

DOUGLAS SCHOOL DISTRICT
BOARD OF EDUCATION

AGENDA

Monday, July 10, 2023

VANDENBERG ELEMENTARY SCHOOL - Library Conference Room
561 Briggs Street
Box Elder, SD 57719

5:00 PM

DOUGLAS SCHOOL DISTRICT INVITES YOU TO ATTEND A SCHEDULED ZOOM ROOM MEETING:

Join Zoom Meeting

<https://sdk12.zoom.us/j/92092451959?pwd=Nm82SUMvcDIKMkRQR2JnWTNEUVd6QT09>

Meeting ID: 920 9245 1959

Passcode: 449168

Individuals attending virtually and desiring to speak during public forum should email their request to the Superintendent's Office (Kevin.Case@k12.sd.us or Jackie.McPherson@k12.sd.us), including all identifying information by noon of the day of the board meeting.

1. Call Meeting To Order:
2. Pledge of Allegiance and Moment of Silence In Honor Of Fallen Soldiers And Active Duty Persons:
3. Recognition: Cathleen Melendez for her 18 years of service on the DSD School Board.
4. Review of Board Working Agreements:
 - Student Success is our Center
 - Be Respectful: Presume Positive Intent; Embrace Cognitive Conflict; Practice Suspension
 - Listen to Learn and Understand; Speak to Clarify
- 5.
6. Public Forum:
7. Approval of Agenda:
8. **Public Hearing on Proposed 2023-24 School District Budget**
9. Consent Agenda Items:
 - A. Approval of Regular Meeting Minutes for June 26, 2023.
 - B. Approve Personnel Action

- C. Approve the Purchases and Issuing of Accounts Payable and Payroll
 - D. Approve Conflict Disclosures and Waiver Authorizations Pursuant to SDCL 3-23-3
 - E. Approve Declaring Items as Surplus. (Surplus for sale or discard).
 - F. Election ballot for South Dakota High School activities Association (SDHSAA) Division 1 Representative.
 - G. Runoff Election ballot for South Dakota High School Activities Association (SDHSAA) for Division III Representative - Secondary Principal.
 - H. Approval of additional workdays beyond the contracted 230 days during the 2022-23 contract period per ITEM 4 in the Superintendent's Contract.
10. Items Removed From Consent Agenda
11. Elementary and Secondary Curriculum and Instruction Items:
12. Superintendent Items:
- A. Approve the following Resolution:

WHEREAS, Cathleen Melendez has faithfully served the children and patrons of the Douglas School District for eighteen (18) years as a school board member; and

WHEREAS, Cathleen Melendez has been involved in and contributed to the activities and functions of the schools and has given freely of her time and energies to resolve the issues, both educational and financial, which have come before the Board; and

WHEREAS, Cathleen Melendez has maintained high standards and earned the respect of educators and fellow board members;

NOW THEREFORE BE IT RESOLVED that the School Board of Douglas School District 51-1 hereby commends Cathleen Melendez for her valuable contributions to the students and staff of the Douglas School District.
13. Fiscal Resources Items:
- A. LET IT BE RESOLVED that the Douglas School District #51-1 Board of Education, after duly considering the FY23 Expenditure needs, hereby approves and authorizes the transfer of FY23 contingency funds to the appropriate expenditure accounts within and between the General and Special Education Funds for payment of instructional materials, equipment and costs not to exceed \$368,180.00.
 - B. Approve Supplemental Budget for FY23. (Copy Attached)
14. Operational Support Services Items:

- A. Approve SECOND READING of REVISED Board Policy GCEA, Job Sharing For Professional Staff.

15. Reports:

- A. Superintendent:

- B. Committee Reports From Board Members and Comments from Associate Board Members

16. Upcoming Calendar Events:

- Adaptive Schools Training - July 24-27
- BOE Meeting - August 14

17. Adjournment

SECTION	B	TITLE	Board Governance and Operations	FILE	BDDH
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Public Participation at Board Meetings

The School Board recognizes and respects the input which may be provided by the public on school district matters. The Board also recognizes and respects the distinction between a school board meeting that is open to the public and a public hearing held by the school board.

- At a school board meeting which is open to the public, members of the public may be present, observe and listen to the school board conduct its business and may speak during the school board meeting consistent with this policy.
- At a public hearing held by the school board, there is usually one topic to be presented by the District and discussed. The public is given the opportunity to speak and be heard on the topic which is the reason for the public hearing. This type of meeting allows for public participation under the rules designed specifically for that meeting and is not subject to this policy.

This Policy applies only to regularly scheduled school board meetings held in open session. Matters addressed in executive session pursuant to SDCL 1-25-2 are not open to the public.

Personnel matters or complaints that directly or indirectly identify an employee shall not be discussed. Complaints against school employees or students, and complaints related to sexual harassment or bullying, must be addressed according to specific school district policies before being addressed by the School Board.

When a complaint against a school employee or a student is brought to the Board during the public forum, the Board President will direct the person bringing the complaint to the applicable complaint procedure. The complaint procedures are designed to ensure the proper balance in protecting the rights of the person(s) bringing the complaint and the rights of the person against whom the complaint is made. The Board will address the complaint only if the matter has been appealed to the Board pursuant to the applicable complaint policy

Persons making references about a specific school employee or employees, or a specific student or students during the public forum should be mindful that based upon what the person says during the public forum the employee(s) or student(s) about whom the comments are made may have legal recourse against the person voicing the complaint.

Persons speaking during the Public Forum at a school board meeting shall not cause public inconvenience, annoyance, or alarm to the school board or any person, and shall not engage in threatening behavior, make unreasonable noise, be disruptive, boisterous, argumentative, or threatening, shall not make comments which

are disrespectful to one or more persons, and shall not use profanity.

The time designated for Public Forum on the agenda shall be immediately before the adoption of the meeting agenda by the school board.

In order to assure that the Board may conduct its meetings in a respectful and efficient manner, the procedure for public participation at regularly scheduled monthly school board meetings is as follows:

1. Agenda and Non Agenda Items:

- a. Before the meeting is called to order, an individual who desires to speak at a school board meeting must in writing inform the Superintendent, the Business Manager or the Board President of the person's desire to speak and the topic upon which the person intends to speak. The requesting party must sign a form (prepared by the school district) with their name, address, email and topic to be addressed. Individuals attending virtually and desiring to speak during public forum, should email their request to the superintendent's office, including all identifying information, by noon the day of the meeting.
- b. During the time designated for Public Forum, the Board President will recognize the person who signed up to speak and the person may speak on the topic according to the rules set forth in this policy
- c. A speaker shall be granted 5 minutes to present comments to the school board. Upon receiving a request for an extension of time from the speaker, the school board, upon a motion being made and passed by a majority of school board members present and voting, may grant an additional amount of time not to exceed 5 minutes. Additional extensions may be granted only upon a two-thirds vote of school board members present and voting.
- d. Should a number of persons wish to address the school board on the same agenda item, or should the comments become repetitious, the School Board President, in the President's sole discretion, may shorten the time for comments to two minutes per person in order that persons wishing to address the school board may be heard and still allow the school board sufficient time to conduct its agenda business.

2. Adding an Item to the School Board Meeting Agenda in Order to Request Specific School Board Action:

- a. Any person or delegation (with one person being the spokesperson for the delegation) making a specific request to the school board which would require formal action by the school board must present a written request to the Superintendent for the item to be placed on the school board meeting proposed agenda. The written request must be submitted to the Superintendent at least five calendar days before the school board meeting.
- b. The specific request to add an item to the agenda shall clearly identify what is being requested and why, signed by the person making the request, and include the person's name, address, email and telephone number.
- c. The Superintendent will forward the request to the School Board President and the Board President will decide whether the item will be placed on the proposed agenda. Whether any item is to be addressed at the school board meeting is determined by a majority of school

board members at the beginning of the school board meeting when the school board adopts the proposed agenda as printed or adopted after being modified.

- d. If the item on the meeting agenda is adopted by the school board, the person or spokesperson for the delegation who has submitted the request for specific school board action will be granted 10 minutes to explain the request to the school board. Upon receiving a request for an extension of time from the speaker, the school board, upon a motion being made and passed by the majority of school board members present, may grant an additional amount of time not to exceed 5 minutes. Additional extensions may be granted only upon a two-thirds vote of school board members present and voting.
- e. In the sole discretion of the school board, requests to the school board for specific action submitted after the proposed agenda has been posted may be:
 - deferred until the next regular meeting or a special school board meeting, or
 - added to the meeting agenda for discussion purposes only, or
 - added to the agenda for discussion and possible action.

3. Authority of Presiding Officer:

The Board vests in its presiding officer the authority to terminate the right of any person to speak at the end of the time granted pursuant to provision 1.d, provision 1.e, or provision 2.d. as set forth in this policy. The presiding officer may also terminate the right of a person to speak at a school board meeting should the person cause public inconvenience, annoyance, or alarm to the school board or any person, engage in threatening behavior, make unreasonable noise, disturb or be disruptive of an official school board meeting, or when comments are disrespectful to one or more persons, boisterous, argumentative, threatening, or contain profanity.

If deemed necessary by the presiding officer, the presiding officer may contact local law enforcement to have a person removed from the school board meeting as it is a violation of law for a person to intentionally cause or create a risk of serious public inconvenience, annoyance, alarm or disturbance at a school board meeting.

REFERENCES

State Reference:

SDCL 1-25-1	Official meetings open to the public
SDCL 1-25-2	Executive or closed meetings
SDCL 13-32-6	Disturbance of school as a misdemeanor
SDCL 13-8-39	Management of schools by board
SDCL 22-18-35(3)	Disturbing any lawful assembly or meeting

Policy Cross Reference:

BD	School Board Meetings
BDDB	Board Meeting Agendas and Format
BDDC	Agenda Preparation and Dissemination

Adoption History

Approved	9/8/1977		
First Reading of Revision	10/10/1985		
Approved - Revision	11/14/1985		
First Reading	11/17/2014		
Approved	12/8/2014		
First Reading-Rewrite	2/13/2017		
Approved	2/27/2017		
First Reading-Revision	2/28/2022		
Approved	3/14/2022		

**DOUGLAS SCHOOL BOARD
REQUEST TO COMMENT
SPEAKER SIGN IN**

DATE _____

Persons speaking during the Public Forum at a school board meeting shall not cause public inconvenience, annoyance, or alarm to the school board or any person, and shall not engage in threatening behavior, make unreasonable noise, be disruptive, boisterous, argumentative or threatening, shall not make comments which are disrespectful to one or more persons, and shall not use profanity.

Please print legibly.

	Name & Address	Email & Phone #	Topic / Item #
1			
2			
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SECTION	B	TITLE	Board Governance and Operations	FILE	BDDH-E(2)
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Introduction to Public Forum

If the Board/Board President wishes to have the Board President make an introductory statement at the beginning of the Public Forum, the following may serve as a starting point which could be modified at the discretion of the Board/Board President and which is consistent with local Board policy.

This is the time for the Public Forum.

Each individual wishing to address the Board is asked to sign the form on the table in the back of the room with their name, address, email and topic to be addressed being legible. Persons having signed in will be recognized and have an opportunity to speak.

Speakers will have five (5) minutes to present comments to the school board. An extension of time may be granted pursuant to Board policy. Should more than one person wish to address the school board on the same agenda item, or should the comments become repetitious, speaker time may be shortened.

The District has policies related to complaints involving bullying, sexual harassment, school employees or students. Those policies include procedures designed to balance the rights of the person(s) bringing the complaint and the rights of the person against whom the complaint is made. If a complaint about bullying, sexual harassment, school employees or students is brought to the Board during the public forum, the person will be informed as to the applicable complaint procedure.

* Individuals attending virtually and desiring to speak during public forum, instructions are given on the meeting agenda when it is posted to email their request to the superintendent’s office, including all identifying information, by noon the day of the board meeting.

Notes: All Board members should be aware that SDCL 22-18-35(3) says any person who intentionally causes serious public inconvenience, annoyance, or alarm to any other person, or creates a risk thereof by disturbing any lawful assembly or meeting of persons without lawful authority is a criminal offense (Class 2 Misdemeanor). This statute could be referenced in extreme situations if a speaker/group fails to respect the decorum expected during a formal governmental meeting

Adopted: 3/14/2022

FY23 - FY24 BUDGET COMPARISON ALL FUND EXPENDITURES

EXPENDITURE	FISCAL 2022-2023 <u>APPROVED</u>	FISCAL 2023-2024 <u>PROPOSED</u>	<u>DIFFERENCE</u>	
	GENERAL FUND -10	GENERAL FUND -10		
INSTRUCTION	\$13,727,714	\$14,542,644		
SUPPORT SERVICES	\$8,495,473	\$9,050,644		
COMMUNITY SERVICES	\$7,500	\$7,500		
CO-CURRICULAR	\$1,346,840	\$1,431,136		
DEBT SERVICES	\$135,065	\$0		
CONTINGENCY/TRANSF	\$287,408	\$318,076		
TOTAL	\$24,000,000	\$25,350,000	\$1,350,000	5.62%
EXPENDITURE	CAPITAL OUTLAY - 21	CAPITAL OUTLAY - 21		
INSTRUCTION	\$813,625	\$319,725		
SUPPORT SERVICES	\$321,150	\$617,575		
COMMUNITY SERVICES	\$0	\$0		
CO-CURRICULAR	\$33,025	\$60,525		
CONTINGENCY/TRANSF	\$0	\$0		
TOTAL	\$1,167,800	\$997,825	(\$169,975)	-14.56%
EXPENDITURE	SPECIAL ED. - 22	SPECIAL ED. - 22		
INSTRUCTION	\$2,848,627	\$3,023,250		
SUPPORT SERVICES	\$1,794,530	\$1,921,540		
COMMUNITY SERVICES	\$36,067	\$38,231		
CO-CURRICULAR	\$0	\$0		
CONTINGENCY/TRANSF	\$80,776	\$91,979		
TOTAL	\$4,760,000	\$5,075,000	\$315,000	6.62%
EXPENDITURE	IMPACT AID - 27	IMPACT AID - 27		
INSTRUCTION	\$0	\$0		
SUPPORT SERVICES	\$0	\$0		
COMMUNITY SERVICES	\$0	\$0		
CO-CURRICULAR	\$0	\$0		
CONTINGENCY/TRANSF	\$5,324,850	\$5,530,100		
TOTAL	\$5,324,850	\$5,530,100	\$205,250	3.85%
EXPENDITURE	FOOD SERVICE - 51	FOOD SERVICE - 51		
INSTRUCTION	\$0	\$0		
SUPPORT SERVICES	\$1,478,000	\$1,525,000		
COMMUNITY SERVICES	\$0	\$0		
CO-CURRICULAR	\$0	\$0		
CONTINGENCY/TRANSF	\$0	\$0		
TOTAL	\$1,478,000	\$1,525,000	\$47,000	3.18%
GRAND TOTAL	\$36,730,650	\$38,477,925	\$1,747,275	4.76%

FY23 - FY24 BUDGET COMPARISON ALL FUND REVENUES

	FISCAL 2022-2023 <u>APPROVED</u>	FISCAL 2023-2024 <u>PROPOSED</u>
REVENUE	GENERAL FUND -10	GENERAL FUND -10
LOCAL	\$3,224,050	\$3,468,800
COUNTY	\$175,000	\$175,000
STATE	\$15,275,000	\$16,175,000
FEDERAL	\$1,100	\$1,100
RESERVE/TRANSFER	\$5,324,850	\$5,530,100
TOTAL	<u>\$24,000,000</u>	<u>\$25,350,000</u>
REVENUE	CAPITAL OUTLAY - 21	CAPITAL OUTLAY - 21
LOCAL	\$1,167,800	\$997,825
COUNTY	\$0	\$0
STATE	\$0	\$0
FEDERAL	\$0	\$0
RESERVE/TRANSFER	\$0	\$0
TOTAL	<u>\$1,167,800</u>	<u>\$997,825</u>
REVENUE	SPECIAL ED. - 22	SPECIAL ED. - 22
LOCAL	\$1,297,000	\$1,442,750
COUNTY	\$0	\$0
STATE	\$1,881,845	\$1,981,845
FEDERAL	\$804,693	\$804,693
RESERVE/TRANSFER	\$776,462	\$845,712
TOTAL	<u>\$4,760,000</u>	<u>\$5,075,000</u>
REVENUE	IMPACT AID - 27	IMPACT AID - 27
LOCAL	\$0	\$0
COUNTY	\$0	\$0
STATE	\$0	\$0
FEDERAL	\$5,155,000	\$5,250,000
RESERVE/TRANSFER	\$169,850	\$280,100
TOTAL	<u>\$5,324,850</u>	<u>\$5,530,100</u>
REVENUE	FOOD SERVICE - 51	FOOD SERVICE - 51
LOCAL	\$479,900	\$571,000
COUNTY	\$0	\$0
STATE	\$6,500	\$6,500
FEDERAL	\$764,800	\$697,850
RESERVE/TRANSFER	\$226,800	\$249,650
TOTAL	<u>\$1,478,000</u>	<u>\$1,525,000</u>
GRAND TOTAL	<u>\$36,730,650</u>	<u>\$38,477,925</u>

MINUTES
DOUGLAS SCHOOL DISTRICT
BOARD OF EDUCATION MEETING

Monday, June 26, 2023

The Douglas School District No. 51-1 Board of Education held a Regular meeting on Monday, June 26, 2023 at 5:00 PM in the library conference room at Vandenberg Elementary School, Box Elder, South Dakota. President Tanya Gray presided. Those present were:

Tonya Amaral: Present, Tanya Gray: Present, Amy McGovern: Present, Cathy Melendez: Present, Chris Misselt: Present, Patrice Holmes, Associate Member: Present; Fran Apland, Associate Member: Present.

All actions in these Minutes were by unanimous vote unless otherwise stated.

President Tanya Gray called the meeting to order at 5:00 p.m.

There was nothing for public forum.

Motion to approve the agenda. This motion, made by Amy McGovern and seconded by Cathy Melendez, Carried.

Motion to approve the consent agenda, Items 7A through 7F. This motion, made by Cathy Melendez and seconded by Tonya Amaral, Carried.

Approved Regular Meeting Minutes for June 12, 2023.

Approved Personnel Action for June 26, 2023. (Attachment)

Approved May 2023 Financial Reports. (Attachment)

Approved Accounts Payable Report for June 30, 2023. (Attachment)

There were no conflicts disclosed as defined in SDCL 3-23.

Approved sale or disposal of end-of-life and obsolete technology equipment.

Elementary and Secondary Curriculum and Instruction Items:

Executive Director of Elementary Academics Ann Pettit and Executive Director of Secondary Academics Kit Veit explained the K-12 student handbooks are being revised so there will be continuity in format and content across the grade levels. They will ask for principal input before bringing them back for final approval.

Motion to approve first reading of student handbooks for School Year 2023-24. This motion, made by Amy McGovern and seconded by Cathy Melendez, Carried.

Operational Support Services Items:

Motion to Approve Second Reading of Board Policies, Section J - Students (JECAA-JFAA). This motion, made by Amy McGovern and seconded by Cathy Melendez, Carried.

- Revised School Board Policy JECAA - Grade Placement and Credits of Student Enrolling from Unaccredited Schools & Alternative Instruction
- Reviewed School Board Policy JECBA - Admission of Exchange and Foreign Students
- Reviewed School Board Policy Regulation JECBA-R - Admission of Exchange Students Regulation
- Revised School Board Policy JECE - Student Withdrawal from School
- Reviewed School Board Policy JF - Student Rights and Responsibilities
- Reviewed School Board Policy JFA - Student Due Process Rights
- Revised School Board Policy Regulation JFA-R - Student Due Process
- Reviewed School Board Policy JFAA - Search and Seizure - Student

Motion to Approve First Reading of revised Board Policy GCEA - Job Sharing for Professional Staff. This motion, made by Amy McGovern and seconded by Chris Misselt, Carried.

Reports:

Committee Reports From Board Members and Comments from Associate Board Members:

Fran Apland commented that five Douglas teachers attended the recent Einstein's Workshop on STEM classroom activities. All attendees received \$2000 in materials for STEM activities in their classrooms.

Tanya Gray will attend the Black Hills Special Services Cooperative Board of Directors meeting this Wednesday virtually.

Motion to adjourn the meeting at 5:41 p.m. This motion, made by Chris Misselt and seconded by Tonya Amaral, Carried.

Tanya Gray, President

Trista Olney, Business Manager

_____ Initials

_____ Date

Published once at the total approximate cost of _____.

DOUGLAS SCHOOL DISTRICT**PERSONNEL ACTION 6/26/23****Certified Professional Growth Plans**

Name	Building	Position
Arianna Grindle	Hlgh School	Language Arts
Bridget Bollinger	VES	5th Grade

Certified AOS Payments

Donna Curry	\$150.00
Sarah Reimer	\$50.00
Brianna Marty	\$1,000

Certified Resignations/Retirements/Terminations

Name	Position	Location	Effective Date
Melissa Hubbell	DMS Librarian	DMS	6/12/2023, \$1000 Liquidated Damages after June 1

Classified Voluntary Transfer Request

Name	From Bldg / Position / Hrs / Wage	To Bldg / Position / Hrs / Wage	Effective Date
Shawn Connor	DMS Night Custodian	DMS Day Custodian/	
Chonda Prentice	DMS / FSW /7hr	DMS / FSW/ 5hr	
Johanna Burgerhout	DMS/ FSW/ 5hr	DMS / FSW/ 7hr	

Certified Staff Hiring

Name	Location / Position	Wage	Effective Date
Cliff Mills	DMS Math	B/7 \$56,625	2023-2024

Classified Staff Hiring

Name	Location / Position	Wage	Effective Date
Annette Mackaben	DMS/ Special Education Aide	\$16.20/hr	2023-2024

Temporary Hires

Name	Position	Salary	Effective Date
Andrew Divis	Student Activity Worker	\$15/hr 95% of Step 1	2023-2024

** Personnel Action additions and updates made after initial publication and before scheduled school board meeting.

May 1, 2023 FINANCIAL	GENERAL FUND	CAPITAL OUTLAY	SPECIAL EDUCATION
BALANCE 04/ 30/ 23	(513,250.23)	(502,621.91)	730,983.82
RECEIPTS:			
TAXES	1,372,346.31	1,127,939.18	603,198.04
INTEREST	1,580.39		
ADMISSIONS			
LOCAL	1,522.02	1,672.24	
COUNTY	11,530.66		
STATE	1,223,549.00		201,198.25
FEDERAL	551.16		635,932.00
OTHER	15.00		
INTERFUND TRAN.	16,183.25		
TOTAL RECEIPTS:	2,627,277.79	1,129,611.42	1,440,328.29
DISBURSEMENTS:			
VERIFIED CLAIMS	189,293.02	(1,477,447.73)	14,538.34
SALARIES	1,585,734.73	-	329,853.94
TRANSFERS OUT			
BALANCE 05/31/23	338,999.81	2,104,437.24	1,826,919.83
BALANCE 05/ 31/ 22	(261,960.40)	266,461.55	2,066,014.91

May 1, 2023 FINANCIAL	FEDERAL PROJECTS	UNEMPLOY- MENT FUND
BALANCE 04/ 30/ 23	(3,392,139.16)	49,497.51
RECEIPTS:		
LOCAL		
STATE		
FEDERAL	542,485.00	
REIMBURSEMENTS		
OTHER (LOCAL) -AFROTC	575.98	
INTERFUND TRAN.		
TRANSFER IN		
TOTAL RECEIPTS:	543,060.98	-
DISBURSEMENTS:		
VERIFIED CLAIMS	15,643.09	
SALARIES	79,931.09	-
TRANSFERS OUT		
BALANCE 05/31/23	(2,944,652.36)	49,497.51
BALANCE 05/ 31/ 22	(1,120,132.89)	50,823.66

May 1, 2023	DEP CARE	MEDICAL REIMB	IMPACT AID
FINANCIAL			
BALANCE 04/ 30/ 23	75.07	1,603.11	24,577,122.54
RECEIPTS:			
INTEREST			16,183.25
FEDERAL			3,271,654.00
LOCAL	1,373.76	1,500.02	
OTHER			
INTERFUND TRAN.			
LOANS			
TOTAL RECEIPTS:	1,373.76	1,500.02	3,287,837.25
DISBURSEMENTS:			
VERIFIED CLAIMS	1,373.76	100.70	-
EXPENDITURES/ TRANSFERS OUT			16,183.25
BALANCE 05/31/23	75.07	3,002.43	27,848,776.54
BALANCE 05/ 31/ 22	728.48	2,755.76	23,349,102.54

May 1, 2023	FOOD	FIDUCIARY
FINANCIAL	SERVICE	FUNDS
BALANCE 04/ 30/ 23	389,049.64	261,702.60
RECEIPTS:		
INTEREST		
SALES	47,534.54	
STATE		
FEDERAL	50,325.91	
LOCAL	942.85	34,689.40
OTHER		
INTERFUND TRAN.		
LOANS		
TOTAL RECEIPTS:	98,803.30	34,689.40
DISBURSEMENTS:		
VERIFIED CLAIMS	133,847.29	16,093.62
SALARIES	20,208.90	
BALANCE 05/31/23	333,796.75	280,298.38
BALANCE 05/ 31/ 22	439,987.49	223,300.60

Board Report - For School Board 06/29/2023

<u>Vendor Name</u>	<u>Check #</u>	<u>Expensed</u>	<u>Amount</u>
A TO Z SHREDDING	182564		669.95
AMAZON.COM	182565		1,021.23
AMICK SOUND INC	182566		327.34
API SYSTEMS INTEGRATORS	182567		800.00
APPLE EDUCATION	182568		570.00
BAUDVILLE, INC.	182476		772.73
BLACK HILLS ENERGY- AUTO PAY	108		29,408.18
BOB'S AUTO GLASS	182570		163.02
BOX ELDER HARDWARE	182571		643.99
BOX ELDER POST OFFICE	182476		117.65
BRIGHTLY SOFTWARE	182572		1,323.00
CARQUEST AUTO PARTS	182573		86.18
CASH - BUILDINGS & GROUNDS	182574		31.52
CASH - CO	182575		1,178.00
CENTURYLINK	182576		426.40
CITY OF BOX ELDER/PUBLIC WORKS DEPT	182577		5,584.21
ELEVATE RAPID CITY	182476		25.00
EVERGREEN OFFICE PRODUCTS	182579		1,305.00
FULL CIRCLE PADDING	182476		67.95
G & H DISTRIBUTING, INC. - RAPID CITY	182580		216.86
HOWARD WOOD RELAYS	182476		50.00
KIEFFER SANITATION, INC.-AUTO PAY	109		2,456.18
LAKESHORE LEARNING MATERIALS	182581		32.99
LEAD/DEADWOOD SCHOOL DISTRICT	182582		120.00
LOWE'S BUSINESS ACCOUNT	182476		2,189.00
LYNN JACKSON SHULTZ & LEBRUN PC INC	182583		4,604.00
MIDCONTINENT COMMUNICATIONS- AUTO PAY	107		1,450.34
MONTANA DAKOTA UTILITIES COMPANY, INC.	182584		1,387.48
NAESP	182476		259.00
NORCOSTCO	182476		471.27
NORTH CENTRAL SUPPLY, INC.	182585		3,881.11
NORTHWEST PIPE FITTINGS, INC.	182586		586.40
PAPER DIRECT	182476		371.89
POWER HOUSE HONDA	182587		213.71
PRAIRIE AUTO PARTS INC	182588		188.01

Board Report - For School Board 06/29/2023

<u>Vendor Name</u>	<u>Check #</u>	<u>Expensed</u>	<u>Amount</u>
RAPID CITY JOURNAL	182589		503.82
RAPID ROOTER	182590		75.00
RDO EQUIPMENT	182591		435.69
RISK ADMINISTRATION SERVICES INC	182592		68,990.01
RIVERSIDE TECHNOLOGIES INC	182593		5,014.00
SAM'S CLUB	182476		336.28
SEAMS 2 EASY	182476		355.27
SECURITY SUPPLY DIRECT	182476		167.76
SHERATON HOTEL AND CONVENTION CENTER	182595		225.00
SOWERS AND SON LAUNDRY	182476		147.35
SUPER8-SF	182476		1,799.82
TEMPERATURE TECHNOLOGY INC	182596		301.02
TRU BY HILTON	182598		439.84
VANWAY TROPHY & AWARD, INC.	182600		42.80
VERIZON WIRELESS	182601		339.72
WHISLER BEARING COMPANY	182602		49.80
GENERAL FUND			<hr/> 142,222.77
BLACK HILLS SPECIAL SERVICES COOPERATIVE	182569		13,423.59
CASH - CO	182575		20.00
CROOKS, TERESA	182578		267.54
RISK ADMINISTRATION SERVICES INC	182592		12,093.63
SD DEPARTMENT OF HUMAN SERVICES	182594		138.29
SPECIAL ED			<hr/> 25,943.05
AMAZON.COM	182565		(167.16)
CASH - CO	182575		92.00
DAKOTA TRAVEL	182476		839.40
DOMINOS PIZZA- BOX ELDER	182476		151.53
EDLIO INC	182476		5,000.00
ELEVATE RAPID CITY	182476		25.00
KAHOOT! ASA	182476		126.17
SAM'S CLUB	182476		300.32
THINKING COLLABORATIVE, LLC	182597		2,904.00
TUCKER, CONNIE	182599		1,500.00
GRANTS			<hr/> 10,771.26
			<hr/> 178,937.08
AMAZON.COM	12125		351.88

Board Report - For School Board 06/29/2023

<u>Vendor Name</u>	<u>Check #</u>	<u>Expensed</u>	<u>Amount</u>
CASH-WA DISTRIBUTING COMPANY, INC.	12126		653.26
DAKOTA WAREHOUSE	12127		160.00
FIDUCIARY ACCOUNT	12128		520.00
GENERAL FUND	12129		34,416.56
PRAIRIE FARMS	12130		918.09
REINHART FOOD SERVICE LLC	12131		678.80
RISK ADMINISTRATION SERVICES INC	12134		2,391.36
SERVALL TOWEL & LINEN SUPPLY, INC.	12132		67.83
SPANIER, CHRISTINA	12133		17.50
FOOD SERVICE			<hr/> 40,175.28
			<hr/> 40,175.28
Grand Total:			<hr/> 219,112.36

DOUGLAS SCHOOL DISTRICT**PERSONNEL ACTION 7/10/23****Employee Leave of Absence Requests**

Name	Position	Location	Effective
Elke Kuegle	German Teacher	DHS	8/14/2023- TBA FMLA

Certified AOS Payments

Tonia Vahlberg	\$350
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Classified Resignations/Retirements/Terminations

Name	Position	Location	Effective Date
Dominic Deyo	Summer FSW	HS	6/27/2023

Certified Voluntary Transfer Request

Name	From Bldg/Position	To Bldg/Position	Effective Date
** Brittany Pearson	DMS/Math	DMS/Library Aide/E7/\$20.70	2023/2024

Classified Voluntary Transfer Request

Name	From Bldg / Position / Hrs / Wage	To Bldg / Position / Hrs / Wage	Effective Date
Brianna Denson	Lunchroom Supervisor/BC	Elementary Title Aide/VC/E2	2023/2024
Jamie McAuliffe	FSW/DMS	FSW/FC/\$15.45	2023-2024
Johanna Burgerhout	FSW/FC	FSW/DMS/\$15.45	2023-2024

Certified Staff Hiring

Name	Location / Position	Wage	Effective Date
James Dettman	DMS/ Math	M/7 61,625.00	2023-2024

Classified Staff Hiring

Name	Location / Position	Wage	Effective Date
Lucinda Castaneda	HS Special Education Aide	16.20/hr	8/14/2023
Jobelle Werner	FSW/MS	14.70/hr	2023/2024

** Personnel Action additions and updates made after initial publication and before scheduled school board meeting.

Board Report - For School Board 07/14/2023

<u>Vendor Name</u>	<u>Check #</u>	<u>Expensed</u>	<u>Amount</u>
APPLE EDUCATION	182608		1,476.00
BATTEEN, NATHAN	182609		46.00
BLACK HILLS URGENT CARE	182610		100.00
CASE, KEVIN	182611		2,417.87
CLARK, BROOK	182612		46.00
ENTERPRISE RENT-A-CAR	182607		1,670.25
HAGER, SUMMER	182613		46.00
HAMER, JESSE	182614		282.24
HEIDEPRIEM, KAYLA	182615		46.00
LEADERSHIP MATTERS LLC	182617		5,943.75
LIBERTY SUPERSTORES	182618		1,012.52
LODGE AT DEADWOOD, THE	182619		1,937.00
MILITELLO, KEVIN	182620		46.00
MIRABELLE MANAGEMENT LLC	182607		125.00
OLNEY, TRISTA	182621		103.49
PRAIRIE AUTO PARTS INC	182622		70.52
RIVISTAS SUBSCRIPTION SERVICES	182625		1,320.33
TACO JOHNS RAPID CITY	182607		806.25
TEMPERATURE TECHNOLOGY INC	182627		196.00
US BANK	182607		663.05
VALLEY SWEEPING, INC.	182629		1,224.00
VOEGELI, BEAU	182630		46.00
VOYAGER FLEET SYSTEMS, INC.	182631		81.25
GENERAL FUND			<hr/> 19,705.52
ILAND INTERNET SOULTIONS CORPORATION	182616		26,243.28
UNIVERSAL ATHLETIC LLC	182628		1,000.00
CAPITAL OUTLAY			<hr/> 27,243.28
LODGE AT DEADWOOD, THE	182619		149.00
RATWIK, ROSZAK & MALONEY, P.A	182623		2,475.37
SMALL TALK SPEECH THERAPY INC	182626		1,387.50
SPECIAL ED			<hr/> 4,011.87
BARNES & NOBLE INC	182607		1,533.40
RIVERSIDE TECHNOLOGIES INC	182624		161,827.00
UNITED AIR LINES	182607		(879.40)
GRANTS			<hr/> 162,481.00
			<hr/> 213,441.67

Board Report - For School Board 07/14/2023

<u>Vendor Name</u>	<u>Check #</u>	<u>Expensed</u>	<u>Amount</u>
ASHLEY, OLIVIA	12136		39.60
CASH-WA DISTRIBUTING COMPANY, INC.	12137		730.67
DAKOTA WAREHOUSE	12138		380.00
GENERAL FUND	12139		15.60
PRAIRIE FARMS	12140		265.74
FOOD SERVICE			<hr/> 1,431.61
			<hr/> 1,431.61
Grand Total:			<hr/> 214,873.28

PAYROLL EXPENDITURES

JUNE 7 2023

JUNE 21 2023

TOTALS

\$1,126,657.01

\$1,358,409.24

2022-2023 Surplus Form

Douglas School District 51-1

Equipment, Furniture, Misc.

Computer Equip. _____ Furniture _____ Uniforms _____ Food Service Equip. _____ Misc Items _____

CONDITION CODES:
U = Useable N = Not Useable R = Repairable D = Damaged

RM #	QTY	Description	Model # or Douglas #	Serial #	Condition Code (see above)	Sale	Dispose
Act. Office	2	Burgundy Chairs			U		
Velez	1	grey two drawer metal rolling file cabinet. The top opens for access to the top drawer. There is not a lock.			U		
134	1	BH607LL/A - Apple MacBook Air 13.5/BNDL/1.8/4/256	220005931	SCO2LC1VAF6T6	N		
134	1	ipad 64 gb	24-0000194	SDYTHLBBVDVD3	N		
134	1	iPod Touch	230000072	S9C035NH575J	N		
134	1	AppleMacbook Pro 17"	220005932	SCO2L810WDV33	N		
134	1	MacBook Pro 15.4 2.66 GHZ/4gb/500gb	220005058	W803448FAGW	N		
134	1	13" MacAir	220006221	C02NLFPG3QJ	N		
134	2	Vanguard Tripod Espod CX 203AGH			N		
134	1	HP Pavilion dv6500		CN7376SQH	N		
134	1	iPad Mini 16 GB		SF4KKQXXF196	N		
134	1	VivoTek Web Camera			N		
134	5	SanyoVPC-SH! Dual Camera			N		
Velez	1	Tan two drawer metal file cabinet without a lock.	N/A	N/A	U		
135	1	SPEAKERS FROM OLD SMART BOARD	NO	1336GG011548	GOOD	X	
135	3	CD STEREOS	NO	NO	GOOD	X	
		Four drawer green desk.					
38		1 case of 30 TI-83 Plus Calculators - outdated			U		
38	19	TI-84 Plus Silver Edition 2 missing battery covers			U		
	40	Misc. calculator scientific and graphing			U		
Library	1	Speakers	08-759		U		
Lib	1	Wireless System missing Parts-	02-32901		U		
4	1	File Cabinet = 5 drawer lock is broken- mauve			U		
5	1	30 year old Beseler 23C xl photo enlarger. Working condition with timers, contrast filter and paper holding trays.	11-7007143		U		
46	1	Cut a Circle			U		
46	1	Bade a Matic			U		
46	1	Trifold Divider			U		
46	1	Microwave			U		
46	1	Refrigerator			U		
7	1	long table with 3 computer cable holes			U		
MOD	1	Easel			U		
MOD	1	Octogan Table			U		
132	1	Desk - with weird shelf			U		
132	1	Metal Rolling Cart- maybe computer			U		
126	2	Blue book carts			U		
Weight Rm.	2	Exercise Bikes- one very old- one very broken			N		
19	1	Indoor Swing			U		
19	2	Electronic Keyboards			U		
Lib	10	Alpha Smart			Unsure		
Lib	1	Apple I Pad	A1219	HW1133TT238	N		

Lib	1	Eiki Cassette Player/Recorder	3279A	SN140291	N		
Lib	1	Sony CD Player Boombox	CFD-922	1236115	N		
Lib	1	Panasonic CD Player Boombox	RXD29	WJ7AG001757	N		
Lib	3	Cannon Powershot A550 Digital Camera	PC1230	4522167303	U		
Lib	1	Cannon Powershot A550 Digital Camera	PC1230	4522167303	N		
18	2	File Cabinets / Tall			U		
2	1	Bookshelf			U		
VES	1	Record Player			O		
VES	1	CD Player			D		
VES	9	Piano Stands			O		
VES	12	Keyboards			D		
VES	5	6x12 Folding Mats			N		
VES	10	6x12 Mats			N		
VES	1	Mat Rack			N		
VES	4	Portable Hoops			N		
Warehouse, storage, FC gym, Tech Dept	1,372	Various Technologies, all identified as "not usable" and ready for disposal due to end-of-life state; items are no longer supported and have no monetary sale value. See Surplus for Disposal Sheet for 1,372 line items.	See Surplus for Disposal Sheet	See Surplus for Disposal Sheet	N	N	Y



**SOUTH DAKOTA HIGH SCHOOL ACTIVITIES ASSOCIATION
2023 OFFICIAL ELECTION BALLOT
Division 1 Representative
TERM: JULY 1, 2023 TO JUNE 30, 2025**

Division I Representative- To be filled by a Principal

This position was vacated by Mike Talley of Rapid City Public Schools. The Division I Representative may be a Principal or Assistant Principal from any SDHSAA member school with a 2021-22 ADM from 1517 to 1152. Division 1 schools include Rapid City Central with a 2021-22 ADM of 1517 to Harrisburg with a 2021-22 ADM of 1152.

Any member school may nominate a person for this position and **all member schools have the opportunity to vote**. The person elected will serve a **two-year** term on the SDHSAA Board of Directors and is unable to run for re-election. Member schools in Division 1 include: Rapid City Central, Sioux Falls Washington, Sioux Falls Lincoln, Sioux Falls Jefferson, Rapid City Stevens, Sioux Falls Roosevelt, and Harrisburg.

You may vote for one candidate.

The deadline for the return of this ballot is **July 21 , 2023**.

- Dan Conrad, Sioux Falls Jefferson High School**
- Krista Inman, Rapid City Stevens High School**
- Ryan Rollinger, Harrisburg High School**

Douglas School District 51-1
Name of Member School

July 10, 2023
Date

Kevin Case
Signature (Superintendent or Principal)

Tanya Gray
Signature (School Board President)

Unless there are TWO signatures, this ballot will be unacceptable and declared void.

Division I Representative Bios

Dan Conrad, Sioux Falls Jefferson

Dan Conrad was born and raised in Sioux Falls, South Dakota. He is a graduate of Roosevelt High School, Augustana University, and has completed graduate work at University of Sioux Falls and University of South Dakota. Dan has served the Sioux Falls School District as a teacher & coach for 11 years, and as a principal/assistant principal for 14 years. He is currently serving as the principal Jefferson High School. Dan has been involved in activities throughout his educational career. As a student, he benefited from the SDHSAA as he participated in football and basketball, and in college he played baseball at Augustana University. As a teacher, coach, and administrator, he has seen first-hand the importance of students being involved in high school activities and the impact it has on students.

Krista Inman, Rapid City Stevens

Hello, my name is Krista Inman. I have been in the educational system for 28 years. I began my teaching career at Watertown High School teaching special education. I worked in that capacity for 23 years from 1995-2018. In 2019, I moved to Rapid City and was a Special Education Program Specialist that oversaw our middle schools, high schools, and 18-21 special education programs for students with moderate to severe disabilities. This was a great job, however; I was missing the piece I loved the most, being a part of a school. Last year, I was fortunate enough to be offered a position at Stevens High School as an assistant principal. I am back where I belong, in a high school where I can be a part of everything I love – a family of students, teachers, and coaches. The pride in our athletic and fine arts programs and doing what's best for them is a pivotal and rewarding piece not only for our high school but for all of the high schools in the state of South Dakota.

While in Watertown, I was the sideline cheer coach from 1995-2013 and competitive cheer coach from 2008-2018. As a sideline coach, I was very involved with and provided support in all the sports which the girls cheered for (football, boys & girls basketball, wrestling). I attended every game and enjoyed each sport. In addition, both of my children were involved in a variety of school athletics. When competitive cheer began as a new sport, I was an integral piece in the creation of the current rubric and building the sport to where it is today. Currently I am a judge for competitive cheer and dance.

Ryan Rollinger, Harrisburg

My name is Ryan Rollinger, and I have just completed my 23rd year in education in the state of South Dakota; 7 of those teaching in the classroom, 10 as an assistant principal, and most recently 6 years as the high school principal of Harrisburg High School, in Harrisburg, SD. Athletics and coaching were a big part of my journey as I served as a head girls and boys basketball coach, an assistant girls and boys basketball coach, and an assistant football coach for the first 17 years of my career.

In my educational career, I have been a part of the fastest-growing district in our region. I have helped create policy and change as we grew from a high school of 300 to now topping 1,700. I have been on several educational committees, state boards, and national advocacy groups, along with SDHSAA on the basketball advisory committee. As I feel the activities we offer to our student-athletes are an extension of the classroom and an important part of their development, I would be honored to represent the Division I schools in the principal position on the SDHSAA Board of Directors.



**SOUTH DAKOTA HIGH SCHOOL ACTIVITIES ASSOCIATION
2023 RUNOFF ELECTION BALLOT
DIVISION III REPRESENTATIVE- SECONDARY PRINCIPAL
TERM: JULY 1, 2023 TO JUNE 30, 2028**

Division III Representative- To be filled by a SDHSAA member school Secondary Principal.

This position is currently held by Dani Walking Eagle of St. Francis High School. The Division III representative may be a secondary principal from any SDHSAA member school with a 2021-22 ADM from 443 to 125. The Division III schools include Tea Area with a 2021-22 ADM of 543 to Redfield with a 2021-22 ADM of 125. This position must be filled by a secondary Principal. **Any member school may nominate a person for this position and all member schools have the opportunity to vote.** The person elected will serve a **five-year term** on the SDHSAA Board of Directors and is unable to run for re- election in the Division III Representative slot. Member schools in the Division III Representative group include: Tea Area, Todd County, Lakota Tech, Belle Fourche, Dakota Valley, West Central, Vermillion, Sioux Falls Christian, Lennox, Madison, Cheyenne-Eagle Butte, Little Wound, Milbank, Sisseton, Canton, Custer, Dell Rapids, Chamberlain, Tri-Valley, Pine Ridge, Beresford, Hot Springs, Hamlin, Lead-Deadwood, Flandreau, Rapid City Christian, Elk Point-Jefferson, Mobridge-Pollock, Wagner, Sioux Valley, St. Francis, Winner, Red Cloud, St. Thomas More, McLaughlin, Groton, Baltic, Deuel, and Redfield. Groton is ineligible as they already have representation on the Board.

You may vote for one candidate.

The deadline for the return of this ballot is **July 21, 2023.**

Adam Shaw, Madison High School

Jeff Sheehan, Hamlin High School

Douglas School District 51-1
Name of Member School

July 10, 2023
Date

Signature (Superintendent or Principal)
Kevin Case

Signature (School Board President)
Tanya Gray

Unless there are TWO signatures, this ballot will be unacceptable and declared void.

Division III Principal- Candidate Biographies

Adam Shaw- Madison Central High School

Thank you for taking the time to read through this quick bio. My name is Adam Shaw, and I am currently the high school principal for the Madison Central School District. I live in Madison with my wife Kate, and we have three wonderful children Brandon (22), McKenna (18), and Daveney (16). This year will conclude my 22nd year in public education. I was born and raised in Rochester, NY and graduated from high school in 1995. During the fall of 1995 I arrived in Madison, South Dakota to obtain a degree from Dakota State University and play football for the Trojans. At the conclusion of my collegiate career in 2000, I was hired by the Flandreau School District to teach Middle School Science. While teaching in Flandreau I coached football, wrestling, track, and summer boys' softball.

In 2004 I enrolled at the University of Sioux Falls and completed two master's degrees in school administration and technology integration. In 2006 I began my administrative career for the Marion School District. My role at Marion was high school principal from 2006-2010 and superintendent from 2010-2013. In 2013 I was hired to be the high school principal in Madison. During my time in Madison, I have had the opportunity to work with the SDHSAA through state events and also serving on the financial board of directors representing the SDASSP for the last five years.

Having children who have participated in athletics, and knowing the importance of the SDHSAA is what drives me to take on the challenge of serving on the SDHSAA Board of Directors. This would provide me with the chance to work on behalf of school districts and the SDHSAA to enhance the opportunities for the current and future students in our amazing state. I would appreciate your vote of support.

Jeff Sheehan- Hamlin High School

Hello, my name is Jeff Sheehan. I graduated from Watertown High School where I was a 4-sport athlete. I received my Bachelor's degree in Physical Education and Master's in Educational Leadership from North Dakota State University and my Specialist from University of Sioux Falls. I have been in education for 23 years, 8 as a classroom teacher and 15 years as a principal. I have also served as Athletic Director for 9 years at 3 different schools throughout those years. I have been a coach all 23 years of my career, coaching several sports at various levels, including volunteer coaching Special Olympic athletes.

I am currently finishing my 14th year as the middle/high school principal at Hamlin Education Center and am also the head football coach and assistant athletic director. I have always been passionate about sports and believe there are many life lessons to be learned from participation in athletics. They are an extension of the classroom and can be character building. I believe I can bring a unique perspective to the board, being from Hamlin with our distinctive population and circumstances and I would appreciate the opportunity to represent fellow coaches, athletes and educators as a member of the board of directors.

**CONTINGENCY TRANSFERS
FY 23 JUNE 30, 2023**

	<u>AMOUNT</u>	<u>TO ACCOUNT</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
FUND 10	\$2,028.36	10-2122-012-000-334	BC GUIDANCE TRAVEL	\$2,028.36
	\$4,106.14	10-2122-014-000-140	VES GUIDANCE UNUSED SL	\$4,106.14
	\$10,243.86	10-2122-020-000-111	DMS GUIDANCE CERTIFIED	\$10,243.86
	\$15,389.76	10-2122-020-000-114	DMS GUIDANCE CLASSIFIED	\$15,389.76
	\$2,106.87	10-2122-020-000-230	DMS GUIDANCE INSURANCE	\$2,106.87
	\$939.84	10-2122-030-000-334	DHS GUIDANCE TRAVEL	\$939.84
	\$964.54	10-2134-006-000-411	NURSE SUPPLIES	\$964.54
	\$7,455.69	10-2134-014-000-230	NURSE INSURANCE	\$7,455.69
	\$1,013.17	10-2213-002-000-319	STAFF DEV. PROF. SERV.	\$1,013.17
	\$2,758.79	10-2315-001-000-319	LEGAL SERVICES	\$2,758.79
	\$2,789.72	10-2317-004-000-319	AUDIT SERVICES	\$2,789.72
	\$27,672.70	10-2542-005-000-114	CO B&G CLASSIFIED	\$27,672.70
	\$25,228.15	10-2542-005-000-411	CO B&G SUPPLIES	\$25,228.15
	\$23,125.04	10-2542-012-000-321	BC B&G UTILITIES	\$23,125.04
	\$15,445.32	10-2542-013-000-230	FC B&G INSURANCE	\$15,445.32
	\$15,617.31	10-2542-013-000-321	FC B&G UTILITIES	\$15,617.31
	\$26,278.88	10-2542-014-000-140	VES B&G UNUSED SL	\$26,278.88
	\$8,535.55	10-2542-014-000-321	VES B&G UTILITIES	\$8,535.55
	\$12,046.59	10-2542-020-000-140	DMS B&G UNUSED SL	\$12,046.59
	\$6,491.02	10-2542-020-000-230	DMS B&G INSURANCE	\$6,491.02
	\$8,036.35	10-2542-020-000-321	DMS B&G UTILITIES	\$8,036.35
	\$8,582.17	10-2542-030-000-114	DHS B&G CLASSIFIED	\$8,582.17
	\$24,217.48	10-2542-030-000-321	DHS B&G UTILITIES	\$24,217.48
	\$1,593.70	10-2543-005-000-411	CO B&G SUPPLIES	\$1,593.70
	\$34,737.00	10-2554-050-000-413	TRANS. MOTOR FUEL	\$34,737.00
FUND TOTAL	<u>\$287,404.00</u>			<u>\$287,404.00</u>
FUND 22	\$28,820.39	22-1221-006-004-120	CERTIFIED SUBS	\$28,820.39
	\$24,010.70	22-1222-020-000-111	CERTIFIED	\$24,010.70
	\$1,797.35	22-1226-006-002-111	CERTIFIED	\$1,797.35
	\$18,626.26	22-1226-006-002-112	CLASSIFIED	\$18,626.26
	\$2,926.85	22-1226-006-002-130	OVERTIME/STIPEND	\$2,926.85
	\$1,397.37	22-1226-006-002-220	RETIREMENT	\$1,397.37
	\$1,801.01	22-1226-006-002-230	INSURANCE	\$1,801.01
	\$1,396.07	21-2142-006-002-313	PAYMENTS TO CO-OP	\$1,396.07
FUND TOTAL	<u>\$80,776.00</u>			<u>\$80,776.00</u>
GRAND TOTAL	<u><u>\$368,180.00</u></u>			<u><u>\$368,180.00</u></u>

**SUPPLEMENTAL BUDGET
FY 23 JUNE 30, 2023**

	<u>AMOUNT</u>	<u>TO ACCOUNT</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>FROM ACCOUNT</u>
FUND 10	\$651.32	10-2554-050-000-323	TRANS. REPAIR & MAINT.	\$651.32	Impact Aid/Reserve
	\$6,613.49	10-2554-050-000-413	TRANS. MOTOR FUEL	\$6,613.49	Impact Aid/Reserve
	\$14,386.09	10-2554-050-000-479	TRANS. SUPPLIES	\$14,386.09	Impact Aid/Reserve
FUND TOTAL	<u>\$21,650.90</u>			<u>\$21,650.90</u>	
FUND 21	\$20,395.06	21-1121-020-000-319	PROF. SERVICES	\$20,395.06	COF RESERVE
	\$170,111.96	21-1131-030-321-319	PROF. SERVICES	\$170,111.96	COF RESERVE
	\$2,241.62	21-2521-004-000-360	PRINTING	\$2,241.62	COF RESERVE
	\$12,595.48	21-2554-050-000-550	VEHICLES	\$12,595.48	COF RESERVE
	\$93,656.45	21-6900-030-000-549	ACTIVITIES EQUIP.	\$93,656.45	COF RESERVE
FUND TOTAL	<u>\$299,000.57</u>			<u>\$299,000.57</u>	
FUND 22	\$401.33	22-2142-006-002-313	PAYMENTS TO CO-OP	\$401.33	SPED RESERVE
	\$1,598.55	22-2152-006-004-210	SOCIAL SECURITY	\$1,598.55	SPED RESERVE
	\$8,390.88	22-2152-006-004-230	INSURANCE	\$8,390.88	SPED RESERVE
	\$9,450.00	22-2152-013-000-111	CERTIFIED	\$9,450.00	SPED RESERVE
	\$8,905.88	22-2152-013-000-140	UNUSED SL	\$8,905.88	SPED RESERVE
	\$9,818.58	22-2152-014-000-111	CERTIFIED	\$9,818.58	SPED RESERVE
	\$3,209.91	22-2152-020-000-111	CERTIFIED	\$3,209.91	SPED RESERVE
	\$2,140.09	22-2152-030-000-111	CERTIFIED	\$2,140.09	SPED RESERVE
	\$12,415.67	22-2172-006-002-313	PAYMENTS TO CO-OP	\$12,415.67	SPED RESERVE
	\$6,405.00	22-2710-006-002-315	REGISTRATION	\$6,405.00	SPED RESERVE
	\$9,713.49	22-2710-006-002-334	TRAVEL	\$9,713.49	SPED RESERVE
	\$3,746.94	22-2710-006-002-411	SUPPLIES	\$3,746.94	SPED RESERVE
	\$886.07	22-2710-030-004-114	CLASSIFIED	\$886.07	SPED RESERVE
	\$49,114.72	22-2750-006-000-371	PAYMENTS TO OTHER LEA	\$49,114.72	SPED RESERVE
FUND TOTAL	<u>\$126,197.11</u>			<u>\$126,197.11</u>	
GRAND TOTAL	<u><u>\$446,848.58</u></u>			<u><u>\$446,848.58</u></u>	

SECTION	G	TITLE	PERSONNEL	FILE	GCEA
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JOB SHARING FOR PROFESSIONAL STAFF

Job Sharing is the process where two teachers work together to fill one full time position in the district for an individual school-year. Teachers wishing to engage in a job share will apply to their Principal following the guidelines outlined in this policy. The superintendent of schools or designee will have the authority to approve or deny any job share proposal.

All job share proposals will be submitted utilizing form GCEA-E1 and will adhere to the following:

1. The proposal for the job share will be signed by the participating staff members and the supervising Principal. Each signer and the superintendent or designee will receive a copy.
2. The Superintendent or designee will consider the application, propose any necessary changes, and approve or deny the completed proposal.
3. The agreement will be for one year only and must be renewed each year for continuation.
4. An agreed-upon calendar for days worked will be established with the Contract.
5. Staff members involved in a job share will be evaluated individually according to the board approved evaluation process.
6. A job share teacher, if employed for the full school term, will attain continuing contract status the same as a full-time teacher.
7. Job Share teachers will meet all necessary certification requirements, and teachers will be compensated for their work on a pro-rated basis commensurate with their placement on the negotiated salary schedule.
8. Proration will be calculated as a percentage of the full time contract assigned to each staff member.
9. Salary and leaves will be calculated according to the percentage of the FTE of each position held. **Insurance benefits will be available to both staff members without proration.**
10. Should either staff member be absent, the first effort will be for the two teachers sharing the position to switch days to cover the class. If that is not possible, every effort will be made to secure a substitute teacher. Any additional days worked outside of the contract for either teacher will be paid at their daily rate; and any fewer days worked from the contract will be deducted as leave without pay at their daily rate.
11. In the event that the job share agreement is terminated and the position returns to one person, the Superintendent or designee shall determine which teacher shall be assigned to the full-time position. The other member of the job share agreement will be offered a position of like status for which the staff member is qualified.
12. Once approved, a job-share agreement may only be terminated by the Superintendent or designee. Individual members no longer wishing to participate in the job-share may make their request known through submitting formal resignation of the position or request a Transfer.
13. Should a member of the job share team leave during the school year, the other team member will

have the option of assuming the full position. If the sharing member is not interested in the full position, an effort will be made to employ a job share partner. If a qualified person cannot be found, the remaining staff member will be assigned to the full position.

14. In the event more staff seek to job share the Assignment and Transfer Processes will be used to select the team:
15. Individuals interested in a job share position must give written notification of interest utilizing the district Transfer Process.
16. Individuals being considered for job share may be required to apply and go through the interview process to be considered for a full-time position.
17. Both individuals involved in the job share will be expected to participate in professional development activities on non-student contract days and will be compensated as such.

STANDARD FORM OF JOB SHARE CONTRACT

As a minimum, the following must be included in the job share proposal (GCEA-E1):

1. Names of teachers involved.
2. Description of the job share.
3. Description of how the position is to be divided to include the percentage of the position assigned to each staff member.
4. Narrative attached detailing how planning, grading, assessments, record keeping, conferences, professional development, meetings, absences and complaints are to be addressed.

REFERENCES

Policy Reference:
GCN

Adoption History

First Reading	3/13/2023		
Approved	3/27/2023		