

DOUGLAS SCHOOL DISTRICT
BOARD OF EDUCATION

AGENDA

Tuesday, November 12, 2024

**VANDENBERG ELEMENTARY SCHOOL - Library Conference Room
561 Briggs Street
Box Elder, SD 57719**

5:00 PM

DOUGLAS SCHOOL DISTRICT INVITES YOU TO ATTEND A SCHEDULED ZOOM ROOM MEETING:

Join Zoom Meeting <https://sdk12.zoom.us/j/94659843325?pwd=cwbY33MnIhaAMwJvXTEkeEViN4bywr.1>
Meeting ID: 946 5984 3325
Passcode: 964228

Individuals attending virtually and desiring to speak during public forum should email their request to the Superintendent's Office (Kevin.Case@k12.sd.us or Jackie.McPherson@k12.sd.us), including all identifying information by noon of the day of the board meeting.

{{Name: Agenda Item Name}}

1. Call Meeting To Order:
2. Pledge of Allegiance and Moment of Silence In Honor Of Fallen Soldiers And Active Duty Persons:
3. Recognition:
4. Review of Board Working Agreements:
 - We ask
 - We learn
 - We lead
- 5.
6. Public Forum:
7. Approval of Agenda:
8. Consent Agenda Items:
 - A. Approval of Regular Meeting Minutes for October 28, 2024.
 - B. Approve Personnel Action
 - C. Approve the Purchases and Issuing of Accounts Payable and Payroll

- D. Approve Conflict Disclosures and Waiver Authorizations Pursuant to SDCL 3-23-3
- E. Approve Administrative Rule Waiver Application
- 9. Items Removed From Consent Agenda
- 10. Elementary and Secondary Curriculum and Instruction Items:
 - A. Approve SY 25-26 Academic Calendar.
 - B. SY 23-24 State Report Card Presentation.
- 11. Superintendent Items:
- 12. Fiscal Resources Items:
- 13. Operational Support Services Items:
 - A. Approve the Addition of Form IKFA-E to Policy IKFA - Early Graduation.
 - B. EFB - Free and Reduced Price Food Services - 24-25 Reduced Meal Approval
- 14. Reports:
 - A. Superintendent:
 - B. Committee Reports From Board Members and Comments from Associate Board Members
- 15. Upcoming Calendar Events:
 - November 22 - ASBSD Delegate Assembly, Ft Pierre
 - November 25 - BOE Meeting, 5:00 pm
 - November 27-29 - Thanksgiving Break, No School
 - December 9 - BOE Meeting, 5:00 pm
 - January 6 -Special BOE Meeting - Studer Update, 5:00 pm - Tentative
- 16. BOE Goals Work Session with Elynor Martinez.
- 17. Executive Session
- 18. Action As A Result of Executive Session
- 19. Adjournment

SECTION	B	TITLE	Board Governance and Operations	FILE	BDDH
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Public Participation at Board Meetings

The School Board recognizes and respects the input which may be provided by the public on school district matters. The Board also recognizes and respects the distinction between a school board meeting that is open to the public and a public hearing held by the school board.

- At a school board meeting which is open to the public, members of the public may be present, observe and listen to the school board conduct its business and may speak during the school board meeting consistent with this policy.
- At a public hearing held by the school board, there is usually one topic to be presented by the District and discussed. The public is given the opportunity to speak and be heard on the topic which is the reason for the public hearing. This type of meeting allows for public participation under the rules designed specifically for that meeting and is not subject to this policy.

This Policy applies only to regularly scheduled school board meetings held in open session. Matters addressed in executive session pursuant to SDCL 1-25-2 are not open to the public.

Personnel matters or complaints that directly or indirectly identify an employee shall not be discussed. Complaints against school employees or students, and complaints related to sexual harassment or bullying, must be addressed according to specific school district policies before being addressed by the School Board.

When a complaint against a school employee or a student is brought to the Board during the public forum, the Board President will direct the person bringing the complaint to the applicable complaint procedure. The complaint procedures are designed to ensure the proper balance in protecting the rights of the person(s) bringing the complaint and the rights of the person against whom the complaint is made. The Board will address the complaint only if the matter has been appealed to the Board pursuant to the applicable complaint policy

Persons making references about a specific school employee or employees, or a specific student or students during the public forum should be mindful that based upon what the person says during the public forum the employee(s) or student(s) about whom the comments are made may have legal recourse against the person voicing the complaint.

Persons speaking during the Public Forum at a school board meeting shall not cause public inconvenience, annoyance, or alarm to the school board or any person, and shall not engage in threatening behavior, make unreasonable noise, be disruptive, boisterous, argumentative, or threatening, shall not make comments which

are disrespectful to one or more persons, and shall not use profanity.

The time designated for Public Forum on the agenda shall be immediately before the adoption of the meeting agenda by the school board.

In order to assure that the Board may conduct its meetings in a respectful and efficient manner, the procedure for public participation at regularly scheduled monthly school board meetings is as follows:

1. Agenda and Non Agenda Items:

- a. Before the meeting is called to order, an individual who desires to speak at a school board meeting must in writing inform the Superintendent, the Business Manager or the Board President of the person's desire to speak and the topic upon which the person intends to speak. The requesting party must sign a form (prepared by the school district) with their name, address, email and topic to be addressed. Individuals attending virtually and desiring to speak during public forum, should email their request to the superintendent's office, including all identifying information, by noon the day of the meeting.
- b. During the time designated for Public Forum, the Board President will recognize the person who signed up to speak and the person may speak on the topic according to the rules set forth in this policy
- c. A speaker shall be granted 5 minutes to present comments to the school board. Upon receiving a request for an extension of time from the speaker, the school board, upon a motion being made and passed by a majority of school board members present and voting, may grant an additional amount of time not to exceed 5 minutes. Additional extensions may be granted only upon a two-thirds vote of school board members present and voting.
- d. Should a number of persons wish to address the school board on the same agenda item, or should the comments become repetitious, the School Board President, in the President's sole discretion, may shorten the time for comments to two minutes per person in order that persons wishing to address the school board may be heard and still allow the school board sufficient time to conduct its agenda business.

2. Adding an Item to the School Board Meeting Agenda in Order to Request Specific School Board Action:

- a. Any person or delegation (with one person being the spokesperson for the delegation) making a specific request to the school board which would require formal action by the school board must present a written request to the Superintendent for the item to be placed on the school board meeting proposed agenda. The written request must be submitted to the Superintendent at least five calendar days before the school board meeting.
- b. The specific request to add an item to the agenda shall clearly identify what is being requested and why, signed by the person making the request, and include the person's name, address, email and telephone number.
- c. The Superintendent will forward the request to the School Board President and the Board President will decide whether the item will be placed on the proposed agenda. Whether any item is to be addressed at the school board meeting is determined by a majority of school

board members at the beginning of the school board meeting when the school board adopts the proposed agenda as printed or adopted after being modified.

- d. If the item on the meeting agenda is adopted by the school board, the person or spokesperson for the delegation who has submitted the request for specific school board action will be granted 10 minutes to explain the request to the school board. Upon receiving a request for an extension of time from the speaker, the school board, upon a motion being made and passed by the majority of school board members present, may grant an additional amount of time not to exceed 5 minutes. Additional extensions may be granted only upon a two-thirds vote of school board members present and voting.
- e. In the sole discretion of the school board, requests to the school board for specific action submitted after the proposed agenda has been posted may be:
 - deferred until the next regular meeting or a special school board meeting, or
 - added to the meeting agenda for discussion purposes only, or
 - added to the agenda for discussion and possible action.

3. Authority of Presiding Officer:

The Board vests in its presiding officer the authority to terminate the right of any person to speak at the end of the time granted pursuant to provision 1.d, provision 1.e, or provision 2.d. as set forth in this policy. The presiding officer may also terminate the right of a person to speak at a school board meeting should the person cause public inconvenience, annoyance, or alarm to the school board or any person, engage in threatening behavior, make unreasonable noise, disturb or be disruptive of an official school board meeting, or when comments are disrespectful to one or more persons, boisterous, argumentative, threatening, or contain profanity.

If deemed necessary by the presiding officer, the presiding officer may contact local law enforcement to have a person removed from the school board meeting as it is a violation of law for a person to intentionally cause or create a risk of serious public inconvenience, annoyance, alarm or disturbance at a school board meeting.

REFERENCES

State Reference:

SDCL 1-25-1	Official meetings open to the public
SDCL 1-25-2	Executive or closed meetings
SDCL 13-32-6	Disturbance of school as a misdemeanor
SDCL 13-8-39	Management of schools by board
SDCL 22-18-35(3)	Disturbing any lawful assembly or meeting

Policy Cross Reference:

BD	School Board Meetings
Bddb	Board Meeting Agendas and Format
BDDC	Agenda Preparation and Dissemination

Adoption History

Approved	9/8/1977		
First Reading of Revision	10/10/1985		
Approved - Revision	11/14/1985		
First Reading	11/17/2014		
Approved	12/8/2014		
First Reading-Rewrite	2/13/2017		
Approved	2/27/2017		
First Reading-Revision	2/28/2022		
Approved	3/14/2022		

**DOUGLAS SCHOOL BOARD
REQUEST TO COMMENT
SPEAKER SIGN IN**

DATE _____

Persons speaking during the Public Forum at a school board meeting shall not cause public inconvenience, annoyance, or alarm to the school board or any person, and shall not engage in threatening behavior, make unreasonable noise, be disruptive, boisterous, argumentative or threatening, shall not make comments which are disrespectful to one or more persons, and shall not use profanity.

Please print legibly.

	Name & Address	Email & Phone #	Topic / Item #
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SECTION	B	TITLE	Board Governance and Operations	FILE	BDDH-E(2)
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Introduction to Public Forum

If the Board/Board President wishes to have the Board President make an introductory statement at the beginning of the Public Forum, the following may serve as a starting point which could be modified at the discretion of the Board/Board President and which is consistent with local Board policy.

This is the time for the Public Forum.

Each individual wishing to address the Board is asked to sign the form on the table in the back of the room with their name, address, email and topic to be addressed being legible. Persons having signed in will be recognized and have an opportunity to speak.

Speakers will have five (5) minutes to present comments to the school board. An extension of time may be granted pursuant to Board policy. Should more than one person wish to address the school board on the same agenda item, or should the comments become repetitious, speaker time may be shortened.

The District has policies related to complaints involving bullying, sexual harassment, school employees or students. Those policies include procedures designed to balance the rights of the person(s) bringing the complaint and the rights of the person against whom the complaint is made. If a complaint about bullying, sexual harassment, school employees or students is brought to the Board during the public forum, the person will be informed as to the applicable complaint procedure.

* Individuals attending virtually and desiring to speak during public forum, instructions are given on the meeting agenda when it is posted to email their request to the superintendent’s office, including all identifying information, by noon the day of the board meeting.

Notes: All Board members should be aware that SDCL 22-18-35(3) says any person who intentionally causes serious public inconvenience, annoyance, or alarm to any other person, or creates a risk thereof by disturbing any lawful assembly or meeting of persons without lawful authority is a criminal offense (Class 2 Misdemeanor). This statute could be referenced in extreme situations if a speaker/group fails to respect the decorum expected during a formal governmental meeting

Adopted: 3/14/2022

MINUTES
DOUGLAS SCHOOL DISTRICT
BOARD OF EDUCATION MEETING

Monday, October 28, 2024

The Douglas School District No. 51-1 Board of Education held a Regular meeting on Monday, October 28, 2024 at 5:00 PM in the library conference room at Vandenberg Elementary School, Box Elder, South Dakota. President Tanya Gray presided. Those present were:

Ben Frerichs: Absent, Tanya Gray: Present, Amy McGovern: Absent, Chris Misselt: Present, Tonya Welch: Present. Paul Koecher: Associate Board Member, Present; Tia Mullins: Associate Board Member, Present; and Jo Anne Mulholland, Alternate Associate Board Member, Present. Amy McGovern: Present. (5:05 pm)

All actions in these Minutes were by unanimous vote unless otherwise stated.

President Tanya Gray called the meeting to order at 5:00 p.m.

There was nothing for public forum.

Motion to approve the agenda. This motion, made by Chris Misselt and seconded by Tonya Welch, Carried.

Motion to approve the consent agenda, Items 7A-7F. This motion, made by Tonya Welch and seconded by Chris Misselt, Carried.

Approved Regular Board Meeting Minutes of October 15, 2024.

Approved Personnel Action for October 28, 2024. (Attachment)

Approved September 2024 Financial Reports. (Attachment)

Approved Accounts Payable Report for October 31, 2024. (Attachment)

Approved the Application for Dissolution of Cooperative Sponsorship of Activities for Cheer and Dance.

There were no conflicts disclosed as defined in SDCL 3-23.

Operational Support Services Items:

Motion to approve second reading of new, revised or deleted policies in Items 9A- 9D as one motion. This motion, made by Chris Misselt and seconded by Tonya Welch, Carried.

Revised Board Policy Regulation KL-R - Complaint Procedure

Revised Board Policy Exhibit KL-E - Complaint Against School Employee Report Form

Revised Board Policy GBM - Staff Grievances

Revised Board Policy GBM-R - Staff Grievances Procedures

Revised Board Policy IIA - Instructional Materials

Delete Board Policy IIAA - Educational Materials Acquisition and Evaluation
Revised Board Policy IIAC - Library Materials Selection and Adoption
New Board Policy IIBG - Use of Computers and Networks
Revised Board Policy IIBGA - District Assigned Computers
Delete Board Policy Regulation IIBGB-R - Acceptable Use Policy
Revised Board Policy IIBGB - Internet Access and Technology Use
Revised Board Policy IKFC - Alternative High School Credit Attainment
Revised Board Policy Regulation IKFC-R - Alternative High School Credit Attainment
Revised Board Policy Exhibit IKFC-E - Online/Hybrid Learning Agreement

Reports:

Committee Reports from Board Members and Comments from Associate Board Members

Tonya Welch reported that the Booster Club Family Fun Night is tomorrow. The Curriculum Coordinating Committee report will come to the Board at the next meeting.

Tanya Gray stated she attended the Public Utilities Commission Local Review Committee last week. Black Hill Energy will be building a new power plant in the Rapid City area and all surrounding entities are required to be part of the review process. The review looks at housing, fire districts, and roads. PUCO suggests that the entities hire a consultant to write the review which will be paid by Black Hills Energy.

Board members and associate board members met in an open board work session to review and discuss board goals.

Motion to adjourn the meeting at 6:44 pm. This motion, made by Chris Misselt and seconded by Amy McGovern, Carried.

Tanya Gray, President

Trista Olney, Business Manager

_____ Initials

_____ Date

Published once at the total approximate cost of _____.

**DOUGLAS SCHOOL DISTRICT
PERSONNEL ACTION 10/28/2024**

Certified Retirements

Name	Position	Location	Effective Date
Tamara Merrill	Special Education Teacher	BC	5/23/2025

Classified Resignations/Terminations

Name	Position	Location	Effective Date
Robert Rath	Instructional Aide	MS	10/22/2024
Kassi Jolley	Bookkeeper	CO	11/07/2024
Jesse Austin	Instructional Aide	BC	10/22/2024

Classified Staff Hiring

Name	Location / Position	Wage	Effective Date
Samuel Brown	Transportation/Coordinator	\$44,030.00	11/4/2024
Merissa Hardy	HS/Food Services	\$15.50	10/23/2024

Substitute Hires

Name	Substitute Teacher	Substitute Classified	Effective Date
Sky-Lynne Akiona-Ferris	Substitute Teacher	Per Substitute Pay Rate	8/7/2024
Dallas Dodge Nurse Sub	Substitute Teacher	Per Substitute Pay Rate	9/3/2024
Beverly Fuller	Substitute Teacher	Per Substitute Pay Rate	9/13/2024
Merissa Hardy	Substitute Teacher	Per Substitute Pay Rate	9/13/2024
Brandi Henriksen	Substitute Teacher	Per Substitute Pay Rate	9/17/2024
Savannah Horst Nurse Sub	Substitute Teacher	Per Substitute Pay Rate	9/20/2024
Heather Hulsman	Substitute Teacher	Per Substitute Pay Rate	9/25/2024
Emma Johnson	Substitute Teacher	Per Substitute Pay Rate	8/21/2024
Leah Koper	Substitute Teacher	Per Substitute Pay Rate	8/21/2024
Maria Pino	Substitute Teacher	Per Substitute Pay Rate	9/30/2024
Bart Popowski	Substitute Teacher	Per Substitute Pay Rate	8/21/2024
Allison Schuch	Substitute Teacher	Per Substitute Pay Rate	9/6/2024
Mallory Walker	Substitute Teacher	Per Substitute Pay Rate	9/5/2024
Keisha Wilson	Substitute Teacher	Per Substitute Pay Rate	9/12/2024
Marnie Wright	Substitute Teacher	Per Substitute Pay Rate	8/21/2024
Lappe Brooke Nurse Sub	Substitute Teacher	Per Substitute Pay Rate	8/27/2024
Madison Cox	Substitute Teacher	Per Substitute Pay Rate	9/24/2024
Alexandrea May	Substitute Teacher	Per Substitute Pay Rate	9/25/2024
Tracy Tabiadon Bus Aide Sub	Substitute Teacher	Per Substitute Pay Rate	9/25/2024
Cassandra Heidrich	Substitute Teacher	Per Substitute Pay Rate	9/26/2024
Shannon Rios	Substitute Teacher	Per Substitute Pay Rate	9/27/2024
Katherine Hoeke	Substitute Teacher	Per Substitute Pay Rate	10/8/2024
Abbey Ries	Substitute Teacher	Per Substitute Pay Rate	10/9/2024
Janika Adams	Substitute Teacher	Per Substitute Pay Rate	10/10/2024
Michael O'Rorke	Substitute Teacher	Per Substitute Pay Rate	10/17/2024
Alexandra Baumgartner	Substitute Teacher	Per Substitute Pay Rate	10/23/2024
Debra James	Substitute Teacher	Per Substitute Pay Rate	10/24/2024
Autumn Keffeler	Substitute Teacher	Per Substitute Pay Rate	10/25/2024

** Personnel Action additions and updates made after initial publication and before scheduled school board meeting.

September 1, 2024 FINANCIAL	GENERAL FUND	CAPITAL OUTLAY	SPECIAL EDUCATION
BALANCE 8/31/24	1,375,609.12	(244,363.88)	2,249,682.90
RECEIPTS:			
TAXES	43,369.81	27,853.36	14,661.09
INTEREST	1,051.10	0.00	0.00
ADMISSIONS	3,228.00	0.00	0.00
LOCAL	137.88	1,795.88	0.00
COUNTY	15,810.68	0.00	0.00
STATE	1,344,089.00	0.00	299,174.00
FEDERAL	0.00	0.00	0.00
OTHER	180.00	0.00	22,306.02
INTERFUND TRAN.	17,972.37	0.00	0.00
TOTAL RECEIPTS:	1,425,838.84	29,649.24	336,141.11
DISBURSEMENTS:			
VERIFIED CLAIMS	370,317.07	498,751.66	265,103.00
SALARIES	1,782,345.67	0.00	467,912.22
TRANSFERS OUT			
BALANCE 09/30/24	648,785.22	(713,466.30)	1,852,808.79
BALANCE 09/30/23	814,155.89	1,763,133.54	1,244,569.51

September 1, 2024 FINANCIAL	FEDERAL PROJECTS	UNEMPLOY- MENT FUND
BALANCE 8/31/24	(2,287,629.21)	49,497.51
RECEIPTS:		
LOCAL		
STATE		
FEDERAL	0.00	0.00
REIMBURSEMENTS	0.00	
OTHER (LOCAL) -AFROTC	2,690.70	0.00
INTERFUND TRAN.		
TRANSFER IN		
TOTAL RECEIPTS:	2,690.70	0.00
DISBURSEMENTS:		
VERIFIED CLAIMS	259,526.80	0.00
SALARIES	104,827.39	0.00
TRANSFERS OUT		
BALANCE 09/30/24	(2,649,292.70)	49,497.51
BALANCE 09/30/23	(5,145,400.71)	49,497.51

September 1, 2024 FINANCIAL	DEP CARE	MEDICAL REIMB	IMPACT AID
BALANCE 8/31/24	450.88	(6,068.01)	27,685,539.54
RECEIPTS:			
INTEREST	0.00	0.00	17,972.37
FEDERAL	0.00	0.00	0.00
LOCAL	1,585.44	3,827.22	0.00
OTHER			
INTERFUND TRAN.			
LOANS			
TOTAL RECEIPTS:	1,585.44	3,827.22	17,972.37
DISBURSEMENTS:			
VERIFIED CLAIMS	530.04	5,436.54	0.00
EXPENDITURES/TRANSFERS OUT	0.00	0.00	17,972.37
BALANCE 09/30/24	1,506.28	(7,677.33)	27,685,539.54
BALANCE 09/30/23	1,286.33	(3,016.70)	25,423,222.54

September 1, 2024 FINANCIAL	FOOD SERVICE	FIDUCIARY FUNDS
BALANCE 8/31/24	219,755.68	270,033.80
RECEIPTS:		
INTEREST		
SALES	64,585.64	0.00
STATE	0.00	0.00
FEDERAL	36,521.77	0.00
LOCAL	239.10	104,626.61
OTHER	3,080.86	
INTERFUND TRAN.		
LOANS		
TOTAL RECEIPTS:	104,427.37	104,626.61
DISBURSEMENTS:		
VERIFIED CLAIMS	91,186.64	89,718.23
SALARIES	80,457.38	0.00
BALANCE 09/30/24	152,539.03	284,942.18
BALANCE 09/30/23	248,321.71	243,151.56

Board Report - For School Board 10/31/2024

<u>Vendor Name</u>	<u>Check #</u>	<u>Expensed</u>	<u>Amount</u>
AMAZON.COM	184812		536.38
AQUA CHEM	184813		765.00
BIERSCHBACH EQUIPMENT & SUPPLY	184814		262.00
BLACK HILLS CHEMICAL CO	184815		17.97
BLACK HILLS ENERGY- AUTO PAY	195		37,141.82
BLICK ART MATERIALS	184816		56.68
BOX ELDER HARDWARE	184817		263.62
CARQUEST AUTO PARTS	184818		280.90
CASH - CO	184819		628.00
CENTURYLINK	184820		571.43
CITY OF BOX ELDER/PUBLIC WORKS DEPT	184821		6,756.32
COLUMN SOFTWARE PBC	184822		238.76
CRESCENT ELECTRIC	184824		171.65
DAKOTA BUS SERVICE, INC.	184825		3,365.00
DAKOTA SUPPLY GROUP, INC.	184826		1,391.72
DELTAMATH SOLUTIONS	184827		170.00
FERDINAND, PAUL	184828		208.08
GLASS SHOP, LLC, THE	184831		694.47
HILLYARD INC	184832		741.48
IMAGINE LEARNING LLC	184833		600.00
JW PEPPER & SONS, INC.	184834		286.19
KETEL THORSTENSON, LLP	184835		12,000.00
MENARDS	184836		139.35
MIDCONTINENT COMMUNICATIONS- AUTO PAY	197		1,581.06
MIDWEST CONNECT	184837		144.00
MONTANA DAKOTA UTILITIES COMPANY, INC.	196		1,689.82
MUTH ELECTRIC INC	184838		2,860.03
NORTH CENTRAL BUS & EQUIPMENT CO. INC	184839		1,309.92
PRINT MARK-ET	184840		90.00
RAPID CITY CENTRAL	184841		75.00
RAPID CITY WINDOW & GLASS, INC.	184842		376.96
RIVERSIDE TECHNOLOGIES INC	184843		82.00
ROBOTICS EDUCATION & COMPETITION	184844		400.00
ROYAL FLUSH PORTABLES, LLC	184845		500.00
SCHOLASTIC NEWS	184846		2,385.68

Board Report - For School Board 10/31/2024

<u>Vendor Name</u>	<u>Check #</u>	<u>Expensed</u>	<u>Amount</u>
SHERWIN WILLIAMS	184848		11.18
STONE, GREG	184849		60.00
STURGIS BROWN HIGH SCHOOL	184850		50.00
TEMPERATURE TECHNOLOGY INC	184851		6,715.39
THEMES AND VARIATIONS	184852		200.00
TIMMONS MARKET	184853		180.86
TYLER TECHNOLOGIES	184854		1,215.00
ULINE SHIPPING SUPPLY SPEC.	184855		524.83
VANWAY TROPHY & AWARD, INC.	184857		62.26
WEST RIVER ELECTRIC-AUTOPAY	198		423.31
GENERAL FUND			88,224.12
ACTION MECHANICAL INC	184811		12,100.00
CO-OP ARCHITECTURE	184823		3,000.00
FOLLETT CONTENT SOLUTIONS, INC	184829		532.03
SECO CONSTRUCTION INC	184847		67,145.00
CAPITAL OUTLAY			82,777.03
CASH - CO	184819		1,128.00
FRANCK, SYDNEY	184830		86.13
TIMMONS MARKET	184853		15.14
UNIVERSITY OF SOUTH DAKOTA	184856		300.00
SPECIAL ED			1,529.27
SUBTOTAL			172,530.42
CASH - CO	12576		74.00
CASH-WA DISTRIBUTING COMPANY, INC.	12565		8,471.35
CENTRAL RESTAURANT PRODUCTS	12566		4,504.48
COCA-COLA BOTTLING CO HIGH COUNTRY	12567		691.00
GENERAL FUND	12568		56,876.12
PAN-O-GOLD BAKING COMPANY, INC.	12569		633.08
PIZZA HUT- BOX ELDER	12570		598.50
PLEDGER, ALEXANDREA	12571		14.05
PRAIRIE FARMS	12572		6,347.75
REINHART FOOD SERVICE LLC	12573		14,815.21
SERVALL TOWEL & LINEN SUPPLY, INC.	12574		186.42
SPAIN, ASHLEY	12575		21.60
FOOD SERVICE			93,233.56
Grand Total:			265,763.98

**DOUGLAS SCHOOL DISTRICT
PERSONNEL ACTION 11/12/2024**

Certified Retirements

Name	Position	Location	Effective Date
Pegge Poppe-Basham	3rd Grade Teacher	FC	5/23/2025

Certified Resignations/Terminations

Name	Position	Location	Effective Date
Erika Woodall	3rd Grade Teacher	FC	5/23/2025
Krisa Engel	Instructional Leader	FC	5/23/2025

Classified Resignations/Terminations

Name	Position	Location	Effective Date
Robert Rath	7th Boys BB Asst. Coach	MS	11/1/2024
Robert Rath	7th FB Head Coach	MS	11/1/2024
Nick Ferguson	8th Head Football Coach	MS	11/1/2024
Fern Maramag	Lunchroom Aide	FC	11/29/2024
Sandell Ebel	Lunchroom Aide	BC	10/28/2024

Classified Voluntary Transfer Request/ Assignments

Name	From Bldg / Position / Hrs /	To Bldg / Position / Hrs /	Effective Date
Jennifer Johnson	HS/FSW/5.5 hrs	MS/Instructional Aide/7 hrs	11/9/2024

Classified Staff Hiring

Name	Location / Position	Wage	Effective Date
Debra James	HS/Instructional Aide/1 yr only	\$17.75	10/30/2024
Shanice Luke	HS/Food Services	\$15.50	TBD

Temporary Hires

Name	Position	Salary	Effective Date
Catherin Baughman	Knowledge Bowl	\$15.00	11/24/2024
Rayna Johnson	6th Girls Basketball Coach	\$1,218.00	2024-2025
Nelson Rodriguez	7th Boys Basketball Coach	\$2,409.00	2024-2025
Isabelle Johnson	MS Track Asst. Coach	\$2,443.00	2024-2025

Substitute Hires

Name	Substitute Teacher	Substitute Classified	Effective Date
Cassandra Dunsmore	Substitute Teacher	Per Substitute Pay Rate	10/29/2024

** Personnel Action additions and updates made after initial publication and before scheduled school

Board Report - For School Board 11/15/2024

<u>Vendor Name</u>	<u>Check #</u>	<u>Expensed</u>	<u>Amount</u>
ACTION MECHANICAL INC	184866		9,025.00
AMAZON.COM	184865		40,461.29
AMICK SOUND INC	184868		713.22
ASBSD	184869		245.10
ASCD	184870		75.00
BJ'S INSTRUMENT REPAIR	184871		100.00
BOULDER CANYON COUNTRY CLUB	184864		16.00
BOX ELDER HARDWARE	184872		242.90
BRIGHTLY SOFTWARE	184873		1,513.33
CARDIO PARTNERS INC	184874		959.74
CITY OF BOX ELDER/PUBLIC WORKS DEPT	184877		438.42
CLARK PRINTING, INC.	184878		2,200.00
CLARK, KARLINE	184879		100.17
COLUMN SOFTWARE PBC	184880		443.83
CRESCENT ELECTRIC	184882		21.55
DRAMATISTS PLAY SERVICE INC	184864		576.00
EBAY	184864		395.55
ECONOLOGGE- OACOMA	184883		232.00
EMPIRICAL RESOLUTION INC	184864		240.00
ETSY.COM	184864		15.93
EVERGREEN OFFICE PRODUCTS	184884		1,136.00
FIRTH, VIC	184864		21.44
GOODWILL OF THE GREAT PLAINS	184864		31.43
GOPHER SPORT	184885		364.56
GRAINGER, INC	184886		435.71
HAUFF MID-AMERICA SPORTS INC.	184887		1,694.26
HIGH POINT NETWORKS, LLC	184888		45.70
HILLYARD INC	184889		21.50
HUNTER-BAKER, SARAH	184890		89.37
Huron Studer Education	184864		350.00
HYATT REGENCY	184864		4,695.96
INNOVATIVE OFFICE SOLUTIONS	184891		5,613.52
LEADERSHIP MATTERS LLC	184892		2,480.00
LIFT PRO	184893		1,120.62
MEADOWBROOK GOLF COURSE	184864		18.40

Board Report - For School Board 11/15/2024

<u>Vendor Name</u>	<u>Check #</u>	<u>Expensed</u>	<u>Amount</u>
MENARDS	184895		757.86
MG OIL COMPANY, INC.	184896		296.86
MS MAIL	184897		283.85
NEARPOD INC.	184864		(149.31)
NORTH HANOVER TOWNSHIP BOARD OF OFFICE OF WEIGHTS & MEASURES	184898		1,128.00
OLIVE GARDEN	184899		28.00
OLIVE GARDEN	184864		347.18
PIZZA HUT- BOX ELDER	184864		196.37
RAPID CITY AREA SCHOOL DISTRICT	184900		607.50
RAPID CITY REGIONAL AIRPORT	184864		44.00
RAPID CITY WINDOW & GLASS, INC.	184901		302.00
REIFT.CH	184864		20.33
RIVERSIDE TECHNOLOGIES INC	184902		6,524.00
ROBOTICS EDUCATION & COMPETITION	184903		135.00
SAM'S CLUB	184864		213.80
SANFORD HEALTH OCCMED	184904		320.00
SD BASKETBALL COACHES ASSOCIATION	184864		160.00
SOCIETY FOR HUMAN RESOURCE MANGEMENT	184864		264.00
STEVENS HIGH SCHOOL ACTIVITIES	184907		144.92
SUPPLYHOUSE.COM	184864		215.79
SUPREME SCHOOL SPECIALTY	184908		176.64
TEMPERATURE TECHNOLOGY INC	184909		10,578.23
TOMAHAWK COUNTRY CLUB INC	184864		16.99
TRU BY HILTON MINNEAPOLIS DOWNTOWN	184864		2,460.16
TURF TANK	184864		348.70
ULINE SHIPPING SUPPLY SPEC.	184912		205.76
UNITED AIR LINES	184864		1,196.85
US BANK	184864		905.63
VANWAY TROPHY & AWARD, INC.	184913		497.20
VERIZON WIRELESS	184914		397.30
WAL-MART STORES INC	184864		440.32
WESTERN COMMUNICATIONS, INC.	184915		882.77
WUERTZER, ROYCE	184916		400.00
GENERAL FUND			106,480.20
AMERICAN TIME & SIGNAL COMPANY, INC.	184867		1,568.91

Board Report - For School Board 11/15/2024

<u>Vendor Name</u>	<u>Check #</u>	<u>Expensed</u>	<u>Amount</u>
CENTURY BUSINESS	184875		8,170.18
CO-OP ARCHITECTURE	184881		10,000.00
SECO CONSTRUCTION INC	184906		1,472.00
UCS	184911		54,041.00
CAPITAL OUTLAY			75,252.09
AMAZON.COM	184865		1,042.46
AMERICAN AIRLINES	184864		80.00
CHILDREN'S CARE HOSPITAL & SCHOOL	184876		7,060.00
MACKIE, BRENDA	184894		451.36
MS MAIL	184897		9.65
SD DEPARTMENT OF HUMAN SERVICES	184905		11,357.33
TIMMONS MARKET	184910		48.37
SPECIAL ED			20,049.17
WEBSTAIRANT STORE	184864		451.82
FOOD SERVICE			451.82
CIRCLE K	184864		316.72
WAL-MART STORES INC	184864		2,225.83
GRANTS			2,542.55
SUBTOTAL			204,775.83
AMAZON.COM	12578		246.36
BEST WESTERN RAMKOTA- PIERRE	12579		327.00
CASH-WA DISTRIBUTING COMPANY, INC.	12580		6,065.28
CHILD AND ADULT NUTRITION	12581		5,402.36
COCA-COLA BOTTLING CO HIGH COUNTRY	12582		530.00
DAKOTA WAREHOUSE	12583		100.00
FIDUCIARY ACCOUNT	12585		590.00
GENERAL FUND	12586		1,352.70
MS MAIL	12592		22.70
PAN-O-GOLD BAKING COMPANY, INC.	12587		390.64
PIZZA HUT- BOX ELDER	12588		893.00
PRAIRIE FARMS	12589		5,528.97
REINHART FOOD SERVICE LLC	12590		14,104.29
SERVALL TOWEL & LINEN SUPPLY, INC.	12591		187.80
FOOD SERVICE			35,741.10
GRAND TOTAL:			240,516.93

PAYROLL EXPENDITURES

OCTOBER 7 2024

OCTOBER 21 2024

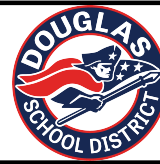
TOTALS

\$1,242,224.87

\$1,277,103.90

DOUGLAS SCHOOL DISTRICT

2025 - 2026 SCHOOL CALENDAR



HOME OF THE PATRIOTS

AUGUST						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Days: Student (8) Teacher (15)
 Aug. 5-8 New Teacher Orientation
 Aug. 11-19 District PD Days
 Aug. 18 Family Walk-Through
 Aug. 20 First Day of School

JANUARY						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Days: Student (17) Teacher (19)
 Jan. 1-2 Holiday Break
 Jan. 5-6 District PD Day
 Jan. 19 Martin Luther King Day

SEPTEMBER						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

Days: Student (21) Teacher (21)
 Sept. 1 Labor Day

FEBRUARY						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

Days: Student (19) Teacher (19)
 Feb. 9, 10, 12 PTC 3:30 - 7:00 (see below)
 Feb. 13 Conference Comp. Day
 Feb. 16 President's Day

OCTOBER						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Days: Student (21) Teacher (22)
 Oct. 6, 7, 9 PTC 3:30 - 7:00 (see below)
 Oct. 9 End of 1st Qtr.
 Oct. 10 Conference Comp. Day
 Oct. 13 Native American Day
 Oct. 14 District PD Day

MARCH						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Days: Student (21) Teacher (22)
 Mar. 12 End of 3rd Qtr.
 Mar. 13 District PD Day

NOVEMBER						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

Days: Student (16) Teacher (16)
 Nov. 11 Veteran's Day
 Nov. 26-28 Holiday Break

APRIL						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

Days: Student (19) Teacher (19)
 Apr. 2-6 Spring Break

DECEMBER						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Days: Student (15) Teacher (15)
 Dec. 19 End of 2nd Qtr. / 1st Sem.
 Dec. 22-31 Holiday Break

MAY						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8*	9
10	11	12	13	14	15*	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Days: Student (13) Teacher (14)
 May 8 & 15 Inclement Weather Days
 May TBD Senior Graduation
 May 21 Last Day for Students
 (2 hr. Early Release)
 May 21 End of 4th Qtr. / 2nd Sem.
 May 22 District PD Day

- No School - Holiday
 - No School - Conference Comp.
 - No School Students - District PD Day
 - Early Release Students: 2 hrs
 - First/Last Day of School
 - Conferences- Evenings 3:30 - 7:00
 - End of Quarter / Semester
 - Inclement Weather Days
- 170 student days
 (includes conference days)
 12 certified staff district days

Grade Reporting Dates	
End of 1st Qtr.	Oct. 9
End of 2nd Qtr. / 1st Sem.	Dec. 19
End of 3rd Qtr.	Mar. 12
End of 4th Qtr. / 2nd Sem.	May 21

Parent Teacher Conference Nights	
Mondays	Douglas High School & Vandenberg
Tuesdays	Douglas Middle School, Badger Clark, Francis Case
Thursdays	All Schools

*The DSD Board of Education has approved forgiving up to six snow days during the 2025-2026 school year. If more than six occur, the 7th and 8th days will be made up on May 8 and May 15, 2026, respectively.

NEW
DOUGLAS HIGH SCHOOL
LETTER OF INTENT
FOR EARLY GRADUATION

STUDENT NAME: _____ CURRENT SCHOOL YEAR: _____

EARLY GRADUATION DATE: _____ COHORT GRADUATION DATE: _____

Students who will meet the graduation requirements prior to the end of their senior year must submit a letter of intent to the Principal no later than the end of the first semester of their senior year. Eligibility for graduation must be verified by the school guidance office.

State the reason for your request for early graduation:

Student Signature: _____ Date: _____

Parent/Guardian Signature: _____ Date: _____

High School Administrator: _____ Date: _____

School Board Action (circle one) Approved Denied Date: _____