.0%	3.0%
Teaching Assistant Salaries:														
Reg. Ed. Teaching Assistants	442,005	478,867	496,834	17,967	514,223	529,650	545,539	561,906	578,763	3.0%	3.0%	3.0%	3.0%	3.0%
Sp. Ed. Teaching Assistants	847,424	907,311	910,337	3,026	942,199	970,465	999,579	1,029,566	1,060,453	3.0%	3.0%	3.0%	3.0%	3.0%
Total	1,289,429	1,386,178	1,407,171	20,993	1,456,422	1,500,115	1,545,118	1,591,472	1,639,216	3.5%	3.0%	3.0%	3.0%	3.0%
School Secretaries' Salaries	520,935	540,873	556,263	15,390	570,170	587,275	604,893	623,040	641,731	2.5%	3.0%	3.0%	3.0%	3.0%
Central Office Salaries	343,963	331,458	344,130	12,672	352,733	363,315	374,215	385,441	397,004	2.5%	3.0%	3.0%	3.0%	3.0%
Custodial & Maintenance Salaries	1,165,900	1,207,927	1,253,595	45,668	1,284,535	1,323,071	1,362,763	1,403,646	1,445,755	2.5%	3.0%	3.0%	3.0%	3.0%
Purchased Services:														
Purchased Services Instructional Administration	204,595	244,837	244,837	0	222,182	228,292	235,141	242,195	249,461	2.5%	2.8%	3.0%	3.0%	3.0%
Maintenance	367,840	385,320	379,259	-6,061	388,740	399,431	411,414	423,756	436,469	2.5%	2.8%	3.0%	3.0%	3.0%
Total Purchased Services	96,431	95,285	94,185	-1,100	96,540	99,194	102,170	105,235	108,392	2.5%	2.8%	3.0%	3.0%	3.0%
	668,866	725,442	718,281	-7,161	707,462	726,917	748,725	771,187	794,322	-1.5%	2.8%	3.0%	3.0%	3.0%
Legal Services	56,879	65,000	65,000	0	65,000	65,000	65,000	65,000	65,000	0.0%	0.0%	0.0%	0.0%	0.0%
Repairs & Maintenance:														
Instructional Administration	90,681	86,438	86,638	200	88,804	91,246	93,983	96,803	99,707	2.5%	2.8%	3.0%	3.0%	3.0%
Maintenance	5,698	8,500	8,500	0	8,713	8,952	9,221	9,497	9,782	2.5%	2.8%	3.0%	3.0%	3.0%
Total Repairs & Maintenance	257,110	213,693	235,710	22,017	241,603	248,247	255,694	263,365	271,266	2.5%	2.8%	3.0%	3.0%	3.0%
	353,489	308,631	330,848	22,217	338,119	348,445	358,898	369,665	380,755	2.5%	2.8%	3.0%	3.0%	3.0%
Transportation:														
Regular Education	760,020	741,835	759,691	17,856	780,962	802,438	826,512	851,307	876,846	2.8%	2.8%	3.0%	3.0%	3.0%
Special Education Transportation	256,114	332,979	407,918	74,939	419,340	430,872	443,798	457,112	470,825	2.8%	2.8%	3.0%	3.0%	3.0%
Vocational-Tech	40,035	43,591	46,115	2,524	47,406	48,710	50,171	51,676	53,226	2.8%	2.8%	3.0%	3.0%	3.0%
Total	1,056,169	1,118,405	1,213,723	95,318	1,247,708	1,282,020	1,320,480	1,360,095	1,400,897	2.8%	2.8%	3.0%	3.0%	3.0%
Insurance - Property & Liability	92,208	95,452	71,128	-24,324	72,906	74,911	77,158	79,473	81,857	2.5%	2.8%	3.0%	3.0%	3.0%
Communications	90,226	103,696	98,818	-4,878	101,288	104,074	107,196	110,412	113,724	2.5%	2.8%	3.0%	3.0%	3.0%

OPERATING BUDGET PROJECTIONS FOR FY12-17

Description	FY10A Actual	FY2011B Budget	FY2012 Plus One	FY12S: FY11\$	FY12%: FY11%	FY2013 Projection	FY2014 Projection	FY2015 Projection	FY2016 Projection	FY2017 Projection	FY13: FY12	FY14: FY13	FY15: FY14	FY16: FY15	FY17: FY16
Tuition:															
Vocational	55,944	47,952	63,936	15,984	33.3%	55,944	63,936	71,928	71,928	71,928	-12.5%	14.3%	12.5%	0.0%	0.0%
Special Education Tuition	659,044	627,000	698,425	71,425	11.4%	733,346	770,014	808,514	848,940	891,387	5.0%	5.0%	5.0%	5.0%	5.0%
Adult Education	8,355	9,000	9,000	0	0.0%	9,270	9,548	9,835	10,130	10,433	3.0%	3.0%	3.0%	3.0%	3.0%
Total	723,343	683,952	771,361	87,409	12.8%	798,560	843,498	890,277	930,998	973,748	3.5%	5.6%	5.5%	4.6%	4.6%
Conference & Travel	41,533	56,015	55,925	-90	-0.2%	57,323	58,900	60,666	62,486	64,361	2.5%	2.8%	3.0%	3.0%	3.0%
General Supplies:															
Regular Education	301,715	302,355	291,546	-10,809	-3.6%	298,835	307,053	316,264	325,752	335,525	2.5%	2.8%	3.0%	3.0%	3.0%
Special Education	25,626	26,300	26,300	0	0.0%	26,958	27,699	28,530	29,386	30,267	2.5%	2.8%	3.0%	3.0%	3.0%
Administration	76,137	77,330	77,330	0	0.0%	79,263	81,443	83,886	86,403	88,995	2.5%	2.8%	3.0%	3.0%	3.0%
Maintenance	157,242	142,700	142,700	0	0.0%	146,268	150,290	154,799	159,443	164,226	2.5%	2.8%	3.0%	3.0%	3.0%
Total Supplies	560,720	548,685	537,876	-10,809	-2.0%	551,323	566,484	583,479	600,983	619,013	2.5%	2.8%	3.0%	3.0%	3.0%
Electricity	580,117	641,066	609,544	-31,522	-4.9%	624,783	641,964	661,223	681,060	701,492	2.5%	2.8%	3.0%	3.0%	3.0%
Fuel Oil	214,091	314,325	296,392	-17,933	-5.7%	303,802	312,157	321,521	331,167	341,102	2.5%	2.8%	3.0%	3.0%	3.0%
Textbooks/Workbooks	200,573	176,826	177,984	1,158	0.7%	182,434	187,451	193,074	198,866	204,832	2.5%	2.8%	3.0%	3.0%	3.0%
Library/Media Center	63,862	56,282	55,302	-980	-1.7%	56,665	58,243	59,991	61,790	63,644	2.5%	2.8%	3.0%	3.0%	3.0%
Software	126,967	139,179	171,404	32,225	23.2%	179,304	201,735	207,787	214,021	220,441	2.5%	2.8%	3.0%	3.0%	3.0%
Dues & Fees	33,753	36,216	35,773	-443	-1.2%	36,667	37,676	38,806	39,970	41,169	2.5%	2.8%	3.0%	3.0%	3.0%
Replacement Equipment:															
Instructional	4,794	4,000	4,000	0	0.0%	4,100	4,213	4,339	4,469	4,603	2.5%	2.8%	3.0%	3.0%	3.0%
Administration	1,856	2,500	2,500	0	0.0%	2,563	2,633	2,712	2,793	2,877	2.5%	2.8%	3.0%	3.0%	3.0%
Maintenance	51,377	4,000	4,000	0	0.0%	4,100	4,213	4,339	4,469	4,603	2.5%	2.8%	3.0%	3.0%	3.0%
Total Replacement Equipment	58,027	10,500	10,500	0	0.0%	10,763	11,058	11,390	11,732	12,084	2.5%	2.8%	3.0%	3.0%	3.0%
New Equipment:															
Instructional	0	0	-	-	-	4,000	4,110	4,233	4,360	4,491	2.5%	2.8%	3.0%	3.0%	3.0%
Administration	0	0	-	-	-	500	514	529	545	561	2.5%	2.8%	3.0%	3.0%	3.0%
Maintenance	676	0	-	-	-	1,000	1,028	1,058	1,090	1,123	2.5%	2.8%	3.0%	3.0%	3.0%
Total New Equipment	676	0	-	-	-	5,500	5,651	5,821	5,995	6,175	2.8%	2.8%	3.0%	3.0%	3.0%
Student Activities	553,550	566,703	585,371	18,668	3.3%	600,005	616,505	635,000	654,050	673,672	2.5%	2.8%	3.0%	3.0%	3.0%
Health	2,683,066	2,835,259	2,935,084	99,825	3.5%	3,229,428	3,587,282	3,957,471	4,330,684	4,720,445	10.0%	11.1%	10.3%	9.4%	9.0%
Retirement Severance	235,416	200,000	200,000	0	0.0%	200,000	200,000	200,000	200,000	200,000	0.0%	0.0%	0.0%	0.0%	0.0%
Other Employee Benefits	1,006,315	1,060,332	1,065,689	5,357	0.5%	1,092,331	1,131,881	1,170,088	1,206,734	1,242,936	2.5%	3.0%	3.0%	3.0%	3.0%
Employee Benefits	3,924,797	4,095,591	4,200,773	105,182	2.6%	4,521,759	4,919,163	5,327,559	5,737,418	6,163,382	7.6%	8.8%	8.3%	7.7%	7.4%
Total Budget	26,329,416	26,667,694	27,135,628	468,034	1.8%	28,048,995	29,303,327	30,465,898	31,575,116	32,660,611	4.0%	4.5%	4.0%	3.6%	3.4%
Annual Budget Change %															
Annual Change \$						913,367	1,254,331	1,162,571	1,109,218	1,085,495					

GRANBY PUBLIC SCHOOLS
10 YEAR SMALL CAPITAL BUDGET ESTIMATE

FISCAL YEAR	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021
BLDG. MAINTENANCE & EQUIPMENT	61,242	323,222	195,800	92,600	133,900	193,100	118,015	86,000	52,000	116,600	222,900
FURNITURE & FIXTURES	10,800	68,730	103,300	60,700	72,200	44,400	27,900	45,400	20,500	39,000	23,000
TECHNOLOGY LEASE	237,075	231,849	232,352	231,555	233,292	243,811	284,203	278,976	293,222	273,449	214,415
BUSES/TRANSPORTATION LEASE	<u>215,883</u>	<u>219,906</u>	<u>235,684</u>	<u>282,182</u>	<u>320,404</u>	<u>351,663</u>	<u>370,726</u>	<u>350,525</u>	<u>330,132</u>	<u>291,295</u>	<u>208,735</u>
TOTAL ALL ABOVE	525,000	843,707	767,136	667,037	759,796	832,974	780,845	760,901	695,855	720,344	669,049
BOF TARGETS	450,000	450,000	500,000	600,000	600,000	600,000	600,000	600,000	600,000	600,000	600,000
+RENTAL REVENUE	75,000	75,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000
Over/(Under) BOF Target	0	318,707	252,136	52,037	144,796	217,974	165,845	145,901	80,855	105,344	54,049
MAINTENANCE BY SITE:											
DISTRICT	13,488	66,400	26,000	17,300	24,500	18,900	7,500	10,400	7,000	0	8,400
HS	27,054	126,472	64,400	33,000	21,400	54,000	39,415	44,000	26,900	9,000	43,500
MS	0	88,250	42,400	14,000	51,000	115,700	48,600	22,100	10,600	80,600	152,000
KEARNS	18,700	19,200	34,000	16,800	27,000	2,000	5,000	8,500	5,000	23,000	0
KELLY LANE	0	12,900	8,000	7,000	0	0	8,500	1,000	0	0	4,000
WELLS RD.	2,000	10,000	6,000	0	0	0	5,000	0	0	0	0
CENTRAL OFFICE	0	0	15,000	4,500	10,000	2,500	4,000	0	2,500	4,000	15,000
TOTALS ABOVE	61,242	323,222	195,800	92,600	133,900	193,100	118,015	86,000	52,000	116,600	222,900
FURNITURE & FIXTURES BY SITE											
DISTRICT	0	0	0	0	0	0	0	0	0	0	0
HS	3,800	34,030	38,300	8,800	10,800	16,000	4,500	14,000	4,000	4,500	0
MS	0	0	6,000	16,600	4,500	5,500	0	3,500	0	0	3,500
KEARNS	7,000	29,200	39,500	21,300	34,500	4,000	12,000	14,000	7,500	23,000	0
KELLY LANE	0	1,000	0	4,000	6,900	7,900	2,900	7,400	2,000	1,000	0
WELLS RD.	0	0	0	1,000	1,000	4,000	0	2,000	0	2,000	0
CENTRAL OFFICE/SPED	0	4,500	19,500	9,000	14,500	7,000	8,500	4,500	7,000	8,500	19,500
TOTALS ABOVE	10,800	68,730	103,300	60,700	72,200	44,400	27,900	45,400	20,500	39,000	23,000
TECHNOLOGY PURCHASES											
BUS PURCHASES	167,798	185,777	216,415	190,336	245,732	265,000	265,000	265,000	265,000	265,000	265,000
	175,000	231,920	272,745	248,439	292,171	403,196	208,654	215,957	223,515	352,650	364,992

Summary of Large Capital Projections FY12 – FY16

1. Maintenance and Facilities Building
2. Athletic Field Project (includes purchase of land)
3. Technology Upgrades
4. High School Electronics Lab
5. Wells Road Playing Field
6. Energy-Saving Initiatives (Solar panels, energy efficiency program)
7. Roof Replacement Schedule
8. High School Facilities Upgrades:
 - (a) Kitchen
 - (b) Air Conditioning (commons, foods lab, computer lab, locker rooms facilities office and athletic director's office)
 - (c) High School Tennis Courts
 - (d) Emergency Generator
9. F.M. Kearns School Facility Renovation (Core facilities, kitchen, integrated pre-school, and full-day kindergarten)

Project	Rec Priority	Gross Cost*	Net Cost	Start Up	Ongoing	Projected Completion	Status
Maintenance and Facility Building	1	\$1,500,000	TBD			Fall 2013	Concept
Athletic Field Project	1	\$5M - \$8.5M	\$5M - \$8.5M	Summer 2012		2012 - 2013	Concept
Technology Upgrade	1	\$459,000				Fall 2012	Concept
High School Electronics Lab	1	\$164,400	TBD	Summer 2011		Spring 2012	Concept
Wells Road Playing Field	2	\$75,000	\$75,000		\$2,500	Summer 2013 & beyond	Concept
Energy-Saving Initiatives	3	TBD	TBD			Fall 2013 & beyond	Concept
Roof Replacement	3	TBD	TBD			2013 & beyond	Placeholder
High School	3	\$1,350,000	TBD	\$25,000	\$12,000	2014 & beyond	Concepts
F.M. Kearns School Facility	3	\$5,000,000	\$3,150,000	\$81,000	\$32,000	2014 & beyond	Concept

GRANBY BOARD OF EDUCATION
Capital Project Summary

PROJECT NAME: Maintenance and Facilities Building

PROJECT SUMMARY: The Board of Education first identified the need for a maintenance building with district storage in 2000. Since that time, the district has explored several different options including shared use of the Town Garage. At this time, it appears that additional land will need to be purchased for an 11,500 square foot maintenance building.

The 11,500 square feet is needed for district storage and maintenance department needs. Currently the maintenance and custodial staff occupy a total of 9,678 square feet of space. The area consists of 7,200 square feet at the H.P.J. Construction Company, 960 square feet of outdoor storage containers (3 trailers measuring 8'x40'), and 768 square feet of storage in the high school, and 750 square feet of office and secretarial file area. In addition to this space, the project includes additional space for a lunchroom, restrooms and locker rooms. The athletic field project includes 1,800 square feet of sports storage space that is not included in the 11,500 square feet requested here.

An architect firm has designed a preliminary layout of the building. Further professional services are needed to confirm space requirements, and develop schematic drawings and professional cost estimates.

PROJECT CATEGORY: ___Placeholder Concept ___Fully Defined ___Priority

REFERENDUM: Fall 2012

PROJECT START: Spring 2013

PROJECT ON LINE: Fall 2013

PROJECT BENEFITS:

- The high school requires space currently used by the facilities department for educational programs and staff. Inadequate storage space has resulted in the use of hallways for storing equipment. This project will help address that safety concern.
- The new building will allow for centralizing equipment and supplies in one location. A centralized storage facility will support more cost-effective purchasing and better inventory control. The technology department is also in need of storage area and space will be allocated for their equipment and supplies on a mezzanine in the material supply storage area. Storage space will also be provided for the drama department to storage props.
- A centralized storage facility will support more cost effective purchasing and better inventory control for maintenance supplies, technology equipment and supplies.

LEGAL REQUIREMENTS:

- Connecticut State Department of Education School Construction Grant Program is unlikely
- State and local code compliance

IMPACT OF NOT PROCEEDING/DELAYING: Facilities will continue to be rented for storage and maintenance, efficiencies will not be realized.

APPROXIMATE GROSS PROJECT COST (Professional estimate is needed) \$1,500,000

- Purchase land for building
- Purchase/construction of pre-engineered metal building \$160/sq. ft.
- Complete site work
- Build out offices, and bathroom facilities
- Equipment/shelving/miscellaneous start-up costs

PROJECTED NET PROJECT COST:

TBD

GRANBY BOARD OF EDUCATION
Capital Project Summary

PROJECT NAME: Athletic Field Project

PROJECT SUMMARY:

The 2006 CPPAC submission included a project for a combined athletic field renovation and maintenance facility. Granby Athletic Field Long-Range Advisory Committee (GAFLAC) was commissioned to investigate a future plan for the athletic program. GAFLAC has conducted a study and has forwarded its recommendations to CPPAC.

Presently, the GAFLAC recommendations, while helpful, do not fully meet the athletic needs of the district. To meet the athletic programmatic needs of a 21st Century high school, there is a need to build a contemporary athletic facility that provides for:

- Six-lane track with eight lane straight-aways to meet CIAC design criteria;
- A lighted synthetic field for varsity soccer, lacrosse, football, and field hockey games and practices;
- A second synthetic practice field;
- Athletic field storage, sport team dressing rooms, restrooms, and a concession facility;
- Seating capacity for 900-1000 spectators;
- An off-site location where 10+ acres of land is available;
- Adequate parking to accommodate spectators;
- Two offices for coaching staff;
- Concession stand, locker rooms and outside restrooms; and,
- Approximately an 1,800 square-foot building for storage of athletic equipment.

PROJECT CATEGORY: ___Placeholder X Concept ___Fully Defined ___Priority

REFERENDUM:	Fall	2011
PROJECT START:	Spring	2012
PROJECT ON LINE:	2012	2013

PROJECT BENEFITS:

- The sports program, town recreational program and community will be improved through the addition of adequate playing fields.

LEGAL REQUIREMENTS:

- Connecticut State Department of Education School Construction Grant Program (limited funding)
- State and local code compliance

IMPACT OF NOT PROCEEDING/DELAYING: Facilities will continue to be rented for storage and maintenance needs. The sports program will be negatively impacted by inadequate playing field.

APPROXIMATE GROSS PROJECT COST:	\$5M - \$8M
LAND ACQUISITION COST (FIELDS AND/OR PARKING):	≈ \$500,000

PROJECTED NET PROJECT COST:	\$5M - \$8.5M
------------------------------------	----------------------

We estimate no reimbursement pending review by SDE

GRANBY BOARD OF EDUCATION
Capital Project Summary

PROJECT NAME: Technology Upgrade

PROJECT SUMMARY: The district has identified the need for technology upgrades in several different areas. These have been combined into a single project.

Wireless Network Expansion: (District)

21st century school buildings require network/internet connectivity that support daily operations and interactive educational efforts which help to optimize learning and collaboration among the students, faculty, and administrative staff. Following on the success of wireless Lans (wLans) in higher education, an increasing number of k-12 schools are integrating wireless and mobile technologies to meet daily instructional demands by providing more users access to resources. Increasing wireless capabilities allow for rapid network expansion in particular at the high school, middle school, and Kearns school where future expansion requires rewiring in classrooms, wired connections are prohibitively difficult to run, and computer lab space is limited. Wireless connectivity allows more user access than with wired technology. Wireless expansion provides optimized performance, an economical cost savings associated with the expansion itself, and the needed mobility for present and future classroom network/internet access. Expansion eliminates many of the logistical issues that IT and teachers contend with due to the lack of placement and/or positioning of internet drops and power outlets in classrooms also helping to eliminate trip and safety hazards associated with data cabling strung across floors or under/around desks. A centralized system is necessary to provide high-density/high-quality public and private wireless access in a safe and secure manner through the use of bandwidth management, access control, maintenance tools and technologies. (\$200,000)

Digital Video Distribution: (District)

Video distribution systems in several buildings are failing and/or require costly upgrades. Currently classrooms at the High, School, Middle, School, and Kearns School have limited or no access to live television, recorded media, and/or an inability to broadcast their news programs. Systems at Kelly Lane and Wells Road have become obsolete and will require costly upgrades. A district solution to digital video distribution and content management is needed to support the learning environment. (\$125,000)

Additional Computer Labs: (High School, Middle School)

With the increasing use of technology each school has also identified the need for additional computer labs accessible to classroom teachers for academic courses. These needs could be addressed through the use of either desktop or mobile computers. Included are 3 new mobile labs at a projected cost of \$18,000 per lab. Desktops and wiring would cost \$25,000 per lab. (\$54,000)

Security Camera System Upgrades: (District)

The COPS grant awarded in FY2007 paid for the basic infrastructure and wiring of all schools with a minimum level of internal security cameras. This project includes an upgrade that will provide additional video storage and coverage of school public areas and school exteriors. Coverage in more areas will provide additional school security. Additional storage will allow saving identified incidents for police review beyond the current capacity of about 5 days. (\$65,000)

Middle School Clock System:

Television sets used to display the time in classrooms are old and failing. Replacing the TV's with a battery-operated wireless satellite clock system will allow us to obsolete the TV's rather than replace them. (\$15,000)

PROJECT BENEFITS:

- Replacement of outdated infrastructure
- Addition of computer labs to provide better access to electronic resources and aid instruction
- Improved school security and reduced vandalism.

PROJECT CATEGORY: Technology

Placeholder Concept Fully Defined Priority Ranking

REFERENDUM: Fall 2011

PROJECT START: Summer 2012

PROJECT ON LINE: Fall 2012

RELATED PROJECTS: COPS Grant Phase 1

HEALTH AND SAFETY IMPACT: A large part of the project addresses safety and security needs.

IMPACT OF NOT PROCEEDING/DELAYING: Failing infrastructure will have to be addressed in other ways and instructional upgrades will be delayed.

PROJECTED PROJECT COST: \$459,000

**GRANBY BOARD OF EDUCATION
Capital Project Summary**

PROJECT NAME: High School Electronics Lab

PROJECT SUMMARY: The district has identified the need for an Electronics Lab at the High School. Current facilities are inadequate. Increasing enrollment in technology courses necessitates larger, safer and updated facilities. The current electronics lab does not provide for the programmatic needs of the curriculum. The project would involve new construction and several modifications to existing spaces within the High School.

Electric \$20,000
Provide new electrical circuits for computers and related equipment in the classrooms. Add indirect lighting for the new classrooms and expansion of existing audio/visual fire alarm system.

Plumbing \$10,000
Additional sinks will be required for the Applied Electronics Lab. Modifications to the existing sprinkler systems so additional sprinkler heads can be added to the new classroom.

HVAC \$45,000
Air conditioning for three classrooms to accommodate the proper room conditions for the related equipment. A new ventilating system will be added to the Applied Electronics Lab

Construction \$25,000
Construct a new classroom in the woodshop area and additional modifications to existing classrooms

Technology \$64,400
Purchase software, hardware, and computers to support modifications to classrooms and new lab

PROJECT BENEFITS:

- Support the District's vision to engage students in critical thinking and real-world problem solving through the simulation of authentic learning tasks found in actual work settings.
- Support students' interest in STEM (Science, Technology, Engineering and Mathematics) careers.
- Provides space for collaborative work stations, lab experience and adequate space for additional technology and tools.
- Safer facilities.

PROJECT CATEGORY:

Placeholder Concept Fully Defined Priority Ranking

REFERENDUM: Fall 2011

PROJECT START: Summer 2011

PROJECT ON LINE: Spring 2012

RELATED PROJECTS:

HEALTH AND SAFETY IMPACT:

IMPACT OF NOT PROCEEDING/DELAYING:

- Limiting potential of students to be competitive in the high end fields of math and science

PROJECTED PROJECT COST: \$164,400

**GRANBY BOARD OF EDUCATION
Capital Project Summary**

PROJECT NAME: Wells Road Playing Field

PROJECT SUMMARY: Land behind Wells Road School was donated to the town in 2009. In order to develop 5.6 acres of this area for use as field space, the area must be cleared of trees, a temporary road installed and the field leveled and seeded.

PROJECT CATEGORY:

Placeholder Concept Fully Defined Priority Ranking

REFERENDUM: Fall 2012

PROJECT START: Spring 2013

PROJECT ON LINE: Summer 2013

PROJECT BENEFITS:

- Expanded playground activities and possibly baseball and/or soccer field use.
- Additional resource for the town.

LEGAL REQUIREMENTS:

- State and local code compliance.

IMPACT OF NOT PROCEEDING/DELAYING: Donated land will sit idle.

PROJECTED GROSS COST: **\$ 75,000**

PROJECTED NET CAPITAL COST: **\$ 75,000**

**GRANBY BOARD OF EDUCATION
Capital Project Summary**

PROJECT NAME: Energy-Saving Initiatives

PROJECT SUMMARY: The district has identified the need for a number of different energy initiatives. They are included for future consideration. Components of the project may need to be divided into individual projects in order to pursue grant funding.

- 1. Connecticut Clean Energy Fund: TBD**
It is recommended that the Town of Granby and Granby Public Schools work together to earn the designation as a CT Clean Energy Community by meeting three requirements:
1) committing to purchasing 20% clean energy by the year 2010, 2) having a threshold number of residents and small businesses sign up for the CT Clean Energy Options program and 3) making a municipal clean energy purchase. The result would be a solar energy array to be installed on the municipal building of our choice.

- 2. Energy Efficiency Program: TBD**
Maximize our options for energy strategy and long-term planning. Investigate resources that will allow new energy efficient equipment, savings, plus future cost avoidance through existing energy programs with utility companies.

- 3. Emergency Generator: \$200,000**
The installation of an emergency generator at the high school will help address both school and community emergency needs and will also yield approximately \$10,000 in savings each year through a load management program. If grant funding is available, the net cost would be lowered to \$140,000.

- 4. Solar Panels: \$855,000**
Look at the feasibility of using photovoltaic panels and solar panels for hot water.

PROJECT BENEFITS:

- Better climate for learning
- Reduction in ongoing energy costs and reduction in energy usage

PROJECT CATEGORY: Energy Initiatives
 Placeholder Concept Fully Defined Priority Ranking

REFERENDUM: Fall 2013
PROJECT START: Summer 2014
PROJECT ON LINE: Summer 2014

HEALTH AND SAFETY IMPACT: Improved emergency preparedness and better ventilation/climate

IMPACT OF NOT PROCEEDING/DELAYING:

PROJECTED PROJECT COST: TBD

**GRANBY BOARD OF EDUCATION
Capital Project Summary**

PROJECT NAME: High School Kitchen and Facilities Upgrade

PROJECT SUMMARY: With high school enrollment projected to stabilize at approximately 750 students, a kitchen is needed for a quality hot lunch program. Currently, lunch is transported from the Middle School kitchen and served in the high school Commons. This cost projection includes the construction of a 2,000 square foot addition on the end of the Commons and necessary equipment and appliances.

Also, there are number of other needs, including air conditioning, sidewalk, and refurbishment of the tennis courts. Areas that need to be air conditioned: Commons, food labs, computer labs, locker rooms, facilities office, and athletic director's office. Six (6) tennis courts are in need of repaving.

PROJECT CATEGORY: ___Placeholder Concept ___Fully Defined ___Priority

REFERENDUM: TBD

PROJECT START: TBD

PROJECT ON LINE: TBD

PROJECT BENEFITS:

- A higher quality hot lunch program will be offered.
- An adequate number of classrooms will be provided for students.

LEGAL REQUIREMENTS:

- Connecticut State Department of Education School Construction Grant Program
- State and local code compliance

HEALTH AND SAFETY IMPACT: More inviting, nutritional meals will be served.

IMPACT OF NOT PROCEEDING/DELAYING: Food continues to be transported from the Middle School, limiting meal choices.

APPROXIMATE GROSS PROJECT COST:		\$1,350,000
• Kitchen Construction (2,000 sq.' @ \$220)	\$ 475,000	
• Kitchen equipment/fixtures	\$ 300,000	
• Air conditioning	\$ 375,000	
• Repave 6 tennis courts	\$ 200,000	

NEW ONGOING COSTS: **\$12,000**

START-UP COSTS: **\$25,000**

APPROXIMATE NET PROJECT COST: **\$TBD**

- Projected at 35% SDE reimbursement; 90% eligible costs

**GRANBY BOARD OF EDUCATION
Capital Project Summary**

PROJECT NAME: F.M. Kearns School Facility Addition

PROJECT SUMMARY: Even with updated enrollment projections showing a decline in primary enrollment projections, core facilities will be needed. The Board of Education is currently conducting an early childhood feasibility study. The potential addition of an integrated pre-school and full-day kindergarten may also necessitate additional classrooms. The project includes code compliance issues. Details are outlined in Educational Specifications adopted by the BOE and forwarded to the CT SDE by the Town of Granby in June 2002. Professionally developed cost estimates that were based on 2002 construction costs have escalated. If delayed, project costs should be escalated by 4% per year.

PROJECT CATEGORY: Addition

Placeholder Concept Fully Defined Priority Ranking

REFERENDUM: TBD

PROJECT START: TBD

PROJECT ON LINE: TBD

PROJECT BENEFITS:

- Core facilities designed to meet educational needs
- Classrooms added for student enrollment (10 sections per grade level)

LEGAL REQUIREMENTS:

- Connecticut State Department of Education School Construction Grant Program
- State and local code compliance

RELATED PROJECTS:

HEALTH AND SAFETY IMPACT: Facilities will meet all new code requirements.

IMPACT OF NOT PROCEEDING/DELAYING: Temporary classrooms will be leased at a cost considerably higher than the cost of permanent construction. The educational environment will not be appropriate for elementary age children.

PROJECTED PROJECT COST: **\$ 5,000,000**

NEW ONGOING COSTS: \$ 32,000

START-UP COSTS: \$ 81,000

PROJECTED NET CAPITAL COST: **\$3,150,000***

90% of project at 45.71% reimbursement. Costs adjusted to FY11.

Finance/Personnel/Facilities Subcommittee Meeting Minutes

December 15 2010

5:30 p.m.

Attendance:

Matt Wutka	Present	Alan Addley	Present
Ed Ohannessian	Present	Harry Traver	Present
Marie Nicholls	Absent	Donna Hayward	Present (Principal, Suffield HS)

Meeting commenced at: 5:35 p.m. Meeting adjourned at: 6:50 p.m.

1. November Statement of Accounts - Current estimate of \$230K - \$260K favorable.
2. Swim Team Funding Status – All funds have been or will be collected by year end. Waiting on Canton. Currently 18-20 swimmers in the program.
3. Review Draft of Football Letter – Modifying the letter to reflect accurate costs of approximately \$47K per year.
4. Update on CPPAC 10-Year Capital Plan and Plus One – Propose a full meeting on 1/12/11 to discuss capital items. Plus One budget looks to be \$480K short.
5. Heating Oil Purchase Procedures – Leave procedures as they are with business manager to buy ahead.
6. Closing of Kelly Lane and Wells Road Building Projects – Favorable funds remaining at Kelly of approximately \$45K but need another \$23K to repair windows at Wells Road. Look to close out by end of fiscal year.
7. Update on District & Community Partners – Propose meeting with consultant on 1/5/11.
8. Energy Savings Proposal Review – This item was removed from the agenda.
9. Other – Nothing to report.

December 24-31	December Vacation		Offices closed on 12/24 & 12/31
January 3	School Resumes		
January 5	Special BOE Meeting Regular BOE Meeting (There will be no Finance Subcommittee Meeting this week)	5:00 p.m. 7:00 p.m.	Central Services Central Services
January 11	Middle School Choral Concert	7:00 p.m.	HS Auditorium
January 12	CREC Magnet School Fair	5:30-8:00 p.m.	HS Commons
January 12	Finance Subcommittee Meeting Large Capital Budget Workshop	5:30 p.m. 7:00 p.m.	Central Services Central Services
January 12	Wells Road Band Concert	7:00 p.m.	Wells Road Gym
January 13	Middle School Band Concert	7:00 p.m.	HS Auditorium
January 17	Martin Luther King - No School		Offices Closed
January 18	Curriculum Subcommittee Meeting BOE Meeting	5:30 p.m. 7:00 p.m.	Central Services Central Services
January 18	Early Release – All Schools		
January 18	Kelly Lane Band/Choral Concert	7-8:00 p.m.	Gymnasium
January 19-21	Early Release – HS Only (Exams)		
January 19	Board of Education Meeting – <i>Cancelled</i>		
January 26	Curriculum Subcommittee Mtg. Regular BOE Meeting	5:30 p.m. 7:00 p.m.	Central Services Central Services
January 27	Junior Planning Night	7:00 p.m.	HS Auditorium