

DOUGLAS SCHOOL DISTRICT
BOARD OF EDUCATION

AGENDA

Monday, March 10, 2025

**VANDENBERG ELEMENTARY SCHOOL - Library Conference Room
561 Briggs Street
Box Elder, SD 57719**

5:00 PM

DOUGLAS SCHOOL DISTRICT INVITES YOU TO ATTEND A SCHEDULED ZOOM ROOM MEETING:

Join Zoom Meeting <https://sdk12.zoom.us/j/97624907968?pwd=ozrOae9PNStVYX7UsH1gAWdbj48kTZ.1>
Meeting ID: 976 2490 7968
Passcode: 210300

Individuals attending virtually and desiring to speak during public forum should email their request to the Superintendent's Office (Kevin.Case@k12.sd.us or Jackie.McPherson@k12.sd.us), including all identifying information by noon of the day of the board meeting.

{{Name: Agenda Item Name}}

1. Call Meeting To Order:
2. Pledge of Allegiance and Moment of Silence In Honor Of Fallen Soldiers And Active Duty Persons:
3. Recognition:
4. Review of Board Working Agreements:
 - We ask
 - We learn
 - We lead
- 5.
6. Public Forum:
7. Approval of Agenda:
8. Consent Agenda Items:
 - A. Approval of Regular Meeting Minutes for February 24, 2025.
 - B. Approve Personnel Action
 - C. Approve the Purchases and Issuing of Accounts Payable and Payroll

- D. Approve Conflict Disclosures and Waiver Authorizations Pursuant to SDCL 3-23-3
- 9. Items Removed From Consent Agenda
- 10. Elementary and Secondary Curriculum and Instruction Items:
 - A. Separation of Patriot Elementary in Infinite Campus System & SD DOE Educational Structure
- 11. Superintendent Items:
 - A. Douglas Wellness Program Update: Presentation on Staff Participation and Program Feedback.
 - B. Summary of Classified Listening Sessions Report.
- 12. Fiscal Resources Items:
 - A. Review 2025-2026 Capital Outlay Requests
- 13. Operational Support Services Items:
 - A. Approve Second Reading of New Board Policy GCPB-E(2) - Acknowledgment of Liquidated Damages Form
- 14. Reports:
 - A. Superintendent:
 - 1. Legislative Update.
 - B. Committee Reports From Board Members and Comments from Associate Board Members
- 15. Upcoming Calendar Events:
 - March 13 - End of 3rd Quarter
 - March 14 - Staff PD Day - No School for Students
 - March 17 - City of Box Elder Equalization Meeting, 5:30 pm
 - March 24 - BOE Meeting, 5:30 pm
- 16. Executive Session
- 17. Action As A Result of Executive Session
- 18. Adjournment

SECTION	B	TITLE	Board Governance and Operations	FILE	BDDH
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Public Participation at Board Meetings

The School Board recognizes and respects the input which may be provided by the public on school district matters. The Board also recognizes and respects the distinction between a school board meeting that is open to the public and a public hearing held by the school board.

- At a school board meeting which is open to the public, members of the public may be present, observe and listen to the school board conduct its business and may speak during the school board meeting consistent with this policy.
- At a public hearing held by the school board, there is usually one topic to be presented by the District and discussed. The public is given the opportunity to speak and be heard on the topic which is the reason for the public hearing. This type of meeting allows for public participation under the rules designed specifically for that meeting and is not subject to this policy.

This Policy applies only to regularly scheduled school board meetings held in open session. Matters addressed in executive session pursuant to SDCL 1-25-2 are not open to the public.

Personnel matters or complaints that directly or indirectly identify an employee shall not be discussed. Complaints against school employees or students, and complaints related to sexual harassment or bullying, must be addressed according to specific school district policies before being addressed by the School Board.

When a complaint against a school employee or a student is brought to the Board during the public forum, the Board President will direct the person bringing the complaint to the applicable complaint procedure. The complaint procedures are designed to ensure the proper balance in protecting the rights of the person(s) bringing the complaint and the rights of the person against whom the complaint is made. The Board will address the complaint only if the matter has been appealed to the Board pursuant to the applicable complaint policy

Persons making references about a specific school employee or employees, or a specific student or students during the public forum should be mindful that based upon what the person says during the public forum the employee(s) or student(s) about whom the comments are made may have legal recourse against the person voicing the complaint.

Persons speaking during the Public Forum at a school board meeting shall not cause public inconvenience, annoyance, or alarm to the school board or any person, and shall not engage in threatening behavior, make unreasonable noise, be disruptive, boisterous, argumentative, or threatening, shall not make comments which

are disrespectful to one or more persons, and shall not use profanity.

The time designated for Public Forum on the agenda shall be immediately before the adoption of the meeting agenda by the school board.

In order to assure that the Board may conduct its meetings in a respectful and efficient manner, the procedure for public participation at regularly scheduled monthly school board meetings is as follows:

1. Agenda and Non Agenda Items:

- a. Before the meeting is called to order, an individual who desires to speak at a school board meeting must in writing inform the Superintendent, the Business Manager or the Board President of the person's desire to speak and the topic upon which the person intends to speak. The requesting party must sign a form (prepared by the school district) with their name, address, email and topic to be addressed. Individuals attending virtually and desiring to speak during public forum, should email their request to the superintendent's office, including all identifying information, by noon the day of the meeting.
- b. During the time designated for Public Forum, the Board President will recognize the person who signed up to speak and the person may speak on the topic according to the rules set forth in this policy
- c. A speaker shall be granted 5 minutes to present comments to the school board. Upon receiving a request for an extension of time from the speaker, the school board, upon a motion being made and passed by a majority of school board members present and voting, may grant an additional amount of time not to exceed 5 minutes. Additional extensions may be granted only upon a two-thirds vote of school board members present and voting.
- d. Should a number of persons wish to address the school board on the same agenda item, or should the comments become repetitious, the School Board President, in the President's sole discretion, may shorten the time for comments to two minutes per person in order that persons wishing to address the school board may be heard and still allow the school board sufficient time to conduct its agenda business.

2. Adding an Item to the School Board Meeting Agenda in Order to Request Specific School Board Action:

- a. Any person or delegation (with one person being the spokesperson for the delegation) making a specific request to the school board which would require formal action by the school board must present a written request to the Superintendent for the item to be placed on the school board meeting proposed agenda. The written request must be submitted to the Superintendent at least five calendar days before the school board meeting.
- b. The specific request to add an item to the agenda shall clearly identify what is being requested and why, signed by the person making the request, and include the person's name, address, email and telephone number.
- c. The Superintendent will forward the request to the School Board President and the Board President will decide whether the item will be placed on the proposed agenda. Whether any item is to be addressed at the school board meeting is determined by a majority of school

board members at the beginning of the school board meeting when the school board adopts the proposed agenda as printed or adopted after being modified.

- d. If the item on the meeting agenda is adopted by the school board, the person or spokesperson for the delegation who has submitted the request for specific school board action will be granted 10 minutes to explain the request to the school board. Upon receiving a request for an extension of time from the speaker, the school board, upon a motion being made and passed by the majority of school board members present, may grant an additional amount of time not to exceed 5 minutes. Additional extensions may be granted only upon a two-thirds vote of school board members present and voting.
- e. In the sole discretion of the school board, requests to the school board for specific action submitted after the proposed agenda has been posted may be:
 - deferred until the next regular meeting or a special school board meeting, or
 - added to the meeting agenda for discussion purposes only, or
 - added to the agenda for discussion and possible action.

3. Authority of Presiding Officer:

The Board vests in its presiding officer the authority to terminate the right of any person to speak at the end of the time granted pursuant to provision 1.d, provision 1.e, or provision 2.d. as set forth in this policy. The presiding officer may also terminate the right of a person to speak at a school board meeting should the person cause public inconvenience, annoyance, or alarm to the school board or any person, engage in threatening behavior, make unreasonable noise, disturb or be disruptive of an official school board meeting, or when comments are disrespectful to one or more persons, boisterous, argumentative, threatening, or contain profanity.

If deemed necessary by the presiding officer, the presiding officer may contact local law enforcement to have a person removed from the school board meeting as it is a violation of law for a person to intentionally cause or create a risk of serious public inconvenience, annoyance, alarm or disturbance at a school board meeting.

REFERENCES

State Reference:

SDCL 1-25-1	Official meetings open to the public
SDCL 1-25-2	Executive or closed meetings
SDCL 13-32-6	Disturbance of school as a misdemeanor
SDCL 13-8-39	Management of schools by board
SDCL 22-18-35(3)	Disturbing any lawful assembly or meeting

Policy Cross Reference:

BD	School Board Meetings
BDDB	Board Meeting Agendas and Format
BDDC	Agenda Preparation and Dissemination

Adoption History

Approved	9/8/1977		
First Reading of Revision	10/10/1985		
Approved - Revision	11/14/1985		
First Reading	11/17/2014		
Approved	12/8/2014		
First Reading-Rewrite	2/13/2017		
Approved	2/27/2017		
First Reading-Revision	2/28/2022		
Approved	3/14/2022		

**DOUGLAS SCHOOL BOARD
REQUEST TO COMMENT
SPEAKER SIGN IN**

DATE _____

Persons speaking during the Public Forum at a school board meeting shall not cause public inconvenience, annoyance, or alarm to the school board or any person, and shall not engage in threatening behavior, make unreasonable noise, be disruptive, boisterous, argumentative or threatening, shall not make comments which are disrespectful to one or more persons, and shall not use profanity.

Please print legibly.

	Name & Address	Email & Phone #	Topic / Item #
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SECTION	B	TITLE	Board Governance and Operations	FILE	BDDH-E(2)
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Introduction to Public Forum

If the Board/Board President wishes to have the Board President make an introductory statement at the beginning of the Public Forum, the following may serve as a starting point which could be modified at the discretion of the Board/Board President and which is consistent with local Board policy.

This is the time for the Public Forum.

Each individual wishing to address the Board is asked to sign the form on the table in the back of the room with their name, address, email and topic to be addressed being legible. Persons having signed in will be recognized and have an opportunity to speak.

Speakers will have five (5) minutes to present comments to the school board. An extension of time may be granted pursuant to Board policy. Should more than one person wish to address the school board on the same agenda item, or should the comments become repetitious, speaker time may be shortened.

The District has policies related to complaints involving bullying, sexual harassment, school employees or students. Those policies include procedures designed to balance the rights of the person(s) bringing the complaint and the rights of the person against whom the complaint is made. If a complaint about bullying, sexual harassment, school employees or students is brought to the Board during the public forum, the person will be informed as to the applicable complaint procedure.

* Individuals attending virtually and desiring to speak during public forum, instructions are given on the meeting agenda when it is posted to email their request to the superintendent’s office, including all identifying information, by noon the day of the board meeting.

Notes: All Board members should be aware that SDCL 22-18-35(3) says any person who intentionally causes serious public inconvenience, annoyance, or alarm to any other person, or creates a risk thereof by disturbing any lawful assembly or meeting of persons without lawful authority is a criminal offense (Class 2 Misdemeanor). This statute could be referenced in extreme situations if a speaker/group fails to respect the decorum expected during a formal governmental meeting

Adopted: 3/14/2022

MINUTES
DOUGLAS SCHOOL DISTRICT
BOARD OF EDUCATION MEETING

Monday, February 24, 2025

The Douglas School District No. 51-1 Board of Education held a Regular meeting on Monday, February 24, 2025 at 5:00 PM in the library conference room at Vandenberg Elementary School, Box Elder, South Dakota. President Tanya Gray presided. Those present were:

Ben Frerichs: Present, Tanya Gray: Present, Amy McGovern: Present, Chris Misselt: Present, Tonya Welch: Present, Jo Anne Mulholland: Alternate Associate Board Member, present.

All actions in these Minutes were by unanimous vote unless otherwise stated.

President Tanya Gray called the meeting to order at 5:00 p.m.

Superintendent Kevin Case recognized the maintenance and transportation staff for their work and flexibility last week during the cold and snowy weather.

There was nothing for public forum.

Motion to approve the agenda. This motion, made by Ben Frerichs and seconded by Tonya Welch, Carried.

Motion to approve the consent agenda, Items A-F. This motion, made by Chris Misselt and seconded by Amy McGovern, Carried.

Approved Regular Board Meeting Minutes of February 10, 2025.

Approved Personnel Action for February 24, 2025. (Attachment)

Approved Administrative Rule Waiver Application for Long-Term Substitute.

Approved January 2025 Financial Reports. (Attachment)

Approved Accounts Payable Report. (Attachment)

Approved the Memorandum of Agreement between the Department of Air Force and Douglas School District 51-1 to Establish and Operate Junior Reserve Officers' Training Corps Unit.

There were no conflicts disclosed as defined in SDCL 3-23.

Superintendent Items:

Ginna Wallace from RSP & Associates presented the 2024-25 district demographic study. This is the third year that RSP & Associates have provided an enrollment analysis for the district. Based on the analysis of the data collected, student enrollment is expected to increase by approximately 230 students over the next 5 years, with the most growth at the K-5 grade levels. With this updated projection, the elementary and middle schools will exceed capacity.

Evelyn Watson, Data and Systems Analyst, explained some of her work in ensuring district processes and data are set up for long-term success by standardizing processes and designing infrastructure for consistency, efficiency, and sustainability.

Operational Support Services Items:

Motion to approve First Reading of new Board Policy Exhibit GCPB-E(2) - Acknowledgement of Liquidated Damages Form. This motion, made by Chris Misselt and seconded by Amy McGovern, Carried.

Reports

Superintendent Kevin Case was in Pierre this morning to meet with different Senators on Appropriations. Business Manager Trista Olney will testify tomorrow morning before the Appropriations Committee on SB 6 and SB 16. Both Mr. Case and Ms. Olney will be in Washington DC for the Spring NAFIS Conference and will meet with our congressional at that time.

Superintendent Kevin Case shared information on the cold weather conditions last week.

Superintendent Kevin Case gave an update on the Parent/Caregiver Survey process. The next step is to create a Parent Focus Group to review the results of the approximately 450 completed surveys, and then initiate short learning cycles before the end of the school year. Tomorrow administrators will complete the District Services survey.

Committee Reports from Board Members and Comments from Associate Board Members

Amy McGovern attended the Box Elder Area Chamber of Commerce meeting last week. The Mixer tomorrow will include the first annual area recognition of businesses.

Ben Frerichs and Amy McGovern will attend the Facilities Master Planning Committee meeting tomorrow afternoon. Ben and Chris Misselt attended the Capital Outlay meeting last week. The 2025-26 Capital Outlay request will come to the Board in March for review and approval.

Tonya Welch attended the Booster Club meeting last week via zoom. They are starting to plan post-prom. She also attended the Curriculum Coordinating Council meeting today.

Tanya Gray went to Pierre last week for the ASBSD Board meeting and will meet with Black Hills Special Services Cooperative on Wednesday.

Motion to adjourn the meeting at 6:04 p.m. This motion, made by Chris Misselt and seconded by Amy McGovern, Carried.

Tanya Gray, President

Trista Olney, Business Manager

_____ Initials

_____ Date

Published once at the total approximate cost of _____.

DOUGLAS SCHOOL DISTRICT**PERSONNEL ACTION 2/24/2025****Certified Resignations/Terminations**

Name	Position	Location	Effective Date
Sherry Oyler	Math Teacher	DHS	5/23/2025

Classified Resignations/Terminations

Name	Position	Location	Effective Date
Briana Hernandez	Lunchroom Aide	BC	2/7/2025

Certified Voluntary Transfer Request/ Assignments

Name	From Bldg/Position	To Bldg/Position	Effective Date
Amanda Duvall	MS/6th ELA	MS/TOSA Student Success Coach	2025-2026
Kristine Knottnerus	MS/6th Special Education Teacher	BC/Special Education Teacher	2025-2026
Nicole Simmons	MS/6th Reading	MS/6th ELA	2025-2026

Certified Staff Hiring

Name	Location / Position	Wage	Effective Date
Susanne McFarland	FC/CRT	\$73,200.00	2025-2026
Kayla Anderson	FC/CRT	\$60,950.00	2025-2026
Shawna Meisman	MS/Reading Teacher	\$58,200.00	2025-2026

Classified Staff Hiring

Name	Location / Position	Wage	Effective Date
Mallory Walker	MS/Library Aide	\$17.00	2025-2026
Tabatha Morgan	BC/Lunchroom Aide	\$15.50/hr	2/18/2025

Temporary Hires

Name	Position	Salary	Effective Date
Cari Kennedy	Spring Drama Technical	\$15/hr	2024-2025

** Personnel Action additions and updates made after initial publication and before scheduled school board

January 1, 2025 FINANCIAL	GENERAL FUND	CAPITAL OUTLAY	SPECIAL EDUCATION
BALANCE 12/31/24	299,717.06	(432,464.73)	2,341,399.38
RECEIPTS:			
TAXES	30,327.51	18,520.77	9,810.67
INTEREST	1,150.36	0.00	0.00
ADMISSIONS	3,524.00	0.00	0.00
LOCAL	200.88	1,750.00	0.00
COUNTY	9,243.13	0.00	0.00
STATE	1,368,495.00	0.00	305,997.00
FEDERAL	0.00	0.00	36,523.00
OTHER	505.50	53.44	0.00
INTERFUND TRAN.	15,509.12	0.00	0.00
TOTAL RECEIPTS:	1,428,955.50	20,324.21	352,330.67
DISBURSEMENTS:			
VERIFIED CLAIMS	381,718.54	299,337.37	298,543.84
SALARIES	1,707,479.25	0.00	431,682.31
TRANSFERS OUT			
BALANCE 01/31/25	(360,525.23)	(711,477.89)	1,963,503.90
BALANCE 01/31/24	(165,620.14)	1,726,691.63	1,735,621.84

January 1, 2025 FINANCIAL	FEDERAL PROJECTS	UNEMPLOY- MENT FUND
BALANCE 12/31/24	907,374.52	49,148.70
RECEIPTS:		
LOCAL		
STATE		
FEDERAL	0.00	0.00
REIMBURSEMENTS	13,942.00	
OTHER (LOCAL) -AFROTC	0.00	0.00
INTERFUND TRAN.		
TRANSFER IN		
TOTAL RECEIPTS:	13,942.00	0.00
DISBURSEMENTS:		
VERIFIED CLAIMS	336.99	462.00
SALARIES	101,596.81	0.00
TRANSFERS OUT		
BALANCE 01/31/25	819,382.72	48,686.70
BALANCE 01/31/24	(3,727,652.19)	49,497.51

January 1, 2025 FINANCIAL	DEP CARE	MEDICAL REIMB	IMPACT AID
BALANCE 12/31/24	1,717.56	(6,696.83)	28,438,152.54
RECEIPTS:			
INTEREST	0.00	0.00	15,509.12
FEDERAL	0.00	0.00	(36,523.00)
LOCAL	1,585.44	3,720.56	0.00
OTHER			
INTERFUND TRAN.			
LOANS			
TOTAL RECEIPTS:	1,585.44	3,720.56	(21,013.88)
DISBURSEMENTS:			
VERIFIED CLAIMS	1,771.68	5,081.46	0.00
EXPENDITURES/TRANSFERS OUT	0.00	0.00	15,509.12
BALANCE 01/31/25	1,531.32	(8,057.73)	28,401,629.54
BALANCE 01/31/24	1,690.76	(5,283.33)	26,548,333.54

January 1, 2025 FINANCIAL	FOOD SERVICE	FIDUCIARY FUNDS
BALANCE 12/31/24	274,556.61	251,204.97
RECEIPTS:		
INTEREST		
SALES	54,727.59	0.00
STATE	0.00	0.00
FEDERAL	58,895.51	0.00
LOCAL	72.20	56,259.82
OTHER	0.00	0.00
INTERFUND TRAN.		
LOANS		
TOTAL RECEIPTS:	113,695.30	56,259.82
DISBURSEMENTS:		
VERIFIED CLAIMS	155,350.71	95,226.21
SALARIES	25,344.12	0.00
BALANCE 01/31/25	207,557.08	212,238.58
BALANCE 01/31/24	387,557.24	260,880.03

Board Report

<u>Vendor Name</u>	<u>Check #</u>	<u>Amount</u>
A & B WELDING SUPPLY COMPANY INC.	185330	1,129.71
A TO Z SHREDDING	185255	711.96
AASA REGISTRATION	185315	900.00
ACE HARDWARE - BOX ELDER	185256	225.73
AMAZON.COM	185315	6,835.85
AMERICAN AIRLINES	185315	70.00
AMICK SOUND INC	185258	1,864.11
ANCORA PUBLISHING	185259	14,054.13
APPLE EDUCATION	185260	119.00
ASBSD	185261	25.00
BELLE FOURCHE HIGH SCHOOL	185262	250.00
BENNET COUNTY HIGH SCHOOL	185331	100.00
BEST WESTERN PLUS RAMKOTA HOTEL	185332	1,152.00
BEST WESTERN WEST HILLS INN	185263	2,225.00
BIG HORN HIGH SCHOOL	185264	444.00
BJ'S INSTRUMENT REPAIR	185333	80.00
BLACK HILLS CHEMICAL CO	185265	11,005.68
BLACK HILLS ENERGY- AUTO PAY	218	33,104.28
BLACK HILLS ROOFING, INC.	185334	389.00
BLACK HILLS STATE UNIVERSITY	185266	300.00
BLACK HILLS URGENT CARE	185335	500.00
BOX ELDER HARDWARE	185336	412.39
BROAD REACH BOOKS	185337	244.44
BROOKINGS SUPER 8	185338	2,190.11
BURNS, ANTHONY	185339	209.60
CAMPBELL COUNTY HIGH SCHOOL	185340	285.00
CARNEGIE LEARNING	185268	40.00
CARQUEST AUTO PARTS	185341	117.63
CASH-VES	185270	62.73
CENTRAL HIGH SCHOOL ACTIVITIES	185271	600.00
CENTURYLINK	185273	482.45
CHADRON HIGH SCHOOLS	185274	100.00
CHAMBERLAIN HIGH SCHOOL	185275	290.00
CHEYENNE EAST HS	185342	685.00
CHILDRENS HOME CHILD ADVOCACY CENTER	185276	107.28

CIRCLE K	185315	525.89
CITY OF BOX ELDER/PUBLIC WORKS DEPT	185277	815.07
CLUBHOUSE HOTEL & SUITES	185343	226.46
COLUMN SOFTWARE PBC	185344	333.58
CRESCENT ELECTRIC	185279	102.45
CROSSROADS HOTEL	185346	210.50
CRUM ELECTRIC SUPPLY CO INC	185347	329.94
DAKOTA BUS SERVICE, INC.	185348	17,707.50
DAYLIGHT DONUTS	185315	62.50
DAYS INN GILLETTE	185349	539.67
DAYS INN- MITCHELL	185350	452.00
DELTA AIR LINES	185315	568.37
DEMCO, INC	185281	114.64
DOLLAR GENERAL	185315	77.09
DUSTBUSTERS ENTERPRISES INC	185282	2,250.00
EBACH ENTERPRISES	185283	18,420.00
ECONO LODGE BLACK HILLS	185315	80.27
EMPIRICAL RESOLUTION INC	185315	160.00
EVERGREEN OFFICE PRODUCTS	185351	467.00
FAULKNER, MELANIA	185352	85.00
FENWORKS, INC.	185353	300.00
FERGUSON, NICHOLAS	185354	445.00
FIDUCIARY ACCOUNT	185355	14,740.98
FOUNDATION BUILDING MATERIALS	185284	10,414.08
HARRISBURG HIGH SCHOOL SPEECH & DEBATE	185357	1,000.00
HAUFF MID-AMERICA SPORTS INC.	185285	379.75
HERMOSA SCHOOL	185358	35.00
HIGH POINT NETWORKS, LLC	185359	17.00
HILL CITY HIGH SCHOOL	185286	150.00
HOBBY LOBBY CREATIVE CENTER	185315	16.02
HOT SPRINGS SCHOOL DISTRICT	185360	150.00
IDVILLE	185315	249.73
INFINITY MACHINE LLC	185315	73.73
INNOVATIVE OFFICE SOLUTIONS	185361	7,386.08
JOANN FABRIC	185315	148.85

JOHNSON CONTROLS INC	185287	1,021.43
JOSTENS INC	185362	49.00
JW PEPPER & SONS, INC.	185288	636.24
KIEFFER SANITATION, INC.-AUTO PAY	217	2,797.10
LEADERSHIP MATTERS LLC	185364	2,600.00
LOWE'S BUSINESS ACCOUNT	185315	330.76
LYNN JACKSON SHULTZ & LEBRUN PC INC	185365	1,214.00
MARCO'S PIZZA	185315	195.52
MATBOSS LLC	185290	259.00
MG OIL COMPANY, INC.	185366	10,683.48
MS MAIL	185292	191.90
MY PLACE -RAPID CITY	185315	452.27
NORTH CENTRAL BUS & EQUIPMENT CO. INC	185293	1,183.35
PARTS TOWN	185368	1,406.61
PIERRE SCHOOL DISTRICT	185294	100.00
POSITIVE PROMOTIONS INC.	185295	72.90
PRESSURE SERVICES INC	185296	179.90
PRINCIPALS CONFERENCE, THE	185369	200.00
QUADIENT	185297	182.85
RAMADA PLAZA by WYNDHAM SHERIDAN -	185370	720.00
RAPID CITY CHRISTIAN SCHOOL	185371	30.00
RAPID CITY REGIONAL AIRPORT	185315	52.00
REALITYWORKS	185373	67.00
RIVERSIDE TECHNOLOGIES INC	185298	5,800.00
SAM'S CLUB	185315	108.20
SANFORD HEALTH OCCMED	185299	129.00
SCHEELS ALL SPORTS	185315	391.97
SDCTM/SDSTA JPDC	185315	225.00
SHERATON HOTEL AND CONVENTION CENTER	185300	440.00
SOFTWARE UNLIMITED INC	185375	1,332.00
SOUTH DAKOTA SECRETARY OF STATE	185315	80.00
SPARTAN STORES, LLC.	185302	58.55
STAGECOACH WEST BUS INC	185376	3,411.00
STAN HOUSTON EQUIPMENT COMPANY, INC.	185377	393.00
STAYBRIDGE SUITES: SIOUX FALLS SOUTHWEST	185378	122.67

STEVENS HIGH SCHOOL ACTIVITIES	185304	295.00
SUPER 8	185379	464.56
TEMPERATURE TECHNOLOGY INC	185305	1,456.41
THINKING COLLABORATIVE, LLC	185306	33.00
TIMMONS MARKET	185307	94.78
TRACTOR TOOLS DIRECT	185315	98.60
TRIBBY, COURTNEY	185381	1,000.00
ULINE SHIPPING SUPPLY SPEC.	185308	168.00
UNIQUE SIGNS	185382	1,540.01
UNITED AIR LINES	185315	1,235.80
US BANK	185315	202.58
VERIZON WIRELESS	185310	397.36
VOYAGER FLEET SYSTEMS, INC.	185383	431.66
WAL-MART STORES INC	185315	77.95
WESTERN COMMUNICATIONS, INC.	185311	768.00
WESTERN STATES FIRE PROTECTION COMPANY	185384	5,710.00
WHISLER BEARING COMPANY	185312	67.12
WRESTLING CLUB	185385	1,210.00
YANKTON HIGH SCHOOL	185313	300.00
GENERAL FUND		213,013.76
AMAZON.COM	185257	24.67
BLACK HILLS ROOFING, INC.	185334	0.00
CENTURY BUSINESS	185272	8,411.99
CO-OP ARCHITECTURE	185345	15,125.00
FOLLETT CONTENT SOLUTIONS, INC	185356	3,995.07
RIVERSIDE TECHNOLOGIES INC	185374	2,899.00
SARNAFIL SERVICES, INC	185387	140,805.70
TEMPERATURE TECHNOLOGY INC	185380	72,500.00
CAPITAL OUTLAY		243,761.43
AMAZON.COM	185257	342.50
COUNCIL OF ADMINISTRATORS OF SPECIAL	185315	606.88
DELTA AIR LINES	185315	776.36
KIELHOLD, NANCY	185289	30.00
MCDONALDS	185315	65.00
RATWIK, ROSZAK & MALONEY, P.A	185372	1,805.50
SHINING PATHWAY ABA, LLS	185301	13,800.00

STARFALL EDUCATION	185303	195.00
TIMMONS MARKET	185307	4.58
USD CENTER FOR DISABILITIES	185309	455.00
WAL-MART STORES INC	185315	598.29
SPECIAL ED		18,679.11
CITY OF BOX ELDER/PUBLIC WORKS DEPT	185277	26,706.58
ORTON-GILLINGHAM INSTITUE, THE	185367	3,285.00
PIZZA HUT- BOX ELDER	185315	705.00
SAM'S CLUB	185315	134.07
FEDERAL PROJECTS		30,830.65
		<u>506,284.95</u>
CASH-WA DISTRIBUTING COMPANY, INC.	12672	10,373.66
CHILD AND ADULT NUTRITION	12673	1,355.00
COCA-COLA BOTTLING CO HIGH COUNTRY	12674	813.00
FIDUCIARY ACCOUNT	12675	70.00
GENERAL FUND	12676	43,095.78
PAN-O-GOLD BAKING COMPANY, INC.	12677	1,083.38
PIZZA HUT- BOX ELDER	12678	750.50
PRAIRIE FARMS	12679	6,014.52
REINHART FOOD SERVICE LLC	12680	18,348.30
SERVALL TOWEL & LINEN SUPPLY, INC.	12681	187.80
FOOD SERVICE		82,091.94
Grand Total:		<u>588,376.89</u>

**DOUGLAS SCHOOL DISTRICT
PERSONNEL ACTION 3/10/2025**

Employee Leave of Absence Requests

Name	Building	Position	Effective Date
Courtney Crosswait	MS	Principal	7/16/2025
Courtney Lytle	FC	Instructional Leader	5/2/2025
Kristine Boeding	Transportation	Bus Driver	2/28/2025

Certified Resignations/Terminations

Name	Position	Location	Effective Date
Hussein Sanooh	Language Arts Teacher	HS	5/23/2025
Grant Lolley	Social Studies Teacher	HS	5/23/2025
Michele Hazledine	Kindergarten Teacher	BC	5/23/2025

Classified Resignations/Terminations

Name	Position	Location	Effective Date
Sky-Lynn Akiona-Ferris	Instructional Aide Study Hall	HS	3/7/2025
Felicia Sauceman	Instructional Aide 18-21 Transition Program	Carr	2/26/2025
Richard Sharp	Bus Driver	Trans	3/21/2025
Nikol Andrews	Instructional Aide Study Hall	BC	5/23/2025

Certified Voluntary Transfer Request/ Assignments

Name	From Bldg/Position	To Bldg/Position	Effective Date
Jenna Burbach	VES/4th Grade Teacher	VES/Instructional Leader	2025-2026
Tori Nielsen	MS-Carr TOSA Case Mgr	MS Dean of Students/AD	2025-2026

Certified Staff Hiring

Name	Location / Position	Wage	Effective Date
Kourtney Colpitts	Carr/SLP	\$68,450.00	2025-2026
Alexa White	CO/Communication Coordinator	\$79,060.00	4/22/2025
Taryn Aberle	FC/3rd Grade Teacher	\$54,450.00	2025-2026

Classified Staff Hiring

Name	Location / Position	Wage	Effective Date
Mallory Walker	MS/Library Aide	\$17/hr	3/3/2025 (amended start date)

Temporary Hires

Name	Position	Salary	Effective Date
Dale Daugherty	Head Coach 8th FB	\$3,725.00	2025-2026
Jesse Hamer	Head Fall Drama Coach	\$6,036.00	2025-2026
Jesse Hamer	Head Spring Drama Coach	\$6,036.00	2025-2026
Jesse Hamer	Head One Act Coach	\$6,036.00	2025-2026

** Personnel Action additions and updates made after initial publication and before scheduled school board

<u>Vendor Name</u>	<u>Check #</u>	<u>Amount</u>
A & B WELDING SUPPLY COMPANY INC.	185394	236.76
AMAZON.COM	185395	4,406.10
AMICK SOUND INC	185396	575.43
BEST WESTERN RAMKOTA HOTEL - ABERDEEN	185397	448.00
BEST WESTERN RAMKOTA- PIERRE	185398	114.00
BJ'S INSTRUMENT REPAIR	185399	40.00
BLACK HILLS CHEMICAL CO	185400	95.12
BOX ELDER HARDWARE	185401	184.49
BREWER. SAMANTHA	185402	45.09
BROOKINGS SUPER 8	185403	483.00
CARNEGIE LEARNING	185404	40.00
CENTURYLINK	185406	574.95
CITY OF BOX ELDER/PUBLIC WORKS DEPT	185407	10,522.02
CLARK. KARLINE	185408	122.14
COLICHESKI. KARLEY	185409	17.64
COMPASS	185410	4,000.00
CUSTER SCHOOL DISTRICT	185412	75.00
DAKOTA BUS SERVICE. INC.	185413	19,960.00
DAYS INN- CHEYENNE	185414	2,670.00
DELTA DENTAL OF SD FOUNDATION	185415	3,000.00
EBACH ENTERPRISES	185416	18,420.00
EVERGREEN OFFICE PRODUCTS	185417	1,532.46
FIDUCIARY ACCOUNT	185418	16,080.48
FOOD SERVICE	185420	45.29
FUTURUM PARATUS. LLC	185421	752.43
GRAINGER. INC	185422	257.06
HAUFF MID-AMERICA SPORTS INC.	185423	985.55
HILLYARD INC	185424	752.92
HOLIDAY INN & SUITES SIOUX FALLS	185425	172.91
HOLLAN. DEBRA	185426	39.09
HOT SPRINGS SCHOOL DISTRICT	185427	200.00
INNOVATIVE OFFICE SOLUTIONS	185428	1,421.21
JENNER EQUIPMENT COMPANY. INC.	185429	1,162.27
JW PEPPER & SONS. INC.	185430	37.99
KIEFFER SANITATION. INC.-AUTO PAY	223	2,837.10

KOCH FILTER	185431	6,828.12
MENARDS	185433	761.87
MG OIL COMPANY. INC.	185434	9,458.06
MIDCONTINENT COMMUNICATIONS- AUTO PAY	220	1,554.33
MONTANA DAKOTA UTILITIES COMPANY. INC.	221	16,277.02
NASSP	185436	385.00
NATIONAL SCHOOL PUBLIC RELATIONS	185437	295.00
NORTH CENTRAL BUS & EQUIPMENT CO. INC	185438	1,426.95
NORTHWEST PIPE FITTINGS. INC.	185439	688.24
OFFICE OF FIRE MARSHAL	185440	400.00
PLOOSTER. KEVIN	185441	46.98
RAMADA HOTEL & SUITES	185442	4,325.44
RIVERSIDE TECHNOLOGIES INC	185444	1,088.00
SCOTT. LINDSAY	185445	345.87
SDMEA	185448	640.00
SHERATON HOTEL AND CONVENTION CENTER	185449	76.00
SKILLSUSA INC	185450	335.00
SKILLSUSA SOUTH DAKOTA	185451	745.00
SPARTAN STORES. LLC.	185452	34.97
SPECIALTY INSTALLATION LLC	185453	1,589.00
TEMPERATURE TECHNOLOGY INC	185455	460.00
ULINE SHIPPING SUPPLY SPEC.	185458	121.91
VERIZON WIRELESS	185459	397.36
WEST RIVER ELECTRIC-AUTOPAY	222	2,653.48
WESTERN COMMUNICATIONS. INC.	185460	52.60
GENERAL FUND		143,292.70
CENTURY BUSINESS	185405	8,037.37
FOLLETT CONTENT SOLUTIONS. INC	185419	679.71
CAPITAL OUTLAY		8,717.08
AMAZON.COM	185395	610.84
CREATIVELY FOCUSED LLC	185411	15,712.50
FIDUCIARY ACCOUNT	185418	420.00
LEARNING A-Z	185432	135.00
MHS INC	185435	10.00
RIVERSIDE INSIGHTS	185443	340.93
SD DEPARTMENT OF HUMAN SERVICES	185447	35,207.73

STAGES LEARNING	185454	4,995.00
TIMMONS MARKET	185456	24.02
SPECIAL ED		57,456.02
AMAZON.COM	185395	160.35
TRANSACT COMMUNICATIONS, LLC	185457	5,495.00
GRANTS		5,655.35
		215,121.15
AMAZON.COM	12684	141.09
CASH-WA DISTRIBUTING COMPANY, INC.	12685	9,406.70
CHILD AND ADULT NUTRITION	12686	259.60
COCA-COLA BOTTLING CO HIGH COUNTRY	12687	644.00
Cuny, Paulette	12688	65.70
DAKOTA WAREHOUSE	12689	100.00
HEMPHILL, ASHLEY	12690	13.70
PAN-O-GOLD BAKING COMPANY, INC.	12691	452.32
PIZZA HUT- BOX ELDER	12692	940.50
PRAIRIE FARMS	12693	5,435.02
REINHART FOOD SERVICE LLC	12694	11,761.28
SERVALL TOWEL & LINEN SUPPLY, INC.	12695	281.70
FOOD SERVICE		29,501.61
Grand Total:		244,622.76

PAYROLL EXPENDITURES

FEBRUARY 7 2025

FEBRUARY 21 2025

TOTALS

\$1,185,933.73

\$1,290,809.72



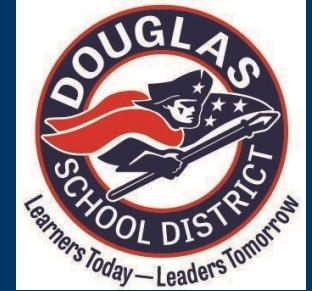
DOUGLAS SCHOOLS

EMPLOYEE WELLNESS PROGRAM

January-June, 2025



DSD Wellness Update January 2025



COMMITTEE MEMBERS

Ben Frerichs – BOE Member

Chandra Canaan – Badger Clark

April Johnson – Badger Clark

Lori Ashley – Badger Clark

Kristyn Labine – Badger Clark

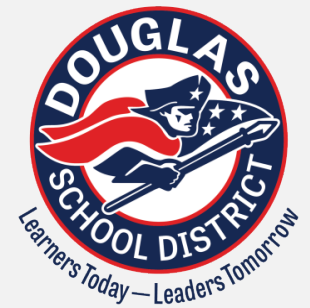
Corinna Carlson – Central Office

Trista Olney – Central Office

Debra Hollan – Central Office

Jade Temple – Central Office

Jackie McPherson – Central Office



Michelle Crane – DHS

Dan McIntire – DHS

Sherri Horan – DHS

Holly Howie – DHS

Kimberly Cook – DHS

Kaylin Smith – DHS

Charlotte Warren – DMS

Kara Holsworth – DMS

Kaylee Reinert – DMS

Brook Clark – DMS

Jennifer Garner – Food Services

Jeannine Clark – Francis Case

Jessica Gaudino – Francis Case

Michelle Crane – DHS

Brandy Aukerman – Vandenberg

Douglas Strategic Direction: Strategy 1: Develop a robust mental health/wellness plan for the Douglas School district that is responsive to all stakeholders.

DSD WELLNESS PLAN



STEP
01

WHAT

Comprehensive wellness plan that addresses physical, mental, and emotional needs of staff and their families

STEP
02

WHY

Wellness Program is a cornerstone of our Strategic Plan aimed at fostering a healthier, happier, and more resilient school community.

STEP
03

HOW :IMPLEMENT

Well365, Health and Mental Health Coaching and Resources

STEP
04

EVALUATE

Well365 App tracking/data, Program tiers, incentives, committee, and employee feedback.

www.DSDk12.net/wellness

Wellness Program is a cornerstone of our Strategic Plan aimed at fostering a healthier, happier, and more resilient school community.

DOUGLAS STRATEGIC DIRECTION

Community and Well-Being

Why Statement: Together we have an obligation to create an environment that supports academic learning, mental health and well-being, and overall safety.

Goal Statement: To create intentional opportunities to involve and support a school/community partnership, through a model of shared responsibility for the well-being of all.

Strategy 1: *Develop a robust mental health/wellness plan for the Douglas School district that is responsive to all stakeholders.*

Strategy 2: Create ongoing opportunities for family engagement and community involvement.

Strategy 3: Continually evaluate and further align our crisis response plan with best practice.



STEP
03

HOW :IMPLEMENT

Well365, Health and Mental Health Coaching
and Recourses



Email to Staff

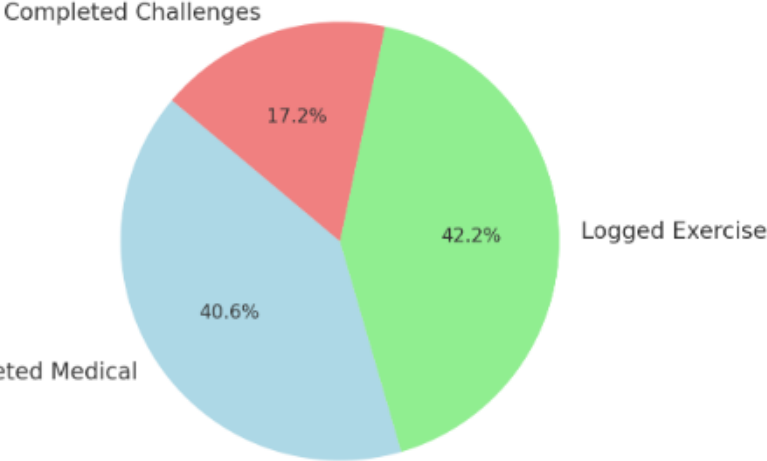
- Complete the form, which will be used by Wellness 365 to setup your account.
 - Deadline was Friday, January 10th
 - 174 total (169 Employees)
- Basic Well365 Application
- Mobile applications and SYNC to Wellness Devices
- Manually Track progress of staff activity from App reports

January Participation

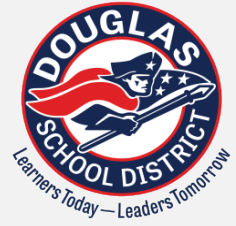


Category	Participants
Total Members	169
Completed Medical Exam	26
Logged Exercise	27
Completed Challenges	11
- Food Shopping Class	✓
- Journaling Class	✓
- Recipe Substitution Class	✓

Douglas Wellness - January (Pie Chart)



DSD WELLNESS ACTIVITIES/CATEGORIES



Health/Medical

Annual Physical
Dental or Eye Exam
Biometric Screening
Vaccinations – Flu, Covid, Etc
Cancer Screenings – Mammograms, Colonoscopy, Prostrate, Skin, etc

Physical Activity (120 min/week or 480 min month)

Walking
Treadmill/Elliptical/Stairmaster
Running
Working out at gym/fitness center/health club
Biking
Hiking
Pickleball
Team Sports
Fitness Class – Yoga/Zumba/Martial Arts
Working Out/Weight Training

Wellness Classes (offer 4 or 6 sessions)

Yoga
Zumba
Meditation
Mindfulness
Power of Gratitude
Healthy Eating/Nutrition
Financial Fitness
Stress Management Class
Self Care Class
Well365 Classes

Possible Challenges

Dry January Challenge – January

Heart Challenge – February

Sugar Challenge – March

Pay it Forward Challenge – April

Self-Care Challenge – May

Step Challenge – June

Eat Your Veggies Challenge – July

Water Challenge – August

Digital Challenge – September

Mental Health Challenge – October

Sleep Challenge – November

Holiday Challenge – December

DSD WELLNESS PROGRAM – HALF YEAR

(JANUARY 2025 – JUNE 2025)

Red Level : Wellness 365 Access & Discounts from providers

- Must complete one approved medical exam or screening
- Must complete one physical activity or one of the monthly challenges

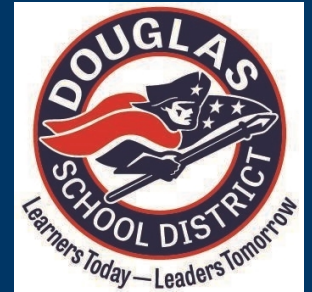
White Level: Earns \$50 Stipend

- Must complete Red Tier and...
- Complete at least 2 more physical activities or challenges

Blue Level: Earns \$125 Stipend

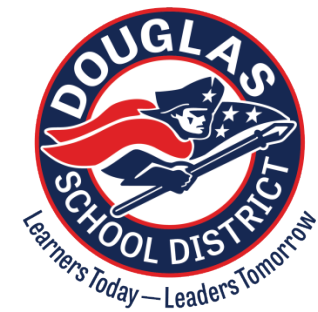
- Must complete White Level and...
- Complete at least 2 more physical activities or challenges
- Must complete a wellness class

IMA Benefits



NEXT STEPS





A banner for Step 04, Evaluate. The banner is divided into three sections: a white hexagon on the left containing the text "STEP 04", a red section in the middle containing the word "EVALUATE" in white, and a dark blue section on the right containing the text "Well365 App tracking/data, Program tiers, incentives, committee, and employee feedback." in white.

NEXT STEPS AND TIMELINE

1. Update staff progress
2. Schedule next Wellness Committee Meeting
3. Evaluate benefit of incorporating full Well365 application
4. Run to June 2025 and evaluate results for full year
5. Review and evaluate program, tiers, challenges, involvement, make adjustments before implementing Full Year Program.

Capital Outlay Proposals 2025-26					
Department	Amount Proposed	Priority 1 (Approved)	Priority 2 (Approved)	Priority 3 (Approved)	Sum
Building Requests	\$37,800	\$37,800	\$0	\$0	\$37,800
Food Services	\$86,500	\$86,500	\$0	\$0	\$86,500
Transportation	\$167,000	\$167,000	\$0	\$0	\$167,000
Technology	\$240,605	\$207,255	\$33,350	\$0	\$240,605
Buildings & Grounds	\$2,358,150	\$2,316,950	\$41,200	\$0	\$2,358,150
Curriculum	\$273,375	\$253,000	\$20,375	\$0	\$273,375
Library	\$25,000	\$0	\$25,000	\$0	\$25,000
SPED	\$0	\$0	\$0	\$0	\$0
DMS Athletics	\$28,100	\$12,250	\$15,850	\$0	\$28,100
DHS Athletics	\$112,300	\$68,400	\$43,900	\$0	\$112,300
Printing	\$90,000	\$90,000	\$0	\$0	\$90,000
Total District	\$3,418,830	\$3,239,155	\$179,675	\$0	\$3,418,830
Tax/Impact Aid Dollars Available		\$3,163,940			
Priority 1 Approved		\$3,239,155			
Priority 2 Approved		\$179,675			
Dollars Remaining		-\$254,890			

Capital Outlay Proposals 2025-26					1	Required / Top Priority	Please provide a brief description of why the purchase is needed, how it will be implemented and/or implications of it not being funded this year.
					2	Needed / Yearly Allocation	
BUILDING REQUESTS					3	If Extra Funds / Future Purchase	
Approve/ Deny	Department	Project or Equipment	Amount Proposed	Building / Department	Priority	Year Acquired Age of Current Item	Rationale
A	FC Classroom	Furniture for vacated classroom	\$15,000.00	BG	1	1970 ????	The teacher who is retiring from this classroom has very outdated furniture throughout the classroom. She brought much of it from BC when she transferred over. It is most likely 30+ years old Jace had mentioned doing a model classroom for furniture so this would be a perfect time and room
A	MS Hallways	Cameras 3,000/camera (tech price)	\$18,000.00	Technology	1	NEW items	spots that there are not currently cameras we need 6 total to cover these blind spots.
A	MS Bathrooms	4 Vape detectors	\$4,800.00	Buildings and grounds	1	NEW item	to put vape detectors in the remaining bathrooms
		TOTAL	\$37,800.00				

Capital Outlay Proposals 2025-26					1	Required / Top Priority	Please provide a brief description of why the purchase is needed, how it will be implemented and/or implications of it not being funded this year.
					2	Needed / Yearly Allocation	
FOOD SERVICE					3	If Extra Funds / Future Purchase	
Approve/ Deny	Department	Project or Equipment	Amount Proposed	Building / Department	Priority	Year Acquired Age of Current Item	Rationale
A		Install dishwasher in Vandenberg Elementary	\$86,500.00	FS/VES	1	0	Enhance operational efficiency and convenience by installing a dishwasher at VB Elementary for daily meal services and serving as a hub for gatherings such as training, ASBSD dinners and other events. Daily operational benefits improve hygiene and food safety standards by allowing immediate cleaning of trays, pans and utensils. Enhances the work environment by reducing physical strain and increases productivity. Dishwasher I am looking at is a ventless system so no exhaust hood would be needed. Will apply for grant funding if possible.
TOTAL			\$86,500.00				

					1	Required / Top Priority	Please provide a brief description of why the purchase is needed, how it will be implemented and/or implications of it not being funded this year.
					2	Needed / Yearly Allocation	
TRANSPORTATION					3	If Extra Funds / Future Purchase	
Approve/ Deny	Department	Project or Equipment	Amount Proposed	Building / Department	Priority	Year Acquired Age of Current Item	Rationale
A	Transportation	Special Education Bus (diesel)	\$167,000.00	Trans	1	N/A	Starting a 4th SPED route which will require all 4 currently owned busses. Will need additional bus to ensure with growing population that all needs of district (including field trips) are met
TOTAL			\$167,000.00				





Capital Outlay Proposals 2025-26					1	Required / Top Priority	Please provide a brief description of why the purchase is needed, how it will be implemented and/or implications of it not being funded this year.
					2	Needed / Yearly Allocation	
TECHNOLOGY					3	If Extra Funds / Future Purchase	
Approve/ Deny	Department	Project or Equipment	Amount Proposed	Building / Department	Priority	Year Acquired Age of Current Item	Rationale
A		(65) HP 14" Fortis G9	\$25,300.00	BC / FC - Library (labs)	1	2018	These will replace the BC / FC lab computers which are EOL (purchased in 2018) + 10% spares. These computers are used daily by students and are in bad need of refresh.
A		(7) additional outdoor security cameras	\$20,025.00	VES	1		These are additional outdoor cameras to cover blind spots outside. Awaiting quote.
A		(77) Mitel 6910 Phone - HS & Tech	\$12,180.00	Tech	1		351 Shortel phones will need to be replaced by 2029 due to forced migration at High Point Networks.
A		(130) Apple iPad 10, WiFi, 64 GB	\$42,775.00	PES	1	2018	These replace iPad 6's which are EOL. The 6's are no longer receiving critical software or security updates and are EOL.
A		(275) HP 14" Fortis G9	\$106,975.00	VES	1	2018	This will replace VN 5th grade Streams which are discontinued and EOL (+ 10%)
A		(30) HP 860 G10 - Staff	\$29,375.00	VES	2	2018	This replaces VN staff devices that are EOL, plus spares
A		(4) HP Elite X360 830 G10	\$3,975.00	Tech	2	N/A	Tech Refresh for tech department technicians. Will aid in their ability to support end users while mobile throughout the district.
TOTAL			\$240,605.00				

Capital Outlay Proposals 2025-26					1	Required / Top Priority	Please provide a brief description of why the purchase is needed, how it will be implemented and/or implications of it not being funded this year.
					2	Needed / Yearly Allocation	
BUILDINGS & GROUNDS					3	If Extra Funds / Future Purchase	
Approve/ Deny	Department	Project or Equipment	Amount Proposed	Building / Department	Priority	Year Acquired Age of Current Item	Rationale
A		Don Williams Dr	\$208,000.00	BC/FC	1		3 weeks - mill, crack seal, seal coating - striping, etc
A		Wall Mats Middle School	\$6,500.00	DMS	1		
A		Kennedy Room Furniture FC	\$32,000.00	FC	1		
A		Pilot Class Room Remodel design ??	\$60,000.00	BC/FC	1		1 classroom
A		Wall Mats High School Gym & Wrestling Room	\$25,700.00	DHS	1		Tied to painting gym (below)
A		Paint Gym HS	\$70,000.00	DHS	1		Tied to Wall Mats (above)
A		Warehouse Heat	\$15,000.00	WH	1		Continue with office addition
A		(4) AED Machines	\$6,000.00	District	1		We have four machines that have are at the end of their life expectancy.
A		Garbage Receptacles BC (Outdoor)	\$2,500.00	BC	1		Needs from Admin
A		Clocks	\$3,500.00	District	1		Yearly replacement (almost done)
A		Replace Trees District (5)	\$10,000.00	District	1		Rotation Planning
A		HS Locker Room Remodel (Main Gym)	\$650,000.00	DHS	1	1963	Safety
A		Theater Upgrade HS	\$500,000.00	DHS	1	20+ Yrs	
A		FC Ceiling Repair - determine scope of project	\$300,000.00	FC	1		Safety
A		Bleachers MS	\$150,000.00	DMS	1	34 yrs old	Safety (No stairs or hand rails)
A		Replace Gym Floor MS	\$90,000.00	MS	1	34 yrs old	Need to add stairs and hand rails for safety
A		LON Card upgrade DMS	\$114,250.00	District	1	30+ Yrs	Current cards not replaceable (DMS \$114,250); all other schools will still need to upgrade in future years - budget approximately \$120K annually
A		CO Furniture	\$10,000.00	CO	1		
A		Art Room Furniture BC	\$10,000.00	BC	1		
A		Side by Side Replacement	\$40,000.00	B&G	1		Replace existing unit that has multiple mechanical issues
A		Sander for side by side	\$3,500.00	B&G	1		Addition to snow removal equipment
A		Broom For side by side	\$10,000.00	B&G	1		Help with snow removal and playground rocks
A		Electrostatic cleaning system	\$41,200.00		2		Awning (DMS); ROTC & Stage; Stadium
TOTAL			\$2,358,150.00				

Capital Outlay Proposals 2025-26					1	Required / Top Priority	Please provide a brief description of why the purchase is needed, how it will be implemented and/or implications of it not being funded this year.
					2	Needed / Yearly Allocation	
CURRICULUM					3	If Extra Funds / Future Purchase	
Approve/Deny	Department	Project or Equipment	Amount Proposed	Building / Department	Priority	Year Acquired Age of Current Item	Rationale
<input checked="" type="radio"/>	PreK	New Curriculum for PreK	\$20,000.00	Curriculum	1	new	has never been purchased
<input checked="" type="radio"/>	MS ELA	New MS ELA Curriculum	\$100,000.00	Curriculum	1	new	has never been purchased
<input checked="" type="radio"/>	HS Science / SS	HS Science / SS renewals	\$50,000.00	Curriculum	1	2018	renewal after 8 year initial purchase
<input checked="" type="radio"/>	HS WB Learning	New HS Work-Based Learning Curriculum	\$25,000.00	Curriculum	1	new	has never been purchased
<input checked="" type="radio"/>	MS Science / SS	MS Science / SS renewals	\$50,000.00	Curriculum	1	2018	renewal after 8 year initial purchase
<input checked="" type="radio"/>	MS-Intervention	MAPS Accelerator	\$8,000.00	Curriculum	1	Renewal of interv	Students use this software to get support with their current math placement and it provides grade-level-specific intervention for students
<input checked="" type="radio"/>	HS-CTE	RealCare Baby 3 Baby - would like to purchase 5 of them.	\$7,375.00	FACS	2	Several Years Old	Used for Human Development Curriculum. Current babies malfunction often. Repair Cost equivalent to replacement cost. Perkins will not cover them. bit.ly/3DIXACx
<input checked="" type="radio"/>	HS-Physical Edu	UltraNet Max Portable Net System	\$5,950.00	P.E.	2	Unkown- Very old and outdated	Current nets have holes and currently do not meet the standards for net sports curriculum. Current nets require the use of large metal stands, these metal stands/poles are a safety hazard for our students and cause significant damage to the newly finished floor. Portable net system comes with storage bags allowing for much easier storage and not damage the floors.
<input checked="" type="radio"/>	MS-Computer	Ozobots for computer class (20 Robots)	\$5,050.00	Curriculum	2	Do not have product currently	Currently, there is no curriculum for Computers. These Ozobots would provide the students a chance to program and use these hands-on robots to see how their programming skills move the robot. Matches with SD Computer Science Standards in programming, data, and algorithms.
<input checked="" type="radio"/>	MS-Music	Piano	\$2,000.00	Curriculum	2	REPLACE Most of the district replaced their pianos 9 or 10 years ago, but the MS did not (I remember I was still at the OLD Vandenberg building, we hadn't moved into the new one yet and we moved in 2015). REPLACE	Roland HP702 Digital Upright Piano with Bench - Dark Rosewood Sweetwater Even though the current piano still works -and we could possibly put it into a practice room so that students can still use it - it is outdated -it still has a floppy disk drive. I can't get it to hook up to MIDI on a computer to make recordings (I make recordings for the choir kids to practice and to perform with). I actually have to use Ms. Rosetter's personal keyboard that she brought from home. A newer piano should last 10+ years -maybe longer if the technology doesn't become outdated.
TOTAL			\$273,375.00				

Capital Outlay Proposals 2025-26					1	Required / Top Priority	Please provide a brief description of why the purchase is needed, how it will be implemented and/or implications of it not being funded this year.
					2	Needed / Yearly Allocation	
LIBRARY					3	If Extra Funds / Future Purchase	
Approve/ Deny	Department	Project or Equipment	Amount Proposed	Building / Department	Priority	Year Acquired Age of Current Item	Rationale
<input checked="" type="radio"/>	HS	Replenish Library books and materials	\$5,000.00		2		Yearly Allocation
<input checked="" type="radio"/>	MS	Replenish Library books and materials	\$5,000.00		2		Yearly Allocation
<input checked="" type="radio"/>	VES	Replenish Library books and materials	\$5,000.00		2		Yearly Allocation
<input checked="" type="radio"/>	BC	Replenish Library books and materials	\$5,000.00		2		Yearly Allocation
<input checked="" type="radio"/>	FC	Replenish Library books and materials	\$5,000.00		2		Yearly Allocation
		TOTAL	\$25,000.00				

Capital Outlay Proposals 2025-26					1	Required / Top Priority	Please provide a brief description of why the purchase is needed, how it will be implemented and/or implications of it not being funded this year.
					2	Needed / Yearly Allocation	
DMS ATHLETICS					3	If Extra Funds / Future Purchase	
Approve/ Deny	Department	Project or Equipment	Amount Proposed	Building / Department	Priority	Year Acquired Age of Current Item	Rationale
<input checked="" type="radio"/>	Football	Football Helmet Reconditioning	\$3,000.00	MS Activities	1	Yearly	27 helmets sent in for yearly reconditioning for safety.
<input checked="" type="radio"/>	Wrestling	Wrestling Room Mat for Floor	9,250.00	MS Activities	1	1991	Current mats are worn and smell like mold. Unsure of when last purchase occurred. This mat is used everyday for practice.
<input checked="" type="radio"/>	Football	7/8 Football Uniforms	\$10,250.00	MS Activities	2	7 years	Considerable wear due to being used in a collision sport. Ordering for two grade-levels. This includes Jersey and pants. Prolook utilizes the same designs so that if a few years down the road you need 10 jerseys, you can order them. This could offset future costs. 6 year rotation - part of normal rotation plan
<input checked="" type="radio"/>	Theater	Theater Lights	\$5,600.00	Buildings and Grounds	2	1991	See Buildings and Grounds. Needs to be a focus as these are original lights from when the building was built.
<input type="radio"/>							
TOTAL			\$28,100.00				

Capital Outlay Proposals 2025-26					1	Required / Top Priority	Please provide a brief description of why the purchase is needed, how it will be implemented and/or implications of it not being funded this year.
					2	Needed / Yearly Allocation	
DHS ATHLETICS					3	If Extra Funds / Future Purchase	
Approve/ Deny	Department	Project or Equipment	Amount Proposed	Building / Department	Priority	Year Acquired Age of Current Item	Rationale
	Football	Helmets & Shoulder Pads Replacement	\$16,100.00	HS Activities	1	2015	Annual replacement of helmets and shoulder pads that are discarded due to their 10-year life span being reached
	Football	Helmet Accessory Kits	\$1,300.00	HS Activities	1	N/A	Helmet kits consisting of approved and proper items to help with upkeep of helmets and replacing/fixing of helmet pieces (facemasks, ear pads, etc.)
	Wrestling	Competition Wrestling Mat	\$18,000.00	HS Activities	1	15+ years old	Currently have 1 newer competition mat and 1 older competition mat; older competition mat is rotated between competitions and being used as a practice mat for girls wrestling; would allow for updated logo and colors to match branding updated from 2024-25 school year
	Wrestling	Practice Wrestling Mat	\$18,000.00	HS Activities	1	20+ years old	Current practice mat has not been updated in 20+ years; padding is thin with tears and rips on the wall mats and the practice mat; would allow for updated logo and colors of match branding update from 2024-25; Wall mats may be on B&G as well
	HS Activities	Weight Room Equipment (Racks, weights, bars, bumpers, safety collars)	\$15,000.00	HS Activities	1	Variety	Updated equipment to continue to replace outdated items (machines from 1980s) and provide proper supports for district weight room changes in classrooms and summer programming; additional weights to accommodate current and anticipated growth of utilization of weight room by our students;
	Football	Guardian Caps	\$1,400.00	HS Activities	2	N/A	Enhanced player safety, alignment with current safety standards, reduced costs associated with injuries, positive impact on team morale and recruitment, long-term safety investment in the program; currently have some, do not have enough to cover full team
	Competitive Cheer	Uniforms	\$9,000.00	HS Activities	2	2020	5-year replacement cycle - Necessary to update colors to match branding update from 2024-25 school year Part of normal 5-year rotation plan
	Football	Away Uniforms	\$28,000.00	HS Activities	2	2020	5-year replacement cycle - necessary to update colors to match branding updated from 2024-25 school year; increased number requested for anticipated program growth; WE WILL BE REMOVING THE "BLACK" UNIFORMS FROM UNIFORM ROTATION FOR GOOD IN 2025-26, this will help alleviate costs of football uniforms from 3 years consecutively to 2 years Part of normal 5-year rotation plan
	Golf (Boys & Girls)	Uniforms & Golf Bags	\$5,500.00	HS Activities	2	2018	5-year replacement cycle - Necessary to update colors to match branding update from 2024-25 school year Part of normal 5-year rotation plan
TOTAL			\$112,300.00				

Capital Outlay Proposals 2025-26					1	Required / Top Priority	Please provide a brief description of why the purchase is needed, how it will be implemented and/or implications of it not being funded this year.
					2	Needed / Yearly Allocation	
ANNUAL PRINTING REQUESTS					3	If Extra Funds / Future Purchase	
Approve/ Deny	Department	Project or Equipment	Amount Proposed	Building / Department	Priority	Year Acquired Age of Current Item	Rationale
<input checked="" type="radio"/>	BC	Yearly Printing Allocation	\$9,500.00		1		Yearly Allocation
<input checked="" type="radio"/>	FC	Yearly Printing Allocation	\$13,000.00		1		Yearly Allocation
<input checked="" type="radio"/>	VES	Yearly Printing Allocation	\$12,750.00		1		Yearly Allocation
<input checked="" type="radio"/>	DMS	Yearly Printing Allocation	\$12,000.00		1		Yearly Allocation
<input checked="" type="radio"/>	DHS	Yearly Printing Allocation	\$11,000.00		1		Yearly Allocation
<input checked="" type="radio"/>	SPED	Yearly Printing Allocation	3,500.00		1		Yearly Allocation
<input checked="" type="radio"/>	TECH	Yearly Printing Allocation	2,750.00		1		Yearly Allocation
<input checked="" type="radio"/>	CO	Yearly Printing Allocation	7,000.00		1		Yearly Allocation
<input checked="" type="radio"/>	B&G	Yearly Printing Allocation	13,000.00		1		Yearly Allocation
<input checked="" type="radio"/>	TRANS	Yearly Printing Allocation	2,750.00		1		Yearly Allocation
<input checked="" type="radio"/>	FS	Yearly Printing Allocation	2,750.00		1		Yearly Allocation
		TOTAL	\$90,000.00				

Douglas School District
Acknowledgment of Liquidated Damages

Today's Date: _____

I, _____, am formally requesting to be released from my certified contract for the _____ school year.

I acknowledge that this request constitutes a breach of contract and as per Douglas District Board Policy GCPB, I am subject to Liquidated Damages and potential non-renewal of my professional teaching certification as may be determined by the Secretary of Education.

This form must be completed in its entirety before an employee's resignation is submitted to the Board of Education for approval. I have read and understand the following (Initial where indicated)

Signed and dated resignation is attached

_____ (Initials)

Liquidated Damages (Board Policy GCPB)

If a professional staff member intends to resign from his/her position, notice must be given to the Board at the time of contract renewal. Should a professional staff member resign at a time other than that of contract renewal, Board approval will be required to dissolve the contract. Beginning with the 2022-23 school year, the professional staff member may be required to pay liquidated damages... (See amounts below)

_____ (Initials)

Suspension or refusal to issue or renew certificate for breach of contract. (SDCL 13-42-10)

The secretary* may suspend or refuse to issue or renew any certificate for a period not to exceed one year for breaking a contract with a school. However, the secretary may not suspend the certificate if the school board or governing body collects liquidated damages pursuant to the terms of the contract. In order to initiate proceedings pursuant to this section, the school board or governing body employing the certificate holder shall file a complaint pursuant to § 13-42-12.

_____ (Initials)

The amount of Liquidated Damages for which I am responsible is (check one).

- Options for liquidated damages: \$1,000 after June 1, \$2,000 after July 1, \$3,000 after August 1, \$4,000 after September 1

Requested Payment Options (check one)

- Options for payment: Payroll Deduction, Personal Check Lump Sum, Payment Plan

I am requesting Waiver of Liquidated Damages Due to the following:

- Options for waiver: Assignment of Duty Change following signature of my current year contract **, Other reasons attached

Employee Signature: _____ Date: _____

A copy of this form will be placed in your personnel file.
*SD Secretary of Education
**This criteria will only be accepted if the change of assignment (Policy GCI) requires the staff member to change from an Elementary to Secondary assignment or vice versa.
OFFICE USE: A copy of this completed form must be submitted to the District Business Office for payment processing.