

DOUGLAS SCHOOL DISTRICT
BOARD OF EDUCATION

AGENDA

Monday, August 25, 2025

**VANDENBERG ELEMENTARY SCHOOL - Library Conference Room
561 Briggs Street
Box Elder, SD 57719**

5:00 PM

DOUGLAS SCHOOL DISTRICT INVITES YOU TO ATTEND A SCHEDULED ZOOM ROOM MEETING:

Google Meet Link for BOE Meeting

Individuals attending virtually and desiring to speak during public forum should email their request to the Superintendent's Office (Kevin.Case@k12.sd.us or Jackie.McPherson@k12.sd.us), including all identifying information by noon of the day of the board meeting.

{{Name: Agenda Item Name}}

1. Call Meeting To Order:
2. Pledge of Allegiance and Moment of Silence In Honor Of Fallen Soldiers And Active Duty Persons:
3. Recognition:
4. Review of Board Working Agreements:
 - We ask
 - We learn
 - We lead
- 5.
6. Public Forum:
7. Approval of Agenda:
8. Consent Agenda Items:
 - A. Approval of Regular Meeting Minutes for August 11, 2025.
 - B. Approve Personnel Action
 - C. Approve Financial Reports.
 - D. Approve the Purchases and Issuing of Accounts Payable.

- E. Approve Conflict Disclosures and Waiver Authorizations Pursuant to SDCL 3-23-3
- 9. Items Removed From Consent Agenda
- 10. Elementary and Secondary Curriculum and Instruction Items:
 - A. 2025 Professional Development Reflection
- 11. Superintendent Items:
 - A. Approve Student Assignment Requests as recommended to attend Douglas School District for the 2025-26 school year.
- 12. Fiscal Resources Items:
- 13. Operational Support Services Items:
 - A. Approve Second Reading of Revised Board Policies JED, JEDA, JEDA-R, JEDA-E(1-3), JEE-R.
- 14. Reports:
 - A. Superintendent:
 - 1. Back To School Update
 - B. Committee Reports From Board Members and Comments from Associate Board Members
- 15. Upcoming Calendar Events:
 - September 1 - No School - Holiday
 - September 8 - BOE Meeting, 5:00 pm
 - September 10 - Master Facilities Planning Committee, 11:45 - 3:15
 - September 22 - BOE Meeting, 5:00 pm
- 16. District Building Tour.
- 17. Adjournment.

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| SECTION | B | TITLE | Board Governance and Operations | FILE | BDDH |
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Public Participation at Board Meetings

The School Board recognizes and respects the input which may be provided by the public on school district matters. The Board also recognizes and respects the distinction between a school board meeting that is open to the public and a public hearing held by the school board.

- At a school board meeting which is open to the public, members of the public may be present, observe and listen to the school board conduct its business and may speak during the school board meeting consistent with this policy.
- At a public hearing held by the school board, there is usually one topic to be presented by the District and discussed. The public is given the opportunity to speak and be heard on the topic which is the reason for the public hearing. This type of meeting allows for public participation under the rules designed specifically for that meeting and is not subject to this policy.

This Policy applies only to regularly scheduled school board meetings held in open session. Matters addressed in executive session pursuant to SDCL 1-25-2 are not open to the public.

Personnel matters or complaints that directly or indirectly identify an employee shall not be discussed. Complaints against school employees or students, and complaints related to sexual harassment or bullying, must be addressed according to specific school district policies before being addressed by the School Board.

When a complaint against a school employee or a student is brought to the Board during the public forum, the Board President will direct the person bringing the complaint to the applicable complaint procedure. The complaint procedures are designed to ensure the proper balance in protecting the rights of the person(s) bringing the complaint and the rights of the person against whom the complaint is made. The Board will address the complaint only if the matter has been appealed to the Board pursuant to the applicable complaint policy

Persons making references about a specific school employee or employees, or a specific student or students during the public forum should be mindful that based upon what the person says during the public forum the employee(s) or student(s) about whom the comments are made may have legal recourse against the person voicing the complaint.

Persons speaking during the Public Forum at a school board meeting shall not cause public inconvenience, annoyance, or alarm to the school board or any person, and shall not engage in threatening behavior, make unreasonable noise, be disruptive, boisterous, argumentative, or threatening, shall not make comments which

are disrespectful to one or more persons, and shall not use profanity.

The time designated for Public Forum on the agenda shall be immediately before the adoption of the meeting agenda by the school board.

In order to assure that the Board may conduct its meetings in a respectful and efficient manner, the procedure for public participation at regularly scheduled monthly school board meetings is as follows:

1. Agenda and Non Agenda Items:

- a. Before the meeting is called to order, an individual who desires to speak at a school board meeting must in writing inform the Superintendent, the Business Manager or the Board President of the person's desire to speak and the topic upon which the person intends to speak. The requesting party must sign a form (prepared by the school district) with their name, address, email and topic to be addressed. Individuals attending virtually and desiring to speak during public forum, should email their request to the superintendent's office, including all identifying information, by noon the day of the meeting.
- b. During the time designated for Public Forum, the Board President will recognize the person who signed up to speak and the person may speak on the topic according to the rules set forth in this policy
- c. A speaker shall be granted 5 minutes to present comments to the school board. Upon receiving a request for an extension of time from the speaker, the school board, upon a motion being made and passed by a majority of school board members present and voting, may grant an additional amount of time not to exceed 5 minutes. Additional extensions may be granted only upon a two-thirds vote of school board members present and voting.
- d. Should a number of persons wish to address the school board on the same agenda item, or should the comments become repetitious, the School Board President, in the President's sole discretion, may shorten the time for comments to two minutes per person in order that persons wishing to address the school board may be heard and still allow the school board sufficient time to conduct its agenda business.

2. Adding an Item to the School Board Meeting Agenda in Order to Request Specific School Board Action:

- a. Any person or delegation (with one person being the spokesperson for the delegation) making a specific request to the school board which would require formal action by the school board must present a written request to the Superintendent for the item to be placed on the school board meeting proposed agenda. The written request must be submitted to the Superintendent at least five calendar days before the school board meeting.
- b. The specific request to add an item to the agenda shall clearly identify what is being requested and why, signed by the person making the request, and include the person's name, address, email and telephone number.
- c. The Superintendent will forward the request to the School Board President and the Board President will decide whether the item will be placed on the proposed agenda. Whether any item is to be addressed at the school board meeting is determined by a majority of school

board members at the beginning of the school board meeting when the school board adopts the proposed agenda as printed or adopted after being modified.

- d. If the item on the meeting agenda is adopted by the school board, the person or spokesperson for the delegation who has submitted the request for specific school board action will be granted 10 minutes to explain the request to the school board. Upon receiving a request for an extension of time from the speaker, the school board, upon a motion being made and passed by the majority of school board members present, may grant an additional amount of time not to exceed 5 minutes. Additional extensions may be granted only upon a two-thirds vote of school board members present and voting.
- e. In the sole discretion of the school board, requests to the school board for specific action submitted after the proposed agenda has been posted may be:
 - deferred until the next regular meeting or a special school board meeting, or
 - added to the meeting agenda for discussion purposes only, or
 - added to the agenda for discussion and possible action.

3. Authority of Presiding Officer:

The Board vests in its presiding officer the authority to terminate the right of any person to speak at the end of the time granted pursuant to provision 1.d, provision 1.e, or provision 2.d. as set forth in this policy. The presiding officer may also terminate the right of a person to speak at a school board meeting should the person cause public inconvenience, annoyance, or alarm to the school board or any person, engage in threatening behavior, make unreasonable noise, disturb or be disruptive of an official school board meeting, or when comments are disrespectful to one or more persons, boisterous, argumentative, threatening, or contain profanity.

If deemed necessary by the presiding officer, the presiding officer may contact local law enforcement to have a person removed from the school board meeting as it is a violation of law for a person to intentionally cause or create a risk of serious public inconvenience, annoyance, alarm or disturbance at a school board meeting.

REFERENCES

State Reference:

| | |
|------------------|---|
| SDCL 1-25-1 | Official meetings open to the public |
| SDCL 1-25-2 | Executive or closed meetings |
| SDCL 13-32-6 | Disturbance of school as a misdemeanor |
| SDCL 13-8-39 | Management of schools by board |
| SDCL 22-18-35(3) | Disturbing any lawful assembly or meeting |

Policy Cross Reference:

| | |
|------|--------------------------------------|
| BD | School Board Meetings |
| Bddb | Board Meeting Agendas and Format |
| BDDC | Agenda Preparation and Dissemination |

Adoption History

| | | | |
|---------------------------|------------|--|--|
| Approved | 9/8/1977 | | |
| First Reading of Revision | 10/10/1985 | | |
| Approved - Revision | 11/14/1985 | | |
| First Reading | 11/17/2014 | | |
| Approved | 12/8/2014 | | |
| First Reading-Rewrite | 2/13/2017 | | |
| Approved | 2/27/2017 | | |
| First Reading-Revision | 2/28/2022 | | |
| Approved | 3/14/2022 | | |

**DOUGLAS SCHOOL BOARD
REQUEST TO COMMENT
SPEAKER SIGN IN**

DATE _____

Persons speaking during the Public Forum at a school board meeting shall not cause public inconvenience, annoyance, or alarm to the school board or any person, and shall not engage in threatening behavior, make unreasonable noise, be disruptive, boisterous, argumentative or threatening, shall not make comments which are disrespectful to one or more persons, and shall not use profanity.

Please print legibly.

| | Name & Address | Email & Phone # | Topic / Item # |
|---|---------------------------|----------------------------|-----------------------|
| 1 | | | |
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| SECTION | B | TITLE | Board Governance and Operations | FILE | BDDH-E(2) |
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Introduction to Public Forum

If the Board/Board President wishes to have the Board President make an introductory statement at the beginning of the Public Forum, the following may serve as a starting point which could be modified at the discretion of the Board/Board President and which is consistent with local Board policy.

This is the time for the Public Forum.

Each individual wishing to address the Board is asked to sign the form on the table in the back of the room with their name, address, email and topic to be addressed being legible. Persons having signed in will be recognized and have an opportunity to speak.

Speakers will have five (5) minutes to present comments to the school board. An extension of time may be granted pursuant to Board policy. Should more than one person wish to address the school board on the same agenda item, or should the comments become repetitious, speaker time may be shortened.

The District has policies related to complaints involving bullying, sexual harassment, school employees or students. Those policies include procedures designed to balance the rights of the person(s) bringing the complaint and the rights of the person against whom the complaint is made. If a complaint about bullying, sexual harassment, school employees or students is brought to the Board during the public forum, the person will be informed as to the applicable complaint procedure.

* Individuals attending virtually and desiring to speak during public forum, instructions are given on the meeting agenda when it is posted to email their request to the superintendent’s office, including all identifying information, by noon the day of the board meeting.

Notes: All Board members should be aware that SDCL 22-18-35(3) says any person who intentionally causes serious public inconvenience, annoyance, or alarm to any other person, or creates a risk thereof by disturbing any lawful assembly or meeting of persons without lawful authority is a criminal offense (Class 2 Misdemeanor). This statute could be referenced in extreme situations if a speaker/group fails to respect the decorum expected during a formal governmental meeting

Adopted: 3/14/2022

MINUTES
DOUGLAS SCHOOL DISTRICT
BOARD OF EDUCATION MEETING

Monday, August 11, 2025

The Douglas School District No. 51-1 Board of Education held a Regular meeting on Monday, August 11, 2025 at 5:00 PM in the library conference room at Vandenberg Elementary School, Box Elder, South Dakota. President Tanya Gray presided. Those present were:

Ben Frerichs: Present, Tanya Gray: Present, Amy McGovern: Absent, Chris Misselt: Present, Tonya Welch: Present. Tia Mullins: Associate Member, present via zoom; and Jo Anne Mulholland: Alternate Associate Member, present.

All actions in these Minutes were by unanimous vote unless otherwise stated.

President Tanya Gray called the meeting to order at 5:00 p.m.

Superintendent Kevin Case stated this is the first day back for staff. As he walked through the buildings, he is extremely proud of our leadership and the consistency of our message. He thanked all the principals and coordinators for the work they have done preparing for today.

Board Member Ben Frerichs connected the Board Working Agreements to learning. He attended some good sessions at the ASBSD Joint Convention last week.

There was nothing for public forum.

Motion to approve the agenda. This motion, made by Chris Misselt and seconded by Ben Frerichs, Carried.

Motion to approve the consent agenda, Items 7A-I. This motion, made by Chris Misselt and seconded by Tonya Welch, Carried.

Approved Regular and Annual Meeting Minutes for July 14, 2025.

Approved Personnel Action for August 11, 2025. (Attachment)

Approved the recommendation to deny Alex Ferdinand's request for waiver of liquidated damages.

Approved the June Financial Reports. (Attachment)

Approved the Accounts Payable Report. (Attachment)

Approved the Memorandum of Understanding between West River Mental Health and Douglas School District for the 2025-26 school year.

Approved Memorandum of Understanding between Friends of the Children - He Sapa and

Douglas School District for the 2025-26 school year.

Approved adjustment to Adult Meal Prices for the 2025-26 school year: Lunch \$5.20 and Breakfast \$3.00.

Approved the Tentative Douglas District Transportation Schedule for the 2025-26 school year.

There were no conflicts disclosed as defined in SDCL 3-23.

Elementary and Secondary Curriculum and Instruction Items:

Executive Director of Elementary Academics Ann Pettit shared information on staff professional development planned for new staff last week and all staff this week. The District welcomed approximately 60 new staff members last week. Champs, a classroom management training, is in its second year with training for new staff and a refresher for existing staff. There were legal sessions on various topics, and Compass addressed aligning new math curriculum to state standards. All staff participated in the second annual Options-Based PD day with over 40 presenters with sessions for classroom instructional practices, student-centered topics, technology-related topics, and staff-centered for operations and strategic district initiatives.

Motion to approve the Douglas School District Comprehensive Plan for the 2025-26 school year. This motion, made by Tonya Welch and seconded by Ben Frerichs, Carried.

Executive Director of Elementary Academics Ann Pettit presented the new proposed attendance procedure for the district. It will be consistent across the buildings as well as standardizing the attendance codes. It balances the district's legal responsibility for compulsory attendance while honoring parents' rights. The district has worked with the State's Attorney's Office in order to involve them earlier in the truancy referral process. The new procedure outlines two pathways for unexcused absences and excused absences; and the processes for each one. The District will be doing more prevention and intervention with students and families.

Superintendent Items:

Motion to approve Items 10A-B as one motion. This motion, made by Chris Misselt and seconded by Tonya Welch, Carried.

Approved Student Assignment Requests SA-26-01 through SA-26-04 as recommended for the 2025-26 school year.

Approved Open Enrollment Applications as recommended for the 2025-26 school year.

Fiscal Resources Items:

Motion to approve Supplemental Budget in the amount of \$401,331.58 as presented. This motion, made by Ben Frerichs and seconded by Tonya Welch, Carried.

Motion to approve the amendments to the following grant budgets as presented for the 2024-25 school year: ESSER III; Title I, Part A; Title II, Part A; Title IV, Part A; Title VI; and Teacher Apprenticeship. This motion, made by Tonya Welch and seconded by Ben Frerichs, Carried.

Motion to approve the following resolution to transfer \$3,600,000 impact aid funds as presented. This motion, made by Ben Frerichs and seconded by Tonya Welch, Carried.

LET IT BE RESOLVED that the Douglas School District 51-1 Board of Education hereby approves and authorizes the transfer of Impact Aid Funds as presented.

Operational Support Services Items:

Motion to approve First Reading of the following Revised and Deleted Board Policies. This motion, made by Chris Misselt and seconded by Tonya Welch, Carried.

- Revised Board Policy JED - Student Absences and Excuses
- Revised Board Policy JEDA - Truancy
- Revised Board Policy Regulation JEDA-R - Truancy Regulation
- Delete Board Policy Exhibit JEDA-E(1-3)
- Revised Board Policy Regulation JEE-R - Student Attendance Accounting

Motion to Approve Second Reading of New/Revised Board Policies, Items 12B-L. This motion, made by Chris Misselt and seconded by Tonya Welch, Carried.

- New Board Policy ABAD - Parents' Rights
- New Board Policy DFD - Gate Receipts and Admissions
- New Board Policy ECABB - Multi Occupancy Room Use (Bathrooms)
- Revised Board Policy BD - School Board Minutes
- Revised Board Policy BDDG - Minutes
- Revised Board Policy FC - Facilities Capitalization Program
- Revised Board Policy IGBA - Programs for Children with Disabilities
- Revised Board Policy KLB - Public Complaints about the Curriculum or Instructional Materials
- Revised Board Policy IIAC - Library Materials Selection and Adoption
- Revised Board Policy JEA - Compulsory Attendance Age
- Revised Board Policy JEG - Exclusions and Exemptions from School Attendance

Buildings and Grounds Coordinator Jace Waltman gave an update on the following summer projects throughout the district: Francis Case ceiling remodel and pilot classroom remodel; high school locker room; high school theater sound and lighting upgrade; high school gym painting and Don Williams Drive maintenance.

Reports:

Superintendent Kevin Case stated great things are happening in the district, starting at the top down. All administrators attended a three-day Admin Retreat, covering new processes, continuous improvement, importance of consistent language and staff/student legal topics. Administrators will implement 30/90 day rounding for new staff and including all staff in at least one rounding for the school year.

He reported that seven district members attended the Studer DHP Chicago Conference including a school board member. It was a great opportunity to reaffirm what we are doing, learn some new things and share our Douglas story. He and Francis Case Principal presented on Reward and Recognition. Studer CEO Janet Pilcher shared our Douglas Food Service story as well as devoting five pages in her new book to Douglas!

He also attended and presented on the Douglas' continuous improvement journey at the ASBSD Joint Convention in Sioux Falls last week.

Lastly, he reported that the Facilities Master Plan Committee should have a recommendation for the school board by October. The next committee meeting is September 10.

Committee Reports from Board Members and Comments from Associate Board Members

Jo Anne Mulholland stated the School Gate opening has been delayed until August 18.

Tanya Gray reported on the DHP Chicago Conference she attended. She thanked Superintendent Kevin Case and Francis Case Principal Jeannie Clark for presenting at the conference. She also attended some of the special education sessions at the ASBSD Joint Convention last week. She would like to see some kind of high-level board presentation in the next few months and schedule a walking building tour after the next BOE meeting.

Motion to adjourn the meeting at 6:00 p.m. This motion, made by Chris Misselt and seconded by Tonya Welch, Carried.

Tanya Gray, President

Trista Olney, Business Manager

_____ Initials

_____ Date

Published once at the total approximate cost of _____.

| June 1, 2025 FINANCIAL | GENERAL FUND | CAPITAL OUTLAY | SPECIAL EDUCATION |
|-----------------------------------|-------------------------|---------------------------|------------------------------|
| BALANCE 05/31/25 | (238,646.33) | 737,279.14 | 2,339,728.39 |
| RECEIPTS: | | | |
| TAXES | 118,078.35 | 88,382.15 | 43,925.23 |
| INTEREST | 1,351.66 | 0.00 | 0.00 |
| ADMISSIONS | 400.00 | 0.00 | 0.00 |
| LOCAL | 647.08 | 0.00 | 0.00 |
| COUNTY | 15,743.52 | 306.00 | 0.00 |
| STATE | 1,370,201.75 | 0.00 | 305,997.00 |
| FEDERAL | 0.00 | 0.00 | 45,563.54 |
| OTHER | 820.00 | 17.25 | 0.00 |
| INTERFUND TRAN. | 14,715.47 | 1,137,232.51 | 0.00 |
| TOTAL RECEIPTS: | 1,521,957.83 | 1,225,937.91 | 395,485.77 |
| DISBURSEMENTS: | | | |
| VERIFIED CLAIMS | 481,073.10 | 30,891.45 | 49,078.71 |
| SALARIES | 1,850,199.56 | 0.00 | 405,909.98 |
| TRANSFERS OUT | | | |
| BALANCE 06/30/25 | (1,047,961.16) | 1,932,325.60 | 2,280,225.47 |
| BALANCE 06/30/24 | (1,186,029.47) | 659,202.01 | 2,273,138.52 |

| June 1, 2025 FINANCIAL | FEDERAL PROJECTS | UNEMPLOY- MENT FUND |
|-----------------------------------|-----------------------------|--------------------------------|
| BALANCE 05/31/25 | 843,851.24 | 48,686.70 |
| RECEIPTS: | | |
| LOCAL | | |
| STATE | | |
| FEDERAL | 0.00 | 0.00 |
| REIMBURSEMENTS | 279,154.18 | |
| OTHER (LOCAL) -AFROTC | 0.00 | 0.00 |
| INTERFUND TRAN. | | |
| TRANSFER IN | | |
| TOTAL RECEIPTS: | 279,154.18 | 0.00 |
| DISBURSEMENTS: | | |
| VERIFIED CLAIMS | 0.00 | 0.00 |
| SALARIES | 80,047.84 | 0.00 |
| TRANSFERS OUT | 1,146,190.62 | |
| BALANCE 06/30/25 | (103,233.04) | 48,686.70 |
| BALANCE 06/30/24 | (4,050,001.39) | 49,497.51 |

| June 1, 2025 FINANCIAL | DEP CARE | MEDICAL REIMB | IMPACT AID |
|-----------------------------------|-----------------|----------------------|----------------------|
| BALANCE 05/31/25 | 1,994.70 | 911.45 | 33,574,554.54 |
| RECEIPTS: | | | |
| INTEREST | 0.00 | 0.00 | 14,715.47 |
| FEDERAL | 0.00 | 0.00 | 21,398.00 |
| LOCAL | 1,585.16 | 3,566.30 | 0.00 |
| OTHER | | | |
| INTERFUND TRAN. | | | |
| LOANS | | | |
| TOTAL RECEIPTS: | 1,585.16 | 3,566.30 | 36,113.47 |
| DISBURSEMENTS: | | | |
| VERIFIED CLAIMS | 1,387.52 | 1,625.49 | 0.00 |
| EXPENDITURES/TRANSFERS OUT | 0.00 | 0.00 | 14,715.47 |
| BALANCE 06/30/25 | 2,198.34 | 2,852.26 | 33,595,952.54 |
| BALANCE 06/30/24 | 2,105.74 | 505.03 | 61,510,539.54 |

| June 1, 2025 FINANCIAL | FOOD SERVICE | FIDUCIARY FUNDS |
|-----------------------------------|-------------------------|----------------------------|
| BALANCE 05/31/25 | 122,151.91 | 253,999.69 |
| RECEIPTS: | | |
| INTEREST | | |
| SALES | 270.20 | 0.00 |
| STATE | 0.00 | 0.00 |
| FEDERAL | 0.00 | 0.00 |
| LOCAL | 1,563.38 | 52,684.70 |
| OTHER | 2,769.57 | |
| INTERFUND TRAN. | | |
| LOANS | | |
| TOTAL RECEIPTS: | 4,603.15 | 52,684.70 |
| DISBURSEMENTS: | | |
| VERIFIED CLAIMS | 36,754.81 | 31,310.95 |
| SALARIES | 77,967.75 | 0.00 |
| BALANCE 06/30/25 | 12,032.50 | 275,373.44 |
| BALANCE 06/30/24 | 210,044.71 | 300,247.65 |

| <u>Vendor Name</u> | <u>Check #</u> | <u>Expensed</u> | <u>Amount</u> |
|--|----------------|-----------------|---------------|
| A & B WELDING SUPPLY COMPANY INC. | 185940 | X | 52.60 |
| A TO Z SHREDDING | 185941 | X | 697.14 |
| ACE STEEL & RECYCLING, INC. | 185942 | X | 227.25 |
| AMAZON.COM | 185943 | X | 1,047.09 |
| ANCORA PUBLISHING | 186037 | | 1,444.50 |
| ASBSD | 186039 | | 4,721.79 |
| ASCD | 186040 | | 238.00 |
| ATLANTIS LLC DBA THE BOX ELDER EVENT | 186041 | | 1,000.00 |
| Auto Value Parts Store Rapid City | 186042 | | 1,323.26 |
| BEST WESTERN PLUS RAMKOTA HOTEL | 185945 | X | 428.00 |
| BIO CORPORATION | 186044 | | 722.39 |
| BLACK HILLS CHEMICAL CO | 186045 | | 16,767.04 |
| BLACK HILLS MOBILITY LLC | 186046 | | 484.00 |
| BLACK HILLS SPORTS OFFICIALS ASSOCIATION | 186048 | | 650.00 |
| BLACK HILLS URGENT CARE | 186049 | | 100.00 |
| BLICK ART MATERIALS | 186050 | | 7,331.33 |
| BOSS LASER, LLC | 186051 | | 314.27 |
| BOX ELDER HARDWARE | 186052 | | 359.63 |
| BRIGHTLY SOFTWARE | 186053 | | 5,493.33 |
| BROWN'S SMALL ENGINE REPAIR | 186054 | | 3,578.00 |
| CARDIO PARTNERS INC | 186055 | | 5,032.00 |
| CAROLINA BIOLOGICAL SUPPLY COMPANY | 186056 | | 240.63 |
| CASE, KEVIN | 186057 | | 1,824.40 |
| CENTURY BUSINESS | 186058 | | 15,667.00 |
| CITY OF BOX ELDER | 186060 | | 9,418.71 |
| COLUMN SOFTWARE PBC | 186061 | | 716.28 |
| COMMITTEE FOR CHILDREN | 186062 | | 11,112.00 |
| COMMUNITY PLAYTHINGS | 186063 | | 525.00 |
| COMPASS | 185948 | X | 4,350.00 |
| COUNCIL ON COLLEGE ADMISSION IN SD | 186064 | | 110.00 |
| CREATIVE EDUCATION SERVICES | 186065 | | 215.00 |
| DAKOTA BUS SERVICE, INC. | 185950 | X | 4,930.00 |

| | | | |
|--|--------|---|-----------|
| DISCOVERY EDUCATION | 186067 | | 9,000.00 |
| DLD TECHNOLOGIES CORPORATION | 186068 | | 25,322.25 |
| DOUGLAS PETTY CASH | 186069 | | 1,535.00 |
| Dynamism | 186070 | | 258.95 |
| EDLIO INC | 186071 | | 7,920.00 |
| EMC INSURANCE COMPANIES | 185952 | X | 2,302.00 |
| EVERGREEN OFFICE PRODUCTS | 186072 | | 25,356.89 |
| FENWORKS, INC. | 186073 | | 1,250.00 |
| FIDUCIARY ACCOUNT | 186074 | | 4,590.10 |
| FLINN SCIENTIFIC INC | 186075 | | 3,050.84 |
| FLOYD'S TRUCK CENTER | 186076 | | 13,773.83 |
| GEYER INSTRUCTIONAL AIDS INC | 186077 | | 287.10 |
| GRAINGER, INC | 186079 | | 575.14 |
| GRIMMS PUMP SERVICE, INC. | 186080 | | 690.68 |
| HAL LEONARD | 186082 | | 299.00 |
| HIGH POINT NETWORKS, LLC | 185956 | X | 1,371.80 |
| HILLYARD INC | 186084 | | 4,712.05 |
| HUDL | 186085 | | 12,200.00 |
| IMAGINE LEARNING LLC | 186086 | | 24,246.20 |
| INFINITE CAMPUS | 186087 | | 16,538.20 |
| INNOVATIVE OFFICE SOLUTIONS | 186088 | | 3,139.80 |
| KIEFFER SANITATION, INC.-AUTO PAY | 254 | | 2,797.10 |
| LEXIA VOYAGER SOPRIS LEARNING INC | 186090 | | 15,522.00 |
| LODGE AT DEADWOOD, THE | 185962 | X | 1,200.00 |
| LYNN JACKSON SHULTZ & LEBRUN PC INC | 186091 | | 1,203.00 |
| MARSH & MCLENNAN AGENCY LLC | 185965 | X | 91,972.20 |
| MCGRAW HILL SCHOOL EDUCATION | 186092 | | 2,458.64 |
| MENARDS | 186093 | | 230.33 |
| MG OIL COMPANY, INC. | 186094 | | 1,964.19 |
| MIDCONTINENT COMMUNICATIONS- AUTO PAY | 250 | | 1,387.94 |
| MIDWEST CONNECT | 186095 | | 156.00 |
| MISA-MCSAS | 186096 | | 6,000.00 |
| MONTANA DAKOTA UTILITIES COMPANY, INC. | 253 | | 1,291.20 |

| | | | |
|--------------------------------------|--------|---|-----------|
| MOSYLE CORPORATION | 186097 | | 6,600.00 |
| MYSTERY SCIENCE IN.C | 186098 | | 1,999.00 |
| NAESP | 186099 | | 259.00 |
| NAFIS | 186100 | | 4,610.28 |
| NAVIGATE 360, LLC | 186101 | | 2,945.89 |
| OLNEY, TRISTA | 186103 | | 336.18 |
| OLSON TOWING | 185970 | X | 328.30 |
| PLANBOOK | 186104 | | 960.00 |
| POMP'S TIRE | 186105 | | 240.32 |
| POWER HOUSE | 186106 | | 280.20 |
| PRESSURE SERVICES INC | 185972 | X | 241.50 |
| PROPHET CORPORATION DBA GOPHER, THE | 186108 | | 2,117.28 |
| QPR INSTITUTE | 186109 | | 100.00 |
| QUADIENT | 186110 | | 182.85 |
| REALLY GOOD STUFF, INC. | 186111 | | 219.96 |
| REGION IV ADMINISTRATORS | 186112 | | 500.00 |
| RENEY'S BG SERVICES | 185976 | X | 4,194.45 |
| RIO GRANDE | 186114 | | 463.18 |
| RISK ADMINISTRATION SERVICES INC | 186115 | | 25.00 |
| RIVERSIDE TECHNOLOGIES INC | 186116 | | 5,300.00 |
| SANFORD HEALTH OCCMED | 186117 | | 70.00 |
| SANORBIX, LLC | 186118 | | 3,569.00 |
| SCHOLARBUYS | 186121 | | 2,500.00 |
| SCHOOL NURSE SUPPLY | 186122 | | 938.07 |
| SCHOOL SPECIALTY INC. | 186123 | | 3,005.17 |
| SDRS SPECIAL PAY PLAN | 186005 | | 15,873.46 |
| SHERWIN WILLIAMS | 186126 | | 677.33 |
| SOFTWARE UNLIMITED INC | 186129 | | 17,670.00 |
| SOLUTION TREE | 186130 | | 53.20 |
| SOUTH DAKOTA DEPARTMENT OF EDUCATION | 186131 | | 955.10 |
| STUDER EDUCATION, LLC | 186133 | | 1,250.00 |
| SUMMIT COMPANIES | 186134 | | 130.00 |
| TEACHER INNOVATIONS INC | 186136 | | 448.00 |

| | | | |
|--|--------|---|---------------------|
| TYLER TECHNOLOGIES | 186139 | | 5,925.00 |
| VEX ROBOTICS INC | 186142 | | 499.00 |
| VOYAGER FLEET SYSTEMS, INC. | 185982 | X | 651.38 |
| WARNE CHEMICAL & EQUIPMENT, INC. | 185983 | X | 1,189.62 |
| WCEPS | 186144 | | 665.00 |
| WEST RIVER ELECTRIC-AUTOPAY | 251 | | 1,472.26 |
| WESTERN STATIONERS | 186145 | | 238.60 |
| WINNER SCHOOL DISTRICT | 186146 | | 5,000.00 |
| GENERAL FUND | | | 480,406.65 |
| APPLE EDUCATION | 186038 | | 46,663.50 |
| BECKER'S | 186043 | | 2,919.40 |
| CENTURY BUSINESS | 185947 | X | 6,255.48 |
| COMMUNITY PLAYTHINGS | 186063 | | 0.00 |
| DISCOUNT SCHOOL SUPPLY | 186066 | | 2,746.36 |
| GOLF TEAMS PRODUCTS | 186078 | | 2,890.00 |
| GUARDIAN SPORTS | 186081 | | 1,225.00 |
| HAUFF MID-AMERICA SPORTS INC. | 185955 | X | 26,259.43 |
| INNOVATIVE OFFICE SOLUTIONS | 186088 | | 32,018.50 |
| MCGRAW HILL SCHOOL EDUCATION | 186092 | | 32,537.10 |
| PROPHET CORPORATION DBA GOPHER, THE | 186108 | | 5,925.31 |
| RIDDELL / ALL AMERICAN SPORTS CORP | 186113 | | 17,090.15 |
| RIVERSIDE TECHNOLOGIES INC | 186116 | | 208,190.00 |
| SAVVAS LEARNING COMPANY LLC | 186120 | | 99,972.37 |
| SECO CONSTRUCTION INC | 186125 | | 309,663.00 |
| SWIFTEC INC | 186135 | | 123,523.20 |
| TEMPERATURE TECHNOLOGY INC | 185980 | X | 79,640.00 |
| UNIVERSAL ATHLETIC LLC | 186140 | | 2,699.43 |
| VALLEY SWEEPING, INC. | 186141 | | 213,463.08 |
| CAPITAL OUTLAY | | | 1,213,681.31 |
| ARNOLD, REBEKAH | 185944 | X | 125.00 |
| BLACK HILLS SPECIAL SERVICES COOPERATIVE | 186047 | | 3,000.00 |
| CHILDREN'S CARE HOSPITAL & SCHOOL | 186059 | | 7,060.00 |
| CROOKS, TERESA | 185949 | X | 2,136.55 |

| | | | |
|------------------------------------|--------|---|---------------------|
| DECORY, CAMERON | 185951 | X | 115.00 |
| FIDUCIARY ACCOUNT | 186074 | | 5,252.26 |
| HALL, LOLA | 185954 | X | 125.00 |
| HILL, RIVKA | 185957 | X | 100.00 |
| KELLSY, PATRICK | 185959 | X | 125.00 |
| KLAWITTER, MATTHEW | 185960 | X | 125.00 |
| LET'S GO LEARN | 186089 | | 7,700.00 |
| LUGARDO, LOGAN | 185963 | X | 125.00 |
| MAHANEY, NATHAN | 185964 | X | 75.00 |
| MONTANO, GAGE | 185967 | X | 100.00 |
| NCS PEARSON, INC. | 186102 | | 8,704.14 |
| PRO-ED, INC. | 186107 | | 614.90 |
| QUANDT, SAMANTHA | 185973 | X | 125.00 |
| RATWIK, ROSZAK & MALONEY, P.A | 185974 | X | 2,167.50 |
| RED HAIR, JUSTINE | 185975 | X | 110.00 |
| SASD | 186119 | | 956.00 |
| SD DEPARTMENT OF HUMAN SERVICES | 186124 | | 12,870.60 |
| SHINING PATHWAY ABA, LLS | 186127 | | 20,590.00 |
| SMOLIK, TRACE | 185978 | X | 100.00 |
| SOCIAL THINKING PUBLISHING | 186128 | | 78.08 |
| SpEd FORMS | 186132 | | 5,835.84 |
| SVOBODA, CHEYANNE | 185979 | X | 125.00 |
| TRUITT, ALLIE | 185981 | X | 85.80 |
| WEYMOUTH, JOSHUA | 185984 | X | 125.00 |
| WOOD, NEVAEH | 185985 | X | 125.00 |
| SPECIAL ED | | | 78,776.67 |
| | | | 1,772,864.63 |
| BEST WESTERN PLUS RAMKOTA HOTEL | 12793 | X | 440.00 |
| CASH-WA DISTRIBUTING COMPANY, INC. | 12812 | | 11,747.56 |
| COBERLEY, AMY | 12795 | X | 92.75 |
| DOUGLAS PETTY CASH | 12813 | | 495.00 |
| GENERAL FUND | 12814 | | 43,465.64 |
| INFINITE CAMPUS | 12815 | | 6,739.20 |

| | | | |
|------------------------------------|-------|---|---------------------|
| PAN-O-GOLD BAKING COMPANY, INC. | 12816 | | 268.30 |
| PRAIRIE FARMS | 12796 | X | 10,765.10 |
| REINHART FOOD SERVICE LLC | 12818 | | 7,668.02 |
| SERVALL TOWEL & LINEN SUPPLY, INC. | 12819 | | 569.04 |
| FOOD SERVICE | | | 82,250.61 |
| AMAZON.COM | 50316 | X | 592.87 |
| BEEF LOGIC, INC. | 50321 | | 538.03 |
| CLARK, MICHAEL | 50322 | | 2,405.00 |
| DOUGLAS PETTY CASH | 50317 | | 1,075.00 |
| FERDINAND, ALEXANDER | 50323 | | 310.00 |
| GAME ONE | 50324 | | 113.26 |
| GENERAL FUND | 50325 | | 1,127.89 |
| KNODEL, MARILYN | 50318 | | 500.00 |
| REAL DEAL ACTIVEWEAR, LLC | 50326 | | 2,347.18 |
| SOUTH DAKOTA MINES | 50320 | | 1,250.00 |
| SUN GOLD SPORTS | 50327 | | 127.44 |
| STUDENT ACTIVITY | | | 10,386.67 |
| Grand Total: | | | 1,865,501.91 |

**DOUGLAS SCHOOL DISTRICT
PERSONNEL ACTION 08/25/2025**

Employee Leave of Absence Requests

| Name | Building | Position | Effective Date |
|------------------|----------|----------|----------------|
| BOE See Attached | | | |

Classified Resignations/Terminations

| Name | Position | Location | Effective Date |
|------------------|--------------------|----------|----------------|
| Lauren Underwood | LRA | VES | 8/11/2025 |
| Robert Hughes | Bus Driver | Trans | 8/15/2025 |
| Sheldon Wagner | 8th Asst. FB Coach | MS | 8/22/2025 |

Certified Voluntary Transfer Request/ Assignments

| Name | From Bldg/Position | To Bldg/Position | Effective Date |
|------------------|--------------------|------------------|----------------|
| Bridget Bolinger | VES/Computers | VES/5th Grade | 2025-2026 |

Classified Voluntary Transfer Request/ Assignments

| Name | From Bldg / Position / Hrs | To Bldg / Position / Hrs | Effective Date |
|----------------|----------------------------|--------------------------|----------------|
| George Johnson | HS/Asst FB Coach | HS/Head FB Coach | 2025-2026 |

Certified Staff Hiring

| Name | Location / Position | Wage | Effective Date |
|-------------|---------------------|-------------|----------------|
| Dwayne Cole | VES/Computers | \$62,950.00 | 8/15/2025 |

Classified Staff Hiring

| Name | Location / Position | Wage | Effective Date |
|------------------|-------------------------------------|---------|----------------|
| Rae Stuart | BC/Instructional Aide | \$17.00 | 8/18/2025 |
| Kimberly Leonard | Trans/Bus Aide | \$16.25 | 8/18/2025 |
| Sam Brown | Trans/Mechanic | \$29.25 | 9/3/2025 |
| Steve Geren | Maint/Groundskeeper | \$21.75 | 8/25/2025 |
| Isabella Ashley | FC/BC Instructional Aide Library | \$17.00 | 8/22/2025 |
| Mayra Campos | VES/Lunchroom Aide | \$15.50 | 8/26/2025 |
| John Bates | Trans/Bus Driver | \$21.75 | 8/26/2025 |

Temporary Hires

| Name | Position | Salary | Effective Date |
|-----------------|-----------------------|------------|----------------|
| Janee Leigh | MS Newspaper | \$1,790.00 | 2025-2026 |
| Cari Kennedy | MS Student Council | \$1,742.00 | 2025-2026 |
| Matt Howard | MS Knowledge Bowl | \$1,766.00 | 2025-2026 |
| Lindsay Scott | MS Chorus | \$2,042.00 | 2025-2026 |
| Luann Rosetter | MS Band | \$2,234.00 | 2025-2026 |
| Richard Hamil | MS Band | \$2,234.00 | 2025-2026 |
| Brian Palmer | MS Annual (Yearbook) | \$1,766.00 | 2025-2026 |
| Kevin Militello | MS Robotics | \$1,814.00 | 2025-2026 |
| Nate Roberts | Head 7th Football | \$2,443.00 | 2025-2026 |
| Dale Daugherty | Head 8th Football | \$3,773.00 | 2025-2026 |
| Sheldon Wagner | Asst. 8th Football | \$2,443.00 | 2025-2026 |
| Travis Miller | MS Head Cross Country | \$3,869.00 | 2025-2026 |

| | | | | |
|--|--------------------|----------------------------|------------|-----------|
| | Eric Elder | MS Asst. Cross Country | \$3,869.00 | 2025-2026 |
| | Isabelle Johnson | 6th Girls Volleyball | \$1,235.00 | 2025-2026 |
| | Emma Johnson | 6th Girls Volleyball | \$1,235.00 | 2025-2026 |
| | Brook Clark | Head 7th Girls Volleyball | \$3,677.00 | 2025-2026 |
| | Marlin Kingi | Asst. 7th Girls Volleyball | \$2,443.00 | 2025-2026 |
| | Megan Steiger | Head 8th Girls Volleyball | \$3,725.00 | 2025-2026 |
| | Emily Trainer | Asst. 8th Girls Volleyball | \$2,512.00 | 2025-2026 |
| | Logan Phelps | MS Head Wrestling | \$3,533.00 | 2025-2026 |
| | Tyler Carver | MS Asst Wrestling | \$2,477.00 | 2025-2026 |
| | Brook Clark | 6th Girls Basketball | \$1,321.00 | 2025-2026 |
| | Danielle Hirvela | Head 8th Girls Basketball | \$3,533.00 | 2025-2026 |
| | Kaitlin Heier | Asst 8th Girls Basketball | \$2,716.00 | 2025-2026 |
| | Lindsay Scott | MS Head Fall Drama | \$3,329.00 | 2025-2026 |
| | Cari Kennedy | MS Asst Fall Drama | \$2,042.00 | 2025-2026 |
| | Eric Elder | Head 6th Track | \$3,773.00 | 2025-2026 |
| | Melissa Poley | Asst 6th Track | \$2,546.00 | 2025-2026 |
| | Shae Weber | Asst 6th Track | \$2,648.00 | 2025-2026 |
| | Rachel Quimby | Asst 6th Track | \$2,750.00 | 2025-2026 |
| | Kaylee Knudson | Asst 6th Track | \$2,546.00 | 2025-2026 |
| | Aaron Kowaleski | Asst 6th Track | \$2,648.00 | 2025-2026 |
| | Jennifer Stelzig | HS Band | \$6,891.00 | 2025-2026 |
| | Jennifer Stelzig | HS Chorus | \$3,552.00 | 2025-2026 |
| | Arianna Grindle | HS Student Council | \$3,284.00 | 2025-2026 |
| | Amy Rowe | HS National Honor Society | \$1,934.00 | 2025-2026 |
| | Michael Curran | Industrial Tech/Robotics | \$1,718.00 | 2025-2026 |
| | Sheryl Crofut | HS Yearbook | \$3,437.00 | 2025-2026 |
| | Kevin Militello | HS E-Sports | \$1,742.00 | 2025-2026 |
| | Karline Clark | HS Educators Rising | \$1,235.00 | 2025-2026 |
| | LuAnn Stukerjurgan | HS Head Comp Cheer | \$6,464.00 | 2025-2026 |
| | Ashley Von Eye | HS Asst Comp Cheer | \$2,015.00 | 2025-2026 |
| | Chris Wieman | HS Head Cross Country | \$6,207.00 | 2025-2026 |
| | Marlee Wieman | HS Asst Cross Country | \$4,588.00 | 2025-2026 |
| | Jesse Hamer | HS Head Fall Drama | \$6,122.00 | 2025-2026 |
| | Anna Vaughn | HS Asst Fall Drama | \$3,329.00 | 2025-2026 |
| | Cassie Hamer | HS Asst Fall Drama | \$3,195.00 | 2025-2026 |
| | George Johnson | HS Head FB | \$7,088.00 | 2025-2026 |
| | Garrett Jamison | HS Asst FB | \$4,403.00 | 2025-2026 |
| | Tony Keen | HS Asst FB | \$5,018.00 | 2025-2026 |
| | Randy Thibeau | HS Asst FB | \$4,588.00 | 2025-2026 |
| | Paul Ferdinand | HS Asst FB | \$4,649.00 | 2025-2026 |
| | Amy Rowe | HS Head Golf | \$6,806.00 | 2025-2026 |
| | Matthew Koch | HS Head Knowledge Bowl | \$1,742.00 | 2025-2026 |
| | Nick Mayer | HS Head Boys Soccer | \$6,207.00 | 2025-2026 |
| | Zachary Perrigo | HS Asst Boys Soccer | \$4,403.00 | 2025-2026 |
| | Emilee Willey | HS Head Girls Soccer | \$6,122.00 | 2025-2026 |
| | Andrea Murphy | HS Asst Girls Soccer | \$4,588.00 | 2025-2026 |
| | Sarah Tucker | HS Head Volleyball | \$7,781.00 | 2025-2026 |
| | Mike Clark | HS Asst Volleyball | \$4,649.00 | 2025-2026 |
| | Rachel Quimby | HS Asst Volleyball | \$4,957.00 | 2025-2026 |

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|----|---|--------------------------|------------|-----------|
| | Rebekah Varilek | HS Asst Volleyball | \$4,834.00 | 2025-2026 |
| | Travis Miller | HS Head Boys Basketball | \$8,078.00 | 2025-2026 |
| | Travis Ladwig | HS Asst Boys Basketball | \$4,834.00 | 2025-2026 |
| | Jeff Wimp | HS Asst Boys Basketball | \$5,018.00 | 2025-2026 |
| | Mike Clark | HS Head Girls Basketball | \$7,583.00 | 2025-2026 |
| | Brooke Clark | HS Asst Girls Basketball | \$4,711.00 | 2025-2026 |
| | Tony Keen | HS Asst Girls Basketball | \$5,018.00 | 2025-2026 |
| | LuAnn Stukerjurgan | HS Sideline Cheer | \$3,374.00 | 2025-2026 |
| | Tony Mraz | HS Head Debate | \$6,378.00 | 2025-2026 |
| | Amanda Awe | HS Asst Debate | \$3,284.00 | 2025-2026 |
| | Jesse Hamer | HS Head One Act | \$6,122.00 | 2025-2026 |
| | Anna Vaughn | HS Asst One Act | \$3,329.00 | 2025-2026 |
| | Cassie Hamer | HS Asst One Act | \$3,195.00 | 2025-2026 |
| | Dale Daugherty | HS Head Boys Wrestling | \$7,682.00 | 2025-2026 |
| | Nick Ferguson | HS Head Girls Wrestling | \$7,979.00 | 2025-2026 |
| | Amanda Leak | HS Asst Girls Wrestling | \$4,465.00 | 2025-2026 |
| | Jesse Hamer | HS Head Spring Drama | \$6,122.00 | 2025-2026 |
| | Anna Vaughn | HS Asst Spring Drama | \$3,329.00 | 2025-2026 |
| | Cassie Hamer | HS Asst Spring Drama | \$3,195.00 | 2025-2026 |
| | Amy Rowe | HS Head Girls Golf | \$6,806.00 | 2025-2026 |
| | Courtney Tribby | HS Head Track | \$7,979.00 | 2025-2026 |
| | Mike Clark | HS Asst Track | \$4,649.00 | 2025-2026 |
| | Kaitlin Heier | HS Asst Track | \$5,018.00 | 2025-2026 |
| | Chris Wieman | HS Asst Track | \$4,588.00 | 2025-2026 |
| | Travis Miller | HS Asst Track .5 | \$2,478.50 | 2025-2026 |
| | Timothy Simonich | HS Asst Track .5 | \$2,263.00 | 2025-2026 |
| | Jacob Thibodeaux | HS Asst Football | \$4,588.00 | 2025-2026 |
| | | | | |
| ** | Personnel Action additions and updates made after initial publication and before scheduled school board | | | |

| July 1, 2025 FINANCIAL | GENERAL FUND | CAPITAL OUTLAY | SPECIAL EDUCATION |
|-----------------------------------|-------------------------|---------------------------|------------------------------|
| BALANCE 06/30/25 | (1,047,961.16) | 1,932,325.60 | 2,280,225.47 |
| RECEIPTS: | | | |
| TAXES | 141,894.74 | 12,514.48 | 6,520.99 |
| INTEREST | 1,452.44 | 0.00 | 0.00 |
| ADMISSIONS | 0.00 | 0.00 | 0.00 |
| LOCAL | 14.09 | 0.00 | 0.00 |
| COUNTY | 16,208.97 | 0.00 | 0.00 |
| STATE | 1,429,500.00 | 0.00 | 314,736.00 |
| FEDERAL | 0.00 | 0.00 | 37.64 |
| OTHER | 1,515.00 | 0.00 | 0.00 |
| INTERFUND TRAN. | 3,575,248.57 | 0.00 | 0.00 |
| TOTAL RECEIPTS: | 5,165,833.81 | 12,514.48 | 321,294.63 |
| DISBURSEMENTS: | | | |
| VERIFIED CLAIMS | 948,670.22 | 282,253.68 | 65,084.18 |
| SALARIES | 1,494,040.05 | 0.00 | 329,165.76 |
| TRANSFERS OUT | | | |
| BALANCE 07/31/25 | 1,675,162.38 | 1,662,586.40 | 2,207,270.16 |
| BALANCE 07/31/24 | 1,895,749.86 | 1,147,369.62 | 2,316,249.36 |

| July 1, 2025 FINANCIAL | FEDERAL PROJECTS | UNEMPLOY- MENT FUND |
|-----------------------------------|-----------------------------|--------------------------------|
| BALANCE 06/30/25 | (103,233.04) | 48,686.70 |
| RECEIPTS: | | |
| LOCAL | | |
| STATE | | |
| FEDERAL | | 0.00 |
| REIMBURSEMENTS | 0.00 | |
| OTHER (LOCAL) -AFROTC | 0.00 | 0.00 |
| INTERFUND TRAN. | | |
| TRANSFER IN | | |
| TOTAL RECEIPTS: | 0.00 | 0.00 |
| DISBURSEMENTS: | | |
| VERIFIED CLAIMS | 398.00 | 0.00 |
| SALARIES | 72,954.83 | 0.00 |
| TRANSFERS OUT | | |
| BALANCE 07/31/25 | (176,585.87) | 48,686.70 |
| BALANCE 07/31/24 | (2,971,954.06) | 49,497.51 |

| July 1, 2025 FINANCIAL | DEP CARE | MEDICAL REIMB | IMPACT AID |
|-----------------------------------|-----------------|----------------------|----------------------|
| BALANCE 06/30/25 | 2,198.34 | 2,852.26 | 33,595,952.54 |
| RECEIPTS: | | | |
| INTEREST | 0.00 | 0.00 | 15,248.57 |
| FEDERAL | 0.00 | 0.00 | 0.00 |
| LOCAL | 1,396.26 | 2,335.04 | 0.00 |
| OTHER | | | |
| INTERFUND TRAN. | | | |
| LOANS | | | |
| TOTAL RECEIPTS: | 1,396.26 | 2,335.04 | 15,248.57 |
| DISBURSEMENTS: | | | |
| VERIFIED CLAIMS | 900.34 | 3,922.76 | 0.00 |
| EXPENDITURES/TRANSFERS OUT | 0.00 | 0.00 | 3,575,248.57 |
| BALANCE 07/31/25 | 2,694.26 | 1,264.54 | 30,035,952.54 |
| BALANCE 07/31/24 | 2,028.21 | (1,448.47) | 27,685,539.54 |

| July 1, 2025 FINANCIAL | FOOD SERVICE | FIDUCIARY FUNDS |
|-----------------------------------|-------------------------|----------------------------|
| BALANCE 06/30/25 | 12,032.50 | 275,373.44 |
| RECEIPTS: | | |
| INTEREST | | |
| SALES | 191.05 | 0.00 |
| STATE | 143,393.23 | 0.00 |
| FEDERAL | 0.00 | 0.00 |
| LOCAL | (28.63) | 0.00 |
| OTHER | 0.00 | |
| INTERFUND TRAN. | | |
| LOANS | | |
| TOTAL RECEIPTS: | 143,555.65 | 0.00 |
| DISBURSEMENTS: | | |
| VERIFIED CLAIMS | 23,539.92 | 3,726.06 |
| SALARIES | 19,819.24 | 0.00 |
| BALANCE 07/31/25 | 112,228.99 | 271,647.38 |
| BALANCE 07/31/24 | 182,388.89 | 307,486.85 |

| <u>Vendor Name</u> | <u>Check #</u> | <u>Expensed</u> | <u>Amount</u> |
|--|----------------|-----------------|---------------|
| 4IMPRINT | 186160 | | 1,592.49 |
| A & B WELDING SUPPLY COMPANY INC. | 186161 | | 2,304.23 |
| ALL SURFACES | 186163 | | 321.67 |
| AMAZON.COM | 186164 | | 17,477.23 |
| ANYPROMO | 186147 | | 1,576.64 |
| ATHLETIC.NET LLC | 186147 | | 135.00 |
| BEST WESTERN PLUS RAMKOTA HOTEL | 186165 | | 2,432.00 |
| BLACK HILLS CHEMICAL CO | 186166 | | 597.01 |
| BLACK HILLS ENERGY- AUTO PAY | 255 | | 24,583.37 |
| BLACK HILLS MOBILITY LLC | 186167 | | 765.00 |
| BLACK HILLS ROOFING, INC. | 186168 | | 6,086.00 |
| BLACK HILLS SPECIAL SERVICES COOPERATIVE | 186169 | | 40,678.92 |
| BLICK ART MATERIALS | 186170 | | 106.06 |
| BOX ELDER HARDWARE | 186171 | | 100.27 |
| CAROLINA BIOLOGICAL SUPPLY COMPANY | 186172 | | 1,096.69 |
| CENTURYLINK | 186173 | | 511.25 |
| CRESCENT ELECTRIC | 186176 | | 3,601.94 |
| DAKOTA POTTER'S SUPPLY | 186177 | | 5,260.03 |
| DELTA AIR LINES | 186147 | | 1,909.11 |
| DIVISION OF CRIMINAL INVESTIGATION | 186147 | | 778.50 |
| DOMINOS PIZZA- BOX ELDER | 186147 | | 50.52 |
| DOUBLETREE BY HILTON HOTEL IRVINE - | 186147 | | 1,666.25 |
| DRAMATIC PUBLISHING | 186178 | | 677.01 |
| EBACH ENTERPRISES | 186179 | | 18,420.00 |
| EVERGREEN OFFICE PRODUCTS | 186180 | | 2,094.96 |
| EXPLORE LEARNING | 186181 | | 5,931.00 |
| FIREPLACE, INC | 186147 | | 99.00 |
| FLINN SCIENTIFIC INC | 186182 | | 77.71 |
| FLOYD'S TRUCK CENTER | 186183 | | 8,849.93 |
| FOLLETT CONTENT SOLUTIONS, INC | 186184 | | 7,008.60 |
| GRAMMARLY INC | 186185 | | 3,872.00 |

| | | |
|--|--------|-----------|
| HAUFF MID-AMERICA SPORTS INC. | 186186 | 2,701.50 |
| HIGH POINT NETWORKS, LLC | 186187 | 14,001.30 |
| HILLYARD INC | 186188 | 3,270.41 |
| HOLIDAY INN FTWORT | 186147 | 1,163.25 |
| HYATT REGENCY WAIKIKI BEACH RESORT AND | 186147 | 891.84 |
| INDEED INC. | 186147 | 19.17 |
| INNOVATIVE OFFICE SOLUTIONS | 186189 | 5,737.34 |
| KAHOOT! ASA | 186190 | 526.80 |
| KIEFFER SANITATION, INC.-AUTO PAY | 256 | 1,216.27 |
| LIFEWAYS INC | 186193 | 10,000.00 |
| MIDCONTINENT COMMUNICATIONS- AUTO PAY | 257 | 1,386.31 |
| MS MAIL | 186194 | 59.45 |
| NAFIS | 186147 | 1,442.00 |
| NATIONAL STUDENT CLEARING HOUSE | 186195 | 595.00 |
| NORMAN, LINDA | 186196 | 373.50 |
| PLANBOOK | 186197 | 720.00 |
| POSITIVE PROMOTIONS INC. | 186198 | 321.65 |
| PROPHET CORPORATION DBA GOPHER, THE | 186199 | 3,814.52 |
| RAMKOTA HOTEL AND CONFERENCE CENTER | 186147 | 309.00 |
| RAPID CITY AREA SCHOOL DISTRICT | 186200 | 900.00 |
| RISK ADMINISTRATION SERVICES INC | 186203 | 5,682.05 |
| RIVERSIDE TECHNOLOGIES INC | 186204 | 622.00 |
| ROYAL SONESTA CHICAGO DOWNTOWN, THE | 186147 | 1,331.34 |
| SAPPHIRE BACKGROUND CHECK | 186205 | 180.00 |
| SCHOLASTIC NEWS | 186206 | 329.67 |
| SCHOOL MATE | 186207 | 255.00 |
| SCHOOL NURSE SUPPLY | 186208 | 5,796.51 |
| SDRS SPECIAL PAY PLAN | 186159 | 1,089.54 |
| SHERATON HOTEL AND CONVENTION CENTER | 186209 | 1,176.00 |
| SHERWIN WILLIAMS | 186210 | 180.30 |
| SIGN EXPRESS | 186211 | 293.51 |
| STUDER EDUCATION, LLC | 186212 | 14,490.00 |
| SWEETWATER SOUND INC | 186213 | 439.99 |

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| TEACHER CREATED RESOURCES | 186214 | 155.01 |
| TEAM BUILDER | 186216 | 1,500.00 |
| TIMMONS MARKET | 186217 | 258.77 |
| UNITED AIR LINES | 186147 | 527.76 |
| US BANK | 186147 | 4,739.05 |
| VEX ROBOTICS INC | 186218 | 833.23 |
| VICTOR TECHNOLOGY - SEAT SACK | 186219 | 419.70 |
| WAL-MART STORES INC | 186147 | 28.34 |
| WARNE CHEMICAL & EQUIPMENT, INC. | 186220 | 4,565.00 |
| WAYFAIR | 186147 | 215.98 |
| WESTERN COMMUNICATIONS, INC. | 186221 | 768.00 |
| GENERAL FUND | | 255,986.45 |
| ACP CREATIVIT | 186162 | 3,900.00 |
| AMAZON.COM | 186164 | 1,472.35 |
| CO-OP ARCHITECTURE | 186174 | 24,000.00 |
| HAUFF MID-AMERICA SPORTS INC. | 186186 | 43,036.63 |
| HIGH POINT NETWORKS, LLC | 186187 | 10,939.00 |
| INNOVATIVE OFFICE SOLUTIONS | 186189 | 12,613.15 |
| REALITYWORKS | 186202 | 7,353.55 |
| STANDARD TOOLS AND EQUIPMENT CO | 186147 | 5,712.50 |
| SWEETWATER SOUND INC | 186213 | 2,049.99 |
| TEACHING STRATEGIES | 186215 | 22,334.30 |
| CAPITAL OUTLAY | | 133,411.47 |
| AMAZON.COM | 186164 | 894.72 |
| AMERICAN AIRLINES | 186147 | 80.00 |
| BLACK HILLS SPECIAL SERVICES COOPERATIVE | 186169 | 281,366.74 |
| COUNCIL FOR EXCEPTIONAL CHILDREN | 186175 | 255.00 |
| EVERGREEN OFFICE PRODUCTS | 186180 | 1,930.00 |
| LAKESHORE LEARNING MATERIALS | 186191 | 88.53 |
| LEARNING WITHOUT TEARS | 186192 | 404.69 |
| RATWIK, ROSZAK & MALONEY, P.A | 186201 | 4,275.27 |
| RISK ADMINISTRATION SERVICES INC | 186203 | 1,362.26 |
| SHERATON HOTEL AND CONVENTION CENTER | 186147 | 2,798.36 |

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| SOUTH DAKOTA COUNCIL OF ADMINISTRATORS | 186147 | 44.52 |
| UNITED AIR LINES | 186147 | 120.00 |
| US BANK | 186147 | 665.67 |
| WESTERN PSYCHOLOGICAL SERVICES | 186147 | 358.96 |
| WESTIN ALEXANDRIA OLD TOWN, THE | 186147 | 924.40 |
| SPECIAL ED | | 295,569.12 |
| WEBSTAIRANT STORE | 186147 | 1,461.21 |
| FOOD SERVICE | | 1,461.21 |
| | | 686,428.25 |
| CASH-WA DISTRIBUTING COMPANY, INC. | 12826 | 12,783.02 |
| DAKOTA WAREHOUSE | 12827 | 40.00 |
| PAN-O-GOLD BAKING COMPANY, INC. | 12828 | 464.25 |
| REINHART FOOD SERVICE LLC | 12829 | 10,931.18 |
| RISK ADMINISTRATION SERVICES INC | 12830 | 223.69 |
| SERVALL TOWEL & LINEN SUPPLY, INC. | 12831 | 187.80 |
| WATER TREE, INC. | 12832 | 984.00 |
| FOOD SERVICE | | 25,613.94 |
| FERDINAND, ALEXANDER | 50328 | 19.20 |
| FERDINAND, PAUL | 50329 | 1,720.00 |
| GAME ONE | 50336 | 3,818.14 |
| MENARDS | 50337 | 134.73 |
| RIDDELL / ALL AMERICAN SPORTS CORP | 50330 | 647.83 |
| SWEETWATER SOUND INC | 50331 | 2,797.02 |
| STUDENT ACTIVITY | | 9,136.92 |
| Grand Total: | | 721,179.11 |

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TRUANCY

Through cooperation with parents, strict adherence to regulations in regard to tardiness and unexcused absence, and diligence in investigating the causes of absence, the Board will endeavor to reduce tardiness and truancy.

The District truancy officer will be responsible for enforcing the compulsory attendance laws which require regular attendance, provide for penalties if parents and guardians do not carry out their responsibilities, and establish procedures for referral of a truant student to juvenile authorities.

The District truancy officer shall make and file truancy complaints, and any teacher, school officer or any citizen may make and file a truancy complaint before the circuit court judge.

The ~~liaison officer~~ **building administrator** is designated to be the truant officer for the school district.

REFERENCES

State Reference:

- SDCL 13-27-14
- SDCL 13-27-16
- SDCL 13-27-18
- SDCL 13-27-19
- SDCL 13-27-20
- SDCL 13-27-21
- SDCL 26-7A-(10, 11, 126, 127, 128, 129)

Federal Reference:

Adoption History

| | |
|---------------------------|----------|
| Approved | 01/08/81 |
| First Reading – Revisions | 11/22/88 |
| Approved – Revisions | 12/12/88 |
| First Reading – Revisions | 02/12/01 |
| Replaces JEDA/JEE) | |
| Approved – Revisions | 02/26/01 |
| First Reading – Revisions | 08/10/09 |

| | |
|---------------------------|----------|
| Approved – Revisions | 08/24/09 |
| First Reading – Revisions | 11/13/12 |
| Approved – Revisions | 11/26/12 |
| First Reading – Revisions | 11/23/15 |
| Approved – Revisions | 12/14/15 |
| First Reading – Reference | 6/27/19 |
| Approved – Reference | 7/22/19 |

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| SECTION | J | TITLE | STUDENTS | FILE | JEDA-R |
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TRUANCY REGULATION

~~Definition: "Truancy" is an absence, by a student under age 18, for part or all of one or more days from school during which the school has not been notified of the legal cause of the absence by the parent/guardian of the absent student. It is also an irregular attendance pattern which defeats the intent of the compulsory attendance laws of the State of South Dakota, unless the student has graduated or is excused as provided. (SDCL 13-27-1, 13-27-20, 13-27-21)~~

School

~~1. Following each unverified or non-district approved absence, the school will attempt to make personal contact with parents or guardians.~~

~~2. If absences persist, the principal or designee, will make determination as to whether the absences constitute a pattern of truancy (SDCL 13-27-1). The principal or designee, will attempt to resolve the concern with the parent/guardian.~~

~~A. Sample letter #1 will be sent to the parent/guardian after five (5) days absence whether excused or not.~~

~~B. Sample letter #2 will be sent to the parent/guardian after ten (10) absences whether excused or not and truancy officer contacted.~~

~~C. Sample letter # 3 will be sent to the parent/legal guardian after fifteen (15) absences whether excused or not. This is the last letter mailed to parent/legal guardian from the school.~~

~~D. The principal or designee, will refer the matter to the State's Attorney's Office after twenty (20) unverified or non-district approved absences. The referral will include:~~

- ~~■ Cover letter making request for intervention~~
- ~~■ Current Attendance Report~~
- ~~■ Prior year Attendance Report (if applicable)~~
- ~~■ Documentation of parental contacts, copies of letters, and notes including a list of potential witness~~
- ~~■ Student Conduct Report~~

~~E. The principal or designee will monitor formal proceedings through correspondence with the State's Attorney's office.~~

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~~F.—The school will send an updated weekly attendance record to the State’s Attorney’s Office following the initial truancy referral.~~

Notes

~~Students who enroll in the Douglas School District with an existing history of poor attendance may not be afforded steps 1-3 before a truancy referral is made. Attendance is considered cumulative.~~

Purpose:

The purpose of this regulation is to define the procedures for addressing and intervening in cases of truancy, in accordance with District Policy JED-JEDA and South Dakota Codified Law (SDCL) 13-27-1. This regulation ensures consistent implementation of truancy interventions and supports improved student attendance.

Parents are required to notify the school of the reason for their child’s absence either prior to the absence or within 24 hours. Administrative Assistants will answer calls from parents regarding student absences and will attempt to contact parents who do not contact the school. Administrative Assistants will record the date and time of the parent contact, as well as the reason for the absence as provided by the parent. All absences will be recorded in Infinite Campus.

I. Definitions

1. Excused Absence:

- An absence deemed legitimate due to illness, family emergencies, or other approved reasons as outlined in District attendance policies.

2. Unexcused Absence:

- An absence not verified or approved by the school, including skipping classes or failure to provide appropriate documentation for the absence.

3. Truancy:

- Truancy is an absence, by a student under age 18, for part or all of one or more days from school during which the school has not been notified of the legal cause of the absence by the parent/guardian of the absent student. It is also an irregular attendance pattern which defeats the intent of the compulsory attendance laws of the State of South Dakota, unless the student has graduated or is excused as provided. (SDCL 13-27-1, 13-27-20, 13-27-21)

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| Unexcused Absence Process | Excused Absence Process |
|--|--|
| <ol style="list-style-type: none"> 1. Warning Letter – Sent after 2 cumulative unexcused absences. 2. Follow-Up Letter – Sent after 4 cumulative unexcused absences. 3. Final Referral Letter – Sent after 6 cumulative unexcused absences. <ol style="list-style-type: none"> a. Referral to State’s Attorney’s Office – Initiated at 6 cumulative unexcused absences. | <ol style="list-style-type: none"> 1. Notification Letter 1 – Sent after 5 total excused absences. 2. Notification Letter 2 – Sent after 10 total excused absences. Triggers administrative file review. <ol style="list-style-type: none"> a. During review, if absences are negatively impacting academic or behavioral success, further absences may require documentation and/or b. Student may be placed on the "No Additional Excused Absence" list. c. If placed on this list, all future absences without proper documentation will be unexcused and follow the unexcused absence process. |

II. Absence Notification Process and Intervention Steps

A. Unexcused Absence Notifications

1. First Notification – Warning Letter:

- Sent after **2 cumulative days of unexcused absences**.
- Provides the current number of unexcused absences and outlines potential consequences of continued truancy, including possible referral to the State’s Attorney’s Office.
- Offers resources to support improved attendance and encourages the parent/guardian to communicate with the school to help address any underlying issues.
- Encourages communication between the parent/guardian and the school to address the issue.

2. Second Notification – Follow-Up Letter:

- Sent after **4 cumulative days of unexcused absences**.
- Provides the current number of unexcused absences, a summary of prior communications, and outlines interventions already attempted.
- Reinforces the importance of consistent school attendance and notifies the parent/guardian that continued unexcused absences may result in a referral to the State’s Attorney’s Office.

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- Includes an invitation for a parent/guardian meeting or home visit to address concerns and develop a plan to improve attendance.

3. Third Notification – Referral Notification Letter:

- Sent after **6 cumulative days of unexcused absences**.
- Provides the current number of unexcused absences, a summary of prior communications, and outlines interventions already attempted.
- Notifies the parent/guardian that the student will be referred to the State’s Attorney’s Office due to continued unexcused absences as required under SDCL 26-7A-10.

B. Excused Absence Monitoring and Notifications

1. First Notification--Excused Absence Letter:

- Sent after **5 cumulative excused absences**.
- Notifies parents/guardians of the student’s total number of excused absences.
- Reminds families of the importance of regular school attendance and encourages proactive efforts to ensure consistent attendance moving forward.

2. Second Notification--Excused Absence Letter and File Review:

- Sent after **10 cumulative excused absences**.
- Notifies parents/guardians of the student’s total number of excused absences.
- Triggers a review by the school administrator, who will assess the student’s attendance, academic performance, and behavior performance to determine whether the absences are negatively impacting the student’s success.

Outcome of Review:

- If there is evidence of decreased academic performance or increased behavioral concerns, the administrator will require a doctor’s note or other formal documentation for future absences to be excused. In such cases, the student may also be placed on the **"No Additional Excused Absences"** list.

Decreased Academic Performance may include:

- Secondary students receiving grades of D or F in ~~gradebook~~ one or more courses
- Elementary students performing below grade-level expectations on report card or placed in below grade level intervention groupings

Increased Behavioral Concerns may include:

- In-School Suspension (ISS)

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- Out-of-School Suspension (OSS)
- Elementary-level behavioral referrals equivalent to ISS or OSS
- This determination will be communicated to the parent/guardian in writing.
- Once a student is placed on the "**No Additional Excused Absences Without Documentation**" list, any undocumented absences will be recorded as unexcused and the student will enter the **Unexcused Absence Notification Process** outlined in Section II(A).

III. Intervention Procedures

1. **Parent/Guardian Communication:**

- Parents are required to notify the school of the reason for their child's absence either prior to the absence or within 24 hours.
- Schools will attempt to contact parents/guardians through phone calls, emails, or home visits as unexcused absences accumulate.

2. **Student Support Services:**

- Schools will work with students and families to identify barriers to attendance, such as transportation, mental health concerns, or other external factors.
- Referrals to school counselors, social workers, or community resources may be made as appropriate.

3. **Parent/Guardian Meetings:**

- Meetings will be held with parents/guardians, the student, and school staff to develop a plan to improve attendance.

4. **Documentation Requirements:**

- All efforts to contact parents/guardians and support the student must be documented, including attendance records, communication logs, and interventions attempted.

IV. Referral to the State's Attorney's Office

1. **Threshold for Referral:**

- A referral to the State's Attorney's Office will be made when a student reaches **6 cumulative days of unexcused absences** unless extenuating circumstances are documented.

2. **Referral Process:**

- The building administrator must complete the required referral documentation, which includes attendance records, copies of all truancy letters, communication logs, and a summary of interventions attempted.
- Documentation must comply with all legal requirements outlined in SDCL 26-7A-10.

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3. Collaboration with Authorities:

- The District will cooperate fully with the State’s Attorney’s Office and any relevant agencies to ensure the welfare of the student.

V. Monitoring and Review

1. Attendance Monitoring:

- School staff will regularly review attendance records to identify patterns of truancy and intervene early.

2. Annual Review of Procedures:

- The District will review this regulation annually to ensure compliance with state law and effectiveness in addressing truancy.

VI. Resources for Families

The District provides the following resources to assist families in improving student attendance:

- Access to the **Infinite Campus Parent Portal** for real-time attendance monitoring.
- School counseling and social work services.
- Referrals to community programs for additional support.

ATTENDANCE
SAMPLE LETTER #1

Dear Parent/Guardian:

In accordance with Douglas School District Policy, my staff and I periodically review attendance records and report to parent/guardians when their student has missed and/or been late to school 5 times, whether the absence have been excused or not. It is our goal to assist parents/guardians in monitoring their student's attendance to keep absences to a minimum. Each day new concepts and materials are introduced and regular attendance is vital to aid your child in advancing educationally.

South Dakota Codified Law 13-27-1 states: "Any person having control of a child, who is not younger than five or older than six years old by the first day of September, or any child who, by the first day of September, is at least six years old, but who has not exceeded the age of eighteen, shall cause the child to regularly attend some public or nonpublic school for the entire term during which the public school in the district in which the person resides, or the school to which the child is assigned to attend, is in session, until the child reaches the age of eighteen years, unless the child has graduated or is excused as provided in this chapter."

I realize that illnesses happen and would not expect you to send your child in that case. I encourage you to carefully plan vacations, appointments, and other absences around the school schedule whenever possible in order to keep absences to a minimum.

It is not necessary for you to contact the school at this time but if you have any questions, please feel free to call us at 923-5555. Thank you for your consideration of this matter,
Sincerely,

Building Principal

TRUANCY
SAMPLE LETTER #3

Dear Parent/Guardian:

~~In accordance with Douglas School District Policy, my staff and I periodically review attendance records and report to parent/guardians when their student has missed and/or been late to school 15 times, whether the absence have been excused or not. It is our goal to assist parents/guardians in monitoring their student's attendance to keep absences to a minimum. Each day new concepts and materials are introduced and regular attendance is vital to aid your child in advancing educationally.~~

~~South Dakota Codified Law 13-27-1 states: "Any person having control of a child, who is not younger than five or older than six years old by the first day of September, or any child who, by the first day of September, is at least six years old, but who has not exceeded the age of eighteen, shall cause the child to regularly attend some public or nonpublic school for the entire term during which the public school in the district in which the person resides, or the school to which the child is assigned to attend, is in session, until the child reaches the age of eighteen years, unless the child has graduated or is excused as provided in this chapter."~~

~~Also, South Dakota Codified Law 13-27-11 states: "Failure to send child to school as misdemeanor. Any person having control of a child of compulsory school age who fails to have the child attend school as required by the provisions of this title, is guilty of a Class 2 misdemeanor for the first offense. For each subsequent offense, a violator of this section is guilty of a Class 1 misdemeanor."~~

~~Furthermore, South Dakota Codified Law 13-27-16 states: "Warnings by school boards to send children to school--Report to truancy officer. Each school board shall warn parents or persons in control of children of compulsory school age that the children must enter school and attend regularly, and shall report the parents or persons in control of the children to the truancy officer for the district if the warning is not heeded. All school board members, superintendents, and teachers shall cooperate in the enforcement of the school attendance laws."~~

~~Finally, South Dakota Codified Law 13-27-20 and 13-27-21 requires our truancy officer to file a complaint against you in circuit court. Upon filing of a complaint, the judge of a circuit court shall issue a warrant of arrest to the sheriff of the county directing him to bring the defendant before the court and to summon witnesses required to ascertain the facts in the case.~~

~~If the complaint is verified, you may be required to appear in Circuit Court. If it is determined that you have not made adequate effort to cause your child to attend school, the judge could invoke criminal penalties against you.~~

Sincerely,

Building Principal

**ATTENDANCE
SAMPLE LETTER #2**

Dear Parent/Guardian:

In accordance with Douglas School District Policy, my staff and I periodically review attendance records and report to parent/guardians when their student has missed and/or been late to school 10 times, whether the absence have been excused or not. It is our goal to assist parents/guardians in monitoring their student's attendance to keep absences to a minimum. Each day new concepts and materials are introduced and regular attendance is vital to aid your child in advancing educationally.

South Dakota Codified Law 13-27-1 states: "Any person having control of a child, who is not younger than five or older than six years old by the first day of September, or any child who, by the first day of September, is at least six years old, but who has not exceeded the age of eighteen, shall cause the child to regularly attend some public or nonpublic school for the entire term during which the public school in the district in which the person resides, or the school to which the child is assigned to attend, is in session, until the child reaches the age of eighteen years, unless the child has graduated or is excused as provided in this chapter."

Also, South Dakota Codified Law 13-27-11 states: "Failure to send child to school as misdemeanor. Any person having control of a child of compulsory school age who fails to have the child attend school as required by the provisions of this title, is guilty of a Class 2 misdemeanor for the first offense. For each subsequent offense, a violator of this section is guilty of a Class 1 misdemeanor."

Furthermore, South Dakota Codified Law 13-27-16 states: "Warnings by school boards to send children to school--Report to truancy officer. Each school board shall warn parents or persons in control of children of compulsory school age that the children must enter school and attend regularly, and shall report the parents or persons in control of the children to the truancy officer for the district if the warning is not heeded. All school board members, superintendents, and teachers shall cooperate in the enforcement of the school attendance laws."

As required by law we have referred this matter to our truancy officer (*school liaison officer*). Please contact me at 923-00x0 as soon as possible to discuss this important matter.

Sincerely,

Building Principal

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STUDENT ATTENDANCE ACCOUNTING

1. The building principal is responsible for the documentation of district attendance.
2. To earn credit for a course, the student is obligated to fulfill the course requirements and school attendance regulations.
3. Course credit will not be given to students who withdraw from school before the end of the school year before a specific predetermined date. The date will be established annually by the school superintendent or designee.
4. ~~Attendance will be kept in in full day and one-half day segments. Pupils will be considered present for one-half day if they are present at one or more AM class period(s) and/or one or more PM class period(s).~~ Attendance will be recorded by exact minutes in the student information system. Students will be considered present for a half day if they attend at least half of the school's total instructional minutes for that day.
5. Students will be given the opportunity to make up work or tests missed because of excused absences as per the student handbook.
6. Tardiness will be documented at the beginning of the AM ~~and PM sessions~~ in the elementary schools and for each period in the middle school and high school.

Adoption History

Revised 4/22/2024

District Enrollment Beg. of Year

FIRST DAY OF SCHOOL ENROLLMENT PROJECTIONS

| Building | Grade | | 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | 2022-23 | 2023-24 | 2024-25 | 2025-26 |
|-----------------------|--------------|--------------|---------|---------|---------|---------|---------|---------|---------|---------|------------|
| Badger Clark | PK | PK (8/21/24) | | | | | | | | 34 | 35 |
| | Kindergarten | Kindergarten | 254 | 238 | 215 | 212 | 218 | 205 | 241 | 233 | 125 |
| | Grade 1 | Grade 1 | 235 | 240 | 243 | 213 | 239 | 227 | 219 | 242 | 120 |
| | Grade 2 | Grade 2 | 237 | 243 | 214 | 230 | 207 | 225 | 230 | 235 | 117 |
| | Grade 3 | Grade 3 | 249 | 240 | 229 | 202 | 242 | 205 | 235 | 237 | 116 |
| BC Total | | | 975 | 961 | 901 | 857 | 906 | 862 | 925 | 981 | 513 |
| Francis Case | PK | | | | | | | | | | 18 |
| | Kindergarten | | | | | | | | | | 122 |
| | Grade 1 | | | | | | | | | | 117 |
| | Grade 2 | | | | | | | | | | 117 |
| | Grade 3 | | | | | | | | | | 116 |
| FC Total | | | | | | | | | | | 490 |
| Vandenberg | Grade 4 | Grade 4 | 226 | 247 | 223 | 219 | 231 | 243 | 209 | 245 | 235 |
| | Grade 5 | Grade 5 | 241 | 218 | 237 | 240 | 215 | 194 | 232 | 207 | 239 |
| VES Total | | | 467 | 465 | 460 | 459 | 446 | 437 | 441 | 452 | 474 |
| Middle School | Grade 6 | Grade 6 | 225 | 242 | 213 | 235 | 242 | 211 | 203 | 248 | 225 |
| | Grade 7 | Grade 7 | 248 | 220 | 235 | 208 | 223 | 212 | 203 | 214 | 251 |
| | Grade 8 | Grade 8 | 219 | 251 | 205 | 233 | 197 | 220 | 205 | 199 | 223 |
| MS Total | | | 692 | 713 | 653 | 676 | 662 | 643 | 611 | 661 | 699 |
| High School | Grade 9 | Grade 9 | 209 | 253 | 267 | 248 | 266 | 228 | 250 | 256 | 206 |
| | Grade 10 | Grade 10 | 193 | 204 | 202 | 209 | 203 | 213 | 185 | 205 | 241 |
| | Grade 11 | Grade 11 | 153 | 160 | 160 | 175 | 164 | 157 | 175 | 155 | 181 |
| | Grade 12 | Grade 12 | 170 | 134 | 140 | 145 | 153 | 139 | 137 | 150 | 142 |
| HS Total | | | 725 | 751 | 769 | 777 | 786 | 737 | 747 | 766 | 770 |
| District Total | | | 2859 | 2890 | 2783 | 2769 | 2800 | 2679 | 2724 | 2860 | 2946 |

*As of Friday, August 26, 2025 at 3:20 PM, district enrollment is at **2,926**. Also note that there are an additional 18 or 54 pre k students.