Flowing Wells Schools
Study Session Agenda

6:00 PM **September 22, 2026**
Doors Open 30 Minutes Prior To Meeting

District Administration Center
1556 West Prince Road
Tucson, Arizona 85705

A. **Opening of Meeting**
   1. Call to Order
   2. Pledge of Allegiance

B. **Student Report**
   1. Report from Flowing Wells Junior High School Student Representatives
      a. Student representatives will provide a review of events and activities at Flowing Wells Junior High School in academics, sports, and other extracurricular programs. 3
   2. Report from Sentinel Peak High School and Flowing Wells Digital Campus Student Representatives
      a. Student representatives will provide a review of events and activities at Sentinel Peak High School and Flowing Wells Digital Campus in academics, sports, and other extracurricular programs. 4

C. **Superintendent's Report**
   1. Update on District Events and Activities
      a. Superintendent Dr. Kevin Stoltzfus will provide an update on Flowing Wells School District Events and Activities. 5

      BREAK- The brief break provides an opportunity for families and friends to leave the meeting.

D. **Public Comments** **6**

Flowing Wells School District welcomes public comment. As outlined in A.R.S. §38-431.02, no action will be taken on issues raised in Public Comments unless items are found on agenda below. Other than this, the response to public comments will be limited to directing staff to study the matter or scheduling the matter as a future agenda item.

E. **Consent Agenda** **7**

These items of Board business that are addressed routinely at every meeting are presented as a Consent Agenda. The Board may elect to take action on all items collectively in one motion or may individually consider any item(s) as separate agenda subjects for action.
   1. Approval of Agenda for this Meeting
      a. Request approval for the adoption of the agenda for this meeting, September 22, 2026. 8
   2. Approval of Minutes of Governing Board Meetings
      a. The following Governing Board meeting minutes are presented for Governing Board approval: September 8, 2026 (Open Session Minutes). 11
   3. Approval of District Expense and Payroll Vouchers

Names, dates and documents relevant to the agenda items are available on the District's website or at the Superintendent's office during normal business hours.

a. Sign vouchers # 7221-27 - 7230-27 for upcoming check batches (to be reviewed at the next Board Meeting). Expense and payroll vouchers are presented for Board approval: Expense vouchers # 7213-27 and 7215-27 and Payroll voucher # 2805. 16

4. Approval of Requests for Use of District Facilities
   a. No requests for this meeting.
5. Approval of Requests for Open Enrollment Students
   a. No requests for this meeting.
6. Approval of Requests for Student Trips
   a. Student trip requests are submitted for approval. 20
7. Approval of Requests for Staff Travel
   a. Staff travel requests are submitted for approval. 59
8. Approval of Personnel Actions
   a. Personnel Actions are submitted for approval. 61
9. Approval of Asset Retirement and Disposals
   a. Approval is requested for the retirement and disposal of assets no longer used by the district as of September 18, 2026. 71

F. **New Business**

1. Recommend Approval of Elementary School Move On When Reading Plans
   a. District administration recommends approval of the Move On When Reading (MOWR) plan for each elementary school. In accordance with Arizona Revised Statute 15-704 (G) and (H), the Governing Board shall review, develop, and approve "best practices for teaching reading based on essential components of reading instruction and supported by evidence-based reading research" for each school at which more than twenty percent of students in grade three did not demonstrate proficiency on the statewide reading assessment. District and school administration, in collaboration with School Improvement Teams, historically have utilized the required MOWR plan to document each school's comprehensive approach to improving K-3 literacy outcomes. The MOWR plans are revised three times a year based on assessment outcomes. Dr. Finchum and District Reading Specialist Jennifer DeFilippis will provide an overview of the plans and will be available along with elementary school principals to answer questions. 75

G. **Business and Finance**

1. Review of Bond Finances
   a. Presented for review is information related to the 2026 voter-approved school improvement bonds. 108

H. **Adjourn**

FLOWING WELLS SCHOOL DISTRICT
Board Agenda Item

B-1	September 22, 2026
Agenda Item Number	Board Meeting Date

Item: Report from Flowing Wells Junior High School Student Representatives

Submitted By: Dr. Kevin Stoltzfus Date: September 16, 2026

Will Be Presented By: Flowing Wells Junior High School Student Representatives

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Student representatives will provide a review of events and activities at Flowing Wells Junior High School in academics, sports, and other extracurricular programs.

Estimated Cost $ _____ ☐ See Additional Information Attached

Recommended Action:

☐ Approve ☐ Disapprove ☐ Table ☒ No Action Required

Division Head: _____ Superintendent: Kevin Stoltzfus

Board Action: M: _____ S: _____ A: _____ N: _____ C: _____

FLOWING WELLS SCHOOL DISTRICT
Board Agenda Item

B-2	September 22, 2026
Agenda Item Number	Board Meeting Date

Item: Report from Sentinel Peak High School and Flowing Wells Digital Campus Student Representatives

Submitted By: Dr. Kevin Stoltzfus Date: September 16, 2026

Will Be Presented By: Sentinel Peak High School and Flowing Wells Digital Campus Student Representatives

Student representatives will provide a review of events and activities at Sentinel Peak High School and Flowing Wells Digital Campus in academics, sports, and other extracurricular programs.

Estimated Cost $ _____ ☐ See Additional Information Attached

Recommended Action:

☐ Approve ☐ Disapprove ☐ Table ☒ No Action Required

Division Head: _____ Superintendent: Kevin Stoltzfus

Board Action: M: _____ S: _____ A: _____ N: _____ C: _____

FLOWING WELLS SCHOOL DISTRICT
Board Agenda Item

C-1	September 22, 2026
Agenda Item Number	Board Meeting Date

Item: Update on District Events and Activities

Submitted By: Dr. Kevin Stoltzfus Date: September 16, 2026

Will Be Presented By: Dr. Kevin Stoltzfus

Superintendent Dr. Kevin Stoltzfus will provide an update on Flowing Wells School District events and activities.

Estimated Cost $ _____ ☐ See Additional Information Attached

Recommended Action:

☐ Approve ☐ Disapprove ☐ Table ☒ No Action Required

Division Head: _____ Superintendent: Kevin Stoltzfus

Board Action: M: _____ S: _____ A: _____ N: _____ C: _____

FLOWING WELLS SCHOOL DISTRICT
Board Agenda Item

D	September 22, 2026
Agenda Item Number	Board Meeting Date

Item: Public Comments

Submitted By: Dr. Kevin Stoltzfus Date: September 16, 2026

Will Be Presented By: Dr. Kevin Stoltzfus

Flowing Wells School District welcomes public comment. As outlined in A.R.S. §38-431.02, no action will be taken on issues raised in Public Comments unless items are found on the agenda. Other than this, any response to public comments will be limited to directing staff to study the matter or scheduling the matter as a future agenda item.

Estimated Cost $ _____ ☐ See Additional Information Attached

Recommended Action:

☐ Approve ☐ Disapprove ☐ Table ☒ No Action Required

Division Head: _____ Superintendent: Kevin Stoltzfus

Board Action: M: _____ S: _____ A: _____ N: _____ C: _____

FLOWING WELLS SCHOOL DISTRICT
Board Agenda Item

E	September 22, 2026
Agenda Item Number	Board Meeting Date

Item: Consent Agenda for this Meeting

Submitted By: Dr. Kevin Stoltzfus Date: September 16, 2026

Will Be Presented By: Dr. Kevin Stoltzfus

Information for the Public:

Items of Board business that are addressed routinely at every meeting are presented as a Consent Agenda.

The Board may elect to take action on all items collectively in one motion or may individually consider any item(s) as separate agenda subjects for action.

Estimated Cost $ _____ ☒ See Additional Information Attached

Recommended Action:

☒ Approve ☐ Disapprove ☐ Table ☐ No Action Required

Division Head: _____ Superintendent: Kevin Stoltzfus

Board Action: M: _____ S: _____ A: _____ N: _____ C: _____

FLOWING WELLS SCHOOL DISTRICT
Board Agenda Item

E-1	September 22, 2026
Agenda Item Number	Board Meeting Date

Item: Approval of Agenda for this Meeting

Submitted By: Dr. Kevin Stoltzfus Date: September 16, 2026

Will Be Presented By: Dr. Kevin Stoltzfus

Request approval for adoption of the agenda for this meeting, September 22, 2026.

Estimated Cost $ _____ ☒ See Additional Information Attached

Recommended Action:

☒ Approve ☐ Disapprove ☐ Table ☐ No Action Required

Division Head: _____ Superintendent: Kevin Stoltzfus

Board Action: M: _____ S: _____ A: _____ N: _____ C: _____

Flowing Wells Schools
Regular Agenda

6:00 PM **September 22, 2026**
Doors Open 30 Minutes Prior To Meeting

District Administration Center
1556 West Prince Road
Tucson, Arizona 85705

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   1. Call to Order
   2. Pledge of Allegiance

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   1. Update on District Events and Activities
      a. Superintendent Dr. Kevin Stoltzfus will provide an update on Flowing Wells School District Events and Activities.

      BREAK- The brief break provides an opportunity for families and friends to leave the meeting.

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   1. Approval of Agenda for this Meeting
      a. Request approval for the adoption of the agenda for this meeting, September 22, 2026.
   2. Approval of Minutes of Governing Board Meetings
      a. The following Governing Board meeting minutes are presented for Governing Board approval: September 8, 2026 (Open Session Minutes).
   3. Approval of District Expense and Payroll Vouchers
      a. Sign vouchers # 7221-27 - 7230-27 for upcoming check batches (to be reviewed at the next Board Meeting). Expense and payroll vouchers are presented for Board approval: Expense vouchers #7213-27 and 7215-27 and Payroll voucher # 2805.

Names, dates and documents relevant to the agenda items are available on the District's website or at the Superintendent's office during normal business hours.

4. Approval of Requests for Use of District Facilities
    a. No requests for this meeting.
5. Approval of Requests for Open Enrollment Students
    a. No requests for this meeting.
6. Approval of Requests for Student Trips
    a. Student trip requests are submitted for approval.
7. Approval of Requests for Staff Travel
    a. Staff travel requests are submitted for approval.
8. Approval of Personnel Actions
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G. **Business and Finance**
1. Review of Bond Finances
    a. Presented for review is information related to the 2026 voter-approved school improvement bonds.

H. **Adjourn**

FLOWING WELLS SCHOOL DISTRICT
Board Agenda Item

E-2	September 22, 2026
Agenda Item Number	Board Meeting Date

Item: Approval of Minutes of Governing Board Meetings

Submitted By: Dr. Kevin Stoltzfus Date: September 16, 2026

Will Be Presented By: Dr. Kevin Stoltzfus

The following Governing Board meeting minutes are presented for Governing Board approval: September 8, 2026 (Open Session Minutes).

Estimated Cost $ _____ ☒ See Additional Information Attached

Recommended Action:

☒ Approve ☐ Disapprove ☐ Table ☐ No Action Required

Division Head: _____ Superintendent: Kevin Stoltzfus

Board Action: M: _____ S: _____ A: _____ N: _____ C: _____

Flowing Wells Unified School District
Governing Board Meeting Minutes

6:00 p.m. **September 8, 2026**

District Administration Center
1556 West Prince Road
Tucson, Arizona 85705

Attendance

Governing Board Members:	Administrative Personnel:
Kevin Daily, President	Dr. Kevin Stoltzfus, Superintendent
Wendy Effing, Clerk - Absent	Dr. Tabetha Finchum, Associate Superintendent
Brianna Hamilton – Via Phone	Dr. Tamára McAllister, Assistant Superintendent
Stephanie Miller - Absent	Ms. Monique Mata, Chief Financial Officer
Arlene Ochoa	

96 additional staff members and guests were in attendance.

A. Opening of Meeting

A-1. Governing Board President Kevin Daily called the meeting to order at 6:00 PM.

A-2. The Pledge of Allegiance was observed.

B. Student Report

B-1. Report from Flowing Wells High School Student Representatives
Flowing Wells High School student representatives Novealie Woods, 10th grade, Emily Arndt, 11th grade, and Charles Vasquez, 12th Grade, presented a Flowing Wells High School video featuring the Senior Sunrise and Open House.

C. Superintendent's Report

C-1. Recognition of September Building Blocks for Character Students
Superintendent Dr. Kevin Stoltzfus recognized the September Building Blocks for Character Students from each school: EMELC: Robbie Ramos, Centennial Elementary: Zoe Provencio, Homer Davis Elementary: Elliot Lainson, Douglas Elementary: Liam Coss, Hendricks Elementary: Jason Alfaro, Laguna Elementary: Durin Hollman, Richardson Elementary: Lillian Tracy, Flowing Wells Junior High: Arzalia Gilliam, Flowing Wells High School: Nicole Quijada-Valenzuela, Sentinel Peak High School: Seamus Green.

C-2. Recognition of Support Staff Employee of the Year
Superintendent Dr. Kevin Stoltzfus recognized the Davis Elementary School Employee of the Year, Blanca Holguin.

C-3. Recognition of Volunteer of the Year
Superintendent Dr. Kevin Stoltzfus recognized the Davis Elementary School Volunteer of the Year, Lorina Wescott.

C-4. Recognition of Teacher of the Year
Superintendent Dr. Kevin Stoltzfus recognized the Davis Elementary School Teacher of the Year, Melissa Romero.

C-5. Update on District Events and Activities
Superintendent Dr. Kevin Stoltzfus welcomed Rachel Lodge and Robin Pakka, who spoke about the FWHS Ambassadors Program, including past trips and the great students.

Board Member Ochoa stated this is a wonderful opportunity and if you have the opportunity to go, take it! Board President Daily agreed and thanked the teachers for their work in making the trips happen each year. Superintendent Kevin Stoltzfus also thanked the teachers.

Superintendent Dr. Kevin Stoltzfus provided an update on the following current district events and activities:

- Lockdown Drills are happening across the district on Wednesday;
- Open House takes place at Centennial on Thursday;
- Richardson Open House and Family Picnic is Friday evening;
- This is the second to the last meeting for Mrs. Alden;
- Welcome Miss Miller.

D. Public Comments

Alison Tracy, Richardson parent, stated they are grateful for the love and support their daughters received after they moved to Richardson, while navigating a move and new school. They are very grateful for the SEAS Program but feel that supporting the new program has overwhelmed Principal Henry Linker and social worker Ashley Cass. She requested the Governing Board consider adding additional support for the program, as the other students in the school are not getting the support they need, while Mr. Linker and Ms. Cass support SEAS students.

Anthony Lovio, Davis 6th grade teacher and FWEA representative, shared FWEA updates, including the March for Solidarity in downtown Tucson on Labor Day and Union Fellowship picnic the same afternoon. Committees have been formed to support SPED and LGBTQ staff to make sure their concerns are heard. FWEA is looking forward to Meet and Confer.

E. Consent Agenda

The following items were reviewed and approved as recommended with one motion.
Motion by Ochoa; second by Hamilton; 3 ayes; motion carried.

E-1. Approval of Agenda for this Meeting
Approved September 8, 2026 meeting agenda.

E-2. Approval of Minutes of Governing Board Meeting
Approved minutes of the Governing Board meeting: August 25, 2026 (Open Session Minutes).

E-3. Approval of District Expense and Payroll Vouchers
Approved expense vouchers #7184-26, 7185-26 and 7208-27 - 7212-27 and payroll voucher #2804.

E-4. Approval of Requests for Use of District Facilities
No facilities requests for this meeting.

E-5. Approval for Open Enrollment Requests
Approved as recommended requests for open enrollment.

E-6. Approval of Requests for Student Trips
Approved as recommended student trip requests.

November 5-6, 2026	FWJH STUCCO	Student Leadership Retreat	Joaquin Murrieta Park, CLC - Tucson, AZ
March 16-28, 2028	FWHS Ambassadors	Ambassadors Oversees Trip	Greece and Italy

E-7. Approval of Requests for Staff Travel
Approved as recommended staff travel requests to travel.

E-8. Approval of Personnel Actions
Approved as recommended personnel actions.

E-9. Acceptance of Gifts and Donations
Accepted as recommended gifts and donations in the amount of $59,875 for the period of August 1-31, 2026.

E-10. Review of District Financial Statements
Reviewed Student Activity Balance Sheets and Auxiliary Operations Year-to-Date Budget for the period of August 1-31, 2026.

E-11. Approval of Asset Retirement and Disposals
No disposal requests for this meeting.

E-12. Approval of Preventative Maintenance Guideline and Plan
Approved as recommended the Preventative Maintenance Guideline and Plan.

F. Business and Finance

F-1. Review of Maintenance and Operations Budget Override

Superintendent Dr. Kevin Stoltzfus and CFO Monique Mata presented information related to the Maintenance and Operations Budget Override.

No action taken.

F-2. Recommend Approval of Authorized Check Signers

Approved as recommended the authorized check signers for the District's Wells Fargo Bank accounts effective September 9, 2026.

Motion by Ochoa; second by Hamilton; 3 ayes; motion carried.

G. Adjourn

Meeting was adjourned at 6:59 p.m.

Motion by Ochoa; second by Hamilton; 3 ayes; motion carried.

Signatures:

Kevin Daily, President	Wendy Effing, Clerk
Brianna Hamilton	Stephanie Miller
Arlene Ochoa	

FLOWING WELLS SCHOOL DISTRICT
Board Agenda Item

E-3	September 22, 2026
Agenda Item Number	Board Meeting Date

Item: Approval of District Expense and Payroll Vouchers

Submitted By: Patricia Forgach/Monique Mata Date: September 16, 2026

Will Be Presented By: Dr. Kevin Stoltzfus/ Monique Mata

Sign vouchers for upcoming check batches (to be reviewed at next Board Meeting).

Expense Vouchers 7221-27, 7222-27, 7223-27, 7224-27, 7225-27, 7226-27, 7227-27, 7228-27, 7229-27, 7230-27

The following Expense and Payroll vouchers are presented for Board Approval.

Expense Voucher 7213-27 $ 289,197.86
Expense Voucher 7215-27 $ 338,885.13

Payroll Voucher 2805 $1,894,622.86

Estimated Cost $ _____ ☒ See Additional Information Attached

Recommended Action:

☒ Approve ☐ Disapprove ☐ Table ☐ No Action Required

Division Head: Monique Mata Superintendent: Kevin Stoltzfus

Board Action: M: _____ S: _____ A: _____ N: _____ C: _____

9/10/2026

VOUCHER #7213-27

TWO HUNDRED EIGHTY NINE THOUSAND ONE HUNDRED NINETY FOUR DOLLARS & 86/100	$289,194.86

0010		$44,454.30
	FEDERAL AND STATE PROJECTS	
1126	2026 TITLE I	$186,750.95
1127	2027 TITLE I	$1,036.50
4027	2027 CTE PRIORITY	$7,455.97
	OTHER	
5960	CTED	$3,138.00
6100	UNRESTRICTED CAPITAL OUTLAY	$19,509.14
6350	BOND PROCEEDS 2025	$23,000.00
6910	BUILDING RENEWAL GRANTS	$3,850.00

9/16/2026

VOUCHER #7215-27

THREE HUNDRED THIRTY EIGHT THOUSAND EIGHT HUNDRED EIGHTY FIVE DOLLARS & 13/100		$338,885.13
0010		$226,857.49
	FEDERAL AND STATE PROJECTS	
1126	2026 TITLE I	$5,838.00
1127	2027 TITLE I	$1,254.05
1657	2027 21ST CENTURY LAGUNA/JH	$1,124.55
1917	2027 TITLE III	$1,050.68
2626	2026 CTE FEDERAL PERKINS	$4,057.95
2827	ED. FOR HMELESS CHLDRN & YTH	$1,611.41
2910	MEDICAID PUBLIC SCHOOL DSC	$362.66
3740	E RATE	$1,095.70
3842	PIMA EARLY EDUCATION PROGRAM	$466.00
4027	2027 CTE PRIORITY	$65.00
	OTHER	
5100	FOOD SERVICE	$791.67
5150	CIVIC CENTER	$227.68
5300	GIFTS AND DONATIONS	$1,162.02
5960	CTED	$16,974.34
6100	UNRESTRICTED CAPITAL OUTLAY	$59,107.02
6350	BOND PROCEEDS 2025	$16,838.91

ARIZONA SCHOOL DISTRICT VOUCHER

(ORIGINAL copy must be presented to the County Superintendent for payment
DUPLICATE copy must be retained in School District's Files)

08 — **District Number** | 9/2/2026 | 2805

The County School Superintendent of PIMA County is hereby authorized to draw warrant(s) on the County Treasurer against FLOWING WELLS UNIFIED SCHOOL DISTRICT Fund(s) for the sum of

One Million Eight Hundred Ninety Four Thousand Six Hundred Twenty Two Dollars and Eighty Six Cents — 1,894,622.86

dollars on account of obligations incurred for value received in services and for materials as shown below for period 8/16/2026 to 8/29/2026 (Period cannot overlap fiscal year end).

I certify that this claim is just and correct and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget. Itemized invoice copies accompany this voucher. All employees have on file an Oath in compliance with ARS 15-504

Monique Mata
District Administrator

Governing Board of School District

MAINTENANCE AND OPERATION

00100	Regular Ed Programs	1,410,136.32
	301 FUNDS	
0100	Regular Education	179.44
01100	301 Base Pay	146,831.32
01200	301 Performance Pay	(1,557.60)
01300	Prop 301 Menu	10,320.62
	FEDERAL AND STATE PROJECTS	
02000	Prop 202	7,324.47
07100	SEI Structured English ELD	4,920.07
1126	2026 TITLE I	12.14
1127	2027 TITLE I	84,667.48
1655	Regular Education	
1657	Regular Education	6,364.61
1667	21st Century Cont	6,371.28
1687	21st Century Cont	3,733.79
1917	TITLE III- Bilingual Education	1,688.46
2227	Special Education	52,715.69
2247	Special Education	1,273.51
2627	JTED	4,181.17
29000	Medicaid Reimbursement	23,722.46
29100	Medicaid Special Education Admin	9,655.93
31000	JROTC Instruction	3,697.39
3417	Special Education	7,399.45
3506	Social Work Services	2,400.44
3557	Community Services	3,276.46
38420	Pima Early Education Program	23,728.83
4570	Bilingual Education	6,440.08
4627	FTF Pre-K Scholarship	6,186.57
4687	Early Literacy Grant [2026]	6,552.75
	OTHER	
51000	Food Service	2,368.51
5200	Civic Center	569.97
52000	Community Services	27,433.95
53000	G&D PDG FY20	1,703.47
57000	Indirect Cost	22,270.50
59600	JTED	8,053.33

FLOWING WELLS SCHOOL DISTRICT
Board Agenda Item

E-6	September 22, 2026
Agenda Item Number	Board Meeting Date

Item: Approval of Request for Student Trips

Submitted By: Karen Gusk/Monique Mata Date: September 17, 2026

Will Be Presented By: Dr. Kevin Stoltzfus/Monique Mata

Student trip requests are submitted for approval.

Estimated Cost $ _____ ☒ See Additional Information Attached

Recommended Action:

☒ Approve ☐ Disapprove ☐ Table ☐ No Action Required

Division Head: Monique Mata Superintendent: Kevin Stoltzfus

Board Action: M: _____ S: _____ A: _____ N: _____ C: _____

FLOWING WELLS SCHOOL DISTRICT

OVERNIGHT/OUT OF STATE
TRIP REQUEST FORM

This form is designed to provide the basis for Board consideration and should be submitted ***AT LEAST 30 DAYS PRIOR TO THE PROPOSED DEPARTURE DATE or BEFORE ANY FUNDRAISING OR FEE COLLECTION IS DONE.*** Additional information regarding this trip should be submitted to your building principal according to established procedures. A representative shall be present at the Board meeting where this matter is considered in order to answer questions and provide any subsequent information. Upon approval of the request, please submit a Pupil Transportation Request Form, if applicable.

SCHOOL: Flowing Wells HS DATE OF REQUEST: 9/2/27

NAME OF GROUP: Choralaires SPONSOR: Jenny campman

PURPOSE OF TRIP: NAU Jazz Madrigal Festival

OF STUDENTS PARTICIPATING: 24 DESTINATION(S): Flagstaff, AZ

DEPARTURE DATE & TIME: Thurs. 2/4/27 7am ESTIMATED TIME OF ARRIVAL: 5pm

RETURN DEPARTURE DATE & TIME: Fri. 2/5/27 2pm ESTIMATED TIME OF RETURN: 8 pm

PRELIMINARY ROOM ASSIGNMENTS FOR STUDENTS, COACHES, AND CHAPERONES:
(Attach a list if necessary)
attached

Attach all trip protocols including dining & bed check, curfew times, and other pertinent supervisory procedures.

TOTAL NUMBER OF SCHOOL EMPLOYEES SERVING AS CHAPERONE AND LIST THEIR NAMES:
(Attach a list if necessary)

3 - Jenny Campman, Ivan yang, Josh Hill

NAMES OF NON-SCHOOL PEOPLE SERVING AS CHAPERONE:
(Attach a list if necessary)

2 - Marcia Austin, Freedom Velderrain

COST PAID BY EACH STUDENT: $200 OTHER SOURCE: fundraising / TC

TRANSPORTATION: (please check)

_____ District Bus _____ Private Vehicle
_____ District Van __X__ Other (explain) charter bus
_____ District Car

PROCUREMENT COMPLIANCE: Prior approval by the Director of Business and Finance is required for procurement compliance. Please attach itemized expenditure list by type and/or vendor including total cost and quotations obtained. Please note that expenditures over $100,000 per vendor require a formal bid/RFP, which could take up to 2 months.

Overnight Field Trip Budget

Purpose of Trip: College tour of ASU/U of A/NAU and perform at NAU Jazz Madrigal Festival

Dates: Thurs. 2/4/27 - Fri. 2/5/27

Number of Students: 24

Number of Adults: 5

Cost per Person: $200

Total Cost of Trip: $6312

List Vendors and Totals by Vendor see attached

#	Vendor	Total	Procurement Type: Verbal, Written, Bid or State/SAVE Contract	Copies Attached: Y or N
1	Hampton Inn	$1467	verbal	
2	NAU School of Music	$300	verbal	
3	NAU Central Ticketing	$640	verbal	
4	Black Bart's Steakhouse	$870	verbal	
5	Mountain View bus	$3035	written	
	Total	$6312		

Funding Source:

#	Fund	Amount
1	Choir TC	< $6312
2	Choir fees	"
3	Choir club/FR	"
	Total	$6312

Procurement Requirements:

$10,000 - $50,000 cumulative total (all district expenditures) to a vendor requires three verbal quotes.
$50,000 - $100,000 cumulative total (all district expenditures) to a vendor requires three written quotes.
$100,000 & above requires formal Bids/RFPs (Contact the Business Office).
Sole Source determinations must be approved by the Business Office.
State/SAVE Contracts requires due diligence - contact Business Office.
Business Office will assist with the budget and procurement. Please contact Stacy Trueblood or Mark Vannatta.

Approval Process:

1 - School Administration Approval
2 - Business Office Procurement Approval
3 - Board Approval
4 - Complete required purchase orders prior to securing reservations

OVERNIGHT/OUT OF STATE TRIP REQUEST FORM – page 2

EMERGENCY CONTACTS:
(List telephone numbers & lodging locations, as well as cell phone numbers if available)

1. Jenny Campman — 520 904 9785
2. Josh Hill — 520 425 1265
3. Ivan Yang — 480 295 5440

Attach trip itinerary to include departure times and schedule of events for each day of the activity. Be specific about lodging and the location of meals. It is recognized that some details of the itinerary may change and that those changes will be submitted in writing for approval prior to departure. ***THE FINAL ITINERARY MUST BE STRICTLY ADHERED TO.***

Signature of Person Making Request — 9/2/26 Date

Signature of Principal (approval) — 9/4/26 Date

Signature of Chief Financial Officer (approval) — 9/14/26 Date

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BOARD ACTION:

APPROVED: _____ DISAPPROVED: _____ DATE: _____

Signature of Transportation Director — Date

NAU JAZZ MAD CHORALAIRES TRIP 2027
Vendors and Quotes

Hotel

1. **HAMPTON INN**

$145-$163 /room/night (verbal)

5 double queen rooms: $135
2 Double queen with sofa bed: $163
2 king rooms: $135

2. DOUBLE TREE (HILTON)

$249/room/night

3. DRURY INN

$180/room/night

Festival Fees

$300 per ensemble (payable to NAU School of Music)

Host Concert Tickets

$20 for student tickets (23)
$30 for adult tickets (6)
$640 total

Black Bart's Steakhouse

Pre-fixe dinner price:
$30 per person (tax and tip included)
$870 total

Charter Bus

1. **MOUNTAIN VIEW BUS TOURS $3035**

2. ARIZONA SEDAN AND LIMO $9147.60

3. US COACHWAYS CHARTERS $3796.00

Jazz Mad Rooming List 2027

Room 1 (5 students) (F)
- Kirsten Risch
- Harloh Troy
- Kaidence Risch
- Mars Daly
- Trinity Klug

Room 2 (4 students) (F)
- Darcy Linker
- Sayuri Grijalva
- Sarah Thompson
- Madison Ortiz

Room 3 (4 students) (F)
- Elouise Austin
- Delilah Velderrain
- Azsure Troy
- Jay Montano-Chavez

Room 4 (4 students) (M)
- Joshua Cazares
- Jaycob Mills
- Santiago Racina
- Jett Bratka

Room 5 (4 students) (M)
- Keith Jacobs
- Gabriel Qurban
- Jordan Young
- Diego Arvayo Leon

Room 6 (3 students) (M)
- Jonathan Aguilar
- Hector Cureses
- Dominic Gutierrez

Room 6 (teacher)
- Jenny Campman

Room 7 (staff)
- Josh Hill
- Ivan Yang

Room 8 (chaperone)
- Freedom Velderrain
- Karen Long

Room 9 217
- Bus driver

Outlook

2027 NAU Jazz Madrigal Festival — Registration Opens October 1

From Ryan W Holder <Ryan.Holder@nau.edu>
Date Fri 9/4/2026 12:15 PM
To Ryan W Holder <Ryan.Holder@nau.edu>

Caution! This message was sent from outside your organization. Report

PLEASE forward this email to any new choir directors in your region!

Dear Choir Directors,

We're excited to invite your ensembles to the **2027 Northern Arizona University Jazz Madrigal Festival**, one of the largest festivals of its kind in the country. This rated, non-competitive festival welcomes over 150 high school jazz and madrigal ensembles from Arizona and neighboring states each year.

Festival Dates: Thursday, February 4 – Saturday, February 6, 2027
Location: NAU Campus, Flagstaff, AZ

Guest Ensemble: This year's featured guest ensemble is Lyyra, the acclaimed all-women vocal group from The VOCES8 Foundation, performing at the host concerts alongside NAU's Vox Astra and Shrine of the Ages Choirs.

Registration & Cost:

- $300.00 per jazz or madrigal ensemble
- Registration is **online only** — emailed forms will not be accepted
- Opens: Thursday, October 1, 2026, at 7:00 am (AZ time)
- Closes: Wednesday, October 14, 2026, at 7:00 am
- A lottery will be held at 9:00 am on October 14 to schedule participating ensembles
- Directors may initially register up to **two ensembles**; additional ensembles will be accepted after all directors have had a chance to schedule one

Key Dates to Remember:

- Oct 1 — Registration opens (7 am)
- Oct 14 — Registration closes (7 am) / Lottery (9 am)
- Oct 16 — Participants notified of performance times and venues
- Nov 2 — Host concert tickets go on sale (7 am, by email only)
- Nov 16 — Senior audition sign-ups open (email music@nau.edu to schedule)

- Dec 11 — Festival payment deadline
- Jan 8, 2027 — Host concert ticket payment deadline

This year's clinicians include:

Madrigal:

- Dr. Brian Galante (Pacific Lutheran University)
- Dr. Beth Gibbs (University of Nevada, Reno)
- Dr. Anthony Trecek-King (Conductor, Speaker, Educator)
- and members of Lyyra

Vocal Jazz:

- Alyssa Allgood (Western Michigan University)
- Kerry Marsh (University of Kansas)
- Christine Tavares-Mocha (Valencia H.S.)

Please note clinicians rotate between sites.

For full details, registration, and ticket information, please visit:
https://in.nau.edu/school-music/performance-areas/choral-studies/jazz-madrigal-festival/

If you have any questions, please contact **Ryan Holder** at **ryan.holder@nau.edu**.

We look forward to seeing you and your students in Flagstaff!

Sincerely,

Ryan

Ryan Holder, DMA (he/him/his)
Professor of Music, Associate Director of Choral Studies
Northern Arizona University

NAU Jazz Madrigal Festival Coordinator

Founding Artistic Director
Sedona Academy of Chamber Singers
President, Arizona Choral Directors Association

NAU Jazz/Madrigal Festival 2027 Itinerary
FWHS Choralaires

Day 1 – Thursday, February 4

Attire: Choralaires jackets, Choralaires t-shirts, and jeans (bring warmer layers for evening)

7:30 am	Arrive in choir room at FWHS
8:00 am	Depart FWHS for University of Arizona
8:30 am	Clinic at U of A with Dr. Betsy Schauer, Director of Choral Activities (U of A)
9:30 am	Depart U of A, travel to Phoenix
11:00 pm	Clinic with Dr. Frank Watkins, Director of Choral Activities (ASU)
12:30 pm	Lunch at ASU Student Union
1:25 pm	Observe ASU Concert Choir rehearsal
2:15 pm	Depart ASU
4:45 pm	Check in at Hampton Inn (2400 S. Beulah Blvd, Flagstaff, AZ)
5:15 pm	Depart for Black Bart's Steakhouse
5:30 pm	Dinner and entertainment at Black Bart's Steakhouse
6:45 pm	Depart to NAU Kitt School of Music
7:30 pm	Host Concert: NAU Vox Astra, NAU Shrine of the Ages, & Lyyra
10:15 pm	Return to the hotel. All students in rooms for room checks. Review schedule.
10:30 pm	Lights out

Day 2 – Friday, February 5

Attire: formal concert attire in morning; casual clothes for lunch and drive back

6:30 am	Get up, get ready, eat a good breakfast, and put on concert attire!
7:15 am	Warm up together in hotel conference room
7:40 am	Depart hotel for Epiphany Church
8:00 am	Observe first two choirs' performances at Epiphany (Buena HS and La Joya HS)
9:00 am	Official warm up time at Epiphany
9:30 am	Festival performance; feedback and work with clinician (Dr. Joseph Johnston)
10:00 am	Head to NAU Student Union for group pictures
10:30 am	Return to hotel to change into comfortable attire and check rooms
12:00 pm	Depart for Downtown Flagstaff, free time in groups of three or more
2:30 pm	Depart for Tucson
4:30 pm	Bathroom/food stop in Anthem
7:00 pm	Arrive at school, all students should be picked up at this time

IMPORTANT CONTACTS

Jenny Campman: (520) 904-9785
Josh Hill: (520) 425-1265
Ivan Yang: (480) 295-5440

Hampton Inn: (928) 913-0900
2355 S. Beulah Blvd
Flagstaff, AZ 86001

Presenting your custom designed proposal:

Flowing Wells HS Choir and Theatre

of

Tucson, Arizona

Ms. Jenny Campman, Choir Teacher

Your proposed trip is to:

ANAHEIM, CA

Including these trip highlights:

Disneyland & California Adventure

Workshops

Proposed trip date:

February 24 - 27, 2027

Presented by:
Kenzie Fouts
Travel Designer
kenzie.fouts@musictravel.com



MUSIC TRAVEL CONSULTANTS®

www.musictravel.com



Flowing Wells HS Choir and Theatre

Tucson, AZ

February 24 - 27, 2027

Wednesday, February 24 — Travel/ Medieval Times

MTC' s TripAccount

Your travelers pay Music Travel Consultants directly, conveniently, securely online 24/7. Eliminate stress and pass the liability on to us. Save yourself and your booster program time and headaches by not having to make those dreaded phone calls inquiring about past due trip payments and watch the excitement when you announce your next trip! Save time, energy, and trees! Use MTC's TripAccount!

The TripAccount App

Introducing: The TripAccount App! At no additional charge, Teachers, Staff, Chaperones and Students may use the information-packed, versatile TripAccount app before and during their trip. Features include the itinerary, traveler location, interactive attendance taking, rapid communication between teachers, chaperones, and students, and trip feed. We're constantly updating our app, bringing more and more features online.

MTC Tour Director

Some student travel companies send groups out alone, leaving you, the director or group leader, to figure out meals, rest stops, directions, timing and to manage coach drivers on the way to your destination(s). Those same companies, at best, may provide a person to meet you when you arrive. Music Travel Consultants provides every group with a personable, organized and experienced Tour Director, empowered to fix problems on the spot. She or he manages the trip's numerous moving parts, from confirmations, reconfirmations and deadlines, to changes, routings and more. He or she meets you at your departure point, and stays with you throughout the trip, by your side, until your group returns safely home. So, travel with MTC. Enjoy the trip with your students, and leave travel details to us!

battleface Travel Protection

We're proud to partner with battleface to offer you the option to purchase travel protection, including an optional Cancel-For-Any-Reason* (CFAR) benefit. The cost of the travel protection is in addition to the trip package presented herein and is an opt-in product. Details to be presented at kickoff. *Not available to residents of NY.

Traveler Meetings

Kick-off Meeting

Prior to the deposit due date, an MTC representative will attend a kick-off meeting at your school, to introduce the trip itinerary and the TripAccount online system to all potential travelers.

Departure Briefing

Prior to the trip departure, an MTC representative will attend a departure briefing at your school, to discuss important final details with all registered travelers.

*Alternatively, all meetings can be presented virtually via Zoom, if preferred.

Gift Link

Request safe and secure contributions to assist in covering the cost of your trip.

Gift Link allows you to efficiently contact family and friends that are invested in your educational journey. Our simple, automated process of sending an email describing your upcoming adventure allows your biggest supporters a quick and easy way to provide you with the gift of travel.

Meet at Flowing Wells HS

Pack or eat breakfast before arriving this morning.

Load & Depart

Lunch en Route ($15)

Funds ($15) will be added to your Jassby card towards the purchase of a quick-service lunch en route. You may check your current available balance at any time by scanning the QR code on the back of the card. Purchases larger than your current available balance will be declined and may need to be split by the merchant, if possible.

Arrive in Anaheim

Hotel Check-In

Check-out of your room by packing everything up and leaving your key card in your room. Then, load your luggage onto your motorcoach, and prepare for departure.

Medieval Times Dinner

Experience the splendor of the Middle Ages inside an 11th-century European Castle. Sit down to a medieval-style feast while knights on horses are challenged to jousting matches and sword fights. A memorable evening!

Load & Depart for Hotel

Thursday, February 25 — Disneyland/ Workshops

Breakfast at Hotel

Breakfast will be provided at your hotel.

Load & Depart

Disneyland Park

Discover Walt Disney's original theme park dubbed "The Happiest Place on Earth" With more than 50 attractions and nine themed lands this place of magic and fantasy is sure to dazzle everyone from young to old. While there take in some of the classic attractions like "It's a Small World" "Pirates of The Caribbean" and "Haunted Mansion". Be sure to visit some of their new magic like Star Wars: Galaxy's Edge - a fully immersive land where you can fly the Millennium Falcon, join the resistance on a daring escape mission, and even run into some of your favorite Star Wars characters as you're exploring the land.

Lunch in the Park ($20)

Funds ($20) will be added to your Jassby card towards the purchase of lunch in the area. You may check your current available balance at any time by scanning the QR code on the back of the card. Purchases larger than your current available balance will be declined and may need to be split by the merchant, if possible.

Choir Soundtrack Workshop

"Experience the excitement, focus, and fast-paced energy of a professional recording studio environment. During this workshop participants will sight-read and work directly with industry professionals to create a truly magical ensemble piece. The experience culminates with a screening of their recorded work set to Disney film footage. Throughout the workshop, participants will not only hone fundamental skills like breath control and diction, but they'll also learn how phrasing and dynamics can add emotion to any piece of music. Beyond recording, Disney music professionals will share the high expectations of being a professional vocalist and how to succeed in the field. Endorsed by the National Association for Music Education, this workshop is sure to hit all the right notes for your ensemble. The Disney Difference: Disney Imagination Campus Performing Arts Workshops set the standard by which all other workshop opportunities are measured.

Discover the Disney Difference when:
Your students work directly with Disney Teaching Artists, all of whom are professional musicians working in the industry.
Vocalists work on scores and arrangements from iconic Disney films exclusively available in this experience.
Participants are treated as professional musicians in a studio environment.
Students have the opportunity to gain insight into careers in the recording and film industry through Q&A with their Teaching Artist".

Theatre Broadway Workshop

"Experience the glitz and glamour of live musical theater at this immersive performance workshop created in partnership with Disney Theatrical Group, Disney on Broadway and Disney Cruise Line. Get an inside look at the fundamentals of musical theater with industry professionals who will lead students through fast-paced rehearsals of a scene from one of Disney's world-famous shows. The experience culminates in a show-stopping final performance.
Throughout this workshop, participants will also gain valuable insights into audition techniques, the importance of every role, and overcoming unexpected obstacles during performances. The Disney Difference: Disney Imagination Campus Performing Arts Workshops set the standard by which all other workshop opportunities are measured.

Discover the Disney Difference when: Your students work directly with Disney Teaching Artists, all of whom are theatre professionals currently working in the industry.
Your ensemble works on scene and song selections from Disney Theatrical productions exclusively available in this experience
Participants are treated as professional cast members in a live production environment.
Students have the opportunity to gain insights into careers in live theatre through Q&A with their Teaching Artist".

Dinner in the Park ($25)

Funds ($25) will be added to your Jassby card towards the purchase of lunch in the area. You may check your current available balance at any time by scanning the QR code on the back of the card. Purchases larger than your current available balance will be declined and may need to be split by the merchant, if possible.

Load & Depart

Friday, February 26 — California Adventure

Breakfast at Hotel

Breakfast will be provided at your hotel.

Load & Depart

California Adventure Park

Watch your favorite stories come to life before your eyes at Disney's California Adventure Park! Enjoy attractions that are fun for the whole family like Jessie's Critter Carousel, the Inside Out Emotional Whirlwind, and more! Get revved at Radiator Springs, Take flight on a breezy airborne adventure on Soarin' Around the World, and join the mad dash to catch Jack-Jack on the high speed Incredicoaster. For a fully immersive experience check out Cars Land where you can gear up for fun or check out Avengers Campus where you can team up with the Avengers on Spiderman's Web Slingers or Guardian's of The Galaxy Mission Break Out! Whatever your interest, you'll see the movies come to life before your eyes!

Lunch in the Park ($20)

Funds ($20) will be added to your Jassby card towards the purchase of lunch in the area. You may check your current available balance at any time by scanning the QR code on the back of the card. Purchases larger than your current available balance will be declined and may need to be split by the merchant, if possible.

Dinner in the Park ($25)

Funds ($25) will be added to your Jassby card towards the purchase of lunch in the area. You may check your current available balance at any time by scanning the QR code on the back of the card. Purchases larger than your current available balance will be declined and may need to be split by the merchant, if possible.

Load & Depart

Saturday, February 27 — Travel Home

Breakfast at Hotel

Breakfast will be provided at your hotel.

Hotel Check-In

Once you arrive at your hotel, unload the luggage from underneath your motorcoach. One person from each room may get the keys for your room from your Tour Director. After you have given your roommates their room keys, you may proceed to your room. Be sure to take your luggage and all of your personal items off the motorcoach.

Load & Depart

Lunch en Route ($15)

Funds ($15) will be added to your Jassby card towards the purchase of a quick-service lunch en route. You may check your current available balance at any time by scanning the QR code on the back of the card. Purchases larger than your current available balance will be declined and may need to be split by the merchant, if possible.

Arrive Home

Arrive home at the end of a wonderful tour!

TOUR CONDITIONS

Flowing Wells HS Choir and Theatre

Tucson, Arizona
to:

Anaheim, CA

Disneyland & California Adventure
Workshops

February 24 - 27, 2027

Trip Price per Person

2 Complimentary Trips Included. 54 Pax travelers per coach.

Passengers	61	46	51	56
Quad	$1610	$1532	$1473	$1671
Triple	$1679	$1601	$1542	$1740
Twin	$1817	$1739	$1680	$1878
Single	$2232	$2153	$2094	$2293

IMPORTANT NOTE: The above trip prices are based on hotel room occupancy and the total number of travelers and may vary depending on group size when prorated costs, such as motor coach, etc., are affected. Tour prices in this proposal are based on tariffs in effect as of September 08, 2026 and are subject to change. These trip prices were developed for individuals traveling with your group, as a group, on the trip described in this proposed itinerary.

Inclusions

- Music Travel Consultants tour director throughout
- Roundtrip Motorcoach Transportation via chartered coaches
- Tolls, Taxes and Daily Maintenance Fees for Driver(s)
- (3) nights Hotel Accommodations per the itinerary
- (10) Meals included; they will be a variety of buffet, fast food, plated and/or pre-selected menus per the itinerary. For variety and convenience, money will occasionally be given in lieu of a pre-determined restaurant.
- All Sightseeing & Special Events per the Itinerary
- Entrance Fees where necessary
- Taxes and Gratuities - As required for all included features
- Gratuities to Driver(s) and Local Guide(s) as necessary
- Trip Departure Briefing (if applicable)
- Customized Tour Itinerary & Baggage Tags
- All Operations & Planning Charges

Exclusions

Passport fees; baggage handling at airports & hotels; excess baggage charges; forwarding of baggage; items or services of a personal nature such as snacks, laundry, room service, telephone calls, pay TV, movies, cables, souvenirs or the like; gratuities to travel directors; any items or services not mentioned specifically in tour conditions.

Payment Schedule

Payment	Amount	Due Date
Non-refundable deposit	$250.00	October 3, 2026
Installment	$375.00	November 3, 2026
Installment	$375.00	December 3, 2026
Installment	$375.00	January 3, 2027
Final Payment	Balance	February 3, 2027

Cancellation Information

"Cancellation" is defined as any change made to the passenger list after the last day to cancel prior to trip departure day. Cancellation must be made under the traveler's account at TripAccount.com by clicking the, "Cancel a Traveler" link on traveler's/payer's welcome page dashboard OR by e-mail or written communication to MTC®. With the exception of non-refundable deposits/payments, if cancellation is received before the last day to cancel prior to trip departure day, money returned by suppliers is refundable. Cancellations received after the cancellation deadline prior to trip departure day are non-refundable, unless a paying substitute traveler takes the place of the cancelled traveler. If the trip includes airfare, cancellation and/or substitution policies may vary, depending on the airline, date of ticketing and group contract. Please contact MTC® for additional information. Travelers desiring travel and cancellation insurance may find it from a provider of their choice.

Tour Operator Responsibility

MTC® acts only as an agent in providing means of transportation or other services. All tickets are issued and all other services are offered or provided subject to any and all terms and conditions, under which such means of transportation or other services are offered or provided. The issuance and acceptance of such services shall be deemed to be consent to the further condition that MTC® shall not be or become liable or responsible in any way in connection with such means of transportation or in connection with other services, or for any loss, injury or damage to or in respect of any person or property howsoever caused or arising, even if such loss, injury or damage arises, in whole or in part, as a result of alleged negligent acts or omissions of Music Travel Consultants. The airlines, trains, motor coaches and ships concerned are not to be held responsible for any act, omission or event during the time passengers are not aboard the airline, train, motor coach or ship. MTC® reserves the right to alter the itinerary. Any extra charges arising from such change must be met by the passenger. MTC® reserves the right to cancel the tour or to remove any passenger from the tour; its sole liability in such instance being the refund of all monies paid to it for unused services. By acceptance of tour membership, Passenger agrees to the foregoing and also agrees that MTC® shall not become liable or responsible for loss, damage, injury or inconvenience to Passenger and to their possessions caused by or resulting from occurrences, negligent or otherwise, due to the malfunction or breakdown of machinery or equipment, strikes or labor disputes, acts of God, war or civil strife, acts of governments or civil authorities, disease, delays, fire, theft, weather, itinerary changes or cancellation of services or default by suppliers, even if such loss, injury or damage arises, in whole or in part, as a result of alleged negligent acts or omissions of Music Travel Consultants LLC.

WHY CHOOSE MUSIC TRAVEL CONSULTANTS?

Founded in 1987 by music advocates, Music Travel Consultants specializes exclusively in student group travel arrangements for middle school, high school and collegiate bands, choirs, and orchestras. Now led by award-winning music teachers, we focus on meeting the needs and exceeding the expectations of students, teaching staff, parents and administrators in each group we serve. High quality trips and extraordinary personal service are the hallmarks upon which we've built our reputation. Our staff takes the time to understand your needs and concerns. MUSIC GROUP TRAVEL is OUR business. We know MUSIC . . . musicians, music educators, music directors and arts advocates comprise our staff. We know GROUPS . . . we've focused exclusively on group trips since day one. And we know TRAVEL . . . our staff has vast travel knowledge and travel experience in every popular music group destination around the globe. Our commitment is to give your group an educational and once in a lifetime travel experience.

Learn more about MTC here: www.musictravel.com/introduction

THE TRIP ACCOUNT APP

A travel app for the finest performing ensembles in the world.



Music Travel Consultants introduces the Trip Account App, free to all travelers. Music directors, staff, chaperones and students can use this secure, information-packed, versatile app during their trip. The App features real-time trip schedule updates so everyone knows where to go and when to be there. The App also provides instantaneous group messaging because communication is key to a successful trip and invaluable in an emergency. Travelers can use the app to securely send messages and upload photos with access by only members of their group. The Trip Account App is full of music director tools which easily record contacts, create lists of all kinds and assigns chaperones. To stay organized, assistants, staff and boosters may be granted access at the director's discretion. The Trip Account App frees the director's time and provides staff, chaperones, students and all other travelers a convenient, easy and secure way to enjoy the trip and all it offers!

You can find out more about the Trip Account App at: www.musictravel.com/app



DEDICATED TOUR DIRECTORS

One of the integral parts of a successful Music Travel Consultants trip is having dedicated and committed Tour Directors by your side throughout your journey. From a group's first steps out the door until they return safely home, if the unpredictable happens, rest assured that your MTC Tour Director will use extensive training and management skills to find a solution as quickly as possible. Want to know more about the importance of having a dedicated MTC Tour Director at your side on your next trip?

Learn more at: www.musictravel.com/mtc-tour-directors.html

GIFT LINK

Safe and secure contributions to assist in covering the cost of your trip.



A trip to any destination can be expensive. Spending a few weeks overseas is an even larger financial investment. But don't forget these wise words: Travel is the only thing you can spend money on that will make you richer!

At Music Travel Consultants, we realize that you are investing family resources to send your students and sometimes yourself on your next trip. We work diligently to offer a safe and rewarding experience worthy of this financial sacrifice. To that end, we are proud to present Gift Link.

Gift Link allows you to efficiently contact family and friends that are invested in your musical journey. Be it a trip to Indianapolis for Grand Nationals, a tour of D.C. during the Cherry Blossom Festival or a multi-week tour the includes an international flight, the Eiffel Tower, Normandy and Disneyland Paris, this personal fundraising option transfers 100% of your collected financial gifts directly into your trip account. Gift Link is a perfect suggestion for birthday or holidays. Our simple, automated process of sending an email describing your upcoming adventure allows your biggest supporters a quick and easy way to provide you with the gift of travel.

Find out more at: www.musictravel.com/gift-link

THE MTC FAMILY OF BRANDS

Since 1987, Music Travel Consultants, led by accomplished music educators, has become the first choice for student performance group travel by providing industry-leading, on-line services and customer-based support. Focused on creating custom trips that provide relevant, memorable and rewarding student travel experiences, Indianapolis-based MTC successfully partners with directors and administration, designing travel to destinations within the United States and around the globe. With more than 165 years combined travel expertise earned in over 68 countries, Music Travel Consultants anticipates group needs and delivers an amazing travel experience.

In today's world, nothing is more important that our children's education. To strengthen educational values, learning must be experienced in person. With over a century of in the classroom and out in the world tach experience, Educational Destinations is supremely equipped to connect student the world. The educational process will be enhanced by accomplished educators and a travel team by your side from the planning process to your return home. Our solutions reduce liability for both school and trip organizers while our curriculum allows the teacher to educate.

Musicians Abroad catapulted off an already amazing student experience provided by Ambassadors of Music, to one that fits the nature of today's international travel demands. Rather than offer the same itinerary to every state or regional group biannually, Musicians Abroad uses the power of MTC's extensive international travel knowledge to customize plans that fit each ensemble and their students. Two inaugural trips debuted in the summer of 2023 with several additional tours planned for upcoming years.

Designing tours for all types of school groups, Bennett Travel consistently offers the best quality at an affordable rate. Superb service and attention to detail has been their hallmark since 2008. The company, based in Michigan, was founded by Jeffrey Bennett after he completed a successful 30-year career as Director of Bands/Orchestras in North Branch, Kentwood, and Harbor Springs, Michigan. Since his retirement, he has been dedicating his knowledge, energy and expertise to organizing customized tours for school groups. Bennett Travel partnered with Music Travel Consultants in 2021.

ASSOCIATIONS

We are pleased to be members of the following prestigious and respected travel associations in an ongoing effort to provide the absolute best student group travel service possible.

The MTC Family of Brands is proud to be a Disney Parks Recognized Youth Travel Planner. We were also selected to be a part of the Walt Disney World Resort/Disneyland Resort Youth Travel Planner Symposium.

We are pleased to be Disney Broadway's Preferred Travel Planner. Disney Theatrical Productions Limited (DTP), also known as Disney on Broadway, is the flagship stage play and musical production company of the Disney Theatrical Group, a subsidiary of The Walt Disney Studios, a major business unit of The Walt Disney Company.

The MTC Family of Brands is proud to be an official Universal Orlando Preferred Youth Travel Planner. Universal Orlando Resort™ is proud to partner with select vendors that provide superior service and quality products for the ultimate theme park and resort hotel experience.

Music Travel Consultants is pleased to be the Official Student Travel Partner of Music for All and Bands of America. Music for All is one of the largest and most influential national music education organizations in support of active music-making. Music for All is unique in that it combines programming at a national level with awareness campaigns, research and advocacy. Bands of America, the nation's leading presenter of music events for high school band students, champions a mission to create and provide "positively life-changing" experiences for students, teachers, parents and communities.

The MTC Family of Brands is proud to be Winter Guard International's Preferred Travel Partner. WGI Sport of the Arts is the world's premier organization producing indoor color guard, percussion and winds competitions. As a non-profit youth organization, WGI also serves as the governing body for the indoor color guard, percussion and winds activities. It is called the Sport of the Arts because it brings music to life through performance in a competitive format. Even with over 40 years of history, the sport continues to evolve and grow.

MEMBERSHIPS

Providing students with educational and unforgettable experiences is an effort that goes beyond The MTC Family of Brands. We are surrounded by world-class programs and partners that support our vision and we support each other. Below are a portion of additional organizations with which we are proud partner.

A feature of

TRIP ACCOUNT®

With Millions already raised, use this Standard-Setting Personal Fundraising Tool for your next trip.



GiftLink

Safe and secure contributions to assist in covering the cost of your trip.

Gift Link allows travelers to efficiently contact family and friends that are invested in their travel journey. Our personal fundraising option transfers 100% of collected financial gifts directly into your trip account, providing you with the gift of travel.

MUSIC TRAVEL® CONSULTANTS

Learn more at:
www.musictravel.com/gift-link



MTC Family of Brands

TRAVEL PROTECTION PLAN

PROTECT YOUR TRAVEL INVESTMENT & YOURSELF!

With battleface, all services are provided by our subsidiary Robin Assist, including customer service, claims and non-insurance emergency assistance.

THE MTC FAMILY OF BRANDS PROTECTION PLAN OFFERS A FULL RANGE OF BENEFITS INCLUDING AN OPTIONAL CANCEL FOR ANY REASON BENEFIT

- Trip Cancellation
- Optional Cancel for Any Reason*
- Trip Interruption
- Trip Delay
- Baggage & Personal Effects
- Baggage Delay
- Missed Connection
- Emergency Accident & Sickness Medical and Dental
- Medical Evacuation and Repatriation of Remains
- Political or Security Evacuation and Natural Disaster Evacuation

* Not available to residents of NY. Conditions, purchase requirements and extra cost apply. See the plan document for details.

Battleface customers may also enjoy an additional range of benefits such as non-insurance 24/7 emergency travel assistance, and coverage available for pre-existing medical conditions (Plan terms and conditions apply). Coverage and maximum amounts may vary and may not be available in all states.

TRAVEL PROTECTION FOR STUDENTS!

BENEFIT	MAXIMUM BENEFIT AMOUNT
Trip Cancellation	100% of trip cost
Trip Interruption	125% of trip cost
Trip Delay	$2,000 || $150 per day || 6 hr minimum
Missed Connection	$500 || 3 hr minimum
Baggage & Personal Effects	$1,000 || $250 per item
Baggage Delay	$250 per day || 24 hr minimum
Political or Security Evacuation and Natural Disaster Evacuation	$150,000
Emergency Accident & Sickness Medical and Dental Expense	$100,000
Dental Expense sublimit	$750 per trip || $0 deductible
Medical Evacuation and Repatriation of Remains	$500,000
Optional Cancel for Any Reason	75% of trip cost*

* Not available to residents of NY. Conditions, purchase requirements and extra cost apply. See plan document for details.

Important Note:

This flyer summarizes plans including travel insurance underwritten by United States Fire Insurance Company ("USF"), NAIC #21113, a Delaware insurer with its principal office in Morristown, New Jersey. USF is authorized in all states and DC. Plans may also include travel assistance services not provided by USF, but by Robin Assist LLC (in CA: battleface Insurance Services LLC DBA Robin Assist). For full details and pricing, contact: battleface Insurance Services LLC, 800 N High Street, Columbus, OH 43215, Phone 855 998-2928, email address usa@battleface.com. Coverage and availability can vary depending on where you live. Insurance coverages in each plan have specific terms, limits, and exclusions—including for pre-existing medical conditions. The Travel Retailer may not be licensed and may be paid for offering this insurance. They can provide general information about the coverage and price, but can't answer detailed questions or evaluate your current insurance. Purchasing travel insurance is not required to buy other products or services from the Travel Retailer. California Department of Insurance: 800-927-4357, California license number 0M75381. Non-insurance assistance services are provided by Robin Assist LLC (in CA: battleface Insurance Services LLC dba Robin Assist)

LETTER OF INTENT

Music Travel Consultants
5348 Vermont Street, Suite 200
Indianapolis, IN 46224
Phone: 317.637.0837
www.musictravel.com

This Letter of Intent appoints Music Travel Consultants as the sole agent for all transportation, sleeping arrangements, food functions, entertainments activities, and tour arrangements in connection with the tour proposal for Flowing Wells High School Choir and Theatre, February 24 - February 27, 2027, to Anaheim, CA dated September 9, 2026. All services outlined in that itinerary and tour conditions become part of this agreement.

Flowing Wells High School Choir and Theatre agrees to timely compliance with the payment schedule as outlined in the proposal, and further warrants that it will promote the trip to its membership so as to achieve the level of tour member participation specified in the tour proposal. It warrants that it understands that the tour pricing is based on the number of participants stated in the proposal, and it understands that the prices may change up or down with decreases or increases in the number of participants.

In the event that the proposed services cannot be provided due to cancellation or unavailability of said services, Music Travel Consultants reserves the right to make substitutions of features of equal value and similar quality, per its Tour Operator's Responsibility clause, printed below.

> Tour prices are based on a specifically proposed number of tour participants, in conjunction with tariffs in effect as of September 8, 2026, and they are subject to change. (See TOUR CONDITIONS page of proposal)
>
> Written cancellations by individual tour members are refundable under the criteria set-forth in the paragraph entitled CANCELLATION INFORMATION on the proposal's TOUR CONDITIONS page.

Music Travel Consultants is insured and abides by the standards of business conduct of National Tour Association (NTA) and Student & Youth Travel Association (SYTA). Personal life, injury, cancellation and property insurance is available to individual tour members through Music Travel Consultants at an additional charge.

Both copies of this Letter of Intent are to be signed and dated by both parties. One copy is to be retained by each. This Letter of Intent, along with attachments described above, consists of the total agreement between Music Travel Consultants and Flowing Wells High School Choir and Theatre.

FOR Music Travel Consultants:

_____ Date: _____

Position:

_____

FOR Flowing Wells High School Choir and Theatre:

_____ Date: _____

Position:

_____

MTC® acts only as an agent in providing means of transportation or other services. All tickets are issued and all other services are offered or provided subject to any and all terms and conditions under which such means of transportation or other services are offered or provided. The issuance and acceptance of such services shall be deemed to be consent to the further condition that MTC® shall not be or become liable or responsible in any way in connection with such means of transportation or in connection with other services, or for any loss, injury or damage to or in respect of any person or property howsoever caused or arising, even if such loss,injury or damage arises, in whole or in part, as a result of alleged negligent acts or omissions of Music Travel Consultants. The airlines, trains, motor coaches and ships concerned are not to be held responsible for any act, omission or event during the time passengers are not aboard the airline, train, motor coach or ship. MTC® reserves the right to alter the itinerary. Any extra charges arising from such change must be met by the Passenger. MTC® reserves the right to cancel the tour or to remove any Passenger from the tour; its sole liability in such instance being the refund of all monies paid to it for unused services. By acceptance of tour membership, Passenger agrees to the foregoing and also agrees that MTC® shall not become liable or responsible for loss, damage, injury or inconvenience to Passenger and to his/her possessions caused by or resulting from occurrences, negligent or otherwise, due to the malfunction or breakdown of machinery or equipment, strikes or labor disputes, acts of God, war or civil strife, acts of Governments or Civil Authorities, disease, delays, fire, theft, weather, itinerary changes or cancellation of services or default by suppliers, even if such loss, injury or damage arises, in whole or in part, as a result of alleged negligent acts or omissions of Music Travel Consultants LLC.



PROPOSAL FROM EDUCATIONAL TRAVEL ADVENTURES

FLOWING WELLS HS WDL 2027

Destination: Anaheim, CA
Departure Date: February 24, 2027
Return Date: February 27, 2027

Your Sales Manager
Carrie Fraus

cfraus@etadventures.com



Interested

Not Interested

▸ Tour Includes ▸ Pricing & Booking Conditions ▸ Itinerary ▸ Why Choose ETA

Prices are per person and based on a minimum of **25** paying passengers per bus.
1 free place in single occupancy for every 10 paying passengers.

Quad Room	Triple Room	Double Room	Single Room
4 people / 2 beds	3 people / 2 beds	2 people / 2 beds	1 person / 1 bed
$1465 Per Person	**$1522** Per Person	**$1637** Per Person	**$1980** Per Person

From $733
per month

Note: Monthly price is based on the payment period from **October 8, 2026** to **December 26, 2026** (2 months).

Reservation/ Booking Conditions

- This quote is valid for fifteen days. We will issue a tour agreement and confirm all services upon your request. No space is currently reserved and prices are not guaranteed until the tour agreement is signed by both parties and your deposit is received.
- Prices are based on the number of paying passengers specified and are subject to change if the minimum number indicated is not booked. Prices vary based on the number of people sharing each room. Each room will hold up to four people and prices have been given based on either one, two, three or four people sharing a room.
- There are no hidden costs or extra fees. If an attraction or location with an admission charge is listed on "Package Includes" then the cost to enter is included. We do not charge higher prices for adults. All participants pay the same price! Current volatility and extreme increases in the cost of fuel has made it necessary to let you know about the possibility of a fuel surcharge. In the past we have always absorbed these charges but we do reserve the right to pass increases

(due to fuel costs) imposed by our transportation suppliers on to you. These surcharges have typically been between 1% to 4% of your trip cost.

- A deposit is required with your signed tour agreement to confirm space.
- Final balances and a final rooming list are due sixty days prior to departure.
- Travel insurance is available and strongly recommended. It enables individuals to cancel and receive a full refund due to a family or medical emergency or to cancel for any reason at all and receive a 70% refund. It is also provides trip delay coverage in the event of service delay or cancellation by a common carrier. Learn more about travel insurance here.

Reservation #: 226245
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FLOWING WELLS SCHOOL DISTRICT

OVERNIGHT/OUT OF STATE
TRIP REQUEST FORM

This form is designed to provide the basis for Board consideration and should be submitted ***AT LEAST 30 DAYS PRIOR TO THE PROPOSED DEPARTURE DATE or BEFORE ANY FUNDRAISING OR FEE COLLECTION IS DONE.*** Additional information regarding this trip should be submitted to your building principal according to established procedures. A representative shall be present at the Board meeting where this matter is considered in order to answer questions and provide any subsequent information. Upon approval of the request, please submit a Pupil Transportation Request Form, if applicable.

SCHOOL: Flowing Wells HS DATE OF REQUEST: 8/13/26

NAME OF GROUP: Choir & Theatre SPONSOR: Jenny Campman & Diane Bertrand-Goldsmith

PURPOSE OF TRIP: travel to California for real-world application of performing arts

OF STUDENTS PARTICIPATING: 50 DESTINATION(S): Anaheim, CA

DEPARTURE DATE & TIME: 2/24/27 8am ESTIMATED TIME OF ARRIVAL: 5 pm

RETURN DEPARTURE DATE & TIME: 2/27/27 10am ESTIMATED TIME OF RETURN: 7 pm

PRELIMINARY ROOM ASSIGNMENTS FOR STUDENTS, COACHES, AND CHAPERONES:
(Attach a list if necessary)
Attached

Attach all trip protocols including dining & bed check, curfew times, and other pertinent supervisory procedures.

TOTAL NUMBER OF SCHOOL EMPLOYEES SERVING AS CHAPERONE AND LIST THEIR NAMES:
(Attach a list if necessary)

6 - Jenny Campman, Diane Bertrand-Goldsmith, Carrie Hester, Ivan Cruz, Ivan Yang, Zoe Lopez

NAMES OF NON-SCHOOL PEOPLE SERVING AS CHAPERONE:
(Attach a list if necessary)

5 - Tyler Campman, Andrew Hester, Marcia Austin, Freedom Velderrain, Lino Lopez

COST PAID BY EACH STUDENT: $997 OTHER SOURCE: $500 chaperone rate

TRANSPORTATION: (please check)

_____ District Bus
_____ District Van
_____ District Car
_____ Private Vehicle
✓ Other (explain) charter bus

PROCUREMENT COMPLIANCE: Prior approval by the Director of Business and Finance is required for procurement compliance. Please attach itemized expenditure list by type and/or vendor including total cost and quotations obtained. Please note that expenditures over $100,000 per vendor require a formal bid/RFP, which could take up to 2 months.

Overnight Field Trip Budget

Purpose of Trip: Travel to Anaheim to participate in arts workshops at Disneyland

Dates: 2/24/27 - 2/27/27

Number of Students 50

Number of Adults 11

Cost per Person $997 student / $500 chaperone

Total Cost of Trip $52850

List Vendors and Totals by Vendor see attached

#	Vendor	Total	Procurement Type: Verbal, Written, Bid or State/SAVE Contract	Copies Attached: Y or N
1				
2				
3				
4				
5				
	Total			

Funding Source:

#	Fund	Amount
1	Choir fees/TC	∠ $52850
2	Theatre fees/TC	"
3	Choir + theatre club	"
	Total	$52850

Procurement Requirements:

$10,000 - $50,000 cumulative total (all district expenditures) to a vendor requires three verbal quotes.

$50,000 - $100,000 cumulative total (all district expenditures) to a vendor requires three written quotes.

$100,000 & above requires formal Bids/RFPs (Contact the Business Office).

Sole Source determinations must be approved by the Business Office.

State/SAVE Contracts requires due diligence - contact Business Office.

Business Office will assist with the budget and procurement. Please contact Stacy Trueblood or Mark Vannatta.

Approval Process:

1 - School Administration Approval

2 - Business Office Procurement Approval

3 - Board Approval

4 - Complete required purchase orders prior to securing reservations

EMERGENCY CONTACTS:
(List telephone numbers & lodging locations, as well as cell phone numbers if available)

1. Jenny Campman 520-904-9785
2. Diane Bertrand-Goldsmith 936-828-7006
3. Carrie Hester 417-350-9940

Attach trip itinerary to include departure times and schedule of events for each day of the activity. Be specific about lodging and the location of meals. It is recognized that some details of the itinerary may change and that those changes will be submitted in writing for approval prior to departure. ***THE FINAL ITINERARY MUST BE STRICTLY ADHERED TO.***

Jenny Campman — Signature of Person Making Request — 9/2/26 — Date

[signature] — Signature of Principal (approval) — 9/4/26 — Date

[signature] — Signature of Chief Financial Officer (approval) — 9/14/26 — Date

BOARD ACTION:

APPROVED: _____ DISAPPROVED: _____ DATE: _____

_____ Signature of Transportation Director _____ Date

Rosete, Ryan

From: Madrid-Sharff, Danielle
Sent: Wednesday, September 9, 2026 8:53 AM
To: Rosete, Ryan; Gusk, Karen
Cc: Campman, Jennifer; Bertrand-Goldsmith, Diane
Subject: Overnight Trip Request - Choir & Theatre - 2.24.27-2.27.27
Attachments: Overnight Trip Request Form - Choir and Theatre - Anaheim, CA 2.24.27 - 2.27.27.pdf

Follow Up Flag: Follow up
Flag Status: Flagged

Good Morning,

Please see the attached Overnight Trip Request for Choir & Theatre to travel to California 2.24.27-2.27.27.

Thank you,

DANIELLE MADRID
Admin Assistant to Allison Embacher
Assistant Cheer Coach

520-696-8002
3725 N Flowing Wells Rd
Tucson, AZ 85705

MUSICTRIP.COM INC. PRESENTS

FLOWING WELLS HIGH SCHOOL CHOIR & THEATRE SOUTHERN CALIFORNIA TOUR

This trip includes Round-trip luxury bus transportation (One 56-passenger luxury bus, Mountain View Tours). Three nights hotel (Embassy Suites, Anaheim). Three American buffet breakfasts at the hotel (all you can eat). Dinner at Medieval Times. Two-Day, Park-Hopper admission to Disneyland & Disney's California Adventure. Disney Soundtrack Vocal Recording Workshop for Choir. Disney Broadway Magic Musical Theatre Workshop for Theatre.

The price of the trip is **$997.00 per student** (Price based on 50 students traveling - on one 56-passenger luxury bus).

The price of the trip is **$500.00 per chaperone** (Price based on 6 chaperones traveling, double occupancy, some chaperones will drive separately).

	Wednesday 2/24/27	Thursday 2/25/27	Friday 2/26/27	Saturday 2/27/27
Morning	8:30 AM **Depart from School** Board your luxury motorcoach equipped with TV's & DVD, reclining seats and a restroom.	**Breakfast at the Hotel** (All you can eat) **Disneyland & California Adventure**	**Breakfast at the Hotel** (All you can eat) **Disneyland & California Adventure**	**Breakfast at the Hotel** (All you can eat) 10:00 AM **Depart for Home**
Afternoon	**Lunch Stop** (Fast food - on your own) 5:00 PM Arrive at the **Embassy Suites Hotel**	**Disney Soundtrack Vocal Recording Workshop** Disney California Adventure Studios	**Disney Broadway Magic Musical Theatre Workshop** Disney California Adventure Studios	**Lunch Stop** (Fast food - on your own)
Evening	**Medieval Times** Dinner & Tournament 7:00 to 9:00 PM	**Disneyland & California Adventure**	**Disneyland & California Adventure**	7:00 PM **Arrive back at School**

All of the activities listed above are included in the price of this trip.

MusicTrip.com Inc.
106 Via Buena Ventura
Redondo Beach, CA 90277
(310) 503-2057
CST 2086760-40

September 4, 2026

Jennifer Campman
Flowing Wells HS Choir & Theatre
3725 N. Flowing Wells Rd.
Tucson, AZ 85705

This is a cost breakdown for the Flowing Wells High School Choir and Theatre Class Southern California Tour on 2/24, 2/25, 2/26, 2/27, 2027.

Price based on 50 students, 6 chaperones, and 3 staff traveling.

Bus transportation (Mountain View Tours, Tucson)	$8,845.00
Hotel - 3 Nights, Embassy Suites, Anaheim (Includes daily American Breakfast Buffet)	$11,798.00
Dinner and show at Medieval Times	$4,703.00
Two-Day, Park Hopper admission to Disneyland and Disney's California Adventure	$21,004.00
Disney Recording and Musical Theatre Workshops	$2,000.00
MusicTrip.com Inc. administrative fee	$4,500.00
Total	**$52,850.00**

Choir/Theatre Disney Room List 2027

Room 1
- Kirsten Risch
- Harloh Troy
- Kaidence Risch
- Mars Daly
- Trinity Klug
- Tommie Anderson

Room 2
- Darcy Linker
- Sayuri Grijalva
- Sarah Thompson
- Madison Ortiz
- Elouise Austin
- Delilah Velderrain

Room 3
- Azsure Troy
- Jay Montano-Chavez
- Alex Anderson
- Katie Clifford
- Savannah Dean
- Kylie Graham

Room 4
- Lily Hales
- Bliss Hester
- Ava Laguna
- Angel Longo
- Lianabelle Lopez
- Claire Meador

Room 5
- Veronica Montano
- Analisa Oliver-Nunez
- Hannah Petty
- Galilea Ponce-Pulido
- Cydney Ruyle
- Melina Somoza Turcios

Room 6
- Teagan Stefano
- Rylie Trausch
- Jaretzy Urbieta
- Lenda Villa

Room 7
- Bristol Wilson
- Eralie Yocupicio
- Gionna York
- Jazlynn Loebe

Room 8
- Joshua Cazares
- Jaycob Mills
- Santiago Racina
- Jett Bratka
- Jacob Baldenegro
- Larry Wadsworth

Room 9
- Jordan Young
- Diego Arvayo Leon
- Jonathan Aguilar
- Hector Cureses
- Dominic Gutierrez
- Aaron Grijalva

Chaperone Rooms

Room 10
- Jenny Campman
- Tyler Campman

Room 11
- Diane Bertrand-Goldsmith

Room 12
- Carrie Hester
- Andrew Hester

Room 13
- Ivan Yang
- Juan Cruz

Room 14
- Zoe Lopez
- Lino Lopez

Room 15
- Marcia Austin
- Freedom Velderrain

Room 16
- Bus driver

FLOWING WELLS SCHOOL DISTRICT

OVERNIGHT/OUT OF STATE
TRIP REQUEST FORM

This form is designed to provide the basis for Board consideration and should be submitted ***AT LEAST 30 DAYS PRIOR TO THE PROPOSED DEPARTURE DATE or BEFORE ANY FUNDRAISING OR FEE COLLECTION IS DONE.*** Additional information regarding this trip should be submitted to your building principal according to established procedures. A representative shall be present at the Board meeting where this matter is considered in order to answer questions and provide any subsequent information. Upon approval of the request, please submit a Pupil Transportation Request Form, if applicable.

SCHOOL: Hendricks Elementary DATE OF REQUEST: 8/28/26

NAME OF GROUP: 6th Grade SPONSOR: Madisen Heinzel

PURPOSE OF TRIP: 6th Grade culminating trip

OF STUDENTS PARTICIPATING: 35 DESTINATION(S): Grand Canyon

DEPARTURE DATE & TIME: 5/13/27; 4am ESTIMATED TIME OF ARRIVAL: 5/13/27; 8am

RETURN DEPARTURE DATE & TIME: 5/14/27; 6pm ESTIMATED TIME OF RETURN: 5/14/27; 4pm

PRELIMINARY ROOM ASSIGNMENTS FOR STUDENTS, COACHES, AND CHAPERONES:
(Attach a list if necessary)

Attach all trip protocols including dining & bed check, curfew times, and other pertinent supervisory procedures.

TOTAL NUMBER OF SCHOOL EMPLOYEES SERVING AS CHAPERONE AND LIST THEIR NAMES:
(Attach a list if necessary)

6: Madisen Heinzel, Eric Jungbluth, Matt Edgington, Jessica Howell, Vanessa Schiess, Lori McCarthy

NAMES OF NON-SCHOOL PEOPLE SERVING AS CHAPERONE:
(Attach a list if necessary)

Ø

COST PAID BY EACH STUDENT: $400 OTHER SOURCE: fundraising, tax credi

TRANSPORTATION: (please check)

_____ District Bus
_____ District Van
_____ District Car
__X__ Private Vehicle
_____ Other (explain) _____

PROCUREMENT COMPLIANCE: Prior approval by the Director of Business and Finance is required for procurement compliance. Please attach itemized expenditure list by type and/or vendor including total cost and quotations obtained. Please note that expenditures over $100,000 per vendor require a formal bid/RFP, which could take up to 2 months.

OVERNIGHT/OUT OF STATE TRIP REQUEST FORM – page 2

EMERGENCY CONTACTS:
(List telephone numbers & lodging locations, as well as cell phone numbers if available)

1. Madisen Heinzel 623-570-6085 Days Inn Page 928-608-5326
2. Jessica Howell 520-247-4536
3. Eric Jungbluth 520-820-6423

Attach trip itinerary to include departure times and schedule of events for each day of the activity. Be specific about lodging and the location of meals. It is recognized that some details of the itinerary may change and that those changes will be submitted in writing for approval prior to departure. ***THE FINAL ITINERARY MUST BE STRICTLY ADHERED TO***.

Mad Heinzel
Signature of Person Making Request — 8/28/2026 Date

Jessica Howell
Signature of Principal (approval) — 8/28/26 Date

M. Matts
Signature of Chief Financial Officer (approval) — 9/10/26 Date

---

BOARD ACTION:

APPROVED: _____ DISAPPROVED: _____ DATE: _____

_____ _____
Signature of Transportation Director — Date

Overnight Field Trip Budget

Purpose of Trip: 6th Grade Culminating Trip

Dates: May 13 - May 14, 2027

Number of Students 35

Number of Adults 6

Cost per Person $415.31

Total Cost of Trip $14535.84

List Vendors and Totals by Vendor

#	Vendor	Total	Procurement Type: Verbal, Written, Bid or State/SAVE Contract	Copies Attached: Y or N
1	Days Inn	$2565	Written	Y
2	Mt View Tours Bus	$6088	Written	Y
3	Food	$1177	Estimate	N
4	Lee's Ferry Float	$4705.84	Written	Y
5				
	Total	$14,535.84		

Funding Source:

#	Fund	Amount
1	Students	7000.00
2	Fundraising	535.84
3	Tax Credit	7000.00
	Total	14,535.84

Procurement Requirements:

$10,000 - $50,000 cumulative total (all district expenditures) to a vendor requires three verbal quotes.

$50,000 - $100,000 cumulative total (all district expenditures) to a vendor requires three written quotes.

$100,000 & above requires formal Bids/RFPs (Contact the Business Office).

Sole Source determinations must be approved by the Business Office.

State/SAVE Contracts requires due diligence - contact Business Office.

Business Office will assist with the budget and procurement. Please contact Stacy Trueblood or Mark Vannatta.

Approval Process:

1 - School Administration Approval

2 - Business Office Procurement Approval

3 - Board Approval

4 - Complete required purchase orders prior to securing reservations

Days Inn & Suites Page AZ

961 US 89, Page, AZ 86040
TEL # 928-645-2800
EMAIL: Daisy@redstonehotelgroup.com

GROUP RENTAL AGREEMENT

Group Name : Hendricks Elementary School Group 05/13/2027

Contact Name : Darlene Jones

Contact Phone : (520)696-8400 **Contact Email** : Darlene.Jones@fwusd.org

GROUP NAME	ARRIVAL DATE	DEPARTURE DATE	NO. OF NIGHTS	NO. OF ROOMS	ROOM TYPE	Rate
Handricks051327	05/13/2027	05/14/2027	1 NIGHT	17	17-QQ	$145.00+taxes

Rates: **$145.00 /Room/Night + 16.893%Tax, (including tax will be $171.00/room/night)**

**** All Incidentals must be covered By Payment card provided for Group payment. **Hotel is not responsible to collect individual credit card from each guest.**

*** This rate is for 1-2, person per room, add $15.00 per person for additional occupancy, **Applicable**

MOUNTAIN VIEW TOURS

PO Box 91890
Tucson, AZ 85752-1890
Phone: 520-292-1183
Fax: 520-292-1228
Toll Free 800-341-7406
Website: www.mountainviewtours.com
Email: dodie.s@mountainviewtours.com

Charter Quote

Date: **08/26/26**
Quote No. : **58925**

Darlene Jones
Flowing Wells Schools
1556 West Prince Road
Tucson, AZ 85705-3087

Phone: **(520) 696-8401**
Fax: **(520) 690-2400**
Order Date **08/26/26**
SalesRep: **Dodie Stachel**

Thank you for contacting **Mountain View Tours**. We hope this Quote will be acceptable for your trip on **Thursday, May 13, 2027**. This quote is good for **250** days, after which circumstances could require us to change it. The Fuel Escalation charge will be adjusted to current EIA standards at time of trip. To accept this quote/contract, please sign below and return it by mail or fax as soon as possible. Thank you for considering **Mountain View Tours** .

Driver's Lodging & any parking fees to be provided by the customer. Driver lodging location must accommodate driver w/45 ft. motorcoach (with or w/out group). **Client to obtain an Educational Waiver from NPS for Grand Canyon entrance or will need to pay fee at entrance.**

Group Name: **J Robert Hendricks ES**
Group Leader: **Eric Jungbluth**
Destination: **Northern AZ**
Leave Date: **Thursday, May 13, 2027**
Spot Time: **3:30 am**
Leave Time: **4:15 am**
Pickup Location: **J Robert Hendricks ES 3400 W Orange Grove Rd. Tucson, AZ 85741**

Coaches: **1**
Equipment: **52-56 Pax**
Return Date: **Friday, May 14, 2027**
Retn\Drop Time: **11:45 pm**
Destination Details: **Denny's (Flagstaff), Gnd Cyn (So. Rim), Day's Inn (Page 86040), Lee's Ferry (Marble Canyon), AZ**

Description	# Coaches	Qty	Rate	Charge
Mileage Rate, 52-56 pax	1	920.00	$4.80	$4,416.00
Luggage Handling/Driver Gratuity (minimum)	1	1.00	$200.00	$200.00
Surcharge based on miles	1	920.00	$0.90	$828.00
Fuel escalation charge (TBD)	1	920.00	$0.70	$644.00

Due Dates	Description	Amount
09/09/26	**Signed Contract**	
04/05/27	**Itinerary Due**	
05/05/27	**PO# Due**	**$5,444.00**
05/05/27	**Waiver Copy**	

Transport Charge: **$6,088.00**

MOUNTAIN VIEW TOURS

PO Box 91890
Tucson, AZ 85752-1890
Phone: 520-292-1183
Fax: 520-292-1228
Toll Free 800-341-7406
Website: www.mountainviewtours.com
Email: dodie.s@mountainviewtours.com

Charter Quote

Date: **08/26/26**
Quote No. : **58925**

Your signature below acknowledges that you understand and agree to the terms and conditions stated.

8/27/26

Charter Party Signature — Date

Dodie Stachel

Outlook

RE: Rafting Contract

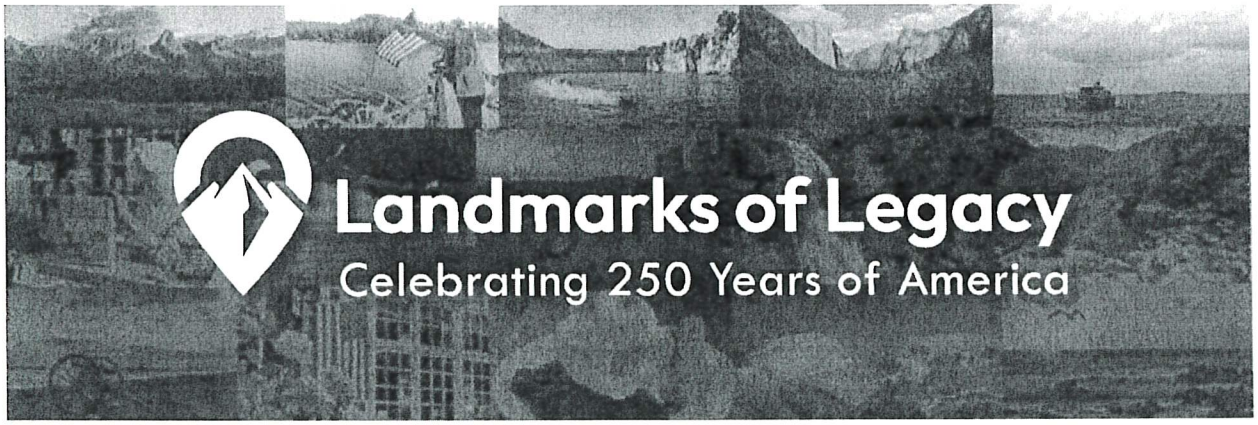
From Hutchinson, Taytum <hutchinson-taytum@aramark.com>
Date Fri 8/28/2026 11:40 AM
To Jones, Darlene <Darlene.Jones@fwusd.org>
Cc WRAGroups <WRAGroups@aramark.com>

Caution! This message was sent from outside your organization. Report

Hello Darlene,
The rates will be $127.59 per person, inclusive, for ages 16 and up and $112.58 per person, inclusive, for ages 15 and under.
I do have availability for May 14th and can offer either an 8:30 AM or 12:30 PM departure, with check-in at Lee's Ferry 30 minutes prior to departure.
Please let me know which departure time works best for your group, and I would be happy to get everything set up.
Warmly,

Taytum Hutchinson | Aramark Destinations | Group & FIT Reservations Coordinator | Central Reservations
1661 E Camelback Road | Suite 300
Phoenix, Arizona 85016
℗ 480.666.9530 F 215.238.3082
EMAIL Hutchinson-taytum@aramark.com | **WEB** www.aramark.com | **FACEBOOK** aramark | **TWITTER** @aramark

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PLEASE PRINT RESPONSIBLY



From: Jones, Darlene <Darlene.Jones@fwusd.org>
Sent: Wednesday, August 26, 2026 1:24 PM
To: Hutchinson, Taytum <hutchinson-taytum@aramark.com>
Subject: Re: Rafting Contract

FLOWING WELLS SCHOOL DISTRICT
Board Agenda Item

E-7	September 22, 2026
Agenda Item Number	Board Meeting Date

Item: Approval of Requests for Staff Travel

Submitted By: Ryan Rosete/Monique Mata Date: September 17, 2026

Will Be Presented By: Dr. Kevin Stoltzfus/ Monique Mata

Staff travel requests are submitted for approval.

Estimated Cost $ _____ ☒ See Additional Information Attached

Recommended Action:

☒ Approve ☐ Disapprove ☐ Table ☐ No Action Required

Division Head: Monique Mata Superintendent: Kevin Stoltzfus

Board Action: M: _____ S: _____ A: _____ N: _____ C: _____

Flowing Wells School District
Request To Travel
Recommend approval of the following travel requests:
September 22, 2026

Name Last, First	School / Dept	Request for Travel / What	Travel to:	Dates
Golden, William	FWHS CTE/Science	JROTC Raiders Camp Competition	Flagstaff, AZ	September 25-29, 2026

FLOWING WELLS SCHOOL DISTRICT
Board Agenda Item

E-8	September 22, 2026
Agenda Item Number	Board Meeting Date

Item: Approval of District Personnel Actions

Submitted By: Stacie Stuart/KaraLynn Miller Date: September 17, 2026

Will Be Presented By: Dr. Kevin Stoltzfus/Dr. Tamára McAllister

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District Personnel Actions may include new hires, resignations, terminations, leaves of absence, substitutes, retirements, rehire of designated staff, contract extensions/adjustments, contract language for employment, additional duties, special activities compensation, addendums, performance/merit pay, stipends, termination pay, professional development workshops, athletic compensation, career and technical compensation are submitted for your approval.

Estimated Cost $ _____ ☒ See Additional Information Attached

Recommended Action:

☒ Approve ☐ Disapprove ☐ Table ☐ No Action Required

Division Head: Tamára McAllister Superintendent: Kevin Stoltzfus

Board Action: M: _____ S: _____ A: _____ N: _____ C: _____

Flowing Wells School District
Personnel Action Summary

Certified Staff

September 22, 2026

Name	Location	Action to Approve	Pay	FTE/ hrs	Contract Days	Effective Date	Additional Comments
Allen, Parker	FWHS	Work on Progress Reports as Long Term Substitute	$165.00/day	1 day	N/A	8/28/2026	
Amarillas, Rosa	Laguna	Facilitate Math Night - Parent Involvement	$25.00/hr	NTE 3.0 hrs	N/A	9/24/2026	
Amarillas, Rosa	Laguna	Probationary Teacher Instructional Coaching Stipend Year 3	$350.00	N/A	N/A	2026-2027	
Amble-Lewis, Emma	Hendricks	IEP Writing	$50.00/hr	NTE 14 hrs	N/A	2026-2027	
Ambuehl, Kiley	Hendricks	IEP Writing	$50.00/hr	NTE 12 hrs	N/A	2026-2027	
Ayon, Elsa	Douglas	Probationary Teacher Instructional Coaching Stipend Year 2	$500.00	N/A	N/A	2026-2027	
Badger, Amber	FWHS	Curriculum Work Certified - Professional Development	$20.00/hr	NTE 7.0 hrs	N/A	2026-2027	HS Math PLC
Barber, Brie	Douglas	Instructional Coach	$45.00/contact	NTE 30 contacts	N/A	2026-2027	
Bley, Katrina	Douglas	Class Coverage	$25.00/hr	4.0 hrs	N/A	09/01/2026 & 09/02/2026	
Boeck, Jessica	Laguna	Facilitate AMIRA Reading Program	$25.00/hr	NTE 4.0 hrs/week	N/A	2026-2027	HS Math PLC
Brown, Jason	FWHS	Curriculum Work Certified - Professional Development	$20.00/hr	NTE 7.0 hrs	N/A	2026-2027	
Brown, Peyton	FWJH	Loss of Planning Time - Monitor Student	$25.00/hr	6.0 hrs/week	N/A	2026-2027	
Campa, Elizabeth	Hendricks	Facilitate Parent Night	$25.00/hr	NTE 3.0 hrs	N/A	9/30/2026	
Campman, Jennifer	FWHS	Mentor Teacher	$500.00	N/A	N/A	2026-2027	
Chavez, Astin	Laguna	Facilitate Math Night - Parent Involvement	$25.00/hr	NTE 3.0 hrs	N/A	9/24/2026	
Coakley, Lanaiya	FWJH	Probationary Teacher Instructional Coaching Stipend Year 2	$500.00	N/A	N/A	2026-2027	
Dauenhauer, Lindsay	Centennial	Instructional Coach	$45.00/contact	NTE 12 contacts	N/A	2026-2027	
Davey, Demitria	Hendricks	IEP Writing	$50.00/hr	NTE 21 hrs	N/A	2026-2027	
Davis, Alexandra	Centennial	District Elementary Sport Coordinator - Cross Country	$336.00	N/A	N/A	2026-2027	
Davis, Alexandra	Centennial	Elementary Athletic Special Event Director - Cross Country District Invitational	$193.00	N/A	N/A	2026-2027	
Davis, Alexandra	Centennial	Elementary Athletic Special Event Director - Cross Country District Championship	$193.00	N/A	N/A	2026-2027	
Davis, Alexandra	Centennial	Elementary Coach - Flag Football	$1,000.00	N/A	N/A	2026-2027	
Davis, Alexandra	Centennial	Elementary Coach - Girls Basketball	$1,000.00	N/A	N/A	2026-2027	
Davis, Alexandra	Centennial	Elementary Coach - Boys Basketball	$1,000.00	N/A	N/A	2026-2027	
Davis, Alexandra	Centennial	Elementary Intramural Coordinator - Semester 1	$837.00	N/A	N/A	2026-2027	
Davis, Alexandra	Centennial	Elementary Intramural Coordinator - Semester 2	$837.00	N/A	N/A	2026-2027	
DeVries, Brandi	Laguna	Instructional Coach	$45.00/contact	NTE 8 contacts	N/A	2026-2027	
Diaz, Jaime	FWHS	Announcer Football	Minimum Wage	NTE 5.0 hrs/night	N/A	2026-2027	HS Math PLC
Duffy, Carmen	FWHS	Curriculum Work Certified - Professional Development	$20.00/hr	NTE 7.0 hrs	N/A	2026-2027	
Edginton, Matthew	Hendricks	Probationary Teacher Instructional Coaching Stipend Year 2	$500.00	N/A	N/A	2026-2027	
Edmonds, Sandie	Hendricks	Work on Progress Reports as Long Term Substitute	$165.00/day	1 day	N/A	8/28/2026	
Estudillo Martinez, Itzelt	EMELC	Aftercare	$25.00/hr	NTE 1.5 hrs	N/A	9/10/2026	
Estudillo Martinez, Itzelt	EMELC	Probationary Teacher Instructional Coaching Stipend Year 2	$500.00	N/A	N/A	2026-2027	
Ferell, Caitlyn	FWHS	Instructional Coach	$45.00/contact	NTE 8 contacts	N/A	2026-2027	
Graf, Marcy	Davis	Instructional Coach	$45.00/contact	NTE 6 contacts	N/A	2026-2027	
Groom, Jasmin	Centennial	Probationary Teacher Instructional Coaching Stipend Year 3	$350.00	N/A	N/A	2026-2027	
Gutierrez Hernandez, Lizbet	FWJH	Probationary Teacher Instructional Coaching Stipend Year 3	$350.00	N/A	N/A	2026-2027	
Hales, Christina	Centennial	Class Coverage	$25.00/hr	2.0 hrs	N/A	9/3/2026	HS Math PLC
Hardy, Andrew	FWHS	Curriculum Work Certified - Professional Development	$20.00/hr	NTE 7.0 hrs	N/A	2026-2027	
Heinzel, Madisen	Hendricks	Instructional Coach	$45.00/contact	NTE 20 contacts	N/A	2026-2027	
Heinzel, Madisen	Hendricks	Driver for Volleyball Players to Games	$25.00/hr	As Needed	N/A	09/01/2026-10/01/2026	
Henningson, Marcia	Laguna	Facilitate Math Night - Parent Involvement	$25.00/hr	NTE 3.0 hrs	N/A	9/24/2026	
Herrera, Marta	Laguna	Facilitate Math Night - Parent Involvement	$25.00/hr	NTE 3.0 hrs	N/A	9/24/2026	

Flowing Wells School District
Personnel Action Summary

Certified Staff

September 22, 2026

Herrera, Marta	Laguna	Instructional Coach	$45.00/contact	NTE 10 contacts	N/A	2026-2027	
Hill, Joshua	FWHS	Marching Band Drill Writer	$510.00	N/A	N/A	2026-2027	
Jankowski-Gallo, Jessica	EMELC	Instructional Coach	$45.00/contact	NTE 13 contacts	N/A	2026-2027	
Jones, Amanda	Richardson	Instructional Coach	$45.00/contact	NTE 15 contacts	N/A	2026-2027	
Kiecolt, Tyler	Hendricks	Instructional Coach	$45.00/contact	NTE 25 contacts	N/A	2026-2027	Create Supplemental Math PD Materials
Legarra, Amee	Richardson	Professional Development Presenter/Trainer	$30.00/hr	NTE 18 hrs	N/A	2026-2027	
Lehman, Megan	Centennial	Instructional Coach	$45.00/contact	NTE 12 contacts	N/A	2026-2027	HS Math PLC
Leider, Sydney	FWHS	Curriculum Work Certified - Professional Development	$20.00/hr	NTE 7.0 hrs	N/A	2026-2027	
Lisewski, Kevin	FWHS	Biliteracy Planning for ELD	$20.00/hr	NTE 1.0 hrs/week	N/A	2026-2027	
McCarthy, Lori	Hendricks	Class Coverage	$25.00/hr	1.5 hrs	N/A	9/1/2026	HS Math PLC
McInnis, Heather	FWHS	Curriculum Work Certified - Professional Development	$20.00/hr	NTE 7.0 hrs	N/A	2026-2027	
McWilliam, Victoria	Hendricks	IEP Writing	$50.00/hr	NTE 25 hrs	N/A	2026-2027	
Miller, Stormy	FWHS	Instructional Coach	$45.00/contact	NTE 18 contacts	N/A	2026-2027	
Montoya, Bridget	FWHS	Instructional Coach	$45.00/contact	NTE 13 contacts	N/A	2026-2027	
Nogami, Wendy	FWJH	National Board Candidate Support Provider	$1,600.00	N/A	N/A	2026-2027	
Nogami, Wendy	FWJH	Instructional Coach	$45.00/contact	NTE 21 contacts	N/A	2026-2027	
Oquendo, Jennifer	EMELC	Special Education Mentor Teacher	$1,000.00	N/A	N/A	2026-2027	SKILLS
Randolph, Sarah	Centennial	Grant Funded Tutoring - Certified Instruction with Students	$25.00/hr	NTE 3.0 hrs/day	N/A	2026-2027	
Rehbein, Amanda	Davis	Instructional Coach	$45.00/contact	NTE 6 contacts	N/A	2026-2027	
Runyon, Katherine	FWHS	Resign - Summer School Teacher	N/A	N/A	N/A	7/9/2026	
Shreves, Samantha	Laguna	Facilitate Math Night - Parent Involvement	$25.00/hr	NTE 3.0 hrs	N/A	9/24/2026	HS Math PLC
Stimans, Jorge	FWHS	Professional Development Presenter/Trainer	$30.00/hr	NTE 14 hrs	N/A	2026-2027	
Stoltzfus, Tawnya	Hendricks	Instructional Coach	$45.00/contact	NTE 3 contacts	N/A	2026-2027	
Thomas, Emanuel	Laguna	Facilitate Math Night - Parent Involvement	$25.00/hr	NTE 3.0 hrs	N/A	9/24/2026	
Thomas, Emanuel	Laguna	Facilitate AMIRA Reading Program	$25.00/hr	NTE 4.0 hrs/week	N/A	2026-2027	
Thompson, Adam	FWHS	Instructional Coach	$45.00/contact	NTE 16 contacts	N/A	2026-2027	
Thomson, Arianna	Douglas	Probationary Teacher Instructional Coaching Stipend Year 3	$350.00	N/A	N/A	2026-2027	
Tracy, Tara	FWJH	Instructional Coach	$45.00/contact	NTE 21 contacts	N/A	2026-2027	
Tracy, Tara	FWJH	TAT Coordinator - Up to 25 Meetings	$407.00	N/A	N/A	2026-2027	
Valdez, Monica	Hendricks	IEP Writing	$50.00/hr	NTE 15 hrs	N/A	2026-2027	
Van DerLaske, Danielle	Davis	Instructional Coach	$45.00/contact	NTE 8 contacts	N/A	2026-2027	
Warner, Laura	FWJH	Rescind PAR for TAT Coordinator	N/A	N/A	N/A	9/1/2026	
Warner, Laura	FWJH	Board Approved Leave - Non FMLA	N/A	N/A	N/A	11/02/2026 - 12/18/2026	
Wells, Susan	Davis	Facilitate Family Literacy Night	$25.00/hr	NTE 2.0 hrs	N/A	9/24/2026	

LEGEND Walk:
Pay: Total compensation minus Performance Pay
The Additional Comments section detail additional compensation.
NTE: Not To Exceed
BOY: Balance of Year
FTE: Full Time Equivalent
YOE: Years of Experience ($350.00 per year for certified/professional; $0.20 per hour for classified)
(P): Prorated due to date of hire and/or less than 1.0 FTE
CEIP: College Credit by Exam Incentive Program

Flowing Wells School District
Personnel Action Summary

Support Staff

September 22, 2026

Name	Location	Action to Approve	Pay	FTE/ hrs	Contract Days	Effective Date	Additional Comments
Aamodt, Andrea	Richardson	Class Coverage	$12.50/hr added to hourly rate	2.0 hrs	N/A	9/3/2026	
Akins, Joel	FWHS	Class Coverage	$12.50/hr added to hourly rate	1.0 hrs	N/A	9/3/2026	
Antista, Andres	FWHS	Weight Training Instructor After School - Fall	$1,476.00	N/A	N/A	08/17/2026 - 12/11/2026	
Bley, Katrina	Douglas	Class Coverage	$12.50/hr added to hourly rate	4.0 hrs	N/A	09/01/2026 & 09/02/2026	
Borboa, Sabrina	Hendricks	Class Coverage	$12.50/hr added to hourly rate	1.15 hrs	N/A	9/8/2026	
Brown, Deilyn	FWHS	Class Coverage	$12.50/hr added to hourly rate	2.0 hrs	N/A	9/8/2026	
Bush, Kimberly	FWJH	Class Coverage	$12.50/hr added to hourly rate	4.68 hrs	N/A	9/10/2026	
Ceballos Gutierrez, Elias	FWHS	New Hire - Computer Technician	$20.40/hr	8.0 hrs/day	N/A	9/14/2026	YOE Granted: 8 years
Ceballos Gutierrez, Elias	FWHS	Additional Compensation	$1,650.00	N/A	N/A	2026-2027	A-CT-1: Auto Allowance
Ceballos Gutierrez, Elias	FWHS	Additional Compensation	$500.00	N/A	N/A	2026-2027	CP-2: Cell Phone Allowance
Ceceña, Maria	Transportation	New Hire - Substitute School Bus Monitor	$17.91/hr	As Needed	N/A	9/14/2026	
Cordero, Briana	FWHS	Class Coverage	$12.50/hr added to hourly rate	1.0 hrs	N/A	9/3/2026	
Cruz, Juan	FWHS	Additional Hours - Civics Event - City of Tucson	Hrly Rate	NTE 4.0 hrs	N/A	09/09/2026 & 09/12/2026	
D'Arpino, Dominic	EMELC	Additional Hours - CPR Training	Hrly Rate	NTE 2.0 hrs	N/A	9/18/2026	
Dunn, Amy	Community Schools	Additional Hours - Early Release Days	Hrly Rate	NTE 2.0 hrs/day	N/A	2026-2027	
Eldred, Jessica	Community Schools	Additional Hours - Early Release Days	Hrly Rate	NTE 2.0 hrs/day	N/A	2026-2027	
Elston-Perez, Barbara	District	Transfer from Certified Substitute to Administrative Assistant to Assistant Superintendent-HR	$19.82/hr	7.0 hrs/day	261 (P)	10/5/2026	YOE Granted: 8 years Highest Degree Earned: Bachelors
Fernandez, Mary	Davis	Additional Hours - Family Literacy Night	$17.00/hr	NTE 2.0 hrs	N/A	9/24/2026	
Fitzgerald, Amy	Community Schools	Additional Hours - Early Release Days	Hrly Rate	NTE 2.0 hrs/day	N/A	2026-2027	
Garcia, Lizbeth	FWJH	Class Coverage	$12.50/hr added to hourly rate	1.17 hrs	N/A	9/10/2026	
Gonzalez-Coronado, Naidelyn	EMELC	Adjust Weekly Hours to 30 hrs/week to Accommodate Internship	$17.72/hr	6.0 hrs/day	196 (P)	8/31/2026	
Gonzalez-Coronado, Naidelyn	EMELC	Supplemental Hours – As Available	Hrly Rate	NTE 7.0 hrs/week	N/A	08/31/2026 - 05/27/2027	
Gutierrez, Estrella	Hendricks	Additional Hours - Drive Volleyball Players to Games	$17.00/hr	NTE 1.0 hr/game	N/A	09/01/2026 - 10/01/2026	
Hartley, Rebecca	FWJH	New Hire - Crossing Guard	$15.80/hr	NTE 1.0 hr/day	N/A	9/14/2026	
Jones, Ronnie	Transportation	Additional Hours - JV Football Field Trip	$1.25/hr added to hourly rate	NTE 12 hrs	N/A	8/28/2026	
Leon Pesqueira, Jennifer	Community Schools	Additional Hours - Early Release Days	Hrly Rate	NTE 2.0 hrs/day	N/A	2026-2027	
Magallanes, Rosalinda	Hendricks	Additional Hours - Absence Coverage	Hrly Rate	3.0 hrs	N/A	9/4/2026	
McGovern, Holly	Transportation	Resign - School Bus Driver (Special Needs)	N/A	N/A	N/A	9/4/2026	
McGury, Tina	District	Additional Hours - Training with District Substitute Coordinator	$18.11/hr	NTE 8.0 hrs	N/A	9/18/2026	
McGury, Tina	District	Transfer from Attendance Office Clerk at Douglas to District Substitute Coordinator in Human Resources	$18.11/hr	8.0 hrs/day	261 (P)	9/21/2026	Differential increase of $0.15/hr
Medina, Monica	SPHS	Class Coverage	$12.50/hr added to hourly rate	1.0 hrs	N/A	9/8/2026	
Merkel, Gwen	Community Schools	Additional Hours - AZDHS Mandatory New Hire Training	Hrly Rate	NTE 10 hrs	N/A	09/14/2026 - 10/09/2026	
Miranda, Lesley	Douglas	Transfer from Classified Substitute to Attendance Office Clerk (10 Month) at Douglas	$17.35/hr	8.0 hrs/day	207 (P)	9/14/2026	YOE Granted: 1 year
Montano, Leticia	FWHS	Class Coverage	$12.50/hr added to hourly rate	1.0 hrs	N/A	9/3/2026	
Myers, Jacob	Transportation	New Hire - Automotive Mechanic	$22.37/hr	8.0 hrs/day	261 (P)	9/14/2026	YOE Granted: 8 years
Myers, Jacob	Transportation	Additional Compensation	$200.00 (P)	N/A	N/A	2026-2027	SA-2: Shoe Allowance
Myers, Jacob	Transportation	Additional Compensation	$450.00 (P)	N/A	N/A	2026-2027	TA-1: Tool Allowance
Placko, Stephenie	Community Schools	Additional Hours - Early Release Days	Hrly Rate	NTE 2.0 hrs/day	N/A	2026-2027	
Ponce, Kathy	FWJH	Resign - Crossing Guard	N/A	N/A	N/A	9/8/2026	
Rath, Ashly	Hendricks	Class Coverage	$12.50/hr added to hourly rate	1.0 hrs	N/A	9/3/2026	
Rivera Vargas, Evelyn	Transportation	Additional Hours - Absence Coverage	Hrly Rate	5.37 hrs	N/A	8/31/2026	
Sharff, Dakota	FWHS	Rescind PAR for Flag Football Assistant Coach Girls $3744	N/A	N/A	N/A	9/10/2026	
Sharff, Dakota	FWHS	Flag Football Head Coach Girls	$3,986.00	N/A	N/A	2026-2027	
Singer, Caitlin	Davis	Class Coverage	$12.50/hr added to hourly rate	1.0 hrs	N/A	9/10/2026	
Sweepe, Elizabeth	Hendricks	Additional Hours - Drive Volleyball Players to Games	$17.00/hr	NTE 1.0 hr/game	N/A	09/01/2026 - 10/01/2026	

Flowing Wells School District
Personnel Action Summary

Support Staff

September 22, 2026

Thompson, Desiray	Community Schools	Additional Hours - Early Release Days	Hrly Rate	NTE 2.0 hrs/day	N/A	2026-2027	
Torres Estrada, Scarlett	Community Schools	Additional Hours - Early Release Days	Hrly Rate	NTE 2.0 hrs/day	N/A	2026-2027	
Travers, Christine	Laguna	Health Office Coverage	$8.00/hr added to hourly rate	6.0 hrs	N/A	8/27/2026	
Trejo, Robert	Maintenance	Hired as Facility Maintenance Technician Agriscience for JTED	$18.80/hr	8.0 hrs/day	261 (P)	9/14/2026	YOE Granted: 8 years
Trejo, Robert	Maintenance	Additional Compensation	$200.00 (P)	N/A	N/A	2026-2027	SA-2: Shoe Allowance
Velderrain, Freedom	Richardson	Board Approved Leave - Non FMLA	N/A	N/A	N/A	09/03/2026 - 09/14/2026	
Villalobos, Alissa	Transportation	Additional Hours - Training Duties	Hrly Rate	5.40 hrs	N/A	8/31/2026	
Villandry, Debbie	Community Schools	Additional Hours - Early Release Days	Hrly Rate	NTE 2.0 hrs/day	N/A	2026-2027	
Warner, Amelia	FWJH	Class Coverage	$12.50/hr added to hourly rate	1.17 hrs	N/A	9/10/2026	
Worcester, Twyla	Community Schools	Additional Hours - Early Release Days	Hrly Rate	NTE 2.0 hrs/day	N/A	2026-2027	
Zavala, Jacqueline	FWHS	Additional Hours - Sporting Events	Hrly Rate	NTE 40 hrs	N/A	08/18/2026 - 11/05/2026	

LEGEND:
Pay: Total compensation minus Performance Pay
The Additional Comments section detail additional compensation.
NTE: Not To Exceed
BOY: Balance of Year
FTE: Full Time Equivalent
YOE: Years of Experience ($350.00 per year for certified/professional; $0.20 per hour for classified)
(P): Prorated due to date of hire and/or less than 1.0 FTE
CEIP: College Credit by Exam Incentive Program

Flowing Wells School District
Personnel Action Summary

Professional Development

September 22, 2026

Name	Location	Workshop	Pay	Hrs	Date
None for this meeting					

LEGEND:
Pay: Total compensation minus Performance Pay
The Additional Comments section detail additional compensation.
NTE: Not To Exceed
BOY: Balance of Year
FTE: Full Time Equivalent
YOE: Years of Experience ($350.00 per year for certified/professional; $0.20 per hour for classified)
(P): Prorated due to date of hire and/or less than 1.0 FTE
CEIP: College Credit by Exam Incentive Program

Flowing Wells School District
Personnel Action Summary
Substitutes
September 22, 2026

Name	Hire Date	Certified/Support Staff	Rehire	Resignation	Comments
Araiza, Angel	9/8/2026	Certified			
Martinez, Alicia		Certified	9/8/2026		
Navaro, Karla		Certified	9/8/2026		
Abrams, Ari		Support		9/4/2026	
Burgess, Kelli		Certified	9/8/2026		
Collier, Siana	9/14/2026	Certified			
Jones, Alalee	9/14/2026	Support			

Flowing Wells School District
Personnel Action Summary
Volunteers
September 22, 2026

Name	Volunteer Loction 1	Volunteer Location 2	Volunteer Location 3	Volunteer Location 4
Allen, Parker	FWHS			
Brunenkant, James	FWHS			
McCue, Crystal	Laguna			
Morris, Mary	Richardson			
Nya, Rania	FWHS			
Schneider, Jeffery	FWHS			
Sparks, Charles	FWHS			

Flowing Wells School District
Personnel Action Summary
Long-Term Substitutes
September 22, 2026

Name	Location	Action To Approve	Pay	Effective Date	Position/Teacher
None for this meeting					

Flowing Wells School District
Personnel Action Summary
Professional Development for Substitutes
September 22, 2026

Name	Action to Approve	Pay	Hours	Date
None for this meeting				

FLOWING WELLS SCHOOL DISTRICT
Board Agenda Item

E-9	September 22, 2026
Agenda Item Number	Board Meeting Date

Item: Approval of Asset Retirement and Disposals

Submitted By: Francisca Bond/Monique Mata Date: September 18, 2026

Will Be Presented By: Dr. Kevin Stoltzfus/Monique Mata

Approval is requested for the retirement and disposal of assets no longer used by the district as of September 18, 2026.

Estimated Cost $ _____ ☒ See Additional Information Attached

Recommended Action:

☒ Approve ☐ Disapprove ☐ Table ☐ No Action Required

Division Head: Monique Mata Superintendent: Kevin Stoltzfus

Board Action: M: _____ S: _____ A: _____ N: _____ C: _____

Board Agenda 09/22/26									
ASSET	DESCRIPTION	SERIAL/PARCEL	SITE	ACQUIRE	ACQ COST	CODE	PURCHASING ACCT 1	Auction Lot	Listing date
1007065	HP CHROMEBOOK 11 G5 N3060 384511	5CD80851F7	160A	6/25/2018	239.38	5	5300.100.1000.6737.500.0000.000.	4089016	09/23/26
1007579	HP CHROMEBOOK 11 G5 392909	5CD83688T3	160A	3/5/2019	222.07	5	1129.100.1000.6737.160.0000.000.	4089016	09/23/26
1007581	HP CHROMEBOOK 11 G5 392909	5CD8368845	160A	3/5/2019	222.07	5	1129.100.1000.6737.160.0000.000.	4089016	09/23/26
1008972	HP CHROMEBOOK 11 G7 303381	5CD9325QF3	160A	2/12/2020	208.67	5	5300.100.1000.6737.160.0000.000.	4089016	09/23/26
1008973	HP CHROMEBOOK 11 G7 303381	5CD9325QGM	160A	2/12/2020	208.67	5	5300.100.1000.6737.160.0000.000.	4089016	09/23/26
1009970	HP CHROMEBOOK 11G8 304425	5CD015CHNR	170A	6/1/2020	239.08	5	3260.100.1000.6737.160.0000.000.	4089016	09/23/26
1010745	ASUS RUGGED CHROMEBOOK 310715	KANXCX01B65344E	160A	8/19/2020	270.24	5	3260.100.1000.6737.500.0000.000.	4089016	09/23/26
1010748	ASUS RUGGED CHROMEBOOK 310715	KANXCX01B767442	160A	8/19/2020	270.24	5	3260.100.1000.6737.500.0000.000.	4089016	09/23/26
1010749	ASUS RUGGED CHROMEBOOK 310715	KANXCX01E208448	160A	8/19/2020	270.24	5	3260.100.1000.6737.500.0000.000.	4089016	09/23/26
1010750	ASUS RUGGED CHROMEBOOK 310715	KANXCX01F111442	160A	8/19/2020	270.24	5	3260.100.1000.6737.500.0000.000.	4089016	09/23/26
1010752	ASUS RUGGED CHROMEBOOK 310715	KANXCX01E158447	160A	8/19/2020	270.24	5	3260.100.1000.6737.500.0000.000.	4089016	09/23/26
1010756	ASUS RUGGED CHROMEBOOK 310715	KANXCX01E031448	160A	8/19/2020	270.24	5	3260.100.1000.6737.500.0000.000.	4089016	09/23/26
1010758	ASUS RUGGED CHROMEBOOK 310715	KANXCX01B750445	160A	8/19/2020	270.24	5	3260.100.1000.6737.500.0000.000.	4089016	09/23/26
1010759	HP 11 CHROMEBOOK 310715	58CG03038HP	160A	8/19/2020	217.39	5	3260.100.1000.6737.500.0000.000.	4089016	09/23/26
1010958	HPC CHROMEBOOK REFIRB 14 310715	5CD9439YXY	160A	8/19/2020	302.67	5	3260.100.1000.6737.500.0000.000.	4089016	09/23/26
1010964	HPC CHROMEBOOK REFIRB 14 310715	5CD9366CLB	160A	8/19/2020	302.67	5	3260.100.1000.6737.500.0000.000.	4089016	09/23/26
1010787	HP 11 CHROMEBOOK 310715	5CD0274YLM	160A	8/19/2020	288.06	5	3260.100.1000.6737.500.0000.000.	4089016	09/23/26
1019390	DELL LATITUDE	1TFG2R2	575A	4/15/2025	205	B		N/A	N/A
1019392	DELL LATITUDE	7TFG2R2	575A	4/15/2025	205	B		N/A	N/A
N/A	Dell Monitors (2)		130A			5		4089016	09/23/26
N/A	Viewsonic monitors (3)		130A			5		4089016	09/23/26
1004748	OPTIPLEX 7020 MT BTX (210-ACRY) 251754	FMNZM22	210A	11/4/2014	985.86	5	1695.100.1000.6737.210.0000.000.	4089016	09/23/26
1004749	OPTIPLEX 7020 MT BTX (210-ACRY) 251754	FMNVM22	210A	11/4/2014	985.86	5	1695.100.1000.6737.210.0000.000.	4089016	09/23/26
1004750	OPTIPLEX 7020 MT BTX (210-ACRY) 251754	FMNSM22	210A	11/4/2014	985.86	5	1695.100.1000.6737.210.0000.000.	4089016	09/23/26
1004751	OPTIPLEX 7020 MT BTX (210-ACRY) 251754	FMP1M22	210A	11/4/2014	985.86	5	1695.100.1000.6737.210.0000.000.	4089016	09/23/26
1004752	OPTIPLEX 7020 MT BTX (210-ACRY) 251754	FMNGM22	210A	11/4/2014	985.86	5	1695.100.1000.6737.210.0000.000.	4089016	09/23/26
1004753	OPTIPLEX 7020 MT BTX (210-ACRY) 251754	FMPGM22	210A	11/4/2014	985.86	5	1695.100.1000.6737.210.0000.000.	4089016	09/23/26
1004754	OPTIPLEX 7020 MT BTX (210-ACRY) 251754	FMP0M22	210A	11/4/2014	985.86	5	1695.100.1000.6737.210.0000.000.	4089016	09/23/26
1004755	OPTIPLEX 7020 MT BTX (210-ACRY) 251754	FMN0M22	210A	11/4/2014	985.86	5	1695.100.1000.6737.210.0000.000.	4089016	09/23/26
1004756	OPTIPLEX 7020 MT BTX (210-ACRY) 251754	FMN1M22	210A	11/4/2014	985.86	5	1695.100.1000.6737.210.0000.000.	4089016	09/23/26
1004758	OPTIPLEX 7020 MT BTX (210-ACRY) 251754	FMNJM22	210A	11/4/2014	985.86	5	1695.100.1000.6737.210.0000.000.	4089016	09/23/26
1004759	OPTIPLEX 7020 MT BTX (210-ACRY) 251754	FMNHM22	210A	11/4/2014	985.86	5	1695.100.1000.6737.210.0000.000.	4089016	09/23/26
1004760	OPTIPLEX 7020 MT BTX (210-ACRY) 251754	FMNTM22	210A	11/4/2014	985.86	5	1695.100.1000.6737.210.0000.000.	4089016	09/23/26
1004761	OPTIPLEX 7020 MT BTX (210-ACRY) 251754	FMNRM22	210A	11/4/2014	985.86	5	1695.100.1000.6737.210.0000.000.	4089016	09/23/26
1004914	OPTIPLEX 7020 MT BTX (210-ACRY) 251754	BKWGN22	210A	11/4/2014	985.86	5	1695.100.1000.6737.210.0000.000.	4089016	09/23/26
1004616	DELL 3020 SFF NEW 2015 LEASE 250262	T20G8Y12	170A	7/16/2014	753.5	5	6100.100.5000.6832.575.0000.000.	4089016	09/23/26
1004637	DELL 3020 SFF NEW 2015 LEASE 250262	T20L5Y12	170A	7/16/2014	753.5	5	6100.100.5000.6832.575.0000.000.	4089016	09/23/26
1005484	DELL OPTIPLEX 3020 SM FORM 363915	6J9JGB2	150A	5/26/2016	549.06	5	6100.100.5000.6832.575.0000.000.	4089016	09/23/26
1005618	DELL OPTIPLEX 3020 SM FORM 363915	HHY9GB2	210A	5/26/2016	549.06	5	6100.100.5000.6832.575.0000.000.	4089016	09/23/26
1005630	DELL OPTIPLEX 3020 SM FORM 363915	6J6KGB2	550A	5/26/2016	549.06	5	6100.100.5000.6832.575.0000.000.	4089016	09/23/26
1005632	DELL OPTIPLEX 3020 SM FORM 363915	6JCKGB2	550A	5/26/2016	549.06	5	6100.100.5000.6832.575.0000.000.	4089016	09/23/26
1005655	DELL OPTIPLEX 3020 SM FORM 363915	6JJJGB2	550A	5/26/2016	549.06	5	6100.100.5000.6832.575.0000.000.	4089016	09/23/26
1005670	DELL OPTIPLEX 3020 SM FORM 363915	HJ6CGB2	550A	5/26/2016	549.06	5	6100.100.5000.6832.575.0000.000.	4089016	09/23/26

1005676	DELL OPTIPLEX 3020 SM FORM 363915	HHZBGB2	550A	5/26/2016	549.06	5	6100.100.5000.6832.575.0000.000.	4089016	09/23/26
1005679	DELL OPTIPLEX 3020 SM FORM 363915	HHVBGB2	210A	5/26/2016	549.06	5	6100.100.5000.6832.575.0000.000.	4089016	09/23/26
1005684	DELL OPTIPLEX 3020 SM FORM 363915	HJ06GB2	550A	5/26/2016	549.06	5	6100.100.5000.6832.575.0000.000.	4089016	09/23/26
1007454	DELL MOBILE PRECISION 5520 390378	CKX5QQ2	575A	8/1/2018	1,449.82	5	6100.100.2580.6737.575.0000.000.	4089016	09/23/26
1004921	OPTIPLEX 3020 SMALL FORM FACTOR 252020	9CRBP22	110A	10/23/2014	589.9	5	5100.100.3100.6737.560.0000.000.	4089016	09/23/26
1005523	DELL OPTIPLEX 3020 SM FORM 363915	HJ37GB2	110A	5/26/2016	549.06	5	6100.100.5000.6832.575.0000.000.	4089016	09/23/26
1007454	DELL MOBILE PRECISION 5520 390378	CKX5QQ2	575A	8/1/2018	1,449.82	5	6100.100.2580.6737.575.0000.000.	4089016	09/23/26
N/A	Cisco phone 7821		575A			5		4089016	09/23/26
N/A	Cisco phone 7811 (2)		575A			5		4089016	09/23/26
N/A	Visiplex speaker		575A			5		4089016	09/23/26
N/A	Gumdrop cases asst.		575A			5		4089016	09/23/26
N/A	Projector		575A			5		4089016	09/23/26
1004355	DELL OPTIPLEX 3010/WIN 7 PRO 240576	38BP7Y1	210A	8/15/2013	904.2	5	6100.100.1000.6737.210.0000.000.	4089016	09/23/26
1004596	DELL OPTIPLEX 3020 - JTED 244657	TCKG4W12	210A	6/9/2014	795.7	5	5960.270.2120.6737.210.0000.000.	4089016	09/23/26
1004736	OPTIPLEX 3020 SMALL FORM 251726	CQB1N22	020A	10/20/2014	664.86	5	1695.250.1000.6737.020.0000.000.	4089016	09/23/26
1004740	OPTIPLEX 3020 SMALL FORM 251726	CQBTM22	020A	10/20/2014	664.86	5	1695.250.1000.6737.020.0000.000.	4089016	09/23/26
1004742	OPTIPLEX 3020 SMALL FORM 251726	CQC2N22	020A	10/20/2014	664.86	5	1695.250.1000.6737.020.0000.000.	4089016	09/23/26
1004747	OPTIPLEX 3020 SMALL FORM 251726	CQCSM22	210A	10/20/2014	664.86	5	1695.250.1000.6737.020.0000.000.	4089016	09/23/26
1005419	DELL OPTIPLEX 3020 SM FORM 363915	HJ55GB2	575A	5/26/2016	549.06	5	6100.100.5000.6832.575.0000.000.	4089016	09/23/26
1005478	DELL OPTIPLEX 3020 SM FORM 363915	6JHJGB2	150A	5/26/2016	549.06	5	6100.100.5000.6832.575.0000.000.	4089016	09/23/26
1005530	DELL OPTIPLEX 3020 SM FORM 363915	HHQ9GB2	210A	5/26/2016	549.06	5	6100.100.5000.6832.575.0000.000.	4089016	09/23/26
1005628	DELL OPTIPLEX 3020 SM FORM 363915	HHRBGB2	210A	5/26/2016	549.06	5	6100.100.5000.6832.575.0000.000.	4089016	09/23/26
1005629	DELL OPTIPLEX 3020 SM FORM 363915	HHR9GB2	210A	5/26/2016	549.06	5	6100.100.5000.6832.575.0000.000.	4089016	09/23/26
1005634	DELL OPTIPLEX 3020 SM FORM 363915	HJ18GB2	210A	5/26/2016	549.06	5	6100.100.5000.6832.575.0000.000.	4089016	09/23/26
1005637	DELL OPTIPLEX 3020 SM FORM 363915	6J4KGB2	210A	5/26/2016	549.06	5	6100.100.5000.6832.575.0000.000.	4089016	09/23/26
1005656	DELL OPTIPLEX 3020 SM FORM 363915	6J3JGB2	210A	5/26/2016	549.06	5	6100.100.5000.6832.575.0000.000.	4089016	09/23/26
1005659	DELL OPTIPLEX 3020 SM FORM 363915	HJ19GB2	210A	5/26/2016	549.06	5	6100.100.5000.6832.575.0000.000.	4089016	09/23/26
1005660	DELL OPTIPLEX 3020 SM FORM 363915	HHX5GB2	210A	5/26/2016	549.06	5	6100.100.5000.6832.575.0000.000.	4089016	09/23/26
1004611	DELL 3020 SFF NEW 2015 LEASE 250262	T20J7Y12	210A	7/16/2014	753.5	5	6100.100.5000.6832.575.0000.000.	4089016	09/23/26
1005615	DELL OPTIPLEX 3020 SM FORM 363915	HHP7GB2	210A	5/26/2016	549.06	5	6100.100.5000.6832.575.0000.000.	4089016	09/23/26
1005620	DELL OPTIPLEX 3020 SM FORM 363915	HJ2CGB2	575A	5/26/2016	549.06	5	6100.100.5000.6832.575.0000.000.	4089016	09/23/26
1005638	DELL OPTIPLEX 3020 SM FORM 363915	HJ09GB2	210A	5/26/2016	549.06	5	6100.100.5000.6832.575.0000.000.	4089016	09/23/26
1005639	DELL OPTIPLEX 3020 SM FORM 363915	HHR7GB2	210A	5/26/2016	549.06	5	6100.100.5000.6832.575.0000.000.	4089016	09/23/26
1004609	DELL 3020 SFF NEW 2015 LEASE 250262	T20JBY12	170A	7/16/2014	753.5	5	6100.100.5000.6832.575.0000.000.	4089016	09/23/26
1004613	DELL 3020 SFF NEW 2015 LEASE 250262	T20H5Y12	170A	7/16/2014	753.5	5	6100.100.5000.6832.575.0000.000.	4089016	09/23/26
1004628	DELL 3020 SFF NEW 2015 LEASE 250262	T20J9Y12	170A	7/16/2014	753.5	5	6100.100.5000.6832.575.0000.000.	4089016	09/23/26
1004633	DELL 3020 SFF NEW 2015 LEASE 250262	T20H9Y12	170A	7/16/2014	753.5	5	6100.100.5000.6832.575.0000.000.	4089016	09/23/26
1004635	DELL 3020 SFF NEW 2015 LEASE 250262	T20J5Y12	170A	7/16/2014	753.5	5	6100.100.5000.6832.575.0000.000.	4089016	09/23/26
1004639	DELL 3020 SFF NEW 2015 LEASE 250262	T20L7Y12	170A	7/16/2014	753.5	5	6100.100.5000.6832.575.0000.000.	4089016	09/23/26
1005420	DELL OPTIPLEX 3020 SM FORM 363915	UNKNOWN	575A	5/26/2016	549.06	5	6100.100.5000.6832.575.0000.000.	4089016	09/23/26

1005543	DELL OPTIPLEX 3020 SM FORM 363915	HHJBGB2	020A	5/26/2016	549.06	5	6100.100.5000.6832.575.0000.000.	4089016	09/23/26
1005604	DELL OPTIPLEX 3020 SM FORM 363915	HHV9GB2	130A	5/26/2016	549.06	5	6100.100.5000.6832.575.0000.000.	4089016	09/23/26
1005611	DELL OPTIPLEX 3020 SM FORM 363915	HJ1BGB2	210A	5/26/2016	549.06	5	6100.100.5000.6832.575.0000.000.	4089016	09/23/26
1005612	DELL OPTIPLEX 3020 SM FORM 363915	6J4JGB2	210A	5/26/2016	549.06	5	6100.100.5000.6832.575.0000.000.	4089016	09/23/26
1005640	DELL OPTIPLEX 3020 SM FORM 363915	6J6HGB2	210A	5/26/2016	549.06	5	6100.100.5000.6832.575.0000.000.	4089016	09/23/26
1005658	DELL OPTIPLEX 3020 SM FORM 363915	HJ0CGB2	210A	5/26/2016	549.06	5	6100.100.5000.6832.575.0000.000.	4089016	09/23/26
1005683	DELL OPTIPLEX 3020 SM FORM 363915	HHZ9GB2	210A	5/26/2016	549.06	5	6100.100.5000.6832.575.0000.000.	4089016	09/23/26
1013531	NOTEBOOK THINKPAD L13 YOGA GEN2 20V	R9-13P4K0	150A	7/31/2021	1,017.08	S	3360.100.1000.6737.140.0000.000.	N/A	N/A
1013536	NOTEBOOK THINKPAD L13 YOGA GEN2 20V	R9-13P4FK	150A	7/31/2021	1,017.08	S	3360.100.1000.6737.150.0000.000.	N/A	N/A
N/A	22 Dell Monitors		575A			5		4089016	09/23/26
N/A	Projectors X39 EPSON(2)					5		4089016	09/23/26
N/A	Projector X27 EPSON					5		4089016	09/23/26
N/A	Printer HP LaserJet P2015dn	CNBJ844814	575A			5		4089016	09/23/26
N/A	Printer HP LaserJet P2015dn	CNBJP74191	575A			5		4089016	09/23/26
N/A	Printer HP LaserJet P2015dn	CNBJR47358	575A			5		4089016	09/23/26
1007452	DELL MOBILE PRECISION 5520 390378	5GX5QQ2	575A	8/1/2018	1,449.82	5	6100.100.2580.6737.575.0000.000.	4089016	09/23/26
1007453	DELL MOBILE PRECISION 5520 390378	6JR5QQ2	575A	8/1/2018	1,449.82	5	6100.100.2580.6737.575.0000.000.	4089016	09/23/26
1007452	DELL MOBILE PRECISION 5520 390378	5GX5QQ2	575A	8/1/2018	1,449.82	5	6100.100.2580.6737.575.0000.000.	4089016	09/23/26
1007453	DELL MOBILE PRECISION 5520 390378	6JR5QQ2	575A	8/1/2018	1,449.82	5	6100.100.2580.6737.575.0000.000.	4089016	09/23/26
1014775	SOUND SYSTEM EQPT-ROLLS, SPEAKER, CD/USB		140A	7/11/2021	3,291.95	B	6100.100.2100.6731.140.0000.000.	N/A	N/A
N/A	Laminated rolls (9)		130A			B		N/A	N/A
N/A	Hanging file frameset		130A			B		N/A	N/A
N/A	Motorolla CM-200 Z-way radio (2)		540A			B		N/A	N/A
N/A	Motorolla Z-WAY radio		210A			B		N/A	N/A
N/A	Aiwa twin duet speaker		210A			B		N/A	N/A
N/A	cabinet		210A			B		N/A	N/A
N/A	RSQ CD player		210A			B		N/A	N/A
N/A	Sony CD Player (3)		210A			B		N/A	N/A
N/A	Blank VHS Tapes (10)		210A			B		N/A	N/A
N/A	Tascam CD player		210A			B		N/A	N/A
N/A	Vector system		170A			B		N/A	N/A
N/A	3000Is 3/8 gallon professional ironing system		210A			B		N/A	N/A
N/A	Bienfang Adjustable tacking Iron		210A			B		N/A	N/A
N/A	Comercial 200 Dry Mount Laminating press		210A			B		N/A	N/A

Disposal	DESCRIPTION		Disposal	DESCRIPTION
5	AUCTION/OBSOLETE		M	MISPLACED
A	ADMINSTRATIVE ADJUSTMENT		N	NOT COST EFFECTIVE, NEEDED, SR
B	PHYSICAL DAMAGE/BROKEN		O	OTHER
C	CASUALTY LOSS		P	PARTED OUT
D	<$1000 SO DELETED		R	RETURNED MERCHANDISE
DM	DEMOLITION		S	SOLD/SALVAGED
E	EXCHANGED MERCHANDISE		T	TRADE IN
I	INSURANCE COMPENSATED		V	VANDALISM OR THEFT
J	TRANFER TO OTHER CTED		W	WARRANTY/REPLACEMENT
L	LOAN RECALLED		Y	RECYCLE / SCRAPPED

FLOWING WELLS SCHOOL DISTRICT
Board Agenda Item

F-1	September 22, 2026
Agenda Item Number	Board Meeting Date

Item: Recommend Approval of Elementary School Move On When Reading Plans

Submitted By: Dr. Kevin Stoltzfus/Tabetha Finchum Date: September 17, 2026

Will Be Presented By: Dr. Kevin Stoltzfus/Tabetha Finchum

District administration recommends approval of the Move On When Reading (MOWR) plan for each elementary school. In accordance with Arizona Revised Statute 15-704 (G) and (H), the Governing Board shall review, develop, and approve "best practices for teaching reading based on essential components of reading instruction and supported by evidence-based reading research" for each school at which more than twenty percent of students in grade three did not demonstrate proficiency on the statewide reading assessment. District and school administration, in collaboration with School Improvement Teams, historically have utilized the required MOWR plan to document each school's comprehensive approach to improving K-3 literacy outcomes. The MOWR plans are revised three times a year based on assessment outcomes. Dr. Finchum and District Reading Specialist Jennifer DeFilippis will provide an overview of the plans and will be available along with elementary school principals to answer questions.

Estimated Cost $ _____ ☒ See Additional Information Attached

Recommended Action:

☒ Approve ☐ Disapprove ☐ Table ☐ No Action Required

Division Head: Tabetha Finchum Superintendent: Kevin Stoltzfus

Board Action: M: _____ S: _____ A: _____ N: _____ C: _____

FLOWING WELLS SCHOOL DISTRICT
District Administration Center

MEMORANDUM

TO: Governing Board Members
Dr. Kevin Stoltzfus, Superintendent

FROM: Dr. Tabetha Finchum, Associate Superintendent

RE: ARS 15-704, Grade 3 Reading

DATE: September 22, 2026

District administration recommends approval of the Elementary School Move On When Reading Plans. Approval of the plans fulfills the statutory requirement to review, develop, and adopt evidence-based best practices for teaching reading for schools meeting the threshold established in A.R.S. 15-704 (G) and (H).

Arizona Revised Statute 15-704 subsections G and H read:

> G. The governing board of each school district and the governing body of each charter school shall determine the percentage of pupils at each school in grade three who do not demonstrate proficiency on the reading standards prescribed by the state board of education and measured by the statewide assessment administered pursuant to section 15-741. If more than twenty percent of students in grade three at either the individual school level or at the school district level do not demonstrate proficiency on the standards, the governing board or governing body shall conduct a review of its reading program that includes curriculum and professional development in light of current, evidence-based reading research.
>
> H. Based on the review required in subsection G of this section, the governing board or governing body and the school principal of each school that does not demonstrate proficiency on the reading standards, in conjunction with school council members, if applicable, shall develop methods of best practices for teaching reading based on essential components of reading instruction and supported by evidence-based reading research. These methods shall be adopted at a public meeting and shall be implemented the following academic year.

Since more than 20% of Flowing Wells third-grade students did not demonstrate proficiency on Arizona's Academic Standards Assessment, the Governing Board is required to review the District's reading program and adopt evidence-based best practices for teaching reading. Flowing Wells already has a comprehensive, tiered system of reading instruction and intervention, including frequent benchmark assessment and targeted support for students who need additional reading instruction. Our core and intervention reading curricula are also included on the Arizona Department of Education's approved and vetted list and are grounded in evidence-based reading research.

The required review and development of best practices are documented within each school's Move On When Reading (MOWR) and School Improvement Plans. These plans are revised annually based on student assessment outcomes and are developed collaboratively by district and school administration and School Improvement Teams.

Dr. Finchum and District Reading Specialist Jennifer DeFilippis will provide an overview of Spring 2026 third grade reading data as well as the District's comprehensive plan for instruction, and professional development. Elementary principals are also available to answer questions.

Flowing Wells Unified School District Move On When Reading Plans SY2026-2027

Grades Served, All Schools: Kindergarten, First Grade, Second Grade, Third Grade

Retained/Promoted

Remedial Strategies for Retained Students and Exemptions

Centennial Elementary School

Remedial Strategies for Retained Students and Exemptions

Completed

Per A.R.S. §15-701 A school district governing board or charter school governing body shall offer more than one of the intervention and remedial strategies developed by the state board of education and requires that an Arizona student not be promoted from the third grade if the student does not demonstrate sufficient reading skills on the reading portion of the statewide assessment.

3RD GRADE READING	STATEWIDE ASSESSMENT 2026	STATEWIDE ASSESSMENT 2025	STATEWIDE ASSESSMENT 2024
Minimally Proficient	30	34	33
Partially Proficient	9	10	5
Proficient	7	17	18
Highly Proficient	6	10	4

Did you have any enrolled 3rd graders last school year ? Yes / No

The number of 3rd graders that failed to meet the MOWR cut score 1

The number of 3rd graders retained due to MOWR 0

At least 2 of the following 4 remedial strategies must be selected

- A requirement that the pupil be assigned for evidence-based reading instruction by a different teacher who was designated in that teacher's most recent performance evaluation in one of the top two performance classifications. ☐
- Summer school reading instruction. ☐
- In the next academic year, intensive reading instruction that occurs before, during or after the regular school day, or any combination of before, during and after the regular school day. ☑
- Small group and teacher-led evidence-based reading instruction, which may include computer-based or online reading instruction. ☑

The number of 3rd graders promoted due to exemption 1

Exemption Count Breakdown:

- Is an English learner or a limited English proficient student as defined in section 15-751 and has had fewer than three years of English language instruction.
- Is in the process of a special education referral for placement in special education, has been diagnosed as having a significant reading impairment, including dyslexia, or is a child with a disability as defined in section 15-761 if the pupil's individualized education program team and the pupil's parent or guardian agree that promotion is appropriate based on the pupil's individualized education program. 1
- Student has an identified disability and has an IEP and the IEP team (including parents) agrees that promotion is appropriate.
- Receives intervention and remedial services during the summer or subsequent year and demonstrates sufficient reading progress.
- Has demonstrated or subsequently demonstrates sufficient reading skills or adequate progress toward sufficient reading skills of the third-grade reading standards as evidenced through a collection of valid and reliable reading assessments approved by the state board of education, which includes an alternative standardized reading assessment approved by the state board.

Select the valid and reliable reading assessments used to determine this exemption

Please provide any additional information if needed

Davis Elementary School

Remedial Strategies for Retained Students and Exemptions

Completed

Per A.R.S. §15-701 A school district governing board or charter school governing body shall offer more than one of the intervention and remedial strategies developed by the state board of education and requires that an Arizona student not be promoted from the third grade if the student does not demonstrate sufficient reading skills on the reading portion of the statewide assessment.

3RD GRADE READING	STATEWIDE ASSESSMENT 2026	STATEWIDE ASSESSMENT 2025	STATEWIDE ASSESSMENT 2024
Minimally Proficient	22	38	37
Partially Proficient	4	11	3
Proficient	10	10	11
Highly Proficient	10	3	5

Did you have any enrolled 3rd graders last school year ? Yes / No

The number of 3rd graders that failed to meet the MOWR cut score 3

The number of 3rd graders retained due to MOWR 0

At least 2 of the following 4 remedial strategies must be selected

- A requirement that the pupil be assigned for evidence-based reading instruction by a different teacher who was designated in that teacher's most recent performance evaluation in one of the top two performance classifications. ☐
- Summer school reading instruction. ☐
- In the next academic year, intensive reading instruction that occurs before, during or after the regular school day, or any combination of before, during and after the regular school day. ☑
- Small group and teacher-led evidence-based reading instruction, which may include computer-based or online reading instruction. ☑

The number of 3rd graders promoted due to exemption 3

Exemption Count Breakdown:

Is an English learner or a limited English proficient student as defined in section 15-751 and has had fewer than three years of English language instruction. 1

Is in the process of a special education referral for placement in special education, has been diagnosed as having a significant reading impairment, including dyslexia, or is a child with a disability as defined in section 15-761 if the pupil's individualized education program team and the pupil's parent or guardian agree that promotion is appropriate based on the pupil's individualized education program.

Student has an identified disability and has an IEP and the IEP team (including parents) agrees that promotion is appropriate. 2

Receives intervention and remedial services during the summer or subsequent year and demonstrates sufficient reading progress.

Has demonstrated or subsequently demonstrates sufficient reading skills or adequate progress toward sufficient reading skills of the third-grade reading standards as evidenced through a collection of valid and reliable reading assessments approved by the state board of education, which includes an alternative standardized reading assessment approved by the state board.

Select the valid and reliable reading assessments used to determine this exemption

Please provide any additional information if needed

Douglas Elementary School

Per A.R.S. §15-701 A school district governing board or charter school governing body shall offer more than one of the intervention and remedial strategies developed by the state board of education and requires that an Arizona student not be promoted from the third grade if the student does not demonstrate sufficient reading skills on the reading portion of the statewide assessment.

3RD GRADE READING	STATEWIDE ASSESSMENT 2026	STATEWIDE ASSESSMENT 2025	STATEWIDE ASSESSMENT 2024
Minimally Proficient	41	53	42
Partially Proficient	3	7	8
Proficient	18	10	15
Highly Proficient	7	3	3

Did you have any enrolled 3rd graders last school year ? (●) Yes ( ) No

The number of 3rd graders that failed to meet the MOWR cut score 6

The number of 3rd graders retained due to MOWR 0

At least 2 of the following 4 remedial strategies must be selected

A requirement that the pupil be assigned for evidence-based reading instruction by a different teacher who was designated in that teacher's most recent performance evaluation in one of the top two performance classifications. ☐

Summer school reading instruction. ☐

In the next academic year, intensive reading instruction that occurs before, during or after the regular school day, or any combination of before, during and after the regular school day. ☑

Small group and teacher-led evidence-based reading instruction, which may include computer-based or online reading instruction. ☑

The number of 3rd graders promoted due to exemption 6

Exemption Count Breakdown:

Is an English learner or a limited English proficient student as defined in section 15-751 and has had fewer than three years of English language instruction.

Is in the process of a special education referral for placement in special education, has been diagnosed as having a significant reading impairment, including dyslexia, or is a child with a disability as defined in section 15-761 if the pupil's individualized education program team and the pupil's parent or guardian agree that promotion is appropriate based on the pupil's individualized education program. 2

Student has an identified disability and has an IEP and the IEP team (including parents) agrees that promotion is appropriate. 4

Receives intervention and remedial services during the summer or subsequent year and demonstrates sufficient reading progress.

Has demonstrated or subsequently demonstrates sufficient reading skills or adequate progress toward sufficient reading skills of the third-grade reading standards as evidenced through a collection of valid and reliable reading assessments approved by the state board of education, which includes an alternative standardized reading assessment approved by the state board.

Select the valid and reliable reading assessments used to determine this exemption

Please provide any additional information if needed

Hendricks Elementary School

Per A.R.S. §15-701 A school district governing board or charter school governing body shall offer more than one of the intervention and remedial strategies developed by the state board of education and requires that an Arizona student not be promoted from the third grade if the student does not demonstrate sufficient reading skills on the reading portion of the statewide assessment.

3RD GRADE READING	STATEWIDE ASSESSMENT 2026	STATEWIDE ASSESSMENT 2025	STATEWIDE ASSESSMENT 2024
Minimally Proficient	25	29	22
Partially Proficient	5	11	7
Proficient	19	24	16
Highly Proficient	5	14	10

Did you have any enrolled 3rd graders last school year ? (●) Yes ( ) No

The number of 3rd graders that failed to meet the MOWR cut score 2

The number of 3rd graders retained due to MOWR 0

At least 2 of the following 4 remedial strategies must be selected

- [ ] A requirement that the pupil be assigned for evidence-based reading instruction by a different teacher who was designated in that teacher's most recent performance evaluation in one of the top two performance classifications.
- [ ] Summer school reading instruction.
- [x] In the next academic year, intensive reading instruction that occurs before, during or after the regular school day, or any combination of before, during and after the regular school day.
- [x] Small group and teacher-led evidence-based reading instruction, which may include computer-based or online reading instruction.

The number of 3rd graders promoted due to exemption 2

Exemption Count Breakdown:

Is an English learner or a limited English proficient student as defined in section 15-751 and has had fewer than three years of English language instruction. 1

Is in the process of a special education referral for placement in special education, has been diagnosed as having a significant reading impairment, including dyslexia, or is a child with a disability as defined in section 15-761 if the pupil's individualized education program team and the pupil's parent or guardian agree that promotion is appropriate based on the pupil's individualized education program.

Student has an identified disability and has an IEP and the IEP team (including parents) agrees that promotion is appropriate. 1

Receives intervention and remedial services during the summer or subsequent year and demonstrates sufficient reading progress.

Has demonstrated or subsequently demonstrates sufficient reading skills or adequate progress toward sufficient reading skills of the third-grade reading standards as evidenced through a collection of valid and reliable reading assessments approved by the state board of education, which includes an alternative standardized reading assessment approved by the state board.

Select the valid and reliable reading assessments used to determine this exemption

Please provide any additional information if needed

Laguna Elementary School

Remedial Strategies for Retained Students and Exemptions

Completed

Per A.R.S. §15-701 A school district governing board or charter school governing body shall offer more than one of the intervention and remedial strategies developed by the state board of education and requires that an Arizona student not be promoted from the third grade if the student does not demonstrate sufficient reading skills on the reading portion of the statewide assessment.

3RD GRADE READING	STATEWIDE ASSESSMENT 2026	STATEWIDE ASSESSMENT 2025	STATEWIDE ASSESSMENT 2024
Minimally Proficient	33	42	34
Partially Proficient	7	9	2
Proficient	9	15	10
Highly Proficient	0	2	1

Did you have any enrolled 3rd graders last school year ? Yes / No

The number of 3rd graders that failed to meet the MOWR cut score 2

The number of 3rd graders retained due to MOWR 1

At least 2 of the following 4 remedial strategies must be selected

- A requirement that the pupil be assigned for evidence-based reading instruction by a different teacher who was designated in that teacher's most recent performance evaluation in one of the top two performance classifications. ☐
- Summer school reading instruction. ☑
- In the next academic year, intensive reading instruction that occurs before, during or after the regular school day, or any combination of before, during and after the regular school day. ☐
- Small group and teacher-led evidence-based reading instruction, which may include computer-based or online reading instruction. ☑

How do you intend these remedial strategies to support the student(s) you retained this year due to not meeting the MOWR cut score?

These remedial strategies will support the student that was retained by providing targeted intervention support through one-on-one or small group instruction led by both a certified reading specialist or a highly qualified teacher.

The number of 3rd graders promoted due to exemption 1

Exemption Count Breakdown:

- Is an English learner or a limited English proficient student as defined in section 15-751 and has had fewer than three years of English language instruction.
- Is in the process of a special education referral for placement in special education, has been diagnosed as having a significant reading impairment, including dyslexia, or is a child with a disability as defined in section 15-761 if the pupil's individualized education program team and the pupil's parent or guardian agree that promotion is appropriate based on the pupil's individualized education program. 1
- Student has an identified disability and has an IEP and the IEP team (including parents) agrees that promotion is appropriate.
- Receives intervention and remedial services during the summer or subsequent year and demonstrates sufficient reading progress.
- Has demonstrated or subsequently demonstrates sufficient reading skills or adequate progress toward sufficient reading skills of the third-grade reading standards as evidenced through a collection of valid and reliable reading assessments approved by the state board of education, which includes an alternative standardized reading assessment approved by the state board.

Select the valid and reliable reading assessments used to determine this exemption

Please provide any additional information if needed

Richardson Elementary School

Remedial Strategies for Retained Students and Exemptions

Completed

Per A.R.S. §15-701 A school district governing board or charter school governing body shall offer more than one of the intervention and remedial strategies developed by the state board of education and requires that an Arizona student not be promoted from the third grade if the student does not demonstrate sufficient reading skills on the reading portion of the statewide assessment.

3RD GRADE READING	STATEWIDE ASSESSMENT 2026	STATEWIDE ASSESSMENT 2025	STATEWIDE ASSESSMENT 2024
Minimally Proficient	7	19	5
Partially Proficient	8	9	6
Proficient	11	10	16
Highly Proficient	11	10	12

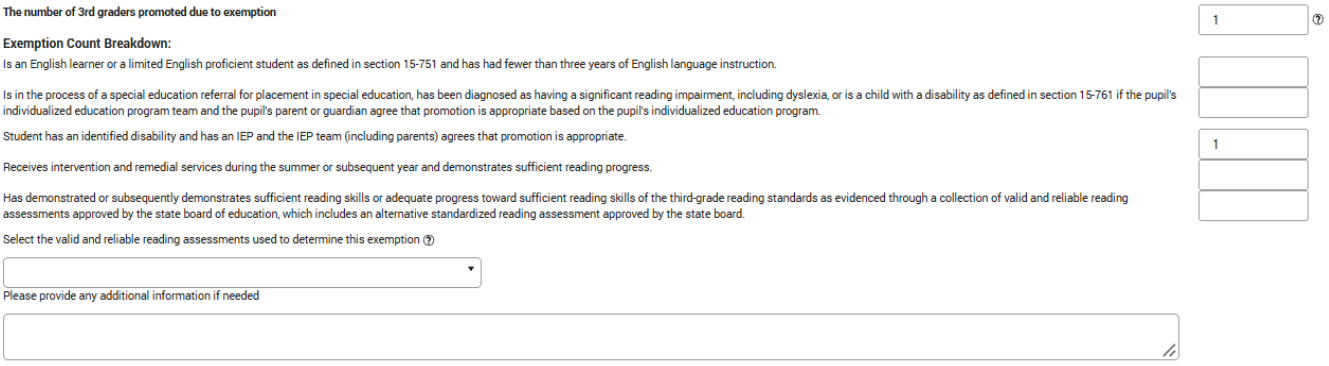
Did you have any enrolled 3rd graders last school year ? Yes / No

The number of 3rd graders that failed to meet the MOWR cut score 1

The number of 3rd graders retained due to MOWR 0

At least 2 of the following 4 remedial strategies must be selected

- A requirement that the pupil be assigned for evidence-based reading instruction by a different teacher who was designated in that teacher's most recent performance evaluation in one of the top two performance classifications. ☐
- Summer school reading instruction. ☐
- In the next academic year, intensive reading instruction that occurs before, during or after the regular school day, or any combination of before, during and after the regular school day. ☑
- Small group and teacher-led evidence-based reading instruction, which may include computer-based or online reading instruction. ☑



Literacy Leadership Team Member(s)

School Literacy Leadership Team

Centennial Elementary School

Christopher Hitchings – Principal
Lindsay Dauenhauer – Reading Specialist and DTD
Megan Lehman - Reading Specialist
Kristin Wook – Special Education Teacher

Davis Elementary School

Christopher Nogami – Principal
Amanda Rehbein – Reading Specialist and DTD
Marcy Graf – Reading Specialist
Emily Toney – Special Education Reading Teacher

Douglas Elementary School

Theresa Gonsalves – Principal
Brie Barber – Reading Specialist and DTD
Claire Peterson – Reading Specialist
Tracy Antista – Special Education Reading Teacher

Hendricks Elementary School

Jessica Howell – Principal
Tawnya Stoltzfus – Reading Specialist and DTD
Kaitlyn Capas – Reading Specialist
Victoria McWilliam – Special Education Reading Teacher

Laguna Elementary School

Alan Schmidt – Principal
Brandi DeVries – Reading Specialist and DTD
Koni Bennett – Reading Specialist
Bradley Gossett - Special Education Reading Teacher

Richardson Elementary School
Henry Linker - Principal
Denise Derrig – Reading Specialist and DTD
Kristen Jacobson – Special Education Reading Teacher

Dyslexia Training Designee
Centennial Elementary School
Lindsay Dauenhauer – Reading Specialist, Training Completed: 6/30/2022

Davis Elementary School
Amanda Rehbein – Reading Specialist, Training Completed: 5/30/2022

Douglas Elementary School
Brie Barber – Reading Specialist, Training Completed: 6/30/2022

Hendricks Elementary School
Tawnya Stoltzfus – Reading Specialist, Training Completed: 6/30/2022

Laguna Elementary School
Brandi DeVries – Reading Specialist, Training Completed: 6/30/2022

Richardson Elementary School
Denise Derrig – Reading Specialist, Training Completed: 6/30/2022

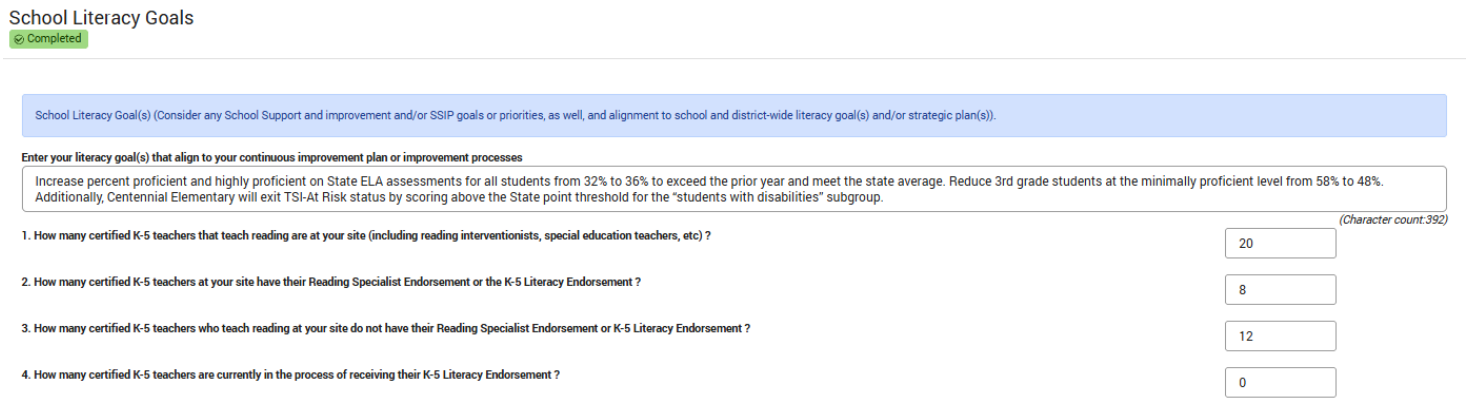
School Master Schedules

Attached for all schools

Goals and Assessments

School Literacy Goals

Centennial Elementary School


School Literacy Goals
Completed

School Literacy Goal(s) (Consider any School Support and improvement and/or SSIP goals or priorities, as well, and alignment to school and district-wide literacy goal(s) and/or strategic plan(s)).

Enter your literacy goal(s) that align to your continuous improvement plan or improvement processes

Increase percent proficient and highly proficient on State ELA assessments for all students from 32% to 36% to exceed the prior year and meet the state average. Reduce 3rd grade students at the minimally proficient level from 58% to 48%. Additionally, Centennial Elementary will exit TSI-At Risk status by scoring above the State point threshold for the "students with disabilities" subgroup.

(Character count:392)

1. How many certified K-5 teachers that teach reading are at your site (including reading interventionists, special education teachers, etc) ? 20

2. How many certified K-5 teachers at your site have their Reading Specialist Endorsement or the K-5 Literacy Endorsement ? 8

3. How many certified K-5 teachers who teach reading at your site do not have their Reading Specialist Endorsement or K-5 Literacy Endorsement ? 12

4. How many certified K-5 teachers are currently in the process of receiving their K-5 Literacy Endorsement ? 0

Davis Elementary School

School Literacy Goals

Completed

School Literacy Goal(s) (Consider any School Support and improvement and/or SSIP goals or priorities, as well, and alignment to school and district-wide literacy goal(s) and/or strategic plan(s)).

Enter your literacy goal(s) that align to your continuous improvement plan or improvement processes

Increase percent proficient on State ELA assessments for all students from 27% to 32% to meet or exceed prior year performance. Additionally, decrease MP on 3rd grade reading State assessment from 48% in Spring 2026 to 43% in Spring 2027.

(Character count:239)

1. How many certified K-5 teachers that teach reading are at your site (including reading interventionists, special education teachers, etc) ?	19
2. How many certified K-5 teachers at your site have their Reading Specialist Endorsement or the K-5 Literacy Endorsement ?	4
3. How many certified K-5 teachers who teach reading at your site do not have their Reading Specialist Endorsement or K-5 Literacy Endorsement ?	10
4. How many certified K-5 teachers are currently in the process of receiving their K-5 Literacy Endorsement ?	5

Douglas Elementary School

School Literacy Goals

Completed

School Literacy Goal(s) (Consider any School Support and improvement and/or SSIP goals or priorities, as well, and alignment to school and district-wide literacy goal(s) and/or strategic plan(s)).

Enter your literacy goal(s) that align to your continuous improvement plan or improvement processes

Increase percent proficient on State ELA assessments for all students from 42.7% to 50% to close the gap between Douglas and State percent proficient. Plus, Douglas will decrease MP on 3rd grade reading AASA from 58.73% in Spring 2026 to 53% or less in Spring 2027.

(Character count:265)

1. How many certified K-5 teachers that teach reading are at your site (including reading interventionists, special education teachers, etc) ?	24
2. How many certified K-5 teachers at your site have their Reading Specialist Endorsement or the K-5 Literacy Endorsement ?	3
3. How many certified K-5 teachers who teach reading at your site do not have their Reading Specialist Endorsement or K-5 Literacy Endorsement ?	9
4. How many certified K-5 teachers are currently in the process of receiving their K-5 Literacy Endorsement ?	12

Hendricks Elementary School

School Literacy Goals

Completed

School Literacy Goal(s) (Consider any School Support and improvement and/or SSIP goals or priorities, as well, and alignment to school and district-wide literacy goal(s) and/or strategic plan(s)).

Enter your literacy goal(s) that align to your continuous improvement plan or improvement processes

Increase percent proficient on State ELA assessments for all students from 49% proficient to 54% proficient in order to exceed the prior years scores and increase percent proficient for students with disabilities to close the gap between students with disabilities and all students. Also, decrease the percent of minimally proficient students on the 3rd grade reading State assessment.

(Character count:385)

1. How many certified K-5 teachers that teach reading are at your site (including reading interventionists, special education teachers, etc) ?	23
2. How many certified K-5 teachers at your site have their Reading Specialist Endorsement or the K-5 Literacy Endorsement ?	2
3. How many certified K-5 teachers who teach reading at your site do not have their Reading Specialist Endorsement or K-5 Literacy Endorsement ?	17
4. How many certified K-5 teachers are currently in the process of receiving their K-5 Literacy Endorsement ?	4

Laguna Elementary School

School Literacy Goals

Completed

School Literacy Goal(s) (Consider any School Support and improvement and/or SSIP goals or priorities, as well, and alignment to school and district-wide literacy goal(s) and/or strategic plan(s)).

Enter your literacy goal(s) that align to your continuous improvement plan or improvement processes

Laguna will increase percent proficient on AASA ELA assessments for all students from 26% to 29%. Laguna will increase percent proficient in ELA assessments for students with disabilities from 23% to 29% and exit CSI-T status. Additionally, Laguna will decrease minimally proficient on 3rd grade Reading State assessment from 59% to less than 50%.

(Character count:348)

1. How many certified K-5 teachers that teach reading are at your site (including reading interventionists, special education teachers, etc) ?	23
2. How many certified K-5 teachers at your site have their Reading Specialist Endorsement or the K-5 Literacy Endorsement ?	3
3. How many certified K-5 teachers who teach reading at your site do not have their Reading Specialist Endorsement or K-5 Literacy Endorsement ?	4
4. How many certified K-5 teachers are currently in the process of receiving their K-5 Literacy Endorsement ?	16

Richardson Elementary School

School Literacy Goals

Completed

School Literacy Goal(s) (Consider any School Support and improvement and/or SSIP goals or priorities, as well, and alignment to school and district-wide literacy goal(s) and/or strategic plan(s)).

Enter your literacy goal(s) that align to your continuous improvement plan or improvement processes

Increase percent proficient on State ELA assessments for all students from 62% proficient to 65% proficient in order to exceed the prior years scores. Decrease 3rd grade students scoring minimally proficient on AASA ELA to below 12.82%.

(Character count:237)

1. How many certified K-5 teachers that teach reading are at your site (including reading interventionists, special education teachers, etc) ?	19
2. How many certified K-5 teachers at your site have their Reading Specialist Endorsement or the K-5 Literacy Endorsement ?	8
3. How many certified K-5 teachers who teach reading at your site do not have their Reading Specialist Endorsement or K-5 Literacy Endorsement ?	8
4. How many certified K-5 teachers are currently in the process of receiving their K-5 Literacy Endorsement ?	3

<u>Universal Screening Tool</u>

All Schools use Acadience Reading K-6

Beginning of the Year Data:

Centennial Elementary School

Testing dates: Start 08/10/2026 End 08/21/2026

Enter the number of students that are above or at benchmark

	Kindergarten	First grade	Second grade	Third grade	Total
Number Of Students	15	21	27	43	106
English Learners	2	2	0	5	9
American Indian or Alaska Native	0	1	1	0	2
Asian	0	0	0	0	0
African American/Black	0	0	2	2	4
Hispanic or Latino	6	13	17	32	68
Multiple Races	0	0	0	0	0
Native Hawaiian or Pacific Islander	0	0	0	0	0
White	9	6	7	9	31
Income Eligibility 1 and 2	7	7	11	0	25
Students with Disabilities	1	3	0	0	4

Enter the number students that are approaching benchmark and/or some risk

	Kindergarten	First grade	Second grade	Third grade	Total
Number Of Students	9	7	11	5	32
English Learners	3	1	2	0	6
American Indian or Alaska Native	0	0	1	0	1
Asian	0	0	0	0	0
African American/Black	0	0	0	0	0
Hispanic or Latino	4	7	10	3	24
Multiple Races	0	0	0	0	0
Native Hawaiian or Pacific Islander	0	0	0	0	0
White	5	0	0	2	7
Income Eligibility 1 and 2	5	3	4	1	13
Students with Disabilities	0	0	0	0	0

Enter the number students that are significantly at risk and/or high

	Kindergarten	First grade	Second grade	Third grade	Total
Number Of Students	18	19	22	12	71
English Learners	5	11	4	4	24
American Indian or Alaska Native	0	0	0	0	0
Asian	0	0	0	0	0
African American/Black	0	0	1	0	1
Hispanic or Latino	5	15	13	10	43
Multiple Races	0	0	0	0	0
Native Hawaiian or Pacific Islander	0	0	0	0	0
White	13	4	8	2	27
Income Eligibility 1 and 2	1	5	4	8	18
Students with Disabilities	4	5	9	7	25

Davis Elementary School

Beginning of the year screening data

Testing dates: Start 08/10/2026 End 08/21/2026

Enter the number of students that are above or at benchmark

	Kindergarten	First grade	Second grade	Third grade	Total
Number Of Students	7	25	27	24	83
English Learners	1	4	7	1	13
American Indian or Alaska Native	0	1	0	0	1
Asian	0	0	0	0	0
African American/Black	0	0	0	0	0
Hispanic or Latino	6	17	21	19	63
Multiple Races	0	0	0	0	0
Native Hawaiian or Pacific Islander	0	0	0	0	0
White	1	7	6	4	18
Income Eligibility 1 and 2	4	15	12	12	43
Students with Disabilities	1	6	3	2	12

Enter the number students that are approaching benchmark and/or some risk

	Kindergarten	First grade	Second grade	Third grade	Total
Number Of Students	10	2	4	2	18
English Learners	1	0	1	0	2
American Indian or Alaska Native	0	0	0	0	0
Asian	0	0	0	0	0
African American/Black	1	0	0	0	1
Hispanic or Latino	7	2	4	2	15
Multiple Races	0	0	0	0	0
Native Hawaiian or Pacific Islander	0	0	0	0	0
White	2	0	0	0	2
Income Eligibility 1 and 2	1	0	2	2	5
Students with Disabilities	1	0	0	1	2

Enter the number students that are significantly at risk and/or high

	Kindergarten	First grade	Second grade	Third grade	Total
Number Of Students	24	15	24	23	86
English Learners	10	8	6	8	32
American Indian or Alaska Native	1	0	0	0	1
Asian	0	0	0	1	1
African American/Black	1	1	0	0	2
Hispanic or Latino	18	13	19	18	68
Multiple Races	0	0	0	0	0
Native Hawaiian or Pacific Islander	0	0	0	0	0
White	4	1	5	4	14
Income Eligibility 1 and 2	12	6	8	15	41
Students with Disabilities	5	4	8	7	24

Douglas Elementary School

Testing dates: Start 08/10/2026 End 08/21/2026

Enter the number of students that are above or at benchmark

	Kindergarten	First grade	Second grade	Third grade	Total
Number Of Students	19	31	30	30	110
English Learners	3	6	3	1	13
American Indian or Alaska Native	0	0	2	1	3
Asian	1	0	0	0	1
African American/Black	1	5	0	0	6
Hispanic or Latino	13	22	28	21	84
Multiple Races	0	0	0	0	0
Native Hawaiian or Pacific Islander	0	0	0	0	0
White	4	4	0	8	16
Income Eligibility 1 and 2	1	2	0	0	3
Students with Disabilities	3	5	3	1	12

Enter the number students that are approaching benchmark and/or some risk

	Kindergarten	First grade	Second grade	Third grade	Total
Number Of Students	4	11	4	6	25
English Learners	1	8	2	1	12
American Indian or Alaska Native	0	0	0	0	0
Asian	0	0	0	0	0
African American/Black	0	1	2	0	3
Hispanic or Latino	4	10	2	5	21
Multiple Races	0	0	0	0	0
Native Hawaiian or Pacific Islander	0	0	0	0	0
White	0	0	0	0	0
Income Eligibility 1 and 2	0	0	0	0	0
Students with Disabilities	0	2	0	0	2

Enter the number students that are significantly at risk and/or high

	Kindergarten	First grade	Second grade	Third grade	Total
Number Of Students	38	12	18	13	81
English Learners	26	11	17	12	66
American Indian or Alaska Native	0	0	1	0	1
Asian	1	0	0	0	1
African American/Black	1	0	0	0	1
Hispanic or Latino	21	12	17	12	62
Multiple Races	0	0	0	0	0
Native Hawaiian or Pacific Islander	0	0	0	0	0
White	3	0	0	1	4
Income Eligibility 1 and 2	0	0	0	0	0
Students with Disabilities	0	4	2	2	8

Hendricks Elementary School

Testing dates: Start 08/10/2026 End 08/21/2026

Enter the number of students that are above or at benchmark

	Kindergarten	First grade	Second grade	Third grade	Total
Number Of Students	10	49	23	41	123
English Learners	1	3	0	1	5
American Indian or Alaska Native	0	0	2	1	3
Asian	3	3	0	4	10
African American/Black	0	1	0	2	3
Hispanic or Latino	2	26	15	19	62
Multiple Races	0	0	0	0	0
Native Hawaiian or Pacific Islander	0	0	0	0	0
White	5	19	6	15	45
Income Eligibility 1 and 2	5	17	10	10	42
Students with Disabilities	0	0	2	1	3

Enter the number students that are significantly at risk and/or high

	Kindergarten	First grade	Second grade	Third grade	Total
Number Of Students	18	4	18	16	56
English Learners	1	1	1	2	5
American Indian or Alaska Native	0	0	0	0	0
Asian	0	0	0	0	0
African American/Black	1	0	2	0	3
Hispanic or Latino	5	3	12	11	31
Multiple Races	0	0	0	0	0
Native Hawaiian or Pacific Islander	0	0	0	0	0
White	12	1	4	5	22
Income Eligibility 1 and 2	11	2	10	3	26
Students with Disabilities	0	1	7	7	15

Enter the number students that are approaching benchmark and/or some risk

	Kindergarten	First grade	Second grade	Third grade	Total
Number Of Students	7	8	5	2	22
English Learners	1	1	1	0	3
American Indian or Alaska Native	0	0	0	0	0
Asian	0	0	0	0	0
African American/Black	1	0	0	0	1
Hispanic or Latino	4	7	2	2	15
Multiple Races	0	0	0	0	0
Native Hawaiian or Pacific Islander	0	0	0	0	0
White	2	1	2	0	5
Income Eligibility 1 and 2	0	4	4	1	9
Students with Disabilities	0	2	1	1	4

Laguna Elementary School

Testing dates: Start 08/10/2026 End 08/21/2026

Enter the number of students that are above or at benchmark

	Kindergarten	First grade	Second grade	Third grade	Total
Number Of Students	3	22	15	25	65
English Learners	0	4	3	2	9
American Indian or Alaska Native	0	0	1	0	1
Asian	0	0	0	0	0
African American/Black	0	2	2	3	7
Hispanic or Latino	1	17	11	18	47
Multiple Races	0	0	0	0	0
Native Hawaiian or Pacific Islander	0	0	0	0	0
White	2	3	1	4	10
Income Eligibility 1 and 2	1	15	9	6	31
Students with Disabilities	0	2	0	1	3

Enter the number students that are approaching benchmark and/or some risk

	Kindergarten	First grade	Second grade	Third grade	Total
Number Of Students	7	7	5	2	21
English Learners	2	2	2	1	7
American Indian or Alaska Native	0	0	0	0	0
Asian	0	0	0	0	0
African American/Black	1	0	0	0	1
Hispanic or Latino	4	6	2	2	14
Multiple Races	0	0	0	0	0
Native Hawaiian or Pacific Islander	0	0	0	0	0
White	2	1	3	0	6
Income Eligibility 1 and 2	2	3	3	0	8
Students with Disabilities	0	2	1	0	3

Enter the number students that are significantly at risk and/or high

	Kindergarten	First grade	Second grade	Third grade	Total
Number Of Students	18	8	20	28	74
English Learners	9	5	9	11	34
American Indian or Alaska Native	0	0	0	2	2
Asian	0	0	0	0	0
African American/Black	1	0	1	0	2
Hispanic or Latino	14	7	16	20	57
Multiple Races	0	0	0	0	0
Native Hawaiian or Pacific Islander	0	0	0	0	0
White	3	1	3	6	13
Income Eligibility 1 and 2	5	1	8	9	23
Students with Disabilities	2	3	2	8	15

Richardson Elementary School

Testing dates: Start 08/10/2026 End 08/21/2026

Enter the number of students that are above or at benchmark

	Kindergarten	First grade	Second grade	Third grade	Total
Number Of Students	20	25	29	36	110
English Learners	1	0	1	0	2
American Indian or Alaska Native	0	1	1	1	3
Asian	0	0	0	2	2
African American/Black	1	1	1	5	8
Hispanic or Latino	10	16	13	17	56
Multiple Races	0	0	0	0	0
Native Hawaiian or Pacific Islander	0	0	0	0	0
White	9	7	14	11	41
Income Eligibility 1 and 2	2	9	5	7	23
Students with Disabilities	1	3	2	4	10

Enter the number students that are approaching benchmark and/or some risk

	Kindergarten	First grade	Second grade	Third grade	Total
Number Of Students	9	12	5	5	31
English Learners	0	0	2	0	2
American Indian or Alaska Native	0	0	0	0	0
Asian	0	0	0	0	0
African American/Black	0	0	0	1	1
Hispanic or Latino	7	6	5	3	21
Multiple Races	0	0	0	0	0
Native Hawaiian or Pacific Islander	0	0	0	0	0
White	2	6	0	1	9
Income Eligibility 1 and 2	2	4	2	1	9
Students with Disabilities	3	2	2	2	9

Enter the number students that are significantly at risk and/or high

	Kindergarten	First grade	Second grade	Third grade	Total
Number Of Students	4	15	8	11	38
English Learners	2	3	1	1	7
American Indian or Alaska Native	1	0	1	0	2
Asian	0	0	0	1	1
African American/Black	0	3	0	1	4
Hispanic or Latino	2	7	2	8	19
Multiple Races	0	0	0	0	0
Native Hawaiian or Pacific Islander	0	0	0	0	0
White	1	5	5	1	12
Income Eligibility 1 and 2	1	5	2	4	12
Students with Disabilities	1	6	5	8	20

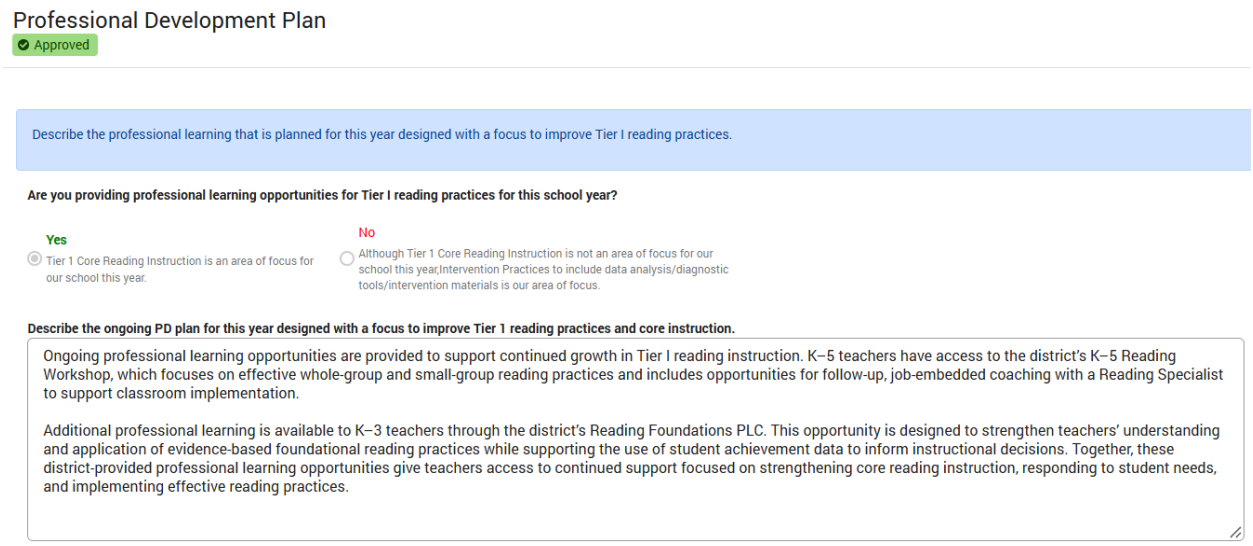
Tier I (Core)

Entry Parent Letter:

Template attached – used by all schools.

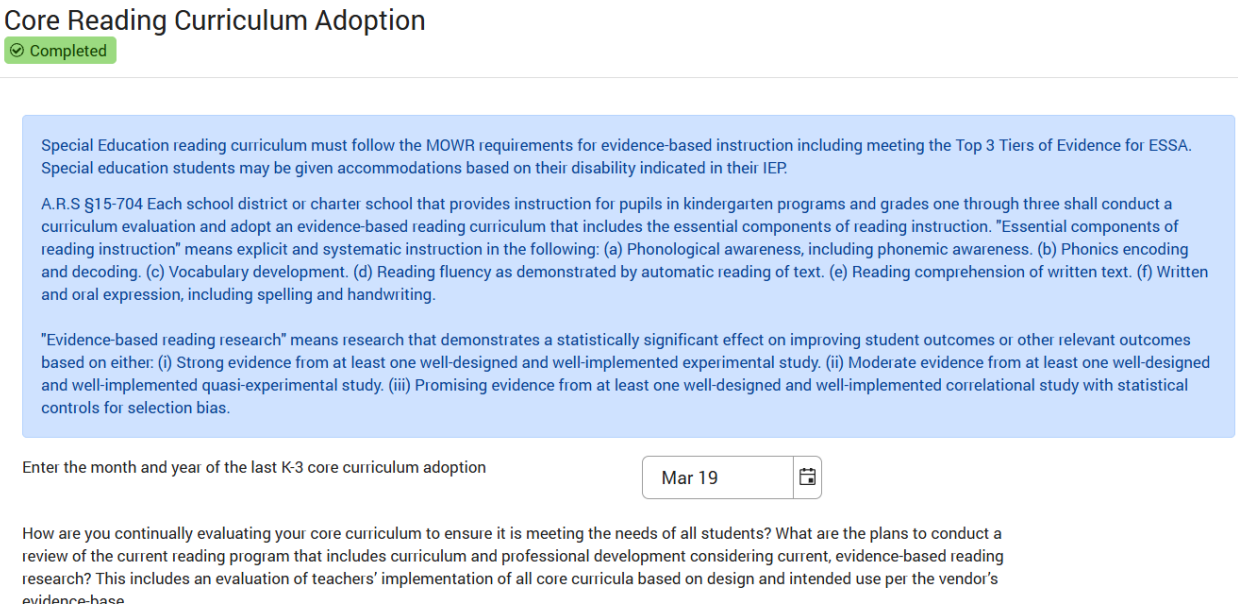
Professional Development Plan

All Schools:



Core Reading Curriculum Adoption

All Schools:



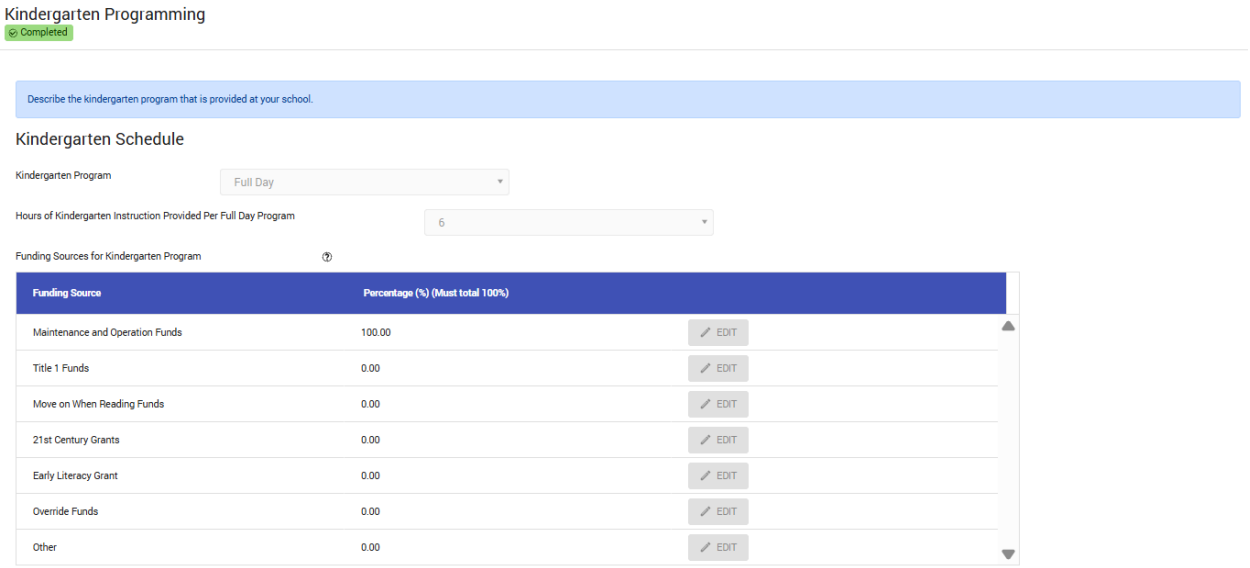
The district continually evaluates the effectiveness of its core reading curriculum through curriculum review, analysis of student achievement data, classroom implementation, and ongoing professional learning. As part of a recent review of the core reading program, the district updated HMH Into Reading to Version 3, which includes improvements designed to better align instruction with current evidence-based

reading research. All K–5 teachers participated in Version 3 professional development in Spring 2026 to build understanding of the program's updated components and intended instructional practices.

Throughout the 2026–27 school year, implementation will continue to be evaluated through classroom observations, coaching, collaborative planning, and review of student achievement data. District and school leaders, along with Reading Specialists, will monitor the extent to which core curriculum components are being implemented as designed and identify areas where additional professional learning or instructional support may be needed. Student performance data will also be reviewed throughout the year to determine whether Tier 1 instruction is effectively meeting the needs of students and to identify trends that may indicate a need for adjustments to instruction, resources, or professional development. This ongoing cycle of implementation monitoring, data analysis, and professional learning will support continued evaluation of the reading program in relation to current evidence-based reading research.

<u>Kindergarten Programming</u>

All Schools:



<u>Tier I Core Reading Program</u>

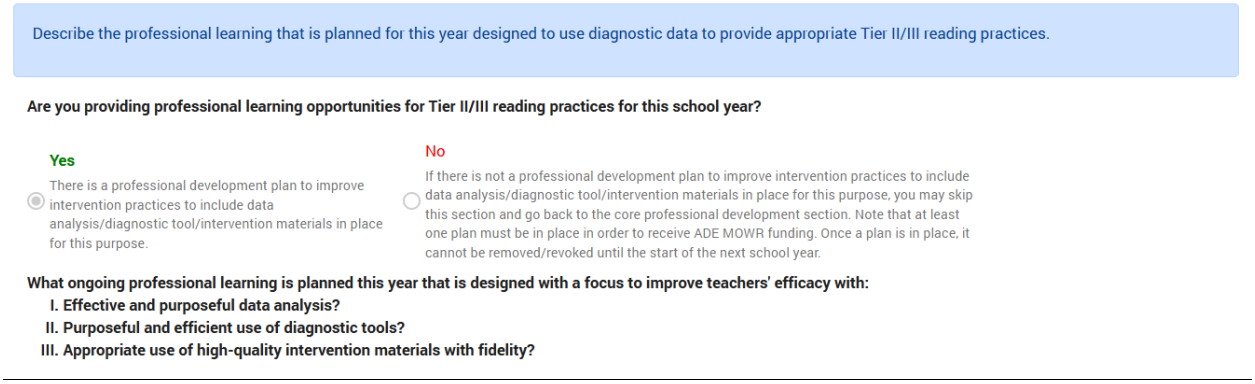
All Schools:

HMH Into Reading, 90-119 minutes a day, 5 days a week

Tier II/III (Intervention)

Professional Development Plan

All Schools:



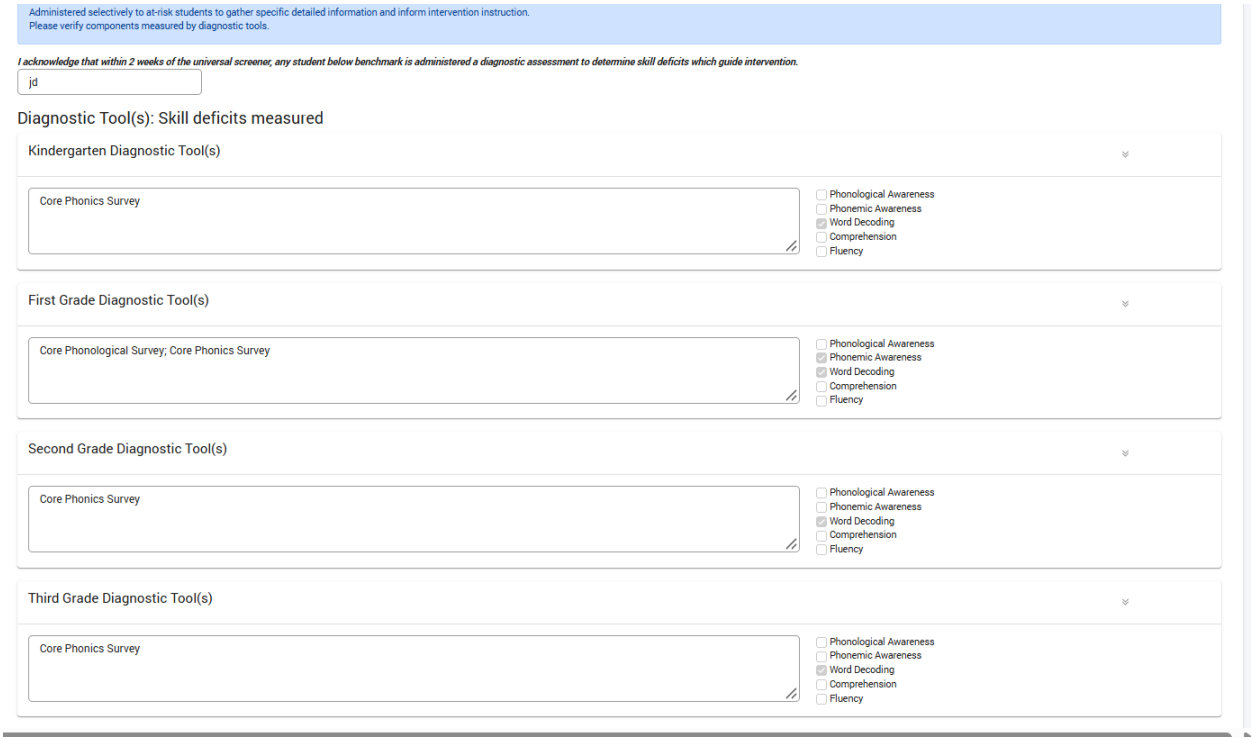
Ongoing professional learning this year includes an intentional focus on building both school-level and individual staff capacity around the use of reading data, diagnostic assessment, and intervention. With the addition of a new Reading Specialist, targeted training and support are being provided to develop the specialist's knowledge of district assessment systems, diagnostic tools, progress-monitoring expectations, and high-quality intervention resources. The Reading Specialist also meets quarterly with the District Reading Specialist to review student data, strengthen diagnostic assessment practices, and support the appropriate selection and implementation of intervention materials with fidelity.

The addition of a Reading Specialist on site also provides increased opportunities to address these areas more intentionally with classroom teachers throughout the year. Following benchmark assessment windows, K–5 teachers, special education teachers, and the Reading Specialist engage in data-analysis conversations focused on identifying student needs, determining when additional diagnostic information is necessary, and using results to plan instruction and intervention. Ongoing collaboration provides opportunities to strengthen teachers' efficiency in moving from assessment results to appropriate instructional action and to monitor whether students are responding to the supports provided.

Special education teachers also participate in PLCs facilitated by the Exceptional Services Director, with continued attention to the use of student data, diagnostic information, evidence-based instructional practices, and appropriate interventions for students with disabilities. Collectively, these structures provide ongoing opportunities to strengthen staff knowledge and establish more consistent school-wide practices for purposeful data analysis, diagnostic assessment, intervention selection and implementation, and progress monitoring.

Diagnostic Tool(s)

All Schools:



Diagnostic tools are used to move beyond identifying that a student is struggling to better understand the specific skills contributing to the difficulty. Results are used to identify targeted areas of need, inform flexible grouping decisions, and establish appropriate starting points for intervention. Diagnostic data also guide the selection of instructional resources and intervention materials that align with students' identified skill needs. As students receive targeted support, progress-monitoring data are used to evaluate their response to intervention and determine whether instruction should be continued, adjusted, or intensified.

<u>At Risk Parent Letter</u>

Template attached for all schools. Sent home 8/24/2026.

<u>Tier II Intervention Support</u>

All Schools, K-3

UFLI Foundations: An Explicit and Systematic Phonics Program, 30-59 minutes a day, 4 days a week

When progress monitoring shows students not making adequate progress with core reading instruction, how are interventions and monitoring provided in Tier II?

Students who are not demonstrating sufficient growth with Tier I reading instruction are provided Tier II intervention that targets their identified areas of need. Acadience Reading K–6 is used to monitor the effectiveness of these supports, with students generally assessed on a weekly basis. Reading Specialists and instructional teams use these results to examine student growth, determine when students are ready to advance to new skills, and evaluate whether they are on track to reach upcoming grade-level benchmarks. When the data show that a student is not responding as expected, changes may be made to the instructional focus, intervention resource, student grouping, or level of support.

Quarterly reviews provide another opportunity for teams to look more broadly at student growth and identify students whose progress is falling below the expected trajectory. These data conversations help staff determine whether current interventions should continue, be modified, or become more intensive. Third-grade students who are at risk of not meeting the AASA reading cut score are monitored with particular attention, allowing teams to respond quickly when progress data indicate that additional or adjusted support is necessary.

How often are Tier II Students being progress monitored: Every 2 weeks

Tier III Intervention Support

Are you offering Tier III Intensified Reading Interventions? Yes.

All Schools, K-3

UFLI Foundations: An Explicit and Systematic Phonics Program, 30-59 minutes a day, 4 days a week

When progress monitoring shows students are not making adequate progress with Tier II intervention, how are interventions and monitoring intensified in Tier III?

Students who demonstrate limited response to Tier II intervention receive more intensive and individualized support through Tier III. Acadience Reading K–6 progress-monitoring and diagnostic information is used to pinpoint specific skill gaps, determine instructional priorities, and closely track student response. Tier III instruction is delivered in smaller groups and provides students with increased opportunities for explicit teaching, guided practice, corrective feedback, and repeated practice in identified areas of need. Progress data are reviewed regularly to determine whether the intervention is producing sufficient growth or whether additional adjustments to instruction, grouping, or intensity are needed.

For K–2 students receiving pull-out reading intervention, Amira is also incorporated once each week to provide an additional opportunity for individualized, targeted reading practice. Students may access Amira during independent work time in their general education classrooms as well, extending targeted practice beyond the intervention setting. This technology-supported practice supplements the direct instruction students receive from intervention staff and provides another avenue for reinforcing skills based on individual student needs.

How often are Tier III Students being progress monitored: Every 2 weeks

Centennial				
Time	**K**	**1**	**2**	**3**
8:00 - 8:15	Morning Routine	Specials (8:10)	Structured Literacy T1	Sci/SS
8:15 - 8:30	Structured Literacy T2 T3	Specials(8:40)	Structured Literacy T1	Sci/SS
8:30 - 8:45	Structured Literacy T2 T3	Sci/SS	Structured Literacy T1	Specials (8:35)
8:45 - 9:00	Structured Literacy T2 T3	Structured Literacy T1	Structured Literacy T2 T3	Specials
9:00 - 9:15	Structured Literacy T2 T3	Structured Literacy T1	Structured Literacy T2 T3	Specials
9:15 - 9:30	Specials (9:20)	Structured Literacy T1	Structured Literacy T2 T3	Structured Literacy T1
9:30 - 9:45	Specials	Structured Literacy T1	Structured Literacy T2 T3	Structured Literacy T1
9:45 - 10:00	Structured Literacy T1	Structured Literacy T2 T3	Specials (9:50)	Structured Literacy T1
10:00 - 10:15	Structured Literacy T1	Structured Literacy T2 T3	Specials	Math Routine
10:15 - 10:30	Structured Literacy T1	Structured Literacy T2 T3	Math	Structured Literacy T2 T3
10:30 - 10:45	Structured Literacy T1	Structured Literacy T2 T3	Math	Structured Literacy T2 T3
10:45 - 11:00	Recess	Recess	Math	Structured Literacy T2 T3
11:00 - 11:15	Structured Literacy T1	Sci/SS	Math	Structured Literacy T2 T3
11:15 - 11:30	Lunch 11:15	Lunch	Lunch	Lunch
11:30 - 11:45	Lunch	Lunch	Lunch	Lunch
11:45 - 12:00	Lunch	Lunch (12:00)	Lunch	Lunch
12:00 - 12:15	Structured Literacy T1	Structured Literacy T1	Sci/SS	Math
12:15 - 12:30	Structured Literacy T1	Structured Literacy T1	Sci/SS	Math
12:30 - 12:45	Math	Structured Literacy T1	Math Routine	Math
12:45 - 1:00	Math	Structured Literacy T1	Recess	Math
1:00 - 1:15	Math	Math	Structured Literacy T1	Structured Literacy T1
1:15 - 1:30	Math	Math	Structured Literacy T1	Structured Literacy T1
1:30 - 1:45	Sci/SS	Math	Structured Literacy T1	Structured Literacy T1
1:45 - 2:00	Sci/SS	Math	Structured Literacy T1	Structured Literacy T1
2:00 - 2:10	Sci/SS	Math Routine	Structured Literacy T1	Structured Literacy T1

Homer Davis				
Time	**K**	**1**	**2**	**3**
8:00 - 8:15	Bellwork	Bellwork	Bellwork	Bellwork
8:15 - 8:30	Math Routine	Structured Literacy T1 (8:10)	Structured Literacy T1 (8:10)	Structured Literacy T1 (8:10)
8:30 - 8:45	Structured Literacy T1 (8:25)	Structured Literacy T1	Structured Literacy T1	Specials
8:45 - 9:00	Structured Literacy T1	Structured Literacy T1	Structured Literacy T1	Specials
9:00 - 9:15	Recess (9:10)	Math	Structured Literacy T1	Specials (9:10)
9:15 - 9:30	Structured Literacy T2 T3 (9:10)	Math	Structured Literacy T1	Structured Literacy T1 (9:10)
9:30 - 9:45	Structured Literacy T2 T3	Math	Structured Literacy T1	Structured Literacy T1
9:45 - 10:00	Structured Literacy T2 T3	Math	Structured Literacy T1	Structured Literacy T1
10:00 - 10:15	Structured Literacy T2 T3 (10:10)	Recess (10:10)	Reces (10:10)	Structured Literacy T1 (10:10)
10:15 - 10:30	Structured Literacy T1 (10:10)	Structured Literacy T1 (10:10)	Structured Literacy T2 T3 (10:10)	Math
10:30 - 10:45	Lunch	Structured Literacy T1	Structured Literacy T2 T3	Math
10:45 - 11:00	Lunch	Structured Literacy T1	Structured Literacy T2 T3	Math
11:00 - 11:15	Lunch (11:10)	Structured Literacy T1 (11:10)	Structured Literacy T2 T3 (11:10)	Math
11:15 - 11:30	Structured Literacy T1 (11:10)	Lunch (11:10)	Lunch (11:10)	Lunch (11:10)
11:30 - 11:45	Structured Literacy T1	Lunch	Lunch	Lunch
11:45 - 12:00	Structured Literacy T1	Lunch (11:50)	Lunch (11:50)	Lunch (11:50)
12:00 - 12:15	Structured Literacy T1 (12:10)	Structured Literacy T2 T3	Sci/SS	Structured Literacy T1 (11:50)
12:15 - 12:30	Specials	Structured Literacy T2 T3	Sci/SS	Structured Literacy T1 (12:20)
12:30 - 12:45	Specials	Structured Literacy T2 T3	Math	Sci/SS (12:20)
12:45 - 1:00	Sci/SS	Structured Literacy T2 T3	Math	Sci/SS (12:50)
1:00 - 1:15	Sci/SS	Specials	Math	Structured Literacy T2 T3
1:15 - 1:30	Math	Specials	Math	Structured Literacy T2 T3
1:30 - 1:45	Math	Sci/SS	Specials	Structured Literacy T2 T3
1:45 - 2:00	Math	Sci/SS	Specials	Structured Literacy T2 T3
2:00 - 2:10	Math	Sci/SS	Specials	Structured Literacy T2 T3

Douglas				
Time	K	1	2	3
8:00 - 8:15	Structured Literacy T2 T3	Structured Literacy T1	Math	Math
8:15 - 8:30	Structured Literacy T2 T3	Structured Literacy T1	Math	Math
8:30 - 8:45	Structured Literacy T2 T3	Structured Literacy T1	Math	Math
8:45 - 9:00	Structured Literacy T2 T3	Structured Literacy T1	Math	Math
9:00 - 9:15	Structured Literacy T1	Math	Math Routine	Structured Literacy T2 T3
9:15 - 9:30	Structured Literacy T1 (9:20)	Math	Structured Literacy T1	Structured Literacy T2 T3
9:30 - 9:45	Sci/SS	Math	Structured Literacy T1	Structured Literacy T2 T3
9:45 - 10:00	Sci/SS/Recess	Math	Specials	Structured Literacy T2 T3
10:00 - 10:15	Structured Literacy T1	Recess	Specials	Sci/SS
10:15 - 10:30	Structured Literacy T1	Structured Literacy T2 T3	Structured Literacy T1	Sci/SS
10:30 - 10:45	Structured Literacy T1	Structured Literacy T2 T3	Structured Literacy T1	Sci/SS
10:45 - 11:00	Structured Literacy T1	Structured Literacy T2 T3	Structured Literacy T1	Structured Literacy T1
11:00 - 11:15	Lunch (11:40)	Structured Literacy T2 T3	Lunch	Structured Literacy T1
11:15 - 11:30	Lunch	Math Routine	Lunch	Lunch
11:30 - 11:45	Lunch	Lunch	Structured Literacy T1 (11:40)	Lunch
11:45 - 12:00	Structured Literacy T1	Lunch	Structured Literacy T1	Lunch
12:00 - 12:15	Structured Literacy T1 (12:20)	Structured Literacy T1	Structured Literacy T1 (12:10)	Structured Literacy T1
12:15 - 12:30	Specials (12:20)	Structured Literacy T1	Sci/SS	Structured Literacy T1
12:30 - 12:45	Specials (12:50)	Structured Literacy T1	Sci/SS	Structured Literacy T1
12:45 - 1:00	Math	Structured Literacy T1 (12:50)	Sci/SS/Recess	Structured Literacy T1
1:00 - 1:15	Math	Specials	Structured Literacy T2 T3	Math Routine
1:15 - 1:30	Math	Specials (1:20)	Structured Literacy T2 T3	Structured Literacy T1
1:30 - 1:45	Math	Sci/SS	Structured Literacy T2 T3	Specials
1:45 - 2:00	Math	Sci/SS	Structured Literacy T2 T3	Specials
2:00 - 2:10	Dismissal	Dismissal	Dismissal	Specials

Hendricks				
Time	**K**	**1**	**2**	**3**
8:00 - 8:15	Structured Literacy T1	Structured Literacy T1	Math	Math Routine
8:15 - 8:30	Structured Literacy T1	Structured Literacy T2 T3	Specials	Math
8:30 - 8:45	Structured Literacy T1	Structured Literacy T2 T3	Specials (8:45)	Math
8:45 - 9:00	Structured Literacy T2 T3	Structured Literacy T2 T3	Math	Specials (8:45)
9:00 - 9:15	Structured Literacy T2 T3	Structured Literacy T2 T3	Math	Specials (9:25)
9:15 - 9:30	Structured Literacy T2 T3	Structured Literacy T1	Math	Math
9:30 - 9:45	Structured Literacy T2 T3	Structured Literacy T1	Math	Math
9:45 - 10:00	Structured Literacy T1	Structured Literacy T1	Structured Literacy T1	Math
10:00 - 10:15	Recess	Recess	Recess	Structured Literacy T1
10:15 - 10:30	Structured Literacy T1	Structured Literacy T1	Structured Literacy T2 T3	Structured Literacy T1
10:30 - 10:45	Structured Literacy T1	Math	Structured Literacy T2 T3	Structured Literacy T1
10:45 - 11:00	Structured Literacy T1	Math	Structured Literacy T2 T3	Structured Literacy T1
11:00 - 11:15	Structured Literacy T1	Math	Structured Literacy T2 T3	Structured Literacy T1
11:15 - 11:30	Sci/SS	Math	Structured Literacy T1	Structured Literacy T1
11:30 - 11:45	Sci/SS	Math	Structured Literacy T1	Structured Literacy T1
11:45 - 12:00	Lunch	Lunch	Lunch	Lunch
12:00 - 12:15	Lunch	Lunch	Lunch	Lunch
12:15 - 12:30	Lunch	Lunch	Lunch	Lunch
12:30 - 12:45	Math	Structured Literacy T1	Structured Literacy T1	Structured Literacy T2 T3
12:45 - 1:00	Math	Structured Literacy T1	Structured Literacy T1	Structured Literacy T2 T3
1:00 - 1:15	Math	Specials	Structured Literacy T1	Structured Literacy T2 T3
1:15 - 1:30	Math	Specials	Structured Literacy T1	Structured Literacy T2 T3
1:30 - 1:45	Specials	Sci/SS	Sci/SS	Sci/SS
1:45 - 2:00	Specials	Sci/SS	Sci/SS	Sci/SS
2:00 - 2:10	Dismissal	Dismissal	Dismissal	Specials

Laguna				
Time	**K**	**1**	**2**	**3**
8:00 - 8:15	Structured Literacy T1 (8:05)	Structured Literacy T1 (8:05)	Math Routines (8:05)	Structured Literacy T1
8:15 - 8:30	Structured Literacy T1	Structured Literacy T1	Structured Literacy T1 (8:20)	Structured Literacy T1
8:30 - 8:45	Structured Literacy T2 T3	Structured Literacy T1	Structured Literacy T1	Structured Literacy T1
8:45 - 9:00	Structured Literacy T2 T3	Structured Literacy T1	Structured Literacy T1	Structured Literacy T1
9:00 - 9:15	Structured Literacy T2 T3	Structured Literacy T2 T3	Structured Literacy T1	Structured Literacy T1
9:15 - 9:30	Structured Literacy T2 T3	Structured Literacy T2 T3	Structured Literacy T1/Recess	Structured Literacy T1
9:30 - 9:45	Structured Literacy T1	Structured Literacy T2 T3	Structured Literacy T1	Structured Literacy T1
9:45 - 10:00	Structured Literacy T1	Structured Literacy T2 T3	Structured Literacy T1	Math
10:00 - 10:15	Specials	Recess	Structured Literacy T1	Math
10:15 - 10:30	Specials	Math Routine	Structured Literacy T1	Math
10:30 - 10:45	Structured Literacy T1	Math	Structured Literacy T2 T3	Math
10:45 - 11:00	Structured Literacy T1	Math	Structured Literacy T2 T3	Sci/SS
11:00 - 11:15	Structured Literacy T1	Math	Structured Literacy T2 T3	Sci/SS
11:15 - 11:30	Structured Literacy T1	Math	Structured Literacy T2 T3	Sci/SS
11:30 - 11:45	Lunch	Lunch	Lunch	Lunch
11:45 - 12:00	Lunch	Lunch (12:05)	Lunch	Lunch
12:00 - 12:15	Lunch (12:10)	Sci/SS	Lunch (12:10)	Lunch (12:10)
12:15 - 12:30	Math Routine	Sci/SS (12:40)	Specials	Structured Literacy T2 T3 (12:10)
12:30 - 12:45	Math	Specials	Specials (12:40)	Structured Literacy T2 T3
12:45 - 1:00	Math	Specials	Math	Structured Literacy T2 T3
1:00 - 1:15	Math (1:10)	Specials (1:10)	Math	Structured Literacy T2 T3
1:15 - 1:30	Recess	Structured Literacy T1 (1:10)	Math	Specials
1:30 - 1:45	Sci/SS	Structured Literacy T1	Math (1:40)	Specials
1:45 - 2:00	Sci/SS	Structured Literacy T1	Sci/SS	Math Routine
2:00 - 2:10	Dismissal	Structured Literacy T1	Sci/SS	Math Routine

Richardson				
Time	K	1	2	3
8:00 - 8:15	Math Routine	Structured Literacy T1	Math Routines	Structured Literacy T1
8:15 - 8:30	Structured Literacy T2 T3	Structured Literacy T1	Math	Structured Literacy T1
8:30 - 8:45	Structured Literacy T2 T3	Math Routine	Math	Structured Literacy T1
8:45 - 9:00	Structured Literacy T2 T3	Structured Literacy T1	Math	Structured Literacy T1
9:00 - 9:15	Structured Literacy T2 T3	Structured Literacy T1	Math	Structured Literacy T1
9:15 - 9:30	Structured Literacy T1	Structured Literacy T2 T3	Structured Literacy T1	Structured Literacy T1
9:30 - 9:45	Structured Literacy T1	Structured Literacy T2 T3	Structured Literacy T1	Structured Literacy T1
9:45 - 10:00	Recess	Recess	Recess	Sci/SS
10:00 - 10:15	Structured Literacy T1	Structured Literacy T2 T3	Structured Literacy T1	Sci/SS
10:15 - 10:30	Structured Literacy T1	Structured Literacy T2 T3	Structured Literacy T1	Structured Literacy T2 T3
10:30 - 10:45	Specials	Structured Literacy T1	Structured Literacy T1	Structured Literacy T2 T3
10:45 - 11:00	Specials	Structured Literacy T1	Structured Literacy T1	Structured Literacy T2 T3
11:00 - 11:15	Structured Literacy T1	Structured Literacy T1	Structured Literacy T1	Structured Literacy T2 T3
11:15 - 11:30	Lunch	Lunch	Lunch	Lunch
11:30 - 11:45	Lunch	Lunch	Lunch	Lunch
11:45 - 12:00	Lunch	Lunch	Lunch	Lunch
12:00 - 12:15	Structured Literacy T1	Math	Structured Literacy T2 T3	Lunch (12:10)
12:15 - 12:30	Structured Literacy T1	Math	Structured Literacy T2 T3	Sci/SS
12:30 - 12:45	Structured Literacy T1	Math	Structured Literacy T2 T3	Math Routine
12:45 - 1:00	Math	Math	Structured Literacy T2 T3	Specials
1:00 - 1:15	Math	Specials	Sci/SS	Specials
1:15 - 1:30	Math	Specials	Sci/SS	Math
1:30 - 1:45	Sci/SS	Sci/SS	Specials	Math
1:45 - 2:00	Sci/SS	Sci/SS	Specials	Math
2:00 - 2:10	Dismissal	Dismissal	Dismissal	Math

Date: _____

School Name: _____

District Name: Flowing Wells Unified School District

Universal Literacy and Dyslexia Screener Name: Acadience Reading K-6

K-3 Literacy Screening and Move On When Reading Notification

Dear K-3 Parents and Guardians,

Our goal is to provide all students with high-quality reading instruction every day. As part of our commitment to literacy success, all kindergarten through third-grade students take part in a Multi-Tiered System of Supports (MTSS). Through this process, all K-3 students are screened for reading difficulties and characteristics consistent with dyslexia during the fall, winter, and spring using our district-approved Universal Literacy and Dyslexia Screener (see above).

The universal literacy and dyslexia screener is a brief assessment administered to all K-3 students to help identify students who are meeting grade-level expectations and those who may benefit from additional support. The screening process does **not diagnose** a reading disability or dyslexia.

Students whose screening results indicate they are below benchmark may receive additional diagnostic assessments. These assessments help teachers and specialists identify specific reading skills that require targeted instruction and intervention. The purpose of these assessments is to guide instruction and intervention, and they do **not diagnose** a reading disability or dyslexia.

When a student is identified as needing additional support, intervention services begin as quickly as possible. Interventions may vary in curriculum, group size, intensity, frequency, and duration based on student needs. Some students may receive more intensive interventions, often referred to as Tier 3 support, from the classroom teacher, a reading interventionist, or another qualified specialist. Student progress is monitored regularly to ensure interventions are effective and adjusted as needed.

Parents and families are vital partners in supporting literacy development. If your child is identified as being at risk for reading below grade level, you will receive a **separate written notification** that includes information regarding your child's reading needs, interventions, progress-monitoring plan, and opportunities for family involvement.

Arizona's Move On When Reading (MOWR) legislation emphasizes the importance of all students acquiring reading proficiency beginning in kindergarten.

State law requires school districts and charter schools to provide annual written notice that a student who does not demonstrate sufficient reading skills by the end of third grade may not be promoted to fourth grade unless the student qualifies for a good-cause exemption under Arizona legislation.

If a third-grade student does not demonstrate sufficient reading proficiency on the statewide assessment, as required by Arizona Revised Statute §15-701, the student may be retained in third grade unless they qualify for an exemption provided by AZ legislation.

Information regarding Move On When Reading requirements and exemptions can be found at **www.azed.gov/mowr**.

A variety of factors both inside and outside of school can influence a child's educational progress. We encourage families to remain active participants in their child's education through regular communication with teachers and by supporting reading at home. Together, we can ensure that every child can become a confident and successful reader.

If you have questions regarding the universal literacy and dyslexia screener, reading interventions, or your child's progress, please contact your child's teacher or school administration.

Sincerely,

Administrator Name

Principal

Administrator Title

Date: _____

Student Name: _____

Grade: _____

School: _____

Teacher: _____

Universal Literacy and Dyslexia Screener: Acadience K-6 Reading

Core Reading Curriculum: HMH Into Reading Version 3

Intervention Reading Curriculum: UFLI

K-3 Move On When Reading Notification- Reading Deficiency and Third Grade Promotion Requirements

Dear Parent/Guardian,

We are committed to helping every student develop strong reading skills. Based on our reading assessments, your child has been identified as at risk of reading below grade level and is currently demonstrating a reading deficiency that requires additional support.

1. **Description of Your Child's Specific Reading Needs**

Your child is currently having trouble in the following reading areas:

- ☐ Phonemic Awareness
- ☐ Phonics/Decoding
- ☐ Fluency
- ☐ Vocabulary Development
- ☐ Reading Comprehension
- ☐ Other: _____

Additional information regarding your child's specific reading needs:

_____

_____

2. **Current Reading Services Being Provided Including tier of instruction, how many days per week/minutes per day and the specific intervention curriculum being used:**

Tier of Instruction: Tier II or Tier III
Days per Week: 4 days
Minutes per Day: 30 minutes
Specific Intervention Curriculum Used: UFLI

3. **Available Supplemental Instructional Services, Intervention Strategies, and Remedial Programs**

Our school provides evidence-based intervention and remedial strategies designed to improve reading proficiency. In consultation with your child's teacher, please review the available options and help determine which strategies are most appropriate for your child.

Evidence-Based Intervention Strategies Available

▣ Small Group Reading Instruction
▣ Targeted Reading Intervention Program
▣ Structured Literacy Instruction
▣ Reading Fluency Intervention
▣ Individualized Reading Support
☐ Other: _____

Remedial Strategies Available

☐ Additional Reading Practice Sessions
☐ Before-School Reading Support
☐ After-School Reading Support
☐ Summer Reading Program
☐ Tutoring Services
☐ Other: _____

4. **Strategies Parents Can Use at Home**

To support your child's reading development, we recommend:

- Reading with your child daily.
- Practicing letter sounds, word recognition, and decoding skills.
- Discussing stories and asking comprehension questions.
- Encouraging independent reading of appropriate books and texts.
- Reviewing sight words and vocabulary regularly.
- Other recommendations: _____

5. **Progress Updates**

The school will provide updates regarding your child's progress toward reading proficiency:

▣ Weekly
☐ Bi-Weekly
☐ Monthly
☐ Quarterly

Progress updates will be communicated through:

▣ Written Reports
▣ Parent Conferences
☐ Email
☐ Phone Calls
☐ Other: _____

6. **Important Notice Regarding Third Grade Promotion**

Arizona law requires that a student demonstrate sufficient reading skills by the end of third grade. A student who does not demonstrate sufficient reading skills may not be promoted from the third grade unless the student qualifies for an exemption under state law.

If your child is currently enrolled in kindergarten, first grade, second grade, or third grade, please be aware that continued monitoring and intervention are intended to help ensure reading proficiency before the end of third grade.

7. **Mid-year Promotion Policy**

The district/charter school's policy regarding midyear promotion to a higher grade is described below:

Flowing Wells does not have a policy regarding midyear promotion to a higher grade.

We value your partnership and believe that working together will help your child make strong progress toward reading proficiency. If you have questions or would like to discuss your child's reading plan, please contact your child's teacher or school administrator.

Sincerely,

Teacher: _____

Principal/Administrator: _____

School Contact Information:
Phone: _____
Email: _____

Annual Notice for All Parents of Students in Kindergarten Through Grade 3

In accordance with state law, parents of students enrolled in kindergarten and grades 1, 2, and 3 are hereby notified that students who do not demonstrate sufficient reading skills by the end of third grade may not be promoted to fourth grade unless they qualify for a statutory exemption. The district provides reading assessments, intervention services, and ongoing support to assist students in achieving reading proficiency.

FLOWING WELLS SCHOOL DISTRICT
Board Agenda Item

G-1	September 22, 2026
Agenda Item Number	Board Meeting Date

Item: Review of Bond Finances

Submitted By: Dr. Kevin Stoltfus/Monique Mata Date: September 17, 2026

Will Be Presented By: Dr. Kevin Stoltzfus/Monique Mata

Presented for review is information related to the 2026 voter-approved school improvement bonds.

Estimated Cost $ _____ ☒ See Additional Information Attached

Recommended Action:

☐ Approve ☐ Disapprove ☐ Table ☒ No Action Required

Division Head: Monique Mata Superintendent: Kevin Stoltfus

Board Action: M: _____ S: _____ A: _____ N: _____ C: _____

FLOWING WELLS SCHOOLS

District Administration Center

MEMORANDUM

TO: Governing Board Members
Dr. Kevin Stoltzfus

FROM: Monique Mata

DATE: September 16, 2026

SUBJECT: School Improvement Bonds

The November 2025 bond election authorized the District to issue and sell general obligation bonds not to exceed $30,000,000.00. The District sold bonds in May 2026. The May 2026 sale used $10,000,000.00 of the authorization and resulted in net proceeds of $9,976,400.00. Attached to this memo is a summary of the capital improvement expenditures utilizing bonds funds through June 30, 2026.

FLOWING WELLS UNIFIED SCHOOL DISTRICT NO. 8

Summary of Capital Improvements as of June 30, 2026

Funded with School Improvement Bonds-November 2025 Election

Capital Improvements	Estimated Costs	Actual Costs	Balance
Non-Administrative Purposes			
School Site Safety and Security - Installation/remodel to improve school site safety and security (including technology, furniture, fixtures and equipment)	$ 4,100,000.00	$ 106,764.19	$ 3,993,235.81
New construction, building replacement, and/or acquisition (including technology, furniture, fixtures and equipment)	$ 9,900,000.00	$ -	$ 9,900,000.00
Improvements/Renovations, remodeling, additions and/or improvements to existing schools (including technology, furniture, fixtures and equipment)	$ 9,600,000.00	$ 570,883.80	$ 9,029,116.20
Pupil transportation vehicles	$ 1,700,000.00	$ 815,312.71	$ 884,687.29
Subtotal of Non-Administrative Capital Improvements	**$ 25,300,000.00**	**$ 1,492,960.70**	**$ 23,807,039.30**
Administrative Purposes			
Improvements/Renovations, remodeling, additions and/or improvements (including technology, furniture, fixtures and equipment)	$ 4,700,000.00	$ 250,562.83	$ 4,449,437.17
Subtotal of Administrative Capital Improvements	**$ 4,700,000.00**	**$ 250,562.83**	**$ 4,449,437.17**
TOTAL	**$ 30,000,000.00**	**$ 1,743,523.53**	**$ 28,256,476.47**

	Authorization	Net Proceeds
May 2026 Bond Sale	$ 10,000,000.00	$ 9,976,400.00
Bond Funds Remaining		**$ 8,232,876.47**