

DOUGLAS SCHOOL DISTRICT  
BOARD OF EDUCATION

**AGENDA**

**Tuesday, May 28, 2024**

**VANDENBERG ELEMENTARY SCHOOL - Library Conference Room**  
**561 Briggs Street**  
**Box Elder, SD 57719**

**5:00 PM**

DOUGLAS SCHOOL DISTRICT INVITES YOU TO ATTEND A SCHEDULED ZOOM ROOM MEETING:

Join Zoom Meeting

<https://sdk12.zoom.us/j/97330685730?pwd=aTRPalZuZStGNm4wZVppNWU1TIVzQT09>

Meeting ID: 973 3068 5730

Passcode: 252295

Individuals attending virtually and desiring to speak during public forum should email their request to the Superintendent's Office (Kevin.Case@k12.sd.us or Jackie.McPherson@k12.sd.us), including all identifying information by noon of the day of the board meeting.

{{Name: Agenda Item Name}}

1. Call Meeting To Order:
2. Pledge of Allegiance and Moment of Silence In Honor Of Fallen Soldiers And Active Duty Persons:
3. Recognition:
4. Review of Board Working Agreements:
  - We ask
  - We learn
  - We lead
- 5.
6. Public Forum:
7. Approval of Agenda:
8. Consent Agenda Items:
  - A. Approval of Regular Meeting Minutes of May 13, 2024.
  - B. Approve Personnel Action
  - C. Approve Financial Reports

- D. Approve the Purchases and Issuing of Accounts Payable.
  - E. Approve Declaring Francis Case Library Books as Surplus (surplus for sale or discard).
  - F. Approve Declaring Items as Surplus (surplus for sale or discard).
  - G. Approve Conflict Disclosures and Waiver Authorizations Pursuant to SDCL 3-23-3
9. Items Removed From Consent Agenda
10. Elementary and Secondary Curriculum and Instruction Items:
- A. Approve - Lifeways Partnership for 2024-2025 school year
  - B. Approve Friends of the Children MOU.
  - C. Approve Middle School and High School Activities Handbook for 2024-25.
11. Superintendent Items:
- A. Approve the following resolution:  

BE IT RESOLVED THAT the Douglas School Board hereby recognizes and commends the following staff members on the occasion of their retirement. Their many years of dedication and service to the Douglas School District have benefited countless staff and students. The Board wishes them success and happiness in the future.

Shannon Utter    27 Years
  - B. Transportation Request To Become a Bargaining Unit
  - C. DSD 51-1 Administrative Leadership Reflection - 2023-2024
12. Fiscal Resources Items:
- A. MDU moving gas lines.
13. Operational Support Services Items:
- A. Approve SECOND READING of REVISED or REVIEWED Policies IA- IGBB, Section I, Instruction.
  - B. Approve FIRST READING of REVIEWED, REVISED, or DELETED Board Policies, Section I, IGBC - INGA.
  - C. Approve FIRST READING of NEW Board Policy GCDA Tuition Assistance / Loan Program and GCDA-E1, Interest Free Loan Application.

D. Approve Douglas Middle School Visible Difference Cleaning Contract

14. Reports:

A. Superintendent:

B. Committee Reports From Board Members and Comments from Associate Board Members

15. Upcoming Calendar Events:

June 3 District Wellness Committee

June 3-6 Adaptive Schools Training

June 10 BOE Meeting, 5:00 pm

June 24 BOE Meeting, 5:00 pm

16. Executive Session for Remaining Staff and Administrators Negotiations according to SDCL 1-25-2.4.

17. Action As A Result of Executive Session

18. Adjournment

SECTION	<b>B</b>	TITLE	<b>Board Governance and Operations</b>	FILE	<b>BDDH</b>
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**Public Participation at Board Meetings**

The School Board recognizes and respects the input which may be provided by the public on school district matters. The Board also recognizes and respects the distinction between a school board meeting that is open to the public and a public hearing held by the school board.

- At a school board meeting which is open to the public, members of the public may be present, observe and listen to the school board conduct its business and may speak during the school board meeting consistent with this policy.
- At a public hearing held by the school board, there is usually one topic to be presented by the District and discussed. The public is given the opportunity to speak and be heard on the topic which is the reason for the public hearing. This type of meeting allows for public participation under the rules designed specifically for that meeting and is not subject to this policy.

This Policy applies only to regularly scheduled school board meetings held in open session. Matters addressed in executive session pursuant to SDCL 1-25-2 are not open to the public.

Personnel matters or complaints that directly or indirectly identify an employee shall not be discussed. Complaints against school employees or students, and complaints related to sexual harassment or bullying, must be addressed according to specific school district policies before being addressed by the School Board.

When a complaint against a school employee or a student is brought to the Board during the public forum, the Board President will direct the person bringing the complaint to the applicable complaint procedure. The complaint procedures are designed to ensure the proper balance in protecting the rights of the person(s) bringing the complaint and the rights of the person against whom the complaint is made. The Board will address the complaint only if the matter has been appealed to the Board pursuant to the applicable complaint policy

Persons making references about a specific school employee or employees, or a specific student or students during the public forum should be mindful that based upon what the person says during the public forum the employee(s) or student(s) about whom the comments are made may have legal recourse against the person voicing the complaint.

Persons speaking during the Public Forum at a school board meeting shall not cause public inconvenience, annoyance, or alarm to the school board or any person, and shall not engage in threatening behavior, make unreasonable noise, be disruptive, boisterous, argumentative, or threatening, shall not make comments which

are disrespectful to one or more persons, and shall not use profanity.

The time designated for Public Forum on the agenda shall be immediately before the adoption of the meeting agenda by the school board.

In order to assure that the Board may conduct its meetings in a respectful and efficient manner, the procedure for public participation at regularly scheduled monthly school board meetings is as follows:

1. Agenda and Non Agenda Items:

- a. Before the meeting is called to order, an individual who desires to speak at a school board meeting must in writing inform the Superintendent, the Business Manager or the Board President of the person's desire to speak and the topic upon which the person intends to speak. The requesting party must sign a form (prepared by the school district) with their name, address, email and topic to be addressed. Individuals attending virtually and desiring to speak during public forum, should email their request to the superintendent's office, including all identifying information, by noon the day of the meeting.
- b. During the time designated for Public Forum, the Board President will recognize the person who signed up to speak and the person may speak on the topic according to the rules set forth in this policy
- c. A speaker shall be granted 5 minutes to present comments to the school board. Upon receiving a request for an extension of time from the speaker, the school board, upon a motion being made and passed by a majority of school board members present and voting, may grant an additional amount of time not to exceed 5 minutes. Additional extensions may be granted only upon a two-thirds vote of school board members present and voting.
- d. Should a number of persons wish to address the school board on the same agenda item, or should the comments become repetitious, the School Board President, in the President's sole discretion, may shorten the time for comments to two minutes per person in order that persons wishing to address the school board may be heard and still allow the school board sufficient time to conduct its agenda business.

2. Adding an Item to the School Board Meeting Agenda in Order to Request Specific School Board Action:

- a. Any person or delegation (with one person being the spokesperson for the delegation) making a specific request to the school board which would require formal action by the school board must present a written request to the Superintendent for the item to be placed on the school board meeting proposed agenda. The written request must be submitted to the Superintendent at least five calendar days before the school board meeting.
- b. The specific request to add an item to the agenda shall clearly identify what is being requested and why, signed by the person making the request, and include the person's name, address, email and telephone number.
- c. The Superintendent will forward the request to the School Board President and the Board President will decide whether the item will be placed on the proposed agenda. Whether any item is to be addressed at the school board meeting is determined by a majority of school

board members at the beginning of the school board meeting when the school board adopts the proposed agenda as printed or adopted after being modified.

- d. If the item on the meeting agenda is adopted by the school board, the person or spokesperson for the delegation who has submitted the request for specific school board action will be granted 10 minutes to explain the request to the school board. Upon receiving a request for an extension of time from the speaker, the school board, upon a motion being made and passed by the majority of school board members present, may grant an additional amount of time not to exceed 5 minutes. Additional extensions may be granted only upon a two-thirds vote of school board members present and voting.
- e. In the sole discretion of the school board, requests to the school board for specific action submitted after the proposed agenda has been posted may be:
  - deferred until the next regular meeting or a special school board meeting, or
  - added to the meeting agenda for discussion purposes only, or
  - added to the agenda for discussion and possible action.

### 3. Authority of Presiding Officer:

The Board vests in its presiding officer the authority to terminate the right of any person to speak at the end of the time granted pursuant to provision 1.d, provision 1.e, or provision 2.d. as set forth in this policy. The presiding officer may also terminate the right of a person to speak at a school board meeting should the person cause public inconvenience, annoyance, or alarm to the school board or any person, engage in threatening behavior, make unreasonable noise, disturb or be disruptive of an official school board meeting, or when comments are disrespectful to one or more persons, boisterous, argumentative, threatening, or contain profanity.

If deemed necessary by the presiding officer, the presiding officer may contact local law enforcement to have a person removed from the school board meeting as it is a violation of law for a person to intentionally cause or create a risk of serious public inconvenience, annoyance, alarm or disturbance at a school board meeting.

## REFERENCES

### State Reference:

SDCL 1-25-1	Official meetings open to the public
SDCL 1-25-2	Executive or closed meetings
SDCL 13-32-6	Disturbance of school as a misdemeanor
SDCL 13-8-39	Management of schools by board
SDCL 22-18-35(3)	Disturbing any lawful assembly or meeting

### Policy Cross Reference:

BD	School Board Meetings
Bddb	Board Meeting Agendas and Format
BDDC	Agenda Preparation and Dissemination

**Adoption History**

Approved	9/8/1977		
First Reading of Revision	10/10/1985		
Approved - Revision	11/14/1985		
First Reading	11/17/2014		
Approved	12/8/2014		
First Reading-Rewrite	2/13/2017		
Approved	2/27/2017		
First Reading-Revision	2/28/2022		
Approved	3/14/2022		

**DOUGLAS SCHOOL BOARD  
REQUEST TO COMMENT  
SPEAKER SIGN IN**

DATE \_\_\_\_\_

Persons speaking during the Public Forum at a school board meeting shall not cause public inconvenience, annoyance, or alarm to the school board or any person, and shall not engage in threatening behavior, make unreasonable noise, be disruptive, boisterous, argumentative or threatening, shall not make comments which are disrespectful to one or more persons, and shall not use profanity.

Please print legibly.

	<b>Name &amp; Address</b>	<b>Email &amp; Phone #</b>	<b>Topic / Item #</b>
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SECTION	<b>B</b>	TITLE	<b>Board Governance and Operations</b>	FILE	<b>BDDH-E(2)</b>
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### Introduction to Public Forum

*If the Board/Board President wishes to have the Board President make an introductory statement at the beginning of the Public Forum, the following may serve as a starting point which could be modified at the discretion of the Board/Board President and which is consistent with local Board policy.*

This is the time for the Public Forum.

Each individual wishing to address the Board is asked to sign the form on the table in the back of the room with their name, address, email and topic to be addressed being legible. Persons having signed in will be recognized and have an opportunity to speak.

Speakers will have five (5) minutes to present comments to the school board. An extension of time may be granted pursuant to Board policy. Should more than one person wish to address the school board on the same agenda item, or should the comments become repetitious, speaker time may be shortened.

The District has policies related to complaints involving bullying, sexual harassment, school employees or students. Those policies include procedures designed to balance the rights of the person(s) bringing the complaint and the rights of the person against whom the complaint is made. If a complaint about bullying, sexual harassment, school employees or students is brought to the Board during the public forum, the person will be informed as to the applicable complaint procedure.

\* Individuals attending virtually and desiring to speak during public forum, instructions are given on the meeting agenda when it is posted to email their request to the superintendent's office, including all identifying information, by noon the day of the board meeting.

*Notes: All Board members should be aware that SDCL 22-18-35(3) says any person who intentionally causes serious public inconvenience, annoyance, or alarm to any other person, or creates a risk thereof by disturbing any lawful assembly or meeting of persons without lawful authority is a criminal offense (Class 2 Misdemeanor). This statute could be referenced in extreme situations if a speaker/group fails to respect the decorum expected during a formal governmental meeting*

Adopted: 3/14/2022

MINUTES  
DOUGLAS SCHOOL DISTRICT  
BOARD OF EDUCATION MEETING

Monday, May 13, 2024

The Douglas School District No. 51-1 Board of Education held a Regular meeting on Monday, May 13, 2024 at 5:00 PM in the library conference room at Vandenberg Elementary School, Box Elder, South Dakota. President Tanya Gray presided. Those present were:

Ben Frerichs: Present, Tanya Gray: Present, Amy McGovern: Present, Chris Misselt: Present, Tonya Welch: Present, Jo Ann Mulholland: Associate Member, present.

All actions in these Minutes were by unanimous vote unless otherwise stated.

President Tanya Gray called the meeting to order at 5:00 p.m.

Superintendent and Board members recognized and commended CMSgt Keelan Rasmusson, Associate Member for his two years of service to the Douglas School Board.

There was nothing for public forum.

Motion to approve the agenda. This motion, made by Chris Misselt and seconded by Amy McGovern, Carried.

Motion to approve the consent agenda. This motion, made by Chris Misselt and seconded by Amy McGovern, Carried.

Approved Regular Board Meeting Minutes of April 22, 2024.

Approved Personnel Action for May 13, 2024. (Attachment)

Approved March Financial Reports. (Attachment)

Approved Accounts Payable Report and April Payroll Report. (Attachments)

Acknowledged Presentation of Staff and Volunteer recognition Awards for the 2023-24 School Year.

Approved declaring library books from Badger Clark, Douglas Middle School and Douglas High Library as surplus (surplus for sale or discard).

There were no conflicts disclosed as defined in SDCL 3-23.

**Superintendent Items:**

Motion to approve resolution commending CMSgt Keelan Rasmusson for his service to the Douglas Schools. This motion, made by Ben Frerichs and seconded by Amy McGovern, Carried.

Motion to approve the following staff retirement resolution. This motion, made by Ben Frerichs and seconded by Amy McGovern, Carried.

**BE IT RESOLVED THAT** the Douglas School Board hereby recognizes and commends the following staff members on the occasion of their retirement. Their many years of dedication and service to the Douglas School District have benefited countless staff and students. The Board wishes them success and happiness in the future.

Mark Blumhardt	18 Years
Kathleen Doerr	32 Years
Roberta Girtz	29 Years
Bud Gusso	25 Years
Janice Hemen	6 Years
E Orange Johnson	32 Years
Lori Kindle	26 Years
Elke Kuegle	9 Years
Rosalie Moore	35 Years
Deanne Mulvehill	35 Years
Carol Painter	32 Years
Joelle Rose	25 Years

**Fiscal Resources Items:**

Motion to approve certified negotiations for the 2024-25 school year. This motion, made by Chris Misselt and seconded by Amy McGovern, Carried.

**Operational Support Services Items:**

Motion to Approve First Reading of Revised or Reviewed Board Policies IA- IGBB, Section I, Instruction. This motion, made by Amy McGovern and seconded by Ben Frerichs, Carried.

- Reviewed Board Policy IA - Instructional Goals
- Reviewed Board Policy IB - Academic Freedom
- Reviewed Board Policy IC - School Year - School Calendar
- Reviewed Board Policy ID - School Day
- Revised Board Policy IF - Curriculum Development
- Revised Board Policy IG - Curriculum Model
- Revised Board Policy Regulation - IG-R - Curriculum Model
- Revised Board Policy IGAA - Citizenship Education
- Revised Board Policy IGAB - Human Relations Education--Moral & Character Instruction
- Deleted Board Policy IGABA - Staff AIDS Education Plan
- Reviewed Board Policy IGAC - Teaching about Religion
- Revised Board Policy IGAD - General and Specific Occupational Education
- Revised Board Policy IGAG - Chemical Abuse Prevention Program

Reviewed Board Policy IGAH - Family Life and Sex Education  
Revised Board Policy IGBA - Program for Children with Disabilities  
Revised Board Policy IGBB - Student Acceleration Practices

Informational Reading of reviewed, revised, or deleted Board Policies Section I - Instruction, IGBC-INGA

Revise Board Policy IGBC - English Learner Instruction  
Review Board Policy IGBG - Homebound Instruction  
Revise Board Policy IGBH - Alternative School Program  
Revise Board Policy Regulation IGBH-R - Alternative School Program Regulation  
Review Board Policy IGCB - Distance Learning  
Revise Board Policy IGD - Extra-Curricular Activities  
Review Board Policy IGDF - Student Fundraising Activities  
Review Board Policy IGDG - Student Activities Funds Management  
Review Board Policy IGDJ - Concussion Awareness and Prevention  
Review Board Policy Exhibit IGDJ-E - Return to Competition Form  
Revise Board Policy IGEB - Honorary High School Diplomas for Veterans  
Delete Board Policy IH - Instructional Arrangement - Distance Delivered Instruction  
Review Board Policy IHB - Class Size  
Review Board Policy IIAA - Education Materials Acquisition and Evaluation  
Revise Board Policy IIAC - Library Materials Selection and Adoption  
Review Board Policy IIBE - Instructional Multimedia  
Review Board Policy IIBGB - Internet Access and Technology Use  
Delete Board Policy IICA - Field Trips and Activity Trips  
Review Board Policy IICC - School Volunteers  
Revise Board Policy IICD - Chaperones for School-Related Activities  
Review Board Policy IJ - Guidance Program  
Revise Board Policy IK - Academic Achievement  
Revise Board Policy IKAD - Reporting to Parents  
Revise Board Policy Regulation IKAD-R - Reporting to Parents  
Revise Board Policy IKB - Homework  
Revise Board Policy IKE - Promotion and Retention of Students  
Revise Board Policy IKF - Graduation Requirements  
Review Board Policy IKFC - Alternative High School Credit Attainment  
Review Board Policy Regulation IKFC-R - Alternative High School Credit Attainment  
Review Board Exhibit IKFC-E - Student Application Alternative Credit  
Revise Board Policy IL - Testing Programs  
Revise Board Policy ILB - State Required Assessments  
Revise Board Policy INB - Teaching About Controversial Issues  
Revise Board Policy IND - School Ceremonies and Observances  
Revise Board Policy ING - Animals in School and Classrooms  
Delete Board Policy INGA - Animals in the Classroom

Informational Reading of New Board Policy GCDA - Tuition Assistance / Loan Program and Policy Exhibit GCDA-E1 - Interest Free Loan Application.

Motion to approve Items 12D-F Job Descriptions as one motion. This motion, made by Chris Misselt and seconded by Ben Frerichs, Carried.

Approved revision to School Nurse (RN) Job Description.

Approved new School Nurse (LPN) Job Description.

Approved new School Nurse Aide Job Description.

Motion to approve new job description for Data and Systems Analyst. This motion, made by Chris Misselt and seconded by Ben Frerichs, Carried.

Executive Director of Operational Support Services Bud Gusso stated that from our Roofing Bid Acceptance back in April, as well as within the Capital Outlay approval, we are working diligently not only to prepare for new construction but also to keep our current facilities in good repair. We were fortunate that bids for the high school, Francis Case and Central Office roof replacement projects came in significantly under the budget we were initially projecting.

Given our responsibility to maintain facilities, potential availability of funds and recognizing that Badger Clark is also in need of roof replacement, we are actively looking into the possibility of including the Badger Clark roof within the summer 2024 repair and replacement plan already scheduled. The Badger Clark roof is 10 years out of warranty and needs repair so considering the options for replacing it. We are considering the implications of budget, bid process, timing, and contractor availability and will keep the Board informed.

### **Reports:**

Superintendent Kevin Case gave an update to the track and field project by Mammoth Construction. A groundbreaking at the track is being planned at 4:30 pm before the next board meeting on May 28.

The End of Year Celebration and Breakfast is scheduled for Thursday, May 23 at 7:30 in the high school gym.

Committee Reports from Board Members and Comments from Associate Board Members

Ben Frerichs reported on the first District Wellness Committee meeting facilitated by Dr. Andy Koenigs from IMACorp. A whole health program covering the eight dimensions of wellness was discussed. The next committee meeting will be early in June to start planning for the Douglas staff and community roll out.

Tonya Welch stated the Booster Club awarded 6 scholarships this year. The next meeting will be in July to plan for the 2024-25 SY. She also attended the Curriculum Coordinating Council meeting today. Next year may bring some changes with discipline and curriculum.

Motion to adjourn the meeting at 5:35 pm. This motion, made by Chris Misselt and seconded by Ben Frerichs, Carried.

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Tanya Gray, President

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Trista Olney, Business Manager

\_\_\_\_\_ Initials

\_\_\_\_\_ Date

Published once at the total approximate cost of \_\_\_\_\_.

**DOUGLAS SCHOOL DISTRICT  
PERSONNEL ACTION 5/13/2024**

**Employee Leave of Absence Requests**

Name	Building	Position	Effective Date
Jesse Walton	BC	Teacher	05/25/2024
Olivia Gotta	FC	Teacher	05/07/2024

**Certified Professional Growth Plans**

Name	Building	Position	Effective Date
Kristine Knottnerus	DMS	Special Education Teacher	4/19/2024

**Classified Service Factor Bonus**

Name	Position/Years	Amount	Dates of Service
Colleen Quigley	Lunchroom Aide	\$844.80	5/3/1999-5/13/2024

**Certified Retirements**

Name	Position	Location	Effective Date
Joelle Rose	ELA Teacher	HS	2023-2024

**Certified Resignations/Terminations**

Name	Position	Location	Effective Date
Samantha Caillier	Special Education Teacher	FC	2023/2024
Thomas Mills II	7th Grade Math Teacher	MS	2023/2024

**Classified Retirements**

Name	Position	Location	Effective Date
Carol Painter	Bus Driver	Bus Barn	2023/2024

**Classified Resignations/Terminations**

Name	Position	Location	Effective Date
Jordan Patterson	Food Services	HS	5/23/2024
Lee Roseland	Custodian	MS	5/1/2024
Lucinda Castaneda	Instructional Aide	HS	5/23/2024
Carmen Villa	Instructional Aide	FC	5/24/2024

**Certified Voluntary Transfer Request**

Name	From Bldg/Position	To Bldg/Position	Effective Date
Bianca Boadway	MS/ELA	MS/Science	2024-2025
Adam Pilgrim	MS/Reading	MS/8th ELA	2024-2025
Trent Musfelt	MS/Night Custodian	BC/Day Custodian	5/23/2024
Brandon Porubensky	District/Custodian	MS/Day Custodian	5/6/2024
Shawn Connor	MS Day Custodian	MS/Night Custodian	5/6/2024

**Certified Staff Hiring**

	<b>Name</b>	<b>Location / Position</b>	<b>Wage</b>	<b>Effective Date</b>
	Hannah Hill	VES/4th Grade Teacher	\$51,375.00	2024-2025
	Natasha Keel	VES/Special Ed Teadcher	\$55,875.00	2024-2025
	Jennifer Jungwirth	HS/ELA Teacher	\$60,875.00	2024-2025
	Michael Curran	HS/Computer Teacher	\$56,625.00	2024-2025
	Cari Kennedy	MS/Computers	\$71,625.00	2024-2025
	Kaylee Reinert	MS/Reading Teacher	\$52,125.00	2024-2025
	Marlin Kingi	MS/Title VI Teacherr	\$60,125.00	2024-2025

**Classified Staff Hiring**

	<b>Name</b>	<b>Location / Position</b>	<b>Wage</b>	<b>Effective Date</b>
	Kasandra Jolley	CO Accounts Payable Bookkeeper	\$21.95	05/10/2024

**Temporary Hires**

	<b>Name</b>	<b>Position</b>	<b>Salary</b>	<b>Effective Date</b>
	Matthew Koch	HS Knowledge Bowl Advisor	\$1,644.00	2024-2025
	Michaela Doyle	Elementary Choir	\$2,067.00	2023-2024
	Amanda Leak	HS Asst. Wrestling Coach	\$4,213.00	2024-2025
	Teresa Keyser	Anchord 4 Life & Student to Student	\$600.00	2023-2024
	Sylvan Kent	Summer Youth Employment/Custodial	13.50/hr	2023-2024
	Terry Smith	Summer Grounds	19.00/hr	2023-2024
	Tucker Paris	Summer Grounds	15.00/hr	2023-2024
	Wyatt Hill	Summer Youth Employment/Custodial	13.50/hr	2023-2024
	Kaitlin Heier	Summer Credit Recovery	\$35.37/hr	6/4/24 - 6/27/24
	Holly Howie	HS Asst. Competitive Dance	\$1,875.00	2024-2025
	Shawna Delaney	Anchord 4 Life & Student to Student	\$600.00	2023-2024

\*\* Personnel Action additions and updates made after initial publication and before scheduled school board meeting.

<b>March 1, 2024 FINANCIAL</b>	<b>GENERAL FUND</b>	<b>CAPITAL OUTLAY</b>	<b>SPECIAL EDUCATION</b>
BALANCE 2/29/24	(288,546.23)	1,768,962.80	1,859,623.15
RECEIPTS:			
TAXES	91,608.58	67,500.31	35,594.45
INTEREST	631.67	0.00	0.00
ADMISSIONS	0.00	0.00	0.00
LOCAL	5.30	0.00	0.00
COUNTY	6,573.49	0.00	0.00
STATE	1,277,037.00	0.00	273,928.00
FEDERAL	0.00	0.00	0.00
OTHER	15.00	50.19	0.00
INTERFUND TRAN.	19,203.51	0.00	0.00
TOTAL RECEIPTS:	1,395,074.55	67,550.50	309,522.45
DISBURSEMENTS:			
VERIFIED CLAIMS	217,640.41	455,062.61	14,637.91
SALARIES	1,823,712.26	0.00	401,763.14
TRANSFERS OUT			
<b>BALANCE 03/31/24</b>	<b>(934,824.35)</b>	<b>1,381,450.69</b>	<b>1,752,744.55</b>
BALANCE 03/31/23	8,269.74	(384,119.94)	914,763.65

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<b>March 1, 2024 FINANCIAL</b>	<b>FEDERAL PROJECTS</b>	<b>UNEMPLOY- MENT FUND</b>
BALANCE 2/29/24	(3,738,197.16)	49,497.51
RECEIPTS:		
LOCAL		
STATE		
FEDERAL	233.00	0.00
REIMBURSEMENTS		
OTHER (LOCAL) -AFROTC	0.00	0.00
INTERFUND TRAN.		
TRANSFER IN		
TOTAL RECEIPTS:	233.00	0.00
DISBURSEMENTS:		
VERIFIED CLAIMS	7,802.59	0.00
SALARIES	92,263.86	0.00
TRANSFERS OUT		
<b>BALANCE 03/31/24</b>	<b>(3,838,030.61)</b>	<b>49,497.51</b>
BALANCE 03/31/23	(3,289,305.96)	49,497.51

<b>March 1, 2024 FINANCIAL</b>	<b>DEP CARE</b>	<b>MEDICAL REIMB</b>	<b>IMPACT AID</b>
BALANCE 2/29/24	1,658.88	(4,619.14)	26,548,333.54
RECEIPTS:			
INTEREST	0.00	0.00	19,203.51
FEDERAL	0.00	0.00	2,158,596.00
LOCAL	1,051.68	2,093.72	0.00
OTHER			
INTERFUND TRAN.			
LOANS			
TOTAL RECEIPTS:	1,051.68	2,093.72	2,177,799.51
DISBURSEMENTS:			
VERIFIED CLAIMS	1,049.81	652.94	0.00
EXPENDITURES/TRANSFERS OUT	0.00	0.00	19,203.51
<b>BALANCE 03/31/24</b>	<b>1,660.75</b>	<b>(3,178.36)</b>	<b>28,706,929.54</b>
BALANCE 03/31/23	108.91	231.22	24,577,121.95

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<b>March 1, 2024 FINANCIAL</b>	<b>FOOD SERVICE</b>	<b>FIDUCIARY FUNDS</b>
BALANCE 2/28/24	244,503.34	300,612.77
RECEIPTS:		
INTEREST		
SALES	65,156.17	0.00
STATE	0.00	0.00
FEDERAL	68,682.39	0.00
LOCAL	138.98	38,845.88
OTHER		
INTERFUND TRAN.		
LOANS		
TOTAL RECEIPTS:	133,977.54	38,845.88
DISBURSEMENTS:		
VERIFIED CLAIMS	49,875.65	46,591.65
SALARIES	27,015.58	807.38
<b>BALANCE 03/31/24</b>	<b>301,589.65</b>	<b>292,059.62</b>
BALANCE 03/31/23	341,151.42	246,328.06

**Board Report - For School Board 05/15/2024**

<u>Vendor Name</u>	<u>Check #</u>	<u>Expensed</u>	<u>Amount</u>
ACCO BRANDS CORPORATION	183954		628.15
ACE SERVICES	183955		500.86
AMERICAN ENGINEERING TESTING	183956		3,050.00
APPLE, DELANEY	183957		1,000.00
BAHR, TAMMY	183958		80.47
BELLE FOURCHE HIGH SCHOOL	183959		220.00
BEST WESTERN PLUS RAMKOTA HOTEL	183960		980.00
BJ'S INSTRUMENT REPAIR	183961		120.00
BLACK HILLS ENERGY- AUTO PAY	162		35,493.25
BLACK HILLS SPECIAL SERVICES COOPERATIVE	183962		7,117.50
BLAIR, LEIGHONA	183963		41.71
BOEDING, JASON	183964		514.00
BOULDER CANYON COUNTRY CLUB	183965		11.00
BOX ELDER HARDWARE	183966		852.50
CAROLINA BIOLOGICAL SUPPLY COMPANY	183970		35.62
CARQUEST AUTO PARTS	183971		1,130.54
CASH - CO	183972		730.00
CENTURY BUSINESS	183973		106.73
CENTURYLINK	183974		484.90
CITY OF BOX ELDER/PUBLIC WORKS DEPT	183976		5,719.84
COMFORT INN & SUITES	183978		1,204.00
CRESCENT ELECTRIC	183980		970.53
DAKOTA PARTY	183981		11.48
DAYS INN- CHEYENNE	183982		1,568.00
DEMCO, INC	183983		416.96
DUVALL, AMANDA	183984		51.47
E-RATE EDUCATIONAL SERVICES LLC	183986		326.90
EVERGREEN OFFICE PRODUCTS	183987		1,537.84
FASTENAL COMPANY, THE	183988		70.56
FIDUCIARY ACCOUNT	183990		19,472.11
FLOYD'S TRUCK CENTER	183991		1,009.73
GANNETT SOUTH DAKOTA LOCALIQ	183993		43.35
GRAINGER, INC	183994		44.20
HART RANCH GOLF COURSE	183995		14.19
HAUFF MID-AMERICA SPORTS INC.	183996		5,723.83

**Board Report - For School Board 05/15/2024**

<u>Vendor Name</u>	<u>Check #</u>	<u>Expensed</u>	<u>Amount</u>
HIGH POINT NETWORKS, LLC	183997		35.60
HILL CITY HIGH SCHOOL	183998		200.00
HOUSTON ENGINEERING, INC	183999		5,400.00
INNOVATIVE OFFICE SOLUTIONS	184000		243.79
INSTITUTE MULTI-SENSORY EDUCATION	184001		1,900.00
INTEGRATED TECHNOLOGY & SECURITY	184002		1,698.62
JENNER EQUIPMENT COMPANY, INC.	184003		288.42
JW PEPPER & SONS, INC.	184004		315.03
KIEFFER SANITATION	184047		214.71
KIEFFER SANITATION, INC.-AUTO PAY	721223		2,271.61
KOENIGS, ANDY	184005		613.66
KOSTERS, TIMOTHY	184006		1,016.96
LONG, HUMPHREY	184007		100.00
MEADOWBROOK GOLF COURSE	184009		27.60
MENARDS	184010		81.58
MG OIL COMPANY, INC.	184011		11,504.96
MIDCONTINENT COMMUNICATIONS- AUTO PAY	164		1,504.30
MONTANA DAKOTA UTILITIES COMPANY, INC.	165		10,378.03
NATIONAL SPEECH & DEBATE ASSOCIATION	184012		340.00
NORTH CENTRAL BUS & EQUIPMENT CO. INC	184015		6,766.24
POMP'S TIRE	184016		434.80
POWER HOUSE	184017		861.00
PRINCIPALS CONFERENCE-GARRETSON HIGH	184018		225.00
QUADIENT	184019		182.85
RAPID CITY JOURNAL LEE ADVERTISING	184020		226.20
RDO EQUIPMENT	184021		2,134.24
RIVERSIDE TECHNOLOGIES INC	184022		6,420.00
RUSHMORE PLAZA HOLIDAY INN	184023		91.22
SANFORD HEALTH OCCMED	184024		385.00
SASD	184025		2,416.00
SHERATON HOTEL AND CONVENTION CENTER	184026		845.00
SHERWIN WILLIAMS	184027		783.62
SKILLSUSA INC	184028		365.00
SKILLSUSA SOUTH DAKOTA	184029		650.00
TAYLOR PUBLISHING COMPANY	184030		551.71

**Board Report - For School Board 05/15/2024**

<u>Vendor Name</u>	<u>Check #</u>	<u>Expensed</u>	<u>Amount</u>
TIE	184031		2,450.00
TIMMONS MARKET	184032		233.61
TOOLS4EVER	184034		9,758.04
TRIBBY, COURTNEY	184035		94.22
TYLER TECHNOLOGIES	184036		1,471.09
USES KNIFE, MARGIE	184037		20.00
VANWAY TROPHY & AWARD, INC.	184038		390.00
VERIZON WIRELESS	184039		441.12
VOYAGER FLEET SYSTEMS, INC.	184040		1,109.55
WARNE CHEMICAL & EQUIPMENT, INC.	184041		367.26
WEST MUSIC CO	184042		1,195.14
WEST RIVER ELECTRIC-AUTOPAY	166		1,777.12
WESTERN COMMUNICATIONS, INC.	184043		768.00
WHISLER BEARING COMPANY	184044		143.62
YELLOWHAWK, GERALD	184045		200.00
YOUTHLIGHT, INC.	184046		215.49
<b>GENERAL FUND</b>			<b>\$173,389.23</b>
CENTURY BUSINESS	183973		8,214.09
CO-OP ARCHITECTURE	183979		1,975.00
FOLLETT CONTENT SOLUTIONS, INC	183992		1,391.62
MAMMOTH SPORTS CONSTRUCTION, LLC	184008		1,580,500.00
RIVERSIDE TECHNOLOGIES INC	184022		450.00
TITLEWAVE	184033		1,262.43
<b>CAPITAL OUTLAY</b>			<b>\$1,593,793.14</b>
CARNEGIE LEARNING	183969		40.00
CHILDREN'S CARE HOSPITAL & SCHOOL	183975		6,800.00
NCS PEARSON, INC.	184013		175.00
SASD	184025		180.00
TIMMONS MARKET	184032		29.90
<b>SPECIAL ED</b>			<b>\$7,224.90</b>
BOYLE, WANDA	183967		1,000.00
CARDA, PAM	183968		1,000.00
CLIMATE CONTROL SYSTEMS AND SERVICE	183977		14,083.00
ENGEL, KRISA	183985		30.00
NORMAN, LINDA	184014		1,000.00
<b>GRANTS</b>			<b>\$17,113.00</b>

**Board Report - For School Board 05/15/2024**

<u>Vendor Name</u>	<u>Check #</u>	<u>Expensed</u>	<u>Amount</u>
			1,791,520.27
ALSCO	12412		597.92
CASH-WA DISTRIBUTING COMPANY, INC.	12413		20,254.89
CHILD AND ADULT NUTRITION	12414		4,970.62
COCA-COLA BOTTLING CO HIGH COUNTRY	12415		1,105.50
DAKOTA WAREHOUSE	12416		412.00
FIDUCIARY ACCOUNT	12418		395.00
GENERAL FUND	12419		41,166.21
HOBART PARTS	12420		101.23
KOSKI, TIFFANY	12421		22.80
NICHOLS, MAKARA	12422		40.00
PAN-O-GOLD BAKING COMPANY, INC.	12423		1,039.20
PINOS, EULALIA	12424		100.10
PIZZA HUT- BOX ELDER	12425		1,605.50
PRAIRIE FARMS	12426		8,659.02
REINHART FOOD SERVICE LLC	12427		24,360.05
SCOBLE, MARJORI	12428		38.50
SIMPSON, DAVID	12429		54.80
<b>FOOD SERVICE</b>			<b>\$104,923.34</b>
<b>Grand Total:</b>			<b><u>\$1,896,443.61</u></b>

**PAYROLL EXPENDITURES**

**APRIL 5 2024**

**APRIL 19 2024**

**TOTALS**

**\$1,118,452.20**

**\$1,095,502.90**

**DOUGLAS SCHOOL DISTRICT**

**PERSONNEL ACTION: 5/28/2024**

**Employee Leave of Absence Requests**

Name	Building	Position	Effective Date
Shelby Sieveke	FC	Instnctional Aide	05/21/2024

**Certified Professional Growth Plans**

Name	Building	Position
Sherri Rathert	HS	Math Teacher

**Certified Retirements**

Name	Position	Location	Effective Date
Shannon Utter	1st Grade Teacher	FC	2023/2024

**Certified Resignations/Terminations**

Name	Position	Location	Effective Date
Ruth Coates	Math Teacher	HS	2023/2024
Lauryn Mobley	5th Grade Teacher	VES	2023/2024
Samantha Drury	SLP	BC	2023/2024
William Velez III	Special Education Teacher	HS	2023/2024

**Classified Resignations/Terminations/Non-Renewals**

Name	Position	Location	Effective Date
Brian Palmer	Student Council Advisor	MS	2023/2024
Casey Taylor	Food Services	HS	2023/2024
Cathy Baragar	6th Girls Volleyball	MS	2023/2024
Lane Johnson	Technology Coordinator	IT	6/30/3024
Princess Thomas	Bus Aide	Trans	05/23/2024
Jackie Schwartz	Security Aide	HS	2023/2024
Donna Curry	6th Volleyball	MS	2023/2024
Amy Caron	Lunchroom Supervisor	HS	2023/2024
Thomas Mills	6th Boys Intramural BB	MS	2023/2024

**Classified Voluntary Transfer Request**

Name	From Bldg / Position / Hrs / Wage	To Bldg / Position / Hrs / Wage	Effective Date	
Harvey Miller	FC/Night Custoidan	District/Custodian	2024-2025	Assignment
Micah Bredberg	FC/Night Custoidan	FC/Day Custodian	2024-2025	Assignment
Shawn Connor	MS/Night Custodian	FC/Night Custodian	2024-2025	Assignment

**Certified Staff Hiring**

Name	Location / Position	Wage	Effective Date
Sarah Yanez	FC/Special Education Teacher	\$61,700.00	2024/2025
Cassidy Hoellein	FC/1st Grade Teacher	\$55,200.00	2024/2025
Malia Ludden	FC/Kindergarten Teacher	\$53,700.00	2024/2025
Nikol Andrews	BC/Pre-K Instructional Aide	\$16.95	2024/2025
Juliette Teregeyo	Carr/Family Services Caseworker	\$63,200.00	2024/2025

<b>Classified Staff Hiring</b>				
	<b>Name</b>	<b>Location / Position</b>	<b>Wage</b>	<b>Effective Date</b>
	Laurie Kowaleski	FC/Pre-K Instructional Aide	\$16.95	2024/2025
	Eric Vetch	HS/Instructional Aide	\$16.95	2024/2025
	Rebecca Wylie	CO/Curriculum Secretary	\$18.45	05/31/2024
	James Ritter	BC/ Custodian (Nights)	\$17.45	05/28/2024
<b>Temporary Hires</b>				
	<b>Name</b>	<b>Position</b>	<b>Salary</b>	<b>Effective Date</b>
	Bridget Koehler	Secretary Summer Help	\$21.45	2023-2024
	Melissa Owen	ESY Teacher	\$53.02/hr	6/1/24
	Teresa Crooks	B-1/Early Childhood ESY	\$55.22/hr	7/1/24
	Jody Melton	B-3/ SLP/ESY SLP Evaluations	\$51.74/hr	6/1/24
	Sarah Reimer	ESY SLP	\$50.64/hr	6/1/24
	Tara Lipp	ESY Teacher	\$53.02/hr	6/1/24
	Denise Stiles	ESY 18-21 Audlts Transition Teacher	\$53.02/hr	7/1/24
	Lexi Prange	ESY SLP Assistant	\$25.45/hr	7/1/24
	Calie Derflinger	ESY Para/Substitute	\$18.45/hr	6/1/24
	Livvy Bright	ESY Para	\$16.20/hr	6/1/24
	Monica Paris	ESY Para	\$18.45/hr	6/1/24
	Stacey Biberdorg	ESY Para	\$20.70/hr	6/1/24
	Melinda Garner	Summer Feeding	\$15.00/hr	7/1/24-8/13/24
	Megumi Woroniecki	Summer Feeding	\$16.20/hr	7/1/24-8/13/24
	Kristen Goff	Summer Feeding	\$15.45/hr	7/1/24-8/13/24
	Gered Pitts	Summer Feeding	\$15.45/hr	7/1/24-8/13/24
	Chrisite Medina	Summer Feeding	\$19.20/hr	7/1/24-8/13/24
	Jason Eddy	HS Asst. Wrestling Coach	\$4,403.00	2024/2025
	Allison Schuch	MS Cheer Coach	\$3,151.00	2024/2025
	Andrea Murphy	HS Asst Soccer Coach	\$4,465.00	2024/2025
	Cari Kennedy	MS Student Council Advisor	\$1,694.00	2024/2025
	Janee Leigh	MS Newspaper	\$1,742.00	2024/2025
	Brian Palmer	MS Yearbook Advisor	\$1,718.00	2024/2025
	Nick Ferguson	8th Head FB Coach	\$4,526.00	2024/2025
	Kevin Militello	MS Robotics	\$1,766.00	2024/2025
	Logan Phelps	MS Head Wrestling Coach	\$3,437.00	2024/2025
	Eric Elder	MS Asst. Cross Crountry Coach	\$2,614.00	2024/2025
	Rober Rath	MS 7th Head FB Coach	\$3,437.00	2024/2025
	Mathew Howard	MS Knowledge Bowl Coach	\$1,718.00	2024/2025
	Megan Steiger	MS 8th VB Head Coach	\$3,629.00	2024/2025
	Shae Weber	MS 8th Asst. VB Coach	\$2,477.00	2024/2025
	Tori Nielsen	MS 7th Asst VB Coach	\$2,477.00	2024/2025
	Brook Clark	MS 7th Head VB Coach	\$3,581.00	2024/2025
	Cassie Hamer	MS Head Fall Drama Coach	\$3,240.00	2024/2025
	Lindsay Scott	MS Asst. Fall Drama Coach	\$1,987.00	2024/2025

	Mathew Howard	Grounds (Seasonal)	\$15.00	5/28/24
	Shelley Mitchell	Student2Student	\$400.00	2023-2024
	Keri Flint	Student2Student	\$400.00	2023-2024
	Amanda Miller	Student2Student	\$400.00	2023-2024
	Brenda Johanson	Summer Bus Driver	\$24.65	June 1-June 30
	Halie Stearns	Tech Summer Help	\$15.00	5/24/24
	Amanda Schroeder	ESY Para	\$16.20/hr	6/1/24
	Christina Campbell	Summer School Driver	\$23.32/hr	6/1/24
	Laura Savage	Summer School Driver	\$21.67/hr	6/1/24
	Robert Hughes	Summer School Driver	\$23.32/hr	6/1/24
	Beverly Gabriel	Summer School Driver	\$22.50/hr	6/1/24
	Kelly Earnest	Summer School Driver	\$24.15/hr	6/1/24
	Rosemary Black Bear	Summer School Driver	\$20.85/hr	6/1/24
	Tammi Koch	ESY Driver	\$24.15/hr	6/1/24
	Lisa Scofield	ESY Driver	\$22.83/hr	6/1/24
	Theresa Ames	ESY Bus Aide	\$14.70/hr	6/1/24
	Edwin Snarski	ESY Bus Aide	\$18.45/hr	6/1/24
	Logan Woods	Summer Youth	13.00/hr	5/28/2024
	Jude Sand	Summer Youth	13.00/hr	5/28/2024
	Maja Louzon	Summer Youth	13.00/hr	5/28/2024
	Jacob Thibeau	Grounds (Seasonal)	15.00/hr	5/28/2024
**	Personnel Action additions and updates made after initial publication and before scheduled school board meeting.			

<b>April 1, 2024 FINANCIAL</b>	<b>GENERAL FUND</b>	<b>CAPITAL OUTLAY</b>	<b>SPECIAL EDUCATION</b>
BALANCE 3/31/24	(934,824.35)	1,381,450.69	1,752,744.55
RECEIPTS:			
TAXES	105,555.56	82,991.42	43,671.79
INTEREST	688.54	0.00	0.00
ADMISSIONS	0.00	0.00	0.00
LOCAL	3.18	1,500.00	0.00
COUNTY	5,697.74	0.00	0.00
STATE	1,269,916.00	0.00	273,928.00
FEDERAL	0.00	0.00	22,883.18
OTHER	265.00	43.83	0.00
INTERFUND TRAN.	18,571.22	0.00	0.00
TOTAL RECEIPTS:	1,400,697.24	84,535.25	340,482.97
DISBURSEMENTS:			
VERIFIED CLAIMS	54,992.29	46,413.44	12,258.72
SALARIES	1,654,647.12	0.00	381,374.24
TRANSFERS OUT			
<b>BALANCE 04/30/24</b>	<b>(1,243,766.52)</b>	<b>1,419,572.50</b>	<b>1,699,594.56</b>
BALANCE 04/30/23	(513,250.23)	(502,621.91)	730,983.82

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<b>April 1, 2024 FINANCIAL</b>	<b>FEDERAL PROJECTS</b>	<b>UNEMPLOY- MENT FUND</b>
BALANCE 3/31/24	(3,838,030.61)	49,497.51
RECEIPTS:		
LOCAL		
STATE		
FEDERAL	0.00	0.00
REIMBURSEMENTS		
OTHER (LOCAL) -AFROTC	0.00	0.00
INTERFUND TRAN.		
TRANSFER IN		
TOTAL RECEIPTS:	0.00	0.00
DISBURSEMENTS:		
VERIFIED CLAIMS	10,298.27	0.00
SALARIES	87,964.78	0.00
TRANSFERS OUT		
<b>BALANCE 04/30/24</b>	<b>(3,936,293.66)</b>	<b>49,497.51</b>
BALANCE 04/30/23	(3,392,139.16)	49,497.51

<b>April 1, 2024 FINANCIAL</b>	<b>DEP CARE</b>	<b>MEDICAL REIMB</b>	<b>IMPACT AID</b>
BALANCE 3/31/24	1,660.75	(3,178.36)	28,706,929.54
RECEIPTS:			
INTEREST	0.00	0.00	18,571.22
FEDERAL	0.00	0.00	0.00
LOCAL	1,051.68	2,093.72	0.00
OTHER			
INTERFUND TRAN.			
LOANS			
TOTAL RECEIPTS:	1,051.68	2,093.72	18,571.22
DISBURSEMENTS:			
VERIFIED CLAIMS	380.84	178.00	0.00
EXPENDITURES/TRANSFERS OUT	0.00	0.00	18,571.22
<b>BALANCE 04/30/24</b>	<b>2,331.59</b>	<b>(1,262.64)</b>	<b>28,706,929.54</b>
BALANCE 04/30/23	75.07	1,603.11	24,577,122.54

<b>April 1, 2024 FINANCIAL</b>	<b>FOOD SERVICE</b>	<b>FIDUCIARY FUNDS</b>
BALANCE 3/31/24	301,589.65	292,059.62
RECEIPTS:		
INTEREST		
SALES	53,997.73	0.00
STATE	0.00	0.00
FEDERAL	0.00	0.00
LOCAL	331.88	20,037.29
OTHER		
INTERFUND TRAN.		
LOANS		
TOTAL RECEIPTS:	54,329.61	20,037.29
DISBURSEMENTS:		
VERIFIED CLAIMS	44,565.14	19,050.10
SALARIES	71,962.97	0.00
<b>BALANCE 04/30/24</b>	<b>239,391.15</b>	<b>293,046.81</b>
BALANCE 04/30/23	389,049.64	261,702.60

**Board Report - For School Board 05/31/2024**

<u>Vendor Name</u>	<u>Check #</u>	<u>Expensed</u>	<u>Amount</u>
AMAZON.COM	184063		8,128.49
AMICK SOUND INC	184064		108.30
AMSTERDAM PRINTING & LITHO CORPORATION	184065		590.23
ASCD	184066		128.35
BJ'S INSTRUMENT REPAIR	184067		80.00
BLACK HILLS ENERGY- AUTO PAY	168		29,814.27
BLACK HILLS URGENT CARE	184070		100.00
CARQUEST AUTO PARTS	184071		502.13
CHRIS SUPPLY, INC.	184072		620.41
COLUMN SOFTWARE PBC	184074		416.27
CRESCENT ELECTRIC	184077		8.10
DAKOTA PARTY	184078		93.96
DEMCO, INC	184079		536.73
DOUGLAS PETTY CASH	184080		75.00
FAULKNER, MELANIA	184082		170.00
HIGH POINT NETWORKS, LLC	184083		57.50
HILLYARD INC	184084		505.30
LEXIA VOYAGER SOPRIS LEARNING INC	184086		180.00
LYNN JACKSON SHULTZ & LEBRUN PC INC	184087		827.00
MENARDS	184088		168.39
MIDCONTINENT COMMUNICATIONS- AUTO PAY	169		1,463.96
MIDWEST BUS PARTS, INC.	184089		142.85
NASSP	184090		385.00
NORTH CENTRAL BUS & EQUIPMENT CO. INC	184091		30.13
OVERHEAD DOOR, INC.	184092		8.10
PETTIT, ANN	184094		97.65
PRAIRIE RIDGE	184095		125.00
PRESSURE SERVICES INC	184096		427.07
RUSHMORE PLAZA HOLIDAY INN	184099		89.14
SAM'S CLUB	167		52.86
SPARTAN STORES, LLC.	184100		65.94
SPEARFISH SCHOOL DISTRICT	184101		150.00
VANWAY TROPHY & AWARD, INC.	184105		1,113.80
WAL-MART STORES INC	167		389.34
ZORO.COM	184107		46.35

**Board Report - For School Board 05/31/2024**

<u>Vendor Name</u>	<u>Check #</u>	<u>Expensed</u>	<u>Amount</u>
<b>GENERAL FUND</b>			<b>47,697.62</b>
AMAZON.COM	184063		452.06
INNOVATIVE OFFICE SOLUTIONS	184085		2,183.40
RIVERSIDE TECHNOLOGIES INC	184098		2,229.60
TITLEWAVE	184103		1,881.98
WHITTEMORE, ELIZABETH	184106		17.00
<b>CAPITAL OUTLAY</b>			<b>6,764.04</b>
AMAZON.COM	184063		459.88
BLACK HILLS BEHAVIOR (dba) IMPACT LEARNING	184068		4,550.00
BLACK HILLS SPECIAL SERVICES COOPERATIVE	184069		45.00
CREATIVELY FOCUSED LLC	184076		5,981.25
ELSTON, KRISTI	184081		1,428.17
OWEN, MELISSA	184093		69.95
RATWIK, ROSZAK & MALONEY, P.A	184097		26.50
TIMMONS MARKET	184102		35.39
TOTEM PD	184104		1,295.00
WAL-MART STORES INC	167		103.68
<b>SPECIAL ED</b>			<b>13,994.82</b>
AMAZON.COM	184063		1,870.29
CITY OF BOX ELDER/PUBLIC WORKS DEPT	184073		25,434.84
CREATIVE BEAN COFFEE CO	184075		2,146.25
<b>GRANTS</b>			<b>29,451.38</b>
<b>Sub Total</b>			<b>97,907.86</b>
ALSCO	12435		298.96
Baker, Noel	12436		19.45
CASH-WA DISTRIBUTING COMPANY, INC.	12437		6,247.82
COCA-COLA BOTTLING CO HIGH COUNTRY	12438		654.00
DAKOTA WAREHOUSE	12439		26.00
PAN-O-GOLD BAKING COMPANY, INC.	12440		619.26
PIZZA HUT- BOX ELDER	12441		874.00
PRAIRIE FARMS	12442		3,999.17
REINHART FOOD SERVICE LLC	12443		3,436.30
SARGENT, KRISTI	12444		97.45
Stafford, Will	12445		541.60
<b>FOOD SERVICE</b>			<b>16,814.01</b>
<b>Grand Total:</b>			<b>114,721.87</b>

# Library Weeding Log

Francis Case Elementary

Removed From: 12/1/2023 Removed To: 5/10/2024

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## 12/5/2023 - Copies Removed: 2

### Haunted Hollywood (Removed: 1)

Author: Williams, Dinah (Dinah J.) ISBN: 978-1-62724-519-7 Published: 2015

Call Number	Barcode	Price	Acquired	Removed By
133.1 WIL	T 178586	\$20.00	4/14/2016	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			11/27/2023	

Was Available -- Weeded -- Total Circulations: 122

### The story of the Green Bay Packers (Removed: 1)

Author: Ellenport, Craig. ISBN: 978-1-64519-229-9 Published: 2021

Call Number	Barcode	Price	Acquired	Removed By
796.332 ELL	T 196638	\$23.28	2/3/2021	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
			11/27/2023	

Was Available -- Weeded -- Total Circulations: 21

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## 12/1/2023 - Copies Removed: 259

### 5-minute Star Wars stories (Removed: 1)

Author: unless otherwise noted, all illustrations by Pilot Studio. ISBN: 978-1-48472820-8 Published: 2015

Call Number	Barcode	Price	Acquired	Removed By
F 5-M	T 179440	\$11.24	10/17/2018	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			10/1/2021	

Was Lost on 10/15/2021 by Glayzer, Samuel Sebastian Lee (Student: P 14285) - fine was satisfied -- Deleted -- Total Circulations: 31

### The 18th emergency (Removed: 1)

Author: Byars, Betsy Cromer. ISBN: 0-14-031451-2 (pbk.) Published: 1981

Call Number	Barcode	Price	Acquired	Removed By
F BYA	T 180318	\$9.19	8/29/2000	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			2/24/2016	

Was Available -- Weeded -- Total Circulations: 1

### Aaron Rodgers (Removed: 1)

Author: Morey, Allan. ISBN: 978-1-68151-663-9 Published: 2020

Call Number	Barcode	Price	Acquired	Removed By
921 ROD	T 196527	\$21.02	2/3/2021	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
			11/28/2022	

Was Available -- Weeded -- Total Circulations: 5

### Abrams tanks (Removed: 1)

Author: Von Finn, Denny. ISBN: 978-1-60014-814-9 (lib. bdg. Published: 2013 : alk. paper)

**12/1/2023 - Copies Removed: 259**

Call Number	Barcode	Price	Acquired	Removed By
623.74 VON	T 186120	\$16.93	11/20/2013	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			10/13/2022	

Was Lost on 5/26/2023 -- Deleted -- Total Circulations: 59

**Amphibious vehicles (Removed: 1)**

Author: Nagelhout, Ryan. ISBN: 978-1-48242114-9 Published: 2015

Call Number	Barcode	Price	Acquired	Removed By
355.8 NAG	T 178314	\$15.91	12/21/2015	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			2/13/2023	

Was Lost on 5/26/2023 -- Deleted -- Total Circulations: 62

**Angry Birds playground : animals (Removed: 1)**

Author: Esbaum, Jill. ISBN: 978-1-42631266-3 (trade) Published: 2012

Call Number	Barcode	Price	Acquired	Removed By
591.4 ESB	T 150259	\$10.00	3/6/2013	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			8/21/2019	

Was Lost on 9/6/2019 by Sohlberg, Nixon K (Student: P 11820) - fine was satisfied -- Deleted -- Total Circulations: 125

**Anna and the tooth fairy (Removed: 1)**

Author: Wright, Maureen, 1961- ISBN: 978-1-50394664-4 Published: 2017

Call Number	Barcode	Price	Acquired	Removed By
F WRI	T 179012	\$15.44	11/22/2017	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			10/12/2023	

Was Lost on 11/13/2023 by LaJoie, Cami L (Student: P 13650) - fine was satisfied -- Deleted -- Total Circulations: 20

**Archaeopteryx (Removed: 1)**

Author: Murray, Julie, 1969- ISBN: 978-1-53212716-8 Published: 2020

Call Number	Barcode	Price	Acquired	Removed By
568 MUR	T 196671	\$20.00	10/29/2021	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
			8/31/2022	

Was Lost on 9/19/2022 by Thompson-Gnehm, Eirik Allan (Student: P 17491) - fine was satisfied -- Deleted -- Total Circulations: 6

**Are haunted houses real? (Removed: 1)**

Author: Perish, Patrick. ISBN: 978-1-60753-385-6 Published: 2014

Call Number	Barcode	Price	Acquired	Removed By
133.1 PER	T 178318	\$21.43	12/21/2015	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			8/21/2023	

Was Available -- Weeded -- Total Circulations: 91

**12/1/2023 - Copies Removed: 259****Avengers infinity war (Removed: 1)**

Author: Geron, Eric. ISBN: 978-0-7944-4677-2 Published: 2021

Call Number	Barcode	Price	Acquired	Removed By
F GER	T 196775	\$8.99	10/29/2021	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
			8/30/2023	

Was Available -- Weeded -- Total Circulations: 31

**Baby wolves (Removed: 1)**

Author: Kalman, Bobbie. ISBN: 978-0-7787-4900-4 (pbk. : alk. paper) Published: 2011

Call Number	Barcode	Price	Acquired	Removed By
599.773 KAL	T 175859	\$11.46	11/10/2010	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			3/9/2020	

Was Lost on 10/26/2020 by Morrison, Lillianna Jene (Student: P 14333) - fine was satisfied -- Deleted -- Total Circulations: 76

**Backward bowwow (Removed: 1)**

Author: Hines-Stephens, Sarah. ISBN: 978-1-40486480-1 (lib. bdg.) Published: 2012

Call Number	Barcode	Price	Acquired	Removed By
F HIN	T 177997	\$17.04	12/9/2014	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			11/5/2018	

Was Lost on 12/3/2018 by Evans, Aurora Karis (Student: P 11332) - fine was satisfied -- Deleted -- Total Circulations: 80

**Bad kitty meets the baby (Removed: 1)**

Author: Bruel, Nick. ISBN: 978-0-312-64121-4 (pbk.) Published: 2012

Call Number	Barcode	Price	Acquired	Removed By
F BRU	T 177221	\$12.00	5/10/2013	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			4/4/2019	

Was Lost on 9/13/2019 by Holy Bear, Gabriel James (Student: P 15162) - payment pending -- Deleted -- Total Circulations: 79

**Bad Kitty school daze (Removed: 1)**

Author: Bruel, Nick. ISBN: 978-1-59643-670-1 (trade) Published: 2013

Call Number	Barcode	Price	Acquired	Removed By
F BRU	T 177222	\$12.00	5/10/2013	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			9/24/2020	

Was Lost on 4/15/2021 by Wright, Braylen A (Student: P 11010) - fine was satisfied -- Deleted -- Total Circulations: 100

**Barbie as the island princess (Removed: 1)**

Author: Katschke, Judy. ISBN: 978-0-439-02548-5 (pbk.) Published: 2007

**12/1/2023 - Copies Removed: 259**

Call Number	Barcode	Price	Acquired	Removed By
F KAT	T 151308	\$6.00	2/18/2010	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			3/18/2019	

Was Lost on 4/1/2019 by Flores, Amaya (Student: P 14133) - fine was satisfied -- Deleted -- Total Circulations: 150

**Barbie, you can be 5-minute stories. (Removed: 1)**

ISBN: 978-1-52471505-2 Published: 2017

Call Number	Barcode	Price	Acquired	Removed By
F BAR	T 151151	\$12.99	4/5/2019	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			5/1/2019	

Was Lost on 9/13/2019 by Morrison, Lillianna Jene (Student: P 14333) - fine was satisfied -- Deleted -- Total Circulations: 2

**Barbie's Fabulous Fairy Tales. (Removed: 1)**

ISBN: 978-0-375-97213-3 Published: 2011

Call Number	Barcode	Price	Acquired	Removed By
F BAR	T 150740	\$6.99	4/10/2018	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			3/18/2019	

Was Lost on 5/6/2019 -- Deleted -- Total Circulations: 23

**Batgirl at Super Hero High (Removed: 1)**

Author: Yee, Lisa. ISBN: 978-1-10194065-5 Published: 2017

Call Number	Barcode	Price	Acquired	Removed By
F YEE	T 179020	\$16.99	11/22/2017	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			3/10/2020	

Was Lost on 5/14/2021 by Mason, Danielle A (Student: P 12754) - payment pending -- Deleted -- Total Circulations: 11

**Batman's missions (Removed: 1)**

Author: Davies, Beth. ISBN: 978-1-46543014-4 Published: 2015

Call Number	Barcode	Price	Acquired	Removed By
F DAV	T 178326	\$9.61	12/21/2015	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			1/29/2019	

Was Lost on 5/7/2019 -- Deleted -- Total Circulations: 78

**Bear hugs : romantically ridiculous animal rhymes (Removed: 1)**

Author: Wilson, Karma. ISBN: 978-0-689-85763-8 (hc.) Published: 2005

Call Number	Barcode	Price	Acquired	Removed By
811 WIL	T 194285	\$12.70	2/9/2006	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			8/29/2018	

Was Lost on 9/7/2018 -- Deleted -- Total Circulations: 87

**12/1/2023 - Copies Removed: 259****A beginner's guide to bear spotting (Removed: 1)**Author: Robinson, Michelle (Michelle Jane), ISBN: 978-1-68119-026-6  
1977-

Published: 2016

Call Number	Barcode	Price	Acquired	Removed By
F ROB	T 178867	\$14.59	4/12/2017	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			5/4/2018	

Was Lost on 9/25/2018 -- Deleted -- Total Circulations: 3

**Better call Batman! (Removed: 1)**

Author: Bright, J. E.,

ISBN: 978-1-42426689-0

Published: 2016

Call Number	Barcode	Price	Acquired	Removed By
FIC BRI	T 186262	\$12.35	11/6/2018	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			2/4/2022	

Was Lost on 3/11/2022 by Floyd, Zane Christian-Anthony (Student: P 17838) - fine was satisfied -- Deleted -- Total Circulations: 39

**The big bad fox (Removed: 1)**

Author: Renner, Benjamin, 1983-

ISBN: 978-1-62672-331-3

Published: 2017

Call Number	Barcode	Price	Acquired	Removed By
F REN	T 179027	\$21.09	11/22/2017	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			3/9/2020	

Was Lost on 4/9/2021 by Allison, Esperanza K (Student: P 16731) - payment pending -- Deleted -- Total Circulations: 6

**Big snakes : hunters of the night (Removed: 1)**

Author: Landau, Elaine.

ISBN: 978-0-7660-2769-5 (hc.)

Published: 2008

Call Number	Barcode	Price	Acquired	Removed By
597.96 LAN	T 175447	\$16.95	12/2/2009	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			10/13/2022	

Was Lost on 5/26/2023 -- Deleted -- Total Circulations: 71

**Big tracks, little tracks : following animal prints (Removed: 1)**

Author: Selsam, Millicent Ellis, 1912-

ISBN: 0-06-028209-6 (lib. bdg.)

Published: 1999

Call Number	Barcode	Price	Acquired	Removed By
599.147 SEL	T 171655	\$15.89	8/29/2000	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			9/10/2018	

Was Available -- Weeded -- Total Circulations: 3

**Bingo Brown and the language of love (Removed: 1)**

Author: Byars, Betsy Cromer.

ISBN: 0-670-82791-6

Published: 1989

Call Number	Barcode	Price	Acquired	Removed By
F BYA	T 180661	\$9.85	8/29/2000	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case				

**12/1/2023 - Copies Removed: 259**

Was Available -- Weeded -- Total Circulations: 0

**Bird (Removed: 1)**

Author: Burnie, David. ISBN: 0-7566-0658-6 (hc) Published: 2004

Call Number	Barcode	Price	Acquired	Removed By
598 BUR	T 151172	\$10.00	5/19/2009	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			3/18/2021	

Was Lost on 5/6/2021 by Moser, Michelle (Faculty: P 203) -- Deleted -- Total Circulations: 59

**Bird eggs (Removed: 1)**

Author: Frost, Helen, 1949- ISBN: 0-7368-0223-1 Published: 1999

Call Number	Barcode	Price	Acquired	Removed By
598.146 FRO	T 151397	\$20.65	3/16/2017	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			8/20/2018	

Was Lost on 5/16/2022 -- Deleted -- Total Circulations: 3

**The birthday surprise (Removed: 1)**

Author: Stephens, Leigh. ISBN: 978-1-33815901-1 Published: 2017

Call Number	Barcode	Price	Acquired	Removed By
F STE	T 179356	\$9.91	10/17/2018	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			2/24/2022	

Was Lost on 3/17/2022 by Wilbanks, Evelyn Lerie (Student: P 18643) - fine was satisfied -- Deleted -- Total Circulations: 43

**Biscuit takes a walk (Removed: 1)**

Author: Capucilli, Alyssa Satin, 1957- ISBN: 978-0-06-117745-3 (trade) Published: 2009

Call Number	Barcode	Price	Acquired	Removed By
F CAP	T 152164	\$9.40	4/6/2017	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			3/10/2020	

Was Lost on 9/17/2020 by Aboagye, Siobhan Akosua Baffowaa (Student: P 15650) - fine was satisfied -- Deleted -- Total Circulations: 19

**Bison (Removed: 1)**

Author: Tomljanovic, Tatiana. ISBN: 978-1-60596-955-8 (lib. bdg.) Published: 2011

Call Number	Barcode	Price	Acquired	Removed By
599.64 TOM	T 186010	\$18.00	2/5/2013	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			8/24/2022	

Was Lost on 9/28/2023 by Naranjo, Lazarus (Student: P 17714) -- Deleted -- Total Circulations: 48

**The Blue Angels : the U.S. Navy Flight Demonstration Squadron (Removed: 1)**

Author: Bledsoe, Glen. ISBN: 0-7368-0773-X Published: 2001

**12/1/2023 - Copies Removed: 259**

Call Number	Barcode	Price	Acquired	Removed By
797.5 BLE	T 192519	\$15.95	1/23/2002	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			8/14/2019	

Was Lost on 5/14/2021 by Kindergarten FC (Faculty: P 97715) -- Deleted -- Total Circulations: 41

**The boy who cried wolf (Removed: 1)**

Author: Ross, Tony. ISBN: 0-8037-0193-4 Published: 1985

Call Number	Barcode	Price	Acquired	Removed By
F ROS	T 180020	\$9.69	8/29/2000	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			3/2/2017	

Was Lost on 10/7/2021 -- Deleted -- Total Circulations: 4

**Brave dragon (Removed: 1)**

Author: Scollon, Bill, ISBN: 978-1-42426068-3 Published: 2015

Call Number	Barcode	Price	Acquired	Removed By
F SCO	T 152272	\$11.05	4/10/2017	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			4/26/2023	

Was Lost on 9/21/2023 by Pullen, Amelia (Student: P 10682) - fine was satisfied -- Deleted -- Total Circulations: 59

**Bubbles float, bubbles pop (Removed: 1)**

Author: Weakland, Mark. ISBN: 978-1-42965250-6 Published: 2011

Call Number	Barcode	Price	Acquired	Removed By
530.4 WEA	T 150558	\$12.00	2/8/2017	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			8/14/2019	

Was Lost on 5/14/2021 by Kindergarten FC (Faculty: P 97715) -- Deleted -- Total Circulations: 14

**Can you see what I see? : treasure ship (Removed: 1)**

Author: Wick, Walter. ISBN: 978-0-439-02643-7 (trade) Published: 2010

Call Number	Barcode	Price	Acquired	Removed By
793.73 WIC	T 151570	\$10.00	3/10/2011	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			4/10/2018	

Was Lost on 9/25/2018 by Michael, Kaylee L (Student: P 13861) - payment pending -- Deleted -- Total Circulations: 70

**Captain Invincible and the space shapes (Removed: 1)**

Author: Murphy, Stuart J., 1942- ISBN: 0-06-028022-0 Published: 2001

Call Number	Barcode	Price	Acquired	Removed By
516 MUR	T 150703	\$10.00	2/28/2017	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			5/17/2023	

Was Available -- Weeded -- Total Circulations: 4

**12/1/2023 - Copies Removed: 259****Captain Underpants and the big, bad battle of the Bionic Booger Boy. Part (Removed: 1)**

Author: Pilkey, Dav, 1966-

ISBN: 978-0-439-37609-9

Published: 2003

Call Number	Barcode	Price	Acquired	Removed By
F PIL	T 181450	\$10.52	4/8/2009	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			1/18/2018	

Was Lost on 5/5/2021 by Trevillyan, Acacia (Faculty: P 97218) -- Deleted -- Total Circulations: 147

**The case of the mystery museum (Removed: 1)**

Author: Koontz, Robin Michal.

ISBN: 978-1-60270-562-3 (lib. bdg.)

Published: 2010

Call Number	Barcode	Price	Acquired	Removed By
F KOO	T 176588	\$16.00	12/22/2011	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			9/5/2018	

Was Lost on 5/5/2021 by Wieman, Marlee Ann (Faculty: P 95094) -- Deleted -- Total Circulations: 3

**The cat in the hat (Removed: 1)**

Author: Seuss, Dr.

ISBN: 0-394-90001-4 (lib. bdg.)

Published: 1985

Call Number	Barcode	Price	Acquired	Removed By
F SEU	T 160234	\$7.99	8/29/2000	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			2/26/2019	

Was Lost on 1/19/2021 by Flint, Keri (Faculty: P 97155) -- Deleted -- Total Circulations: 11

**Charlie goes to the doctor (Removed: 1)**

Author: Drummond, Ree.

ISBN: 978-0-06-221917-6

Published: 2014

Call Number	Barcode	Price	Acquired	Removed By
F DRU	T 178879	\$10.08	4/12/2017	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			9/18/2019	

Was Lost on 1/13/2020 -- Deleted -- Total Circulations: 5

**Chief Joseph (Removed: 1)**

Author: Strand, Jennifer.

ISBN: 978-1-53212022-0

Published: 2018

Call Number	Barcode	Price	Acquired	Removed By
921 JOS	T 179636	\$19.00	11/15/2019	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			12/12/2019	

Was Lost on 4/9/2021 by Holy Bear, Gabriel James (Student: P 15162) - payment pending -- Deleted -- Total Circulations: 1

**Children's quick & easy cookbook (Removed: 1)**

Author: Wilkes, Angela.

ISBN: 978-0-7566-1814-8

Published: 2006

Call Number	Barcode	Price	Acquired	Removed By
641.5 WIL	T 175043	\$12.76	1/19/2009	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			10/1/2018	

**12/1/2023 - Copies Removed: 259**

Was Lost on 5/16/2022 -- Deleted -- Total Circulations: 173

**Chloe the kitten (Removed: 1)**

Author: Small, Lily. ISBN: 978-1-62779-141-0 Published: 2015

Call Number	Barcode	Price	Acquired	Removed By
F SMA	T 179251	\$12.01	4/17/2018	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			2/27/2020	

Was Lost on 4/9/2021 by Jensen, Emmalyn Q (Student: P 11863) - fine was satisfied -- Deleted -- Total Circulations: 31

**Clark the Shark, lost and found (Removed: 1)**

Author: Hale, Bruce. ISBN: 978-0-06-227910-1 Published: 2016

Call Number	Barcode	Price	Acquired	Removed By
F HAL	T 178884	\$10.08	4/12/2017	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			9/1/2023	

Was Lost on 10/10/2023 by Coburn, Hope (Student: P 21066) - fine was satisfied -- Deleted -- Total Circulations: 31

**Cleopatra (Removed: 1)**

Author: Adil, Janeen R. ISBN: 978-1-42961936-3 (lib. bdg.) Published: 2009

Call Number	Barcode	Price	Acquired	Removed By
921 CLE	T 150344	\$10.00	10/21/2008	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			4/30/2019	

Was Lost on 9/13/2019 -- Deleted -- Total Circulations: 36

**Clifford gets a job (Removed: 1)**

Author: Bridwell, Norman. ISBN: 0-606-01044-0 Published: 1985

Call Number	Barcode	Price	Acquired	Removed By
F BRI	T 171275	\$8.75	8/29/2000	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			9/13/2021	

Was Lost on 2/11/2022 by Shirley, James Alan (Student: P 18884) - fine was satisfied -- Deleted -- Total Circulations: 11

**Cool castles (Removed: 1)**

Author: Kenney, Sean. ISBN: 978-0-8050-9539-5 Published: 2012

Call Number	Barcode	Price	Acquired	Removed By
688.7 KEN	T 179366	\$12.94	10/17/2018	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			3/20/2019	

Was Lost on 9/13/2019 by Lewis, Arrietta Renae (Student: P 13894) - fine was satisfied -- Deleted -- Total Circulations: 12

**Cool cookies (Removed: 1)**

Author: La Penta, Marilyn. ISBN: 978-1-61772-308-7 (lib. bdg.) Published: 2012

**12/1/2023 - Copies Removed: 259**

Call Number	Barcode	Price	Acquired	Removed By
641.86 LA	T 176598	\$17.00	12/22/2011	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			9/12/2018	

Was Lost on 9/13/2019 -- Deleted -- Total Circulations: 69

**Crystal & gem (Removed: 1)**

Author: Symes, R. F. ISBN: 978-0-7566-3001-0 Published: 2007

Call Number	Barcode	Price	Acquired	Removed By
548 SYM	T 194862	\$13.59	1/18/2008	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			11/17/2017	

Was Lost on 3/17/2021 by Tautkus, Carolie (Faculty: P 205) -- Deleted -- Total Circulations: 142

**Curious George gets a medal. (Removed: 1)**

Author: Rey, H. A. (Hans Augusto), 1898- ISBN: 0-395-18559-9 Published: 1957

Call Number	Barcode	Price	Acquired	Removed By
F REY	T 192450	\$9.26	9/18/2001	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			11/12/2020	

Was Lost on 3/22/2021 by Sturm, Mason Matthew (Student: P 16789) - fine was satisfied -- Deleted -- Total Circulations: 24

**DC Comics : the ultimate character guide (Removed: 1)**

Author: Snider, Brandon T. ISBN: 978-0-7566-8261-3 (lib. bdg.) Published: 2011

Call Number	Barcode	Price	Acquired	Removed By
741.5 SNI	T 179055	\$14.59	11/22/2017	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			3/21/2018	

Was Lost on 2/5/2019 -- Deleted -- Total Circulations: 9

**Denver Broncos (Removed: 1)**

Author: Wyner, Zach. ISBN: 978-1-48960818-5 (lib. bdg.) Published: 2015

Call Number	Barcode	Price	Acquired	Removed By
796.33 WYN	T 186194	\$19.74	1/12/2015	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			9/13/2023	

Was Available -- Weeded -- Total Circulations: 89

**Descendants. Wicked world : cinestory comic. Volume 3. (Removed: 1)**

ISBN: 978-1-77275-460-5 Published: 2017

Call Number	Barcode	Price	Acquired	Removed By
741.5 DES	T 179057	\$13.86	11/22/2017	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			9/18/2023	

Was Lost on 10/5/2023 by Martin, Brooklynn (Student: P 20549) - fine was satisfied -- Deleted -- Total Circulations: 87

**12/1/2023 - Copies Removed: 259****The destruction of Pompeii, AD 79 (Removed: 1)**

Author: Tarshis, Lauren. ISBN: 978-0-545-45939-6 (pbk.) Published: 2014

Call Number	Barcode	Price	Acquired	Removed By
F TAR	T 178560	\$10.61	4/14/2016	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			5/16/2022	

Was Lost on 5/16/2022 -- Deleted -- Total Circulations: 31

**Diary of a wimpy kid : hard luck (Removed: 1)**

Author: Kinney, Jeff. ISBN: 978-1-41971132-9 Published: 2013

Call Number	Barcode	Price	Acquired	Removed By
F KIN	T 177664	\$11.91	11/7/2013	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			12/14/2020	

Was Lost on 10/7/2021 by Rohde-Rodriguez, Caden Leo (Student: P 17541) - fine was satisfied -- Deleted -- Total Circulations: 149

**Diary of a wimpy kid : Rodrick Rules (Removed: 1)**

Author: Kinney, Jeff. ISBN: 978-0-8109-9473-7 (trade) Published: 2008

Call Number	Barcode	Price	Acquired	Removed By
F KIN	T 150057	\$6.99	5/8/2012	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			12/19/2019	

Was Lost on 1/13/2020 -- Deleted -- Total Circulations: 159

**Diary of a wimpy kid : the getaway (Removed: 1)**

Author: Kinney, Jeff. ISBN: 978-1-41972545-6 Published: 2017

Call Number	Barcode	Price	Acquired	Removed By
F KIN	T 179852	\$16.71	3/5/2020	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
			11/2/2023	

Was Available -- Weeded -- Total Circulations: 55

**Diary of a Wimpy Kid : Wrecking ball (Removed: 1)**

Author: Kinney, Jeff. ISBN: 978-1-41973903-3 Published: 2019

Call Number	Barcode	Price	Acquired	Removed By
F KIN	T 179993	\$17.51	3/5/2020	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
			11/16/2023	

Was Available -- Weeded -- Total Circulations: 62

**Disney Cinderella (Removed: 1)**

Author: Disney. ISBN: 978-0-7364-3375-4 Published: 2005

Call Number	Barcode	Price	Acquired	Removed By
F DIS	T 150831	\$7.99	4/16/2018	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			1/14/2021	

Was Lost on 4/8/2021 by Kremer, Lyla Lorrayne (Student: P 15688) - fine was satisfied -- Deleted -- Total Circulations: 10

**12/1/2023 - Copies Removed: 259****Disney Frozen (Removed: 1)**

Author: Victoria Saxon.

ISBN: 978-0-7364-3381-5

Published: 2013

Call Number	Barcode	Price	Acquired	Removed By
F DIS	T 150826	\$7.99	4/16/2018	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			5/10/2018	

Was Lost on 9/25/2018 by Kursave, Fern L (Student: P 11267) - fine was satisfied -- Deleted -- Total Circulations: 2

**Disney Tangled (Removed: 1)**

Author: Disney.

ISBN: 978-0-7364-3379-2

Published: 2010

Call Number	Barcode	Price	Acquired	Removed By
F DIS	T 150867	\$7.99	4/16/2018	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			1/14/2021	

Was Lost on 4/8/2021 by Kremer, Lyla Lorryne (Student: P 15688) - fine was satisfied -- Deleted -- Total Circulations: 18

**Dizzy Izzy (Removed: 1)**

Author: Scieszka, Jon.

ISBN: 978-1-61479-394-6

Published: 2016

Call Number	Barcode	Price	Acquired	Removed By
F SCI	T 178890	\$17.00	4/12/2017	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			3/22/2021	

Was Lost on 5/14/2021 by Blackwater, Jevon Gregory (Student: P 16791) -- Deleted -- Total Circulations: 12

**Dog Man (Removed: 1)**

Author: Pilkey, Dav, 1966-

ISBN: 978-0-545-58160-8

Published: 2016

Call Number	Barcode	Price	Acquired	Removed By
741.5 PIL	T 152360	\$9.00	5/9/2017	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			11/21/2019	

Was Lost on 4/9/2021 by Suter, Weston Michael (Student: P 15329) - fine was satisfied -- Deleted -- Total Circulations: 42

**Dog Man. Brawl of the wild (Removed: 1)**

Author: Pilkey, Dav, 1966-

ISBN: 978-1-33823657-6

Published: 2019

Call Number	Barcode	Price	Acquired	Removed By
741.5 PIL	T 179495	\$16.99	4/18/2019	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			12/3/2019	

Was Lost on 5/14/2021 -- Deleted -- Total Circulations: 10

**Dog Man Mothering Heights Bk. 10 (Removed: 1)**

Author: Dav Pilkey.

ISBN: 978-1-33873670-0

Published: 2021

Call Number	Barcode	Price	Acquired	Removed By
741.5 PIL	T 151331	\$12.99	3/25/2021	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			8/25/2021	

**12/1/2023 - Copies Removed: 259**

Was Lost on 11/24/2021 by Arpan, Gage Zephyr (Student: P 15772) - fine was satisfied -- Deleted -- Total Circulations: 4

**Dog Man unleashed (Removed: 1)**

Author: Pilkey, Dav, 1966-

ISBN: 978-0-545-93520-3

Published: 2017

Call Number	Barcode	Price	Acquired	Removed By
741.5 PIL	T 152349	\$9.00	5/9/2017	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			3/9/2020	

Was Lost on 10/26/2020 by Halfred, Bodie Daniel (Student: P 16527) - fine was satisfied -- Deleted -- Total Circulations: 55

**The dog that pitched a no-hitter (Removed: 1)**

Author: Christopher, Matt..

ISBN: 0-316-14057-0

Published: 1988

Call Number	Barcode	Price	Acquired	Removed By
F CHR	T 160554	\$9.95	8/29/2000	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			5/17/2023	

Was Available -- Weeded -- Total Circulations: 2

**Dolphins at daybreak (Removed: 1)**

Author: Osborne, Mary Pope.

ISBN: 0-679-88338-X

Published: 1997

Call Number	Barcode	Price	Acquired	Removed By
F OSB	T 177450	\$10.21	9/25/2013	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			11/4/2019	

Was Lost on 11/20/2020 by Jones, Arora Melina Lillian (Student: P 14926) - fine was satisfied -- Deleted -- Total Circulations: 29

**Don't let the pigeon drive the bus! (Removed: 1)**

Author: Willems, Mo.

ISBN: 0-7868-1988-X

Published: 2003

Call Number	Barcode	Price	Acquired	Removed By
F WIL	T 179496	\$18.76	4/18/2019	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
			3/9/2020	

Was Lost on 10/26/2020 by Lethco, Tucker A (Student: P 14064) - fine was satisfied -- Deleted -- Total Circulations: 17

**Dork diaries : tales from a not-so-fabulous life (Removed: 1)**

Author: Russell, Rachel Renee.

ISBN: 978-1-41698006-3

Published: 2009

Call Number	Barcode	Price	Acquired	Removed By
F RUS	T 150315	\$6.00	1/9/2014	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			11/12/2019	

Was Lost on 5/14/2021 -- Deleted -- Total Circulations: 125

**Dragon egg (Removed: 1)**

Author: Loehr, Mallory.

ISBN: 978-0-375-84350-1 (trade bdg.)

Published: 2007

**12/1/2023 - Copies Removed: 259**

Call Number	Barcode	Price	Acquired	Removed By
F LOE	T 152323	\$8.76	4/10/2017	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			2/19/2019	
Was Lost on 5/22/2019 by Wilson, Emileigh M J (Student: P 14105) - fine was satisfied -- Deleted -- Total Circulations: 6				

**Dragonsdale (Removed: 1)**

Author: Drake, Salamanda. ISBN: 978-0-439-87173-0 Published: 2007

Call Number	Barcode	Price	Acquired	Removed By
F DRA	T 194881	\$14.44	1/18/2008	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			4/21/2023	
Was Available -- Weeded -- Total Circulations: 46				

**Drip, drop (Removed: 1)**

Author: Weeks, Sarah. ISBN: 978-0-06-443597-0 Published: 2002

Call Number	Barcode	Price	Acquired	Removed By
F WEE	T 152186	\$7.96	4/7/2017	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			1/6/2021	
Was Lost on 4/12/2021 by Johnson, Halen Lyric (Student: P 15836) - fine was satisfied -- Deleted -- Total Circulations: 3				

**The duckling gets a cookie!?! (Removed: 1)**

Author: Willems, Mo. ISBN: 978-1-42315128-9 (trade) Published: 2012

Call Number	Barcode	Price	Acquired	Removed By
F WIL	T 150306	\$10.00	11/27/2013	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			1/18/2022	
Was Lost on 4/22/2022 -- Deleted -- Total Circulations: 134				

**Emily the emerald fairy (Removed: 1)**

Author: Meadows, Daisy. ISBN: 978-0-439-93530-2 Published: 2007

Call Number	Barcode	Price	Acquired	Removed By
F MEA	T 175486	\$9.96	12/2/2009	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			10/16/2019	
Was Lost on 10/26/2020 by Soule, Lindsay Lorrae (Student: P 14748) - fine was satisfied -- Deleted -- Total Circulations: 83				

**Enchanting and potions in Minecraft (Removed: 1)**

Author: Gregory, Josh. ISBN: 978-1-53413302-0 Published: 2019

Call Number	Barcode	Price	Acquired	Removed By
794.8 GRE	T 179656	\$16.81	11/15/2019	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			2/4/2021	
Was Lost on 5/12/2021 by Leipold, Kayden Wayne Thomas (Student: P 14280) - fine was satisfied -- Deleted -- Total Circulations: 14				

**12/1/2023 - Copies Removed: 259****Amulet.Escape from Lucien (Removed: 1)**

Author: Kibuishi, Kazu, 1978- ISBN: 978-0-545-43315-0 (pbk.) Published: 2014

Call Number	Barcode	Price	Acquired	Removed By
F KIB	T 150444	\$13.00	2/17/2015	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			10/19/2018	

Was Lost on 1/23/2019 -- Deleted -- Total Circulations: 64

**Eva and the new owl (Removed: 1)**

Author: Elliott, Rebecca. ISBN: 978-0-545-82560-3 Published: 2016

Call Number	Barcode	Price	Acquired	Removed By
F ELL	T 179499	\$11.06	4/18/2019	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			9/12/2022	

Was Lost on 3/1/2023 -- Deleted -- Total Circulations: 12

**Everything reptiles (Removed: 1)**

Author: Hoena, B. A. ISBN: 978-1-42632527-4 Published: 2016

Call Number	Barcode	Price	Acquired	Removed By
597.9 HOE	T 178727	\$25.90	11/21/2016	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			5/3/2021	

Was Lost on 9/23/2021 -- Deleted -- Total Circulations: 49

**Extreme rocks & minerals! : Q & A (Removed: 1)**

Author: Stewart, Melissa. ISBN: 978-0-06-089981-3 (pbk.) Published: 2007

Call Number	Barcode	Price	Acquired	Removed By
552 STE	T 175497	\$11.96	12/2/2009	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			2/13/2023	

Was Lost on 5/26/2023 -- Deleted -- Total Circulations: 97

**Fire fighter! (Removed: 1)**

Author: Royston, Angela. ISBN: 978-0-7894-2960-5 Published: 1998

Call Number	Barcode	Price	Acquired	Removed By
628.9 ROY	T 192920	\$10.96	1/16/2003	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			11/13/2019	

Was Lost on 1/21/2020 by Glayzer, Samuel Sebastian Lee (Student: P 14285) - fine was satisfied -- Deleted -- Total Circulations: 32

**Firelight friends (Removed: 1)**

Author: Bentley, Sue, 1951- ISBN: 978-0-448-46788-7 Published: 2014

Call Number	Barcode	Price	Acquired	Removed By
F BEN	T 178391	\$10.41	12/21/2015	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			2/27/2020	

Was Lost on 4/9/2021 by Jensen, Emmalyn Q (Student: P 11863) - fine was satisfied -- Deleted -- Total Circulations: 69

**12/1/2023 - Copies Removed: 259****Florida fog phantoms (Removed: 1)**

Author: Rand, Johnathan.

ISBN: 1-893699-22-6 (pbk.)

Published: 2002

Call Number	Barcode	Price	Acquired	Removed By
F RAN	T 151422	\$6.00	10/14/2010	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			3/22/2022	

Was Lost on 4/7/2022 by Thornton, Brantley James (Student: P 17197) - fine was satisfied -- Deleted -- Total Circulations: 119

**Football nightmare (Removed: 1)**

Author: Hirschfeld, Robert, 1942-

ISBN: 0-316-14370-7

Published: 2001

Call Number	Barcode	Price	Acquired	Removed By
F CHR	T 192576	\$13.56	1/23/2002	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			5/17/2023	

Was Available -- Weeded -- Total Circulations: 46

**Friends! (Removed: 1)**

Author: Scott, Elaine, 1940-

ISBN: 0-689-82105-0 (alk. paper)

Published: 2000

Call Number	Barcode	Price	Acquired	Removed By
177 SCO	T 150265	\$7.00	1/23/2017	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			8/14/2019	

Was Lost on 5/14/2021 by Kindergarten FC (Faculty: P 97715) -- Deleted -- Total Circulations: 3

**Game on! 2017 : 100% new! all the best games, amazing facts, awesome secre (Removed: 1)**

ISBN: 978-1-33803272-7

Published: 2016

Call Number	Barcode	Price	Acquired	Removed By
794.8 GAM	T 152384	\$10.00	8/31/2017	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			9/12/2018	

Was Lost on 11/2/2018 by McCurdy, Hunter M (Student: P 11975) - fine was satisfied -- Deleted -- Total Circulations: 23

**German shepherds (Removed: 1)**

Author: Rajczak, Kristen.

ISBN: 978-1-43395770-3 (lib. bdg.)

Published: 2012

Call Number	Barcode	Price	Acquired	Removed By
636.737 RAJ	T 176447	\$13.31	10/11/2011	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			12/15/2021	

Was Lost on 2/11/2022 by Green, Jameson William (Student: P 16876) - fine was satisfied -- Deleted -- Total Circulations: 91

**Ghostbusters : who you gonna call? (Removed: 1)**

Author: Sazaklis, John.

ISBN: 978-1-52471491-8

Published: 2016

Call Number	Barcode	Price	Acquired	Removed By
F SAZ	T 179511	\$4.44	4/18/2019	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
			8/31/2022	

**12/1/2023 - Copies Removed: 259**

Was Lost on 9/19/2022 by Thompson-Gnehm, Eirik Allan (Student: P 17491) - fine was satisfied -- Deleted -- Total Circulations: 26

**The girl in the graveyard : and other scary tales (Removed: 1)**

Author: Dahl, Michael. ISBN: 978-1-49654901-3 Published: 2018

Call Number	Barcode	Price	Acquired	Removed By
F DAH	T 169328	\$18.99	11/13/2018	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			10/23/2020	

Was Lost on 9/23/2021 by Soule, Lindsay Lorrae (Student: P 14748) - fine was satisfied -- Deleted -- Total Circulations: 10

**Global warming (Removed: 1)**

Author: Royston, Angela. ISBN: 978-1-43290924-6 (hc : lib. bdg.) Published: 2008

Call Number	Barcode	Price	Acquired	Removed By
363.738 ROY	T 175972	\$19.50	11/10/2010	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			10/24/2023	

Was Available -- Weeded -- Total Circulations: 25

**Goofy at bat (Removed: 1)**

Author: Amerikaner, Susan. ISBN: 978-1-42425740-9 Published: 2014

Call Number	Barcode	Price	Acquired	Removed By
F AME	T 151302	\$11.05	3/15/2017	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			10/23/2019	

Was Lost on 12/9/2019 by Boyd, Sophia Liliana (Student: P 15673) - fine was satisfied -- Deleted -- Total Circulations: 2

**Goofy jokes & giggles (Removed: 1)**

Author: Keller, Charles. ISBN: 978-1-40277846-9 (pbk.) Published: 2001

Call Number	Barcode	Price	Acquired	Removed By
818 KEL	T 192589	\$12.71	1/23/2002	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			9/1/2023	

Was Available -- Weeded -- Total Circulations: 141

**Goosebumps, haunted Halloween : movie novel (Removed: 1)**

Author: edited and introduced by R.L. Stine. ISBN: 978-1-33829957-1 Published: 2018

Call Number	Barcode	Price	Acquired	Removed By
F GOO	T 179514	\$12.86	4/18/2019	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
			10/24/2019	

Was Lost on 5/29/2020 by Fischer, Norah E (Student: P 12860) - fine was satisfied -- Deleted -- Total Circulations: 6

**Gorillas (Removed: 1)**

Author: Miller-Schroeder, Patricia. ISBN: 978-1-61913-426-3 (pbk.) Published: 2013

**12/1/2023 - Copies Removed: 259**

Call Number	Barcode	Price	Acquired	Removed By
590 SCH	T 186029	\$19.80	2/5/2013	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			5/24/2018	

Was Lost on 3/17/2021 by Tautkus, Carolie (Faculty: P 205) -- Deleted -- Total Circulations: 33

**The graveyard plot (Removed: 1)**

Author: Strange, Jason. ISBN: 978-1-43423298-4 Published: 2012

Call Number	Barcode	Price	Acquired	Removed By
F STR	T 178411	\$18.04	12/21/2015	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			1/24/2020	

Was Lost on 4/9/2021 by Schmidt, Lana M (Student: P 11853) - fine was satisfied -- Deleted -- Total Circulations: 53

**Green Bay Packers (Removed: 1)**

Author: Wyner, Zach. ISBN: 978-1-48960826-0 (lib. bdg.) Published: 2015

Call Number	Barcode	Price	Acquired	Removed By
796.33 WYN	T 186196	\$19.74	1/12/2015	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			9/12/2023	

Was Available -- Weeded -- Total Circulations: 89

**Gross-out jokes (Removed: 1)**

Author: compiled by Pam Rosenberg ;  
illustrated by Bob Ostrom. ISBN: 978-1-62323-996-1 (lib. bdg.) Published: 2014

Call Number	Barcode	Price	Acquired	Removed By
818.6 GRO	T 186173	\$17.95	1/12/2015	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			9/29/2023	

Was Available -- Weeded -- Total Circulations: 69

**Halloween (Removed: 1)**

Author: Trueit, Trudi Strain. ISBN: 978-0-7614-4886-0 (lib. bdg.) Published: 2011

Call Number	Barcode	Price	Acquired	Removed By
394.2646 TRU	T 176315	\$18.25	10/4/2011	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			10/29/2018	

Was Lost on 4/17/2019 by Canedo Stanton, Elizebeth Marie (Student: P 13945) -- Deleted -- Total Circulations: 21

**Happy's big plan (Removed: 1)**

Author: Earhart, Kristin. ISBN: 978-0-439-90094-2 Published: 2006

Call Number	Barcode	Price	Acquired	Removed By
F EAR	T 177064	\$9.50	11/9/2012	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			2/6/2018	

Was Lost on 9/20/2018 -- Deleted -- Total Circulations: 28

**12/1/2023 - Copies Removed: 259****Haunted castle on Hallows Eve (Removed: 1)**

Author: Osborne, Mary Pope. ISBN: 0-375-82521-5 (Trade) Published: 2003

Call Number	Barcode	Price	Acquired	Removed By
F OSB	T 150433	\$10.00	4/4/2006	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			11/16/2021	

Was Lost on 2/15/2022 by Blackwater, Jevon Gregory (Student: P 16791) - fine was satisfied -- Deleted -- Total Circulations: 139

**Henry and Mudge and the forever sea : the sixth book of their adventures (Removed: 1)**

Author: Rylant, Cynthia. ISBN: 0-689-81017-2 (pbk) Published: 1993

Call Number	Barcode	Price	Acquired	Removed By
F RYL	T 150083	\$6.00	7/28/2000	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			10/12/2016	

Was Lost on 5/24/2019 by Flint, Keri (Faculty: P 97155) -- Deleted -- Total Circulations: 1

**Here comes Zelda Claus, and other holiday disasters (Removed: 1)**

Author: Hall, Lynn. ISBN: 0-15-233790-3 Published: 1989

Call Number	Barcode	Price	Acquired	Removed By
F HAL	T 170153	\$13.95	8/29/2000	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			5/17/2023	

Was Available -- Weeded -- Total Circulations: 9

**Heroes of Gotham City (Removed: 1)**

Author: Bright, J. E., ISBN: 978-1-42426690-6 Published: 2016

Call Number	Barcode	Price	Acquired	Removed By
FIC BRI	T 186263	\$12.35	11/6/2018	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			3/11/2019	

Was Lost on 4/3/2019 -- Deleted -- Total Circulations: 12

**Hocus Pocus (Removed: 1)**

Author: Desrosiers, Sylvie, 1954- ISBN: 978-1-55453-577-4 (trade) Published: 2011

Call Number	Barcode	Price	Acquired	Removed By
F DES	T 176643	\$14.50	12/22/2011	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			12/13/2019	

Was Lost on 5/14/2021 by New, Ryleigh Aurora (Student: P 13803) - fine was satisfied -- Deleted -- Total Circulations: 22

**How cooking works (Removed: 1)**

Author: [photographer, Dave King]. ISBN: 978-0-7566-9004-5 (trade) Published: 2012

Call Number	Barcode	Price	Acquired	Removed By
641.5 HOW	T 150268	\$8.00	10/16/2017	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			10/19/2018	

**12/1/2023 - Copies Removed: 259**

Was Lost on 9/18/2019 by Gogue, Carly M (Student: P 11541) - fine was satisfied -- Deleted -- Total Circulations: 10

**How to be a princess (Removed: 1)**

Author: Fliess, Sue. ISBN: 978-0-399-55642-5 Published: 2018

Call Number	Barcode	Price	Acquired	Removed By
F FLI	T 179521	\$4.44	4/18/2019	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
			9/9/2019	

Was Lost on 9/19/2019 -- Deleted -- Total Circulations: 2

**How to catch an elf (Removed: 1)**

Author: Wallace, Adam. ISBN: 978-1-49264631-0 Published: 2016

Call Number	Barcode	Price	Acquired	Removed By
F WAL	T 196585	\$9.65	2/3/2021	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			12/15/2021	

Was Lost on 3/1/2022 by Igo, Opal Amari (Student: P 17973) - fine was satisfied -- Deleted -- Total Circulations: 4

**I am Abraham Lincoln (Removed: 1)**

Author: Meltzer, Brad. ISBN: 978-0-8037-4083-9 (trade : Published: 2014  
hardcover : acid-free paper)

Call Number	Barcode	Price	Acquired	Removed By
921 LIN	T 150049	\$5.00	9/25/2017	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			3/10/2020	

Was Lost on 4/9/2021 by Holy Bear, Gabriel James (Student: P 15162) - payment pending -- Deleted -- Total Circulations: 15

**I can lick 30 tigers today : and other stories (Removed: 1)**

Author: Seuss, Dr. LCCN: 71-86940 Published: 1969

Call Number	Barcode	Price	Acquired	Removed By
F SEU	T 154146	\$6.00	8/29/2000	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			3/12/2020	

Was Lost on 5/16/2022 -- Deleted -- Total Circulations: 14

**I can read with my eyes shut! (Removed: 1)**

Author: Seuss, Dr. ISBN: 0-394-93912-3 (lib. bdg.) Published: 1978

Call Number	Barcode	Price	Acquired	Removed By
F SEU	T 181080	\$13.39	8/18/2003	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			3/14/2022	

Was Lost on 3/18/2022 by Evans, Faith McKenzie (Student: P 16784) - fine was satisfied -- Deleted -- Total Circulations: 55

**Iditarod : the great race to Nome (Removed: 1)**

Author: Schultz, Jeff. ISBN: 0-88240-411-3 Published: 1991

**12/1/2023 - Copies Removed: 259**

Call Number	Barcode	Price	Acquired	Removed By
798 SCH	T 160033	\$11.97	8/29/2000	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			3/27/2018	

Was Lost on 5/22/2023 -- Deleted -- Total Circulations: 4

**Iron Man 2 : Iron Man fights back (Removed: 1)**

Author: Huelin, Jodi. ISBN: 978-0-316-08364-5 (pbk.) Published: 2010

Call Number	Barcode	Price	Acquired	Removed By
F HUE	T 176013	\$8.66	11/10/2010	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			1/22/2020	

Was Lost on 10/26/2020 by Jastorff, Carter Philip (Student: P 15934) - payment pending -- Deleted -- Total Circulations: 138

**Is there room on the bus? (Removed: 1)**

Author: Piers, Helen. ISBN: 0-689-80610-8 Published: 1996

Call Number	Barcode	Price	Acquired	Removed By
F PIE	T 170861	\$14.00	8/29/2000	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			10/25/2018	

Was Available -- Weeded -- Total Circulations: 7

**It's backward day! (Removed: 1)**

Author: O'Connor, Jane. ISBN: 978-0-06-226981-2 Published: 2016

Call Number	Barcode	Price	Acquired	Removed By
F OCO	T 178927	\$10.08	4/12/2017	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			10/2/2019	

Was Lost on 5/22/2023 -- Deleted -- Total Circulations: 3

**The Japanese tsunami, 2011 (Removed: 1)**

Author: Tarshis, Lauren. ISBN: 978-0-545-45937-2 (pbk.) Published: 2013

Call Number	Barcode	Price	Acquired	Removed By
F TAR	T 178227	\$10.61	4/21/2015	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			5/16/2022	

Was Lost on 5/16/2022 -- Deleted -- Total Circulations: 40

**Jewelry (Removed: 1)**

Author: Owen, Ruth, 1967- ISBN: 978-1-47771283-2 (lib. bdg.) Published: 2014

Call Number	Barcode	Price	Acquired	Removed By
745.59 OWE	T 186076	\$19.95	11/20/2013	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			1/22/2020	

Was Lost on 10/26/2020 by Michael, Joyleece A (Student: P 13862) - payment pending -- Deleted -- Total Circulations: 33

**12/1/2023 - Copies Removed: 259****JoJo's guide to making your own fun : #doityourself (Removed: 1)**

Author: Siwa, JoJo, 2003-

ISBN: 978-1-41973208-9

Published: 2018

Call Number	Barcode	Price	Acquired	Removed By
649 SIW	T 179880	\$16.34	3/5/2020	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
			9/3/2021	

Was Lost on 10/5/2022 by Steele, Amelia Ray (Student: P 15989) - fine was satisfied -- Deleted -- Total Circulations: 13

**Joker's magic mayhem (Removed: 1)**

Author: Bright, J. E.

ISBN: 978-1-49652538-3

Published: 2016

Call Number	Barcode	Price	Acquired	Removed By
F BRI	T 178770	\$19.54	11/21/2016	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			9/13/2018	

Was Lost on 8/30/2019 by Allen, Maksim Alexander (Student: P 11737) - fine was satisfied -- Deleted -- Total Circulations: 39

**Judy Moody, girl detective (Removed: 1)**

Author: McDonald, Megan.

ISBN: 978-0-7636-3450-6 (trade)

Published: 2010

Call Number	Barcode	Price	Acquired	Removed By
F MCD	T 176020	\$13.59	11/10/2010	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			11/21/2019	

Was Lost on 3/12/2020 by Tiggs, Jordyn A (Student: P 13835) - fine was satisfied -- Deleted -- Total Circulations: 37

**Jumbo blue whales (Removed: 1)**

Author: MacIntire, Francis.

ISBN: 978-1-53820907-3

Published: 2018

Call Number	Barcode	Price	Acquired	Removed By
599.5 MAC	T 179704	\$14.25	11/15/2019	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			12/7/2021	

Was Lost on 5/25/2022 by Eagle Bull, Don Parion (Student: P 17597) - fine was satisfied -- Deleted -- Total Circulations: 9

**Junie B., first grader : shipwrecked (Removed: 1)**

Author: Park, Barbara.

ISBN: 978-0-375-82804-1 (trade)

Published: 2004

Call Number	Barcode	Price	Acquired	Removed By
F PAR	T 193762	\$10.16	1/13/2005	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			3/11/2020	

Was Lost on 9/16/2020 by Burgoyne, Elijah Raphael (Student: P 14167) -- Deleted -- Total Circulations: 73

**Junie B. Jones is Captain Field Day (Removed: 1)**

Author: Park, Barbara.

ISBN: 0-375-80291-6 (pbk.)

Published: 2001

Call Number	Barcode	Price	Acquired	Removed By
F PAR	T 192619	\$12.95	1/23/2002	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			3/11/2020	

**12/1/2023 - Copies Removed: 259**

Was Lost on 9/16/2020 by Burgoyne, Elijah Raphael (Student: P 14167) -- Deleted -- Total Circulations: 70

**Junie B. Jones loves handsome Warren (Removed: 1)**

Author: Park, Barbara. ISBN: 0-679-86696-5 (pbk.) Published: 1996

Call Number	Barcode	Price	Acquired	Removed By
F PAR	T 196985	\$12.50	11/3/2022	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
			4/6/2023	

Was Lost on 10/5/2023 by Allen, Zaiden M.R. (Student: P 18740) - fine was satisfied -- Deleted -- Total Circulations: 5

**Karate (Removed: 1)**

Author: Downs, Kieran. ISBN: 978-1-64487-425-7 Published: 2021

Call Number	Barcode	Price	Acquired	Removed By
796.815 DOW	T 196766	\$20.26	10/29/2021	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
			11/28/2022	

Was Lost on 2/14/2023 by Forman, Sarai (Student: P 19936) - fine was satisfied -- Deleted -- Total Circulations: 6

**The king's stilts (Removed: 1)**

Author: Seuss, Dr. ISBN: 978-0-394-80082-0 Published: 1967

Call Number	Barcode	Price	Acquired	Removed By
F SEU	T 154156	\$6.00	8/29/2000	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			3/4/2019	

Was Lost on 5/16/2022 -- Deleted -- Total Circulations: 5

**Kitty Love (Removed: 1)**

Author: Swinney, Nicola Jane. ISBN: 978-0-7112-4094-0 Published: 2018

Call Number	Barcode	Price	Acquired	Removed By
636.8 SWI	T 151198	\$9.99	4/5/2019	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			9/9/2019	

Was Lost on 9/19/2019 -- Deleted -- Total Circulations: 5

**Knock-knock jokes (Removed: 1)**

Author: Winter, Judy A., 1952- ISBN: 978-1-42964468-6 (lib. bdg.) Published: 2011

Call Number	Barcode	Price	Acquired	Removed By
818 WIN	T 176663	\$15.50	12/22/2011	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			9/13/2021	

Was Lost on 9/21/2021 -- Deleted -- Total Circulations: 111

**Knuffle Bunny : a cautionary tale (Removed: 1)**

Author: Willems, Mo. ISBN: 0-7868-1870-0 (reinforced) Published: 2004

Call Number	Barcode	Price	Acquired	Removed By
F WIL	T 175360	\$17.26	1/19/2009	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			1/23/2020	

**12/1/2023 - Copies Removed: 259**

Was Lost on 9/17/2020 by Stoen, Evelyn Rose (Student: P 15665) -- Deleted -- Total Circulations: 62

**The last kids on Earth and the zombie parade! (Removed: 1)**

Author: Brallier, Max. ISBN: 978-0-670-01662-4 Published: 2016

Call Number	Barcode	Price	Acquired	Removed By
F BRA	T 152353	\$8.00	5/9/2017	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			12/11/2019	

Was Lost on 1/13/2020 -- Deleted -- Total Circulations: 12

**Learn to draw Disney Frozen (Removed: 1)**

Author: illustrated by The Disney Storybook Artists. ISBN: 978-1-939581-64-8 Published: 2016

Call Number	Barcode	Price	Acquired	Removed By
741.5 LEA	T 151006	\$12.99	4/28/2016	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			1/22/2020	

Was Lost on 2/19/2020 -- Deleted -- Total Circulations: 48

**LEGO manufacturers : the Kristiansen family (Removed: 1)**

Author: Slater, Lee, 1969- ISBN: 978-1-62403-977-5 (lib. bdg.) Published: 2016

Call Number	Barcode	Price	Acquired	Removed By
920 KRI	T 150767	\$18.95	4/16/2018	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			10/12/2022	

Was Lost on 12/12/2022 -- Deleted -- Total Circulations: 15

**Lights, camera, Perry? (Removed: 1)**

Author: O'Ryan, Ellie. ISBN: 978-1-61479-268-0 Published: 2015

Call Number	Barcode	Price	Acquired	Removed By
F ORY	T 180056	\$19.00	10/20/2020	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
			9/1/2022	

Was Lost on 9/26/2022 -- Deleted -- Total Circulations: 5

**Little Bear's little boat (Removed: 1)**

Author: Bunting, Eve, 1928- ISBN: 978-0-395-97462-9 (pbk.) Published: 2003

Call Number	Barcode	Price	Acquired	Removed By
F BUN	T 176971	\$14.65	11/5/2012	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			12/4/2019	

Was Lost on 9/17/2020 -- Deleted -- Total Circulations: 3

**The little engine that could : the complete original edition (Removed: 1)**

Author: Piper, Watty. pseud. ISBN: 0-590-05433-3 Published: 1961

**12/1/2023 - Copies Removed: 259**

Call Number	Barcode	Price	Acquired	Removed By
F PIP	T 180570	\$12.19	8/29/2000	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			10/3/2022	

Was Lost on 1/5/2023 -- Deleted -- Total Circulations: 13

**Lost and hound (Removed: 1)**

Author: Malone, Sydney. ISBN: 978-1-33813554-1 Published: 2017

Call Number	Barcode	Price	Acquired	Removed By
F MAL	T 179396	\$10.71	10/17/2018	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			9/12/2022	

Was Lost on 3/1/2023 -- Deleted -- Total Circulations: 30

**Love your cat (Removed: 1)**

Author: Heneghan, Judith. ISBN: 978-1-47770184-3 (lib. bdg.) Published: 2013

Call Number	Barcode	Price	Acquired	Removed By
636.8 HEN	T 177932	\$18.95	4/9/2014	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			9/28/2023	

Was Available -- Weeded -- Total Circulations: 100

**Lunch Lady and the bake sale bandit (Removed: 1)**

Author: Krosoczka, Jarrett. ISBN: 978-0-375-96729-0 (lib. bdg.) Published: 2010

Call Number	Barcode	Price	Acquired	Removed By
741.5 KRO	T 177675	\$11.09	11/7/2013	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			11/3/2017	

Was Lost on 9/25/2018 by McCurdy, Brennan J (Student: P 27078) - fine was satisfied -- Deleted -- Total Circulations: 44

**M & M and the bad news babies (Removed: 1)**

Author: Ross, Pat, 1943- ISBN: 978-0-14-031851-7 Published: 1985

Call Number	Barcode	Price	Acquired	Removed By
F ROS	T 192462	\$8.96	9/18/2001	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			9/22/2016	

Was Lost on 5/22/2019 -- Deleted -- Total Circulations: 3

**The magic school bus. Human body (Removed: 1)**

Author: Nelvana Limited ; Public Broadcasting Service ; Scholastic Productions ; Studio 306 ; The Film House Group ; producer, Hasmi Giakoumis ; head writer, ISBN: 1-56832-950-4 Published: 2005

Call Number	Barcode	Price	Acquired	Removed By
DVD 612 MAG	T 152423	\$10.00	4/18/2018	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case				

**12/1/2023 - Copies Removed: 259**

Was Lost on 5/16/2022 -- Deleted -- Total Circulations: 0

**Mario and Luigi : Super Mario Bros heroes (Removed: 1)**

Author: Abdo, Kenny, 1986- ISBN: 978-1-09822146-1 Published: 2021

Call Number	Barcode	Price	Acquired	Removed By
794.8 ABD	T 196774	\$20.00	10/29/2021	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
			11/9/2022	

Was Lost on 5/24/2023 by Thompson, Christian Joshua (Student: P 18635) - fine was satisfied -- Deleted -- Total Circulations: 17

**Marshmallows (Removed: 1)**

Author: Blakemore, Victoria. ISBN: 978-1-947439-77-1 Published: 2017

Call Number	Barcode	Price	Acquired	Removed By
641.85 BLA	T 179544	\$14.08	4/18/2019	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
			11/15/2022	

Was Lost on 5/24/2023 by Remington, Jaylen (Student: P 19796) - fine was satisfied -- Deleted -- Total Circulations: 33

**Marvel Avengers. Battle on the moon (Removed: 1)**

Author: Sazaklis, John. ISBN: 978-1-984847-86-7 Published: 2019

Call Number	Barcode	Price	Acquired	Removed By
F SAZ	T 196679	\$4.59	10/29/2021	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
			2/4/2022	

Was Lost on 3/11/2022 by Floyd, Zane Christian-Anthony (Student: P 17838) - fine was satisfied -- Deleted -- Total Circulations: 1

**Meet the princess of friendship (Removed: 1)**

Author: Rosen, Lucy (Children's story adapter) ISBN: 978-1-53214094-5 Published: 2018

Call Number	Barcode	Price	Acquired	Removed By
F ROS	T 179397	\$18.01	10/17/2018	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			10/31/2023	

Was Available -- Weeded -- Total Circulations: 62

**Mercy Watson goes for a ride (Removed: 1)**

Author: DiCamillo, Kate. ISBN: 978-0-7636-2332-6 (trade) Published: 2006

Call Number	Barcode	Price	Acquired	Removed By
F DIC	T 194994	\$10.96	1/18/2008	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			5/24/2018	

Was Lost on 5/24/2019 by Flint, Keri (Faculty: P 97155) -- Deleted -- Total Circulations: 14

**A merry Christmas cookbook (Removed: 1)**

Author: Garces, Cristina. ISBN: 978-1-42316322-0 Published: 2014

**12/1/2023 - Copies Removed: 259**

Call Number	Barcode	Price	Acquired	Removed By
641.5 GAR	T 150330	\$10.00	12/1/2017	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			2/8/2022	

Was Lost on 2/11/2022 by Sturm, Amiya Grace (Student: P 15540) - fine was satisfied -- Deleted -- Total Circulations: 39

**Merry Christmas, everywhere! (Removed: 1)**

Author: Erlbach, Arlene. ISBN: 0-7613-1956-5 (lib. bdg.) Published: 2002

Call Number	Barcode	Price	Acquired	Removed By
394.2663 ERL	T 150835	\$10.00	3/1/2017	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			12/19/2019	

Was Lost on 10/26/2020 -- Deleted -- Total Circulations: 5

**The midnight fox (Removed: 1)**

Author: Byars, Betsy Cromer. ISBN: 0-14-031450-4 (pbk.) Published: 1981

Call Number	Barcode	Price	Acquired	Removed By
F BYA	T 180638	\$9.85	8/29/2000	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			11/15/2018	

Was Available -- Weeded -- Total Circulations: 19

**Midnight on the moon (Removed: 1)**

Author: Osborne, Mary Pope. ISBN: 0-679-96374-X (lib. bdg.) Published: 1996

Call Number	Barcode	Price	Acquired	Removed By
F OSB	T 180806	\$9.84	9/18/2001	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			9/11/2018	

Was Lost on 10/15/2018 -- Deleted -- Total Circulations: 63

**Minecraft combat handbook (Removed: 1)**

Author: Milton, Stephanie. ISBN: 978-0-545-82323-4 Published: 2015

Call Number	Barcode	Price	Acquired	Removed By
793.93 MIL	T 178470	\$7.69	12/21/2015	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			3/31/2022	

Was Lost on 5/5/2022 -- Deleted -- Total Circulations: 147

**Minnesota Vikings (Removed: 1)**

Author: Scarpati, Kevin. ISBN: 978-1-48960850-5 (lib. bdg.) Published: 2015

Call Number	Barcode	Price	Acquired	Removed By
796.33 WYN	T 186199	\$19.74	1/12/2015	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			11/7/2023	

Was Available -- Weeded -- Total Circulations: 86

**12/1/2023 - Copies Removed: 259****M&M'S fun stuff cookbook. (Removed: 1)**

ISBN: 978-1-45085923-3

Published: 2013

Call Number	Barcode	Price	Acquired	Removed By
641.86 M&M	T 150357	\$10.00	3/18/2014	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			8/30/2018	

Was Lost on 4/16/2019 by Conn, Chloe A (Student: P 11510) - fine was satisfied -- Deleted -- Total Circulations: 95

**Monster dump trucks (Removed: 1)**

Author: Gordon, Nick.

ISBN: 978-1-60014-938-2 (lib. bdg. Published: 2014  
: alkaline paper)

Call Number	Barcode	Price	Acquired	Removed By
624.22 GOR	T 186182	\$16.95	1/12/2015	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			9/1/2023	

Was Lost on 10/2/2023 by Riggs, Waylon (Student: P 21060) - fine was satisfied -- Deleted -- Total Circulations: 10

**Monster jokes (Removed: 1)**

Author: Pellowski, Michael.

ISBN: 978-1-40278478-1 (pbk.)

Published: 2001

Call Number	Barcode	Price	Acquired	Removed By
818 PEL	T 150172	\$6.00	1/28/2013	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			9/28/2022	

Was Available -- Weeded -- Total Circulations: 71

**Monster trucks (Removed: 1)**

Author: Harasymiw, Luke.

ISBN: 978-1-53824517-0

Published: 2020

Call Number	Barcode	Price	Acquired	Removed By
629.224 HAR	T 179898	\$14.25	3/5/2020	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
			4/22/2021	

Was Lost on 5/18/2021 by Gust, Wyatt Joseph (Student: P 17429) - fine was satisfied -- Deleted -- Total Circulations: 9

**Moonlight on the magic flute (Removed: 1)**

Author: Osborne, Mary Pope.

ISBN: 978-0-375-85646-4 (trade)

Published: 2009

Call Number	Barcode	Price	Acquired	Removed By
F OSB	T 151258	\$10.00	11/24/2009	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			3/10/2020	

Was Lost on 10/26/2020 by Antoine, Nevaeh Rhae-Leigh (Student: P 13752) - payment pending -- Deleted -- Total Circulations: 124

**Mother and baby zoo animals (Removed: 1)**

Author: Arnold, Caroline.

ISBN: 1-57505-285-7 (alk. paper)

Published: 1999

Call Number	Barcode	Price	Acquired	Removed By
591.56 ARN	T 193004	\$15.95	1/16/2003	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			8/14/2019	

**12/1/2023 - Copies Removed: 259**

Was Lost on 5/14/2021 by Kindergarten FC (Faculty: P 97715) -- Deleted -- Total Circulations: 18

**Mountain goats (Removed: 1)**

Author: Macken, JoAnn Early, 1953- ISBN: 0-8368-6320-8 (library binding) Published: 2006

Call Number	Barcode	Price	Acquired	Removed By
599.64 MAC	T 175616	\$11.96	12/2/2009	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			4/18/2022	

Was Lost on 9/1/2022 by Guy, Norah Jacqueline (Student: P 17971) - fine was satisfied -- Deleted -- Total Circulations: 6

**The mouse before Christmas (Removed: 1)**

Author: Garland, Michael, 1952- ISBN: 978-0-14-230005-3 (pbk.) Published: 2001

Call Number	Barcode	Price	Acquired	Removed By
F GAR	T 175617	\$11.66	12/2/2009	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			12/4/2020	

Was Lost on 4/14/2021 -- Deleted -- Total Circulations: 21

**Mud city : a flamingo story (Removed: 1)**

Author: Guiberson, Brenda Z. ISBN: 978-0-8050-7177-1 (hc. : alk. paper) Published: 2005

Call Number	Barcode	Price	Acquired	Removed By
598.3 GUI	T 175224	\$15.26	1/20/2009	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			3/18/2019	

Was Lost on 4/26/2019 -- Deleted -- Total Circulations: 20

**Mulan's happy panda (Removed: 1)**

Author: Koster, Amy Sky. ISBN: 978-0-7364-4112-4 Published: 2020

Call Number	Barcode	Price	Acquired	Removed By
F KOS	T 196611	\$11.96	2/3/2021	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
			4/5/2021	

Was Lost on 5/18/2021 -- Deleted -- Total Circulations: 3

**Mutant mayhem! (Removed: 1)**

Author: Gilbert, Matthew J. ISBN: 978-0-385-37433-0 (pbk.) Published: 2014

Call Number	Barcode	Price	Acquired	Removed By
F GIL	T 150174	\$3.00	10/16/2017	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			8/22/2018	

Was Lost on 10/11/2018 by Walker, Anthone L (Student: P 12923) - fine was satisfied -- Deleted -- Total Circulations: 17

**My best friend : a book about friendship (Removed: 1)**

Author: Feldman, Heather. ISBN: 0-8239-5526-5 (lib. bdg.) Published: 2000

**12/1/2023 - Copies Removed: 259**

Call Number	Barcode	Price	Acquired	Removed By
177 FEL	T 192467	\$10.95	9/18/2001	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			11/14/2019	

Was Lost on 5/22/2023 -- Deleted -- Total Circulations: 13

**My little pony : friendship is magic. Vol. 1 (Removed: 1)**

Author: Cook, Katie, 1981- ISBN: 978-1-61479-376-2 Published: 2016

Call Number	Barcode	Price	Acquired	Removed By
741.5 COO	T 179402	\$18.01	10/17/2018	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			12/20/2022	

Was Lost on 5/26/2023 -- Deleted -- Total Circulations: 40

**My little pony : friendship is magic. Vol. 2 (Removed: 1)**

Author: Cook, Katie, 1981- ISBN: 978-1-61479-377-9 Published: 2016

Call Number	Barcode	Price	Acquired	Removed By
741.5 COO	T 179403	\$18.01	10/17/2018	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			10/4/2019	

Was Lost on 10/26/2020 by Soule, Lindsay Lorrae (Student: P 14748) - fine was satisfied -- Deleted -- Total Circulations: 12

**My little pony : pony tales. Featuring Rarity (Removed: 1)**

Author: Cook, Katie, 1981- ISBN: 978-1-61479-335-9 Published: 2015

Call Number	Barcode	Price	Acquired	Removed By
741.5 COO	T 150853	\$16.95	11/5/2015	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			9/18/2023	

Was Lost on 10/5/2023 by Martin, Brooklynn (Student: P 20549) - fine was satisfied -- Deleted -- Total Circulations: 88

**National Geographic Kids almanac 2017. (Removed: 1)**

ISBN: 978-1-42632417-8 Published: 2016

Call Number	Barcode	Price	Acquired	Removed By
031 NAT	T 178784	\$18.71	11/21/2016	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			1/13/2020	

Was Lost on 10/26/2020 -- Deleted -- Total Circulations: 62

**A new hope (Removed: 1)**

Author: Landers, Ace, ISBN: 978-1-42426796-5 Published: 2017

Call Number	Barcode	Price	Acquired	Removed By
FIC LAN	T 186261	\$13.40	11/6/2018	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			9/15/2021	

Was Lost on 3/28/2022 by Simpson, Jarek Lee (Student: P 17953) - fine was satisfied -- Deleted -- Total Circulations: 32

**12/1/2023 - Copies Removed: 259****Odin (Removed: 1)**

Author: Denton, Shannon Eric. ISBN: 978-1-60270-568-5 (lib. bdg.) Published: 2011

Call Number	Barcode	Price	Acquired	Removed By
398.2 DEN	T 176358	\$16.00	10/4/2011	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			4/6/2021	

Was Lost on 5/22/2023 -- Deleted -- Total Circulations: 35

**On thin ice (Removed: 1)**

Author: Soontornvat, Christina. ISBN: 978-1-33835399-0 Published: 2019

Call Number	Barcode	Price	Acquired	Removed By
F SOO	T 179739	\$11.81	11/15/2019	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			3/14/2022	

Was Lost on 3/18/2022 by Evans, Faith McKenzie (Student: P 16784) - fine was satisfied -- Deleted -- Total Circulations: 18

**Optical illusions tricks (Removed: 1)**

Author: Sarcone, Gianni A. ISBN: 978-1-68297-339-4 Published: 2018

Call Number	Barcode	Price	Acquired	Removed By
152.14 SAR	T 179561	\$14.61	4/18/2019	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
			10/1/2021	

Was Lost on 10/15/2021 by Glayzer, Samuel Sebastian Lee (Student: P 14285) - fine was satisfied -- Deleted -- Total Circulations: 25

**Oscar and the bat : a book about sound (Removed: 1)**

Author: Waring, Geoff. ISBN: 978-0-7636-4513-7 (pbk.) Published: 2009

Call Number	Barcode	Price	Acquired	Removed By
F WAR	T 177603	\$11.91	10/29/2013	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			2/13/2019	

Was Lost on 3/11/2019 by Kennedy, Layla Grace (Student: P 14341) - fine was satisfied -- Deleted -- Total Circulations: 13

**Patch (Removed: 1)**

Author: Earhart, Kristin. ISBN: 978-0-439-72236-0 (hc.) Published: 2006

Call Number	Barcode	Price	Acquired	Removed By
F EAR	T 151115	\$4.99	2/26/2009	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			9/24/2018	

Was Lost on 11/7/2018 by Sunny, Clara S (Student: P 13854) - fine was satisfied -- Deleted -- Total Circulations: 78

**Penalty shot (Removed: 1)**

Author: Christopher, Matt. ISBN: 0-316-13787-1 Published: 1997

**12/1/2023 - Copies Removed: 259**

Call Number	Barcode	Price	Acquired	Removed By
F CHR	T 180823	\$10.35	9/18/2001	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			5/17/2023	

Was Available -- Weeded -- Total Circulations: 10

**Pet frog (Removed: 1)**

Author: Nelson, Robin, 1971- ISBN: 978-0-8225-1271-4 (lib. bdg. Published: 2003  
: alk. paper)

Call Number	Barcode	Price	Acquired	Removed By
639.3 NEL	T 151893	\$13.95	3/27/2017	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			11/21/2019	

Was Lost on 2/5/2020 by Ketelsen, Liam Theodore (Student: P 15762) - fine was satisfied -- Deleted -- Total Circulations: 6

**Pete the cat and the missing cupcakes (Removed: 1)**

Author: Dean, Kim, 1969- ISBN: 978-0-06-230434-6 Published: 2016

Call Number	Barcode	Price	Acquired	Removed By
F DEA	T 178957	\$18.89	4/12/2017	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			4/3/2023	

Was Available -- Weeded -- Total Circulations: 53

**Pete the cat : Pete's big lunch (Removed: 1)**

Author: created by James Dean. ISBN: 0-06-211069-1 Published: 2013

Call Number	Barcode	Price	Acquired	Removed By
F PET	T 177686	\$9.81	11/7/2013	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			3/9/2020	

Was Lost on 10/26/2020 by Cutshall, Ronan Scott (Student: P 15663) - fine was satisfied -- Deleted -- Total Circulations: 65

**Pete the cat's got class (Removed: 1)**

Author: Dean, James, 1957- ISBN: 978-0-06-230410-0 Published: 2016

Call Number	Barcode	Price	Acquired	Removed By
F DEA	T 178961	\$8.64	4/12/2017	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			12/14/2020	

Was Lost on 9/30/2021 by Hise, Molly May (Student: P 17376) - payment pending -- Deleted -- Total Circulations: 40

**A piece of cake (Removed: 1)**

Author: Rusu, Meredith. ISBN: 978-1-33813558-9 Published: 2017

Call Number	Barcode	Price	Acquired	Removed By
F RUS	T 179422	\$9.91	10/17/2018	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			2/2/2023	

Was Lost on 5/26/2023 -- Deleted -- Total Circulations: 66

**12/1/2023 - Copies Removed: 259****The pigeon wants a puppy! (Removed: 1)**

Author: Willems, Mo.

ISBN: 978-1-42310960-0  
(reinforced bdg.)

Published: 2008

Call Number	Barcode	Price	Acquired	Removed By
F WIL	T 175249	\$12.74	1/20/2009	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			12/13/2019	

Was Lost on 10/26/2020 by Payeur Johnson, Rylee Violet (Student: P 12648) - fine was satisfied -- Deleted -- Total Circulations: 160

**Pinkalicious : school rules! (Removed: 1)**

Author: Kann, Victoria.

ISBN: 978-0-06-192886-4 (trade)

Published: 2010

Call Number	Barcode	Price	Acquired	Removed By
F KAN	T 151529	\$6.00	2/14/2011	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			5/12/2022	

Was Lost on 5/12/2022 by Martinez Gomez, Yaretzi Fabiola (Student: P 14932) - fine was satisfied -- Deleted -- Total Circulations: 20

**Plants vs. zombies : petal to the metal (Removed: 1)**

Author: Tobin, Paul, 1965-

ISBN: 978-1-61655-999-1

Published: 2016

Call Number	Barcode	Price	Acquired	Removed By
741.5 TOB	T 152383	\$5.00	8/31/2017	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			3/15/2023	

Was Lost on 5/22/2023 by Martin, Caiden Tamatoa (Student: P 17813) - fine was satisfied -- Deleted -- Total Circulations: 39

**Please, Mr. Panda (Removed: 1)**

Author: Antony, Steve.

ISBN: 978-0-545-78892-2

Published: 2015

Call Number	Barcode	Price	Acquired	Removed By
F ANT	T 178965	\$14.59	4/12/2017	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			11/2/2023	

Was Available -- Weeded -- Total Circulations: 35

**Pokémon. Battle with the ultra beast : 2 graphic adventures (Removed: 1)**

Author: Whitehill, Simcha.

ISBN: 978-1-33862712-1

Published: 2020

Call Number	Barcode	Price	Acquired	Removed By
741.5 WHI	T 196537	\$21.55	2/3/2021	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
			9/13/2023	

Was Available -- Weeded -- Total Circulations: 49

**Polite as a princess (Removed: 1)**

Author: Arps, Melissa.

ISBN: 978-0-7364-2367-0

Published: 2006

**12/1/2023 - Copies Removed: 259**

Call Number	Barcode	Price	Acquired	Removed By
F ARP	T 176097	\$8.96	11/10/2010	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			4/24/2019	

Was Lost on 5/20/2019 by Sunny, Clara S (Student: P 13854) - fine was satisfied -- Deleted -- Total Circulations: 72

**Poppy the Pony (Removed: 1)**

Author: Small, Lily. ISBN: 978-1-62779-734-4 Published: 2016

Call Number	Barcode	Price	Acquired	Removed By
F SMA	T 179299	\$12.01	4/17/2018	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			4/4/2019	

Was Lost on 9/13/2019 -- Deleted -- Total Circulations: 12

**Princess Baby (Removed: 1)**

Author: Katz, Karen. ISBN: 978-0-375-94119-1 Published: 2008

Call Number	Barcode	Price	Acquired	Removed By
F KAT	T 175651	\$12.74	12/2/2009	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			3/3/2020	

Was Lost on 5/14/2021 -- Deleted -- Total Circulations: 69

**Princess candy : the marshmallow mermaid (Removed: 1)**

Author: Dahl, Michael. ISBN: 978-1-43421588-8 (lib. bdg.) Published: 2010

Call Number	Barcode	Price	Acquired	Removed By
741.5 DAH	T 178501	\$17.04	12/21/2015	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			2/8/2022	

Was Lost on 4/1/2022 -- Deleted -- Total Circulations: 52

**Princess story collection : a collection of five early readers. (Removed: 1)**

ISBN: 978-0-7364-2486-8 Published: 2007

Call Number	Barcode	Price	Acquired	Removed By
F DIS	T 150912		4/20/2018	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			10/15/2019	

Was Lost on 10/26/2020 by Steele, Amelia Ray (Student: P 15989) - fine was satisfied -- Deleted -- Total Circulations: 22

**Puggle : pugs meet beagles! (Removed: 1)**

Author: Edwards, Sue Bradford. ISBN: 978-1-54355520-2 Published: 2019

Call Number	Barcode	Price	Acquired	Removed By
636.76 EDW	T 196808	\$21.54	10/29/2021	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
			12/15/2021	

Was Lost on 2/11/2022 by Green, Jameson William (Student: P 16876) - fine was satisfied -- Deleted -- Total Circulations: 1

**12/1/2023 - Copies Removed: 259****Puppies (Removed: 1)**

Author: Twine, Alice. ISBN: 978-1-40424143-5 (library binding) Published: 2008

Call Number	Barcode	Price	Acquired	Removed By
636.7 TWI	T 175815	\$15.95	4/6/2010	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			9/9/2019	

Was Lost on 9/19/2019 -- Deleted -- Total Circulations: 90

**The quest for paradise : the return to the Kingdom of Fantasy (Removed: 1)**

Author: [illustrations by Francesco Barbieri ... [et al.]. ISBN: 978-0-545-25307-9 (trade) Published: 2010

Call Number	Barcode	Price	Acquired	Removed By
F STI	T 150051	\$10.00	5/8/2012	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			9/9/2020	

Was Lost on 9/25/2020 by Combs, Kahlan M (Student: P 11344) -- Deleted -- Total Circulations: 103

**Red-hot hightops (Removed: 1)**

Author: Christopher, Matt. ISBN: 0-316-14056-2 Published: 1987

Call Number	Barcode	Price	Acquired	Removed By
F CHR	T 180456	\$9.15	8/29/2000	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			5/17/2023	

Was Available -- Weeded -- Total Circulations: 13

**Ripley's believe it or not!. (Removed: 1)**

ISBN: 978-0-545-56647-6 (trade) Published: 2013

Call Number	Barcode	Price	Acquired	Removed By
031.02 RIP	T 150399	\$10.00	4/29/2014	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			12/6/2021	

Was Lost on 2/28/2022 by Vallaster, Kaylee I (Student: P 16695) - fine was satisfied -- Deleted -- Total Circulations: 127

**River monsters : Extreme adventures: The search for bigger, faster, meaner (Removed: 1)**

Author: Wade, Jeremy. ISBN: 1-45084224-0 Published: 2011

Call Number	Barcode	Price	Acquired	Removed By
597.17 WAD	T 150149	\$6.00	12/18/2012	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			11/9/2023	

Was Available -- Weeded -- Total Circulations: 62

**Rock star (Removed: 1)**

Author: Drummond, Ree. ISBN: 978-0-06-234777-0 Published: 2015

Call Number	Barcode	Price	Acquired	Removed By
F DRU	T 178967	\$10.08	4/12/2017	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			2/4/2021	

**12/1/2023 - Copies Removed: 259**

Was Lost on 4/15/2021 by Ebel, Jacquelyn Nicole (Student: P 16787) - fine was satisfied -- Deleted -- Total Circulations: 18

**Rodeo queen (Removed: 1)**

Author: Peschke, M. (Marci) ISBN: 978-1-40485961-6 (lib. bdg.) Published: 2011

Call Number	Barcode	Price	Acquired	Removed By
F PES	T 151737	\$16.00	10/18/2011	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			1/29/2019	

Was Lost on 4/3/2019 -- Deleted -- Total Circulations: 91

**Rodrick rules (Removed: 1)**

Author: Kinney, Jeff. ISBN: 978-1-41974186-9 Published: 2008

Call Number	Barcode	Price	Acquired	Removed By
F KIN	T 179951	\$17.51	3/5/2020	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
			8/25/2021	

Was Lost on 10/4/2021 by Morgensen, Addison Jane (Student: P 17721) - fine was satisfied -- Deleted -- Total Circulations: 15

**Roller hockey radicals (Removed: 1)**

Author: Mantell, Paul. ISBN: 0-316-13675-1 Published: 1998

Call Number	Barcode	Price	Acquired	Removed By
F CHR	T 192093	\$13.56	8/29/2000	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			5/17/2023	

Was Available -- Weeded -- Total Circulations: 10

**Saving Xenos (Removed: 1)**

Author: Cara J. Stevens, 2017. ISBN: 1-33827720-0 Published: 2017

Call Number	Barcode	Price	Acquired	Removed By
741.5 STE	T 150491	\$10.00	2/14/2018	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			11/20/2019	

Was Lost on 10/26/2020 by Leipold, Kayden Wayne Thomas (Student: P 14280) - fine was satisfied -- Deleted -- Total Circulations: 35

**Scrambled eggs super! (Removed: 1)**

Author: Seuss, Dr. ISBN: 0-394-80085-0 Published: 1953

Call Number	Barcode	Price	Acquired	Removed By
F SEU	T 156133	\$6.00	8/29/2000	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			3/4/2019	

Was Lost on 5/16/2022 -- Deleted -- Total Circulations: 12

**Scruffy : a wolf finds his place in the pack (Removed: 1)**

Author: Brandenburg, Jim. ISBN: 0-8027-7602-7 (pbk.) Published: 2000

**12/1/2023 - Copies Removed: 259**

Call Number	Barcode	Price	Acquired	Removed By
599.773 BRA	T 192360	\$10.96	1/10/2001	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			3/9/2020	

Was Lost on 10/26/2020 by Morrison, Lillianna Jene (Student: P 14333) - fine was satisfied -- Deleted -- Total Circulations: 38

**The sea of lost books (Removed: 1)**

Author: Dahl, Michael. ISBN: 978-1-43422142-1 (lib. bdg.) Published: 2011

Call Number	Barcode	Price	Acquired	Removed By
F DAH	T 177955	\$17.04	4/9/2014	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			2/19/2020	

Was Lost on 10/26/2020 -- Deleted -- Total Circulations: 48

**Sea patrol to the rescue! (Removed: 1)**

Author: illustrated by Nate Lovett. ISBN: 978-1-52476875-1 Published: 2018

Call Number	Barcode	Price	Acquired	Removed By
F SEA	T 179434	\$11.61	10/17/2018	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			12/16/2020	

Was Lost on 1/8/2021 -- Deleted -- Total Circulations: 24

**Sharkpedia (Removed: 1)**

Author: Ellwood, Nancy. ISBN: 978-0-7566-3761-3 (trade) Published: 2008

Call Number	Barcode	Price	Acquired	Removed By
597.3 ELL	T 151295	\$12.99	2/11/2010	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			10/23/2019	

Was Lost on 10/26/2020 -- Deleted -- Total Circulations: 110

**Should I share my ice cream? (Removed: 1)**

Author: Willems, Mo. ISBN: 978-1-42314343-7 (trade) Published: 2011

Call Number	Barcode	Price	Acquired	Removed By
F WIL	T 178973	\$13.66	4/12/2017	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			10/7/2021	

Was Lost on 5/23/2022 -- Deleted -- Total Circulations: 46

**Silkie time (Removed: 1)**

Author: Belle, Magnolia. ISBN: 978-0-316-31580-7 Published: 2017

Call Number	Barcode	Price	Acquired	Removed By
F BEL	T 179436	\$9.61	10/17/2018	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			11/3/2023	

Was Available -- Weeded -- Total Circulations: 54

**12/1/2023 - Copies Removed: 259****Sioux (Removed: 1)**

Author: Tieck, Sarah, 1976-

ISBN: 978-1-62403-357-5 (lib. bdg.)

Published: 2015

Call Number	Barcode	Price	Acquired	Removed By
978 TIE	T 196001	\$19.95	11/18/2016	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			5/16/2022	

Was Lost on 5/16/2022 -- Deleted -- Total Circulations: 8

**Sled dogs (Removed: 1)**

Author: Haskins, Lori.

ISBN: 1-59716-171-3 (lib. bdg.)

Published: 2006

Call Number	Barcode	Price	Acquired	Removed By
636.73 HAS	T 175275	\$18.95	1/20/2009	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			11/29/2017	

Was Lost on 9/25/2018 -- Deleted -- Total Circulations: 131

**Sloppy Joe (Removed: 1)**

Author: Keane, David, 1965-

ISBN: 978-0-06-171020-9 (trade)

Published: 2009

Call Number	Barcode	Price	Acquired	Removed By
F KEA	T 152268	\$16.99	4/10/2017	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			1/27/2022	

Was Lost on 2/8/2022 by Tran, Alec Nien (Student: P 16910) - fine was satisfied -- Deleted -- Total Circulations: 7

**The solar system (Removed: 1)**

Author: Rector, Rebecca Kraft.

ISBN: 978-1-978509-33-7

Published: 2020

Call Number	Barcode	Price	Acquired	Removed By
523.4 REC	T 179773	\$16.11	11/15/2019	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			4/25/2022	

Was Lost on 5/17/2022 -- Deleted -- Total Circulations: 7

**Soul (Removed: 1)**

Author: Carbone, Courtney.

ISBN: 978-0-7364-4074-5

Published: 2020

Call Number	Barcode	Price	Acquired	Removed By
F CAR	T 196633	\$4.49	2/3/2021	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			3/3/2022	

Was Lost on 5/18/2022 by Aufdengarten, Kyler Jade (Student: P 18782) - fine was satisfied -- Deleted -- Total Circulations: 15

**Spider-Man versus Kraven (Removed: 1)**

Author: Hill, Susan, 1965-

ISBN: 978-0-06-162619-7 (pbk.)

Published: 2009

Call Number	Barcode	Price	Acquired	Removed By
F LON	T 176237	\$9.46	4/5/2011	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			3/3/2020	

**12/1/2023 - Copies Removed: 259**

Was Lost on 4/9/2021 by Allen, Maksim Alexander (Student: P 11737) - fine was satisfied -- Deleted -- Total Circulations: 142

**The Spring parade (Removed: 1)**

Author: Ilnitzki, Megan, ISBN: 978-1-42426752-1 Published: 2017

Call Number	Barcode	Price	Acquired	Removed By
FIC ILN	T 186233	\$10.85	11/6/2018	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			12/7/2020	

Was Lost on 3/26/2021 -- Deleted -- Total Circulations: 16

**Star Wars, Jedi battles (Removed: 1)**

Author: editors, Lisa Stock, Julia March, Pamela Afram, Hannah Dolan, Rahul Ganguly [and one other]. ISBN: 978-1-46541813-5 Published: 2014

Call Number	Barcode	Price	Acquired	Removed By
791.43 STA	T 178810	\$14.49	11/21/2016	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			3/10/2020	

Was Lost on 9/17/2020 -- Deleted -- Total Circulations: 54

**Star wars : the Clone Wars : the Starcrusher trap (Removed: 1)**

Author: Barr, Mike W. ISBN: 978-1-59582-714-2 (pbk.) Published: 2011

Call Number	Barcode	Price	Acquired	Removed By
741.5 BAR	T 177119	\$13.00	11/9/2012	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			8/28/2018	

Was Lost on 8/30/2019 by Allen, Maksim Alexander (Student: P 11737) - fine was satisfied -- Deleted -- Total Circulations: 93

**Starter guide to Minecraft (Removed: 1)**

Author: Gregory, Josh. ISBN: 978-1-53413301-3 Published: 2019

Call Number	Barcode	Price	Acquired	Removed By
794.8 GRE	T 179588	\$16.66	4/18/2019	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			10/23/2019	

Was Lost on 2/11/2020 by Alcantara, Sebastian N M (Student: P 12840) - fine was satisfied -- Deleted -- Total Circulations: 8

**Stormy (Removed: 1)**

Author: Mills, J. Elizabeth. ISBN: 978-0-545-12097-5 (trade) Published: 2010

Call Number	Barcode	Price	Acquired	Removed By
F MIL	T 176127	\$4.24	11/10/2010	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			2/6/2018	

Was Lost on 9/20/2018 -- Deleted -- Total Circulations: 66

**Summer of the sea serpent (Removed: 1)**

Author: Osborne, Mary Pope. ISBN: 0-375-82735-8 Published: 2004

**12/1/2023 - Copies Removed: 259**

Call Number	Barcode	Price	Acquired	Removed By
F OSB	T 150641	\$10.00	10/19/2006	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			3/22/2023	

Was Lost on 10/23/2023 by Stites, Dana Robert (Student: P 17950) - fine was satisfied -- Deleted -- Total Circulations: 159

**Super heroes storybook collection. (Removed: 1)**

ISBN: 978-0-06-212398-5 (trade) Published: 2012

Call Number	Barcode	Price	Acquired	Removed By
F SUP	T 178017	\$10.24	12/9/2014	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			10/19/2022	

Was Lost on 5/26/2023 -- Deleted -- Total Circulations: 113

**Super Mario (Removed: 1)**

Author: Foxe, Steve. ISBN: 978-0-593-30446-4 Published: 2021

Call Number	Barcode	Price	Acquired	Removed By
F FOX	T 196838	\$5.47	10/29/2021	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			2/8/2023	

Was Lost on 3/8/2023 by Vega, Jaxson (Student: P 19841) - fine was satisfied -- Deleted -- Total Circulations: 19

**Supercross motorcycles (Removed: 1)**

Author: Bullard, Lisa. ISBN: 978-0-8225-6010-4 (lib. bdg. Published: 2007  
: alk. paper)

Call Number	Barcode	Price	Acquired	Removed By
629.227 BUL	T 194669	\$10.46	1/11/2007	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			9/29/2021	

Was Lost on 10/18/2021 by Jackson, Carsyn James (Student: P 17506) - fine was satisfied -- Deleted -- Total Circulations: 75

**Tales from a not-so-glam TV star (Removed: 1)**

Author: Russell, Rachel Renée. ISBN: 978-1-44248767-3 (trade) Published: 2014

Call Number	Barcode	Price	Acquired	Removed By
F RUS	T 178508	\$11.94	12/21/2015	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			11/12/2019	

Was Lost on 5/14/2021 -- Deleted -- Total Circulations: 99

**Tales from a not-so-happy heartbreaker (Removed: 1)**

Author: Russell, Rachel Renée. ISBN: 978-1-44244963-3 (trade) Published: 2013

Call Number	Barcode	Price	Acquired	Removed By
F RUS	T 177967	\$11.94	4/9/2014	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			2/1/2018	

Was Lost on 5/5/2021 by Trevillyan, Acacia (Faculty: P 97218) -- Deleted -- Total Circulations: 85

**12/1/2023 - Copies Removed: 259****Tales from a not-so-perfect pet sitter (Removed: 1)**

Author: Russell, Rachel Renée. ISBN: 978-1-48145704-0 Published: 2015

Call Number	Barcode	Price	Acquired	Removed By
F RUS	T 178506	\$11.94	12/21/2015	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			8/25/2021	

Was Lost on 10/4/2021 by Morgensen, Addison Jane (Student: P 17721) - fine was satisfied -- Deleted -- Total Circulations: 105

**Teddy the dog : be your own dog (Removed: 1)**

Author: Boyle, Keri. ISBN: 978-0-06-238283-2 Published: 2016

Call Number	Barcode	Price	Acquired	Removed By
F BOY	T 179022	\$15.44	11/22/2017	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			9/25/2023	

Was Available -- Weeded -- Total Circulations: 41

**Amulet.The Last Council (Removed: 1)**

Author: Kibuishi, Kazu, 1978- ISBN: 978-0-545-20887-1 (pbk.) Published: 2011

Call Number	Barcode	Price	Acquired	Removed By
741.5 KIB	T 178082	\$17.61	12/9/2014	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			10/19/2018	

Was Lost on 1/23/2019 -- Deleted -- Total Circulations: 67

**Amulet. The Stonekeeper's Curse (Removed: 1)**

Author: Kibuishi, Kazu, 1978- ISBN: 978-0-439-84682-0 (trade) Published: 2009

Call Number	Barcode	Price	Acquired	Removed By
741.5 KIB	T 178161	\$17.60	12/9/2014	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			5/24/2018	

Was Lost on 5/24/2019 by Flint, Keri (Faculty: P 97155) -- Deleted -- Total Circulations: 71

**The wise owl bully stopper kit (Removed: 1)**

Published: 2006

Call Number	Barcode	Price	Acquired	Removed By
DVD 302.3 WIS	T 152464	\$300.00	5/3/2018	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			9/13/2018	

Was Lost on 5/14/2021 by Aukerman, Brandy (Faculty: P 53759) -- Deleted -- Total Circulations: 1

**The Titanic (Removed: 1)**

Author: Burgan, Michael. ISBN: 978-0-7565-1045-9 (pbk.) Published: 2004

Call Number	Barcode	Price	Acquired	Removed By
910 BUR	T 193887	\$16.95	1/13/2005	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			12/6/2021	

Was Lost on 2/3/2023 -- Deleted -- Total Circulations: 83

**12/1/2023 - Copies Removed: 259****To wake the dead (Removed: 1)**

Author: Strange, Jason. ISBN: 978-1-43422963-2 Published: 2011

Call Number	Barcode	Price	Acquired	Removed By
F STR	T 178511	\$18.04	12/21/2015	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			9/16/2020	

Was Lost on 4/14/2021 -- Deleted -- Total Circulations: 64

**Toby Belfer visits Ellis Island (Removed: 1)**

Author: Pushker, Gloria Teles. ISBN: 1-58980-117-2 (hc.) Published: 2003

Call Number	Barcode	Price	Acquired	Removed By
F PUS	T 194383	\$13.56	4/12/2006	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			3/10/2020	

Was Lost on 5/14/2021 by Mason, Danielle A (Student: P 12754) - payment pending -- Deleted -- Total Circulations: 7

**Tough to tackle (Removed: 1)**

Author: Christopher, Matt. ISBN: 978-0-316-14058-4 (pbk.) Published: 1987

Call Number	Barcode	Price	Acquired	Removed By
F CHR	T 180516	\$9.15	8/29/2000	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			5/17/2023	

Was Available -- Weeded -- Total Circulations: 13

**Transformers : hunt for the Decepticons : Ratchet to the rescue (Removed: 1)**

Author: Frantz, Jennifer. ISBN: 978-0-06-199173-8 (pbk.) Published: 2010

Call Number	Barcode	Price	Acquired	Removed By
F FRA	T 176912	\$9.65	10/2/2012	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			4/14/2021	

Was Lost on 10/7/2021 -- Deleted -- Total Circulations: 152

**Tuck everlasting (Removed: 1)**

Author: Babbitt, Natalie. ISBN: 978-0-312-36981-1 Published: 2007

Call Number	Barcode	Price	Acquired	Removed By
F BAB	T 170325	\$15.00	8/29/2000	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			2/20/2020	

Was Lost on 4/9/2021 by Conn, Chloe A (Student: P 11510) - payment pending -- Deleted -- Total Circulations: 12

**Turquoise (Removed: 1)**

Author: Petersen, Christine. ISBN: 978-1-61783-875-0 (lib. bdg.) Published: 2014

Call Number	Barcode	Price	Acquired	Removed By
553.8 PET	T 177863	\$18.95	1/30/2014	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			3/9/2020	

Was Lost on 4/9/2021 by Allison, Esperanza K (Student: P 16731) - payment pending -- Deleted -- Total Circulations: 1

**12/1/2023 - Copies Removed: 259**

60

**The TV kid (Removed: 1)**

Author: Byars, Betsy Cromer. ISBN: 0-14-032308-2 Published: 1987

Call Number	Barcode	Price	Acquired	Removed By
F BYA	T 180521	\$9.70	8/29/2000	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			9/17/2010	

Was Available -- Weeded -- Total Circulations: 4

**Tyrannosaurus rex vs. velociraptor (Removed: 1)**

Author: Pallotta, Jerry. ISBN: 978-0-545-17573-9 Published: 2016

Call Number	Barcode	Price	Acquired	Removed By
567.912 PAL	T 179331	\$10.11	4/17/2018	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			2/3/2021	

Was Lost on 9/23/2021 by Rouse, Madison K (Student: P 14066) - fine was satisfied -- Deleted -- Total Circulations: 21

**Uni the unicorn and the dream come true (Removed: 1)**

Author: Rosenthal, Amy Krouse. ISBN: 978-1-10193659-7 Published: 2017

Call Number	Barcode	Price	Acquired	Removed By
F ROS	T 179785	\$15.49	11/15/2019	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			3/31/2022	

Was Lost on 10/5/2022 by Wilbanks, Evelyn Lerie (Student: P 18643) - fine was satisfied -- Deleted -- Total Circulations: 27

**The U.S. Marine Corps (Removed: 1)**

Author: Reed, Jennifer, 1967- ISBN: 978-1-51576772-5 Published: 2018

Call Number	Barcode	Price	Acquired	Removed By
359.9 REE	T 169267	\$19.99	12/1/2017	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			2/21/2020	

Was Lost on 10/26/2020 by Anderson, Alex Michael (Student: P 14093) - fine was satisfied -- Deleted -- Total Circulations: 23

**Vacation queen (Removed: 1)**

Author: Peschke, M. (Marci) ISBN: 978-1-51580058-3 Published: 2017

Call Number	Barcode	Price	Acquired	Removed By
F PES	T 169231	\$16.49	3/29/2017	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			10/11/2018	

Was Lost on 10/16/2018 by Pourier, Nate'a Danielle (Student: P 14878) - payment pending -- Deleted -- Total Circulations: 11

**Valentine queen (Removed: 1)**

Author: Peschke, M. (Marci) ISBN: 978-1-47952352-8 (lib. bdg.) Published: 2014

**12/1/2023 - Copies Removed: 259**

Call Number	Barcode	Price	Acquired	Removed By
F PES	T 177976	\$16.04	4/9/2014	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			9/18/2019	

Was Lost on 5/14/2021 by Jones, Arora Melina Lillian (Student: P 14926) - fine was satisfied -- Deleted -- Total Circulations: 61

**The Valentine's Day cookbook (Removed: 1)**

Author: Brown, Tammy B., ISBN: 978-1-62310-313-2 Published: 2021

Call Number	Barcode	Price	Acquired	Removed By
641.86 BRO	T 186285	\$20.95	5/6/2021	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			1/27/2022	

Was Lost on 2/8/2022 by Tran, Alec Nien (Student: P 16910) - fine was satisfied -- Deleted -- Total Circulations: 7

**A very Shopkins vacation (Removed: 1)**

Author: Simon, Jenne. ISBN: 978-1-33810883-5 Published: 2017

Call Number	Barcode	Price	Acquired	Removed By
F SIM	T 179454	\$10.81	10/17/2018	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			11/8/2018	

Was Lost on 12/3/2018 -- Deleted -- Total Circulations: 1

**Viking ships at sunrise (Removed: 1)**

Author: Osborne, Mary Pope. ISBN: 0-679-89061-0 (pbk.) Published: 1998

Call Number	Barcode	Price	Acquired	Removed By
F OSB	T 150615	\$6.00	10/3/2006	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			4/30/2021	

Was Lost on 11/8/2021 by Steele, Amelia Ray (Student: P 15989) - fine was satisfied -- Deleted -- Total Circulations: 40

**We are in a book! (Removed: 1)**

Author: Willems, Mo. ISBN: 978-1-42313308-7 (trade) Published: 2010

Call Number	Barcode	Price	Acquired	Removed By
F WIL	T 176250	\$7.64	4/5/2011	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			11/8/2023	

Was Lost on 11/28/2023 by Mullin, Preslee (Student: P 20784) - fine was satisfied -- Deleted -- Total Circulations: 187

**We love babies! (Removed: 1)**

Author: Esbaum, Jill. ISBN: 978-1-42633749-9 Published: 2020

Call Number	Barcode	Price	Acquired	Removed By
591.3 ESB	T 179983	\$27.90	3/5/2020	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
			5/17/2023	

Was Available -- Weeded -- Total Circulations: 13

**12/1/2023 - Copies Removed: 259****What if you had an animal nose!? (Removed: 1)**

Author: Markle, Sandra. ISBN: 978-0-545-85922-6 Published: 2017

Call Number	Barcode	Price	Acquired	Removed By
573.2 MAR	T 179339	\$11.01	4/17/2018	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			4/30/2019	

Was Lost on 9/13/2019 -- Deleted -- Total Circulations: 4

**What's in the sky, dear dragon? (Removed: 2)**

Author: Hillert, Margaret. ISBN: 978-1-59953-580-7 Published: 2014

Call Number	Barcode	Price	Acquired	Removed By
F HIL	T 152087	\$16.00	4/4/2017	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			8/28/2019	

Was Lost on 12/10/2019 -- Deleted -- Total Circulations: 2

Call Number	Barcode	Price	Acquired	Removed By
F HIL	T 178998	\$17.00	4/12/2017	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			10/23/2019	

Was Lost on 11/6/2019 -- Deleted -- Total Circulations: 5

**When Africa was home (Removed: 1)**

Author: Williams, Karen Lynn. ISBN: 0-531-05925-1 Published: 1991

Call Number	Barcode	Price	Acquired	Removed By
F WIL	T 154465	\$14.95	8/29/2000	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			5/17/2023	

Was Available -- Weeded -- Total Circulations: 4

**Where the sidewalk ends : the poems & drawings of Shel Silverstein. (Removed: 1)**

Author: Silverstein, Shel. ISBN: 0-06-057234-5 Published: 2004

Call Number	Barcode	Price	Acquired	Removed By
811 SIL	T 181500	\$19.42	4/8/2009	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			2/27/2019	

Was Lost on 9/13/2019 by Hoof, Hailey Marie (Student: P 12262) - fine was satisfied -- Deleted -- Total Circulations: 135

**White Fang (Removed: 1)**

Author: Dunn, Joeming W. ISBN: 978-1-60270-055-0 Published: 2008

Call Number	Barcode	Price	Acquired	Removed By
741.5 DUN	T 175311	\$18.95	1/20/2009	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			5/24/2018	

Was Lost on 5/24/2019 by Flint, Keri (Faculty: P 97155) -- Deleted -- Total Circulations: 93

**12/1/2023 - Copies Removed: 259****Who is the mystery reader? : the big story! (Removed: 1)**

Author: Willems, Mo. ISBN: 978-1-36804686-2 Published: 2019

Call Number	Barcode	Price	Acquired	Removed By
F WIL	T 179988	\$11.24	3/5/2020	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
			4/1/2022	

Was Lost on 4/19/2022 by Simonson, Alivia Janet (Student: P 18751) - fine was satisfied -- Deleted -- Total Circulations: 14

**The wolfboy's wish (Removed: 1)**

Author: O'Reilly, Sean, 1974- ISBN: 978-1-43423219-9 (lib. bdg.) Published: 2012

Call Number	Barcode	Price	Acquired	Removed By
741.5 ORE	T 151744	\$17.00	10/18/2011	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			10/26/2017	

Was Lost on 9/25/2018 by Pierce, Kiera May (Student: P 26354) - fine was satisfied -- Deleted -- Total Circulations: 98

**Women who changed the world : 50 amazing Americans (Removed: 1)**

Author: Calkhoven, Laurie. ISBN: 978-0-545-88962-9 Published: 2016

Call Number	Barcode	Price	Acquired	Removed By
920.72 CAL	T 150982	\$8.99	4/11/2016	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			1/17/2017	

Was Lost on 5/22/2019 -- Deleted -- Total Circulations: 2

**A wonderlandiful world (Removed: 1)**

Author: Hale, Shannon. ISBN: 978-0-316-28209-3 Published: 2014

Call Number	Barcode	Price	Acquired	Removed By
F HAL	T 150877	\$14.99	3/2/2016	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			2/27/2020	

Was Lost on 10/26/2020 by Miller, Rylee June (Student: P 14736) - fine was satisfied -- Deleted -- Total Circulations: 35

**The year Mom won the pennant (Removed: 1)**

Author: Christopher, Matt. ISBN: 0-316-13988-2 Published: 1968

Call Number	Barcode	Price	Acquired	Removed By
F CHR	T 180542	\$9.15	8/29/2000	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			5/17/2023	

Was Available -- Weeded -- Total Circulations: 13

**The yellow house mystery (Removed: 1)**

Author: Warner, Gertrude Chandler, 1890- LCCN: 53-13243 Published: 1953

Call Number	Barcode	Price	Acquired	Removed By
F WAR	T 180544	\$9.15	8/29/2000	95476
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Francis Case			12/10/2019	

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**12/1/2023 - Copies Removed: 259**

Was Lost on 5/13/2021 by Schmidt, Stacey (Faculty: P 97047) - fine was satisfied -- Deleted -- Total Circulations: 24

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**Deleted: 221, Transferred: 0, Weeded: 40**

## Items in the Mod

<b>Item Description</b>	<b>Count</b>
Pink desks	60
Chairs no legs	11
Fabric chairs	13
Chairs	221
Tiny Chairs	151
Tiny wooden	1
Med chairs	16
Folding Chairs	44
Wobble Stools	37
Book Shelf	4
Blue Metal Cart	2
Desk	5
Coat rack	1
Wooden Balance beam	1
Rugs	4
Metal shelf stool	1
Coreplay white board	1
Little whiteboard	1
Red Play couch	1
Kitchen Set	2
Swing IE Stand black and Cart	1
Floor pads	11
Rectangle table	15
Round table	9
Kidney table	1
Room Dividers	4
Slot shelves	4
Desk	6
Fabric Chair	1
Handicap toilet chairs	2
Toy Bin holder	1
Book Shelf	17
Office Chair	1
View Sonic Carts	4
White board	3
Kitchen Set	2
Carrousel play table	1
6' mirror	1
4 drawer file cabinet	20

2 drawer file cabinet	3
wide/short 2 drawer file cabinet	1
Light fixture covers	40
Smart boards	13
Lg Trash can	1
Bissell ProHeat 2x pet	1
Tornado buffer	1
Bi-Level teacher desk	1

## Items in the Hole

Item Description	Count
Hobart Oven	1
Lg Hobart Mixer	1
Sm Hobart Mixer	1
Hobart Mixing bowls w/ rack	3
FS Cart	1
FS Warmer	1
FC Kitchen sink	1
Food Warmer	1
Carpet rolls	12
Milk Cooler	4
Piano	5
Training Table	1
Nurse Bed	1
Weight Equip	2
55 gal barrel	1
McQuay Air Cond	1
FHP Heating and Air	1
HP Design Jet 500 & Cart	1
Super-Vee Power Drain Cleaner	1
Wooden Table	1
Bucket - 4 Shot Put Balls	1
Bucket white chalk	1
Advance Carpetriever 28XP	2
Advance Bathroom Spray cart	1
Advance Scrubber	1
Advance Sprite 12 wet vac	1
Advance Aqua Ride	1
Cabinet	6
LG Round 3.5' boards	4
Golf Bags	2

Bag orange football field pilons	2
Juice Cooler	1
Bi-level desk	1
Teacher Desk	7
Credenza	2
Vinyl Composition Tile boxes	8
Fabric covered chair	4
Chair	21
Speakers	4
LG Yellow DOT Barrels	3
Lg Spool of Orange Tube	2
Lg Spool Black cable/ Cable on wall	1
Door	5
Bi-Fold Closet Doors	2
Bag/ Box of Jerseys	5
Tv & Cart	1
Tv	1
Paint Sprayer	1
Scoreboard	1
Bag of Hard hats	1
Box of Locks	2
Book Case	10
Projector	1
Projector screen	1
Fax Machine	1
Scantron data terminal	1
Shredder	1
Fire Extinguisher	3
Custodial Utility Carts	4
DMS Lab stools	8
Light fixtures	25
Light bulbs	90
Mini Fridge	1
Long Coat Rack	1
Glider Rockers	2
Rectangle Tables	15
Short Black no back stools	40
Desk with swing foot rest	3
File Cabinet 4 drawers	12
File Cabinet 2 drawers	5
Bandsaw	1
Lg unmarked unopened box	1

Round table	12
Couch	1
Recliner	1
Odd shaped Rectangle table	3
Long cart with extra strips of track	1
Badger Clark Books n Games	1 pallet
Misc Glass bottles	10 boxes
Microwave	2
LG Floor fan	2
Gast saw	1
DeWalt Saw	1
Round brown garbage with lid	2
Office Chair	5
Fabric covered stool w/ back	23
Organizer	2
Wobble stool	61
Student Desks	65
DVD Player	1
iPads	7
HP Laser Jet P2015 dn	1
Monitor	1
AccelScan Optical Mark Reader	1
Risers	9
Extra Riser step	3
Riser Back Rail	3
Box of table legs	12
Hyper Con-Air vacuum	1
Teacher Podium	2
3' long HP Printer w/ paper roll	1
Image maker	1
Adding Machine	1
Rubic Coil Punch Binder	1
Office Chair floor mat	1
LG Cardboard with boy and girl	2
Scanner	1
Fabric chair w/ wheels	2
Record Player	1
Windsor Vacuum	1
Extra long rectangle table	1
Room Divider	8
Piano Bench	2
Keyboard stands	5

Badge-A-Minit	1
Badge-A-Matic 2	1
3 Cases of Calculators	83
Wireless Microphone	1
Camera in boxes	3
Milk Crate w/ Misc Camera stuff	1
Tin	5 sheets
Misc Boxes/ Books/ Binders	multiple
Stove	1
Fridge	1
Basketball Hoops	4
Large rack of blue wall mats from VB	6



# Douglas School District

## MEMORANDUM OF UNDERSTANDING BETWEEN THE DOUGLAS SCHOOL DISTRICT AND LIFEWAYS, INCORPORATED

This Memorandum of Understanding (“MOU”) is made by and between the DOUGLAS SCHOOL District NO. 51-1, hereinafter referred to as the “District,” of 400 Patriot St, SD 57719, and LIFEWAYS, INCORPORATED, a South Dakota non-profit corporation, hereinafter referred to as “Lifeways,” of 1010 Ninth Street, Suite Two, Box Elder, SD 57719.

### WITNESSETH

WHEREAS, Lifeways is made up of addiction counselors credentialed by the South Dakota Board of Addiction and Prevention Professionals to provide education, prevention, early intervention and outpatient treatment for the Box Elder community with counselors in the District’s secondary schools and elementary schools, as designated by the District.

WHEREAS, The District selected Lifeways to provide prevention services as outlined in a request for proposal dated May 17, 2024; and

WHEREAS, Lifeways is vital to the District by its provision to the students, families and staff of the District education and other services in the critical area of prevention of substance use disorders; and

WHEREAS, the parties desire to memorialize the arrangement between Lifeways and the District by entering into this Agreement; and

WHEREAS, the parties desire to enter into this Agreement to reduce their mutual covenants to writing.

NOW, THEREFORE, it is agreed as follows:

1. Recitals. The recitals set forth above constitute an integral part of this MOU and are incorporated herein by this reference as if fully set forth herein as agreements of the parties.

2. Services to be Provided by Lifeways. Lifeways will provide alcohol, tobacco and other drug prevention and early intervention services which will include the following.

A. Assign a Lifeways Counselor to individual schools as identified and/or requested by the District, within the budgetary and resource availability of Lifeways.

B. Work with school personnel to implement evidence-based programming and make curriculum available to the District as requested.

C. Collaborate with the District's Behavior team regarding Lifeways role in Tier 1-3 Behavior and/or Discipline Matrix.

D. Work with school personnel to identify and refer individual students to Lifeways that may have issues related to alcohol, tobacco or other drug use.

E. Complete initial screenings and/or assessments to determine appropriate level of care.

F. Facilitate support groups for students with alcohol, tobacco or other drug related concerns.

G. Provide school communities with prevention education and awareness including the facilitation of Youth to Youth/Students Against Destructive Decision Groups.

3. Effective Date. This Agreement shall be effective upon execution by both parties.

4. Term. The term of this Agreement shall be Effective pursuant to Paragraph 3 above, or until one or both parties terminate the agreement by giving at least 60 days notice to the other party.

5. Termination. The District shall have the option of terminating this Agreement immediately if any of the following instances of default occur:

a. Lifeways dissolves or is administratively dissolved;

b. Lifeways enters any type of proceedings related to its insolvency, whether bankruptcy, receivership, or otherwise;

- c. Lifeways ceases to be a nonprofit organization.
6. Funding Support. The District agrees that in exchange for the services outlined above, it shall continue to provide Lifeways a determined amount of money for each fiscal year. The parties anticipate that any future funding support will be negotiated on an annual basis. In the event such funding is not made available, the MOU may be terminated.
  7. Compensation/Billing. Compensation shall be awarded to Lifeways based upon negotiations with the District which shall occur annually. The negotiation for setting the compensation rate for the year shall occur at a time and place specified by the District so it will be compatible with the District's normal budgeting period(s.) Lifeways will submit biannual invoices to the District.
    - a. FY24 Funding. The District will pay Lifeways \$0 in 2 equal payments of \$0.
  8. Additional District Support. The District will continue to provide staff laptop computers and related technical support for each Lifeways counselor in the District schools; reasonable work space in each school where a Lifeways counselor is placed for the Lifeways counselor that allows for privacy and confidentiality of student clients and their families; facilitation and funding for criminal background investigation of Lifeways staff, and full access to the results of the criminal background investigations related to Lifeways staff by the Lifeways Executive Director.

Dated this \_\_\_\_ day of \_\_\_\_\_, 2024.

DOUGLAS SCHOOL SCHOOL DISTRICT

No. 51-1

By \_\_\_\_\_

Superintendent

By \_\_\_\_\_

Business Manager

LIFEWAYS, INC.

By \_\_\_\_\_

President

By \_\_\_\_\_

Executive Director

Lifeways, INCORPORATED:

\_\_\_\_\_

By: \_\_\_\_\_

Its: \_\_\_\_\_

STATE OF SOUTH DAKOTA )

)ss.

COUNTY OF PENNINGTON )

On this the \_\_\_\_ day of \_\_\_\_\_, 2024, before me the undersigned officer, personally appeared \_\_\_\_\_, who acknowledged her/himself to be the \_\_\_\_\_ of Lifeways, Incorporated, a South Dakota nonprofit corporation, and that as such \_\_\_\_\_, being authorized so to do, executed the foregoing instrument for the purposes therein contained by signing the name of Lifeways, Incorporated, as \_\_\_\_\_.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

\_\_\_\_\_

(SEAL)

Notary Public, South Dakota

My Commission Expires:

# FR1ENDS of the CH1LDREN

He Sapa

## MEMORANDUM OF UNDERSTANDING BETWEEN DOUGLAS SCHOOL DISTRICT AND FRIENDS OF THE CHILDREN – HE SAPA

### Program Overview

For over thirty years Friends of the Children has matched children facing the greatest obstacles with salaried, professional mentors (called Friends). Friends work with children unconditionally, on a weekly basis, for 12+ years in support of intermediate and long-term goals, with a focus on building socio-emotional skills, school success and high school graduation.

We enroll the children ages 4-6 who are entering - or who are in - kindergarten and stay with them through high school graduation. Each Friend works with 8-12 youth, providing 16 hours per month – 4 hours per week - of service to each youth. Utilization of salaried, professional mentors ensures mentors have the experience, length of stay, training, support, and structure to work with a population that faces tremendous challenges in order to ensure that youth succeed in school, gain essential life skills, and graduate high school on time with a plan for their future. The professional mentors communicate regularly with teachers to discuss student needs and to help facilitate school-family communication. Depending on the students' needs and teacher interest/permission, mentors, particularly those serving youth in grades K-5, will spend time in the classroom providing 1:1 support to the student.

### Program Goals and Outcomes

Friends of the Children – He Sapa intentionally identifies children at highest risk of negative life outcomes, those who have experienced multiple adverse experiences early in life. Out of twelve indicators of risk we track as part of an annual third-party evaluation of our program, 86% of our youth experience 3 or more in their lifetime and over half experience a confluence of 6 or more. These include exposure to domestic violence and substance abuse, and instances of abuse, hunger, homelessness and neglect.

Since our inception, Friends of the Children has invested in evaluation strategies to measure the ability of our program model to affect long-term change for children in the highest risk circumstances. Data received from parents/guardians related to each youth's academic success and social/emotional development is collected by Friends of the Children – He Sapa, with expressed written consent.

### Partnership with Douglas School District

This partnership has the following measurable goals:

- Indicator 1: Student attends school regularly (95% of school days)
- Indicator 2: Student follows school rules and avoids behavior resulting in suspension
- Indicator 3: Student makes progress and performs at grade level in core subjects

Friends of the Children – He Sapa will employ the following strategies to meet these goals:

- Serve as a bridge between schools and families, facilitating communication and understanding.
- Promote development of the social and emotional skills children need in order to be ready and willing to learn in school.
- Work with youth in the classroom setting to support positive behavior and learner engagement.
- Work with the school, students and families to promote student attendance.
- Utilize the Friends' close relationships with youth to provide insight to teachers and school personnel on individual youth strategies to which youth respond well.
- Support academic work by building study skills, connecting students with tutors, and helping with homework.
- Friends serve as advocates for students and parents.

Friends of the Children – He Sapa shares the Douglas School District' commitment to the educational success of all children, regardless of their backgrounds and family circumstances. Friends of the Children – He Sapa enrolls preschool, and head start youth in partnership with community-based organizations. Once they graduate their preschool and head start programs, our youth may attend the following Elementary schools: Black Hawk, Corral Drive, General Beadle, Grandview, Horace Mann, Knollwood Heights, Meadowbrook, Pinedale, Rapid Valley, Robbinsdale, South Canyon, South Park, Valley View, and Wilson Elementary Schools. Youth remain in the program even if they change schools and through high school graduation. As a result, Friends of the Children – He Sapa will serve youth in additional schools (and even other districts) each year.

**Safety:**

All Friends of the Children – He Sapa staff go through the following pre-employment screening process: a comprehensive fingerprint-based state and federal criminal background checks, a child abuse check, a check through the U.S. Department of Justice National Sex Offender Public Website; a driving records check and a drug test. Douglas School District requires additional background testing or testing through a specific vendor, Friends of the Children – He Sapa will ensure that staff meet those requirements. All Friends of the Children – He Sapa employees agree to follow the policies and procedures of the district. At any point, Douglas School District has the ability to investigate allegations of wrongdoing on behalf of Fr and/or prohibit Friends from entering district property due to violation of policies and/or procedures, and/or address concerns of staff and student safety.

**Communication:**

The partners agree to communicate with the following frequency:

- Friends will communicate with teachers of youth enrolled in the Friends program.
- Friends of the Children – He Sapa leadership will communicate with principals quarterly to discuss the partnership.
- Friends of the Children – He Sapa leadership and the District Partnership Coordinator will meet semi-annually to discuss the partnership.

**Confidentiality:**

Respecting the goals of Friends of the Children – He Sapa, confidentiality of student information is a primary concern of Douglas School District. The parties agree to comply with all state and federal

regulations, including FERPA, when it comes to releasing any information about students. Friends of the Children staff agree to maintain the highest level of confidentiality as they engage with staff and students. Friends of the Children – He Sapa agrees to provide Douglas School District a copy of consent forms to participate in Friends of the Children – He Sapa so that Douglas School District can ensure compliance with confidentiality and respect the wishes of parents/guardians. Douglas School District will not produce student information directly to Friends of the Children, without written consent from parents/guardians. Parents/Guardians are free to share any information with Friends of the Children.

**Additional Partnership Elements:**

Friends of the Children – He Sapa’s effectiveness in supporting success for the most vulnerable students in Douglas School District will be optimized through the following:

- District designation of a representative as the District Contact who will act as the primary contact between the District and the program.
- An opportunity to meet semi-annually with the District Contact to review program data, progress and work through any issues.
- District promotion of opportunities for Friends of the Children staff to meet with school personnel for the purpose of sharing information about the program and encouraging collaboration between Friends, school leadership, and teachers.
- District communication regarding relevant school policies and inclusion of Friends of the Children staff in appropriate school communications.
- Student data will be handled in compliance with FERPA regulations.
- Friends staff will wear identification badges who work regularly within District schools.
- Friends staff will complete mandatory trainings as requested by the District.

The terms of this Agreement can be renegotiated upon mutual approval of the participating agencies. This Agreement will be reviewed and updated annually. The Agreement will automatically renew until terminated in writing by either party.

This MOU will become effective upon signature by Douglas School District and Friends of the Children- He Sapa and continue to be effective until it is terminated in writing by either party.

In witness whereof, the parties have authorized the undersigned to execute this Memorandum of Understanding.

\_\_\_\_\_  
Valeriah Big Eagle, Executive Director  
Friends of the Children – He Sapa

Date \_\_\_\_\_

\_\_\_\_\_  
Authorized Signatory, Title  
Douglas School District

Date \_\_\_\_\_



**Douglas Patriots  
Middle School & High School  
Activities Handbook 2024-2025**

**Middle School Activities Director: Nathan Batteen  
High School Activities Director: Joshua Haaland**

**Updated: 5/20/2024**

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## **Activities Directors' Letter to Students and Parents:**

The Douglas School District believes that student engagement and participation in school sponsored activities is vital to the success of our school and our community. We expect all involvement within these activities to be respectful and positive, whether it be from a participant, parent, or fan.

The Douglas Patriots athletics and co-curricular programs provide an opportunity for our students to learn, refine, and display talents and skills outside of the classroom, and among other participants with common goals. Participation in school sponsored events is a privilege and is dependent on students' ability to follow the guidelines outlined in the Douglas Activities Handbook. It is the responsibility of the participants and parents to read, understand, and follow the included expectations and policies. If you do not understand, or have any questions about any of these policies, please feel free to contact the Activities Directors for further explanation or discussion.

The athletics and co-curricular programs and their coaches/advisors are dedicated to building a stronger sense of school and community through opportunities with each student. They believe that participants should not only be taught skills related to their activity, but also develop skills pertinent to all facets of life through guidance and leadership. The Douglas athletics & co-curricular programs strongly support the development of these skills including, but not limited to:

1. Respect
  - Students will treat others in a way that shows regard for their feelings, wishes, rights, and traditions.
2. Work Ethic
  - Students will accept challenges and work to overcome them.
3. Discipline
  - Students will follow rules and accept responsibility when they deviate from the rules.
4. Academic Achievement
  - Students will understand that their academic responsibilities come first at all times. You cannot be a student-athlete without being a student first.
5. Goal Setting
  - Students will learn the value of setting goals and how to set goals that are achievable.
6. Sportsmanship
  - Students will learn how to be a good sport and a good teammate by respecting other players, coaches, officials, and authority figures.
7. Teamwork
  - Students will learn how to accept a role as a member of a larger group with common goals.
8. Community
  - Students will learn what it takes to be a contributing member of a community, both on and off of the competition floor.

Thank you for your participation in our Douglas Patriot athletics and co-curricular programs. Together we can create an atmosphere of enjoyment and success for the students, families, and community members here in Box Elder. Good luck with your seasons! Go Patriots!

**Sincerely,**

**Nathan Batteen & Joshua Haaland**

**Activities Directors**

## Mission Statement

“Our mission is to cultivate a culture where every student engages in activities that foster leadership skills, personal development, and a strong sense of responsibility.” Our vision is to promote a competitive spirit and to inspire individuals to excel, both in the classroom and as part of their collective teams and groups. We aim to develop well-rounded leaders who are ready to embrace challenges and drive positive change.”

### Douglas Patriots Middle School Coaches/Advisors 2024-25

<p><b>Fall Activities (1st Quarter):</b></p> <ul style="list-style-type: none"> <li>- <b>Cross Country</b> <ul style="list-style-type: none"> <li>- Travis Miller - Head Coach</li> <li>- Eric Elder - Assistant Coach</li> </ul> </li> <li>- <b>E-Sports</b> <ul style="list-style-type: none"> <li>- Kevin Militello - Head Coach</li> </ul> </li> <li>- <b>7th Grade Football</b> <ul style="list-style-type: none"> <li>- Robert Rath - Head Coach</li> <li>- TBD - Assistant Coach</li> </ul> </li> <li>- <b>8th Grade Football</b> <ul style="list-style-type: none"> <li>- Colin Weinzirl - Head Coach</li> <li>- Nick Ferguson - Assistant Coach</li> </ul> </li> <li>- <b>Knowledge Bowl</b> <ul style="list-style-type: none"> <li>- Matt Howard - Advisor</li> </ul> </li> <li>- <b>6th Grade Intramural Volleyball</b> <ul style="list-style-type: none"> <li>- Cathy Baragar - Head Coach</li> </ul> </li> <li>- <b>7th Grade Volleyball</b> <ul style="list-style-type: none"> <li>- Brook Clark - Head Coach</li> <li>- Tori Nelson - Assistant Coach</li> </ul> </li> <li>- <b>8th Grade Volleyball</b> <ul style="list-style-type: none"> <li>- Megan Steiger - Head Coach</li> <li>- Shae Weber - Assistant Coach</li> </ul> </li> </ul>	<p><b>Fall/Winter Activities (2nd Quarter):</b></p> <ul style="list-style-type: none"> <li>- <b>6th, 7th, &amp; 8th Grade Fall Drama</b> <ul style="list-style-type: none"> <li>- Cassie Hamer - Director</li> <li>- Lindsay Scott - Assistant Director</li> </ul> </li> <li>- <b>E-Sports</b> <ul style="list-style-type: none"> <li>- Kevin Militello - Head Coach</li> </ul> </li> <li>- <b>6th Grade Intramural Girls Basketball</b> <ul style="list-style-type: none"> <li>- Brook Clark - Head Coach</li> </ul> </li> <li>- <b>7th Grade Girls Basketball</b> <ul style="list-style-type: none"> <li>- Tori Nielsen - Head Coach</li> <li>- Jace Caldwell - Assistant Coach</li> </ul> </li> <li>- <b>8th Grade Girls Basketball</b> <ul style="list-style-type: none"> <li>- TBD - Head Coach</li> <li>- Danielle Hirvela - Assistant Coach</li> </ul> </li> <li>- <b>Middle School Robotics</b> <ul style="list-style-type: none"> <li>- Kevin Militello - Advisor</li> </ul> </li> <li>- <b>6th, 7th, &amp; 8th Grade Wrestling</b> <ul style="list-style-type: none"> <li>- TBD - Head Coach</li> <li>- TBD - Assistant Coach</li> </ul> </li> </ul>
<p><b>Winter Activities (3rd Quarter):</b></p> <ul style="list-style-type: none"> <li>- <b>6th Grade Intramural Boys Basketball</b> <ul style="list-style-type: none"> <li>- TBD - Head Coach</li> <li>- Abraham Wheeler- Assistant Coach</li> </ul> </li> <li>- <b>7th Grade Boys Basketball</b> <ul style="list-style-type: none"> <li>- Kaitlin Heier - Head Coach</li> <li>- Robert Rath - Assistant Coach</li> </ul> </li> <li>- <b>8th Grade Boy Basketball</b> <ul style="list-style-type: none"> <li>- Jace Caldwell - Head Coach</li> <li>- Danielle Hirvela - Assistant Coach</li> </ul> </li> <li>- <b>6th, 7th, &amp; 8th Grade Spring Drama</b> <ul style="list-style-type: none"> <li>- Cassie Hamer - Director</li> <li>- Lindsay Scott - Assistant Director</li> </ul> </li> <li>- <b>E-Sports</b> <ul style="list-style-type: none"> <li>- Kevin Militello - Head Coach</li> </ul> </li> <li>- <b>Middle School Robotics</b> <ul style="list-style-type: none"> <li>- Kevin Militello - Advisor</li> </ul> </li> <li>- <b>7th &amp; 8th Grade Spirit Squad</b> <ul style="list-style-type: none"> <li>- TBD - Head Coach</li> </ul> </li> </ul>	<p><b>Spring Activities (4th Quarter):</b></p> <ul style="list-style-type: none"> <li>- <b>7th &amp; 8th Grade Track &amp; Field</b> <ul style="list-style-type: none"> <li>- Eric Elder - Head Coach</li> <li>- Shae Weber - Assistant Coach</li> <li>- Aaron Kowaleski- Assistant Coach</li> <li>- Rachel Quimby- Assistant Coach</li> <li>- Melissa Poley- Assistant Coach</li> <li>- Kaylee Knudson- Assistant Coach</li> </ul> </li> </ul> <p><b>Year-Round Activities</b></p> <ul style="list-style-type: none"> <li>- <b>Band</b> <ul style="list-style-type: none"> <li>- Luann Rosetter &amp; Richard Hamil - Directors</li> </ul> </li> <li>- <b>Choir</b> <ul style="list-style-type: none"> <li>- Lindsay Scott - Director</li> </ul> </li> <li>- <b>Garden Club</b> <ul style="list-style-type: none"> <li>- Kevin Militello - Advisor</li> </ul> </li> <li>- <b>Student Council</b> <ul style="list-style-type: none"> <li>- Brian Palmer - Advisor</li> </ul> </li> </ul> <p><b>Administration</b></p> <ul style="list-style-type: none"> <li>- <b>Principal</b> - Courtney Crosswait</li> <li>- <b>Assistant Principal</b> - Stacey Cowen</li> <li>- <b>Activities Director</b> - Nathan Batteen</li> </ul>

## Douglas Patriots High School Club & Fine Arts Advisors 2024-25

\*Clubs and Fine Arts at the high school are year round programs unless specified in advance by the individuals listed below or by an Advisor\*

- **AFJROTC**
  - Michael Morrow - Lt Colonel
  - Chester Stewart - Master Sergeant
- **Art Club & Art Scholarship**
  - Dave Horan - Advisor
  - Shannon Bonner - Scholarship Advisor
- **African-American Culture Club**
  - Michelle Crane - Advisor
- **Debate (Competitive Team – Starts during 2nd quarter)**
  - Tony Mraz - Head Coach
  - Amanda Awe - Assistant Coach
- **Drama (Fall & Spring; One-Act in the Winter)**
  - Kevin Plooster - Director
  - Jesse Hamer - Assistant
  - Anna Vaughn - Assistant
- **Environmental Club**
  - Cherrie Martenson - Advisor
- **Gender-Sexuality Alliance**
  - Joelle Rose - Advisor
  - Arianna Grindle - Assistant Advisor
- **Industrial Tech (Welding & Robotics – Competitive season starts 2nd quarter)**
  - Jason Boeding - Coach/Advisor
  - Nick Ferguson - Coach/Advisor
- **Knowledge Bowl (Competitive season starts at the beginning of the school year)**
  - Matthew Koch - Advisor/Coach
- **Library Book Club**
  - Kimberly Cook - Advisor
- **National Honor Society**
  - Amy Rowe - Advisor
- **PATS/PBIS Circle**
  - Dawn Beltran - Advisor
- **Student Council**
  - Jesse Hamer - Co-Advisor
  - Arianna Grindle - Co-Advisor
- **Yearbook**
  - Anthony Burns - Yearbook
- **Administration**
  - Beau Voegeli - Principal
  - Sean Gholson - Assistant Principal
  - Joshua Haaland - Activities Director

### NONDISCRIMINATION POLICY

The Douglas School District does not discriminate in its employment policies and practices, or in its educational programs on the basis of race, color, creed, religion, age, sex, handicap, national origin, or ancestry.

Title IX concerns should be directed to the Executive Director of Operations, Douglas School District, 400 Patriot Drive, Box Elder, SD 57719. Phone (605) 923-0000.

Inquiries concerning the application of Title VI or Section 504 may be referred to the Director of Special Education Services, Douglas School District, 421 Don Williams Drive, Box Elder, SD 57719. Phone (605) 923-0090.

For additional information contact the Regional Director, Department of Education, Office for Civil Rights, 1961 Stout Street, Denver, Colorado 80294.

# Douglas Patriots High School Athletic Coaches 2024-25

## Fall Sports:

- **Competitive Cheer**
  - LuAnn Stukerjurgan - Head Coach
  - Ashley Von Eye - Assistant Coach
  
- **Competitive Dance**
  - Ashley York - Head Coach
  - Holly Howie - Assistant Coach
  
- **Cross-Country**
  - Chris Wieman - Head Coach
  - Marlee Wieman - Assistant Coach
  
- **Football**
  - Alexander Ferdinand - Head Coach
  - George Johnson - Assistant Coach
  - TBD - Assistant Coach
  - Tony Keen - Assistant Coach
  - Randy Thibeau - Assistant Coach
  - Dale Daugherty - Assistant Coach
  
- **Boys Golf**
  - Amy Rowe - Head Coach
  
- **Soccer (Co-Ed)**
  - TBD - Head Coach
  - Andrea Murphy - Assistant Coach
  
- **Volleyball**
  - Sarah Tucker - Head Coach
  - Michael Clark - Assistant Coach
  - Rachel Quimby - Assistant Coach
  - Rebekah Varilek - Assistant Coach

## Winter Sports:

- **Boys Basketball**
  - Travis Miller - Head Coach
  - Kraig Blomme - Assistant Coach
  - Travis Ladwig - Assistant Coach
  - Jeff Wimp - Assistant Coach
  
- **Girls Basketball**
  - Michael Clark - Head Coach
  - Brook Clark - Assistant Coach
  - Tori Nielsen - Assistant Coach
  - Tony Keen - Assistant Coach

- **Boys Wrestling**
  - Dale Daugherty - Head Coach
  - Jason Eddy - Assistant Coach
  
- **Girls Wrestling**
  - Nick Ferguson - Head Coach
  - Amanda Leak - Assistant Coach
  
- **Sideline Cheer**
  - LuAnn Stukerjurgan - Head Coach

## Spring Sports:

- **Girls Golf**
  - Amy Rowe - Head Coach
  
- **Track & Field**
  - Courtney Tribby - Head Coach
  - Michael Clark - Assistant Coach
  - Chris Wieman - Assistant Coach
  - Travis Miller - Assistant Coach
  - Jason Boeding - Assistant Coach
  - Katilin Heier - Assistant Coach
  - Timothy Simonich - Assistant Coach

## Non-School Sport Clubs

**\*Talk to the Activities Office for more information\***

- AAU Wrestling
- Baseball
- Hockey
- Lacrosse
- Rodeo
- Softball
- Swimming

## Administration

- Beau Voegeli - Principal
- Sean Gholson - Assistant Principal
- Joshua Haaland - Activities Director

**“Our mission is to cultivate a culture where every student engages in activities that foster leadership skills, personal development, and a strong sense of responsibility.”**

## Conference Sport Offerings & SDHSAA Season Start Dates

### Black Hills Conference

The Douglas School District is a member of the Black Hills Conference for the sports of competitive cheer, competitive dance, cross-country, football, boys and girls golf, soccer, volleyball, boys and girls basketball, boys and girls wrestling, and track and field. Member schools of the Black Hills Conference include: Belle Fourche, Custer, Douglas, Hill City, Hot Springs, Lead-Deadwood, Rapid City Christian, Red Cloud, St. Thomas More, Spearfish, and Sturgis Brown.

The Black Hills Conference hosts annual competitions for competitive cheer, competitive dance, cross-country, boys and girls golf, boys and girls wrestling, and track and field. Basketball, volleyball, soccer, and football do not have conference tournaments but have annual voting to recognize all-conference athletes. Sites and dates of the 2024-25 conference events are:

- Boys Golf Meet – Tuesday, September 24th – Lead-Deadwood – 10:00am**
- Cross-Country Meet – Thursday, October 10th – Sturgis Brown – 2:00pm**
- Competitive Cheer & Dance – Thursday, October 17th – Sturgis Brown - 5:00pm**
- Boys Wrestling Tournament – Saturday, January 18th – Hill City – 10:00am**
- Girls Wrestling Tournament – Saturday, January 18th – Hill City – 10:00am**
- Girls Golf Meet – Monday, May 12th – Box Elder – 9:00am**
- Track & Field Meet – Friday, May 16th – Belle Fourche – 9:00am**

*\*Conference events are subject to change in locations and times based on agreements between conference schools. Schools will be notified immediately of such changes.\**

### Season Start Dates

The South Dakota High School Activities Association sets the dates for the start of all high school sports programs. Below are the starting dates for Douglas high school athletic teams for the 2024-25 school year.

#### Fall Sports

Competitive Cheer.....	Monday, August 5th, 2024
Competitive Dance.....	Monday, August 5th, 2024
Soccer.....	Monday, August 5th, 2024
Football.....	Monday, August 12th, 2024
Boys Golf.....	Monday, August 12th, 2024
Cross-Country.....	Thursday, August 15th, 2024
Volleyball.....	Thursday, August 15th, 2024

#### Winter Sports

Wrestling.....	Monday, November 18th, 2024
Girls Basketball.....	Monday, November 25th, 2024
Boys Basketball.....	Monday, December 2nd, 2024

#### Spring Sports

Track and Field-Pole Vaulting.....	Monday, February 3rd, 2025
Track and Field.....	Monday, March 3rd, 2025
Girls Golf.....	Monday, March 31st, 2025

#### Junior High Athletics

Junior high athletics start and end dates are not dictated by the SDHSAA. The Douglas middle school Activities Director will determine the starting and ending points of each junior high athletic season.

## Douglas High School Lettering Requirements

Specific requirements for winning major awards are established for each sport by the coaches. These will be available to all squad members at the start of the season. One major award, a “sport letter”, will be awarded when an athlete has met the qualifications as a varsity team letter winner. Repeat letter winners will receive bars after they have received the initial emblem and bar for the sport.

**The following Douglas lettering requirements applies as listed below for Fall Athletics:**

- **Competitive Cheer** - Team members must attend and be on time for 90% of ALL practices, games, and competitions and finish the season in good standing; or at the coaches discretion.
- **Competitive Dance** - Team members must attend and be on time for 90% of ALL practices, games, and competitions and finish the season in good standing; or at the coaches discretion
- **Cross-Country** - Must earn at least 15 points based on the team’s point system or at the coaches discretion.
- **Football** - Earn 20 points through varsity competition and other in-season and off-season accomplishments, or at the coaches discretion
- **Golf (Boys)** - Lettering points are accumulated for competing in golf meets or at the coaches discretion.
- **Soccer (Boys)** -
- **Soccer (Girls)** -
- **Volleyball** - Participate at the varsity level, complete community service, in good standing attendance and grades wise, and at the coaches discretion.

The following Douglas lettering requirements applies as listed below for Winter Athletics:

- **Basketball (Boys)** - Be in the varsity line-up for at least 75% of our regular season games, be on the roster for SoDak 16, or at the coaches discretion.
- **Basketball (Girls)** - Complete the season in good standing as a varsity player, compete in at least half of the varsity games (40 qtrs), have no more than 3 strikes on the team, or at the coaches discretion
- **Wrestling (Boys)** - Athletes will need to earn 50 points through varsity competition, and other in-season and off-season accomplishments, or at the coaches discretion.
- **Wrestling (Girls)** - Athletes will need to earn 50 points through varsity competition, and other in-season and off-season accomplishments, or at the coaches discretion.

The following Douglas lettering requirements applies as listed below for Spring Athletics:

- **Golf (Girls)** - Lettering points are accumulated for competing in golf meets or at the coaches discretion.
- **Track & Field** - Place top 8 at a varsity meet, qualify for state meet, be a senior with good attendance, no training violations during the season, or at the coaches discretion.

The following Douglas lettering requirements applies as listed below for Non-Athletic Activities

- **Band/Music** - Perfect attendance at all major performances and events, cumulative grade of above 86% in class, participation in at least 1 extra event, and no unexcused absences from pep band
- **Debate** - Students participating must earn 250 points on their NSDA account through competing at tournaments
- **Knowledge Bowl** - Accumulate 80% of possible points scale and attend 3 of 4 meets

Non-school club sport organizations may submit a Club Sport Agreement request to receive a varsity letter for Douglas students who participate on their teams

#### **Other Awards:**

Student-athletes and other activity participants are eligible for a variety of state, region, and conference awards and recognitions that are determined by their governing bodies and any state, region, and conference criteria.

### **Douglas School District Student Expectations for Activities**

1. Student-athletes will attend all practices, rehearsals, lifts, or competitions unless excused by the head coach.
2. Student-athletes will abide by the rules and guidelines of the Douglas School District policies, activities handbook, and student handbooks.
3. Students will finish the season in good standing to be eligible for a letter that season.
4. Student-athletes will cooperate with coaches/advisors and their respective teams.
5. In case of illness or injury, the coaching staff will take into consideration the circumstances in making end-of-season decisions.

### **Douglas School District Parent/Guardian Expectations for Activities**

1. Parents will demonstrate their responsibility to their children by showing unwavering support and by providing on-going positive reinforcement for their child's performance and effort. Being a positive role model includes demonstrating proper sportsmanship at all times and refraining from negativity.
2. Parents will demonstrate their responsibility to the coaches and officials by being supportive of their decisions and not undermining their efforts. If, by chance, you do not agree with a coach, please communicate with the coach at an appropriate time and place and not in front of the students.
3. Parents will demonstrate their responsibility to the school district by assisting the coaching staff in maintaining the intended positive nature of our programs. The coaching staff requests that you report any behavior or situation to us that we may need to address and thank you for your support.
4. Parents/Spectators will demonstrate their responsibility to other parents by cheering good plays and successes and by consoling disappointments, no matter which team is affected. Taunting is unsportsmanlike behavior, which we do not tolerate.
5. Parents will demonstrate their responsibility to themselves by watching both their own and other children participate, learn, and have fun. We hope you will experience the fullest joy and pride associated with watching our children in their athletic pursuits.

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## **Pre-Participation Requirements**

Prior to participating to any extent (practice, games, tournaments, trips, etc.) the following requirements must first be fulfilled by student participants:

- High School & Middle School Activities:
  - Complete and turn in the DSD Activities Packet (p. 1-12) to the Activities Office
    - Personal Information Sheet
    - Board Policy JGD - Activity Code
    - Overnight/Field Trip Permission Slip
    - Parent/Student Acknowledgement Form
    - SDHSAA Consent for Participation in Activities
    - SDHSAA Consent for Medical Release
    - SDHSAA Concussion Fact Sheet for Parents
    - SDHSAA Concussion Fact Sheet for Students
    - SDHSAA Health History Form & Pre-Participation Physical
      - Physicals are good for 1-year from the date of completion
  - Complete annual Impact Baseline Testing (completed with Athletic Trainer)
    - High school activities only (includes 7-12 programs)

## **Preseason Activity Meetings & Activity Fairs**

Douglas High School will hold preseason activity kick-off meetings that align with the changing of the seasons (Fall, Winter, Spring). The intent of these meetings is to provide students and parents pertinent information for their season, and allow breakout sessions with their coaches for the same informative purpose. Attending these meetings is not mandatory but **HIGHLY ENCOURAGED**. The dates for the 2024-25 preseason kick-off meetings are:

- Fall Kick-Off Meeting: Thursday, August 1st, 2024 @ 6:30 pm in the high school theater
- Winter Kick-Off Meeting: Monday, November 11th, 2024 @ 6:30 pm in the high school theater
- Spring Kick-Off Meeting: Tuesday, January 28th, 2025 @ 6:30 pm in the high school theater

Douglas High School will work in collaboration with Douglas Middle School in presenting all opportunities for offered activities to all students grade 6th-8th. These Activity Fairs promote opportunities that extend from the high school into the middle school (with the exception of golf, which is a 7-12 program). Activity Fair dates will be determined through collaboration of Activities Directors and Principals. Anticipated fairs for 2024-25 are:

- 8th grade activities fair in collaboration with 9th grade registration - Early 2nd semester
- 6th-8th grade athletics, fine arts, & clubs fair - Late 2nd semester

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## SDHSAA Eligibility Requirements

The following eligibility requirements are set by the SDHSAA and must be met before any student can participate in a school interscholastic program. Douglas High School students will abide by the below policies set forth by the SDHSAA.

### **YOU ARE ELIGIBLE IF:**

1. You are under the age of 20. Age to be determined by birth date, not hour and minute.
2. You have not attended more than 4 first semesters and 4 second semesters, or 12 trimesters, of school in grades 9 through 12. Enrollment and attendance in school or participation in one or more contests shall constitute a semester/trimester of eligibility. Once a student enrolls as a ninth grader, all semesters/trimesters must be consecutive unless waived as per Article VII, Section 3 (1), page 10 of the constitution.
3. During the preceding semester/trimester you passed a minimum equivalent of four full time subjects for which you earned at least 2.0 units of high school credit that will be used in the issuance of a diploma.
4. During the current semester/trimester you are enrolled in and attend a minimum equivalent of four full time subjects for which you will earn at least 2.0 units of high school credit that will be used in the issuance of a diploma.
5. You have enrolled by the 16th school day of the current semester/trimester. Date of regular entry into classes is considered the date of enrollment.
6. You have on file in the principal's office a signed physical examination, a parent & student consent form, consent for release of medical information form (HIPAA), and a concussion fact sheet for parents/athletes.
7. You have not transferred from one high school to another without a corresponding change in the residence of your parents. (Exception made for students who transfer pursuant to the open enrollment Bylaws.)
8. You have a copy of your transcript on file in the principal's office prior to competition.
9. You have not been absent from school more than ten (10) consecutive school days in a member school which operates a five (5) day school week or more than eight (8) consecutive days in a member school which operates a four (4) day school week. (Illness of the student or death in the immediate family excepted.)
10. During a high school sport season, you do not compete on an unattached basis as an individual or as a member of a non-school team.
11. You have not participated in an athletic contest under an assumed name.
12. You have not participated in athletics in any institution of learning of higher rank than a standard secondary school.
13. You have not violated your amateur standing.
14. You have not graduated from a regular four-year high school or institution of equivalent rank.

15. Credit recovery. Students who have been declared ineligible because of academic deficiencies from the previous semester/trimester may earn scholastic/academic eligibility by taking an academic course(s) via the options approved by the SD Department of Education. Examples include, but not limited to, on-line courses, in-district credit recovery courses, alternative education settings, digital courses, etc. The principal must monitor the successful completion of the course(s) and reinstate eligibility only after the successful completion of 2 units of credit as per Chapter I, Part IV, Section 1, Subsection D., page 14 of the Bylaws.

**NOTE 1:** Participation in an All-Star Game, during the school year, that is not sanctioned by the SDHSAA could cause you to be ineligible at NCAA colleges and universities your freshman year. Consult the SDHSAA Constitution and By-Laws for additional information or consult the Activities Director.

**NOTE 2:** There are exceptions to the above rules. Consult with your coach, athletic director, or principal if any questions arise.

**NOTE 3:** Any 7th or 8th graders who participate at the high school level will adhere to the high school eligibility requirements above.

## **Middle School Eligibility Rules**

Middle School Eligibility is determined weekly for the current quarter's activities. All students in activities are subject to weekly grade checks during their activity's season. If any student-athlete has two failing classes on the day of grade checks, they are deemed ineligible and must sit out that week of activities. Eligibility is revisited the following week for all student-athletes.

During a period of ineligibility, students may practice, but may not travel, compete in any games and/or performances. They may also not sit the bench with their team for home games.

If a student is ineligible for 3 consecutive weeks in an activity, the Athletic Director and Head Coach reserve the right to dismiss the student from that activity. This policy allows the student to focus on academics for the remainder of the quarter.

## Douglas School District Training Rules

The Douglas School District believes that it is important for our students involved in extra and co-curricular activities to understand the significance of participating/competing as a representative of the Douglas Patriots and refrain from any activity that is considered illegal by the criminal justice system. These activities include, but are not limited to, the use, possession of, or attempt to purchase alcohol, tobacco, vaping devices, nicotine and nicotine delivery devices, and all other illegal substances by a minor as well as refraining from committing crimes against a person or property. The expectation that students/athletes will refrain from the use of illegal substances and participating in illegal activities does not just apply to a season or sport; rather, students/athletes are expected to follow these training rules throughout the course of an entire school year. An entire school year, for all students participating in activities, is defined as beginning with the start of the first practice in the fall and concluding at midnight on the day of the last school-sponsored activity of the year. Please note that there are NO times during the school year, outlined above, when using alcohol, tobacco, vaping devices, nicotine and nicotine delivery devices and illegal drugs or participating in illegal activities are tolerated by the Douglas School District. ([District Policies JFCG, JFCG-R, JFCH, JFCH-R](#))

The Activities Director(s) and Principal(s) will investigate infractions and will consider the individual, other students, parents, community members, and law enforcement as acceptable sources of information. Evidence utilized throughout the investigation process is at the discretion of the administration. It is important to note, that due to the sensitive nature of these infractions and the seriousness of the penalties enforced, the school can only enforce penalties if at least one of the following standards is met for the final determination of guilt:

1. Admission of guilt by the student in question
2. Admission by parent or guardian of the student in questions as to their guilt
3. Obtained evidence of an infraction
4. Citation by law enforcement agency
5. Enrollment into a court approved diversion program

Any violations of the training rules will result in discipline in addition to those repercussions set forth by their respective buildings. If a student is found to have violated the Douglas School District activity training rules, the following penalties will be enforced:

### Teams/Activities with Large Competition Schedules:

<b>Activity (Based off HS Schedules)</b>	<b>1st Offense (Calculated based on 25% of competitive season)</b>	<b>2nd Offense (Dismissal from team)</b>	<b>3rd Offense (Ineligible for DSD Activities for the remainder of the school year)</b>
Basketball	5 games	x	x
Competitive Cheer/Dance	3 competitions	x	x
Cross-Country	4 meets	x	x
Debate	4 competitions	x	x
Football	2 games	x	x

Golf	4 meets	x	x
Soccer	4 games	x	x
Track & Field	4 meets	x	x
Volleyball	5 competitions	x	x
Wrestling	5 competitions	x	x

**Teams/Activities with Shortened or No Competition Schedules:** Clubs, Fine Arts, & Other Activities

**1st Offense** - A student will be on probation for two weeks and will not be allowed to participate in any contests, performances, or activity sponsored events that may fall within that time period.

**2nd Offense** - A student will be suspended from all activity events of any kind for two months.

**3rd Offense** - A student will be ineligible for all DSD sponsored activities for the remainder of the school year.

During the time that a student is serving their 1st penalty, they are expected to participate in practices those days, but will not participate in after school events. They will not be allowed to travel to away contests or events, or sit the bench for any contests.

If a student is deemed to be in violation of the Douglas training rules during the school year while they are NOT participating in an activity, the punishment will carry-over into the next activities season or school year if necessary. Students must remain an active participant on the team and complete the entire season for the number of events required to apply to the given season and any attempt to bypass the rules by quitting a team could result in suspension from all DSD activities for the remainder of the year. Suspensions not completed within one season will carry over to the next and suspensions not completed in one school year will carry over to the next school year.

The parents of the offender(s) and law enforcement will be notified. The student/athlete will not letter in an activity if he/she does not finish the season in good standing.

In the event it appears there is a violation, the following steps shall be taken:

1. The student will be advised of the concern
2. Allow the student to explain his/her position
3. Notify the parent(s) or guardian(s) of the alleged violation and provide an opportunity for a parent conference with any of the following personnel present: coach/advisor, activities director, principal, and student. This conference may be used to determine the action taken.
4. The activities director will notify all parties of the decision rendered
5. Consequences will begin the date the guilty decision is rendered
6. The decision may be appealed following [Douglas Policy JFA](#).

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## **SDHSAA and SDCL Policy Regarding Drugs and Marijuana**

### **Suspension from Extra-curricular activities for use or possession of controlled substances or marijuana:**

The information listed below is a summary of the regulations outlined in the following state statutes:

- SDCL 13-32-9; SDCL 13-32-9.1; SDCL 13.32.9.2 **\*Please note that the statutes, not the summary, will be used when implementing consequences for all violations\***

Any student who has any form of court ordered consequences for possession, use or distribution of controlled drugs, substances or marijuana or ingesting, inhaling or otherwise taking into the body any substance prohibited by SDCL 22-42-15 will be subject to the following punishment under South Dakota Law:

#### **Suspension from all extracurricular activities sponsored by the SDHSAA for a period of one (1) year**

For a first offense, a student can have their suspension reduced to thirty (30) days by petitioning the school board and completing an assessment with a certified and licensed addiction counselor. If the assessment indicates a higher level of care required, then that must be completed before the reduction to the suspension is applied. For a second offense, a student can petition the school board for a reduction of the one-year suspension to sixty (60) days if they complete an intensive prevention or treatment program and provide proof of completion. A third offense results in a permanent suspension from all SDHSAA extracurricular events for the remainder of their school career.

As per SDCL 13-32-9.2 – any suspension that is imposed for the above listed violation a student must miss a minimum of two (2) SDHSAA sanctioned events for the first violation and six (6) events for a second violation regardless of whether the suspension is reduced or not. This means that a student’s suspension could last longer than the required number of days to meet the criteria. Students must remain an active participant on the team and complete the entire season for the minimum number of events required to apply to the given season and any attempt to bypass the rules by quitting a team could result in the suspension upheld for the entire (1) year. Suspensions not completed within one season will carry over to the next and suspensions not completed in one school year will carry over to the next school year.

Start dates for the suspension can begin one of two ways:

1. The day following a notification by the Unified Judicial System that a student received a court ordered consequence.
2. The day following a self-report by the student, with a parent or guardian present, to a school administrator. NOTE: This option would speed up the penalty by starting the suspension earlier

Nothing in this policy shall relieve the school district from complying with any other state law, including the requirements set forth in SDCL 13-32-9.

### **Social Media Guidelines ([District Policy JFCK](#))**

Douglas Activities recognizes its student-athletes’ rights to freedom of speech, expression, and association, including the use of social networks. All student-athletes must remember that they represent the Douglas School District, and are expected to portray themselves, their team, and the Douglas Activities Department, in a positive manner at all times.

If you participate on a social networking site:

- Everything you post is public information. Texts and photos are out of your control once placed online.
- Use caution when adding or inviting friends.
- Limit information about your location or plans.
- Use of disrespectful comments and behavior online will not be tolerated by the Douglas Activities Department. This includes but is not limited to:
  - Comments or photos that depict unlawful or prohibited conduct.
  - Derogatory, defamatory, harassing, or discriminatory posts related to teammates, opponents, coach or coaching staff, officials or the Douglas Activities Department, that will adversely affect team chemistry.
  - Comments that create a serious danger to the safety of another person or that constitute a credible threat of emotional or physical injury to another person.

**Situations involving any of the above activities will result in a meeting with the Athlete, Parents, Coach, Principal, and Athletic Director. The results of that meeting could range from just having a meeting to different levels of suspension. Those involved in the decision will be the Coach and Administration.**

**This applies to all activities' participants in the Douglas School District participating in school sponsored teams in grades 6-12. It is in effect from the first sports practice of the year through the final sporting event of the year. All penalties will be administered to align with the Douglas Training Rules procedures.**

### **Activities Attendance & Behavior Expectations**

The Douglas School District believes that academic attendance is vital for the success of all students who participate in extracurricular and co-curricular activities. Any students who choose to participate in activities offered by the school must meet expectations of behavior and attendance. Attendance & behavior expectations shall be:

- Students are expected to adhere to any and all District Policies on proper handling of absences and attendance for the academic day ([Douglas Policy JED](#))
- **A student must be in classes all day prior to an extracurricular or co-curricular to participate in the activity unless the student has been excused through the high school or middle school office.** Examples of acceptable excuses, although not all-inclusive, may include medical, dental, or eye appointments, funerals, and emergency situations.
- **Students are expected to arrive at all classes on time. Students who receive excessive tardies MAY be ineligible to participate in that day's activities at the discretion of the principal and activities director.**
- **Students with an unexcused absence will not be allowed to participate in that day's activities, which includes performances, competitions, practices and/or rehearsals.**
- Student behavior is very important when representing the Douglas School District. Therefore, it should be understood by all students that the Activities Director and Coach/Advisor reserve the right to administer discipline for inappropriate behavior not covered in this code. Such discipline may include removal from the team, suspensions from an activity, or other disciplinary actions.
- Students shall not engage in any forms of bullying as outlined in [Douglas Policy JFCD](#)

- Soliciting, encouraging, aiding, or engaging in hazing is prohibited. “Hazing” includes, but is not limited to: any intentional, knowing, or reckless act directed against a student. Discipline for hazing may range from temporary suspension from their activity to permanent removal from the activity. School consequences may also apply.

### **School Based Suspensions**

In-school suspensions will require the student to be in attendance from 7:55 am - 3:10 pm at the high school and 7:55 am to 3:05 pm at the middle school. In addition to being isolated from classes, students serving in-school suspension will be expected to participate in practice that day but **will not participate in after-school events. They will not be allowed to travel to away contests or sit on the bench for any contests that day.**

Students serving out-of-school suspension will not be allowed to participate in ANY school events (games, events, or practices) as either a participant or as a spectator.

### **Participant/Spectator Ejections**

Any participants that are ejected from an event and/or activity will serve the SDHSAA mandatory one game suspension and complete the NFHS Sportsmanship course before returning to participation. Any spectator that is ejected from a DSD event or activity will be required to complete the NFHS Sportsmanship before returning to DSD activities, and will be required to miss a minimum of one event.

### **Activity Practices**

**Douglas School District will make every effort to have practices preceding or concluding the school day. However, due to limited facilities space, later practices may be scheduled.**

- Students who choose to participate as a member of a Douglas School District activity are expected to be at all practices, rehearsals, lifts, or competitions unless excused by the head coach.
- Wednesday practices during the school year must be concluded by 6:00 pm. Student participants may be excused from practice on Wednesdays by their parents/guardians for religious activities. Such excusal(s) should be communicated to the head coach/advisor.
- Sunday practices may only be held with the permission of the Superintendent and Activities Director when a varsity contest is scheduled on the following Monday. Such practice(s) may not be mandatory for participants.

### **Transporting Participants to/from Events**

All participants **are expected to ride the bus or school vehicle(s) to and from an event unless arrangements are made ahead of time with the head coach/advisor.** Douglas School District strongly encourages all participants to ride home with the team as we consider this a vital part of the team building experience.

If a student is not going to ride the bus home, they may only leave with a parent/legal guardian and the parent/legal guardian must be physically present at the event to sign the student out ([Douglas Policy JEDB](#)). **NO STUDENT CAN LEAVE AN EVENT WITHOUT CHECKING OUT WITH THE HEAD COACH.**

Douglas High School offers a transportation waiver for students of legal driving age to drive to events located in Box Elder and/or the Rapid City Area. Waivers should be picked up in the high school Activities Office and turned into the head coach or advisor of their activity. Note: **Allowance of waiver use is at the discretion of the head coach/advisor and should be communicated and approved by them ahead of time.**

\*If a student is NOT riding the bus to an event or is planning to leave with someone other than a parent, it MUST be cleared through the Activities Director and Head Coach BEFORE the team leaves for the event or the student will be expected to ride the school provided transportation. The Activities Director can amend these expectations in an emergency situation\*

### **Overnight/Out-Of-State Travel**

Students who participate as members of high school activities, including 7th-12th grade programs, may be afforded the opportunity to partake in events that require out-of-state and/or overnight travel. In such an instant, The district will provide a per diem allowance for food, and provide transportation and lodging for all traveling team members, coaches/advisors, and official district personnel. Students must have the proper paperwork turned into the activities office to be eligible to travel for overnight/out-of-state events.

Middle school students will NOT be allowed to travel to activities that involve overnight stays, unless they are participating/performing/competing with a high school program. Middle school students/families who wish to participate in an overnight middle school-specific activity, will be required to do so at their own expense.

### **State Competitions & Travel**

Participation at the State level is one of many goals of our activities programs. Teams and individuals that qualify according to SDHSAA standards are given the opportunity to compete at the state level. The district will provide a per diem allowance for food, and provide transportation and lodging for all qualifying team members, qualifying team coaches, and official district personnel when a team qualifies.

Teams that qualify for state events that are hosted in the Rapid City Area will be offered the above allowances. Acceptance of these opportunities will be at the discretion of the qualifying team's coaching staff.

Douglas High School student fans are considered unofficial personnel, but may receive School Exemption to attend SDHSAA state events when Douglas' teams are participating. Student fans must submit written parent permission to the high school Main Office before missing school or they will be considered truant. Parent permission will be verified by the Main Office. Student fans are responsible for all expenses they incur while traveling and attending activities and state events.

### **Team Selection, Tryouts, & Participation**

**Philosophy** - Douglas High School's philosophy of activities is to encourage as many students as possible to participate in the activities programs at Douglas High School. We encourage coaches/advisors to retain as many students as they can without compromising the integrity of their activity. Time, space, facilities, equipment, and other factors will place limitations on the most effective squad size for any particular activity.

### **Cutting Policies**

1. Choosing members of activity squads is the sole responsibility of the coaches/advisors with accepted input from outside evaluator(s). An outside evaluator may be utilized to provide an unbiased perspective. The evaluator cannot be affiliated with the squad's school.
2. Sub-varsity level coaches shall take into consideration the expectations established by the head coach in their program when selecting final team rosters.
3. Prior to tryouts, the coach/advisors shall provide the following information to all candidates and parents for the team:
  - Extent of tryout period
  - Criteria used to select the team
  - Commitments required if they make the team
4. When a squad cut becomes necessary, the process will include the following:
  - Ensure that a consistent selection process exists in the High School programs for all student activities to include objective criteria rating instrument utilization. The rating sheet must be the basis for any cuts that are made. Each participant must have individual skills/abilities rated & recorded, resulting in an overall try-out score. These rating sheets will be used to provide feedback to the participant and parents if requested.
  - Ensure there is no pre-selection of participants.
  - Ensure that participation in Summer Camps/Activities is not included in the criteria utilized for your selection. Provide extended periods of "tryouts" for students involved in the selection process.
  - Ensure that consistent teams of evaluators exist on each campus and that the selection process is clearly communicated to all participants and parents/guardians
  - At the conclusion of tryouts, provide final selection process utilized for all activities as well as review of participants selected for participation to the activities director
5. Appeal Process
  - The parent/guardian and the student activity participant may request a meeting with the activities director if the parent/guardian and the student activity participant disagree with the decision of the coach. The decision of the activities director may be appealed using the formal public complaint process ([Douglas Policy KL](#) & [KL-R](#))

### **Middle School Students Petition Up Procedures**

1. Middle school athletes may be petitioned up to higher levels of competition than their current grade level (ie. 6th to 7th or 8th to high school level if selected during the tryout process.)
2. The following criteria will be taken into consideration whenever a high school head coach petitions for a 7th or 8th grade student to participate on a high school team (As per SDHSAA, 6th graders are not eligible to compete at the high school level):
  - a. Each individual case will be considered on its own merits.
  - b. The petition process will be initiated by the head coach/advisor.
  - c. Parent permission must be obtained.
  - d. The physical and emotional maturity of the individual will be considered.
  - e. When a student is given approval to compete in a high school program by the building administration, he/she becomes subject to the eligibility requirements of the high school to which he/she is petitioned.
  - f. Middle school student athletes participating in an SDHSAA sanctioned club or sport must have an updated annual physical on file at the high school.

- g. Students must be in good standing in the following areas: grades, attendance, and behavior.
  - h. If petitioned, participants shall be able to start the season with the high school students. They will not be required to wait until the conclusion of the middle school season.
  - i. For those high school activities that have a squad selection process, middle school students must participate in this process.
3. If the petition is successful, the student will compete on the high school level according to the following:
- a. The student's day will end at the regularly scheduled middle school day.
  - b. Transportation from the middle school to the high school site will be the responsibility of the student, parent, and/or guardian.
  - c. If a 7th/8th grade student competes inter-scholastically at the high school level in a particular activity, he/she will not be allowed to move back to the middle school level of competition in that activity with the exception of 7th/8th grade students who are petitioned for a specific formal tryout period. These students will be allowed to move back to the middle school if they do not make the team.
  - d. If a student has been petitioned to the high school level as a 7th grader, he/she is not guaranteed a high school position as an 8th grader.

### **Dual Activity Participation**

A student/participant may participate in two activities during the same season provided that the student, coach(es)/advisor(s), parent/guardian provide an agreed upon schedule to the activities director prior to the beginning of the seasons. The student is responsible to communicate with the coach/advisor of both programs prior to the beginning of the season.

### **Return to Play Procedures**

An athlete who is suspected of sustaining a concussion or head injury during a practice or competition shall be removed from participation at that time. Any athlete who has been removed from participation during a practice or competition based on a suspected concussion may not participate in practice or competition until the athlete no longer exhibits signs, symptoms, or behavior consistent with a concussion and has received written clearance from a licensed healthcare provider. A licensed health care provider is ([Douglas Policy IGDJ](#)):

1. Registered, certified, licensed, or otherwise recognized in law by the State of South Dakota to provide medical treatment; and
2. Trained and experienced in evaluation, management, and care of concussions.

### **Undue Influence for Participation**

Students shall enjoy as many activities as the student and their parents wish them to participate in without influence from any coach to specialize in one activity. All coaches should encourage participation in other activities. Students may switch activities once the season has started with approval from both head coaches involved. Student participants may begin their next season when their current activity is completed or with approval of the head coach of the current activity.

### **Participation of Alternative Instruction Students**

Alternative instruction students are allowed to participate in school-sponsored activities and activities sanctioned by the SDHSAA within the school district in which the student resides. Alternative instructions

student participants have the same rights and responsibilities as enrolled students. Alternative instruction participation requirements can be found in [Douglas Policy IGDK](#)

## **Chain-of-Command - Athlete/Parent Concerns**

In order to ensure a fair appeal process for everyone involved, any concerns by athletes or parents - other than legal or ethical concerns - should go through the proper chain-of-command and first be brought to the head coach by the athlete. If the issue is not resolved AFTER speaking with the head coach then it can move through the chain of command by the individual voicing the concern. The chain of command is as follows:

1. Head Coach or Advisor
2. Activities Director
3. High School Principal
4. Superintendent
5. School Board

Each level has the authority to hear and decide an appeal from the level above it. Jumping the chain-of-command may hinder the opportunity for the next level to fairly hear an appeal and make a decision. Concerns with assistant coaches can be brought to the head coach and do not need to start with the assistant to maintain the integrity of the process. Legal and ethical concerns can be brought to the Activities Director.

## **The “24-Hour Rule”**

The “24-Hour Rule” refers to the handling of situations that may be of concern immediately following the completion of a competition or performance. Parents should address this concerns in the following manner:

- During business days allow coaches/advisors until the following day to respond to your concerns.
- During weekends allow coaches/advisors until the next business day to respond to your concerns. Feel free to reach out via email to communicate your concerns to bring coaches/advisors awareness of your concerns in order to respond in a timely manner.

## **Parent/Coach/Advisor Communication**

When your student becomes involved in the Athletic, Fine Art, and/or Club programs within the Douglas School District, they will experience some of the most memorable and rewarding times of their high school days. It is important to understand that there will also be times when things do not go the way you or your student(s) would like. At these times, discussion with the coach/advisor at an appropriate time is encouraged. It is very difficult to accept your student not playing as much as you may hope. Coaches/Advisors are professionals and have to make judgment decisions based on what they believe to be best for **all** students involved. There are certain things that can and should be discussed with your student’s coach/advisor. There are other things that need to be left to the discretion of the coach.

Concerns Appropriate to Discuss with Coaches:

- The treatment of your student mentally and physically.
- How to help your student improve their skills.
- Concerns you have about your student’s academics, behavior, and practice habits.

Concerns Inappropriate to Discuss with Coaches:

- Other student athletes

- Other coaches and/or school personnel
- Team Strategy
- Play Calling
- Playing Time

### **Activities Inclement Weather/Air Quality Procedures**

The Douglas School District Activities Department is committed to ensuring the safety and well-being of middle and high school students during inclement weather and unhealthy air quality conditions, and will make informed decisions regarding practices and games. In the event that activities are affected by inclement weather or air quality issues, the communication procedures will be as follows:

- General - Coordination of all messaging including Infinite Campus, VM, and Social Media with Communications Coordinator.
- School District Announcement - Ensure that Administrators are notified of all pending public communication prior to disseminating.
- Parent and Student Notification - Use of the school’s communication system to notify parents and students about activity cancellations or changes as early as possible.
- Public Announcements - Post updates on school websites, social media accounts, and other relevant platforms.

Douglas School District Inclement Weather/Air Quality Matrix:

<b>Weather Conditions</b>	<b>Games/Performances</b>	<b>Practices/Rehearsals</b>
Normal School Day	Continue as normal	Continue as normal
Early Release Days for Weather	Canceled	Canceled
School Closures for Weather*	Canceled	Canceled
Temperature Below -10°F	Canceled	Canceled/Moved in Doors
Temperature Above 98°F or Extreme Heat Index	Canceled	Canceled/Moved in Doors
Heavy Rain or Thunderstorms	Canceled/Postponed when including lightning	Canceled/Moved Indoors
AQI 100-150	Continue as normal/monitored	Continue as normal/monitored
AQI 150-200	Continue as normal/monitored	Continue with potential shortenings or modifications
AQI 200-300	Canceled or Postponed	Canceled/Moved Indoors
AQI 300 or ↑	Canceled	Canceled

## Equipment Usage

A student participant is required to return his/her school issued uniform and/or equipment at the end of the season. A student who fails to return school equipment at the end of the season assumes financial responsibility for the equipment. The student will be required to pay for any repairs needed due to negligence while the equipment was in the student's control. In addition, the student agrees to pay for, or replace with comparable equipment, any items lost or stolen while in his/her care. ([Douglas Policy JN & JNB](#)) Seniors who have any outstanding fees or fines at the end of the school year will have their diplomas held until resolved. Non-seniors who have any outstanding fees or fines at the end of the school year will be deemed ineligible for all activities until resolved.

## Special Events

Booster Club Annual Activities Awards Program - An annual award program will be hosted near the end of the school year to provide each DHS activity an opportunity to recognize their participants and any major achievements over the course of the school year. This event will also include school district awards voted on by the coaches and advisors. These awards are: Rapid City Officials' Outstanding High School Male and Female Athlete; Bernard Colvin Memorial Award for Male and Female Athlete; Betty Stearn Memorial Award for Managers; Fine Arts Students of the Year for Debate, Drama, & Music.

Team Awards Ceremonies - Each head coach/advisor reserves the right to hold a program specific awards ceremony to acknowledge achievements and honor any program specific awards.

Collegiate Signing-Days - Douglas High School will hold 2-4 collegiate signing-day ceremonies to honor any senior students participating in activities and planning to continue their involvement in said activity at the collegiate level. Dates will be selected and announced in the Fall of the school year by the Activities Office. Any students planning to participate in a signing-day will need to contact the Activities Office with their intent to participate.

Special Events/Pep Rallies - Douglas High School and Middle School reserve the right to hold special events during the course of the school year to support and/or celebrate our students and student groups. The Activities Office will make every attempt to recognize any State Qualifying teams/groups, given that it does not negatively impact the school day.

Middle School Awards - Each year, Douglas Middle School recognizes our 8th graders with the following three awards:

**Pev Evans Award** - Most outstanding male and female athlete. Must have participated in 2 or more athletic activities during their 8th grade year while maintaining an 86% or better GPA. These nominees have shown that they have the leadership, work ethic, time-management skills, and character that embodies being both a high performing student and athlete alike.

**Gutzon Borglum Award**- An 8th grader who has demonstrated an act of bravery, who has overcome a handicap, or who has overcome an adverse situation. This student must be recognized for showing improvement and leadership qualities.

**American Legion Award**- is awarded to an 8th grade boy and an 8th grade girl. The award is sponsored by the Post 22 American Legion. The criteria used includes:

1. The student places emphasis on the development of the qualities of courage, honor, leadership, patriotism, scholarship and service.
2. Develops those ideals of Americanism among young people which will make them citizens of the highest quality.
3. Gives recognition to the boy and girl who show high qualities of citizenship and true Americanism.

# Douglas School High School/Middle School Activities Personal Information Sheet

Name: \_\_\_\_\_

Grade Entering 2024-25 \_\_\_\_\_

Age: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

## Participating in: (Circle all that apply)

MS or HS Athletics

MS or HS Clubs

MS or HS Fine Arts

## Please list which activities you plan to participate in:

\_\_\_\_\_

## Personal Information

Parent/Guardian Name(s): \_\_\_\_\_

Address: \_\_\_\_\_

Previous High Schools where student participated: \_\_\_\_\_

Home/Cell Phone: \_\_\_\_\_

Work Phone: \_\_\_\_\_

Authorized Pick Up Person(s): \_\_\_\_\_

Phone of Authorized Pick Up Person(s): \_\_\_\_\_

Medications Presently Taking: \_\_\_\_\_

Allergies to Medications: \_\_\_\_\_

Other Allergies (ex. Peanuts, Bee Stings, Dairy, etc.) \_\_\_\_\_

## Previous Ailments: (Circle all that apply)

Previous Concussions

Recent Fractures

Recent Surgeries

Seizures

Migraines

Asthma

Heart Murmur/AFib

Other Known Medical Concerns: \_\_\_\_\_

## Activities Insurance

1. The Douglas School District requires all activity participants to have some type of accident insurance coverage.
2. Signature indicates I understand student medical/insurance coverage is not paid for by Douglas School District
3. I understand extracurricular activities involve the risk of accidents, injury, illness, disability, or death.

My student, named above, is covered by:

Insurance Company OR Tricare: \_\_\_\_\_ Policy Number: \_\_\_\_\_

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## Douglas School District Policies Acknowledgement

### Board Policy JGD (Suspension from Extra-Curricular Activities)

If a student is adjudicated, convicted, the subject of an informal adjustment or court approved diversion program, or the subject of a suspended imposition of sentence or suspended adjudication of delinquency, for possession, use, or distribution of controlled drugs or substances or marijuana, or for ingesting, inhaling, or otherwise taking into the body any substance as prohibited by statute, the student shall be suspended as follows:

- **First Offense:** The student shall be suspended one year which shall be reduced to thirty calendar days if the student participates in an assessment with a certified licensed addiction counselor. If a suspension for a first offense is reduced to 30 calendar days, the student is ineligible for a minimum of two South Dakota High School Activities Association sanctioned events. If two sanctioned events for which the student is ineligible do not take place within the reduced suspension period, the student's suspension remains in effect until two sanctioned events for which the student is ineligible have taken place. Students who are ineligible to participate in activity events, competitions, and performances shall be allowed to participate in practices.
- **Second Offense:** The student shall be suspended one year. The one year suspension for a second offense shall be reduced to 60 calendar days if the student completes an accredited intensive prevention or treatment program. If the suspension for a second offense is reduced, the student is ineligible for a minimum of six South Dakota High School Activities Association sanctioned events. If a suspension is reduced pursuant to § 13-32-9, a suspension for a second offense shall make the student ineligible for a minimum of six South Dakota High School Activities Association sanctioned events. If six sanctioned events for which the student is ineligible do not take place within the reduced suspension period, the student's suspension remains in effect until six sanctioned events for which the student is ineligible have taken place. Students who are ineligible to participate in activity events, competitions, and performances shall be allowed to participate in practices.
- **Third Offense:** Upon a third or subsequent adjudication, conviction, diversion, or suspended imposition of sentence for possession, use, or distribution of controlled drugs or substances or marijuana, or for ingesting, inhaling, or otherwise taking into the body any substances as prohibited by statute, by a court of competent jurisdiction, the student is ineligible to participate in any extracurricular activity.
- **A Suspension Begins:** The day following the notification to a school administrator by the Unified Judicial System that a student has been adjudicated, convicted, the subject of an informal adjustment or court approved diversion program, or the subject of a suspended imposition of a sentence or a suspended adjudication of delinquency for possession, use, or distribution of controlled drugs, substances, or marijuana as defined in chapter 22-42, or for ingesting, inhaling, or otherwise taking into the body any substance prohibited by § 22-42-15 and the school administrator gives notice to the South Dakota High School Activities Association and the students; Or The day following the student's admission to a school administrator that the student committed an offense enumerated in subdivision (1), which shall be made with the student's parent or guardian present if the student is an unemancipated minor, and the school administrator gives notice to the South Dakota High School Activities Association. A suspension that is reduced pursuant to this policy is only in effect during the South Dakota High School Activities Association's activity year, which begins on the first day of its first sanctioned event and concludes on the last day of its last sanctioned event. A reduced suspension that is not completed by the end of one activity year shall carry over to the next activity year. In order for events to count toward the minimum number of events for which the student is ineligible following a reduction in the suspension for a first or second offense, the student must participate in the entire activity season. Failure of a student to complete the entire activity season results in the student being ineligible for one year from the date of adjudication, conviction, the subject of an informal adjustment or court approved diversion program, or subject of a suspended imposition of sentence or suspended adjudication of delinquency. A suspension that is not completed by the student during one activity season carries over to the next activity season in which the student participates

Student Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_

Date: \_\_\_\_\_

# DHS & DMS ACTIVITIES FIELD TRIP PERMISSION FORM DAY AND OVERNIGHT EVENTS

---

Student's Name: \_\_\_\_\_ has my permission to participate in the DAY and OVERNIGHT field trip/events that occur throughout the schools' activities calendar.

Age: \_\_\_\_\_ Gender: F/M (circle one) Student's Phone Number: \_\_\_\_\_

Student's Home Address: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

**Will student need to take any medication during field trips?** \_\_\_\_\_ Yes \_\_\_\_\_ No

**Does student have any special dietary needs?** \_\_\_\_\_ Yes \_\_\_\_\_ No

If yes, please explain:

---

**Does student have any health conditions or require special accommodations that chaperones on the field trip should be aware of?** \_\_\_\_\_ Yes \_\_\_\_\_ No

If yes, please explain:

---

Please provide a primary and backup phone number where a parent or designated authorized person can be reached during the Day and/or Overnight field trip/events

Primary: \_\_\_\_\_ Backup: \_\_\_\_\_

**Please sign below to indicate permission for your child to attend athletic day and overnight field trips.**

Parent/Guardian Name: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_

Date: \_\_\_\_\_

## Activities Handbook Acknowledgements (Finish after completing handbook)

Please review the Douglas High School/Middle School Activities Handbook with your student(s) before completing the acknowledgement form below. The intent of this form is to highlight MAJOR areas within the Activities Handbook that students and parents/guardians alike need to be aware of as their student(s) prepare to engage in any Douglas high school or middle school activities.

By initialing and signing below, both the student and the parent/guardian are acknowledging the parameters set forth by the Douglas High School/Middle School Activities Handbook and the expectations that are congruent with participation in Douglas High School and Douglas Middle School activities:

Acknowledgement Area	Parent/Guardian Initials	Student Initials
Student & Parent/Guardian Expectations		
SDHSAA/Middle School Eligibility		
District Training Rules		
Attendance & Behavior Expectations		
Participant/Spectator Ejections		
Transporting Athletes to/from Events		
Overnight/Out-Of-State Travel		
Social Media Guidelines		
Team Selection/Tryouts		
Return to Play Procedures		
Chain-of-Command/24-Hour Rule		
Parent/Coach/Advisor Communication		
Equipment Usage		

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

***South Dakota High School Activities Association***



***Pre-Participation Form Packet***

***2024-25 School Year***

***Last Updated: March 18, 2024 by Dan Swartos***

# **SDHSAA CONSENT FOR PARTICIPATION IN ACTIVITIES**

Student Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

School Year: 2024-25 School Year

Place of Birth: \_\_\_\_\_

Name of High School: \_\_\_\_\_

## **The parent and student, by signing this form, hereby:**

1. Understand and agree that participation in SDHSAA sponsored activities is voluntary on the part of the student and is considered a privilege.
  
2. Understand and agree that:
  - (a) By this Consent Form the SDHSAA has provided notification to the parent and student of the existence of potential dangers associated with athletic participation;
  - (b) Participation in any athletic activity may involve injury of some type;
  - (c) The severity of such injuries can range from minor cuts, bruises, sprains, and muscle strains to more serious injuries such as injuries to the body's bones, joints, ligaments, tendons, or muscles. Catastrophic injuries to the head, neck and spinal cord and concussions may also occur. On rare occasions, injuries so severe as to result in total disability, paralysis and death;
  - (d) Even with the best coaching, use of the best protective equipment, and strict observance of rules, injuries are still a possibility; and;
  - (e) By signing this form, I/we give our consent for the listed student to compete in SDHSAA approved athletics for the school year as listed on this form. Further, I/we give our permission for our child to participate in organized high school athletics, realizing that such activity involves the potential for injury and harm which exists as an inherent element in all sports.
  
3. Understand, consent and agree to participation of the student in SDHSAA activities subject to all SDHSAA bylaws and rules interpretations for participation in SDHSAA sponsored activities, and the activities rules of the SDHSAA member school for which the student is participating; and
  
4. Understand, consent and agree that personally identifiable directory information may be disclosed about the student as a result of his/her participation in SDHSAA sponsored activities. Such directory information may include, but is not limited to, the student's photograph, name, grade level, height, weight, and participation in officially recognized activities and sports. If I/we do not wish to have any or all such information disclosed, I/we must notify the above-mentioned high school, in writing, of our refusal to allow disclosure of any or all such information prior to the student's participation in sponsored activities.

\_\_\_\_\_  
**Signature of Parent**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Signature of Student**

\_\_\_\_\_  
**Date**

**SDHSAA CONSENT FOR MEDICAL TREATMENT FORM**

Student Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

The SDHSAA recommends that all member schools receive consent from all students and parent/guardians prior to activities, to ensure that medical care can be provided to the student during any activity away from home. This form should be kept both on-file at the school, as well as in the possession of a student's coach/sponsor authorizing as below:

**CONSENT FOR MEDICAL TREATMENT (for those children 18 and under at any time during the 2024-25 school year):**

I, \_\_\_\_\_, am the (circle one) Parent or Legal Guardian, of

\_\_\_\_\_, who participates in activities and/or athletics for

\_\_\_\_\_ High School. I hereby consent to necessary medical services

that may be required while said child is under the supervision of an employee of the fore-mentioned high school

while on a school-sponsored activity, and hereby appoint said employee to act on behalf of myself in securing

medical services from any duly licensed medical provider. Signatures on this form do not constitute consent for

vaccinations of any kind.

\_\_\_\_\_  
Signature of Parent

\_\_\_\_\_  
Date

**CONSENT OF PARTICIPANT (for all students to complete):**

I, \_\_\_\_\_, have read the above consent for medical treatment form

signed above, or, as an individual of majority age, consent to those same medical services and actions as

indicated above on this form.

\_\_\_\_\_  
Signature of Student

\_\_\_\_\_  
Date

# **SDHSAA CONSENT FOR MEDICAL RELEASE FORM (HIPAA)**

Student Name: \_\_\_\_\_ Grade: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

**I/We the undersigned do hereby:**

1. Authorize the use or disclosure of the above named individual's health information including the Initial and Interim Pre-Participation History and Physical Exam information pertaining to a student's ability to participate in South Dakota High School Activities Association sponsored activities. Such disclosure may be made by any Health Care Provider generating or maintaining such information for the purposes of evaluating, observing, diagnosing and creating treatment plans for injuries that occur during the time period covered by this form, or, from pre-existing conditions that require care plans pertaining to participation during the time period covered by this form.
2. The information identified above may be used by or disclosed to the school nurse, athletic trainer, coaches, medical providers and other school personnel involved in the medical care of this student.
3. This information for which I/we are authorizing disclosure will be used for the purpose of determining the student's eligibility to participate in extracurricular activities, any limitations on such participation and any treatment needs of the student.
4. I understand that I have a right to revoke this authorization at any time. I understand that if I revoke this authorization, I must do so in writing and present my written revocation to the school administration. I understand that the revocation will not apply to information that has already been released in response to this authorization. I understand that the revocation will not apply to my insurance company when the law provides my insurer with the right to contest a claim under my policy.
5. This authorization will expire on July 1, 2025.
6. I understand that once the above information is disclosed, there is potential for it to be re-disclosed by the recipient and the information may not be protected by federal privacy laws or regulations. Schools, School districts and school personnel are to uphold the bounds of FERPA. As such, disclosure and re-disclosure by schools or school employees must be done in compliance with FERPA guidelines.
7. I understand authorizing the use or disclosure of the information identified above is voluntary. However, a student's eligibility to participate in extracurricular activities depends on such authorization. I need not sign this form to ensure healthcare treatment.

\_\_\_\_\_  
**Signature of Parent** \_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Signature of Student (if over 18 or turning 18 before July 1, 2025)** \_\_\_\_\_  
**Date**

**This form must be completed annually and must be available for inspection at the school**

# SDHSAA CONCUSSION FACT SHEET FOR STUDENTS-

## ***What is a concussion?***

A concussion is a brain injury that:

- Is caused by a bump, blow, or jolt to the head or body
- Can change the way your brain normally works
- Can occur during practices or games in any sport or recreational activity
- Can happen even if you haven't been knocked out
- Can be serious even if you've just been "dinged" or "had your bell rung"

All concussions are serious. A concussion can affect your ability to do schoolwork and other activities (such as playing video games, working on a computer, studying, driving, or exercising). Most people with a concussion get better, but it is important to give your brain time to heal.

## ***What are the symptoms of a concussion?***

You can't see a concussion, but you might notice one or more of the symptoms listed below or that you "don't feel right" soon after, a few days after, or even weeks after the injury.

- Headache or "pressure" in head
- Nausea or vomiting
- Balance problems or dizziness
- Double or blurry vision
- Bothered by light or noise
- Feeling sluggish, hazy, foggy, or groggy
- Difficulty paying attention
- Memory problems
- Confusion

## ***What should I do if I think I have a concussion?***

- **Tell your coaches and your parents.** Never ignore a bump or blow to the head even if you feel fine. Also, tell your coach right away if you think you have a concussion or if one of your teammates might have a concussion.
- **Get a medical check-up.** A doctor or other health care professional can tell if you have a concussion and when it is OK to return to play.
- **Give yourself time to get better.** If you have a concussion, your brain needs time to heal. While your brain is still healing, you are much more likely to have another concussion. Repeat concussions can increase the time it takes for you to recover and may cause more damage to your brain. It is important to rest and not return to play until you get the OK from your health care professional that you are symptom-free.

## ***How can I prevent a concussion?***

Every sport is different, but there are steps you can take to protect yourself.

- Use the proper sports equipment, including personal protective equipment. In order for equipment to protect you, it must be:
  - The right equipment for the game, position, or activity
  - Worn correctly and the correct size and fit
  - Used every time you play or practice
- Follow your coach's rules for safety and the rules of the sport
- Practice good sportsmanship at all times

**IT IS BETTER TO MISS ONE GAME THAN A WHOLE SEASON – SEE SOMETHING – SAY SOMETHING!!!**

---

Student's Name (Please Print)

---

Date

---

Signature of Student

---

Date

---

Parent's Signature

---

Date

# SDHSAA CONCUSSION FACT SHEET FOR PARENTS-

## What is a concussion?

A concussion is a brain injury. Concussions are caused by a bump, blow, or jolt to the head or body. Even or what seems to be a mild bump or blow to the head can be serious.

## What are the signs and symptoms?

You can't see a concussion, Signs and symptoms of concussion can show up right after the injury or may not appear or be noticed until days after the injury. If your teen reports, one or more symptoms of concussion listed below, or if you notice the symptoms yourself, keep your teen out of play and seek medical attention right away.

Signs Observed By Parents or Guardians	Symptoms Reported by Athlete
<ul style="list-style-type: none"> <li>• Appears dazed or stunned</li> <li>• Is confused about assignment or position</li> <li>• Forgets an instruction</li> <li>• Is unsure of game, score, or opponent</li> <li>• Moves clumsily</li> <li>• Answers questions slowly</li> <li>• Loses consciousness (even briefly)</li> <li>• Shows mood, behavior, or personality changes</li> <li>• Can't recall events prior to hit or fall</li> <li>• Can't recall events after hit or fall</li> </ul>	<ul style="list-style-type: none"> <li>• Headache or "pressure" in head</li> <li>• Nausea or vomiting</li> <li>• Balance problems or dizziness</li> <li>• Double or blurry vision</li> <li>• Sensitivity to light or noise</li> <li>• Feeling sluggish, hazy, foggy, or groggy</li> <li>• Concentration or memory problems</li> <li>• Confusion</li> <li>• Just not "feeling right" or is "feeling down"</li> </ul>

## How can you help your teen prevent a concussion?

Every sport is different, but there are steps your teens can take to protect themselves from concussion and other injuries.

- Make sure they wear the right protective equipment for their activity. It should fit properly, be well maintained, and be worn consistently and correctly.
- Ensure that they follow their coaches' rules for safety and the rules of the sport
- Encourage them to practice good sportsmanship at all times.

## What should you do if you think your child has a concussion?

1. **Keep your child out of play.** If your child has a concussion, her/his brain needs time to heal. Don't let your child return to play the day of the injury and until a health care professional, experienced in evaluating for concussion, says your child is symptom-free and it's OK to return to play. A repeat concussion that occurs before the brain recovers from the first – usually within a short period of time (hours, days, or weeks) – can slow recovery or increase the likelihood of having long-term problems. In rare cases, repeat concussions can result in edema (brain swelling), permanent brain damage, and even death.
2. **Seek medical attention right away.** A health care professional experienced in evaluating for concussion will be able to decide how serious the concussion is and when it is safe for your child to return to sports.
3. **Teach your child that it's not smart to play with a concussion.** Rest is key after a concussion. Sometimes athletes wrongly believe that it shows strength and courage to play injured. Discourage others from pressuring injured athletes to play. Don't let your child convince you that s/he's "just fine".
4. **Tell all of your child's coaches and the student's school nurse about ANY concussion.** Coaches, school nurses, and other school staff should know if your child has ever had a concussion. Your child may need to limit activities while s/he is recovering from a concussion. Things such as studying, driving, working on a computer, playing video games, or exercising may cause concussion symptoms to reappear or get worse. Talk to your health care professional, as well as your child's coaches, school nurse, and teachers. If needed, they can help adjust your child's school activities during her/his recovery.

\_\_\_\_\_  
Parent's Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Parent

\_\_\_\_\_  
Date

\_\_\_\_\_  
Student's Name

**SDHSAA INTERIM PRE PARTICIPATION HEALTH HISTORY FORM -- Complete & Sign this form (with parents if younger than 18) in years when no physical is given to the student.**

Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Date of Exam: \_\_\_\_\_

Sports: \_\_\_\_\_

List all past and current medical conditions:	
Have you ever had surgery? If Yes, list all procedures:	
List all prescriptions, over-the-counter meds or supplements you currently take:	
Do you have any allergies? If Yes, Please list them here:	

Over the last two weeks, how often have you been bothered by the following problems? (Circle Response)

	Not At All	Several Days	Over Half the Days	Nearly Every Day
Feeling nervous, anxious or on edge	0	1	2	3
Not being able to stop or control worrying	0	1	2	3
Little interest in pleasure or doing things	0	1	2	3
Feeling down, depressed or hopeless	0	1	2	3

*A sum of 3 or greater is considered positive on either subscale (Q1+2, or Q3+4) for screening purposes*

**ANSWER EACH OF THE FOLLOWING QUESTIONS SPECIFIC TO "IN THE PAST YEAR"  
& EXPLAIN ANY YES ANSWERS ON THE BACK OF THIS SHEET:**

GENERAL QUESTIONS	Yes	No	BONE AND JOINT QUESTIONS, CONTINUED:	Yes	No
1. Do you have any concerns you'd like to discuss with your provider?			15. Do you have a bone, muscle, ligament or joint injury that bothers you?		
2. Has a provider ever denied or restricted your participation in sports for any reason?			<b>MEDICAL QUESTIONS</b>	Yes	No
3. Do you have any ongoing medical issues or recent illnesses?			16. Do you cough, wheeze, or have difficulty breathing during or after exercise?		
<b>HEART HEALTH QUESTIONS ABOUT YOU</b>	Yes	No	17. Are you missing a kidney, an eye, a testicle, your spleen or any other organ?		
4. Have you ever passed out or nearly passed out during or after exercise?			18. Do you have groin or testicle pain or a painful bulge or hernia in the groin area?		
5. Have you ever had discomfort, pain, tightness or pressure in your chest during exercise?			19. Do you have recurring skin rashes or rashes that come and go, including herpes or MRSA?		
6. Does your heart ever race, flutter in your chest, or skip beats (irregular beats) during exercise?			20. Have you had a concussion or head injury that caused confusion, a prolonged headache or memory problems?		
7. Has a doctor ever told you that you have any heart problems?			21. Have you ever had numbness, tingling or weakness in your arms or legs, or been unable to move your arms or legs after being hit or falling?		
8. Has a doctor ever requested a test for your heart? (Example: electrocardiography or echocardiography)			22. Have you ever become ill while exercising in the heat?		
9. Do you get light-headed or feel shorter of breath than your friends during exercise?			23. Do you or does someone in your family have sickle cell trait or disease?		
10. Have you ever had a seizure?			24. Have you ever had, or do you have any problems with your eyes or vision?		
<b>HEART HEALTH QUESTIONS ABOUT YOUR FAMILY</b>	Yes	No	25. Do you worry about your weight?		
11. Has any family member or relative died of heart problems or had an unexpected or unexplained sudden death before 35 years of age (including drowning or unexplained car crash)			26. Are you trying to, or has anyone recommended that you gain or lose weight?		
12. Does anyone in your family have a genetic heart problem such as hypertrophic cardiomyopathy (HCM), Marfan syndrome, arrhythmogenic right ventricular cardiomyopathy (ARVC), long QT syndrome (LQTS) short QT syndrome (SQTS), Brugada syndrome, or catecholaminergic polymorphic ventricular tachycardia (CPVT)?			27. Are you on a special diet, or do you avoid certain types of foods or food groups?		
13. Has anyone in your family had a pacemaker or implanted defibrillator before age 35?			28. Have you ever had an eating disorder?		
<b>BONE AND JOINT QUESTIONS</b>	Yes	No	29. Have you ever had COVID-19?		
14. Have you ever had a stress fracture or an injury to a bone, muscle, ligament, joint or tendon that caused you to miss a practice or a game?			<b>FEMALES ONLY</b>	Yes	No
			30. Have you ever had a menstrual period?		
			31. How old were you when you had your first period?		
			32. When was your most recent period?		
			33. How many periods have you had in the past 12 months?		

**RECERTIFICATION OF HEALTH:** I hereby state that, to the best of my knowledge, my answers on this form are complete and correct & the above named student is physically fit to participate in interscholastic athletics for the current school year, including those areas marked 'yes' above:

Signature of Athlete: \_\_\_\_\_

Signature of parent/guardian (if under 18): \_\_\_\_\_

Date: \_\_\_\_\_

# SDHSAA HEALTH HISTORY FORM - To be completed (with parent/guardian if student is under 18) in years when a physical exam is given, prior to the exam.

Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Date of Exam: \_\_\_\_\_

Sports: \_\_\_\_\_

List all past and current medical conditions:	
Have you ever had surgery? If Yes, list all procedures:	
List all prescriptions, over-the-counter meds or supplements you currently take:	
Do you have any allergies? If Yes, Please list them here:	

Over the last two weeks, how often have you been bothered by the following problems? (Circle Response)

	Not At All	Several Days	Over Half the Days	Nearly Every Day
Feeling nervous, anxious or on edge	0	1	2	3
Not being able to stop or control worrying	0	1	2	3
Little interest in pleasure or doing things	0	1	2	3
Feeling down, depressed or hopeless	0	1	2	3

A sum of 3 or greater is considered positive on either subscale (Q1+2, or Q3+4) for screening purposes

**ANSWER EACH OF THE FOLLOWING QUESTIONS SPECIFIC TO "IN THE PAST YEAR"  
& EXPLAIN ANY YES ANSWERS ON THE BACK OF THIS SHEET:**

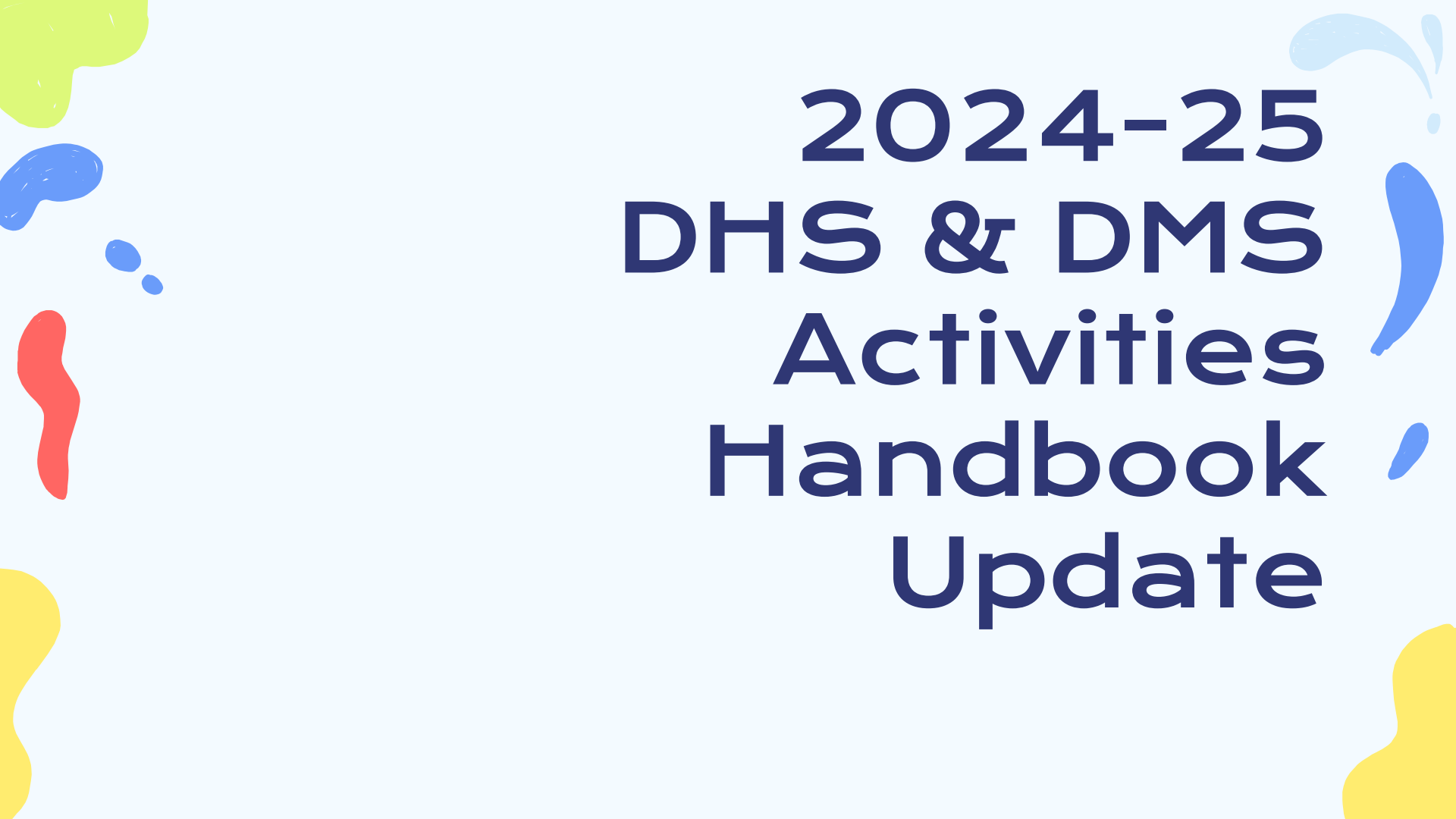
GENERAL QUESTIONS			Yes	No	BONE AND JOINT QUESTIONS, CONTINUED:			Yes	No
1.	Do you have any concerns you'd like to discuss with your provider?				15.	Do you have a bone, muscle, ligament or joint injury that bothers you?			
2.	Has a provider ever denied or restricted your participation in sports for any reason?				MEDICAL QUESTIONS			Yes	No
3.	Do you have any ongoing medical issues or recent illnesses?				16.	Do you cough, wheeze, or have difficulty breathing during or after exercise?			
HEART HEALTH QUESTIONS ABOUT YOU			Yes	No	17.	Are you missing a kidney, an eye, a testicle, your spleen or any other organ?			
4.	Have you ever passed out or nearly passed out during or after exercise?				18.	Do you have groin or testicle pain or a painful bulge or hernia in the groin area?			
5.	Have you ever had discomfort, pain, tightness or pressure in your chest during exercise?				19.	Do you have recurring skin rashes or rashes that come and go, including herpes or MRSA?			
6.	Does your heart ever race, flutter in your chest, or skip beats (irregular beats) during exercise?				20.	Have you had a concussion or head injury that caused confusion, a prolonged headache or memory problems?			
7.	Has a doctor ever told you that you have any heart problems?				21.	Have you ever had numbness, tingling or weakness in your arms or legs, or been unable to move your arms or legs after being hit or falling?			
8.	Has a doctor ever requested a test for your heart? (Example: electrocardiography or echocardiography)				22.	Have you ever become ill while exercising in the heat?			
9.	Do you get light-headed or feel shorter of breath than your friends during exercise?				23.	Do you or does someone in your family have sickle cell trait or disease?			
10.	Have you ever had a seizure?				24.	Have you ever had, or do you have any problems with your eyes or vision?			
HEART HEALTH QUESTIONS ABOUT YOUR FAMILY			Yes	No	25.	Do you worry about your weight?			
11.	Has any family member or relative died of heart problems or had an unexpected or unexplained sudden death before 35 years of age (including drowning or unexplained car crash)				26.	Are you trying to, or has anyone recommended that you gain or lose weight?			
12.	Does anyone in your family have a genetic heart problem such as hypertrophic cardiomyopathy (HCM), Marfan syndrome, arrhythmogenic right ventricular cardiomyopathy (ARVC), long QT syndrome (LQTS) short QT syndrome (SQTS), Brugada syndrome, or catecholaminergic polymorphic ventricular tachycardia (CPVT)?				27.	Are you on a special diet, or do you avoid certain types of foods or food groups?			
13.	Has anyone in your family had a pacemaker or implanted defibrillator before age 35?				28.	Have you ever had an eating disorder?			
BONE AND JOINT QUESTIONS			Yes	No	29.	Have you ever had COVID-19?			
14.	Have you ever had a stress fracture or an injury to a bone, muscle, ligament, joint or tendon that caused you to miss a practice or a game?				FEMALES ONLY			Yes	No
					30.	Have you ever had a menstrual period?			
					31.	How old were you when you had your first period?			
					32.	When was your most recent period?			
					33.	How many periods have you had in the past 12 months?			

**CERTIFICATION OF HEALTH: I hereby state that, to the best of my knowledge, my answers on this form are complete and correct:**

Signature of Athlete: \_\_\_\_\_

Signature of parent/guardian (if under 18): \_\_\_\_\_

Date: \_\_\_\_\_



# 2024-25 DHS & DMS Activities Handbook Update

# The “WHY”

## We Realized:

- The current activities handbook was a combination of information not just specific to students and parents but also included:
  - Activity Procedures
  - Information for Coaches
  - Activity worker job descriptions
- This gave us the opportunity to:
  - Define who we are
  - Provide a handbook relevant and specific to students and parents
  - Clarify the “Why” for numerous areas
  - Streamline our policies, practices and procedures 6-12.

1st the  
WHY



# Goals:

## Goals

- Align Athletics and Activity Handbooks
- Create a new Vision and Mission
- Establish Clear and Consistent Expectations
  - For MS and HS students
  - For Parents
  - For Coaches



# Process Overview

- Began in December with
  - Multiple schools,
  - SDHSAA handbook,
  - Other resources
- Mission Statement by
  - Coaches/Advisors
- 3 rounds of feedback
- Admin review and final approval



# Updates Overview

## Major Additions

- Mission/Vision Statements
- Student/Parent Expectations
- Training Rules
- Attendance/Behavior Standards
- Transporting/Overnight Events
- Middle School Eligibility
- Procedural processes (ex. tryouts, chain-of-command, ejections, etc.)

## Minor Revisions

- Formatting
- Table of Contents
- Pre-Participation Requirements
- Alignment to School Policies



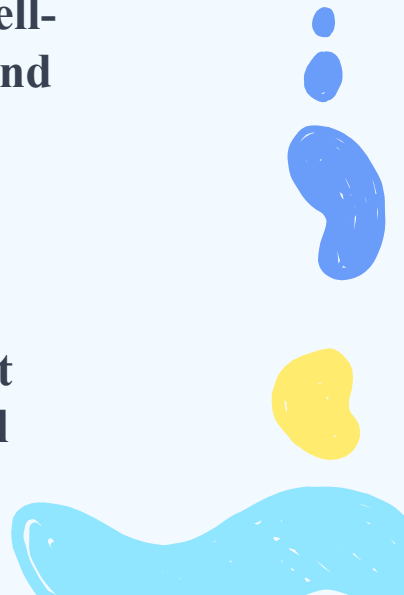
# Major Changes

## VISION STATEMENT

**Our vision is to promote a competitive spirit and to inspire individuals to excel, both in the classroom and as part of their collective teams and groups. We aim to develop well-rounded leaders who are ready to embrace challenges and drive positive change.”**

## MISSION STATEMENT

**“Our mission is to cultivate a culture where every student engages in activities that foster leadership skills, personal development, and a strong sense of responsibility.”**



# Major Changes

## Attendance/ Behavior

Raise expectations. Align to DSD policies. Promote students being IN CLASSES (and on time).

## Training Rules

Developed common rules based on exemplars, SDHSAA expectations, and DSD policies

## Student/Parent Expectations

Developed cross-district expectations for all activities, grades 6 - 12.

## Transportation & Overnight Trips

Clarified expectations and allowances for activities.

# Procedural Major Changes

*The following items were changed and/or developed to increase clarity and consistency across all activities and schools on “how” DHS & DMS will carry out relevant actions and policies.*

- School-based suspensions
- Participant/Spectator Ejections (aligns to SDHSAA)
- Transporting Participants to/from events
- Overnight/Out-of-State Travel (high school vs middle school programs)
- State Competitions & Travel
- Team Selection, Tryouts, & Participation
- Middle School Students' Petition Up
- Return to Play
- Participation of Alternative Instruction Students
- Chain-of-Command/24-Hour Rule
- Activities Inclement Weather/Air Quality
- Equipment Usage and fees

# Major MS Changes

## Eligibility Policy

- Staff and parent input
- Weekly Vs. Quarterly
  - All students are accountable
  - All are eligible for each activity to start
- Keeping 2 U's as the threshold


## Overnight Trips

- Provide clarity and consistency across all MS activities
  - Parents still may take students
  - Supervision
  - Exp. MS State Wrestling, Basketball Tournaments
- Budget
  - Smaller than the high school's



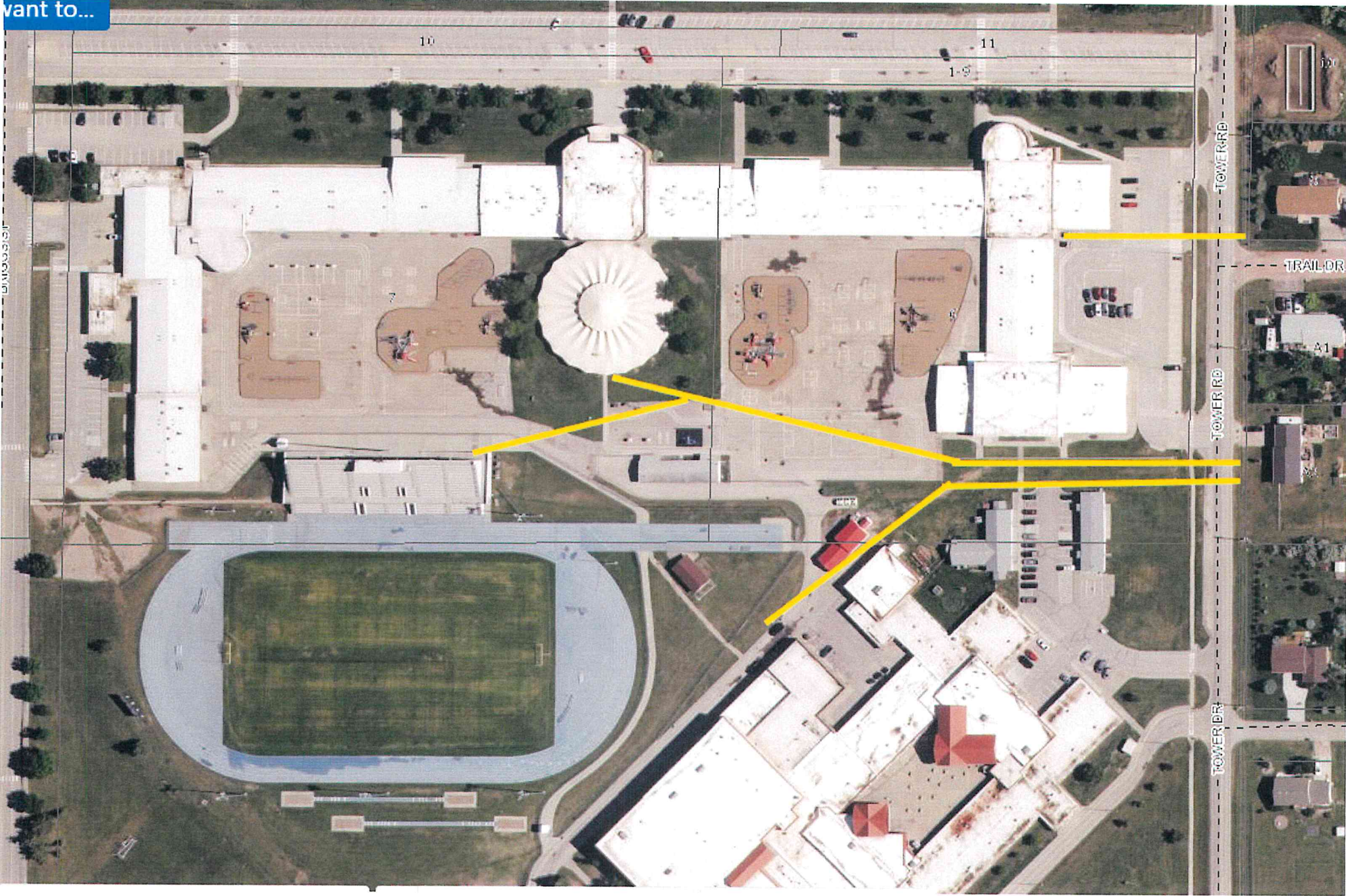
Questions?

We request your  
approval for this  
Comprehensive  
MS/HS Activities  
Handbook!



Thank  
You

want to...



<b>SECTION</b>	<b>I</b>	<b>TITLE</b>	<b>INSTRUCTION</b>	<b>FILE</b>	<b>IA</b>
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**INSTRUCTIONAL GOALS**

The educational program of the District will be designed to perpetuate and develop the principles and values for life in our democratic society. To this end, the Board will provide opportunities and training so students may become educated Americans who are physically strong, morally and spiritually responsible, and economically capable. Through guidance and by example, our students should develop self-confidence, self-understanding, and respect for others. They should acquire skill in solving problems they will encounter and demonstrate a desire to gain new knowledge. In substance, the aim of our schools will be to assist in the development of the complete person, recognizing that this is a shared responsibility with the home, the community, and other agencies.

To achieve these ideals, the Board recognizes the necessity of meeting the needs of the individual and the society. Thus, the curriculum must be flexible and adapted to individual abilities and differences. It must also be adjustable to changing conditions in order that our students may be academically, physically, socially, and morally prepared to progress.

The Board recognizes its responsibility to develop an educational program that will provide:

1. An environment in which the individual student is prepared to fulfill his or her moral, social, political, economic, and cultural responsibilities to the community, nation and world;
2. Attention to the development and practice in the fundamental skills of reading, writing, speaking, listening, observing and reasoning, and numeracy;
3. School experiences in democratic living to enable a student to hold, to share, cooperate, and assume responsibility in family living and in society;
4. Opportunities for acquiring an understanding of the principles of physical health and safety, which will carry over to the student's daily life;
5. An appreciation and knowledge of the cultural, scientific, and ethical aspects of our society.
6. An educational atmosphere that will enhance the student's mental, emotional, and social development.

The Board recognizes its obligation to provide the necessary equipment, instructional materials, and staff to facilitate the implementation of this philosophy.

**REFERENCES**

**State Reference:**

**Policy Reference:**

AD

Adoption History	
First Reading	08/24/15
Approved	09/14/15

SECTION	<b>I</b>	TITLE	<b>INSTRUCTION</b>	FILE	<b>IB</b>
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**ACADEMIC FREEDOM**

Academic freedom may be defined as the right of qualified scholars in their own field of expertise to pursue the search for truth in its many forms, and to make public their methods and findings. It is the right of qualified teachers to encourage freedom of discussion of controversial questions in the classroom, and to develop in students a love of knowledge and a desire to search for truth. The teachers should keep in mind that academic freedom is not a guaranteed political right, but rather a necessary condition for the successful practice of the academic profession in a free society.

The Board believes however, that academic freedom also carries with it academic responsibility, which is determined by the basic ideals, goals, and institutions of the local community as they are expressed in the goals and objectives of the school district.

As a consequence of its responsibility to guarantee academic freedom to both students and teachers, the Board expects that:

1. All classroom studies will be curriculum-related, and will be presented factually, objectively, and impartially.
2. Teachers will create and maintain an atmosphere of open-mindedness and tolerance.
3. Teachers will not attempt directly or indirectly to limit or control the students' judgment concerning any issue, but will make certain that full and fair consideration is given to the subject and that facts are carefully examined as to their accuracy and interpretation.

While the Board intends to protect teachers from any undue restraint that interferes with their classroom duties, the ultimate responsibility for determining curriculum, textbooks, and teaching methods must rest with the Board. It also expects that when controversial issues are presented, the maturity and intellectual grasp of students will be taken into account.

**REFERENCES**

**State Reference:**

**Policy Reference:**

INB

<b>Adoption History</b>	
First Reading	08/24/15
Approved	09/14/15

SECTION	I	TITLE	INSTRUCTION	FILE	IC
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**SCHOOL YEAR – SCHOOL CALENDAR**

The school calendar for the ensuing year will be prepared by the Superintendent and submitted to the Board for approval prior to July 1 of each year. The school calendar will meet or exceed the minimum number of instructional days required by law.

The calendar sets forth the days schools will be in session, holidays and vacation periods, in-service training days, teacher orientation days, and days of reports to parents, and other such designations as the Superintendent or Board deems appropriate.

**REFERENCES**

**State Reference:**

- SDCL 13-26-1
- SDCL 13-26-17
- SDCL 13-26-2
- SDCL 13-26-4
- SDCL 13-26-4.1
- SDCL 13-26-9

**Policy Reference:**

**Adoption History**

First Reading	08/24/15
Approved	09/14/15

**DOUGLAS SCHOOL DISTRICT**  
**Board Policy**  
**REVIEW**

SECTION	I	TITLE	INSTRUCTION	FILE	ID
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**SCHOOL DAY**

It is the responsibility of the Board to establish the beginning and dismissal times at the various school levels. These hours will satisfy the time requirements established by state law.

The administration is authorized to make minor changes in opening and closing times to facilitate the scheduling of transportation; however, any major changes in schedules are subject to Board approval.

**REFERENCES**

**State Reference:**  
SDCL 13-26-1

**Policy Reference:**

**Adoption History**

First Reading	08/24/15
Approved	09/14/15

SECTION	<b>I</b>	TITLE	<b>INSTRUCTION</b>	FILE	<b>IF</b>
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**CURRICULUM DEVELOPMENT**

Final decisions regarding curriculum in the Douglas School District will be determined by the Board of Education. In the daily operation of the Douglas Schools, however, the Board of Education authorizes the Superintendent **and** his/her ~~Assistant Superintendent, and designated staff~~ **designee** to review the curriculum and to advise the Board on curriculum changes.

The Board of Education recognizes the need for ongoing curriculum review, development, and alignment in order to meet the needs of the students at Douglas. We live in a changing world and if the school is to present a relevant curriculum, the curriculum must be continually studied and aligned in order to meet student needs.

In making curriculum decisions, there will be input from people with diverse points of view. The Curriculum Coordinating Committee will serve as the umbrella committee for curriculum in the District. Each discipline will have ~~a Subject Area Committee (SAC)~~ **an established committee** to study, research, review, and align existing curricula and plan for future curricular needs. **The** Curriculum Coordinating Committee will have representation from all grade levels, students, special education, and parents. Community members may be included if available for all curriculum committees.

It is the intent of the Board of Education that there be quality curriculum offerings with a continued focus on the basic skills, and State standards. That focus, however, should not restrict the Douglas Schools from offering quality programs that meet the cognitive, emotional, and psychomotor needs of Douglas students and that each student is challenged to meet their fullest academic potential throughout the curriculum.

It is also the intent of the Board of Education that the curriculum:

1. contain the courses that support student achievement of course and graduation requirements set by the South Dakota Department of Education,
2. provide for the learning of ALL students,
3. be free of racial, gender, or religious bias and age discrimination.
4. support and extend understanding of our global society.
5. present various viewpoints on many subjects that will motivate students to think critically and creatively,
6. ~~will~~ encourage individual uniqueness directed toward responsible behavior and lifelong learning.

7. utilize technology tools to enhance the curriculum's and develop digital citizenship.

#### REFERENCES

**State Reference:**

**Policy Reference:**

#### Adoption History

First Reading	08/18/81
Approved	09/10/81
First Reading - Revisions	11/26/91
Approved - Revisions	01/14/92
First Reading - Revisions	08/12/02
Approved – Revision	08/26/02
First Reading – Revision	08/24/15
Approved – Revision	09/14/15

**DOUGLAS SCHOOL DISTRICT**  
**Board Policy**  
**REVIEW**

SECTION	I	TITLE	INSTRUCTION	FILE	IG
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**CURRICULUM MODEL**

Curriculum is a constantly changing activity in the public and private schools of our nation. To accommodate the social changes of our world; to accommodate on-going improvements in our learning experiences; to provide stability for students in the learning process; and to provide basic education as well as exploratory education experiences in the school district, the School Board authorizes the Superintendent of Schools **and/or their designee** to develop a system which will assure that curriculum is properly implemented, maintained, and evaluated for all subjects offered.

**REFERENCES**

**State Reference:**

**Policy Reference:**

**Adoption History**

First Reading	08/17/78
Approved	09/13/78
First Reading - Revision	10/11/93
Approved - Revision	10/25/93
First Reading – Revision	06/30/16
Approved	07/14/16

<b>SECTION</b>	<b>I</b>	<b>TITLE</b>	<b>INSTRUCTION</b>	<b>FILE</b>	<b>IG - R</b>
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**CURRICULUM MODEL**

The following regulations direct implementation of the Curriculum Model.

1. The curriculum model includes a section on goal setting, data collection, present programs identification, present programs analysis, improvement plan development, appropriate materials acquisition, implementation procedure construction and reporting procedure definition.
2. The Curriculum Coordinating Committee will evaluate and present approved recommendations by subject area committees to the school board for approval.
3. **The** school community will participate in the curriculum design.
4. Curriculum study and adoption rotations will follow the model schedule.
5. District Curriculum Coordinating Committee members are selected from each building.
6. District subject area committees will function with a selected chairperson. The chair- person will coordinate committee activities, report to administration, curriculum coordinating committee and buildings.
7. District personnel will pursue grants that supplement the District’s Curriculum.

Board Approved 7/14/16

**REFERENCES**

**State Reference:**

**Policy Reference:**

**Adoption History**

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SECTION	I	TITLE	INSTRUCTION	FILE	IGAA
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**CITIZENSHIP EDUCATION**

It is a prime responsibility of the District to help students understand, appreciate, and feel a responsibility to perpetuate our American heritage, customs, traditions, and ideals. Therefore, the Board directs that students will be instructed in the history and the Constitution of the United States, the history and constitution of the state of South Dakota, and the general principles of free government so they can comprehend the rights, duties, and dignity of American citizenship. Also, students will be instructed on the proper manner to honor, respect, and display the flag of the United States.

The following citizenship education activities will be made available at the appropriate grade level on a regular basis:

1. Learning and reciting the Pledge of Allegiance;
2. Learning and singing a variety of patriotic songs, including the National Anthem;
3. Listening to or reading stories about famous and/or historical facts or events;
4. Participating in student government activities;
5. Participating in a wide variety of local, state, and national government classroom simulations that include, but are not limited to, mock elections, mock trials, and/or mock legislatures;
6. Participating in patriotic exercises and observances in the classroom and/or in conjunction with school programs and events deemed appropriate for the occasion;
7. Participating in any other activity that will lead to making students aware of their responsibility for the preservation of a free and democratic society as citizens of the United States.

Individual staff members who wish to provide a citizenship program different from the activities outlined above should submit such programs in writing to the building administrator in charge of instruction.

**REFERENCES**

**State Reference:**  
SDCL 13-24-17  
SDCL 13-24-17.2  
SDCL 13-24-23  
SDCL 13-24-24  
SDCL 13-33-4

**Policy Reference:**

KJ

**Adoption History**

First Reading	08/24/15
Approved	09/14/15

SECTION	I	TITLE	INSTRUCTION	FILE	IGAB
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**HUMAN RELATIONS EDUCATION – MORAL AND CHARACTER INSTRUCTION**

Although the home and other community institutions play an important role in contributing to the moral attitude of students, the Board recognizes that the schools may also influence a student's attitude and thinking.

~~The District will provide special character instruction intended to impress upon the minds of students the importance of truthfulness, temperance, purity, self discipline, self respect, sexual abstinence, AIDS instruction, public spirit, patriotism, citizenship, respect for honest labor, obedience to parents, respect for the contributions of minority and ethnic groups to the heritage of South Dakota, regard for the elderly and respect for authority.~~

~~In developing curriculum for various courses, the Superintendent and the professional staff will keep in mind lessons, which can contribute to the character instruction of the students. In addition, through the performance of their own activities staff members should keep in mind that they serve as role models for the students, and instruct students in these areas.~~

~~The Board will encourage parents and other community members to join them in providing guidance to students to enable them to develop their own code of ethics.~~

In compliance with SDCL 13-33-6.1, character development instruction shall be given in the schools to impress upon the minds of the students the importance of citizenship, patriotism, honesty, self discipline, self respect, sexual abstinence, respect for the contributions of minority and ethnic groups to the heritage of South Dakota, regard for the elderly, and respect for authority.

**REFERENCES**

**State Reference:**  
SDCL 13-33-6.1

**Policy Reference:**

**Adoption History**

First Reading	08/24/15
Approved	09/14/15

SECTION	<b>I</b>	TITLE	<b>INSTRUCTION</b>	FILE	<b>IGABA</b>
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<b>STAFF AIDS EDUCATION PLAN</b>
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All K-12 certified staff will receive AIDS Education In-service Training to become more acquainted with effective teaching strategies that relate specifically to the AIDS Prevention through Education curriculum.

In addition to the above, certified staff in grades K-12 will also receive all factual, scientific and updated information provided by the South Dakota Department of Education and/or the South Dakota Department of Health.

The District's classified staff will receive all appropriate factual, scientific and updated AIDS information provided by the Department of Education and/or the Department of Health.

<b>REFERENCES</b>
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**State Reference:**  
 SDCL 13-33-6.1

**Policy Reference:**

<b>Adoption History</b>
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First Reading	08/24/15
Approved	09/14/15

SECTION	I	TITLE	INSTRUCTION	FILE	IGAC
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**TEACHING ABOUT RELIGION**

The Board recognizes that religious education is the responsibility of the home and church. Within the school district, neither the Board nor any of its employees will promote any particular religious belief or non-belief. All students and staff members will be encouraged to appreciate and be tolerant of an individual's religious views. In the spirit of tolerance, students and staff members may be excused from participating in school activities—such as holiday assembly programs—which may be contrary to their religious beliefs.

The Board, however, realizes that the importance of religion in history, culture, and the arts cannot be ignored and should have a place in education. A distinction will be made, however, between the studies as part of the curriculum and the celebration of religious holidays in a manner that is devotional, ~~or~~ doctrinal, or both. The distinction rests on whether the purpose or effect of such practices is the advancement of religion.

The Superintendent will develop administrative regulations that will include guidelines ~~which are in~~ consonance with the philosophy that religion in the schools must be educational in nature, and that the schools must be sensitive to all beliefs.

**REFERENCES**

**State Reference:**  
 SDCL 13-33-9

**Policy Reference:**

**Adoption History**

First Reading	08/24/15
Approved	09/14/15

SECTION	I	TITLE	INSTRUCTION	FILE	IGAD
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**GENERAL AND SPECIFIC OCCUPATIONAL EDUCATION**

Consistent with its commitment to meet the instructional needs of students, the Board recognizes that the goal of general and specific occupational education is to develop productive citizens. In meeting this goal, it is essential to provide the district's students with necessary decision-making and job-entry level skills.

General and specific occupational education will be an integral part of the general curriculum in the high school, and also will be provided for post-secondary and adult students. The rules and regulations for carrying out an efficient general and specific occupational program will be in accordance with those established by the State Board of Education. The program will be geared to technological and economic conditions and changes and, as a core component of comprehensive education, will share with other aspects of the high school curriculum the purpose of development of character and attitudes as well as skills.

In an effort to meet the general and specific occupational training needs of regular high school students, adults, post-secondary students, and others identified by their needs, the district may provide programs in the following educational areas **identified as the State Department of Education 16 Career Clusters:**

- ~~1. Agricultural;~~
  - ~~2. Business and Office;~~
  - ~~3. Marketing Education;~~
  - ~~4. Health Occupations;~~
  - ~~5. Family and Consumer Science;~~
  - ~~6. Trade and Industrial;~~
  - ~~7. Technology Education.~~
- 1. Agriculture, Food & Natural Resources
  - 2. Architecture & Construction
  - 3. Arts, Audio/Visual Tech and Communication
  - 4. Business Management and Administration
  - 5. Education and Training
  - 6. Finance
  - 7. Government and Public Administration
  - 8. Health Science
  - 9. Hospitality and Tourism

10. Human Services
11. Information Technology
12. Law, Public Safety and Security
13. Manufacturing
14. Marketing
15. Science, Technology, Engineering and Mathematics
16. Transportation, Distribution and Logistics

~~Guidance and counseling services will be provided each general and specific occupational student throughout the program and at the time for placement in the chosen career.~~

#### REFERENCES

**State Reference:**

SDCL 13-39

**Policy Reference:**

#### Adoption History

First Reading	08/24/15
Approved	09/14/15

SECTION	I	TITLE	INSTRUCTION	FILE	IGAG
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**CHEMICAL ABUSE PREVENTION PROGRAM**

The Douglas School Board believes that drug use/abuse is a serious health problem and that education has a central role in establishing patterns of behavior related to a healthy, drug free lifestyle. The School Board offers an age appropriate, developmentally based education and prevention program strategies for alcohol, tobacco, other drugs, and materials/substances which affect psychological and physiological functions. ~~The program~~ These efforts will address the legal, social and health consequences of alcohol, tobacco and other drug use. ~~The program~~ These efforts will convey to students that the use of alcohol, tobacco and other drugs is wrong and harmful. ~~It~~ They will provide information about decision-making and techniques for effective resistance to peer pressure to use alcohol, tobacco and other drugs. ~~The program is~~ strategies are provided to all students from early childhood through grade 12.

The Douglas School Board supports ~~a student assistance program to assist in~~ the early identification, referral, and aftercare of students who are experiencing problems related to drug use/abuse.

The Douglas School Board supports training of teachers, counselors and other staff members to educate students and the community about drug use and misuse. The staff will receive training in the identification of drug use problems and available resources.

The District program strategies will be reviewed biennially to determine its effectiveness and to implement changes in the program as needed.

**REFERENCES**

**State Reference:**

**Policy Reference:**

**Adoption History**

First Reading	11/08/93
Second Reading	01/10/94
Approved	01/24/94

SECTION	I	TITLE	INSTRUCTION	FILE	IGAH
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**FAMILY LIFE AND SEX EDUCATION**

The Board believes that the purpose of family life and sex education is to help students acquire factual knowledge, attitudes, and values that will result in behavior that contributes to the well-being of the individual, the family, and society.

Helping students attain a mature and responsible attitude toward human sexuality is a continuous task of every generation. Parents have the prime responsibility to assist their children in developing moral values. The schools should support and supplement parents' efforts in these areas by offering students factual information and opportunities to discuss concerns, issues, and attitudes inherent in family life and sexual behavior, including traditional moral values.

In addition to the requirements listed below, the customary policies and regulations concerning the approval of new curriculum content, units, and materials will apply to any course(s) dealing with family life and sex education offered by the District:

1. Instructional materials to be used in family life and sex education will be available for review by the parent or guardian during school hours.
2. If, after review of materials used and a conference with the instructor and principal, a parent requests that his child not participate in a given aspect of the course, an alternate educational assignment will be arranged for the student with the approval of the principal.
3. Teachers who provide instruction in family life and sex education will have professional preparation in the subject area, either through pre-service or in-service education.

**REFERENCES**

**State Reference:**  
 SDCL 13-33-6.1

**Policy Reference:**

**Adoption History**

First Reading	08/24/15
Approved	09/14/15

SECTION	I	TITLE	INSTRUCTION	FILE	IGBA
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**PROGRAMS FOR CHILDREN WITH DISABILITIES**

~~In keeping with the philosophy that a public school system is responsible for the education of all children within the community and, further, that every child is entitled to equal education opportunity, the Board will provide programs and services designed to meet the individual needs of children with disabilities, birth through 21.~~

~~The ultimate goal of these programs will be to have children with disabilities become self-sufficient and to increase their life options and opportunities for personal liberty, happiness, and participation in our society.~~

~~Seeking out young children with disabilities so that they may receive special instruction in early childhood is part of this responsibility. The purpose of identifying these and older children and their disabilities is not to categorize them, but to determine and provide the most appropriate education and related service possible for each one.~~

~~The Board believes that most children with disabilities can be educated in the regular school program if they are given special instruction, accommodations, and the support they need. These children should also be given opportunity to participate in the school's nonacademic and extracurricular activities.~~

~~However, the Board recognizes that the needs of certain children are so great that special programs, special classes, or special schools may be necessary. When appropriate programs, services, or facilities are not possible within the district's schools, the district will provide these children with access to programs where such instruction and accommodations are available.~~

~~It is the desire of the Board that the schools work closely with parents in designing and providing programs and services to children with disabilities. Parents must be informed, and conferred with, whenever a child is referred for a comprehensive evaluation of a diagnosis of disability. In event of any disagreement concerning diagnosis, program plan, special placement, or evaluation, the parents must be accorded the right of due process. The schools must also obtain parental consent before releasing the child's records to anyone other than a school official or under the guidelines outlined in Board Policy JO—Student Records.~~

~~The Board will secure properly trained personnel to work with children with disabilities. The financial commitment necessary to meet the needs of all children with disabilities is extensive, and~~

~~the Board, in accordance with state law, will include an amount in the district tax levy, which will be earmarked as the special education fund, to meet the needs of children who require special or prolonged assistance. In addition, the Board will seek other available funding for these programs.~~

### ~~**DEVELOPMENT OF AN INDIVIDUAL EDUCATION PROGRAM (IEP)**~~

~~A local placement committee will be comprised of parents, the child when appropriate, the Superintendent or designee, a regular classroom teacher receiving or referring a child, an educator from the field of special education, and, if necessary, an evaluator to interpret the multidisciplinary data. This committee will be responsible for the identification, evaluation, design of an individual education program (IEP), and for placement and evaluation procedures for any eligible child with a disability. All procedures will be in accordance with federal and state requirements.~~

~~The individual education plan will be developed in accordance with each child's individual needs and be determined by the local placement committee. The plan will provide for frequent review of the child's needs, progress, and of the effectiveness of the program being offered.~~

~~The local placement committee will base its decision as to whether to place a child in a regular classroom, or in a special program, class, or school on the best interests of the child. However, the needs of other children in the school will also be considered.~~

In keeping with the philosophy that a public school system is responsible for the education of all children within the community and, further, that every child is entitled to equal education opportunity, the Board will provide programs and services designed to meet the individual needs of children with disabilities, birth through 21.

The ultimate goal of these programs will be to have children with disabilities become as self-sufficient as their abilities permit and to increase their life options and opportunities for personal liberty, happiness, and participation in our society. Identifying young children with disabilities so they may receive special education and related services is part of this responsibility.

The District will work with parents in designing and providing programs and services to children with disabilities. Parents must be informed and give consent prior to a student receiving a comprehensive evaluation of a possible learning disability or other disability. In the event of any disagreement concerning diagnosis, program plan, special placement, or evaluation, the parents must be accorded the right of due process.

### **DEVELOPMENT OF AN INDIVIDUAL EDUCATION PROGRAM (IEP)**

A local placement committee will be composed of parents, the child when appropriate, the Superintendent or designee, a regular classroom teacher receiving or referring a child, an educator from the field of special education, and, if necessary, an evaluator to interpret the multidisciplinary data. This committee will be responsible for development of the student's individual education program (IEP) and

placement. All procedures will be in accordance with federal and state requirements.

**OUT-OF-DISTRICT PLACEMENT**

A child in need of special education or special education and related services assigned to and enrolled in an approved out of district special education residential or tuition day program through an individualized education program (IEP) has school residence in the school district making the assignment. The fiscal responsibility of the school district making the assignment continues until the end of the school fiscal year or until the child's parent or guardian enrolls the child in another school district, the child participates in the new school district's special education program, the new school district conducts a placement committee meeting, a new individualized educational program for the child is adopted, or the child's placement is changed.

**REFERENCES**

**State Reference:**

ARSD 24:05 13-25

SDCL 13-28-9.1

SDCL 13-37

**Federal**

CFR Title 34 Part 104

CRF Title 24 Part 300

USC Title 20 Chapter 33

USC Title 29 794

USC Title 42 Chapter 126

**Policy Reference:**

**Adoption History**

First Reading	11/9/15
Approved	11/23/15

SECTION	<b>I</b>	TITLE	INSTRUCTION	FILE	<b>IGBB</b>
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**~~PROGRAMS FOR GIFTED STUDENTS~~ STUDENT ACCELERATION PRACTICES**

~~The Douglas School District seeks to design and provide a gifted program in grades K-12, which will:~~

- ~~1. enhance each gifted child's self image;~~
- ~~2. encourage each gifted child to develop positive social relationships; and~~
- ~~3. place no limitation on each gifted child's unique potential.~~

~~Students with gifts and talents are children in grades K-12 of the Douglas School District who have superior ability or potential for accomplishment and whose educational needs require modification of the regular curriculum. Such ability or potential may be demonstrated in any of the following areas or in combination:~~

- ~~1. general intellectual ability; and/or~~
- ~~2. specific academic aptitude.~~

~~The parent or legal guardian of any gifted student must grant his/her consent as a prerequisite for the student's participation in the program for the gifted.~~

Douglas School District is committed to providing acceleration opportunities for students who demonstrate high performance in core academic areas and/or who exhibit unique academic, cognitive, and social needs.

To be eligible for acceleration opportunities, students are expected to meet specific academic and cognitive benchmarks. These benchmarks may be determined through district-administered assessments, which evaluate students' mastery of content in core academic areas. Additionally, other relevant data, such as teacher recommendations and social readiness evaluations, may be used to ensure a comprehensive understanding of each student's capabilities before they are considered for acceleration.

Examples of acceleration possible for Douglas Students include but are not limited to:

1. Subject Acceleration: Students advance to higher-level courses in specific subjects based on their mastery of content.
2. Dual Enrollment: High school students enroll in college-level courses, either on campus or online, to earn both high school and college credits simultaneously. .
3. Advanced Placement (AP): Students enroll in rigorous college-level courses in high school,

culminating in exams for college credit.

4. Virtual Learning: Students access additional online courses or virtual classrooms to accelerate their learning pace or pursue advanced coursework not available at their current school.
5. Enrichment Opportunities: Students participate in extracurricular activities, summer programs, or specialized academies to deepen their knowledge and skills in specific areas of interest, such as STEM, arts, or humanities.
6. Mentorship Programs: Students are paired with mentors, professionals, or experts in their field of interest to receive personalized guidance, instruction, and opportunities for accelerated learning and skill development.
7. Flexible Pacing: Students have the flexibility to progress through curriculum materials at their own pace, allowing them to accelerate through content they master quickly while receiving additional support in areas where they need more time and assistance.

## REFERENCES

**State Reference:**

**Policy Reference:**

## Adoption History

First Reading	10/01/15
Approved	10/13/15

SECTION	I	TITLE	INSTRUCTION	FILE	IGBC
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~~LIMITED ENGLISH PROFICIENCY INSTRUCTION~~  
**ENGLISH LEARNER INSTRUCTION**

~~Students are guaranteed equal educational opportunities despite different racial, cultural, or language backgrounds. The School Board will provide a program of language instruction to students who have limited English proficiency.~~

~~Students who have been identified as lacking the necessary language proficiency to achieve in the classroom because of a non-English language background are provided necessary services. The district ensures that students are provided the appropriate educational services through a district plan that specifically outlines identification, assessment, services, personnel, and parent involvement. The plan shall describe the process of identification of students who are Limited English Language Proficient (LEP) or English Language Learners (ELL) that is consistent with state and federal requirements. It shall include the participation of identified students in state assessments such as those used to measure English language proficiency and academic achievement. The plan shall include the instructional model chosen, method of developing individualized language plans, and an assurance of the oversight of a licensed and endorsed (ELL or bilingual) teacher in assessment, instructional planning, and parent communication.~~

~~Parents or guardians of ELL and LEP students shall be notified upon identification and be informed of the student’s needs, services available, and annual progress in English and academic achievement. Parents or guardians shall be communicated with, to the extent practicable, in their native language or a language that they can understand.~~

The School Board will provide a program of language instruction to students who are English learners. Student participation in any language instruction program or instruction in English as a second language is voluntary and requires written parental permission.

Students who meet any one or more of the following criteria shall be identified as English learners:

A student who:

1. Was not born in the United States or whose native language is a language other than English and comes from an environment where a language other than English is dominant.
2. Is a Native American or Alaskan Native or who is a native resident of the outlying areas and

comes from an environment where a language other than English has had a significant impact on the student's level of English language proficiency.

3. Is migratory and whose native language is other than English and comes from an environment where a language other than English is dominant.
4. Who has sufficient difficulty speaking, reading, writing, or understanding the English language and whose difficulties may deny such individual the opportunity to team successfully in classrooms where the language of instruction is English or to participate fully in our society.

### **STUDENT PLACEMENT**

Upon registering in the District, students will be placed according to the grade level corresponding to the level of education attained in their former school, as documented by student educational records. Consideration may be given to age appropriateness, English language proficiency, and credit completion in the case of high school-level students.

### **TUTORIAL PROGRAMS**

Students who are certified to receive educational services through the State Migrant Education Department in cooperation with the State Department of Education are offered 30-minute tutorial help during the school day in the areas of reading, math, and language arts. Criteria for eligibility include students who have moved into a district within the last six years from another district or state and whose parents seek either seasonal or temporary employment in agriculture.

### **EVERY STUDENT SUCCEEDS ACT**

If this district receives federal funding for English Learner (EL) Programs, the following will be provided:

1. Parents will be notified of their student's placement in a language program and their options associated with that placement. Notification will include the reasons for identifying the child as EL and the reasons for placing the child in the specified program. Notification must be made within 30 days of the beginning of the school year or within two weeks of child's placement into the program.
2. Students will participate in regular assessments in a manner that will yield an accurate assessment. Test waivers may be granted on a case-by-case basis for EL students who demonstrate unusual and unique circumstances; however, students who have been educated in the United States for three years are required to participate in reading/language arts assessment in

English.

3. Certification that teachers in the program are fluent in English as well as other languages used in instruction (if the district receives sub-grants).
4. Evaluation of the program and the academic success and language achievement of the students in the program.

Parents will be notified of:

1. Their child's level of English proficiency and how such a level was assessed,
2. The status of their child's academic achievement.
3. The method of instruction used in the program in which the child is placed, and the methods of instruction used in other available programs.
4. Information as to how the program will meet their child's educational strengths, assist him/her to learn English, and meet age-appropriate academic achievement standards.
5. Exit requirements for the program.
6. If the child has a disability, a statement as to how the EL will meet the objectives of the child's IEP.

Consequences of inadequate yearly progress include notification of parents, development of improvement plans, and restructuring of programs or the district will lose federal funds.

For non-English speaking parents, the district will arrange to provide translations of this information in their native language.

## REFERENCES

**State Reference:**

**Policy Reference:**

<b>Adoption History</b>	
First Reading	11/9/15
Approved	11/23/15

<b>SECTION</b>	<b>I</b>	<b>TITLE</b>	<b>INSTRUCTION</b>	<b>FILE</b>	<b>IGBG</b>
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**HOMEBOUND INSTRUCTION**

The Board will provide, as appropriate, homebound instruction for students who are expected to be out of school for an extended period of time due to illness or injury, upon the request of the parents and with the approval of the family physician.

In each case, the physician must certify that the student will be unable to attend school for the length of time specified and that he is capable of receiving home instruction.

Upon the recommendation of the building principal to the Superintendent, either a homebound instructor will be employed, or a classroom teacher will provide instruction after regular school hours with compensation set by the Board. Courses and methods of instruction will be consistent with those provided in the regular school setting.

Home instruction will be given only on those days when school is in session. The Superintendent will approve each application before home instruction can commence.

Home instruction will be terminated when the student is capable of returning to school, based on recommendations of the student's parents, the family physician, and the homebound instructor.

**REFERENCES**

**State Reference:**

**Policy Reference:**

**Adoption History**

First Reading	10/01/15
Approved	10/13/15

SECTION	I	TITLE	INSTRUCTION	FILE	IGBH
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**ALTERNATIVE SCHOOL PROGRAM**

The Douglas Board of Education will provide options for alternative school programs for high school students who have been removed from the traditional school setting due to disciplinary reasons or unusual circumstances beyond the control of the student.

Permission to attend the alternative school programs may be denied to students who have dropped out of school voluntarily or are caused to be dropped from the roll due to excessive absences. The alternative school program should not be viewed as a remedy for correcting excessive absences.

Participation in alternative school programs may be granted to a fifth year high school student based on a recommendation from the high school administration if such attendance is deemed in the best interest of the student and the school district.

Permission to attend alternative school programs must be given by the Superintendent of schools **or their designee.**

**REFERENCES**

**State Reference:**  
 SDCL 13-8-1  
 SDCL 13-8-39

**Policy Reference:**

**Adoption History**

First Reading	07/08/96
Approved	08/12/96
First Reading - Revisions	09/22/97
Approved - Revisions	10/13/97
First Reading – Revision	10/01/15
Approved – Revision	10/13/15



SECTION	I	TITLE	INSTRUCTION	FILE	IGBH-R
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**ALTERNATIVE SCHOOL PROGRAM REGULATION**

Assignment to an alternative school program provides a student with an opportunity to pursue an educational program in a non-traditional setting. Continuity of the instructional and learning process is essential to student success. Application to alternative school program will be made through the building principal who will forward it to the Superintendent **or their designee** for action. If the Superintendent **or designee** approves a student assignment from Douglas High School to alternative school program, a plan of study will be written. The plan of study will be developed jointly by Douglas High School and the alternative school program. The plan of study will list courses to be studied, credit allowable for each course, and timelines for completion of each course. Students will meet weekly with an alternative school staff member to review progress. The alternative school program will file monthly reports with Douglas High School summarizing student progress toward the goals listed in the plan of study. If a student fails to complete coursework as stipulated in the plan of study he or she will be placed on academic probation. The alternative school program will notify Douglas High School when a student is on academic probation. A student may not remain on academic probation for more than four weeks. Any student who fails to rectify deficiencies during the academic probation time will be dropped from membership at the alternative school program. The alternative school program will notify Douglas High School immediately when it terminates a student's membership for academic reasons.

Academic success is influenced to a large degree by student attendance. Students assigned from Douglas High School to alternative school program will be required to attend a minimum of 15 hours per week. At the end of each month, the hours of attendance will be totaled. A student who has less than 60 hours of attendance during a month will be placed on probation for three months. The alternative school program will notify Douglas High School when a student has been placed on attendance probation. During the probation period, if a student's attendance hours average less than 60 hours per month, he or she will be dropped from the alternative school program. The alternative school program will notify Douglas High School immediately when it terminates a student's membership for non- attendance.

The alternative school program will establish its own discipline procedures for students. A copy of the alternative school program's discipline procedures will be on file with the Douglas School District. A written copy will be given to students when they enter the alternative school program. After notifying Douglas High School of a student's discipline problem, the alternative school program has the right to dismiss a student from its program for disciplinary reasons.

When a student's membership is terminated at the alternative school program for academic,

attendance or disciplinary reasons, the student will not be eligible to return to classes at Douglas High School until the beginning of the next semester. Students who have been assigned to the alternative school program because of disciplinary action by the Board of Education or Superintendent will not be allowed to return to classes at Douglas High School until the terms of the suspension or termination have been fulfilled.

10/13/97; Revised 10/13/15

#### REFERENCES

**State Reference:**

**Policy Reference:**

#### Adoption History

SECTION	I	TITLE	INSTRUCTION	FILE	IGCB
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**DISTANCE LEARNING**

Distance learning includes virtual or online courses. A student enrolled in a distance- learning course, including a virtual or online course, may receive high school credit for work completed, Provided:

1. The course is offered by an institution approved by the Superintendent or designee;
2. The course is not offered at the student’s high school;
3. The provider and the course are approved by the South Dakota Department of Education; and
4. The building principal approves the course in advance.

Students may be limited as to the number of distance learning courses that apply toward high school credit. Grades earned in approved distance learning courses count toward a student’s grade point average, class rank, and eligibility for athletic and extra-curricular activities. The District may pay the fee for expelled students who are permitted to take virtual or online courses in alternative settings.

Distance learning may be implemented in the district when a school closure is necessary due to weather, public health concerns or other extenuating circumstances. Daily attendance for students will be recorded in both short-term distance learning and long-term distance learning. Long-term is defined as at least a quarter or semester.

According to SDCL 13-33-20, distance learning is the technology and educational process used to provide instruction when the student and primary instructor are not physically present at the same time or place.

**REFERENCES**

**State Reference:**

- ARSD 24-43-12
- SDCL 13-26-1
- SDCL 13-33-20
- SDCL 13-33-21
- SDCL 13-33-22

**Policy Reference:**

Adoption History
First Reading 10/01/15 Approved 10/13/15 First Reading (revision) 09/28/20 Approved 10/13/20

SECTION	<b>I</b>	TITLE	INSTRUCTION	FILE	IGD
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**EXTRA-CURRICULAR ACTIVITIES**

The Board, in the interest of affording the children attending its schools the highest level of educational experience obtainable, believes that student extra-curricular activities are an essential part of deliberate education in the United States. Such activities form a logical adjunct to the required or general curriculum and the elective or special curriculum.

**GUIDELINES FOR EXTRA-CURRICULAR ACTIVITIES PROGRAM**

The following guidelines will govern the student activities programs:

1. Student extra-curricular activities are those school activities that are voluntarily engaged in by students, have the approval of the school administration, are sponsored by the faculty, and do not carry credit toward promotion or graduation.
2. Each school, under the direction of the principal and professional staff, will have a well-balanced and effectively administered student activity program designed to stimulate student growth and development by supplementing and enriching the curricular activities.
3. Each activity should be designed to contribute directly to the educational, civic, social, ethical, and leadership development of students involved.
4. The student activity program should receive the same attention in terms of evaluation that is given the regular school curriculum.
5. Each program shall have definite written guidelines and procedures regulating the organization and administration of student activity programs.
6. Activities must be open to all students, regardless of race, religion, sex, national origin, or disability.
7. No extra-curricular activity shall place undue burdens upon students, teachers, or the District.
8. Activities should be held on non-school class time or at an appropriate designated school class time.

In addition to the above guidelines district high schools will abide by the rules and bylaws of the South Dakota High School Activities Association (SDHSAA). Membership in the SDHSAA will be subject to annual approval of the Board.

**REFERENCES**

**State Reference:**  
 SDCL 13-32-9  
 SDCL 13-36-4  
**Policy Reference:**

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<b>Adoption History</b>
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First Reading 6/12/89 Approved 6/27/89 First Reading – Revision 10/01/15 Approved – Revision 10/13/15
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SECTION	I	TITLE	INSTRUCTION	FILE	IGDF
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**STUDENT FUNDRAISING ACTIVITIES**

Money drives will not be encouraged unless there is justification for purpose and the need is adequate.

Justified fundraising will be permitted for school classes or groups of students, under the sponsorship of a faculty member, provided they are approved by the Superintendent or designee and that benefits derived therefrom will be made available to all members of the class or group.

Students wishing to conduct a lottery or hold a bingo event must receive approval by the Superintendent, or the Superintendent’s designee, prior to holding the event. The requirements in Policy KI, Public Solicitations and Advertising in the Schools, for conducting a lottery or holding a bingo game, are applicable to lotteries and bingo events sponsored by students. Students and their activity sponsor must receive approval from the governing body or designated administrative official of the county or municipality in which it intends to conduct the bingo game or lottery before conducting the activity. If lottery chances are sold state-wide, written notice of the lottery must be given to the South Dakota Secretary of State before conducting the lottery or holding a bingo event.

Solicitation of donations of any kind from students is prohibited without prior approval from the Principal.

The faculty member responsible for supervising the student fundraising activity shall give all money raised from the activity to the Business Manager. If the activity is a lottery (including such activities as a 50-50 drawing) or a bingo event, the Business Manager shall issue a check to the winner(s) from the incidental account.

A categorical, itemized accounting of money raised in connection with the student fund-raising activities will be filed by the Business Manager with the District financial records.

**REFERENCES**

**State Reference:**  
 SDCL 22-25-25

**Policy Reference:**

Adoption History
First Reading 6/27/19 Approved 7/22/19

SECTION	I	TITLE	INSTRUCTION	FILE	IGDG
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**STUDENT ACTIVITIES FUNDS MANAGEMENT**

The Board authorizes the establishment and maintenance of a student activity fund for each school, which will be the only authorized depository fund for student clubs or organizations. The principal of the school will be responsible for the proper administration of the financial activities of each student activity account in accordance with the provisions of state law and appropriate accounting practices and procedures. All payments made from the student activity fund will have the prior approval of the faculty advisor and of the principal.

The annual school district audit will include an audit of student organization funds. Payment for the audit will be made from district funds.

Reserves will be limited to amounts estimated as necessary for the beginning of the following year's operation.

Moneys raised by student organizations must be expended for the benefit of students.

All fund-raising projects must be approved in advance by the organization advisor and the principal. This approval will be based upon the intended usage of the funds raised, the nature of the fund-raising activity, and the degree to which the proposed activity fulfills the purposes of the organization.

When appropriate, the principal may require the faculty advisor to submit for approval a yearly budget listing proposed activities and projected expenditures and income.

**REFERENCES**

- State Reference:**  
 SDCL 13-16-19  
 SDCL 13-16-20  
 SDCL 13-16-21
- Policy Reference:**

Adoption History
First Reading 10/01/15 Approved 10/13/15

<b>SECTION</b>	<b>I</b>	<b>TITLE</b>	<b>INSTRUCTION</b>	<b>FILE</b>	<b>IGDJ</b>
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**CONCUSSION AWARENESS AND PREVENTION**

The Douglas School Board is committed to providing all students with a safe learning environment. In recognition of the risks that concussions pose to our student athletes, the school district will provide appropriate concussion awareness education and prevention programs.

**AWARENESS**

The District will use guidelines developed by the South Dakota High School Activities Association and South Dakota Department of Education to educate coaches, student athletes, and parents of the nature and risks of concussions. On an annual basis, the District will distribute a concussion information sheet to all parents or legal guardians of student athletes.

No student may practice or compete in any school-sanctioned athletic activity until the parent or guardian and student return to the District a signed acknowledgement that indicates they have reviewed and understand material presented in the concussion information sheet.

**TRAINING**

Each year, every athletic coach, including volunteer coaches, shall complete a training program to provide continuing education on the risks and management of concussions. No coach shall be allowed to participate in any way in the District’s athletic program until the individual provides to the District verification that he/she has completed the required training.

**RETURN TO PLAY GUIDELINES**

An athlete who is suspected of sustaining a concussion or head injury during a practice or competition shall be removed from participation at that time. Any athlete who has been removed from participation during a practice or competition based on a suspected concussion may not participate in practice or competition until the athlete no longer exhibits signs, symptoms, or behavior consistent with a concussion and has received written clearance from a licensed healthcare provider.

For the purposes of this policy, a licensed healthcare provider is:

1. Registered, certified, licensed, or otherwise recognized in law by the State of South Dakota to provide medical treatment; and
2. Trained and experienced in the evaluation, management, and care of concussions.

## REFERENCES

**State Reference:**

SDCL 13-3-10  
SDCL 13-36-11  
SDCL 13-36-12  
SDCL 13-36-13  
SDCL 13-36-14  
SDCL 13-36-9

**Policy Reference:**

## Adoption History

First Reading 10/01/15  
Approved 10/13/15

**RETURN TO COMPETITION FORM**

Athlete: \_\_\_\_\_ School: \_\_\_\_\_ Grade: \_\_\_\_\_

Sport: \_\_\_\_\_ Date of Injury: \_\_\_\_\_

**REASON FOR ATHLETE'S INCAPACITY**

\_\_\_\_\_  
\_\_\_\_\_

**Guidelines for Returning to an Activity after a Concussion**

Note: Each step should be completed with no concussion symptoms before proceeding to the next step.

1. No activity, complete rest with no symptoms.
2. Light exercises: walking or stationary cycling with no symptoms.
3. Sport specific activity without body contact and no symptoms.
4. Practice without body contact and no symptoms. Resume resistance training.
5. Practice with body contact and no symptoms.
6. Return to game play with no symptoms.

Note:

1. If symptoms return at any time during the rehabilitation process, wait until asymptomatic for 1 full day, then re-start at the previous step.
2. Never return to competition with symptoms.
3. Do not use "smelling salts".
4. When in doubt, sit them out.

**HEALTH CARE PROFESSIONAL'S ACTION**

I have examined the named student-athlete following this episode and determined the following:

\_\_\_\_\_ **Permission is granted** for the athlete to return to competition

\_\_\_\_\_ **Permission is not granted** for the athlete to return to competition

Comment: \_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_ Date: \_\_\_\_\_  
Health Care Professional

\_\_\_\_\_ Date: \_\_\_\_\_  
Parent/Guardian

\_\_\_\_\_ Date: \_\_\_\_\_  
School Administrator

SECTION	I	TITLE	INSTRUCTION	FILE	IGEB
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### HONORARY HIGH SCHOOL DIPLOMAS FOR WWII VETERANS

~~The Douglas School District Board of Education recognizes the contributions and sacrifices made by World War II veterans on behalf of our State and our Nation by their service during World War II. Accordingly, the Board will award an Honorary High School Diploma to those qualifying veterans who apply and present a copy of their honorable discharge record.~~

~~Qualifying veterans are those who served in the United States Armed Forces during the period December 7, 1941, to September 2, 1945. The veteran who wishes to receive the diploma must make the request. The law does not allow schools to award honorary diplomas to deceased veterans. There are no residency requirements.~~

~~The high school principal will administer the Honorary High School Diplomas program.~~

The Board recognizes the contributions and sacrifices made on behalf of our state and nation by a Veteran's service during the period December 7, 1941, to September 2, 1945, inclusive; during the period June 25, 1950, to July 31, 1953, inclusive; or during the period February 28, 1961 to May 7, 1975, inclusive. Accordingly the Board will award an Honorary High School diploma to those qualifying veterans who apply.

The Honorary High School Diploma program will be administered by the Superintendent or their designee.

### REFERENCES

**State Reference:**

~~SDCL 13-17-39~~

**SDCL 33A-2-34**

**Policy Reference:**

Adoption History
First Reading 11/13/00 Approved 11/27/00

SECTION	I	TITLE	INSTRUCTION	FILE	IH
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### INSTRUCTIONAL ARRANGEMENTS - DISTANT DELIVERED INSTRUCTION

~~Instruction delivered to and from afar provides significant learning and teaching opportunities for the Douglas School District. Coordination and flexibility is required to maximize these opportunities for students, staff, and the district.~~

~~Scheduling and Offerings:~~

- ~~1. Instruction and delivery will be arranged by building principal, superintendent, and curriculum administrator.~~
- ~~2. District media services director will coordinate the scheduling on all state systems.~~
- ~~3. Building principals will coordinate student schedules in their schools.~~

~~Priority of Use:~~

- ~~1. Scheduled district classes~~
- ~~2. Curriculum based learning opportunities~~
- ~~3. District functions~~
- ~~4. Community group activities~~
- ~~5. Personal~~

~~Fees:~~

- ~~1. District Use - no charge~~
- ~~2. Room rental and custodial fees as per Board Policy KG, KG-R~~
- ~~3. Equipment use by non-district - \$25 per hour.~~
- ~~4. Equipment operator - \$50 per hour.~~

~~The opportunities provided by distant learning are a privilege, not a right, and inappropriate use will result in a cancellation of those privileges.~~

### REFERENCES

**State Reference:**

**Policy Reference:**

<b>Adoption History</b>
First Reading 11/14/05 Approved 11/28/05

**DOUGLAS SCHOOL DISTRICT**  
**Board Policy**  
**REVIEW**

<b>SECTION</b>	<b>I</b>	<b>TITLE</b>	<b>INSTRUCTION</b>	<b>FILE</b>	<b>IHB</b>
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**CLASS SIZE**

Classes should be of such size and organization as to ensure maximum learning efficiency. The Board recognizes that class size should depend upon age and maturity of student as well as the type of learning activity involved.

New approaches to school organization, such as team teaching and flexible modular scheduling may change many conventional class-size concepts as well as concepts of a “class” as such. However, precluding unusual circumstances, conventional classes should not exceed 30 students at the elementary level. Secondary class sizes should be within the recommended limits of the evaluative criteria.

**REFERENCES**

**State Reference:**

**Policy Reference:**

**Adoption History**

First Reading 10/13/15  
Approved 10/26/15  
First Reading 10/26/20  
Approved 11/9/20

<b>SECTION</b>	<b>I</b>	<b>TITLE</b>	<b>INSTRUCTION</b>	<b>FILE</b>	<b>IIAA</b>
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**EDUCATIONAL MATERIALS ACQUISITION AND EVALUATION**

The Board will officially adopt textbooks and textbook programs for use in the District schools upon the recommendation of the Superintendent.

Responsibility for the review and selection of textbooks to be recommended will rest with textbook and/or curriculum committees as appointed by the Superintendent or the Superintendent’s designee. Membership on such committees shall include representation by teachers who will use the texts, administrators, and other staff members as found desirable. Students and parents may be asked to serve.

Principles that apply generally to the selection of the instructional materials and library materials will apply to the selection of textbooks and books. The State Board of Education will have the power to review any books or other instructional material selected for use in the District schools.

Additionally, basic textbooks and textbook programs will be chosen:

1. To advance the educational objectives of the school system and particular objectives of the course or program;
2. To contribute toward continuity, integration, and articulation of the curriculum;
3. To establish a general framework for the particular course or program.

Because the instructional purposes of textbooks, as stated above, are of such importance, particular care will be taken in their selection as to content.

**TEXTBOOK CONSIDERATIONS**

Although many points must be examined, the Board directs the staff to be particularly mindful of the following considerations:

1. The needs of all learners must be provided.
2. Insofar as possible, multi-ethnic materials which depict a pluralistic society should be selected.
3. Attention should be given to sex roles depicted in the materials.
4. The textbook or textbook program should lead the student and teacher beyond the textbook into a wide variety of other materials and educational experiences.
5. If the textbook deals with problems and issues of our times, it should present and encourage examination of all points of view.

6. Because textbooks are selected for several year's use, special attention shall also be given their physical characteristics, durability, format and price.

Interpreting these principles in the selection of material, the following will apply:

1. We believe it is the right and responsibility of teachers and librarians to select material which is carefully balanced so that various points of view on any subject are included.
2. Since materials are selected to provide for the interest and needs of the students, school community, and the school program, they will be selected utilizing the input of students, teachers, principals, librarians, and parents. Community members may be included if available.
3. Selection of materials will be assisted through the use of preview examinations, recommendations, research data, and standard evaluation aids.
4. Three factors will be considered in the selection of materials. The first is factual accuracy, authoritativeness, balance, and integrity. The second is artistic and literary merit in format, style, creativity, imagination and vision. The third is the alignment with State and National standards.
5. Materials shall be examined to select those in which the presentation and the subject matter are suitable for the maturity and the interest level at which they are to be used. They will be considered in relation both to the curriculum and to the personal interests of students and teachers and based upon current research.
6. When selection of the top publishers of textbooks and related material is accomplished, parents will be notified that those materials are available for review in the Box Elder/Douglas Community Library. Patrons will be given an opportunity to give feedback and comments.
7. Recommended textbooks and related materials will be displayed in the Box Elder/Douglas Community Library for a period of two (2) weeks prior to consideration for adoption by the Board of Education.
8. Upon approval by the Subject Area Committees, a list of textbooks and related materials is submitted to the Curriculum Coordinating Committee for review and recommendation to the Board by the Superintendent.
9. Gifts and free materials will be accepted or rejected for inclusion in the district's library/media collection by using the above criteria as a guide.
10. Core textbooks and curriculum guides shall be made available for public inspection in the Box Elder/Douglas Community Library.
11. Digital, as well as other non-print materials/resources adopted for use as core resources, are subject to the same evaluation criteria as noted above.
12. Teachers utilizing any resources to supplement the "core" materials are to use their best judgment as to how these resources support student acquisition of District learning standards. These are, however, not to supplant the adopted resources, but support them.

## REFERENCES

**State Reference:**

**Policy Reference:**

### Adoption History

Previous Policy No. 403 12/13/73

First Reading 02/11/82

Approved 03/12/82

First Reading - Revisions 11/26/91

Approved - Revisions 01/14/92

First Reading - Revisions 08/12/02

Approved – Revisions 08/26/02

First Reading – Revisions 10/13/15

Approved – Revisions 10/26/15

SECTION	I	TITLE	INSTRUCTION	FILE	IIAC
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## LIBRARY MATERIALS SELECTON AND ADOPTION

The Board endorses the School Library Bill of Rights, as adopted by the American Library Association, which asserts that the responsibility of the school library is to:

- ~~1. Provide materials that will enrich and support the curriculum, taking into consideration the varied interests, abilities, and maturity levels of the students served.~~
  - ~~2. Provide materials that will stimulate growth in factual knowledge, literary appreciation and aesthetic values.~~
  - ~~3. Provide a background of information that will enable students to make informed choices in their daily lives.~~
  - ~~4. Provide materials on opposing sides of controversial issues so that young citizens may develop under guidance the practice of critical reading and thinking.~~
  - ~~5. Provide materials representative of the many religious, ethnic, and cultural groups and their contributions to our American heritage.~~
  - ~~6. Place principle above personal opinion and reason above prejudice in the selection of materials of the highest quality in order to assure a comprehensive collection appropriate for the users of the library.~~
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1. Provide materials that will enrich and support the curriculum, taking into consideration the varied interests, abilities, and maturity levels of the students served.
  2. Provide materials that will stimulate growth in factual knowledge, literary appreciation, aesthetic values, and ethical standards.
  3. Provide a well-balanced and broad collection of materials that will enable students to make informed judgments in their daily lives.
  4. Provide materials representing different viewpoints of controversial issues so that young citizens may develop under guidance the practice of critical reading and thinking.
  5. Provide diversity in materials, representative of the many religious, ethnic, and cultural groups and their contributions to our American heritage.
  6. Place principle above personal opinion and reason above prejudice in the selection of materials of the highest quality in order to assure a comprehensive collection appropriate for the users of the library.

Initial purchase suggestions for library materials may come from all personnel—teachers, coordinators, administrators. Students will also be encouraged to make suggestions. The librarian will be responsible for evaluation and recommendation of all library materials recommended to be included in the school library. Selection will be assisted through the use of preview examinations, recommendations, research data, and standard evaluation aids. Final approval and authority for distribution of funds will rest with the Director of Library Services, subject to approval of the Superintendent or designee and in keeping with the Board approved budget.

### **Criteria for Materials Selection**

Selection of library materials will be based on:

- Relevancy or permanent value
- Accuracy
- Authoritativeness
- Readability
- Clear presentation and format
- Educational significance
- Need and value to the collection
- Age appropriateness
  - Elementary (grades PK-5, ages 0-10)
  - Middle School (grades 6-8, ages 10-13)
  - High School (grades 9-12, ages 13-17)

Gifts of library books will be accepted in keeping with the above policy on selection. Complaints about library books will be handled in line with Board policy on complaints about instructional materials.

Three (3) years must pass before material that has been censored or banned can be reinstated, or considered for reinstatement. After that time, the board may entertain a request by a parent/guardian, student, citizen, librarian or other district employee to consider reinstatement of the materials previously banned or censored.

## **REFERENCES**

**State Reference:**

**Policy Reference:**

KLB

Adoption History
First Reading 10/13/15 Approved 10/26/15

SECTION	I	TITLE	INSTRUCTION	FILE	IIBE
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**INSTRUCTIONAL MULTIMEDIA**

The Board recognizes that instructional media, beyond print texts, can provide educational experiences and cultural involvement for students and adults alike. Therefore, the Board endorses the use of instructional multimedia as an integral part of the school curriculum when practical.

When using instructional multimedia, in addition to general curriculum materials, a teacher should keep in mind that the content should be suitable to the maturity level of the students, and that the subject matter should be in support of the class curriculum.

Cultural and enrichment multimedia presentations of general interest to the community may also be used for instructional purposes to supplement the curriculum materials. Before recommending the viewing of such a program, the teacher should ascertain that the format and content of the program is suitable for students.

**REFERENCES**

**State Reference:**  
 SDCL 13-1-31

**Policy Reference:**

**Adoption History**

First Reading 10/13/15  
 Approved 10/26/15

SECTION	<b>I</b>	TITLE	<b>INSTRUCTION</b>	FILE	<b>IIBGB</b>
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**INTERNET ACCESS AND TECHNOLOGY USE**

Douglas School District provides all teachers and students with access to the internet and other related technology. The District understands that developing responsible technology skills is essential for lifelong learning. The goal in providing users with access is to promote educational excellence by facilitating resource sharing, innovation, and communication.

Electronic networks connect millions of devices and individual subscribers around the world. Access to computers and people around the world expands the availability of information to support the Douglas School District curriculum. Appropriate use of the District network to research and obtain materials that relate directly to the District curriculum provides students the best education possible.

Information network accounts are provided to support classroom lessons and research consistent with the educational objectives of the District. Information/electronic network connections include, but are not limited to: internet, electronic mail, discussion groups, databases, computer software, and informational sources such as libraries and museums.

Internet users are responsible for their actions in accessing online resources. The administration will formulate the necessary regulations to carry out the policy of acceptable internet use and consequences if violations occur. All users are bound by the District Acceptable Use Policy and are responsible for their actions while online.

**INTERNET SAFETY INSTRUCTION**

The Board is committed to providing a safe learning environment that prepares students for a rapidly changing world. To ensure that students safely and appropriately benefit from the District’s technology resources, the District shall provide internet safety instruction to all students. The District’s internet safety curriculum shall include, but is not limited to:

1. Instruction conveying appropriate online behaviors and online social interaction; and
2. Instruction promoting cyberbullying awareness and the ways in which the District responds to cyberbullying.

**REFERENCES**

**State Reference:**

FCC Order and Report 11-125  
SDCL 22-24-55

**Policy Reference:**

**Adoption History**

First Reading 08/28/95  
Approved 09/11/95  
First Reading - Revisions 09/22/97  
Approved - Revisions 10/13/97  
First Reading - Revisions 09/14/98  
Approved - Revisions 09/28/98  
First Reading - Revisions 02/24/03  
Approved - Revisions 03/12/03  
First Reading - Revisions 05/12/03  
Approved - Revisions 05/27/03  
First Reading - Revisions 11/14/05  
Approved – Revisions 11/28/05  
First Reading – Revisions 12/14/09  
Approved 01/11/10  
First Reading – Revisions 11/22/10  
Approved 12/13/10  
First Reading – Revisions 10/13/15  
Approved 10/26/15

SECTION	I	TITLE	INSTRUCTION	FILE	IICA
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### FIELD TRIPS AND ACTIVITY TRIPS

See Board Policies: JHFAA and/or IGD

### REFERENCES

**State Reference:**  
SDCL 13-29-1

**Policy Reference:**

### Adoption History

First Reading 05/11/78  
 Approved 07/13/78  
 Regulations Revised 02/13/80  
 First Reading - Revised Regulations 04/22/96  
 Approved - Revised Regulations 05/13/96  
 First Reading - Revised Regulations 09/22/97  
 Approved - Revised Regulations 10/13/97  
 First Reading – Revision 06/30/08  
 Approved 07/14/08

SECTION	I	TITLE	INSTRUCTION	FILE	IICC
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### SCHOOL VOLUNTEERS

The School Board recognizes the need to develop a volunteer program to support District instructional programs and extracurricular activities. The purpose of the volunteer program will be to:

1. Assist employees in providing more individualization and enrichment of instruction;
2. Build an understanding of school programs among interested citizens, thus stimulating widespread involvement in a total educational process;
3. Strengthen school/community relations through positive participation.

A volunteer is a person who works at the recommendation of professional personnel. A volunteer will serve without compensation or employee benefits of any type, except for workers' compensation if the school district is desirous of providing coverage.

Volunteers will work with students under the immediate supervision and direction of certified staff and are expected to comply with all rules and regulations set forth by the District. The District may run background checks on volunteers.

### REFERENCES

**State Reference:**

SDCL 47-23-29

SDCL 61-1-5.1

**Policy Reference:**

### Adoption History

First Reading 10/13/15

Approved 10/26/15

SECTION	I	TITLE	INSTRUCTION	FILE	IICD
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**CHAPERONES FOR SCHOOL-RELATED ACTIVITIES**

The Board of Education (Board) acknowledges the need for chaperones to support staff during school-related activities. The Board defines a chaperone as a District employee, parent or adult who volunteers on a temporary basis at a school site or off-campus event for the purpose of supporting the District in its education of students.

Chaperones will work with students under the immediate supervision and direction of a certified teacher or staff member, and are expected to comply with all rules and regulations set forth by the District.

The Board approves the use of staff, parental or community members as school chaperones, and will consider any chaperone a volunteer of the Douglas School District.

The Board authorizes the Superintendent or Superintendent’s designee to establish guidelines and procedures for chaperones for school-related activities.

At the discretion of the Superintendent **or Superintendent’s designee**, non-employee chaperones may be required to undergo a criminal background check.

All chaperones will abide by the school chaperone rules established by the Superintendent or Superintendent’s designee, and will be given a copy of this policy and any subsequent regulations or procedures.

**REFERENCES**

**State Reference:**  
SDCL 47-23-29  
SDCL 62-1-5.1  
**Policy Reference:**  
IICA

**Adoption History**

First Reading 01/12/09  
IICA Approved 01/27/09  
First Reading – Revision 10/13/15  
Approved – Revision 10/26/15



SECTION	I	TITLE	INSTRUCTION	FILE	IJ
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**GUIDANCE PROGRAM**

The Douglas Schools counseling program is an integral part of the Douglas School K-12 educational program. The counseling program is developmental by design and includes sequential activities to support the academic component of the school program. The team of school counselors, classroom teachers, and administrators implement the program with the support of students and parents.

The counseling program is designed to address the needs of all students by helping them to acquire competencies in personal/social, academic and career development domains. These competencies enable each student to benefit from all aspects of their educational experiences to prepare them to meet the challenges of an ever-changing world.

**REFERENCES**

**State Reference:**

**Policy Reference:**

**Adoption History**

First Reading 10/13/15  
 Approved 10/26/15

SECTION	I	TITLE	INSTRUCTION	FILE	IK
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**ACADEMIC ACHIEVEMENT**

The philosophy of the Board concerning academic achievement is based on the premise that children have diverse capabilities and interests and individual patterns of growth and learning.

Therefore, the Board feels it important that teachers have as much and as accurate knowledge of each student as is possible through tests and observations of students' intelligence, achievement, work habits, skills, health, and home environment.

The Board recognizes that many factors which cannot be clinically tested—attitude toward others and work habits, for example—may influence a student's success in school as much as his/her knowledge of subject areas.

In fairness to each student, ~~achievement will be judged by assessing each student's work in relation to his/her own progress, and also in terms of his/her degree of mastery of the course work in relation to his/her peer group.~~ **achievement will be measured according to each student's individual progress towards mastery of course instructional standards.**

**REFERENCES**

**State Reference:**

**Policy Reference:**

**Adoption History**

First Reading 10/13/15  
Approved 10/26/15

SECTION	<b>I</b>	TITLE	<b>INSTRUCTION</b>	FILE	<b>IKAD - R</b>
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**REPORTING TO PARENTS**

The following regulations form the basis of the pupil reporting system.

1. All K-12 educational programs in the district will distribute **progress reports** ~~report cards~~ on a quarterly basis during the school year. **Final report cards will be distributed at the end of each semester.** The distribution times are determined by the administrative council using the district **academic** activity calendar. ~~developed in the spring of each school year.~~ These dates may change due to days school is not in session.
2. The district will use a high school, middle school, elementary, and kindergarten **reporting** form. These **forms** will be developed under the direction of the ~~coordinating administrator for curriculum and instruction,~~ **Executive Directors of Academics,** the building principals, and teachers.
3. Each ~~form-report card~~ will include: student name, teacher **name,** grade, year, district, address, phone, building, academic areas or courses, **and a grading** key, ~~and a section with "promoted to" in the elementary grades.~~
4. A final copy of the report card will be filed in the students cumulative record or stored in a data file.
5. Starting in third grade, parents/guardians of students failing or having difficulty in a subject should be notified in writing by mid-quarter of each affected quarter, and followed up by a personal telephone call from the student's teacher.
6. Parent-teacher conference days are included ~~in with~~ the district's **academic** activity calendar.
7. Building principals are responsible for planning and coordinating parent teacher conferences in their building. Conference logs will be maintained by the buildings.
8. Conferences are open to all parents and guardians, with special invitations sent to guardians of all students showing signs of difficulty.
9. Teachers may arrange additional conferences.
10. Additional access to student performance information will also be available via the student management system, as appropriate. Building administrators, in collaboration with the Superintendent, will determine ~~the~~ **best practices** for online access based on student/parent needs.

Regulations Revised October 26, 2015

**REFERENCES**

**State Reference:**

**Policy Reference:**

**Adoption History**

SECTION	I	TITLE	INSTRUCTION	FILE	IKAD
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**REPORTING TO PARENTS**

The Board of Education authorizes the superintendent of schools to develop, maintain, and evaluate a standardized system of reporting to parents ~~that aligns which is compatible to~~ **with the** curriculum ~~used by~~ **in** the system. This system will reflect the status of each individual child's educational growth in school, and will utilize two basic vehicles (report cards and conferences) ~~with which~~ to facilitate the process.

**REFERENCES**

**State Reference:**  
 Administrative Manual for South Dakota Schools 24:03:04:10

**Policy Reference:**

**Adoption History**

First Reading 05/11/78  
 Approved 06/08/78  
 First Reading - Revisions 09/22/97  
 Approved - Revisions 10/13/97

SECTION	I	TITLE	INSTRUCTION	FILE	IKB
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**HOMEWORK**

The Board believes that homework -- as long as it is properly designed, carefully planned, and geared to the development of the individual student -- meets a real need and has a definite place in the educational program.

The Superintendent **or designee** will develop regulations for the assignment of homework according to these guidelines:

1. Homework should be a properly planned part of the curriculum, extending and reinforcing the learning experience of the school.
2. Homework should help children learn by providing: practice in the mastery of skills; experience in data gathering and integration of knowledge; and opportunity to remediate learning problems.
3. Homework should help develop the student's **intrinsic** responsibility by providing an opportunity for the exercise of independent work and judgment.
4. In assigning homework, a teacher should consider a student's age, **their** and mastery of skills, ~~his~~ **their** need for **independent activity time** ~~play time~~, and/or, ~~his~~ **their** out-of-school responsibilities ~~and activities~~, **all which are key to well-rounded child development.** ~~often aid a student in developing his interests or tastes.~~ **Given these considerations, teachers may assign a grade for homework performance.**
5. As a valid educational tool, homework should be clearly assigned and its product carefully evaluated.
6. The schools should recognize the role of parents by suggesting ways in which parents may assist the school in helping a child carry out ~~his~~ **their homework** responsibilities.

**REFERENCES**

**State Reference:**

**Policy Reference:**

**Adoption History**

First Reading 01/23/90  
Approved 2/12/90  
First Reading – Revisions 10/13/15  
Approved – Revisions 10/26/15



SECTION	I	TITLE	INSTRUCTION	FILE	IKE
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**PROMOTION AND RETENTION OF STUDENTS**

The Douglas School administration and teaching staff strive to create plans of instruction and a learning environment that permits students to progress through school according to their needs and abilities. Students will normally **advance** ~~progress~~ annually from grade to grade. However, exceptions to this general policy may be made when it becomes evident that a student may benefit from **advancement** ~~movement~~ at a different pace.

Such retention/promotion may be considered when:

**Grades K-8**

1. The child is achieving significantly below/above ~~ability and grade level~~ **standard**.
2. Retention/promotion would not cause an undue social and/or emotional adjustment for the child.
3. Retention/promotion would have a reasonable chance of benefiting the child's **overall** ~~progress total program~~.
4. Other possibilities have been considered, **with input from parents**, including ~~parent conferencing~~, tutorial help, remedial work, or special services programming.

**Grades 9-12**

1. Students **must** ~~has not earned~~ enough credits to meet **the** standard for promotion to the next grade classification.
2. In grades 9-12, student grade classification will be determined at the beginning of each semester. Student grade classification is based upon the number of credits earned:
  - Freshman 0-4 credits
  - Sophomore 5-10 credits
  - Junior 11-15 credits
  - Senior 16+ credits

In evaluating the student's need for retention/promotion in grades K-12, the teacher team and principal shall make use of all available information, including results of teacher-made tests, other measures of skill and content mastery, standardized test results, teacher observation of student performance, and information from a retention/promotion scale. When there is a disparity between test data and other performance data, the teacher(s) shall give a written rationale for the recommended grade assignment.

In cases of potential retention/promotion, the following timelines will be followed:

1. At the end of the first semester, the teacher/team shall confer with the principal and other staff members involved with the child to identify concerns about the progress of the child.
2. The parents shall be invited to a meeting with the teacher/team, principal and other staff members during the third reporting period no later than February 15 for discussion of a possible retention/ promotion. The discussion shall consist of an explanation of the child's current academic standing and methods attempted to address the student's progress. Progress goals will be set for the third quarter. During the first four weeks of the fourth quarter a review of the student's goals and progress will be made.
3. The final decision regarding retention/promotion shall be made at the end of the last quarter.
4. A student may be retained when the cumulative average of core coursework (language arts, mathematics, science, and social sciences) during the current school year is less than 70%.
5. A student who successfully completes a summer program may request promotion to the next grade.

Although teachers/parents may request the retention /promotion, the school principal shall determine all retention/promotions. The principal will identify the reasons for the retention/promotion. The school district shall have the final authority in the promotion/retention of a student in grades K-12.

The principal will take care in assigning more than one retention/promotion during a child's school **career years** or to a child receiving services through an Individual Education Plan (IEP). The superintendent/designee must approve a second retention of a child or the **initial** retention of a child on an IEP.

#### REFERENCES

**State Reference:**

**SDCL 13-27-1**

**Policy Reference:**

#### Adoption History

First Reading 03/28/95  
 Approved 04/10/95  
 First Reading - Revisions 02/12/01  
 Approved - Revisions 02/26/01  
 First Reading – Revision 11/23/15  
 Approved – Revision 12/14/15



SECTION	I	TITLE	INSTRUCTION	FILE	IKF
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### GRADUATION REQUIREMENTS

The Board desires that its standards for graduation meet or exceed the minimum standards of the South Dakota Department of Education, ~~as well as, those of the North Central Association of Colleges and Secondary Schools.~~

All students in grades 9 through 12 must have a Personal Learning Plan. The Personal Learning Plan must document a minimum of 22 units of credit for graduation.

All students may earn one (or more) of three advanced endorsements:

1. Advanced Endorsement: Indicates a student has pursued coursework consistent with entrance requirements for postsecondary education at a university.
2. Advanced Career Endorsement: Indicates a student has career experience in a concentrated area, based on academic and/or workplace experience and a related credential.
3. Advanced Honors Endorsement: Indicates a student has pursued advanced rigorous, academic coursework consistent with SDCL 13-55-31.1. (High school course requirements for opportunity scholarship eligibility.)

Students who are unable to meet the graduation requirements will not be permitted to participate in graduation exercises.

### REFERENCES

**State Reference:**

SDCL 13-33-19  
SDCL 13-55-31.1  
ARSD 24:43:11:02:02

**Policy Reference:**

### Adoption History

First Reading 11/14/88  
Approved 11/14/88  
First Reading - Revisions 09/22/97

Approved - Revisions 10/13/97  
First Reading - Revisions 11/24/03  
Approved - Revisions 12/08/03  
First Reading - Revisions 09/26/05  
Approved - Revisions 10/10/05  
First Reading – Revisions 05/24/10  
Approved – Revisions 06/12/10  
First Reading – Revisions 11/23/15  
Approved – Revisions 12/14/15  
First Reading – Revisions 01/14/19  
Approved – Revisions 01/28/19

SECTION	<b>I</b>	TITLE	INSTRUCTION	FILE	IKFC
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**ALTERNATIVE HIGH SCHOOL CREDIT ATTAINMENT**

Alternative Credit Attainment programs represent an opportunity for students to earn high school credit through an approved examination, online curriculum, mail correspondence, or other delivery method.

The Douglas School District supports these programs as valuable options for students to earn credit toward graduation when, upon mutual of the DHS principal or designee, student's teachers, school guidance counselor and parents/guardian or student if age 18 or older and if one or more of the following apply

- The enrollment is in the student’s best interest.
- The coursework aligns with District instructional goals.
- The coursework is provided through an accredited institution or program.
- The coursework is approved by the South Dakota Department of Education.
- The course is not currently offered within the regular curriculum.
- The high school offers the course within the regular curriculum, but the student is unable to take it due to an unavoidable scheduling conflict.
- The course may serve as a supplement to extended homebound instruction.
- The District has suspended or expelled the student from the regular school setting, but educational services are to be continued.

**REFERENCES**

**State Reference:**

- 24:43:01:01(8)
- 24:43:01:01(51)
- 24:43:08
- 24:43:11(09)

**Policy Reference:**

**Adoption History**

First Reading 05/24/10  
Approved 06/12/10

SECTION	I	TITLE	INSTRUCTION	FILE	IKFC - R
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**ALTERNATIVE HIGH SCHOOL CREDIT ATTAINMENT**

**GENERAL**

- Students taking such opportunities must be enrolled in the district.
- Credit may only be issued if obtained through an accredited provider approved by the South Dakota Department of Education (ARSD: 24:43:12:10).
- Credit for coursework may only be posted to the official Douglas High School (DHS) transcript with prior written approval of the high school principal or designee.
- Alternatively earned grades will not replace any previous grade appearing on the transcript.
- Credit must be earned and grade issued by the provider prior to the date of graduation in order to be considered for purposes of participation in graduation ceremonies.
- The Douglas School District will not assume any cost related to distance learning courses unless specifically approved by the superintendent as a necessary alternative education placement (Douglas District Policy IGBH, Alternative School Program).

**ALTERNATIVE CREDIT OPTIONS**

End-Of-Course Assessment (EOC): A proficiency examination given at the conclusion of a course.

- The student must have completed the course in order to qualify for this option.
- Students must receive permission from the DHS principal or designee prior to testing.
- A score of 80% or better is required for receipt of credit.
- Students may take this examination no more than twice.
- EOC credit shall be placed on the DHS transcript as a letter grade.
- The grade will be calculated into Grade Point Average and class rank.
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Equivalency Examination: A proficiency test given in lieu of taking a course.

- Students may attempt equivalency examinations only if enrolled in at least grade nine.
- Students must receive permission from the DHS principal or designee prior to testing.
- A score of 85% or better is required on the examination for receipt of credit.
- The examination may be taken once only.
- Equivalency credit will be placed on the transcript as P (Pass).
- No grade or credit will be transcribed if a student fails to earn a 85% or better.
- Students may petition, in writing, to the high school principal or designee to utilize the
- assessment letter grade on the DHS transcript. The grade will be calculated into GPA and class rank.

Online and Correspondence courses: Any course made available through a carrier approved by the

South Dakota Department of Education.

- All online and correspondence courses must be offered through South Dakota Virtual School (<http://sdvs.k12.sd.us>).
- Students must coordinate enrollment with DHS prior to registering online.
- Online and correspondence credit and grade issued by the provider will be placed on the high school transcript.
- The grade will be calculated into GPA and class rank.

**PROCESS**

Students desiring to attempt alternative credit will do the following:

- Meet with a high school counselor to assess need and ability to succeed in the alternative format.
- Complete the steps outlined on Form IKFC-E securing all necessary signatures.
- Adhere to all district and school policies and procedures.
- Adhere to Douglas District Appropriate Use Policies.

Revised Regulation September 2010

**REFERENCES**

**State Reference:**

**Policy Reference:**

**Adoption History**

**Student Application  
ALTERNATIVE CREDIT**

I am requesting an alternative credit opportunity for the course noted below. I understand that if my request is accepted, I will be responsible for fees associated with the course, unless otherwise provided, and that I am subject to all terms noted in Douglas District Policy IKFC. I understand this request is subject to review and is dependent upon the agreement of all parties signing below.

**Request for Approval (check appropriate box)**

**Equivalency Examination**     **End-Of-Course Assessment**     **Online/Distance Education**

Student: \_\_\_\_\_ Current Grade: \_\_\_\_\_ Application Date: \_\_\_\_\_

Course/Program to be taken: \_\_\_\_\_

Semester alternative program will occur: \_\_\_\_\_

If Online/Distance, Name of alternative program: \_\_\_\_\_

**Rationale for request:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If course/ program is approved, \_\_\_\_\_ credits will be awarded upon proof of successful completion

Course is to be completed by (Date) \_\_\_\_\_ for credit to be accepted.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

School Counselor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Principal Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Copy to:    [ ] Student/Parent                      [ ] Student File                      [ ] Guidance Counselor

SECTION	I	TITLE	INSTRUCTION	FILE	IL
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**TESTING PROGRAMS**

Testing of students can provide a meaningful source of information about student achievement, the curriculum, and instruction. The Board, therefore, authorizes testing to help accomplish the following objectives:

1. To evaluate strengths and weaknesses of the current curriculum and instruction to identify areas needing review/revision.
2. To compare achievement of district students **internally within the district as well as externally** ~~with themselves and~~ with students nationally as one means to evaluate student growth.
3. To provide a degree of diagnostic instructional information to teachers about the group(s) of students they work with.
4. To provide one basis for longitudinal **analysis** ~~study~~ of student achievement.

~~Information gained through the use of tests~~ **Test result data** will be used to design educational opportunities for students to better meet their individual and collective needs.

The Board recognizes that all tests provide only a limited source of information about an individual student. Information drawn from tests will therefore be used only in conjunction with all other information known about a student in advising the student or assisting the student in improving his work.

The District shall not collect information that is not necessary for the determination of student academic progress, state and federal reporting requirements, other duties prescribed to the District, or for the calculation of funding for public education.

**REFERENCES**

- State Reference:**  
SDCL 13-3-51  
SDCL 13-3-55  
SDCL 13-3-56.1  
SDCL 13-3-56.2  
SDCL 13-42-32

**Policy Reference:**  
JO – Student Records

**Adoption History**

First Reading 11/23/15  
Approved 12/14/15

SECTION	<b>I</b>	TITLE	<b>INSTRUCTION</b>	FILE	<b>ILB</b>
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**STATE REQUIRED ASSESSMENTS**

The Superintendent is charged with the administration of all state assessments. As a valuable measurement of student progress, results of state assessments will be shared with the Board so the Board can use accurate and up-to-date data in district decision-making.

If the Superintendent has sufficient evidence that cheating on a state-required academic test occurred, the Superintendent shall investigate the circumstances. The Superintendent shall report the findings of the investigation to the South Dakota Department of Education. The Superintendent will also make a formal report to the Board, excluding any personally student identifiable information of students involved.

Cheating is defined as any form of academic dishonesty or cheating, including the unauthorized knowledge of the achievement test by a student or providing unauthorized access to secure test questions or tampering or altering of student answer sheets by school district personnel.

Student and staff handbooks will contain information **regarding** what constitutes cheating and communicate the possible personal and District sanctions.

The District shall not collect information that is not necessary for the determination of student academic progress, state and federal reporting requirements, other duties prescribed to the District, or for the calculation of funding for public education.

Pursuant to such procedures as established by the South Dakota Department of Education, the parent of a student to whom an assessment is administered pursuant to state law or the eligible student may request to inspect and review the assessment of the student after it is scored and the results are provided to the parent or eligible student. The law requires the Department of Education to provide through its website information to parents and eligible students regarding the process and procedures for the inspection and review as authorized by law. The District will also provide parents and eligible students information regarding the process and procedures for the inspection and review as authorized by law. The parent or eligible student shall be provided with access to the assessment in a secured environment within a reasonable period of time, but not more than forty-five days after the request is received. The term, parent, and the term, eligible student, are as defined in state law.

**REFERENCES**

**State Reference:**

SDCL 13-3-51  
SDCL 13-3-51.1  
SDCL 13-3-51.2  
SDCL 13-3-51.3  
SDCL 13-3-51.4  
SDCL 13-3-51.5  
SDCL 13-3-51.6  
SDCL 13-3-55  
SDCL 13-3-56.1  
SDCL 13-3-56.2  
SDCL 13-42-32  
Federal Reference:  
CRF Title 34 §99.w

**Policy Reference:**

GBCB  
JFC  
JO

**Adoption History**

First Reading 10/26/15  
Approved 11/09/15  
First Reading – Revision 06/30/16  
Approved 07/14/16

SECTION	I	TITLE	INSTRUCTION	FILE	INB
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**TEACHING ABOUT CONTROVERSIAL ISSUES**

Training for effective citizenship is accepted as one of the major goals of the District's schools. The instructional program developed to achieve this purpose properly places great emphasis upon teaching about our American heritage, respect for our established institutions, the rights and privileges we enjoy as citizens, and the citizenship responsibilities that must be assumed in maintaining our American way of life.

To enable students to learn how to become effective citizens, ~~the~~ public schools have an obligation to prepare **students** ~~them~~ for intelligent and conscientious participation in a democratic social order. Such participation requires that students have the opportunity to become cognizant of public issues; to learn the skills of analyzing current problems and arguments; to distinguish between fact and opinion; to gather and organize pertinent facts; and to respect the opinions of others. ~~The schools~~ **Schools** have the additional responsibility of providing students the opportunity to identify, form, and express their own opinions on controversial issues.

Teachers will use the following guidelines for selection and study of controversial issues in the classroom:

1. The topic and method used in its study should contribute toward helping students develop techniques for examining other controversial issues.
2. The issue should be appropriate to the maturity level **and** background of the students in the class.
3. The issue should be related to the course content and help achieve course objectives.
4. A balanced and fair **re**presentation of the issue should be presented.

Teachers desiring to bring resource people into the class to discuss a particular viewpoint on a controversial issue must first obtain the endorsement of the principal. Care must be taken by the teacher not to expose any one viewpoint as more acceptable than another.

**REFERENCES**

**State Reference:**

**Policy Reference:**

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Adoption History
First Reading 10/26/15 Approved 11/09/15

SECTION	I	TITLE	INSTRUCTION	FILE	IND
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**SCHOOL CEREMONIES AND OBSERVANCES**

During the course of a school year, many opportunities are available to the instructional staff in the district schools to recognize the plural characteristics of American culture. **The significance of what** ~~What~~ these **events days** mean to minority **community members** must be understood by the total society and viewed by educators as a unifying principle of our democracy.

In view of recent Supreme Court opinions, the school district will not sanction prayers, invocations, or benedictions at school sponsored ceremonies and observances, as the Courts say this would be a violation of the U.S. Constitution.

Recognition of Religious Beliefs and Customs

It is accepted that no religious belief or nonbelief should be promoted by the school district or its employees and none should be disparaged. Instead, the District should encourage all students and staff members to appreciate and be tolerant of each other’s religious views. The District should use all opportunities to foster understanding and mutual respect among students and parents, whether it involves race, culture, economic background or religious beliefs. In that spirit of tolerance, students and staff members should be excused from participating in practices that are contrary to their religious beliefs unless there are clear issues of overriding concern that would prevent it.

The District recognizes that one of its educational goals is to advance the students’ knowledge and appreciation of the role that our religious heritage has played in the social, cultural and historical development of civilization.

Observance of Religious Holidays

The practice of the District will be:

1. The several holidays throughout the year which have a religious and a secular basis may be observed in the schools.
2. The historical and contemporary values, and the origin of religious holidays may be explained in an unbiased and objective manner without sectarian indoctrination.
3. Music, art, literature and drama having religious themes or bases are permitted as part of the curriculum for school-sponsored activities and programs if presented in a prudent and objective manner, and as a traditional part of the cultural and religious heritage of the particular holiday.
4. The use of religious symbols such as a cross, menorah, crescent, Star of David, creche, symbols of Native American religions or other symbols that are a part of a religious holiday

is permitted as a teaching aid or resource provided such symbols are displayed as an example of the cultural and religious heritage of the holiday and are temporary in nature. Among these holidays are Christmas, Easter, Passover, Hanukkah, St. Valentine's Day, St. Patrick's Day, Thanksgiving and Halloween.

5. The school district's calendar should be prepared so as to minimize conflicts with religious holidays of all faiths.

### Religion in the Curriculum

Religious institutions and orientations are central to human experience, past and present. An education excluding such a significant aspect would be incomplete. It is essential that the teaching about—and not of—religion be conducted in a factual objective and respectful manner.

The practice of the Douglas School District 51-1 will be:

1. The District supports the inclusion of religious literature, music, drama and the arts in the curriculum and in school activities provided that it is intrinsic to the learning experience in the various fields of study and is presented objectively.
2. The emphasis on religious themes in the arts, literature and history should be only as extensive as necessary for a balanced and comprehensive study of these areas. Such studies should never foster any particular religious tenets or demean any religious beliefs.
3. Student-initiated expressions to questions or assignments which reflect their beliefs or nonbeliefs about a religious theme will be accommodated. For example, students are free to express religious belief or nonbelief in compositions, art forms, music, speech and debate.

### Dedications and Commencement

Traditions are a cherished part of the community life, and the District expresses an interest in maintaining those traditions which have had a significance to the community. Such ceremonies should recognize the religious pluralism of the community.

Therefore, the practice of the District will be:

1. A dedication ceremony should recognize the religious pluralism of the community and be appropriate to those who use the facility. An open invitation should be extended to all citizens to participate in the ceremony.
2. Traditions, i.e., invocation and benediction, inherent to commencement ceremonies, should be honored in the spirit of accommodation and good taste.
3. Because the baccalaureate service is traditionally religious in nature, participation will be voluntary.
4. An invocation and benediction will be excluded from any convocation of students in which participation is mandatory.

## REFERENCES

**State Reference:**

**Policy Reference:**

**Adoption History**

First Reading 03/12/82

Approved 5/13/82

First Reading – Revision 11/23/15

Approved – Revision 12/14/15

SECTION	<b>I</b>	TITLE	<b>INSTRUCTION</b>	FILE	<b>ING</b>
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**ANIMALS IN SCHOOLS AND CLASSROOMS**

CLASSROOM / BUILDING

~~The governing board recognizes that some students have a moral objection to dissecting or otherwise harming or destroying animals. Students will not be discriminated against for a decision to exercise this right. The accommodation of students' requests for alternative educational projects will be left to the discretion of site administrators and teachers.~~

~~Agriculture education classes would be exempt from this policy.~~

ANIMALS ON GROUNDS

~~When an uncontrolled dog or other animal is discovered on school property, the principal or designee(s) should call the animal control officer or local law enforcement.~~

~~In the event of an animal bite suffered while the animal is being removed from or controlled on school premises, see the Safety Handbook and/or seek medical attention. After medical attention has been given, the Student Accident Report or Employee Accident Report should be completed and turned into the Administration Office.~~

All animals brought into the schools on either a temporary or permanent basis shall be approved in advance by the Principal or building administrator. At the Principal's discretion, permission to keep the animal may be denied, for good reason, including but not limited to one or more of these considerations: (1) the purpose for the animal's presence, (2) the ability of the teacher to control the animal, and/or (3) the dangerous propensity of the animal.

Unauthorized animals are not allowed in school buildings or on school grounds.

The Board recognizes that under the proper conditions, animals can be an effective teaching aid. In order to protect both children and animals, the following shall apply in schools in the district.

1. The bringing of animals into the classroom must not violate city/state/federal ordinances.
2. The only animals allowed in a classroom must be for a specific and appropriate educational purpose and shall be allowed for the amount of time necessary to achieve the educational goal.
3. All animals must be in good physical condition and vaccinated against transmittable disease. Dogs, cats, and ferrets will require proof of original and booster rabies vaccination.

4. No animal shall be permitted on school property pursuant to this policy if the presence of that animal will result in a student having an allergic reaction. For purposes of this provision the school must be provided medical verification of the student's allergy before the school prohibits the animal from being on school property.
5. The teacher will be responsible for the proper control of animals brought to school for instructional purposes, including the effective protection of children when animals are in the school. This will include keeping the animal in an appropriate cage or container and handling fecal material in a sanitary manner.
6. No animals are to be allowed to run freely on school property.
7. All fecal material must be cleaned from the cage of any mammal or rodent on an as needed basis, (at a minimum of two times per week), and appropriate sanitizer used. Reptiles, fish, and insects must be cared for in a manner to minimize odor and maintain health. Person cleaning cages must wear gloves, masks, and glasses or goggles.
8. The teacher shall be responsible for the care and feeding of animals during the school year and during school vacations.

It will be the responsibility of the principal and classroom teacher to provide for a plan of care for classroom housed animals in the event of an emergency school closing which might cause disruption of the routine care of the animals. In each school where these animals are housed, there should be a plan whereby the staff member who visits the school daily during the emergency closing will be aware of the animals presence and see to their care. If no staff member visits the school daily,, the teacher is responsible for the daily care of the animal(s).

No animal shall be at school unless the principal and/or teacher involved is familiar with the appropriate care, feeding, and handling of that animal and of any potential dangers presented by the animal. Many different diseases and afflictions may be transmitted by animal hair, dander, bites, and fecal material. It shall be the responsibility of the teacher to become familiar with each animal as it relates to the wellbeing of the students in that particular classroom.

## REFERENCES

**State Reference:**

**Policy Reference:**

Adoption History
First Reading 10/16/15 Approved 11/09/15

<b>SECTION</b>	<b>I</b>	<b>TITLE</b>	<b>INSTRUCTION</b>	<b>FILE</b>	<b>INGA</b>
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**ANIMALS IN THE CLASSROOM**

~~Animals may be brought into the classroom for educational purposes. However, they must be appropriately housed, humanely cared for, and properly handled. Persons or teachers bringing animals into the school should receive prior permission from the supervising teacher or principal.~~

- ~~1. Teachers are to check with the school nurse regarding any known allergies existing among students in the classroom prior to granting permission. If allergies exist, parents must be contacted for further direction.~~
- ~~2. Teachers must assume primary responsibility for the humane proper treatment of any animal in the classroom.~~
- ~~3. Only the teacher or students designated by the teacher are to handle the animals.~~
- ~~4. If animals are to be kept in the classroom on days when classes are not in session, the teacher must make arrangements for their care and safety.~~
- ~~5. Teachers with questions regarding proper care, feeding, and handling of animals should contact the science resource teacher or science department head.~~
- ~~6. Animals are not to be transported on school buses.~~
- ~~7. All experiments using live animals must have prior approval of the principal or delegated agent.~~
- ~~8. If a staff member or student has been bitten by an animal where skin has been pierced, the incident must be reported immediately to the school office by the supervising adult. Principals are to assume responsibility to notify public health authorities and to impound the appropriate term of confinement of the animal and method of observation.~~

**REFERENCES**

**State Reference:**

**Policy Reference:**

### Adoption History

First Reading 10/13/97

Approved 10/27/97

First Reading – Renamed 10/26/15

Approved – Renamed 11/09/15

SECTION	<b>G</b>	TITLE	<b>Personnel</b>	FILE	<b>GCDA</b>
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**TUITION ASSISTANCE/LOAN PROGRAM**

Douglas School District values the employment of qualified professionals, particularly for specialized positions that may necessitate advanced degrees or endorsements. To support staff members in acquiring these qualifications, the district offers Tuition Assistance. This assistance may take the form of scholarships, stipends, loans, or tuition reimbursement as deemed necessary by district administration.

**Eligibility Criteria:** Staff members eligible for Tuition Assistance must meet the following criteria:

1. The recommended employee must be employed by the Douglas School District on a full-time basis.
2. The advanced degree or endorsement pursued is directly related to a position considered high-needs within the District.
3. The advanced degree or endorsement is required by the district or state to staff a position.

**Reimbursement:** Staff members who receive Tuition Assistance for an advanced degree or endorsement must agree to the following reimbursement clause:

1. If the staff member does not serve in the intended capacity within the District for a period of 3 years after the receipt of the degree or endorsement, they will be required to reimburse the district for a prorated portion of the Tuition Assistance received.
2. The prorated amount shall be determined based on the following formula: [Total Tuition Assistance Received] divided by [Number of Years Intended to Serve] multiplied by [Number of Years Not Served].
3. The reimbursement shall be made in a reasonable timeframe established by the district.
4. The district may, at its discretion, waive or modify the reimbursement obligation in exceptional circumstances, such as health-related issues, family emergencies, or other compelling reasons.

**Application Process:**

1. Staff members recommended for Tuition Assistance for an advanced degree or endorsement must submit a formal application (GCDA-E1) to the Business Office, including details of the program, its relevance to the position, and a commitment to the reimbursement clause.
2. Staff members should be aware that other forms of reimbursement, including but not limited to Area of Specialization pay, will not be provided in conjunction with tuition reimbursement for the advanced degree or endorsement.

**Approval Process:**

1. The Executive Leadership Team will review and approve applications based on the alignment of the advanced degree or endorsement with the needs of the district and the availability of funds.

**Monitoring and Reporting:**

1. The district administration will periodically review the progress of staff members who have received financial assistance to ensure compliance with the reimbursement clause.

**REFERENCES**

**State Reference:**

**Federal Reference:**

**Adoption History**

First Reading			
Approved			
First Reading-Revision			
Approved			

**DOUGLAS SCHOOL DISTRICT INTEREST-FREE LOAN APPLICATION  
AND PROMISSORY NOTE**

Date: \_\_\_\_\_

Employee Name: \_\_\_\_\_ Employee Number: \_\_\_\_\_

Position: \_\_\_\_\_

Sponsoring Administrator: \_\_\_\_\_

**Loan Terms and Conditions:**

Employees will file a plan of study that includes timelines for completing the endorsement and cost of certification/degree. Both Borrower and DSD understand and agree that DSD must determine that a DSD loan applicant is eligible before making a loan.

**PROMISSORY NOTE:** For value received, XXXXXX ("Borrower"), promises to pay Douglas School District 51-1 ("DSD"), the principal sum of such loan amount(s) as endorsed in the Schedule of Advances below, together with all attorney's fees, collection agent costs, and other related costs and charges for the collection of any amount not paid if in default according to the terms of this Promissory Note ("Note").

**SCHEDULE OF ADVANCES**

Number	Amount of Loan Advanced to Borrower	Total of Loan(s) Advanced to Date	Date
1			
2			
3			
4			

For value received, Borrower promises to pay DSD the amount of \$ XXXXXX as noted above.

**1. Installments/Forgiveness**

- Once certification is complete, DSD will "forgive" 1/3 of the total loan over the next 3-year period. At the completion of each year of work following newly acquired certification, 1/3 of the amount of the loan will be forgiven;
- Partial-year credit will not be given;
- At the conclusion of three successful years of employment following gaining certification, the entire loan will be forgiven.
- If Borrower does not complete certification and/or if Borrower leaves employment at DSD prior to the end of three successful years of employment, any remaining amount of loan not already forgiven will be the responsibility of Borrower to pay back to DSD prior to leaving employment.

**REQUIRED:** Date Borrower will begin to make payments to DSD: \_\_\_\_\_

**2. Prepayment**

- Borrower may, at Borrower's option and without penalty or premium, prepay all or any part of the loan at any time.
- Except as provided herein, all parties to this Promissory Note hereby waive presentment, dishonor, notice of dishonor, and protest.

**3. Acceleration:**

- If Borrower fails to make a scheduled payment or fails to comply with any other term of this Note, the entire unpaid balance of the loan, including any interest due and accrued and any applicable penalty charges, will, at the option of DSD, become immediately due and payable.

**4. Death and Disability:**

- This Note is binding on the parties, their heirs, successors, administrators, executors, and assigns. In the event of Borrower’s total or permanent disability, or in the event of death, DSD may cancel, in its sole discretion, any remaining payments due on this Note.

**5. Forbearance:**

- DSD may, in its discretion, place Borrower’s Note in forbearance whenever extraordinary circumstances, such as poor health or other hardship, temporarily affects Borrower’s ability to make scheduled loan repayments under this Note.

**6. Default:**

- Borrower shall be considered in default of this Note if during the term of the DSD loan:
  - A. Borrower is no longer serving as an employee of DSD.; or
  - B. Borrower is no longer working towards certification outlined above
- If Borrower defaults on this Note, DSD shall immediately stop the disbursements of the DSD loan and shall begin collection activities on the loan, including, but not limited to, legal action.
- During any period of default, Borrower agrees to pay interest at the rate of twelve percent (12%) per annum on the unpaid balance of the loan.

**7. General:**

- Borrower will promptly inform DSD of any change in Borrower’s name or address.

**8. Severability.**

- In the event that any provision of this Note shall be held unenforceable or invalid by a court of competent jurisdiction, such holding shall not invalidate or render unenforceable any other provision of this Note.

**9. Choice of Law.**

- The terms and conditions of this Note are subject to and will be construed under the laws of the State of South Dakota. The parties further agree that any dispute arising under the terms and conditions of this Note, which cannot be resolved by mutual agreement, will be venued in the Pennington Co. Judicial Circuit Court.

With Borrower’s signature below, Borrower CERTIFIES and ACKNOWLEDGES that Borrower has read and understands the provisions of this Note as well as Borrower’s rights and responsibilities regarding a DSD loan made under this Note.

Dated this \_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
Signature of Borrower

\_\_\_\_\_  
Printed Name of Borrower

APPROVED this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

By: \_\_\_\_\_  
Business Manager

Professional Janitorial Service Proposal

Prepared for:

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**Douglas Middle School**  
**691 Tower Road**  
**Box Elder SD 57719**

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Submitted by:

**Ebach Enterprises, Inc. dba Visible Difference Janitorial**

1950 Samco Road, Rapid City SD 57702

Phone: 605.341.6240

Fax: 605.341.6226

Website: [www.visibledifferencejanitorial.com](http://www.visibledifferencejanitorial.com)

Email: [mark@visibledifferencejanitorial.com](mailto:mark@visibledifferencejanitorial.com)

Office Email: [maryann@visibledifferencejanitorial.com](mailto:maryann@visibledifferencejanitorial.com)

**Visible Difference**  
 **Janitorial**

# Visible Difference Janitorial

QUALITY COMMERCIAL CLEANING

April 18, 2024

Douglas Middle School

Attn: Jace Waltman

691 Tower Road

Box Elder, SD 57719

jace.waltman@k12.sd.us

605-923-0050

Thank you for allowing Visible Difference Janitorial to prepare a professional cleaning service proposal for your consideration. We know it takes considerable time and effort to show any potential contractor your facility and to provide them with the necessary information so please accept our gratitude!

Here are a few important highlights:

**Before we start:** All of our cleaners are thoroughly trained on how to perform each cleaning task as well as on important safety issues. Our goal is to clean each customer's facility professionally and safely.

**During the start:** We know a seamless, no-hassle start up is important to every customer. So, at Visible Difference Janitorial, we combine up-front preparation, direction, and training with qualified staff to ensure a smooth, successful startup.

**After we start:** A systematic approach to keep your building looking good! At Visible Difference Janitorial, we offer strong management and quality control so that our customers will see a transformation with the many necessary cleaning details.

We look forward to the opportunity of becoming a trusted and valued partner in improving and maintaining the appearance of your building. Please call 605-341-6240 should you have any questions or need additional information as you review this proposal.

Sincerely,

*Mark Ebach*

Mark Ebach, President

*General/Our Philosophy*

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Visible Difference Janitorial (“VDJ”) agrees to provide all labor, supervision, cleaning chemicals, and equipment necessary to assure performance of specified cleaning services for the customer. This shall include all services described in the written specification attached. Insurance certificates and references are available upon request. We are committed to providing quality commercial janitorial service with the highest level of satisfaction.

Douglas Middle School will provide all consumable products inclusive of but not limited to: toilet tissue, paper towels, trash can liners, hand soap and all 3M cleaning chemicals. VDJ will furnish all cleaning supplies and equipment inclusive of not limited to: cleaning agents, disinfectants, etc. VDJ will provide the Safety Data Sheets for all chemicals provided by VDJ and update as needed to ensure these safety sheets are on-site for reference. Douglas Middle School shall be responsible for the posting of SDS for any chemicals they provide.

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*Duties*

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**CLEANING SCHEDULE (Will be performed Monday through Friday):**

DAILY: CLASSROOMS and OFFICES

- ❖ Empty all trash containers.
- ❖ Clean sinks.
- ❖ Spot clean interior windows and partitions.
- ❖ Disinfect all student desks and countertops.
- ❖ Clean teachers’ desks (open areas).
- ❖ Dust or wash off windowsills.
- ❖ Vacuum carpeted floors.
- ❖ Hard surface floors - dust mop or wet mop.
- ❖ Clean and polish drinking fountains.
- ❖ Disinfect light switches and doorknobs.

RESTROOM CLEANING

- ❖ Empty trash from waste containers / receptacles (including feminine receptacles.)
- ❖ Clean mirrors.
- ❖ Clean and sanitize toilets and urinals.
- ❖ Dust partitions and furnishings.
- ❖ Spot clean partitions and walls.
- ❖ Sweep and wet mop floors.
- ❖ Sanitize sinks and countertops.
- ❖ Sanitize floors and walls around toilets and urinals to eliminate odors.
- ❖ Clean and sanitize sinks and fixtures.

MULTI PURPOSE ROOM CLEANING

- ❖ Empty trash from waste containers / receptacles.

#### GYMNASIUM CLEANING

- ❖ Clean bleachers after events.
- ❖ Empty trash from waste containers / receptables.
- ❖ Dry mop floors.

#### FLOOR MAINTENANCE

- ❖ Vacuum carpet – general offices, traffic areas, lobbies and hallways.
- ❖ Vacuum mats.
- ❖ Dust mop or sweep hard surface floors.

#### WINDOW CLEANING

- ❖ Spot clean interior windows and glass partitions.
- ❖ Clean entryway and lobby glass, as needed.

#### **SUMMERTIME CLEANING SCHEDULE:**

- ❖ Thorough cleaning includes wiping down walls, countertops, desks and desk legs.
- ❖ Cleaning interior windows.
- ❖ Shampooing carpeted areas.
- ❖ Deep scrubbing, shop vacuum and mop vacuum all restrooms.
- ❖ Floor Care Pricing:
  1. To top coat and apply 2 coats of floor finish for .30 cents a foot
  2. To Strip VCT tile and apply 2 coats of sealer and 2 coats of floor finish for .45 cents a foot

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### *Compensation*

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Professional Janitorial Service Program during the school year, 5 (five) days per week, Monday through Friday. During summer time hours, cleaning will be provided on an, "As Needed" basis.

\$10,480.00 / month plus any applicable city/state sales tax. Please provide a sales tax-exempt certificate, if applicable.

**All quotes are valid for thirty (30) days from the date of this proposal. If acceptance is received after this period has lapsed, the job may be required to be requoted.**

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### *Invoicing*

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All invoicing will be itemized according to monthly work or for special services. Invoicing will be on the 1st of each month for that month's services. Payment terms are Net 45.

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### *Term & Cancellation*

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The Janitorial Service Agreement contract shall be in effect when it has been signed by both parties. Which will include a contract start date. Either party may terminate the Janitorial Service Agreement upon giving of thirty (30) days written notice of such termination date to the other party. Should a normal cleaning day where your facility is closed for inclement weather, services will be performed the next scheduled cleaning day.

This agreement may be terminated or canceled at any time with a **minimum** thirty (30) days **written** notice from either party.

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### *Confidentiality*

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Visible Difference Janitorial understands the importance of confidentiality. All VDJ employees have been advised and understand all paperwork is confidential and not to be disturbed. We require that all employees adhere to any instructions pertaining to the building and business protocols.

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*Janitorial Service Agreement*

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This agreement is made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2024 by and between Visible Difference Janitorial, located at 1950 Samco Road, Rapid City, SD 57702 and Douglas Middle School, 691 Tower Road, Box Elder, SD 57719 ("Client"). The cleaning effective date will be \_\_\_\_\_, 2024.

The attached proposal meets the standards and expectations of both parties and is therefore incorporated into this Agreement. Visible Difference Janitorial will be provided with all necessary keys/access badges to locks and security codes, if applicable. The keys/access badges are to be returned upon termination of this Agreement. Douglas Middle School agrees to compensate VDJ for any extra work performed outside this original Janitorial Service Agreement and/or costs incurred by VDJ at a predetermined rate set by agreement between VDJ and Douglas Middle School for any request outside the duties outlined in the proposal.

Douglas Middle School agrees that if there is a change or transfer in ownership of Douglas Middle School, the new owners shall be required to sign a new contract with VDJ, within 30 days of the transfer date.

Visible Difference Janitorial agrees to give Douglas Middle School complete professional quality janitorial service as set forth above. Douglas Middle School agrees to pay for said services as set forth in the proposal and this Agreement with Net 30 terms.

**Douglas Middle School**

**Ebach Enterprises, Inc.  
dba Visible Difference Janitorial**

By: \_\_\_\_\_  
Signature

By: \_\_\_\_\_  
Mark Ebach

Title: \_\_\_\_\_

Title: Owner/President