

DOUGLAS SCHOOL DISTRICT  
BOARD OF EDUCATION

**AGENDA**

**Monday, November 28, 2022**

**VANDENBERG ELEMENTARY SCHOOL - Library Conference Room  
561 Briggs Street  
Box Elder, SD 57719**

**5:00 PM**

DOUGLAS SCHOOL DISTRICT INVITES YOU TO ATTEND A SCHEDULED ZOOM ROOM MEETING:

Join Zoom Meeting <https://sdk12.zoom.us/j/91508445688?pwd=Z3F1dGNxME1zNDJzK1dEd3I5M3V3Zz09>  
Meeting ID: 915 0844 5688  
Passcode: 465347

Individuals attending virtually and desiring to speak during public forum should email their request to the Superintendent's Office (Kevin.Case@k12.sd.us or Jackie.McPherson@k12.sd.us), including all identifying information by noon of the day of the board meeting.

1. Call Meeting To Order:
2. Pledge of Allegiance and Moment of Silence In Honor Of Fallen Soldiers And Active Duty Persons:
3. Recognition:
4. Public Forum:
5. Approval of Agenda:
6. Consent Agenda Items:
  - A. Approval of Regular Meeting Minutes for November 14, 2022.
  - B. Approve Personnel Action
  - C. Approve Financial Reports
  - D. Approve the Purchases and Issuing of Accounts Payable.
  - E. Approve Conflict Disclosures and Waiver Authorizations Pursuant to SDCL 3-23-3
  - F. Approve the request to add one certified FTE and two classified FTE Special Education Staff DMS.

7. Items Removed From Consent Agenda
8. Elementary and Secondary Curriculum and Instruction Items:
9. Superintendent Items:
  - A. Approve Student Assignment Requests as recommended to attend Douglas School District for the 2022-23 school year.
10. Fiscal Resources Items:
11. Operational Support Services Items:
12. Reports:
  - A. Superintendent:
  - B. Committee Reports From Board Members and Comments from Associate Board Members
13. Upcoming Calendar Events:
  - December 8 - CO Staff Openhouse, 8-3:30
  - December 12 - BOE Meeting
  - December 14 - Joint Meeting with WDTC, 11:30 am
14. Transition to BOE Work Session.
15. Adjournment

SECTION	<b>B</b>	TITLE	<b>Board Governance and Operations</b>	FILE	<b>BDDH</b>
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### Public Participation at Board Meetings

The School Board recognizes and respects the input which may be provided by the public on school district matters. The Board also recognizes and respects the distinction between a school board meeting that is open to the public and a public hearing held by the school board.

- At a school board meeting which is open to the public, members of the public may be present, observe and listen to the school board conduct its business and may speak during the school board meeting consistent with this policy.
- At a public hearing held by the school board, there is usually one topic to be presented by the District and discussed. The public is given the opportunity to speak and be heard on the topic which is the reason for the public hearing. This type of meeting allows for public participation under the rules designed specifically for that meeting and is not subject to this policy.

This Policy applies only to regularly scheduled school board meetings held in open session. Matters addressed in executive session pursuant to SDCL 1-25-2 are not open to the public.

Personnel matters or complaints that directly or indirectly identify an employee shall not be discussed. Complaints against school employees or students, and complaints related to sexual harassment or bullying, must be addressed according to specific school district policies before being addressed by the School Board.

When a complaint against a school employee or a student is brought to the Board during the public forum, the Board President will direct the person bringing the complaint to the applicable complaint procedure. The complaint procedures are designed to ensure the proper balance in protecting the rights of the person(s) bringing the complaint and the rights of the person against whom the complaint is made. The Board will address the complaint only if the matter has been appealed to the Board pursuant to the applicable complaint policy

Persons making references about a specific school employee or employees, or a specific student or students during the public forum should be mindful that based upon what the person says during the public forum the employee(s) or student(s) about whom the comments are made may have legal recourse against the person voicing the complaint.

Persons speaking during the Public Forum at a school board meeting shall not cause public inconvenience, annoyance, or alarm to the school board or any person, and shall not engage in threatening behavior, make unreasonable noise, be disruptive, boisterous, argumentative, or threatening, shall not make comments which

are disrespectful to one or more persons, and shall not use profanity.

The time designated for Public Forum on the agenda shall be immediately before the adoption of the meeting agenda by the school board.

In order to assure that the Board may conduct its meetings in a respectful and efficient manner, the procedure for public participation at regularly scheduled monthly school board meetings is as follows:

1. Agenda and Non Agenda Items:

- a. Before the meeting is called to order, an individual who desires to speak at a school board meeting must in writing inform the Superintendent, the Business Manager or the Board President of the person's desire to speak and the topic upon which the person intends to speak. The requesting party must sign a form (prepared by the school district) with their name, address, email and topic to be addressed. Individuals attending virtually and desiring to speak during public forum, should email their request to the superintendent's office, including all identifying information, by noon the day of the meeting.
- b. During the time designated for Public Forum, the Board President will recognize the person who signed up to speak and the person may speak on the topic according to the rules set forth in this policy
- c. A speaker shall be granted 5 minutes to present comments to the school board. Upon receiving a request for an extension of time from the speaker, the school board, upon a motion being made and passed by a majority of school board members present and voting, may grant an additional amount of time not to exceed 5 minutes. Additional extensions may be granted only upon a two-thirds vote of school board members present and voting.
- d. Should a number of persons wish to address the school board on the same agenda item, or should the comments become repetitious, the School Board President, in the President's sole discretion, may shorten the time for comments to two minutes per person in order that persons wishing to address the school board may be heard and still allow the school board sufficient time to conduct its agenda business.

2. Adding an Item to the School Board Meeting Agenda in Order to Request Specific School Board Action:

- a. Any person or delegation (with one person being the spokesperson for the delegation) making a specific request to the school board which would require formal action by the school board must present a written request to the Superintendent for the item to be placed on the school board meeting proposed agenda. The written request must be submitted to the Superintendent at least five calendar days before the school board meeting.
- b. The specific request to add an item to the agenda shall clearly identify what is being requested and why, signed by the person making the request, and include the person's name, address, email and telephone number.
- c. The Superintendent will forward the request to the School Board President and the Board President will decide whether the item will be placed on the proposed agenda. Whether any item is to be addressed at the school board meeting is determined by a majority of school

board members at the beginning of the school board meeting when the school board adopts the proposed agenda as printed or adopted after being modified.

- d. If the item on the meeting agenda is adopted by the school board, the person or spokesperson for the delegation who has submitted the request for specific school board action will be granted 10 minutes to explain the request to the school board. Upon receiving a request for an extension of time from the speaker, the school board, upon a motion being made and passed by the majority of school board members present, may grant an additional amount of time not to exceed 5 minutes. Additional extensions may be granted only upon a two-thirds vote of school board members present and voting.
- e. In the sole discretion of the school board, requests to the school board for specific action submitted after the proposed agenda has been posted may be:
  - deferred until the next regular meeting or a special school board meeting, or
  - added to the meeting agenda for discussion purposes only, or
  - added to the agenda for discussion and possible action.

### 3. Authority of Presiding Officer:

The Board vests in its presiding officer the authority to terminate the right of any person to speak at the end of the time granted pursuant to provision 1.d, provision 1.e, or provision 2.d. as set forth in this policy. The presiding officer may also terminate the right of a person to speak at a school board meeting should the person cause public inconvenience, annoyance, or alarm to the school board or any person, engage in threatening behavior, make unreasonable noise, disturb or be disruptive of an official school board meeting, or when comments are disrespectful to one or more persons, boisterous, argumentative, threatening, or contain profanity.

If deemed necessary by the presiding officer, the presiding officer may contact local law enforcement to have a person removed from the school board meeting as it is a violation of law for a person to intentionally cause or create a risk of serious public inconvenience, annoyance, alarm or disturbance at a school board meeting.

## REFERENCES

### State Reference:

SDCL 1-25-1	Official meetings open to the public
SDCL 1-25-2	Executive or closed meetings
SDCL 13-32-6	Disturbance of school as a misdemeanor
SDCL 13-8-39	Management of schools by board
SDCL 22-18-35(3)	Disturbing any lawful assembly or meeting

### Policy Cross Reference:

BD	School Board Meetings
BDDB	Board Meeting Agendas and Format
BDDC	Agenda Preparation and Dissemination

**Adoption History**

Approved	9/8/1977		
First Reading of Revision	10/10/1985		
Approved - Revision	11/14/1985		
First Reading	11/17/2014		
Approved	12/8/2014		
First Reading-Rewrite	2/13/2017		
Approved	2/27/2017		
First Reading-Revision	2/28/2022		
Approved	3/14/2022		

**DOUGLAS SCHOOL BOARD  
REQUEST TO COMMENT  
SPEAKER SIGN IN**

DATE \_\_\_\_\_

Persons speaking during the Public Forum at a school board meeting shall not cause public inconvenience, annoyance, or alarm to the school board or any person, and shall not engage in threatening behavior, make unreasonable noise, be disruptive, boisterous, argumentative or threatening, shall not make comments which are disrespectful to one or more persons, and shall not use profanity.

Please print legibly.

	<b>Name &amp; Address</b>	<b>Email &amp; Phone #</b>	<b>Topic / Item #</b>
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SECTION	<b>B</b>	TITLE	<b>Board Governance and Operations</b>	FILE	<b>BDDH-E(2)</b>
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**Introduction to Public Forum**

*If the Board/Board President wishes to have the Board President make an introductory statement at the beginning of the Public Forum, the following may serve as a starting point which could be modified at the discretion of the Board/Board President and which is consistent with local Board policy.*

This is the time for the Public Forum.

Each individual wishing to address the Board is asked to sign the form on the table in the back of the room with their name, address, email and topic to be addressed being legible. Persons having signed in will be recognized and have an opportunity to speak.

Speakers will have five (5) minutes to present comments to the school board. An extension of time may be granted pursuant to Board policy. Should more than one person wish to address the school board on the same agenda item, or should the comments become repetitious, speaker time may be shortened.

The District has policies related to complaints involving bullying, sexual harassment, school employees or students. Those policies include procedures designed to balance the rights of the person(s) bringing the complaint and the rights of the person against whom the complaint is made. If a complaint about bullying, sexual harassment, school employees or students is brought to the Board during the public forum, the person will be informed as to the applicable complaint procedure.

\* Individuals attending virtually and desiring to speak during public forum, instructions are given on the meeting agenda when it is posted to email their request to the superintendent’s office, including all identifying information, by noon the day of the board meeting.

*Notes: All Board members should be aware that SDCL 22-18-35(3) says any person who intentionally causes serious public inconvenience, annoyance, or alarm to any other person, or creates a risk thereof by disturbing any lawful assembly or meeting of persons without lawful authority is a criminal offense (Class 2 Misdemeanor). This statute could be referenced in extreme situations if a speaker/group fails to respect the decorum expected during a formal governmental meeting*

Adopted: 3/14/2022

MINUTES  
DOUGLAS SCHOOL DISTRICT  
BOARD OF EDUCATION MEETING

Monday, November 14, 2022

The Douglas School District No. 51-1 Board of Education held a Regular meeting on Monday, November 14, 2022 at 5:00 PM in the library conference room at Vandenberg Elementary School, Box Elder, South Dakota. President Tanya Gray presided. Those present were:

Tonya Amaral: Present, Tanya Gray: Present, Amy McGovern: Present, Cathy Melendez: Present, Chris Misselt: Present.

All actions in these Minutes were by unanimous vote unless otherwise stated.

President Gray called the meeting to order at 5:00 p.m.

Superintendent Kevin Case and the Board of Education recognized the district nursing team for coordinating the recent Delta Dental truck visit. The program provides preventive, diagnostic and restorative procedures for students' oral health. Special thanks were given to Jessica Gaudino and Kara Kveene for leading the effort.

Superintendent Kevin Case shared that this is American Education Week. He encouraged everyone to thank a teacher, para or other district staff member for ensuring that every child in our school system receives a quality education.

He also recognized the transportation and maintenance crews for their efforts during last week's winter weather.

There was nothing for public forum.

Motion to approve the agenda. This motion, made by Cathy Melendez and seconded by Amy McGovern, Carried.

Motion to approve the consent agenda. This motion, made by Chris Misselt and seconded by Amy McGovern, Carried.

Approved Regular Board Meeting Minutes of October 24, 2022.

Approved Accounts Payable Report for November 15, 2022 and Payroll for October, 2022. (Attachments)

There were no conflicts disclosed as defined in SDCL 3-23.

Approved an additional DHS Assistant Track and Field Coach for throwing events, to be filled annually, as needed.

Motion to approve the Personnel Action for November 14, 2022. This motion, made by Amy McGovern and seconded by Cathy Melendez, Carried. Abstaining: Tanya Gray

### **Elementary and Secondary Curriculum and Instruction Items:**

Executive Director of Elementary Academics Ann Pettit and Executive Director of Secondary Academics Kit Veit shared an overview of the state social studies standards adoption process, comparing the current social studies standards to the proposed standards and the process used for each one. They shared their concerns with the new process and proposed standards. The Board agreed to review and vote on a resolution at a future meeting.

### **Superintendent Items:**

Motion to approve student assignment request as recommended. This motion, made by Chris Misselt and seconded by Tonya Amaral, Carried.

Gustafson Builders, CO-OP Architects and DLR Group representatives gave an update on the elementary building #1 project. The construction document phase for the project is now completed, and the estimated cost projection is approximately \$55 million. The project will be ready to bid as soon as funds become available. They briefly talked about next steps which include furniture design.

Motion to approve appointment of Amy McGovern as the Board's Legislative Action Network (LAN) representative. This motion, made by Cathy Melendez and seconded by Chris Misselt, Carried.

### **Fiscal Resources Items:**

Business Manager Trista Olney presented the South Dakota Teacher Compensation Accountability Data. It's important that board members, staff and the public are aware of how Douglas has used funding since the 2016 half-cent sales tax increase was implemented to increase certified staff salaries. Douglas is second in the state for average teacher salary and number seven in the state for average teacher compensation (includes salary and benefits).

### **Operational Support Services Items:**

Motion to approve First Reading of Reviewed/Revised School Board Policies from Section E. This motion, made by Amy McGovern and seconded by Cathy Melendez, Carried.

Board Policy EA - Support Services Goals

Board Policy EB- Safety Program

Board Policy EBA- Buildings and Grounds Inspections

Board Policy EBB- Accident Prevention and Safety Procedures.

Board Policy EBBA- First Aid

Board Policy EBBB- Accident Reports

Board Policy EBC- Emergency Plans

Board Policy EBCA- Bomb Threats

Board Policy EBCB- Fire Drills

Board Policy Exhibit EBCB-E Fire Drill Reports

Board Policy EBCD- Emergency Closings

Board Policy Regulation EBCD-R Emergency Closings Regulation

Board Policy ECA- Buildings and Grounds Security

Board Policy Regulation ECA-R Buildings and Grounds Security Regulation

Board Policy ECAA- Equal Access  
Board Policy ECAB- Vandalism  
Board Policy Exhibit ECAB-E Vandalism Report  
Board Policy ECAC- Surveillance Video  
Board Policy ECB- Buildings and Grounds Maintenance  
Board Policy ECF- Energy Management  
Board Policy Regulation ECF-R Buildings and Grounds Management (Energy Management and Conservation)  
Board Policy ECG- Integrated Pest Management (IPM)  
Board Policy Regulation ECG-R Integrated Pest Management (IPM) Regulation  
Board Policy EDDBA- Maintenance and Control of Instructional Materials  
Board Policy EEAC- School Bus Safety Program  
Board Policy EEACA- Examination and Training/ Drug and Alcohol Testing Bus Drivers  
Board Policy Regulation EEACA-R Part 2 ,Drug and Alcohol Testing Bus Drivers  
Board Policy EEAD- Special Use of Buses  
Board Policy EFB- Free and Reduced Price Food Service  
Board Policy EG- Data Management and Records Retention  
Board Policy EGAA- District Copyright Policy  
Board Policy EH- Service Animals at School  
Board Policy Exhibit EH-E Service Animal at School Informational Sheet  
Board Policy EIBA- Indemnification of Employees

## **Reports:**

Superintendent Case reported on a meeting between the Executive Team and area legislators regarding Douglas's unique situation and future funding for district facilities. The conversations were good and, hopefully, will lead to further conversations on funding.

The canceled Western Dakota Technical College meeting will be re-scheduled.

Committee Reports from Board Members and Comments from Associate Board Members.

Associate Member Fran Apland commented on all the positive comments promoting students on FaceBook. She also added that Lindsey Dablow from MIC3 (Military Interstate Children's Compact Commission) will be in South Dakota on Thursday. She will conduct training sessions for area superintendents, Douglas staff, and base staff.

Tonya Amaral attended the Curriculum Coordinating Council meeting last week--working on K-12 math adoption this year, high school presented on the 10-point grading scale, and reviewed the District Report Card. The Booster Club meeting is tomorrow night. They are opening an online store for Patriot gear and will vote on a yard sign design.

Cathy Melendez attended the high school PASCH German ceremony and the high school production of *Wiley and the Hairy Man*. She encouraged everyone to attend either a middle school or high school production--"they are amazing."

Business Manager Trista Olney stated the Legislator meeting today was a step in the right direction.

Chris Misselt reported on the last Ed Council meeting where there was conversation on various topics such as funding for PBIS, current substitute situation, new process for SpEd Referral, initiating a Language Committee, and an update on the Strategic Direction.

Amy McGovern expressed high accolades for the Black Hills Special Services Cooperative tour in Sturgis and Spearfish. They have amazing programming available to assist their clients.

Tanya Gray will be attending the Associated School Boards of South Dakota board meeting on Thursday prior to the Delegate Assembly scheduled on Friday. She reminded members to give Amy McGovern input on the resolutions for voting purposes. She commented on the girls' volleyball team representing Douglas well at SoDak 16.

Motion to adjourn the meeting at 6:11 p.m. This motion, made by Amy McGovern and seconded by Chris Misselt, Carried.

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Tanya Gray, President

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Trista Olney, Business Manager

\_\_\_\_\_ Initials

\_\_\_\_\_ Date

Published once at the total approximate cost of \_\_\_\_\_.

**Board Report - For School Board 11/15/2022**

<u>Vendor Name</u>	<u>Check #</u>	<u>Expensed</u>	<u>Amount</u>
A & B WELDING SUPPLY COMPANY INC.	181536		117.49
A&J SCREENING	181537		30.00
AMAZON.COM	181538		7,742.80
AMERICAN TIME & SIGNAL COMPANY. INC.	181539		2,870.28
AMICK SOUND INC	181540		2,374.37
ASBSD	181542		25.00
AUDIO VIDEO SOLUTIONS	181543		1,074.18
BHSU MUSIC DEPT	181544		60.00
BIO CORPORATION	181545		195.45
BJ'S INSTRUMENT REPAIR	181546		180.00
BLACK HILLS URGENT CARE	181548		380.00
BLICK ART MATERIALS	181549		6.85
BOEDING. JASON	181550		660.00
BOX ELDER HARDWARE	181551		766.73
CARNEGIE MELLON UNIVERSITY	181552		399.00
CAROLINA BIOLOGICAL SUPPLY COMPANY	181553		3,688.22
CARQUEST AUTO PARTS	181554		828.35
CENTURYLINK	181555		443.61
CHRIS SUPPLY. INC.	181556		560.31
CITY OF BOX ELDER/PUBLIC WORKS DEPT	181557		9,147.29
COMFORT INN & SUITES	181558		138.72
CRESCENT ELECTRIC	181560		436.65
DAKOTA BUS SERVICE. INC.	181561		6,275.00
DAKOTA SUPPLY GROUP. INC.	181562		1,004.05
DAYS INN - WATERTOWN	181564		1,277.00
DELTA DENTAL OF SD FOUNDATION	181565		2,500.00
DEMCO. INC	181566		201.68
DHS VOLLEYBALL CLUB	181567		1,130.00
EVERGREEN OFFICE PRODUCTS	181569		1,433.99
FASTENAL COMPANY. THE	181570		54.56
FEUILLERAT WELDING	181571		665.00
FIDUCIARY ACCOUNT	181572		4,740.35
FOOD SERVICE	181575		458.46
GRAINGER. INC	181577		248.02
GREAT WESTERN TIRE COMPANY	181578		37.95

**Board Report - For School Board 11/15/2022**

<u>Vendor Name</u>	<u>Check #</u>	<u>Expensed</u>	<u>Amount</u>
HARLOW'S BUS SALES. INC.	181579		3,625.95
HILLYARD INC	181580		4,091.58
INTEGRATED TECHNOLOGY & SECURITY	181581		1,544.00
JENNER EQUIPMENT COMPANY. INC.	181582		1,898.17
JW PEPPER & SONS. INC.	181583		288.47
LASTING IMPRESSIONS	181584		108.50
LIFETOUCH PUBLISHING. INC.	181585		1,744.05
LYNN JACKSON SHULTZ & LEBRUN PC INC	181586		1,564.00
MENARDS	181589		812.65
MG OIL COMPANY. INC.	181590		16,468.87
MIDCONTINENT COMMUNICATIONS- AUTO PAY	71		1,556.97
MIDWEST BUS PARTS. INC.	181591		248.76
MIDWESTERN MECHANICAL RAPID INC	181592		7,880.00
MITCHELL SCHOOL DISTRICT	181593		1,336.00
MONTANA DAKOTA UTILITIES COMPANY. INC.	181594		2,196.73
MRAZ. TONY	181595		1,192.00
NATIONAL ENERGY CONTROL CORPORATION	181597		821.54
NORTH CENTRAL BUS & EQUIPMENT CO. INC	181598		1,772.44
NORTHWEST PIPE FITTINGS. INC.	181599		262.03
PENNINGTON COUNTY TREASURER	181600		2.00
PRAIRIE EDGE INC	181601		133.45
QUADIENT	181602		365.70
RAPID CITY JOURNAL	181603		197.06
RAPID ROOTER	181604		325.00
ROYAL FLUSH PORTABLES. LLC	181605		125.00
RUSHMORE TREE-N-TURF	181606		2,250.00
SAM'S CLUB	2024		138.96
SHERWIN WILLIAMS	181608		310.32
SORENSEN. KURSHAWN	181609		1,095.00
STELZIG. JENNIFER	181610		63.00
STEVENS HIGH SCHOOL ACTIVITIES	181611		130.14
SUPER 8	181612		868.00
TEMPERATURE TECHNOLOGY INC	181613		956.03
THEMES AND VARIATIONS	181614		174.95
TIE	181615		4,650.00

**Board Report - For School Board 11/15/2022**

<u>Vendor Name</u>	<u>Check #</u>	<u>Expensed</u>	<u>Amount</u>
TUCKER, SARAH	181617		315.00
UNITY SCHOOL BUS PARTS. INC.	181618		780.21
VANWAY TROPHY & AWARD. INC.	181620		683.90
VERIZON WIRELESS	181622		340.17
VOYAGER FLEET SYSTEMS. INC.	181624		374.66
WAL-MART STORES INC	2024		196.09
WEST RIVER ASSOCIATION OF ELEMENTARY	181625		150.00
WESTERN COMMUNICATIONS. INC.	181626		768.00
WHISLER BEARING COMPANY	181627		148.22
<b>GENERAL FUND</b>			<hr/> 117,104.93
CO-OP ARCHITECTURE	181559		148,750.00
DAKTRONICS	181563		16,530.00
FOLLETT CONTENT SOLUTIONS LLC	181573		948.10
FOLLETT SCHOOL SOLUTIONS. INC	181574		2,994.06
UNIVERSAL ATHLETIC LLC	181619		4,642.00
VARSITY SPIRIT FASHION	181621		7,794.00
<b>CAPITAL OUTLAY</b>			<hr/> 181,658.16
AMAZON.COM	181538		3,359.03
BLACK HILLS SPECIAL SERVICES COOPERATIVE	181547		7,500.00
EDUCATIONAL ADVANTAGES. INC.	181568		1,200.00
NASP. INC.	181596		1,037.00
SD DEPARTMENT OF HUMAN SERVICES	181607		2,537.37
TUCKER. CONNIE	181616		279.00
VOLUNTEERS OF AMERICA. DAKOTAS	181623		939.30
<b>SPECIAL ED</b>			<hr/> 16,851.70
SAM'S CLUB	2024		50.00
<b>FOOD SERVICE</b>			<hr/> 50.00
AMAZON.COM	181538		967.11
APPLE	181541		7,018.00
FULCRUM MANAGEMENT SOLUTIONS INC	181576		25,200.00
MCGOVERN. ANNIE	181587		137.17
MCGRAW HILL SCHOOL EDUCATION	181588		5,615.65
<b>GRANTS</b>			<hr/> 38,937.93
			<hr/> 354,602.72
AMAZON.COM	11911		684.12
CASH-WA DISTRIBUTING COMPANY. INC.	11912		1,137.59

**Board Report - For School Board 11/15/2022**

<u>Vendor Name</u>	<u>Check #</u>	<u>Expensed</u>	<u>Amount</u>
CASH-WA DISTRIBUTING COMPANY. INC.	11913		4,949.59
CHILD AND ADULT NUTRITION	11914		7,728.22
COCA-COLA BOTTLING CO HIGH COUNTRY	11915		1,166.00
DAKOTA WAREHOUSE	11916		210.00
DOMINOS PIZZA- BOX ELDER	11917		1,202.50
FIDUCIARY ACCOUNT	11918		21,235.00
GENERAL FUND	11919		32,261.57
GRAFF. MOLLY	11920		30.25
PAN-O-GOLD BAKING COMPANY. INC.	11921		304.96
PRAIRIE FARMS	11922		4,392.37
PROGUARD SERVICE & SOLUTIONS	11923		1,300.88
REINHART FOOD SERVICE LLC	11924		17,649.95
SERVALL TOWEL & LINEN SUPPLY. INC.	11925		306.19
YORK. JORJA	11926		55.45
<b>FOOD SERVICE</b>			<u>94,614.64</u>
			<u>94,614.64</u>
Grand Total:			<u>449,217.36</u>

**PAYROLL EXPENDITURES**

**OCTOBER 7 2022**

**OCTOBER 21 2022**

**TOTALS**

**\$1,089,482.04**

**\$1,136,904.74**

DOUGLAS SCHOOL DISTRICT					
PERSONNEL ACTION 11/14/2022					
<b>Employee Leave of Absence Requests</b>					
	Tara Albers	Patriot Elementary (FC)		Leave of Absence	
	Megan Knutson	Patriot Elementary (BC)	Kindergarten teacher	Parental leave of Absence starting 1/18/2023 to end of school Year	
<b>Classified Service Factor Bonus</b>					
	<b>Name</b>	<b>Position/Years</b>	<b>Amount</b>	<b>Dates of Service</b>	
	Gina Giesey	Food Service Cook	\$861.57	15 Years 11/26/2009-11/26/2022	
	James Johnson	Custodian	\$347.33	5 Years 11/13/2017-11/13/2022	
<b>Certified Resignations/Retirements/Terminations</b>					
	<b>Name</b>	<b>Position</b>	<b>Location</b>	<b>Effective Date</b>	
	Myrna Becker- Retiring instead of Resigning	Counselor	Vandenberg	Correction from Board meeting on 10/11/2022	
	Alison Coyle-Resigning	SPED Teacher	DMS	End of 2022-2023 School Year	
	Michele Hazledine-Resigning	Kindergarten Teacher	Patriot Elementary-Badger Clark Wing	End of 2022-2023 School Year	
	Mark Kenefick- Retiring	4TH Grade Teacher	Vandenberg	End of 2022-2023 School Year	
	Megan Knutson-Resigning	Kindergarten Teacher	Patriot Elementary-Badger Clark Wing	End of 2022-2023 School Year	
	Carl Mathews-Resigning	SPED Teacher	DHS	End of 2022-2023 School Year	
<b>Classified Resignations/Retirements/Terminations</b>					
	<b>Name</b>	<b>Position</b>	<b>Location</b>	<b>Effective Date</b>	
	Holly Rick	Lunchroom Supervisor	Patriot Elementary-Badger Clark Wing	11/18/2022	
	Elizabeth Spears	Food Service Worker	Vandenberg Kitchen	11/7/2022	
<b>Classified Voluntary Transfer Request</b>					
	<b>Name</b>	<b>From Bldg/Position/Hrs</b>	<b>To Bldg/Position/Hrs</b>	<b>Effective Date</b>	
	Monica Arredondo	MS Counseling Secretary	MS Attendance Secretary	11/2/2022	
<b>Classified Staff Hiring</b>					
	<b>Name</b>	<b>Position</b>	<b>Location</b>	<b>Pay</b>	<b>Effective Date</b>
	Ashley Evard	Counseling Secretary	Douglas Middle School	E/1 - \$15.00 Per Hour	11/17/2022
	Madison Lemmon	Lunchroom Supervisor	Patriot Elementary-Badger Clark Wing	B/1- \$13.50 Per Hour	10/24/2022
	Pamela Crowther	SPED Aide	Patriot Elementary-Badger Clark Wing	E/1 - \$15.00 Per Hour	11/8/2022
	Shawn Mendenhall	Food Service Worker	Douglas High School	B/1- \$13.50 Per Hour	11/14/2022
	Elizabeth Spears	SPED Aide	Patriot Elementary-Badger Clark Wing	E/1 - \$15.00 Per Hour	11/8/2022
<b>Temporary Hires</b>					
	<b>Name</b>	<b>Position</b>	<b>Salary</b>	<b>Effective Date</b>	<b>Notes</b>

Jason Boeding	HS Asst Track & Field Coach- 1 Year Only	\$4,020.00 Per Year	2022-2023 School Year
Brook Clark	Activity Worker	\$15.00 Per Hour	2022-2023 School Year
Brook Clark	MS Head 6th Grade Girls Intramural Basketball-1 Year Only	\$1,110.00 Per Year	2022-2023 School Year
Micheal Clark	HS Asst Track & Field Coach- 1 Year Only	\$2,231.00 Per Year	2022-2023 School Year
Kaitlin Heier	MS Head 7th Grade Boys Basketball-1 Year Only	\$3,426.00 Per Year	2022-2023 School Year
Kaitlin Heier	HS Asst Track & Field Coach (.5 Postion-Shared)-1 Year Only	\$1,217.50 Per Year	2022-2023 School Year
Aaron Kowaleski	MS Head 8th Grade Boys Basketball-1 Year Only	\$3,186.00 Per Year	2022-2023 School Year
Lee Kruse	MS Head 8th Grade Girls Basketball-1 Year Only	\$3,138.00 Per Year	2022-2023 School Year
Kevin Militello	MS Patriot Press Newspaper Advisor-1 Year Only	\$1,569.00 Per Year	2022-2023 School Year
Rachael Quimby	MS Asst 7th Grade Girls Basketball- 1 Year Only	\$2,470.00 Per Year	2022-2023 School Year
Duncan Stobner	MS Head Wrestling Coach- 1 Year Only	\$3,090.00 Per Year	2022-2023 School Year
Ashley Von Eye	HS Asst Fall Cheerleading Coach-1 Year Only	\$1,762.00 Per Year	2022-2023 School Year
Mary Walters	ASL Class for 9 hours	\$15.75 Per Hour	Summer Class Taken
Marlee Wieman	HS Asst Cross Country Coach- 1 Year Only	\$4,020.00 Per Year	2022-2023 School Year

**Substitute Hires**

<b>Name</b>	<b>Substitute Teacher</b>	<b>Substitute Classified</b>	<b>Effective Date</b>
Kimber Alexander	\$16.00 per hour	95% of Step 1	10/27/2022
Lisa Bierema	\$16.00 per hour	95% of Step 1	10/27/2022
William Buccus	\$16.00 per hour	95% of Step 1	10/24/2022
Jennifer Dreier	\$16.00 per hour	95% of Step 1	10/27/2022
Laura Hoffman	\$16.00 per hour	95% of Step 1	10/27/2022
Reynaldo Martinez	\$16.00 per hour	95% of Step 1	10/1/2022
Tara Yonce	\$16.00 per hour	95% of Step 1	10/27/2022

\*\* Personnel Action additions and updates made after intial publication and before scheduled school board meeting.

**DOUGLAS SCHOOL DISTRICT****PERSONNEL ACTION 11/28/2022****Certified Teaching Contract Amendments**

	Lisa Murray-Vernon	Lane Change M+30 to M+45	Corrected to \$70,775.00 Per Year	2022-2023 School Year
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**Activity Contract Amendments**

	Kaitlin Heier	HS Asst Track & Field Coach (.5 Position-Shared)-1 Year Only	Corrected to \$2,194.50 per year	2022-2023 School Year
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**Employee Leave of Absence Requests**

	Matthew Howard	MS Teacher	Intermittent FMLA	Starting 11/28/2022
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**Classified Resignations/Retirements/Terminations**

	Name	Position	Location	Effective Date
	Pamela Crowther	SPED AIDE	Patriot Elementary-Badger Clark Wing	11/15/2022

**Classified Staff Hiring**

	Name	Position	Location	Effective Date
	Debra Barber	Lunchroom Supervisor	PAT ELEM (FC)	11/01/2021

**Substitute Hires**

	Name	Substitute Teacher	Substitute Classified	Effective Date
	Brittany Bol	\$16.00 per hour	95% of Step 1	10/27/2022
	Jacqueline DiSanto	\$16.00 per hour	95% of Step 1	10/27/2022
	Shane Myers	\$16.00 per hour	95% of Step 1	10/27/2022

\*\* Personnel Action additions and updates made after initial publication and before scheduled school board meeting.

<b>October 1, 2022 FINANCIAL</b>	<b>GENERAL FUND</b>	<b>CAPITAL OUTLAY</b>	<b>SPECIAL EDUCATION</b>
BALANCE 09/ 30/ 22	\$1,964,290.68	(\$36,393.39)	\$1,640,904.31
RECEIPTS:			
TAXES	\$39,977.31	\$24,505.97	\$15,677.03
INTEREST	\$608.29		
ADMISSIONS	\$3,950.00		
LOCAL	\$14.55	\$208.06	
COUNTY	\$26,611.00		
STATE	\$1,305,081.00		\$168,389.00
FEDERAL			
OTHER	\$690.67		
INTERFUND TRAN.	\$8,662.10		
TOTAL RECEIPTS:	\$1,385,594.92	\$24,714.03	\$184,066.03
DISBURSEMENTS:			
VERIFIED CLAIMS	\$235,422.31	\$538,711.35	\$11,611.25
SALARIES	\$1,660,338.13	\$0.00	\$349,513.76
TRANSFERS OUT			
<b>BALANCE 10/31/22</b>	<b>\$1,454,125.16</b>	<b>(\$550,390.71)</b>	<b>\$1,463,845.33</b>
BALANCE 10/ 31/ 21	935,136.72	2,047,332.07	1,764,084.13

<b>October 1, 2022 FINANCIAL</b>	<b>FEDERAL PROJECTS</b>	<b>UNEMPLOY- MENT FUND</b>
BALANCE 09/ 30/ 22	(\$2,428,272.73)	\$50,460.60
RECEIPTS:		
LOCAL		
STATE		
FEDERAL		
REIMBURSEMENTS		
OTHER (LOCAL) -AFROTC		
INTERFUND TRAN.		
TRANSFER IN		
TOTAL RECEIPTS:	\$0.00	\$0.00
DISBURSEMENTS:		
VERIFIED CLAIMS	\$19,878.57	\$0.00
SALARIES	\$95,784.82	\$0.00
TRANSFERS OUT		
<b>BALANCE 10/31/22</b>	<b>(\$2,543,936.12)</b>	<b>\$50,460.60</b>
BALANCE 10/ 31/ 21	(881,077.76)	50,891.56

<b>October 1, 2022 FINANCIAL</b>	<b>DEP CARE</b>	<b>MEDICAL REIMB</b>	<b>IMPACT AID</b>
BALANCE 09/ 30/ 22	\$1,246.35	\$1,015.34	\$22,983,716.54
RECEIPTS:			
INTEREST			\$8,662.10
FEDERAL			
LOCAL	\$1,373.76	\$1,500.02	
OTHER			
INTERFUND TRAN.			
LOANS			
TOTAL RECEIPTS:	\$1,373.76	\$1,500.02	\$8,662.10
DISBURSEMENTS:			
VERIFIED CLAIMS	\$1,680.00	\$3,386.67	
EXPENDITURES/ TRANSFERS OUT			\$8,662.10
<b>BALANCE 10/31/22</b>	<b>\$940.11</b>	<b>(\$871.31)</b>	<b>\$22,983,716.54</b>
BALANCE 10/ 31/ 21	546.72	(1,592.56)	22,753,419.54

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<b>October 1, 2022 FINANCIAL</b>	<b>FOOD SERVICE</b>	<b>FIDUCIARY FUNDS</b>
BALANCE 09/ 30/ 22	\$364,417.92	\$209,229.08
RECEIPTS:		
INTEREST		
SALES	\$54,186.35	
STATE		
FEDERAL	\$96,577.70	
LOCAL	\$775.39	\$47,716.12
OTHER		
INTERFUND TRAN.		
LOANS		
TOTAL RECEIPTS:	\$151,539.44	\$47,716.12
DISBURSEMENTS:		
VERIFIED CLAIMS	\$94,150.43	\$45,135.33
SALARIES	\$93,617.16	\$0.00
<b>BALANCE 10/31/22</b>	<b>\$328,189.77</b>	<b>\$211,809.87</b>
BALANCE 10/ 31/ 21	155,576.92	188,829.48

**Board Report - For School Board 11/15/2022**

<u>Vendor Name</u>	<u>Check #</u>	<u>Expensed</u>	<u>Amount</u>
AASA REGISTRATION	181628		780.00
ALLEGIANT AIR	181628		478.00
AMAZON.COM	181645		601.74
ARROWWOOD RESORT & CONFERENCE	181628		378.34
BLACK HILLS ENERGY- AUTO PAY	74		31,861.41
CARQUEST AUTO PARTS	181647		74.91
CASH - CO	181648		934.00
CASH-VES	181649		71.85
CITY OF BOX ELDER/PUBLIC WORKS DEPT	181651		5,467.87
COMMERCIAL DOOR & SPECIALTIES INC.	181652		1,250.00
DAKOTA BUS SERVICE, INC.	181653		800.00
DAKOTA PARTY	181628		43.94
DAKOTA SUPPLY GROUP, INC.	181654		125.46
DUSTBUSTERS ENTERPRISES INC	181656		2,876.90
FIDUCIARY ACCOUNT	181657		320.00
FLAG STORE USA	181658		678.30
GRAINGER, INC	181660		124.03
HANK'S SPECIALTIES INC	181628		55.14
HARLOW'S BUS SALES, INC.	181661		330.45
HIGH POINT NETWORKS, LLC	181662		1,779.00
HILLYARD INC	181663		1,223.02
IASCO	181664		678.60
IMPRESSIONS RUBBER STAMP	181665		27.25
INSTITUTE MULTI-SENSORY EDUCATION	181666		92.90
KETEL, THORSTENSON, LLP	181667		20,289.72
KIEFFER SANITATION, INC.-AUTO PAY	73		2,827.18
KUTA SOFTWARE	181668		642.00
LAKEVIEW GOLF COURSE	181628		36.00
LEAD/DEADWOOD SCHOOL DISTRICT	181669		120.00
MENARDS	181670		35.94
MIDCONTINENT COMMUNICATIONS- AUTO PAY	75		3,102.05
MIDWEST BUS PARTS, INC.	181671		280.40
MONTANA DAKOTA UTILITIES COMPANY, INC.	181672		11,951.48
NASCO	181673		394.60
NIMCO, INC.	181674		487.96

**Board Report - For School Board 11/15/2022**

<u>Vendor Name</u>	<u>Check #</u>	<u>Expensed</u>	<u>Amount</u>
NOREGON SYSTEMS LLC	181628		1,300.00
NORTH CENTRAL BUS & EQUIPMENT CO. INC	181675		1,139.70
OLIVE GARDEN	181628		88.66
PARIS LAS VEGAS HOTEL AND CASINO	181628		214.29
RAPID CITY REGIONAL AIRPORT	181628		42.00
REALITYWORKS	181677		52.00
RESTROOM DIRECT	181678		69.12
RIVERSIDE TECHNOLOGIES INC	181679		(20,005.00)
RUSHMORE PLAZA HOLIDAY INN	181680		120.54
SAM'S CLUB	181628		176.40
SCHOLASTIC NEWS	181681		1,070.86
SHERATON HOTEL AND CONVENTION CENTER	181683		1,215.00
SOCIAL THINKING PUBLISHING	181684		69.60
THUNDERBIRD LODGE	181685		779.93
US BANK	181628		124.00
WAL-MART STORES INC	181628		380.58
WARNE CHEMICAL & EQUIPMENT, INC.	181686		296.45
WEBSTAIRANT STORE	181628		86.89
ZORO.COM	181687		510.62
<b>GENERAL FUND</b>			<hr/> 78,952.08
CENTURY BUSINESS	181650		6.11
FOLLETT SCHOOL SOLUTIONS, INC	181659		2,808.17
<b>CAPITAL OUTLAY</b>			<hr/> 2,814.28
ADAPTIVE SPECIALTIES	181644		197.10
BROWN, KATHLEEN	181646		1,789.20
CASH - CO	181648		770.00
DRURY, SAMANTHA	181655		466.48
PRO-ED, INC.	181676		430.10
RADISSON HOTEL BISMARCK	181628		269.60
SD DEPARTMENT OF HUMAN SERVICES	181682		120.27
<b>SPECIAL ED</b>			<hr/> 4,042.75
SAM'S CLUB	2024		50.00
<b>FOOD SERVICE</b>			<hr/> 50.00
DAKOTA TRAVEL	181628		35.00
HOLIDAY INN CC /-SAN ANTONIO SEAL WORLD	181628		4,046.32
MONUMENT, THE	181628		933.00

**Board Report - For School Board 11/30/2022**

<u>Vendor Name</u>	<u>Check #</u>	<u>Expensed</u>	<u>Amount</u>
RIVERSIDE TECHNOLOGIES INC	181679		82,863.00
US BANK	181628		96.19
<b>GRANTS</b>			<hr/> 87,973.51
			<hr/> 173,832.62
CASH-WA DISTRIBUTING COMPANY, INC.	11934		4,462.55
COCA-COLA BOTTLING CO HIGH COUNTRY	11935		701.00
DOMINOS PIZZA- BOX ELDER	11936		1,248.75
PAN-O-GOLD BAKING COMPANY, INC.	11937		636.95
PARTS TOWN	11938		214.55
PRAIRIE FARMS	11939		4,237.85
REINHART FOOD SERVICE LLC	11940		10,008.58
SERVALL TOWEL & LINEN SUPPLY, INC.	11941		67.83
SOUTH DAKOTA DEPARTMENT OF EDUCATION	11942		561.74
<b>FOOD SERVICE</b>			<hr/> 22,139.80
			<hr/> 22,139.80
Grand Total:			<hr/> 195,972.42