

Board Meeting
Thursday, January 17, 2019 6:30 PM
Derby Middle School Library 73 Chatfield
Street
35 Fifth Street
Derby, CT 06418

1. Call to Order
Speaker(s): Mr. Gildea
 - 1.A. Opening Ceremonies
Speaker(s): Mr. Gildea
 - 1.B. Roll Call
Speaker(s): Mr. Gildea
 - 1.C. Additions Deletions to the Agenda
2. Public Participation
Speaker(s): Mr. Gildea
3. Executive Session
Speaker(s): Mr. Gildea
4. Appointment List/Vacancy List
Speaker(s): Mr. Gildea
5. Resignations
Speaker(s): Mr. Gildea
6. Memorandum of Understanding
Speaker(s): Mr. Gildea
7. Subcommittee Reports
Speaker(s): Mr. Gildea
8. Superintendent's Report
Speaker(s): Dr. Conway
9. Technology Report
10. Approval of Minutes
Speaker(s): Mrs. Netto
11. Financial Report
Speaker(s): Mr. Izzo
12. Out of State Field Trip
Speaker(s): Mrs. Caggiano
13. Policy 5131.6 - Drugs and Alcohol
Speaker(s): Mrs. Harris
14. Policy 4118.231 - Alcohol, Drugs, Tobacco, Certified and Non-Certified Staff
Speaker(s): Mrs. Harris
15. Policy 1330- Facilities Use
Speaker(s): Mrs. Harris
16. PTO Clothing Store
Speaker(s): Mr. Gildea
17. Adjourn

Speaker(s): Mr. Gildea

18. Information Items

18.A. Vacancy List

18.B. Enrollment Report

18.C. 2018 Check Registers

18.D. Special Education Cost Summary



DERBY BOARD OF EDUCATION
BOARD MEETING AGENDA


Derby Middle School Cafetorium
 73 Chatfield Street, Derby, CT 06418
 6:30 p.m.
 January 17, 2019

	ITEM	LEADER	TIME
I.	<u>CALL TO ORDER</u> a. Opening Ceremonies b. Roll Call c. Additions/Deletions to the Agenda	Mr. Gildea	6:30 p.m.
II.	<u>PUBLIC PARTICIPATION</u> * Prior to the commencement of any public meeting of any board of the city, the agenda for said meeting shall be posted in the meeting room and the first order of business of said meeting shall be the entertainment of public discussion on any item on said agenda and the conduct, length, and method of terminating said public discussion shall be determined by majority vote of the members of said board of commission.	Mr. Gildea	6:32 p.m.
III.	<u>EXECUTIVE SESSION:</u> <u>Motion:</u> <i>The Board of Education enter into Executive Session to review the appointment list, resignations, and a memorandum of understanding, and the Superintendent of Schools is invited to attend.</i>	Mr. Gildea	6:35 p.m.

IV.	<p><u>APPOINTMENT LIST</u></p> <p><u>Motion:</u> <i>The Board of Education approve the appointment list, as recommended by the Superintendent of Schools.</i></p>	Mr. Gildea	7:00 p.m.
V.	<p><u>RESIGNATIONS</u></p> <p><u>Motion:</u> <i>The Board of Education accept the resignation Shwetha Jayanna, Paraeducator at Derby Middle School effective January 25, 2019, with regret and best wishes.</i></p> <p><u>Motion:</u> <i>The Board of Education accept the resignation of Walter Smith, Jr., custodian at Derby Middle school effective January 25, 2019, with regret and best wishes.</i></p> <p><u>Motion:</u> <i>The Board of Education accept the resignation of Patricia Martin, Special Education Teacher at Derby High School effective June 7, 2019, with regret and best wishes.</i></p>	Mr. Gildea	7:03 p.m.
VI.	<p><u>MEMORANDUM OF UNDERSTANDING</u></p> <p><u>Motion:</u> <i>The Board of Education approve the modified memorandum of understanding for the paraprofessional union.</i></p>	Mr. Gildea	7:06 p.m.
VII.	<p><u>SUBCOMMITTEE REPORTS</u></p> <p>Finance Committee Negotiations and Personnel Committee School/Community Relations and Policy Committee Plant and Facility Committee Long-Range Planning Committee Field House and Baseball Field Building Committee Student Health and Safety</p>	Mr. Gildea Mrs. Picheco Mrs. Borrelli Mrs. Harris Mr. Gildea Mr. Marcucio Mr. Marcucio Mrs. Netto	7:09 p.m.
VIII.	<p><u>SUPERINTENDENT'S REPORT</u></p>	Dr. Conway	7:14 p.m.
IX.	<p><u>ADMINISTRATOR'S REPORTS</u></p> <p>Technology Department</p>	Mr. Langridge	7:24 p.m.

X.	<p><u>APPROVAL OF MINUTES</u></p> <p><u>Motion:</u> <i>That the Board of Education approve the minutes from the following meetings:</i></p> <p>a. December 13, 2018 – Board Meeting</p>	Mrs. Netto	7:29 p.m.
XI.	<p><u>FINANCIAL REPORT</u></p> <p><u>Motion:</u> <i>The Board of Education approve the financial report for the period through December 31, 2018, as recommended by the Superintendent of Schools.</i></p>	Mr. Izzo	7:32 p.m.
XII.	<p><u>OUT OF STATE FIELD TRIP</u></p> <p><u>Motion:</u> <i>The Board of Education approve the Derby Middle School grade 7 trip to Boston, MA on Friday, May 3, 2019, as recommended by the Superintendent of Schools.</i></p>	Mrs. Caggiano	7:42 p.m.
XIII.	<p><u>POLICY 5131.6 – DRUGS AND ALCOHOL</u></p> <p><u>Motion:</u> <i>The Board of Education review Policy 5131.6 – Drugs and Alcohol as a Second read and adoption, as recommended by the Policy Committee.</i></p>	Mrs. Harris	7:47 p.m.
XIV.	<p><u>POLICY 4118.231 – ALCOHOL, DRUGS, TOBACCO, CERTIFIED AND NON-CERTIFIED STAFF</u></p> <p><u>Motion:</u> <i>The Board of Education review Policy 4118.231 – Alcohol, Drugs, Tobacco, Certified and Non-certified staff, as a Second read and adoption, as recommended by the Policy Committee.</i></p>	Mrs. Harris	7:50 p.m.
XV.	<p><u>POLICY 1330 – FACILITIES USE</u></p> <p><u>Motion:</u> <i>The Board of Education review Policy 1330 – Facilities Use, as a Second read and adoption, as recommended by the Policy Committee.</i></p>	Mrs. Harris	7:53 p.m.
XVI.	<p><u>PTO CLOTHING STORE</u></p>	Mr. Gildea	7:56 p.m.
XVII.	<p><u>ADJOURN</u></p> <p><u>Motion:</u> <i>The Board of Education adjourn its meeting.</i></p>	Mr. Gildea	8:00 p.m.

TOTAL ESTIMATED MEETING TIME: **1 hour, 30 mins.**



Dr. Matthew J. Conway, Jr.
Superintendent of Schools

Informational Items:
Vacancy List
Enrollment Report
2018 Check Registers

Confidential Board of Education Only

Derby Public Schools

1/17/2019

Administrator Appointments

Position	School	Salary	Certification	Posting	Funding Source (s)	Recommended	replacing	Salary	Start Date	Candidate	Salary Delta	Bio
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Faculty Appointments

Position	School	Salary	Certification	Posting	Funding Source (s)	Recommended	replacing	Salary	Start Date	Candidate	Salary Delta	Bio
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Support Staff Appointments **

Position	School	Salary	Certification	Posting	Funding Source (s)	Recommended	replacing	Salary	Start Date	Candidate	Salary Delta	Bio
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Math Tutor	Irving School	\$20.50		9/28/2018	Title I grant	Aimee Misset	Robin Virdee	\$20.50	01/28/2019	Philip Pagnoni		BS Syracuse U MS CCSU
ESL Assistant	Irving School	\$14.25		8/27/2018	Operations/Grant	Aimee Misset	Lydia Altarmirano	\$14.25	01/28/2019	Elizabeth Sample		BS WCSU MS Boston College

** Support staff appointments have been made by the Superintendent in keeping with Board Policy 4212 to and with the Personnel Protocol adopted by the Board on January 21, 2010 / No further action on the part of the Board is required

Recommended Coaching Appointments ***

Position	School	Salary	Certification	Posting	Funding Source (s)	Recommended	replacing	Salary	Start Date	Candidate	Salary Delta	Bio
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Recommended Coaching Rehires ***

Position	School	Salary	Certification	Posting	Funding Source (s)	Recommended	replacing	Salary	Start Date	Candidate	Salary Delta	Bio
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*** The Athletic Director is responsible for seeing to it that all coaches are properly certified for a period covering the entire season prior to the first practice.

Total - 1/8/19 List total	\$0
Cumulative - FY19	-\$74,032

Confidential Board of Education Only

Derby Public Schools

1/17/2019

Administrator Vacancies

Position	School	Salary	Certification	Posting Date	Status	Funding Source (s)	Recommended	replacing
Facilities Manager	District	TBD		1/7/2019	Posted	Operating	M. Izzo	D. Nardone

Faculty Vacancies

Position	School	Salary	Certification	Posting Date	Status	Funding Source (s)	Recommended	replacing
Math Intervention	DHS	DEA Salary Scale	029	06/04/2018	Posted	School Improvement Grant - DHS Math	M. Pascale	K. Mihovik resigned
SPED Coach K-3 Literacy	Irving & Bradley	DEA Salary Scale	165	06/09/2018	Posted	Alliance Grant	S. Sheridan	New Position
Curriculum Writing	DHS	34.06 hr	High School Certification	07/10/2018	Posted	School Improvement Grant - DHS Math	M. Pascale	New Position
LTS Speech Pathologist	Various	DEA Salary Scale	061 Certification	1/10/2019	Posted	Operating		
Talented & Gifted Teacher	Various	DEA Salary Scale	165 Certification	1/16/2019	Posted	Operating	J. Olson	New Position
Special Education Teacher	DHS	DEA Salary Scale	165 Certification	1/18/19	To be posted	Operating	M. Pascale	P. Martin

Support Staff Vacancies

Position	School	Salary	Certification	Posting Date	Status	Funding Source (s)	Recommended	replacing
School Security Officers (0.5)	District	20.00 hr	Law Enforcement	07/27/2018	Posted	E-Rate Rebates	M. Conway	New position
ESL Tutor	Irving	20.50 Cert 17.25 Non- Cert	N/A	08/27/2018	Posted	UCLA grant (Project ExecEL)	A. Misset	New Position
Substitute Nurses	District	125 per diem	Nurse Certification	09/12/2018	Re-Posted	Operating Account	F. Mengold	need nurse subs.
Custodian 2nd shift	DHS	Custodian Scale	N/A	11/28/2018	Posted	Operating Account	M. Izzo	C. Kuna resigned
Custodian 1st shift	DMS	Custodian Scale	N/A	01/28/2019	Not Posted	Operating Account	M. Izzo	W. Smith, Jr. resigned
Paraprofessional	DMS	14.25 hr	Parapro	1/4/2019	Posted	Operating Account	S. Sheridan	Shwetha J
IT Support Technician	District	18.00 - 22.00 hr	N/A	1/3/2019	Posted	PSD Grant	B. Langridge	New Position

Coaching Vacancies

Position	School	Salary	Certification	Posting Date	Status	Funding Source (s)	Recommended	replacing
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January 15, 2019

Dr. Matthew Conway
Superintendent of Schools
Derby Public Schools
35 Fifth Street
Derby, CT 06418

Dear Dr. Conway,

Please accept this letter as my official resignation from employment with Derby Public Schools effective June 7, 2019.

Sincerely,



Patricia Martin

Jim Burns

From: Shwetha Jayanna <sjayanna6@gmail.com>
Sent: Friday, January 4, 2019 4:59 PM
To: Matthew Conway; SAMANTHA MAHAN; Shelley Sheridan; Katelyn Epifano; kartiaz@derbyps.org; Robin Griskus; Jim Burns
Subject: Resignation Letter

Dear Dr.Matthew Conway

Please accept my resignation from my position of para professional at Derby Middle School, effective, effective January 25 2019. This is due to personal reasons.

I appreciate the support given to me by my colleagues, teachers, administration and students. My experience at Derby Middle School was a positive one.

Please present this request to the Board of Education and notify me of any further information needed. Thank you.

Sincerely

Shwetha Jayanna

4 Little Fawn Dr, Shelton, CT 06484

4753239889

Walter Smith Jr

13 Saunders Ln

Prospect CT 06712

(203)-217-6092 ~ mycedj@gmail.com

Date: 01-14-2019

Subject: Resignation

Attn: Dr.Conway, Mr. J. Burns, Mr. M. Izzo And Derby Public Schools BOE.

Greetings,

It is was sadness I must tender to you my two weeks notice of resignation.

My last day of employment will be Friday January 25th 2019.

I would like to take this opportunity to thank you for my time working for Derby Public Schools. Having the opportunity to build new relationships and learn new skills is something I will be forever grateful for.

During my remaining two weeks I will be happy to support and occomodate you in any way I can.

Thank You.

Walter Smith

A handwritten signature in black ink, appearing to be 'Walter Smith', written in a cursive style.

MEMORANDUM OF UNDERSTANDING

WHEREAS, the Derby Board of Education (the “Board”) and the United Electrical Radio and machine Workers of America (UE), Local 222, CILU #43 (the “Union”) representing the Board’s paraprofessional bargaining unit, are parties to a collective bargaining agreement between the Board and the Union effective July 1, 2016 through June 30, 2020 (the “Contract”);

WHEREAS, the Contract makes no provision for a stipend for bargaining unit members working in learning centers or Little Raiders University (“LRU”).

WHEREAS, the parties are desirous of creating a stipend for bargaining unit members working in learning centers or LRU.

NOW THEREFORE, the Board and the Union enter into this Memorandum of Understanding and agree as follows:

1. Bargaining unit members shall be paid a stipend of three dollars (\$3.00) an hour in addition to their base wage rates for all hours worked in a learning center or LRU as determined by the Superintendent.
2. The stipend is only paid when a paraprofessional is working with a student or students assigned to a learning center or LRU in such learning center or LRU.
3. The stipend is only paid for actual hours worked in a learning center or LRU and is not paid in connection with any other compensation, including compensation for leave of any kind, including sick, personal, and vacation leave.
4. The stipend does not apply if a paraprofessional is asked or assigned to do class coverage.
5. This Memorandum of Understanding is applicable only to the circumstances and conditions outlined above beginning on July 1, 2019 unless otherwise notified to become applicable on a date sooner than July 1, 2019 as determined by the Superintendent.
6. This Memorandum of Understanding is applicable only to the circumstances and conditions outlined above and shall expire on June 30, 2020.
7. The Board and the Union agree that this Memorandum of Understanding and the terms and conditions set forth herein shall neither establish a past practice nor a precedent with respect to the Agreement or the relationship of the parties.

8. Accordingly, this Memorandum of Understanding shall neither be used nor introduced during future contract negotiations or interest arbitration proceedings.

THE BOARD

THE UNION

Jim Gildea, Chairman
Derby Board of Education

United Electrical Radio and Machine
Workers of America (UE), Local 222,
CILU #43

Dated: _____

Dated: _____

January 2019

Derby Public Schools

Monthly Board Report

Technology Department

Bradford Langridge, Director of Technology

Carmine D'Onofrio, Lead Technician



Achievements



Technology Department

- Upgraded the electrical in all MDF's and IDF's for preparation of additional UPS's.
- Deployed a interoffice communication message app "Google hangouts"
- Worked with Bullseye to make changes to resolve all phone issues in central office.
 - working with the vendor to roll out the change to all schools.
- Fiber optical cable has been installed to interconnect the MDF's & IDF's in the schools.
- Meet with DHS counselors to understand was needed to create new/update required forms in PowerSchool to send out to parents.
- Reviewed over 5 applicants for the open positon, and moving forward to schedule interviews.

Projects



Technology Department

- Interviewing to fill the open position.
- Receiving and reviewing bids for e-rate form 470
- Installing additional UPS in MDFs and IDF's that have had the electrical updated.
- Assisting with PowerSchool changes with all schools
- New projector project has been reviewed and is moving forward so the remaining units in DHS can be installed.
- Reviewing our current WSUS server, to resolve intermittent issues.
- Working towards having all work documented in our current ticket system to have more accurate reports of work done.
- Reviewing the current ticket system to see if it meets the needs of IT in terms of documentation and accessibility, and reporting features.

One to One Updates



Technology Department

Chromebook Distribution

- Continuous project as needed for new students
- Current deployed per school:
 - DHS = 275
 - DMS = 323

Repairs for previous month:

- Total per location:
 - DMS = 30
 - DHS = 18



City of Derby - Board of Education Meeting

December 13 5:30 PM
Derby Middle School Cafetorium
73 Chatfield Street

Attendance Taken at 5:38 PM:

Present Board Members:

Mr. Jim Gildea
Mr. Kenneth Marcucio
Mrs. Laura Harris
Mrs. Janine Netto
Mrs. Debra Borrelli
Mr. Dan Foley
Mrs. Casey Picheco

Board members arriving after attendance:

Mrs. Rebecca O'Hara arrived at 6:00 p.m.
Mr. George Kurtyka arrived at 6:05 p.m.

I. Call to Order

I.a. Opening Ceremonies

I.b. Roll Call

II. Public Participation

Danielle Martinez, para-professional at Irving School, asked if there was further information coming forward on the stipends for para-professionals.

Mr. Gildea indicated that the topic is scheduled to be discussed in January.

Ms. Martinez stated that there are two types of para-professionals. There are those that assist academically and there are those that have an elevated duty providing assistance to the special education student. The job duties are different and as such she felt the compensation should also be different.

Dr. Conway indicated that he strongly advocated for the issue to be on the agenda this evening. It has been an initiative before the Board for a nearly a year now. He received the Memorandum of Understanding (MOU) last week and has conversed with Ms. McDonald. The issue will be on the January 8th School Community Relations and Policy Committee meeting agenda. He and the Board members are aware of the incredible work the staff performs each day. He indicated that the Union has requested more time to review the MOU as well. Mr. Gildea concurred that the Board acknowledges the commitment the staff has for the students and that their duties are more intense than the experiences in a regular classroom.

Michele Martinez, Danielle's sister, noted that Irving School is an incredible school with patient and caring staff. She questioned where is the gap from a year ago until now that the matter is just being discussed.

Mr. Gildea noted a year ago discussions started to explore compensation levels of the para-professionals. He could not speak specifically as to the timeline but understood that there have been on-going

conversations with union representatives and counsel. None of the members have had time to receive and review the MOU.

Michele Martinez questioned whose job was it to move it forward or how can this be expedited as she noted her sister recently received a concussion while doing her duties.

Dr. Conway indicated that it is the Union's job to draft the MOU and pursue its execution. The first draft was received on November 13, 2018.

Mr. Gildea stressed that the Board is tremendously concerned for staff safety. The staff must be afforded a safe and secure environment and that is why the Learning Center is on the agenda.

Danielle Martinez welcomed the ongoing discussions and grateful that all are working towards a positive outcome. Having effective, well trained staff that is well compensated is the goal for the best outcome for both the students and staff.

Anne McDonald, union representative, noted regret that her medical leave may have caused delays in the process. She has been in education for years and noted that the behaviors that have arisen are unlike anything seen previously. It is an ongoing learning process to deal with the new level of disability that is presenting in the schools throughout the country.

III. Executive Session

Motion Passed: Motion. The Board of Education enter into Executive Session to review the appointment list, a memorandum of understanding and discuss a personnel matter, and the Superintendent of Schools and Board Counsel Kyle McLaine are invited to attend at 5:55 PM. with a motion by Mrs. Janine Netto and a second by Mr. Dan Foley.

Mr. Jim Gildea - yes
Mr. Kenneth Marcucio - yes
Mrs. Laura Harris - yes
Mrs. Janine Netto - yes
Mrs. Debra Borrelli - yes
Mr. Dan Foley - yes
Mrs. Casey Picheco yes

Mr. George Kurtyka - arrived during executive session
Mrs. Rebecca O'Hara - arrived during executive session

Without objection the Board returned to open session at 6:40 PM.

IV. Derby Middle School English Teacher

Motion Passed: Motion. The Board of Education approve the appointment of Lisa Russo to the position of Grade 6 English teacher at the Derby Middle School, as recommended by the Superintendent of Schools with a motion by Mrs. Janine Netto and a second by Mr. Dan Foley.

Mr. Jim Gildea - yes
Mr. Kenneth Marcucio - yes
Mrs. Laura Harris - yes
Mrs. Janine Netto - yes
Mrs. Debra Borrelli - yes
Mr. Dan Foley - yes
Mrs. Casey Picheco yes

Mr. George Kurtyka - yes
Mrs. Rebecca O'Hara - yes

V. Derby Middle School Reading Teacher

Motion Passed: Motion. The Board of Education approve the appointment of Chris Grillo to the position of Grade 7 Reading teacher at the Derby Middle School, as recommended by the Superintendent of Schools with a motion by Mrs. Janine Netto and a second by Mr. George Kurtyka.

Mr. Jim Gildea - yes
Mr. Kenneth Marcucio - yes
Mrs. Laura Harris - yes
Mrs. Janine Netto - yes
Mrs. Debra Borrelli - yes
Mr. Dan Foley - yes
Mrs. Casey Picheco - yes
Mr. George Kurtyka - yes
Mrs. Rebecca O'Hara - yes

VI. School Security Officer

Motion Passed: Motion. The Board of Education approve the appointment of Philip Pilletere to the position of School Security Officer, as recommended by the Superintendent of Schools with a motion by Mrs. Janine Netto and a second by Mr. George Kurtyka.

Mr. Jim Gildea - yes
Mr. Kenneth Marcucio - yes
Mrs. Laura Harris - yes
Mrs. Janine Netto - yes
Mrs. Debra Borrelli - yes
Mr. Dan Foley - yes
Mrs. Casey Picheco - yes
Mr. George Kurtyka - yes
Mrs. Rebecca O'Hara - yes

VII. Appointment List

Motion Passed: Motion. The Board of Education approve the appointment list, as recommended by the Superintendent of Schools with a motion by Mrs. Janine Netto and a second by Mrs. Laura Harris.

Mr. Jim Gildea - yes
Mr. Kenneth Marcucio - yes
Mrs. Laura Harris - yes
Mrs. Janine Netto - yes
Mrs. Debra Borrelli - yes
Mr. Dan Foley - yes
Mrs. Casey Picheco - yes
Mr. George Kurtyka - yes
Mrs. Rebecca O'Hara - yes

VIII. Memorandum of Understanding

Without objection the matter was tabled.

IX. Sub-Committee Reports

The Finance Committee A meeting is set for January 14, 2019.

The Negotiations and Personnel Committee Nothing was presented.

School/Community Relations and Policy Committee will meet on January 8, 2019.

Plant and Facility Committee Nothing was presented

Long-Range Planning Committee Nothing was presented.

Field House and Baseball Field Building Committee Progress is going smoothly. The building is going up with the steel work near complete and the structure will be enclosed shortly allowing for work to continue through the winter. The 25 foot retaining wall is being constructed and going well.

Student Health and Safety Committee There are now School Security Officers in each of the schools. The intent is to look for two additional officers to serve as temporary or substitute personnel.

Temporary Regional School Study Committee The new consultants will be introduced and will discuss the process going forward.

X Superintendent's Report

The report was accepted as submitted.

XI. Administrator's Reports

Mr. Langridge reported he continues to meet with vendors to become familiar with the ongoing projects. The second camera for the field house project is up and running. He is continuing to review the security camera systems and will develop strategies for amendments or enhancements to the systems in all the schools. He is continuing with the day to day duties and familiarizing himself with the staff and the facilities. He is exploring the position of a third technology technician.

XII. Approval of minutes

Motion Passed: Motion. The Board of Education approve the minutes of the November 8, 2018 meeting, as written; with a motion by Mrs. Janine Netto and a second by Mr. George Kurtyka.

Mr. Jim Gildea -	yes
Mr. Kenneth Marcucio -	yes
Mrs. Laura Harris -	yes
Mrs. Janine Netto -	yes
Mrs. Debra Borrelli -	yes
Mr. Dan Foley -	yes
Mrs. Casey Picheco	yes
Mr. George Kurtyka -	yes
Mrs. Rebecca O'Hara -	yes

XIII. Financial Report

Motion Passed: Motion. The Board of Education approve the financial report for the period through November 30, 2018, as recommended by the Superintendent of Schools; with a motion by Mrs. Janine Netto and a second by Mr. Dan Foley.

Mr. Jim Gildea -	yes
Mr. Kenneth Marcucio -	yes

Mrs. Laura Harris - yes
Mrs. Janine Netto - yes
Mrs. Debra Borrelli - yes
Mr. Dan Foley - yes
Mrs. Casey Picheco - yes
Mr. George Kurtyka - yes
Mrs. Rebecca O'Hara - yes

Mr. Izzo noted that we are half way through the fiscal year. He noted that at this time special education projects more than \$350,000 over the budget. He is working on strategies to address this funding demand.

Mr. Izzo and Ms. Olsen have been working on the Title 1 & 2 grants. He is working on the security grant with Mr. Langridge. He continues to explore additional avenues for grant funding. He is working on the submittal of the Title 4 grant which is due mid-January.

The audit is complete with minor adjustments that will be presented to the board members.

Food services is showing a positive return for the year.

Mr. Izzo is working on development of the 2019/2020 budget. The operating budget is generally 70% towards salaries. Special education is a significant portion of the remaining funding. Last year the district received an approximate 1.4% increase of the budget from the prior year. Contracts for the custodians and the administrative assistants are expiring and being discussed. Utilities are in a good position with a transmission rate locked in until 2023. Special Education is projecting an estimated 3.5 million dollars next year. Athletic supplies and maintenance supplies were reduced in the 2018/2019 budget and will hopefully be restored in the new budget. He and the Finance Committee have tried to hold steady the expenses as much as possible. He indicated that with the current numbers it equals a 7.2% increase. He will continue to fine tune the Special Education projections as well as review grant projections to develop the final proposal.

Mr. Gildea indicated that the climate is that the Board of Apportionment and Taxation will likely hold the funding to a lesser increase similar to the 2018/2019 percentage. Members will be continuing the review of the proposal

Mr. Marcucio requested a report of the special education costs and student numbers for the past three years.

XIV. Policy 5131.6 – Drugs and Alcohol

First read

Motion Passed: Motion. The Board of Education review Policy 5131.6 – Drugs and Alcohol as a First Read, as recommended by the Policy Committee by Mrs. Janine Netto and a second by Mrs. Laura Harris.

Mr. Jim Gildea - yes
Mr. Kenneth Marcucio - yes
Mrs. Laura Harris - yes
Mrs. Janine Netto - yes
Mrs. Debra Borrelli - yes
Mr. Dan Foley - yes
Mrs. Casey Picheco - yes
Mr. George Kurtyka - yes
Mrs. Rebecca O'Hara - yes

It was noted that the policy will detail the actions to be taken with 1st, 2nd and 3rd violations.

XV. Policy 4118.231 Alcohol, drugs, tobacco, certified and non-certified staff

First read

Motion Passed: Motion. The Board of Education review Policy 4118.231 Alcohol, drugs, tobacco, certified and non-certified staff as a First Read, as recommended by the Policy Committee by Mrs. Janine Netto and a second by Mrs. Debra Borrelli.

Mr. Jim Gildea - yes
Mr. Kenneth Marcucio - yes
Mrs. Laura Harris - yes
Mrs. Janine Netto - yes
Mrs. Debra Borrelli - yes
Mr. Dan Foley - yes
Mrs. Casey Picheco - yes
Mr. George Kurtyka - yes
Mrs. Rebecca O'Hara - yes

The policy will also include vaping devices, e-cigarettes and marijuana (medical and otherwise).

XVI. Policy 1330 Facilities Use

First read

Motion Passed: Motion. The Board of Education review Policy 1330 Facilities Use as a First Read, as recommended by the Policy Committee by Mrs. Janine Netto and a second by Mrs. Laura Harris.

Mr. Jim Gildea - yes
Mr. Kenneth Marcucio - yes
Mrs. Laura Harris - yes
Mrs. Janine Netto - yes
Mrs. Debra Borrelli - yes
Mr. Dan Foley - yes
Mrs. Casey Picheco - yes
Mr. George Kurtyka - yes
Mrs. Rebecca O'Hara - yes

Question arose on group IV classification. The policy will review allowing private organizations to use facilities. It was noted that a private group was seeking to use a facility for an after-school program similar to one in Orange. Rates will be discussed. There should be no additional costs to the school district being that the schools are open at suggested times and janitors already in the building. The desire is to provide a cost effective measure for after-school programming.

XVIII. Out of State Field Trip Request

Motion Passed: Motion. The Board of Education approve the Out of State Field Trip Request for Derby High School to go to New York City on January 17, 2019, as recommended by the Superintendent of Schools; with a motion by Mrs. Janine Netto and a second by Mrs. Rebecca O'Hara.

Mr. Jim Gildea - yes
Mr. Kenneth Marcucio - yes
Mrs. Laura Harris - yes
Mrs. Janine Netto - yes
Mrs. Debra Borrelli - yes

Mr. Dan Foley - yes
Mrs. Casey Picheco yes
Mr. George Kurtyka - yes
Mrs. Rebecca O'Hara - yes

It was confirmed fifty students and ten chaperones as per standards for that age group.

XVII. Learning Centers

Mr. Gildea indicated that the Board has certain notification expectations when staff members are hurt. After seeing multiple occurrences of injuries, the Board requested that the Superintendent add this to the agenda.

Dr. Conway stated that last year the School Improvement Grant was used to renovate space in Irving School to bring the academic and behavioral learning centers under one location to better utilize resources. It is a very fluid process at this point. Certainly, there has been some lapses and staff are responding to things rather than being able to work on developing plans at this point. The intent is to review resources and determine best approaches for outplacement verses in-house learning. They have to continually evaluate the best measures for the student so as to be able to sustain the program as well as bring about effective outcomes.

Shelly and Amy first acknowledged the efforts of the staff and expressed appreciation for all that they do for the students. They explained there were learning centers at Bradley and Irving but the program outgrew Bradley. Originally they created classrooms at Irving – two for academic learning and two for behavioral learning. There has been a shift in need and the program has been restructured. They explained that it has been difficult to determine the line between academic and behavioral. There are more students on the spectrum or have different disabilities that require a specific type of teaching. In reviewing their needs, they are looking at shifting the program age classifications.

Incidents are occurring in both the academic and behavioral environments. Some students are mainstreamed but if a problem develops they are escorted back to the learning center. Staff do receive CPI (crisis prevention intervention) training. Members requested further information on the training and they felt the need to have a discussion with the staff to develop a better understanding of their concerns and the conditions that they are experiencing. It was also noted that dealing with non-violent verses violent interactions are quite different. Additional training or support may be effective in these more physical incidents. The layouts of the classrooms are also being explored to better manage the environment and to better manage the de-escalation of an incident when needed.

Shelly and Amy noted success stories within the program because of the patience and diligence of the staff. They are also touring other schools to bring insight in improving the program. Experienced staff have been retained and they bring their experiences into the discussion to bring forward a functional and successful program.

Mr. Gildea indicated that the staff's concerns have been heard. Workshops will be called to better determine the Board's actions going forward. They welcomed the interactions with the staff and were encouraged with a positive result.

XIX. Adjourn

Motion Passed: Motion. The Board of Education adjourn its meeting at 7:42 PM passed with a motion by Mrs. Janine Netto and a second by Mrs. Debra Borrelli

Mr. Jim Gildea - yes

Mr. Kenneth Marcucio - yes
Mrs. Laura Harris - yes
Mrs. Janine Netto - yes
Mrs. Debra Borrelli - yes
Mr. Dan Foley - yes
Mrs. Casey Picheco - yes
Mr. George Kurtyka - yes
Mrs. Rebecca O'Hara - yes

Karen M. Kemmesies

Karen M. Kemmesies
Recording Secretary

Minutes are subject to approval at the next Board meeting.



Derby Public Schools Business Manager's Report January 17, 2019

This financial detail provides the operating budget information for the month ending December 31, 2018 as follows:

<u>Line</u>	<u>Description</u>	<u>Proj. Balance</u>
100	Salaries (Certified and Non-Certified)	\$164,432
200	Benefits	(\$80,433)
300	Professional Services	\$112,098
400	Property Services	\$66,004
500	Other Purchased Services	(\$264,708)
600	Supplies and Materials	\$239,273
700	Equipment	\$15,907
800	Dues and Fees	\$11,056
	Operating Financial Report	<u>\$263,629</u>
	Insurance waiver/unemploy reimb	\$ 84,684
	SSOs funded by E-Rate \$	\$ 57,944
	Operating Financial Report - Adjusted	<u>\$406,258</u>

Operating Budget Major Variance Drivers

100 SALARIES – as reported / E-rate funds for SSOs

200 BENEFITS – as reported / City to reimburse unemployment and waiver funds

300 PROFESSIONAL SERVICES – need to set remaining POs for pupil services

400 PROPERTY SERVICES – as reported

500 OTHER PURCHASED SERVICES – monitoring SPED costs / pursuing cost offsets

600 SUPPLIES & MATERIALS – continue to set up POs

700 EQUIPMENT – as reported

800 DUES & FEES – as reported

State and Federal Grants Summary FY18 – FY19

Total Federal/State Grants	<u>Projected Balance</u> \$1,246,861
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Derby has received grants for such purposes Title I, Title II, Title III, Special Education (IDEA), School Readiness, Alliance & Priority School District, Pre-School Development, Smart Start and Perkins. Each grant has spending criteria requiring careful monitoring to maintain the intention of each program.

Federal grants are typically two-year grants. Any grant noted with a C/O (carryover) is in its second year.

Noteworthy grant information:

- Submitted Low-Performing Schools grant application for further renovation of classrooms in lower level @ DHS.
- Need to submit grant applications for Title IV and School Improvement Grant (SIG FY19 for DHS Math).

Financial Summary

Motion: *The Board of Education approve the financial report for the period through December 31, 2018, as recommended by the Superintendent of Schools.*

The information contained on the following financial report includes:

- Object & Account Description – A summary total of all object accounts and their descriptions as indicated in the school budget
- Budget – The approved and adopted budget for the fiscal year 2018-2019
- Transfers – Board of Education approved transfers (>\$5K) required to cover expenses not anticipated during budget deliberations
- Adjusted Budget – Reflects approved transfers
- Expenditures – Actual expenditures incurred through the date of the financial report
- Encumbered – Purchase orders or contracts obligating funds but not yet processed for payment through the date of the financial report
- Balance – The adjusted budget less expended and encumbered costs
- Estimated Adjustments – Funding not encumbered but anticipated to be obligated on a later financial report or obligations expected to be released on a later financial report
- Grant Cash Received – Found on the grant report (last page) and reflects the actual cash received from the state for this fiscal year through the date of the financial report

Other noteworthy information:

- Finance subcommittee meeting held 1/14/19 to review FY20 budget status; significant gap between BoAT-desired goal of 0% and current roll-up.

Derby Food Service		
Statement of Activity		
December 2018		
	Dec 2018	Jul - Dec, 2018 (YTD)
Revenue		
Income	19.62	49.62
Catering Income	1,695.00	12,245.00
Intergovernmental		
Government - NSL	34,125.79	188,715.61
Government-Breakfast	12,627.95	70,389.63
Government-Snacks	1,462.37	7,751.38
Matching Funds		15,356.00
Total Intergovernmental	\$ 48,216.11	\$ 282,212.62
Revenue	5,240.42	26,302.24
Revenue-Mealpay	4,985.25	24,067.45
Total Income	\$ 60,156.40	\$ 344,876.93
Total Revenue	\$ 60,156.40	\$ 344,876.93
Cost of Goods Sold		
Cost of Goods Sold		
Beverage Purchases	778.92	7,135.43
Food Purchases	25,357.31	135,132.82
Paper Supplies	1,460.56	12,336.35
Total Cost of Goods Sold	\$ 27,596.79	\$ 154,604.60
Total Cost of Goods Sold	\$ 27,596.79	\$ 154,604.60
Gross Profit	\$ 32,559.61	\$ 190,272.33
Expenditures		
Bank Charges & Fees		20.00
Beverage Purchasesv	1,122.55	7,209.31
Computer Expense		5,201.65
Other Business Expenses	15,000.00	18,976.28
Outside Services		500.00
Payroll		
Salaries & Wages	32,852.91	162,280.45
Total Payroll	\$ 32,852.91	\$ 162,280.45
Purchases	377.46	5,480.25
Repairs & Maintenance		615.88
Student Rebate		29.01
Total Expenditures	\$ 49,352.92	\$ 200,312.83
Net Operating Revenue	-\$ 16,793.31	-\$ 10,040.50
Net Revenue	-\$ 16,793.31	-\$ 10,040.50
	15,000.00	15,000.00 <i>Equip. expense to be capitalized (Van)</i>
	-\$ 1,793.31	\$ 4,959.50

Bank account balance as of 1/15/19 = \$66,487
CSDE Claims not paid = \$160,872
Estimate cash position (less A/R) = \$180,584

Respectfully submitted,

Mark G. Izzo

1/17/19

Derby Public Schools
Monthly Financial Report - December 2018

January 2, 2019

OBJECT & ACCOUNT DESCRIPTION	BUDGET 2018 - 2019	TRANSFERS 2018 - 2019	ADJ BUDGET 2018 - 2019	EXPENDITURES 2018 - 2019	ENCUMBERED 2018 - 2019	BALANCE 2018 - 2019	ESTIMATED ADJUSTMENTS	PROJECTED YEAR-END
Central Administration	\$ 308,457	\$ -	\$ 308,457	\$ 147,431	\$ 162,592	\$ (1,567)	\$ -	\$ (1,567)
School Principals/Directors	\$ 926,255	\$ (6,956)	\$ 919,299	\$ 440,784	\$ 483,298	\$ (4,783)	\$ -	\$ (4,783)
Teachers - Regular	\$ 6,418,808	\$ 6,956	\$ 6,425,764	\$ 2,501,389	\$ 3,850,351	\$ 74,024	\$ -	\$ 74,024
Teachers Substitutes	\$ 75,600	\$ -	\$ 75,600	\$ 28,559	\$ -	\$ 47,041	\$ -	\$ 47,041
Teachers - Special Education	\$ 746,006	\$ -	\$ 746,006	\$ 253,599	\$ 419,622	\$ 72,786	\$ -	\$ 72,786
Pupil Services	\$ 729,179	\$ -	\$ 729,179	\$ 292,860	\$ 443,549	\$ (7,230)	\$ -	\$ (7,230)
Library/Media	\$ 63,729	\$ -	\$ 63,729	\$ 24,621	\$ 39,218	\$ (110)	\$ -	\$ (110)
Retirement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sub-Total Certified Salaries	\$ 9,268,034	\$ -	\$ 9,268,034	\$ 3,689,243	\$ 5,398,630	\$ 180,161	\$ -	\$ 180,161
Secretaries, Clerical	\$ 466,565	\$ -	\$ 466,565	\$ 223,690	\$ 275,443	\$ (32,567)	\$ (29,232)	\$ (3,335)
Technology	\$ 96,479	\$ -	\$ 96,479	\$ 41,938	\$ 54,542	\$ (0)	\$ -	\$ (0)
Custodians/Facilities	\$ 786,466	\$ -	\$ 786,466	\$ 415,382	\$ 351,544	\$ 19,540	\$ 30,000	\$ (10,460)
Nurses	\$ 197,555	\$ -	\$ 197,555	\$ 95,101	\$ 103,519	\$ (1,064)	\$ -	\$ (1,064)
Paraprofessionals	\$ 25,786	\$ -	\$ 25,786	\$ 11,415	\$ 11,305	\$ 3,066	\$ -	\$ 3,066
Spec. Educ.Paraprofess/Tutors	\$ 810,400	\$ -	\$ 810,400	\$ 327,868	\$ 427,330	\$ 55,202	\$ -	\$ 55,202
Coaching/Extra Curr. Stipends	\$ 146,990	\$ -	\$ 146,990	\$ 65,793	\$ 13,147	\$ 68,050	\$ 68,050	\$ (0)
Security	\$ 16,630	\$ -	\$ 16,630	\$ 18,977	\$ 55,597	\$ (57,944)	\$ -	\$ (57,944)
Salaries, Miscellaneous	\$ 26,164	\$ -	\$ 26,164	\$ 14,264	\$ 13,092	\$ (1,192)	\$ -	\$ (1,192)
Sub-Total Non-Certified Salaries	\$ 2,573,035	\$ -	\$ 2,573,035	\$ 1,214,427	\$ 1,305,519	\$ 53,089	\$ 68,818	\$ (15,729)
Total Salaries	\$ 11,841,069	\$ -	\$ 11,841,069	\$ 4,903,670	\$ 6,704,149	\$ 233,250	\$ 68,818	\$ 164,432
FICA	\$ 443,000	\$ -	\$ 443,000	\$ 189,550	\$ -	\$ 253,450	\$ 253,450	\$ (0)
Medical Insurance	\$ 5,000	\$ -	\$ 5,000	\$ 1,122	\$ 1,627	\$ 2,252	\$ -	\$ 2,252
Life Insurance	\$ 21,000	\$ -	\$ 21,000	\$ 11,899	\$ 7,101	\$ 2,000	\$ -	\$ 2,000
Workers Compensation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Unemployment Compensation	\$ -	\$ -	\$ -	\$ 29,853	\$ -	\$ (29,853)	\$ -	\$ (29,853)
Other Employee Benefits	\$ (13,750)	\$ -	\$ (13,750)	\$ 41,081	\$ -	\$ (54,831)	\$ -	\$ (54,831)
Total Benefits	\$ 455,250	\$ -	\$ 455,250	\$ 273,505	\$ 8,727	\$ 173,017	\$ 253,450	\$ (80,433)

Derby Public Schools
Monthly Financial Report - December 2018

January 2, 2019

OBJECT & ACCOUNT DESCRIPTION	BUDGET 2018	TRANSFERS	ADJ BUDGET	EXPENDITURES	ENCUMBERED	BALANCE 2018 -	ESTIMATED	PROJECTED
	2019	2018 - 2019	2018 - 2019	2018 - 2019	2018 - 2019	2019	ADJUSTMENTS	YEAR-END
Adult Education	\$ 110,000	\$ -	\$ 110,000	\$ -	\$ -	\$ 110,000	\$ 103,000	\$ 7,000
Homebound/Tutors	\$ 25,858	\$ -	\$ 25,858	\$ 9,826	\$ 16,032	\$ -	\$ -	\$ -
Professional Development	\$ 4,000	\$ -	\$ 4,000	\$ (1,360)	\$ -	\$ 5,360	\$ 5,360	\$ (0)
Intern Program	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Pupil Services	\$ 182,956	\$ -	\$ 182,956	\$ 38,376	\$ 75,935	\$ 68,645	\$ -	\$ 68,645
Audit/Legal Services	\$ 80,200	\$ -	\$ 80,200	\$ 31,296	\$ 40,704	\$ 8,200	\$ -	\$ 8,200
Other Purchased Services	\$ 241,000	\$ -	\$ 241,000	\$ 112,996	\$ 109,850	\$ 18,154	\$ -	\$ 18,154
School Physician	\$ 12,300	\$ -	\$ 12,300	\$ 2,200	\$ -	\$ 10,100	\$ -	\$ 10,100
Total Professional Services	\$ 656,314	\$ -	\$ 656,314	\$ 193,335	\$ 242,521	\$ 220,458	\$ 108,360	\$ 112,098
Water, Electricity, Natural Gas	\$ 527,000	\$ -	\$ 527,000	\$ 203,216	\$ 323,784	\$ -	\$ -	\$ -
Repairs Instructional	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contracted Services Office	\$ 3,726	\$ -	\$ 3,726	\$ 2,185	\$ 22	\$ 1,519	\$ -	\$ 1,519
Repairs Maintenance of Buildings	\$ 273,398	\$ -	\$ 273,398	\$ 200,737	\$ 15,472	\$ 57,189	\$ -	\$ 57,189
Lease/Rentals	\$ 79,000	\$ -	\$ 79,000	\$ 35,022	\$ 36,683	\$ 7,296	\$ -	\$ 7,296
Total Property Services	\$ 883,124	\$ -	\$ 883,124	\$ 441,159	\$ 375,961	\$ 66,004	\$ -	\$ 66,004
Pupil Transportation-Regular,504	\$ 722,526	\$ -	\$ 722,526	\$ 292,417	\$ 423,911	\$ 6,198	\$ -	\$ 6,198
Pupil Transportation - Spec. Educ.	\$ 518,387	\$ -	\$ 518,387	\$ 272,359	\$ 330,576	\$ (84,548)	\$ -	\$ (84,548)
Transportation-Fuel	\$ 75,000	\$ -	\$ 75,000	\$ 34,406	\$ 40,594	\$ -	\$ -	\$ -
Voc-Educ. Transportation	\$ 18,000	\$ -	\$ 18,000	\$ -	\$ -	\$ 18,000	\$ -	\$ 18,000
Athletic/Student Act. Transport.	\$ 67,789	\$ -	\$ 67,789	\$ 19,364	\$ 41,003	\$ 7,422	\$ -	\$ 7,422
Insurance-General Liability	\$ 7,500	\$ -	\$ 7,500	\$ 5,827	\$ -	\$ 1,673	\$ -	\$ 1,673
Communication Services	\$ 254,050	\$ -	\$ 254,050	\$ 98,139	\$ 139,491	\$ 16,420	\$ -	\$ 16,420
Advertising	\$ 1,000	\$ -	\$ 1,000	\$ 565	\$ -	\$ 435	\$ -	\$ 435
Tuition-Out of District Regular	\$ 168,000	\$ -	\$ 168,000	\$ 76,380	\$ 43,911	\$ 47,708	\$ -	\$ 47,708
Tuition - Out of District SPED	\$ 2,284,812	\$ -	\$ 2,284,812	\$ 1,062,555	\$ 1,510,839	\$ (288,582)	\$ -	\$ (288,582)
Travel/Meetings	\$ 22,000	\$ -	\$ 22,000	\$ 6,934	\$ 4,500	\$ 10,566	\$ -	\$ 10,566
Total Other Purchased Services	\$ 4,139,064	\$ -	\$ 4,139,064	\$ 1,868,947	\$ 2,534,826	\$ (264,708)	\$ -	\$ (264,708)
Instructional/General Supplies	\$ 41,610	\$ -	\$ 41,610	\$ 20,626	\$ 4,383	\$ 16,600	\$ -	\$ 16,600
Interscholastic Athletics	\$ 97,247	\$ -	\$ 97,247	\$ 23,042	\$ 35,316	\$ 38,890	\$ -	\$ 38,890
Licensing/Software Maintenance	\$ 169,050	\$ -	\$ 169,050	\$ 63,073	\$ 35,108	\$ 70,870	\$ -	\$ 70,870
Office Supplies	\$ 15,325	\$ -	\$ 15,325	\$ 12,283	\$ 1,018	\$ 2,024	\$ -	\$ 2,024
Postage/Mailings	\$ 12,239	\$ -	\$ 12,239	\$ 3,161	\$ 905	\$ 8,173	\$ -	\$ 8,173
Custodial/Maintenance Supplies	\$ 132,935	\$ -	\$ 132,935	\$ 42,871	\$ 6,421	\$ 83,644	\$ -	\$ 83,644
School Health Supplies	\$ 6,425	\$ -	\$ 6,425	\$ 2,975	\$ 407	\$ 3,043	\$ -	\$ 3,043
Heating Oil	\$ 87,750	\$ -	\$ 87,750	\$ 8,538	\$ 79,212	\$ -	\$ -	\$ -
Textbooks	\$ 13,005	\$ -	\$ 13,005	\$ 1,295	\$ 108	\$ 11,602	\$ -	\$ 11,602
Library/AV Books and Supplies	\$ 3,200	\$ -	\$ 3,200	\$ (1,663)	\$ 435	\$ 4,428	\$ -	\$ 4,428
Total Supplies and Materials	\$ 578,785	\$ -	\$ 578,785	\$ 176,200	\$ 163,312	\$ 239,273	\$ -	\$ 239,273

Derby Public Schools
Monthly Financial Report - December 2018

January 2, 2019

OBJECT & ACCOUNT DESCRIPTION	BUDGET 2018 - 2019	TRANSFERS 2018 - 2019	ADJ BUDGET 2018 - 2019	EXPENDITURES 2018 - 2019	ENCUMBERED 2018 - 2019	BALANCE 2018 - 2019	ESTIMATED ADJUSTMENTS	PROJECTED YEAR-END
New Equipment - Instructional	\$ 1,500	\$ -	\$ 1,500	\$ 372	\$ 626	\$ 502	\$ -	\$ 502
New Equipment - Support	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Replace Equipment - Instructional	\$ 1,650	\$ -	\$ 1,650	\$ 962	\$ -	\$ 688	\$ -	\$ 688
Replace Equipment - Support	\$ 26,350	\$ -	\$ 26,350	\$ 11,478	\$ 156	\$ 14,717	\$ -	\$ 14,717
Security Enhancements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Equipment	\$ 29,500	\$ -	\$ 29,500	\$ 12,812	\$ 782	\$ 15,907	\$ -	\$ 15,907
Dues and Fees	\$ 33,500	\$ -	\$ 33,500	\$ 22,194	\$ 250	\$ 11,056	\$ -	\$ 11,056
Other Objects	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Dues and Fees	\$ 33,500	\$ -	\$ 33,500	\$ 22,194	\$ 250	\$ 11,056	\$ -	\$ 11,056
TOTAL ADOPTED BUDGET	\$ 18,616,606	\$ -	\$ 18,616,606	\$ 7,891,822	\$ 10,030,527	\$ 694,257	\$ 430,628	\$ 263,629
SSOs - E-Rate								\$ 57,944
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
City - unemployment/waiver								\$ 84,684
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
						\$ -	\$ -	\$ -
TOTAL FINANCIAL REPORT	\$ 18,616,606	\$ -	\$ 18,616,606	\$ 7,891,822	\$ 10,030,527	\$ 694,257	\$ 430,628	\$ 406,258

Derby Public Schools
Monthly Financial Report - December 2018

January 2, 2019

GRANT DESCRIPTION	GRANT AWARD	GRANT CASH RECEIVED	EXPENDITURE	ENCUMBERED	AVAILABLE BALANCE	ESTIMATED ADJUSTMENT	YEAR END BALANCES
STATE OF CT GRANTS							
Adult Education	\$ 128,626	\$ 85,751	\$ 85,751	\$ -	\$ 42,875	\$ -	\$ 42,875
School Readiness	\$ 121,813	\$ 57,932	\$ 47,778	\$ 74,035	\$ -	\$ -	\$ -
Alliance	\$ 1,218,472	\$ 450,000	\$ 360,108	\$ 586,038	\$ 272,327	\$ -	\$ 272,327
Alliance C-0	\$ 79,775	\$ 79,775	\$ 55,530	\$ 15,245	\$ 9,000	\$ -	\$ 9,000
PSD	\$ 619,185	\$ 75,000	\$ 15,486	\$ 248,527	\$ 355,172	\$ -	\$ 355,172
PSD C-O	\$ 236,442	\$ 236,442	\$ 192,952	\$ -	\$ 43,490	\$ -	\$ 43,490
Summer School	\$ 30,286	\$ -	\$ 188	\$ -	\$ 30,098	\$ -	\$ 30,098
Summer School C-O	\$ 8,421	\$ 8,421	\$ -	\$ 0	\$ 8,421	\$ -	\$ 8,421
AD After School C-O	\$ 7,361	\$ 7,361	\$ -	\$ -	\$ 7,361	\$ -	\$ 7,361
PDG	\$ 491,531	\$ 200,000	\$ 195,920	\$ 276,356	\$ 19,256	\$ -	\$ 19,256
Smart Start	\$ 150,000	\$ 60,000	\$ 67,937	\$ 82,593	\$ (529)	\$ -	\$ (529)
Project ExeCEL	\$ 15,000	\$ -	\$ 719	\$ 564	\$ 13,718	\$ -	\$ 13,718
Commissioner's Network	\$ 49,750	\$ -	\$ -	\$ -	\$ 49,750	\$ -	\$ 49,750
After School	\$ 14,804	\$ 3,000	\$ -	\$ -	\$ 14,804	\$ -	\$ 14,804
In Service Training Competitive	\$ 3,881	\$ -	\$ -	\$ -	\$ 3,881	\$ -	\$ 3,881
FEDERAL GRANTS							
Title I Improving Basic Education	\$ 523,104	\$ 75,000	\$ 88,586	\$ 299,745	\$ 134,772	\$ -	\$ 134,772
Title I Improve Educ. C-O	\$ 69,745	\$ 69,745	\$ 69,745	\$ -	\$ -	\$ -	\$ -
Title I Improving Basic Education - 1003a	\$ 79,568	\$ 79,568	\$ 43,164	\$ 61,384	\$ (24,980)	\$ (24,980)	\$ 0
Title I Improving Basic Education - 1003a	\$ 51,547	\$ 20,000	\$ 4,945	\$ -	\$ 46,603	\$ 24,980	\$ 21,623
Title II Part A Teachers	\$ 73,737	\$ -	\$ -	\$ -	\$ 73,737	\$ -	\$ 73,737
Title II Part A Teachers C-O	\$ 1,727	\$ 1,727	\$ -	\$ -	\$ 1,727	\$ -	\$ 1,727
Title IV - Student Support & Enrichment	\$ -	\$ -	\$ 342	\$ -	\$ (342)	\$ -	\$ (342)
IDEA Part B - Section 611	\$ 351,244	\$ 150,000	\$ 73,291	\$ 146,711	\$ 131,241	\$ -	\$ 131,241
IDEA Part B - Section 611 C-O	\$ 34,696	\$ 34,696	\$ 32,860	\$ 1,836	\$ 0	\$ -	\$ 0
IDEA Pre School	\$ 15,104	\$ 7,500	\$ 17,009	\$ 18,927	\$ (20,832)	\$ (20,832)	\$ 0
National School Lunch Pgm Equip Assist	\$ 15,000	\$ 15,000	\$ 15,000	\$ -	\$ -	\$ -	\$ -
Carl Perkins	\$ 26,607	\$ 15,000	\$ 844	\$ 11,285	\$ 14,478	\$ -	\$ 14,478
TOTAL FEDERAL/STATE GRANTS	\$ 4,417,428	\$ 1,731,918	\$ 1,368,154	\$ 1,823,246	\$ 1,226,029	\$ (20,832)	\$ 1,246,861

Check Register by Date Range

1/15/2019 10:04:54 AM

Derby Public Schools 2018-2019

Fiscal Year 2018 - 2019

Checks from 12/1/2018 through 12/31/2018

Vendor	Batch	Bank #	Bank Account#	Check Date	Check #	Amount	Run#	
16	ACES	AP 12-7-18	5	003852858449	12/6/2018	40159	\$54,240.80	26
16	ACES	AP 12-7-18	5	003852858449	12/6/2018	40160	\$29,475.40	26
16	ACES	AP 12-7-18	5	003852858449	12/6/2018	40161	\$52,235.80	26
693	Alexander's Hardware, Inc	AP 12-7-18	5	003852858449	12/6/2018	40162	\$33.88	26
8644	All Star Transportation	AP 12-7-18	5	003852858449	12/6/2018	40163	\$1,326.13	26
73	Banner Systems, Inc.	AP 12-7-18	5	003852858449	12/6/2018	40164	\$467.44	26
80	Blanchette Sporting Goods	AP 12-7-18	5	003852858449	12/6/2018	40165	\$1,348.40	26
24454	Boys & Girls Village, Inc.	AP 12-7-18	5	003852858449	12/6/2018	40166	\$42,690.00	26
58970	CompuClaim	AP 12-7-18	5	003852858449	12/6/2018	40167	\$374.63	26
43305	Carmine D'Onofrio	AP 12-7-18	5	003852858449	12/6/2018	40168	\$101.37	26
48577	Derby Food Services	AP 12-7-18	5	003852858449	12/6/2018	40169	\$288.00	26
69312	The Eagle Leasing Company	AP 12-7-18	5	003852858449	12/6/2018	40170	\$389.00	26
43357	Electronic Security & Controls Inc.	AP 12-7-18	5	003852858449	12/6/2018	40171	\$1,664.00	26
266	General Muffler & Auto Supply Inc	AP 12-7-18	5	003852858449	12/6/2018	40172	\$18.80	26
2118	Hillyard Rovic Inc	AP 12-7-18	5	003852858449	12/6/2018	40173	\$638.15	26
53786	Infoshred, LLC	AP 12-7-18	5	003852858449	12/6/2018	40174	\$18.00	26
43246	Kelly Services Inc.	AP 12-7-18	5	003852858449	12/6/2018	40175	\$1,578.04	26
53817	Kurtyka, George	AP 12-7-18	5	003852858449	12/6/2018	40176	\$269.21	26
59162	M&F Reis Inc.	AP 12-7-18	5	003852858449	12/6/2018	40177	\$607.00	26
680	New England Maintenance Depot LLC	AP 12-7-18	5	003852858449	12/6/2018	40178	\$1,694.40	26
401	Nutmeg Time Inc.	AP 12-7-18	5	003852858449	12/6/2018	40179	\$149.50	26
53715	Paychex of New York LLC	AP 12-7-18	5	003852858449	12/6/2018	40180	\$744.84	26
48604	RnB Enterprises, Inc.	AP 12-7-18	5	003852858449	12/6/2018	40181	\$314.94	26
492	School Specialty	AP 12-7-18	5	003852858449	12/6/2018	40182	\$253.45	26
53936	Select Physical Therapy, Inc	AP 12-7-18	5	003852858449	12/6/2018	40183	\$13,600.00	26
604	Shelton Winnelson/Winsupply Shelton	AP 12-7-18	5	003852858449	12/6/2018	40184	\$492.68	26
38055	Standard Insurance Company	AP 12-7-18	5	003852858449	12/6/2018	40185	\$720.60	26
19149	Statewide Locksmith Inc	AP 12-7-18	5	003852858449	12/6/2018	40186	\$845.00	26
64137	Teacher Synergy LLC	AP 12-7-18	5	003852858449	12/6/2018	40187	\$32.99	26
30249	Tec Control Systems Inc.	AP 12-7-18	5	003852858449	12/6/2018	40188	\$200.00	26
617	Valley Electric Supply Co.	AP 12-7-18	5	003852858449	12/6/2018	40189	\$347.97	26
625	Verizon Wireless	AP 12-7-18	5	003852858449	12/6/2018	40190	\$490.94	26
59106	Winsupply of Shelton Co.	AP 12-7-18	5	003852858449	12/6/2018	40191	\$54.14	26
Total for Bank #: 5						\$207,705.50		
Total for Run #: 26						\$207,705.50		
2113	W. B. Mason	Amx WB Mas	9	37965124361100	12/7/2018	6649	\$965.30	27
2113	W. B. Mason	Amx WB Mas	9	37965124361100	12/7/2018	6650	\$247.93	27
2113	W. B. Mason	Amx WB Mas	9	37965124361100	12/7/2018	6651	\$414.18	27
Total for Bank #: 9						\$1,627.41		
Total for Run #: 27						\$1,627.41		
2113	W. B. Mason	WB Mas 1018	9	37965124361100	12/12/2018	6652	\$1,520.46	28
2113	W. B. Mason	WB Mas 1018	9	37965124361100	12/12/2018	6653	\$406.51	28
Total for Bank #: 9						\$1,926.97		
Total for Run #: 28						\$1,926.97		
64145	American Chaircar Services, LLC	AP 12-14-18	5	003852858449	12/13/2018	40192	\$8,350.00	29
43415	Arts for Learning Connecticut	AP 12-14-18	5	003852858449	12/13/2018	40193	\$285.00	29
30246	B-G Mechanical Service, Inc	AP 12-14-18	5	003852858449	12/13/2018	40194	\$1,273.06	29
36018	Kathy Brown	AP 12-14-18	5	003852858449	12/13/2018	40195	\$420.00	29
759	City of Derby	AP 12-14-18	5	003852858449	12/13/2018	40196	\$255.60	29
48576	Conway, Alison	AP 12-14-18	5	003852858449	12/13/2018	40197	\$45.00	29
48577	Derby Food Services	AP 12-14-18	5	003852858449	12/13/2018	40198	\$875.30	29
43246	Kelly Services Inc.	AP 12-14-18	5	003852858449	12/13/2018	40199	\$8,896.98	29
43190	Lexia Learning Foundations Inc.	AP 12-14-18	5	003852858449	12/13/2018	40200	\$8,500.00	29

Check Register by Date Range

1/15/2019 10:04:54 AM

Derby Public Schools 2018-2019

Fiscal Year 2018 - 2019

Checks from 12/1/2018 through 12/31/2018

Vendor	Batch	Bank #	Bank Account#	Check Date	Check #	Amount	Run#
59055 Mfathletic	AP 12-14-18	5	003852858449	12/13/2018	40201	\$149.00	29
1021	AP 12-14-18	5	003852858449	12/13/2018	40202	\$976.45	29
53715 Paychex of New York LLC	AP 12-14-18	5	003852858449	12/13/2018	40203	\$766.40	29
489 School Health Corp.	AP 12-14-18	5	003852858449	12/13/2018	40204	\$209.38	29
18949 Staples	AP 12-14-18	5	003852858449	12/13/2018	40205	\$7.92	29
543 Subscription Services/America	AP 12-14-18	5	003852858449	12/13/2018	40206	\$351.33	29
38126 The Institute of Professional Practice,	AP 12-14-18	5	003852858449	12/13/2018	40207	\$23,100.00	29
67 Troy Industrial Solutions	AP 12-14-18	5	003852858449	12/13/2018	40208	\$84.22	29
602 United Illuminating	AP 12-14-18	5	003852858449	12/13/2018	40209	\$33,116.82	29
59106 Winsupply of Shelton Co.	AP 12-14-18	5	003852858449	12/13/2018	40210	\$52.05	29
Total for Bank #: 5						\$87,714.51	
Total for Run #: 29						\$87,714.51	
2118 Hillyard Rovic Inc	AP Hillyard	5	003852858449	12/14/2018	40211	\$976.45	30
Total for Bank #: 5						\$976.45	
Total for Run #: 30						\$976.45	
2113 W. B. Mason	WB Amx 10-18	9	37965124361100	12/19/2018	6654	\$1,004.04	31
2113 W. B. Mason	WB Amx 10-18	9	37965124361100	12/19/2018	6655	\$1,098.52	31
2113 W. B. Mason	WB Amx 10-18	9	37965124361100	12/19/2018	6656	\$791.41	31
2113 W. B. Mason	WB Amx 10-18	9	37965124361100	12/19/2018	6657	\$1,095.22	31
2113 W. B. Mason	WB Amx 10-18	9	37965124361100	12/19/2018	6658	\$472.24	31
Total for Bank #: 9						\$4,461.43	
Total for Run #: 31						\$4,461.43	
38189 ADMIN Partners LLC	AP 12-21-18	5	003852858449	12/20/2018	40212	\$37.50	32
8644 All Star Transportation	AP 12-21-18	5	003852858449	12/20/2018	40213	\$21,378.98	32
73 Banner Systems, Inc.	AP 12-21-18	5	003852858449	12/20/2018	40214	\$2,990.00	32
43356 Dugmore & Duncan Inc.	AP 12-21-18	5	003852858449	12/20/2018	40215	\$93.22	32
69312 The Eagle Leasing Company	AP 12-21-18	5	003852858449	12/20/2018	40216	\$228.00	32
691 East River Energy	AP 12-21-18	5	003852858449	12/20/2018	40217	\$6,981.22	32
43246 Kelly Services Inc.	AP 12-21-18	5	003852858449	12/20/2018	40218	\$6,874.04	32
48620 KidSense Therapy Group	AP 12-21-18	5	003852858449	12/20/2018	40219	\$4,050.00	32
30252 KONE Inc.	AP 12-21-18	5	003852858449	12/20/2018	40220	\$737.66	32
18907 NCS Pearson	AP 12-21-18	5	003852858449	12/20/2018	40221	\$422.85	32
401 Nutmeg Time Inc.	AP 12-21-18	5	003852858449	12/20/2018	40222	\$640.00	32
58975 Oldakowski, Antoinette	AP 12-21-18	5	003852858449	12/20/2018	40223	\$46.29	32
53715 Paychex of New York LLC	AP 12-21-18	5	003852858449	12/20/2018	40224	\$20.16	32
53974 PowerSchool Group LLC	AP 12-21-18	5	003852858449	12/20/2018	40225	\$789.24	32
492 School Specialty	AP 12-21-18	5	003852858449	12/20/2018	40226	\$79.61	32
25011 Shelton Printing LLC	AP 12-21-18	5	003852858449	12/20/2018	40227	\$24.00	32
64128 Spark Energy Gas, LLC	AP 12-21-18	5	003852858449	12/20/2018	40228	\$12,941.99	32
43216 Stamps.com Inc.	AP 12-21-18	5	003852858449	12/20/2018	40229	\$134.94	32
18949 Staples	AP 12-21-18	5	003852858449	12/20/2018	40230	\$152.43	32
64137 Teacher Synergy LLC	AP 12-21-18	5	003852858449	12/20/2018	40231	\$32.99	32
2557 TEAM, Inc	AP 12-21-18	5	003852858449	12/20/2018	40232	\$26,812.58	32
25050 The Children's Center of Hamden	AP 12-21-18	5	003852858449	12/20/2018	40233	\$2,850.00	32
588 Tower Equipment Company Inc.	AP 12-21-18	5	003852858449	12/20/2018	40234	\$188.85	32
48486 US Bank Equipment Finance	AP 12-21-18	5	003852858449	12/20/2018	40235	\$4,883.00	32
617 Valley Electric Supply Co.	AP 12-21-18	5	003852858449	12/20/2018	40236	\$5.73	32
Total for Bank #: 5						\$93,395.28	
Total for Run #: 32						\$93,395.28	
43206 Amazon.com	AMEX AP 1118	9	37965124361100	12/27/2018	6659	\$540.80	33
53742 AMEX Misc	AMEX AP 1118	9	37965124361100	12/27/2018	6660	\$316.15	33
48577 Derby Food Services	AMEX AP 1118	9	37965124361100	12/27/2018	6661	\$697.52	33

Check Register by Date Range

1/15/2019 10:04:54 AM

Derby Public Schools 2018-2019

Fiscal Year 2018 - 2019

Checks from 12/1/2018 through 12/31/2018

Vendor	Batch	Bank #	Bank Account#	Check Date	Check #	Amount	Run#
53773	Hartford Current	AMEX AP 1118	9 37965124361100	12/27/2018	6662	\$15.15	33
298	Home Depot	AMEX AP 1118	9 37965124361100	12/27/2018	6663	\$217.79	33
25061	Lowe's Commercial Services	AMEX AP 1118	9 37965124361100	12/27/2018	6664	\$94.64	33
43363	Oriental Trading	AMEX AP 1118	9 37965124361100	12/27/2018	6665	\$138.03	33
43363	Oriental Trading	AMEX AP 1118	9 37965124361100	12/27/2018	6666	\$107.25	33
69300	SurveyMonkey Inc.	AMEX AP 1118	9 37965124361100	12/27/2018	6667	\$37.00	33
Total for Bank #: 9						\$2,164.33	
Total for Run #: 33						\$2,164.33	
64145	American Chaircar Services, LLC	AP 12-28-18	5 003852858449	12/27/2018	40237	\$7,250.00	34
73	Banner Systems, Inc.	AP 12-28-18	5 003852858449	12/27/2018	40238	\$765.00	34
36138	ChimeNet Inc.	AP 12-28-18	5 003852858449	12/27/2018	40239	\$5,900.00	34
8584	City Stitchers	AP 12-28-18	5 003852858449	12/27/2018	40240	\$600.00	34
30242	Clear Water Ind.	AP 12-28-18	5 003852858449	12/27/2018	40241	\$560.00	34
36170	Delta Education	AP 12-28-18	5 003852858449	12/27/2018	40242	\$76.16	34
19076	Department of Labor	AP 12-28-18	5 003852858449	12/27/2018	40243	\$7,398.00	34
48577	Derby Food Services	AP 12-28-18	5 003852858449	12/27/2018	40244	\$130.00	34
25191	Advanced Corporate Networking, Inc.	AP 12-28-18	5 003852858449	12/27/2018	40245	\$605.50	34
3143	Disability Resource Network	AP 12-28-18	5 003852858449	12/27/2018	40246	\$7,500.00	34
69320	Environmental Group Inc.	AP 12-28-18	5 003852858449	12/27/2018	40247	\$3,350.00	34
38176	Executive Sign Management	AP 12-28-18	5 003852858449	12/27/2018	40248	\$1,483.58	34
43425	Flinn Scientific	AP 12-28-18	5 003852858449	12/27/2018	40249	\$457.51	34
43443	Follett School Solutions, Inc.	AP 12-28-18	5 003852858449	12/27/2018	40250	\$326.30	34
48530	Hamden Public Schools	AP 12-28-18	5 003852858449	12/27/2018	40251	\$225.00	34
298	Home Depot	AP 12-28-18	5 003852858449	12/27/2018	40252	\$959.40	34
53733	Horace Mann	AP 12-28-18	5 003852858449	12/27/2018	40253	\$20.25	34
43246	Kelly Services Inc.	AP 12-28-18	5 003852858449	12/27/2018	40254	\$5,225.95	34
36122	Marylou Minolaio	AP 12-28-18	5 003852858449	12/27/2018	40255	\$55.00	34
64187	Novus Insight, Inc.	AP 12-28-18	5 003852858449	12/27/2018	40256	\$1,376.00	34
402	Nutty Company Inc.	AP 12-28-18	5 003852858449	12/27/2018	40257	\$82.05	34
69328	Oxford Booster Club	AP 12-28-18	5 003852858449	12/27/2018	40258	\$275.00	34
25011	Shelton Printing LLC	AP 12-28-18	5 003852858449	12/27/2018	40259	\$23.99	34
64128	Spark Energy Gas, LLC	AP 12-28-18	5 003852858449	12/27/2018	40260	\$12,941.99	34
38055	Standard Insurance Company	AP 12-28-18	5 003852858449	12/27/2018	40261	\$1,772.87	34
64260	State of CT Dept of Admin Svc	AP 12-28-18	5 003852858449	12/27/2018	40262	\$1,120.00	34
64137	Teacher Synergy LLC	AP 12-28-18	5 003852858449	12/27/2018	40263	\$27.79	34
25050	The Children's Center of Hamden	AP 12-28-18	5 003852858449	12/27/2018	40264	\$7,125.00	34
53831	The Hearing Center	AP 12-28-18	5 003852858449	12/27/2018	40265	\$1,054.00	34
38126	The Institute of Professional Practice,	AP 12-28-18	5 003852858449	12/27/2018	40266	\$31,500.00	34
69327	Treasurer, Town of Oxford	AP 12-28-18	5 003852858449	12/27/2018	40267	\$2,444.00	34
617	Valley Electric Supply Co.	AP 12-28-18	5 003852858449	12/27/2018	40268	\$262.53	34
59106	Winsupply of Shelton Co.	AP 12-28-18	5 003852858449	12/27/2018	40269	\$114.39	34
59070	Zangari Cohn Cuthbertson Duhl & Grell	AP 12-28-18	5 003852858449	12/27/2018	40270	\$8,346.00	34
Total for Bank #: 5						\$111,353.26	
Total for Run #: 34						\$111,353.26	
43206	Amazon.com	AMX AP 11-18	9 37965124361100	12/28/2018	6668	\$454.31	35
53742	AMEX Misc	AMX AP 11-18	9 37965124361100	12/28/2018	6669	\$245.94	35
64232	CPI	AMX AP 11-18	9 37965124361100	12/28/2018	6670	\$3,049.00	35
48577	Derby Food Services	AMX AP 11-18	9 37965124361100	12/28/2018	6671	\$539.80	35
69322	Feirabend Association for Music Educa	AMX AP 11-18	9 37965124361100	12/28/2018	6672	\$60.00	35
53773	Hartford Current	AMX AP 11-18	9 37965124361100	12/28/2018	6673	\$15.15	35
298	Home Depot	AMX AP 11-18	9 37965124361100	12/28/2018	6674	\$306.89	35
64202	Labor Law Center	AMX AP 11-18	9 37965124361100	12/28/2018	6675	\$149.75	35
25061	Lowe's Commercial Services	AMX AP 11-18	9 37965124361100	12/28/2018	6676	\$47.98	35
398	New Haven Register	AMX AP 11-18	9 37965124361100	12/28/2018	6677	\$332.80	35

Check Register by Date Range

1/15/2019 10:04:54 AM

Derby Public Schools 2018-2019

Fiscal Year 2018 - 2019

Checks from 12/1/2018 through 12/31/2018

Vendor	Batch	Bank #	Bank Account#	Check Date	Check #	Amount	Run#
69309 P.C. Richards & Sons	AMX AP 11-18	9	37965124361100	12/28/2018	6678	\$1,444.90	35
494 Carlos Schweitzer, M.D.	AMX AP 11-18	9	37965124361100	12/28/2018	6679	\$2,200.00	35
43216 Stamps.com Inc.	AMX AP 11-18	9	37965124361100	12/28/2018	6680	\$500.00	35
18949 Staples	AMX AP 11-18	9	37965124361100	12/28/2018	6681	\$57.97	35
Total for Bank #: 9						\$9,404.49	
Total for Run #: 35						\$9,404.49	
Total:						\$520,729.63	

CHECK TOTALS BY FUND WITHIN DATE RANGE

01	General Fund	\$413,825.64
02	Federal Grants - Current Year	\$89,496.60
03	State Grants	\$10,150.58
05	Food Service Funds	\$1,237.32
12	Federal Grants - Carry-Over Year	\$3,989.04
GRAND TOTAL		\$518,699.18

DERBY PUBLIC SCHOOLS

School Trip Proposal / Request Form

Travel / Study Approval for Out of State and or Overnight Trips

School: Derby Middle School Principal: Mrs. Caggiano
Date(s) of Trip: Friday May 3, 2019 Trip Organizer(s): Suzanne Sisson
Destination of Trip: Boston, MA
Grade level of student participants: 7th No. of Students: 50

Educational Objectives including related classroom activities prior to / following the trip: Tour Boston visiting museums and monuments that have been covered in the curriculum. (Science Museum, Aquarium)

Funding Source(s): Parent contribution & Fundraising

Complete if students are paying for all or part of the trip. \$ 221.00

Total fees required from each student: Transportation Cost: X Event Fee: X Meals X

Lodging: N/A

Source(s) of funds for students who qualify for fee waiver: N/A

Cost of Nurse (if applicable): N/A Funding source: N/A

Name of travel agent (if applicable): Hemisphere Educational Travel

Name of transportation service vendor: Motorcoach

No. of buses required: 1 Cost per bus: included

Date / Time of trip: Departing Derby: 5/3/18 6a Returning to Derby: 5/3/18 11pm

Number of chaperones on trip: 5 (1:10 ratio)

Completed forms should be submitted to the principal who, if the trip is approved, will forward this to the Superintendent of Schools and Board of Education for final approval.

Include the information below when submitting this approval form. (Place a check mark by each item indicating its inclusion in the approval packet.)

- Information outlining parental financial responsibility should there be an emergency cancellation
- Parent / Guardian letter explaining the trip and travel itinerary
- Parent / Guardian Permission and Acknowledgment of Risk for Student Travel Form
- Emergency Plan (Includes arrangements for medical needs, parent / guardian contact information, access to communication devices, and procedures for general potential emergency situations)
- List of Chaperone Names and Phone Numbers with MPS employees noted
- Telephone Tree in the event of an emergency

Handwritten text, possibly a list or notes, located in the upper middle section of the page. The text is very faint and difficult to decipher.

Handwritten text, possibly a list or notes, located in the lower middle section of the page. The text is very faint and difficult to decipher.

Vertical handwritten text or a list located on the right side of the page.

Be sure the school administrator has a list of those students participating in the activity and a copy of the emergency contact numbers.

I / We certify that this trip proposal is in accordance with Derby Public Schools policies and corresponding regulations:

Signature, Trip Organizer(s)

Trip approved

Signature, Principal / Assistant Principal

Date

Signature, Superintendent or Designee

Date

Trip Denied

Reason:

Signature, Superintendent or Designee

Date

Out-of State / Overnight Trips Checklist

- Obtained approval at least three (3) weeks prior to the trip.
- Submitted list of participating students submitted to Principal and Health Office at least two (2) weeks prior to the trip.
- Submitted an updated list of participating students to Principal and Health Office on day of trip (No students should be added to the original list on the day of the trip.)
- Arranged substitute teacher with the Principal / designee if needed
- Arranged instructional and supervisory assignments for students not participating
- Arranged appropriate number of chaperones and provided orientation
- Clearly explained expectations of students
- Received parent permission forms and emergency medical forms

Teacher Directions: After your *School Trip Proposal / Request Form* has been approved, you are required to complete this form, and send it home to parents. Only those students whose parents have signed and returned the form to you will be permitted to go on the school trip. You should follow these directions: 1) Use one form per trip; 2) complete the school portion (top half) of form; 3) duplicate one form per student; and 4) send a copy home for parent and student signatures.

**PARENT/GUARDIAN PERMISSION AND
ACKNOWLEDGEMENT OF RISK FOR STUDENT TRAVEL**

Teacher Directions: After your *School Trip Proposal / Request Form* has been approved, you are required to complete this form, and send it home to parents. Only those students whose parents have signed and returned the form to you will be permitted to go on the school trip. You should follow these directions: 1) Use one form per trip; 2) complete the school portion (top half) of form; 3) duplicate one form per student; and 4) send a copy home for parent and student signatures.

Parent Directions:

Please read this form, and, if you give your child permission to attend the school trip, sign and return it to your child's teacher.

Date(s) of Trip: May 3, 2019 Trip Organizer(s): Suzanne Sisson

Destination of Trip: Boston, MA

Educational Objectives: Tour Boston visiting museums and monuments that have been covered in the curriculum.

Supervision:

Students will be directly supervised by adults at all times.

Students will be directly supervised by adults with the following exceptions: _____

A School Nurse will be present on this school trip.

Transportation Provided: School Bus Charter Bus Personal Vehicle Leased Vehicle

Related Risks: Swimming Pool Amusement / Theme Park Beach or Ocean Other None

walking around city

Student Agreement:

Student Name: _____

Grade: _____

While participating on this school trip, I will accept responsibility for maintaining conduct in accordance with the Derby High School Code of Conduct and I will follow directions of the school trip organizers / chaperones at all times.

Student Signature: _____ Date: _____

Parent / Guardian Permission:

I have read and understand the attached description of the school trip. I also understand that participation in the school trip will involve activities of school property; therefore, neither the Board of Education nor its employees and volunteers will have any responsibility for the condition or use of any nonschool property.

I give permission for _____ to participate in all aspects of this school trip.

Parent / Guardian Signature: _____ Date: _____

Parent Contact Number: _____

Derby Middle School Boston Tour

SAMPLE ITINERARY

DAY 1 Friday, May 3, 2019

Deluxe Motorcoach

*Deluxe motorcoach equipped with air conditioning, reclining seats, lavatory, and TVs and DVD player. Group will have exclusive use of the motorcoach for the duration of the tour. *Please note your motorcoach may or may not be equipped with Wi-Fi, and power outlets. If you require these features, please inform your Account Executive as we will attempt to accommodate your request. There may be an additional charge.*

6:00 AM Motorcoach Departs for Boston, MA

10:00 AM Approximate Arrival in Boston, MA

10:00 AM Museum of Science

Long respected as a leader in science education, the Museum of Science promotes thoughtful participation in today's increasingly technological society. With over 700 permanent exhibits, and an ever-changing cavalcade of touring exhibits, films, and shows, groups can encounter the fresh and unfamiliar, ask questions, and actively address the provocative issues raised by innovations in science and technology.

12:00 PM New England Aquarium- Lunch Vouchers

Includes a Sandwich, Bag of Chips, Piece of Fruit, Cookie and Fountain Soda or Bottled Water.

New England Aquarium

The New England Aquarium is one of Boston's premier attractions with over 1.3 million visitors each year. Visitors can delve into a Caribbean reef ecosystem, explore the Amazon and learn about aquatic habitats of New England. Your admission to the Aquarium is self guided.

2:00 PM Boston Duck Tour

The Boston Duck Tours begins as soon as you board your "DUCK", a W.W.II style amphibious landing vehicle. Cruise by all the places that make Boston the birthplace of freedom and a city of firsts. It's time for "Splashdown" as your DUCK splashes right into the Charles River for a breathtaking view of the Boston and Cambridge skylines, the kind of view you just won't get anywhere else.

3:30 PM USS Constitution

Take a tour of your ship USS CONSTITUTION. Each guided tour, given by several active-duty Navy Sailors, takes you through the ship's spar deck (top deck), gun deck and berth deck and explains the history of the ship, its crew, and why we still have the ship here today. (The USS Constitution does not accept reservations and visitors are taken on a first come basis.)

5:00 PM Dinner- Student Friendly Restaurant

6:30 PM Prudential Skywalk Observatory

Visit the Skywalk Observatory, Boston's only sky-high vantage point for sweeping 360 degree views of Greater Boston and beyond. Let your eyes and ears do the walking as you experience the exclusive state-of-the-art Antenna Audio Tour detailing the city's many points of historic and cultural interest.

7:30 PM Motorcoach Departs for School



1375 E. Woodfield Road; Suite 530
Schaumburg, IL 60173
Toll Free: 800-323-6439 Fax: 847-619-0240
www.hemispheretravel.com

Derby Middle School Boston Tour Continued

SAMPLE ITINERARY

11:30 PM **Approximate Arrival at School**

GROUP TOUR PARTICIPATION AGREEMENT

The undersigned Participant agrees to participate in the following tour subject to the following "Tour Terms and Conditions/ Release Form" on page 5 & 6, and subject to the Tour Contract executed with the Tour Leader:

WEB CODE / ACCOUNT #: 19TA13066

GROUP NAME: Derby Middle School Boston Tour

TOUR DATE(S): Friday, May 3, 2019, 1 Day

TOUR Leader: Suzanne Sisson

PER PERSON PRICING*

40-50 Paid Participants Per Coach: Per Person: \$221.00

35-39 Paid Participants Per Coach: Per Person: \$235.00

30-34 Paid Participants Per Coach: Per Person: \$255.00

*Registration is on a first come first served basis. A wait list will be formed if you tour reaches the maximum capacity listed above.

*Prices are based on current taxes and fuel prices. In the event of a tax increase or fuel surcharge, participant will be responsible for the increase in cost.

*Cost per participant is based upon the number of paid participants listed above at the final payment deadline date. If the minimum is not met, the price per person will increase on a pro-rata basis as provided in the Tour Contract executed with the Tour Leader.

*Adults are responsible for single occupancy if they do not have a roommate.

PAYMENT SCHEDULE (payment and forms must be received to be registered):

DEPOSIT #1 DUE: 10/11/2018

AMOUNT: \$50.00 PER PERSON

DEPOSIT #2 DUE: 12/6/2018

AMOUNT: \$50.00 PER PERSON

FINAL PAYMENT: 3/4/2019

AMOUNT: BALANCE DUE. Please refer to Statement for payment amount.

TO REGISTER ONLINE AND PAY BY CREDIT CARD - VISIT www.hemispheretravel.com;

1. Click on the Account Login button at the top of our home page.
2. Click here to register or make a payment for a tour.
3. First time users click on the 'First time users click here' link OR enter your login information if you have previously set up an online account.
4. Enter your Web Code - YOUR HEMISPHERE WEB CODE IS 19TA13066. Proceed to enter in the requested information.
5. Once information is completed, you will receive a confirmation email.
6. Your confirmation email will provide a link for you to fill out the Permission for Medical Treatment form online.
7. You may log into your account by using your email and password to make future payments.

IF PAYING BY CHECK: All checks/money orders must indicate the participant's name, school name and Your Tour Web Code, 19TA13066 on the lower left portion. Please make checks or money orders payable to "HEMISPHERE" and SEND TO: 1375 E. Woodfield Road, Suite 530, Schaumburg, IL 60173. Hemisphere processes all checks immediately. No post-dated checks accepted. The Tour Terms and Conditions Form and Medical Form must be mailed in with your payment.

FOR GROUPS TRAVELING BY AIRPLANE:

- **Checked baggage fees are not included in the above price.** Details will be distributed at the final parent meeting before your tour.
- **Passengers under the age of 18 are not required to have any photo ID with domestic travel.** Passengers under the age of 18 must provide full legal name, including middle name, and date of birth.
- **Passengers 18 years and older must register with the name that appears on your driver's license or government issued photo identification.**
- **Flight deviations from the group's flight schedule will be assessed a \$200 service fee plus any difference in the fare (per ticket).** There will be a \$150 name change fee per ticket and any other changes will be subject to additional fees.

Students

Alcohol Use, Drugs, and Tobacco (including Performance Enhancing Substances)

Pursuant to the goal of the Board of Education (Board) to maintain a drug, tobacco and alcohol-free school district, schools shall take positive action through education, counseling, parental involvement, and medical and police referral in handling incidents in the schools involving possession, sale, and/or use of behavior affecting substances. These substances shall include but not be limited to alcohol and controlled substances as defined in the Penal Code of the State of Connecticut.

Alcohol, tobacco, stimulants, street drugs, including but not limited to marijuana, heroin and cocaine; anabolic steroids, hormones and analogues, diuretics and other performance enhancing substances; including supplements and Creatine, are addressed by this policy and accompanying administrative regulations.

Possessing, using, or transmitting any substance which is represented to be or looks like a narcotic drug, hallucinogenic drug, amphetamine, barbiturate, marijuana, alcoholic beverage, stimulant, depressant, or intoxicant of any kind, including such substances that contain chemicals which produce the same effect of illegal substances including but not limited to Spice and K2 and bath salts are addressed by this policy.

Definitions

Drugs are defined as any substance other than food or water that is intended to be taken or administered (ingested, injected, applied, implanted, inhaled, etc.) for the purpose of altering, sustaining, or controlling the recipient's physical, mental, or emotional state. Drugs may include, but not be limited to, alcoholic beverages; controlled substances such as marijuana, hallucinogens, cocaine, barbiturates, amphetamines, narcotics; and non-authorized prescription drugs.

Controlled substances, for purposes of this policy shall include all controlled substances prohibited by federal and state law, look-alike drugs, alcoholic beverages, anabolic steroids, drug paraphernalia, any volatile solvents or inhalants, such as but not limited to glue and aerosol products, and prescription or patent drugs, except those for which permission for use in school has been granted pursuant to Board policy.

Under the influence, for purposes of this policy shall include any consumption or ingestion of controlled substances by a student.

Electronic nicotine delivery system means an electronic device that may be used to simulate smoking in the delivery of nicotine or other substance to a person inhaling from the device, and includes, but is not limited to, an electronic cigarette, electronic cigar, electronic cigarillo,

electronic pipe or electronic hookah and any related device and any cartridge or other component of such device.

Liquid nicotine container means a container that holds a liquid substance containing nicotine that is sold, marketed or intended for use in an electronic nicotine delivery system or vapor product, except "liquid nicotine container" does not include such a container that is prefilled and sealed by the manufacturer and not intended to be opened by the consumer.

Vapor product means any product that employs a heating element, power source, electronic circuit or other electronic, chemical or mechanical means, regardless of shape or size, to produce a vapor that may or may not include nicotine that is inhaled by the user of such product.

Privacy Rights

Personal privacy rights of students shall be protected as provided by law. School properties may be inspected by school authorities to maintain health and safety. Searches to locate drugs, narcotics, liquor, weapons, poisons, and missing properties are matters relating to health and safety and may be regarded as reasonable grounds for searches by school personnel. Privileged communication between a certified or paraprofessional employee and a student concerning drug abuse shall remain confidential except in cases where the employee is obtaining physical evidence of a controlled substance, and/or where there is an immediate threat to, or where students' health, safety, and welfare may be jeopardized.

Illegal Activities

Use, possession, sale or distribution of drugs, including prescription drugs, drug paraphernalia and/or alcoholic beverages in violation of state law or Board of Education policy is prohibited at any time on school premises or at any school-sponsored activity. If a student is under the influence of a drug or alcohol, or engaged in the illegal activity of possessing or selling drugs and/or alcohol, the police will be notified, his/her parent(s)/guardian will be contacted, he/she will be suspended from school, referred to a Student Support Team, and considered for expulsion. In cases of the illegal activity of possessing or selling drugs or alcohol, students will be referred to the appropriate law enforcement authorities. If a student is arrested and is awaiting trial for possession of, or possession of with intent to sell drugs in or on school property or at a school-sponsored event, the student will not be allowed to attend school without the permission of the Superintendent, per the guidelines set forth in Policy #[5114](#).

Notification of Policy

Annually, students will be notified through the student handbook, or through other means, of disciplinary sanctions for violation of this policy.

Principals shall include statements, appropriate to student maturity, in school handbooks and on District/school websites to the effect that:

1. the unlawful manufacture, distribution, sale, dispensing, possession or use of controlled substances, other illegal drugs, performance-enhancing substances, alcohol or tobacco, including electronic nicotine delivery systems and vapor products, is prohibited in school, on school grounds, on school transportation and at school sponsored activities;
2. compliance with the standards of conduct stated in the handbook is mandatory;
3. a violation of its provisions will subject students to disciplinary action up to and including expulsion and referral for prosecution: and
4. CIAC controlled activities at the high school and middle school levels sponsored by the District/school are included in this policy and accompanying administrative regulations.
5. CIAC may impose sanctions beyond those applied by the District for the use of performance-enhancing substances, as defined in this policy, by athletes.

Disciplinary Action

Students who violate this policy will be subject to disciplinary action which includes, but is not limited to, suspension or expulsion, and/or a program recommended by the Student Support Team. Student athletes who violate this policy, participating in CIAC-controlled activities shall also be declared ineligible for such activities in accordance with CIAC policy and regulation. Any disciplinary actions imposed will ensure that similar violations will be treated consistently. The Superintendent shall propose and the Board of Education shall approve procedures and regulations to ensure that any student violating this policy is subjected to disciplinary action, and that any disciplinary actions imposed for similar violations are treated consistently.

The following guidelines for reporting alleged violations are to be followed:

1. If an employee suspects student possession, use, abuse, distribution or sale of controlled substances, other illegal drugs, performance-enhancing drugs, alcohol, or tobacco/tobacco products the employee shall refer the matter to the Principal or his/her designee. The Principal or designee will notify the student's parent/guardian, recommend a specific assessment, as appropriate, and contact law enforcement personnel as appropriate.
2. If an employee obtains physical evidence of a controlled substance, other illegal drug, drug paraphernalia, performance-enhancing drugs, alcohol, tobacco products or tobacco paraphernalia from a student in school, on school grounds, on school provided transportation or at a school sponsored event, the employee shall turn the student and the controlled substance over to the school principal or designee. The Principal will notify the student's parent/guardian, recommend a specified assessment as appropriate, notify law enforcement personnel and shall surrender possession of the controlled substance to the proper authorities within the time period required by state law.

Students

Consequences Of Alcohol Or Other Drug Abuse

Consequences for the Use, Sale or Possession of Intoxicants or Mood Altering Drugs in a Manner Not Prescribed by a Physician.

Any student in the Derby School System using, in possession of, or under the influence of, intoxicants, mood altering drugs, or look-alike drugs, in a manner not prescribed by a physician, or in possession of related drug paraphernalia during a school sponsored activity shall automatically be subject to the following penalties:

1. First Violation

Any student found to be in violation of this policy for the first time during his/her tenure in the Derby School System, will receive up to ten (10) days suspension that will follow the proper procedures for suspension. The administration may refer the matter to the Board for expulsion proceedings. The police will be notified in the case of possession. In addition, the administrator in charge will inform the student that he/she will be required to be involved in one or more of the following alternatives for assistance.

- a. In-school counseling;
- b. Involvement in alcohol and other drug abuse groups in school;
- c. Referral to self-help groups within the community that are specifically set up to assist the person involved with alcohol or other drugs; and
- d. Referral to appropriate agencies (i.e. agencies licensed to assess and treat drug, including alcohol, abuse).

Note: The referral to an appropriate agency (Option D) must occur regardless of the student's selection of option A, B, or C. If the student selects option C or D, the student shall in the Presence of the administrator, call for an appointment.

2. Second Violation

Any student found to be in violation of this policy for the second time during his/her tenure in the Derby School System, shall be suspended for 10 days and the police will be notified in the case of possession. In addition, the student will be subject to a pre-expulsion hearing with the Superintendent of Schools or his/her designee. At the hearing the student and his/her parent(s) or guardian(s) will select one of the possible actions:

- a. As a result of the second violation the student must:
 1. Seek and complete an assessment by the school physician and The Lower Naugatuck Valley Council on Alcohol and Drug Abuse, Inc. or a chosen agency licensed to evaluate drug, including alcohol problems.
 2. Demonstrate compliance with the treatment program as recommended after the assessment;
 3. Successfully complete the treatment program; and

4. Agree to a behavioral contract between the student, school administration, and a representative of the assessment group as a condition of re-admittance to the school.

As a result of the second violation the student shall be recommended To the Board of Education for expulsion from the Derby School System Pursuant to Connecticut General Statutes Sec. 10-233d (a) – (e).

3. Third Violation
The police will be notified immediately and the student will be Recommended to the Board of Education for expulsion from the Derby School System.
4. Consequences for Selling, Dealing, or giving Away Intoxicants or Mood Altering Drugs
Any student found to be exchanging, distributing, selling, giving away or possessing an intoxicant or mood altering drug with the intention of exchanging distributing, selling or giving away such intoxicants or mood altering drugs, look-alike drugs or paraphernalia on school premises or while participating in or attending any school-sponsored activity, will be subject to expulsion, and the police will be notified.
5. Use or Possession of Intoxicants, Mood Altering Drugs, Look-Alike Drugs, Paraphernalia
Any student who owns and/or operates a vehicle on school grounds or for school sponsored activities must accept responsibility for the vehicle and the contents of the vehicle. This responsibility subjects the owner or student operator to the full ramifications of this policy.

Drug-Free Awareness Program

The Superintendent shall assure that the school District provides a drug-free awareness program for students including the following topics:

- health and safety-related dangers of drug abuse;
- review of the Board of Education's policy of maintaining drug-free schools;
- notification of the availability of drug counseling and rehabilitation programs; and
- official penalties for drug abuse violations in schools.

Drugs and Alcohol

It is the policy of the Board to prevent and prohibit the use (except as duly authorized through the school nurse), possession, distribution or sale of any drug, drug paraphernalia, or alcohol by any student at any time on school property, at school-sponsored events or on school-provided transportation. The District provides (1) a supportive environment for recovering chemically dependent students during and/or after their involvement in a treatment program for chemical dependency; and will provide (2) assistance to those students who are affected by drug/alcohol possession or use by others. Any student in District schools found to be using, selling, distributing, in possession of or under the influence of intoxicants, mood altering drugs or substances, or look-alike drugs, or in possession of any related drug paraphernalia during a school session, on school premises, or anywhere at a school-sponsored activity or trip, on school-provided transportation, or otherwise off school grounds when such student's conduct violates

the substance abuse policy and is seriously disruptive of the educational process shall be subject to consequences as stated in the student handbook.

A breath alcohol tester is approved for use at events/activities such as dances and proms at the middle school and high school levels where, in the judgment of the school administrator, there exists reasonable suspicion that a student has consumed an alcoholic beverage and then, only under the following circumstances:

- The student denies to an administrator that he/she has consumed alcoholic beverages and wishes to establish his/her innocence. Should the student register a positive reading on the breath alcohol tester, consequences will be administered as outlined in the discipline/behavior regulations in the Code of Conduct
- The student denies to an administrator that he/she has consumed alcoholic beverages and elects not to utilize the breath alcohol tester to establish his/her innocence. The judgment of the administrator will then be utilized to determine if the student has consumed an alcoholic beverage. In this instance, consequences will be administered as outlined in the discipline/behavior regulations in the Code of Conduct.

Inhalant Abuse

In addition to the prohibitions pertaining to alcohol, drugs and tobacco contained in this policy, no student shall inhale, ingest, apply, use or possess an abusable glue, aerosol paint or substance containing a volatile chemical with intent to inhale, ingest, apply or use any of these in a manner:

1. Contrary to directions for use, cautions or warnings appearing on a label of a container of the glue, paint aerosol or substance; and
2. Designed to affect the central nervous system, create or induce a condition of intoxication, hallucination or elation, or change, distort, or disturb the person's eyesight, thinking process, balance or coordination.

For purposes of this policy, inhalants are defined as follows, but not limited to:

Nitrous Oxide - Laughing Gas, Whippets, CO₂ Cartridge

Amyl Nitrite - "Locker Room," "Rush," "Poppers," "Snappers"

Butyl Nitrite - "Bullet," "Climax"

Chlorohydrocarbons - Aerosol Paint Cans, Cleaning Fluids

Hydrocarbons - Aerosol Propellants, Gasoline, Glue, Butane

Further, no student, 18 years of age or older, shall intentionally, knowingly or recklessly deliver or sell potentially abusable inhalant materials as listed above to a minor student.

No student shall intentionally use or possess with intent to use inhalant paraphernalia to inhale, ingest, or otherwise introduce into the body an abusable glue, aerosol paint or substance or other substance that contains a volatile chemical.

Any student in the District schools found to be in possession of, using, distributing, or selling potentially abusable inhalant materials shall be subject to disciplinary action as outlined in this policy, up to and including suspension and a recommendation for expulsion. Violators of this policy may also be required to complete an appropriate rehabilitation program. The Superintendent shall propose and the Board of Education shall approve procedures and regulations to ensure that any student violating this policy is subjected to disciplinary action, and that any disciplinary actions imposed for similar violations are treated consistently.

The Board of Education shall incorporate into the curriculum at all levels education pertaining to potential inhalant abuse which is appropriate for students given their age, maturity, and grade level. Inhalant abuse educational programs/information for parents/guardians will be offered in a manner convenient to parents/guardians.

Performance-Enhancing Drugs (including food supplement)

In addition to the prohibition pertaining to alcohol, drugs, tobacco and inhalants, the Board of Education prohibits the use, possession, distribution or sale of performance-enhancing drugs, including anabolic steroids and food supplements, including Creatine, by students involved in school-related athletics or any co-curricular or extracurricular school activity/program, other than use for a valid medical purpose as documented by a physician. Bodybuilding and enhancement of athletic ability and performance are not considered valid medical purposes.

School personnel and coaches will not dispense any drugs, medication or food supplements except as in compliance with Connecticut State law, District policy and as prescribed by a student's physician, dentist, physician assistant or advanced practice registered nurse.

Students shall be made aware of the dangers of steroid abuse and that such abuse, unauthorized possession, purchase, or sale will subject them to disciplinary action and CIAC sanctions.

Students who violate this policy will be subject to disciplinary action. The Superintendent shall propose, and the Board of Education shall approve, procedures and regulations to ensure that any student violating this section is subjected to disciplinary action, and that any disciplinary actions imposed for similar violations are treated consistently.

It is the expectation of the Board that District schools, as members of the Connecticut Interscholastic Athletic Association (CIAC), require all athletes playing in CIAC-controlled sports to be chemical free.

Tobacco/E-Cigarette Use by Students

There shall be no smoking or any other unauthorized use or possession of tobacco, tobacco products, including chewing tobacco or tobacco paraphernalia, and electronic nicotine delivery systems or vapor products by students in any school building or school vehicle at any time or on any school grounds during the school day, or at any time when the student is subject to the supervision of designated school personnel. Such as when the student is at any school function, extracurricular event, field trip, or school related activity such as a work-study program. An ongoing program of student support and counseling will be offered to provide support for students who wish to break the smoking habit.

Tobacco includes, but is not limited to cigarettes, cigars, snuff, smoking tobacco, smokeless tobacco, nicotine, nicotine delivering systems or vapor product, chemicals, or devices that produce the same flavor or physical effect of nicotine substances; and any other tobacco or nicotine innovations.

Alternate language to consider: For purposes of this policy, "use of tobacco" shall mean all uses of tobacco, including but is not limited to, cigarettes, cigars, snuff, blunts, bidis, pipes, chewing tobacco, or any other substance that contains tobacco or nicotine, and all other forms of smokeless tobacco, rolling papers and any other items containing or reasonably resembling tobacco or tobacco products. In order to protect students and staff, the Board prohibits the use of tobacco or nicotine-based products in school buildings, on school grounds, in school vehicles, or at any school-related event.

Students who violate this policy will be subject to disciplinary action. The Superintendent shall propose and the Board of Education shall approve procedures and regulations to ensure that any student violating this policy is subjected to disciplinary action, and that any disciplinary actions imposed for similar actions are treated consistently.

Medical Marijuana

The conditions which follow are applicable to a District student who holds a certificate authorizing the palliative use of marijuana issued by the Connecticut Department of Consumer Protection (DCP) for the medical use of marijuana as set out in P.A. 12-55, "An Act Concerning the Palliative Use of Marijuana" and as amended by P.A. 16-23.

The District will not refuse to enroll a student or otherwise penalize a student for being a medical marijuana certificate holder unless failure to do so would cause the school to lose a monetary or licensing benefit under federal law or regulations.

A student medical marijuana certificate holder is subject to, without bias, the same code of conduct and disciplinary standards applicable to all students attending District schools. A student medical marijuana certificate holder shall not:

- Undertake any task under the influence of marijuana that would constitute negligence;
- Possess or engage in the medical use of marijuana
- On a school bus,
- On the grounds of any preschool, elementary or secondary school,
- Utilize marijuana on any form of public transportation or in any public place.
- Operate, navigate, or be in actual physical control of any motor vehicle while under the influence of marijuana, except that a qualifying certified marijuana user for medical purposes shall not be considered to be under the influence of marijuana solely because of the presence of metabolites or components of marijuana that appear in insufficient concentration to cause impairment;
- Use marijuana in any manner not authorized by P.A. 12-55 as amended by P.A. 16-23; or
- Offer to give, sell, or dispense medical marijuana to another student or other individual on school property, in school-provided vehicles, at school events, or when functioning as a representative of the school.

If District officials have reasonable belief that a student may be under the influence, in possession of, or distributing medical marijuana, in a manner not authorized by the medical marijuana statute, law enforcement authorities will be informed.

A student who violates any portion of this policy shall be subject to disciplinary action and applicable criminal prosecution.

Alternate language to consider: Although possession and use of marijuana for certain medical conditions, consistent with Connecticut's P.A. 12-55, "An Act Concerning the Palliative Use of Marijuana," as amended by P.A. 16-23, is no longer a crime in Connecticut, the possession and use of marijuana remains illegal under federal law. Consistent with federal law, including the Controlled Substances Act and the Drug-Free Schools and Communities Act, the use and or possession of marijuana continues to be prohibited while a student is on a school bus, at school, on school grounds or at a school-sponsored activity. The District will continue to enforce its policies regarding controlled substances and any students who violate District policy prohibiting the use, sale or possession of illegal drugs in District facilities and school property will be subject to disciplinary and criminal action.

(cf. [5114](#) - Suspension/Expulsion)

(cf. [5131](#) - Conduct)

(cf. 5131.61 - Inhalant Abuse)
(cf. [5131.62](#) - Steroid Use)
(cf. 5131.612 - Surrender of Physical Evidence Obtained from Students)
(cf. [5131.8](#) - Out of School Grounds Misconduct)
(cf. 5131.92 - Corporal Punishment)
(cf. 5144 - Discipline/Punishment)
(cf. [5145.12](#) - Search and Seizure)
(cf. [5145.121](#) - Vehicle Searches on School Grounds)
(cf. [5145.122](#) - Use of Dogs to Search School Property)
(cf. 5145.124 - Breathalyzer Testing)
(cf. 5145.125 - Drug Testing-Extracurricular Activities)
(cf. [6164.11](#) - Drugs, Alcohol, Tobacco)

Legal Reference: Connecticut General Statutes

[1-21b](#) Smoking prohibited in certain places.

[10-19](#) Teaching about alcohol, nicotine or tobacco, drugs and acquired immune deficiency syndrome. Training of personnel.

[10-154a](#) Professional communications between teacher or nurse and student. Surrender or physical evidence obtained from students.

[10-220b](#) Policy statement on drugs.

[10-221\(d\)](#) Boards of education to prescribe rules, policies and procedures re sale or possession of alcohol or controlled drugs.

[21a-240](#) Definitions dependency producing drugs.

[21a-240\(8\)](#) Definitions "Controlled Drugs," dependency producing drugs.

[21a-240\(9\)](#) Definitions "controlled substance."

[21a-243](#) Regulation re schedules of controlled substances.

[21a-408 et. seq.](#) Palliative Uses of Marijuana (as amended by P.A. 16-23)

[53-198](#) Smoking in motor buses, railroad cars and school buses.

P.A. 11-73 An Act Regulating the Sale and Possession of Synthetic Marijuana and Salvia Divinorum.

P.A. 12-55 An Act Concerning the Palliative Use of Marijuana.

P.A. 16-23 An Act Concerning the Palliative Use of Marijuana

P.A. 14-76 An Act Concerning the Governor's Recommendations Regarding Electronic Nicotine Delivery Systems and Youth Smoking Prevention.

P.A. 15-206 An Act Regulating Electronic Nicotine Delivery Systems and Vapor Products
Federal Regulation 34 CFR Part 85 Drug-free Schools & Communities Act.

PL 114-95 Every Student Succeeds Act, Section 8573

Synthetic Drug Abuse Prevention Act of 2012. (part of s.3187, the Food and Drug Administration Safety and Innovation Act)

New Jersey v. T.L.O, 469 U.S. 325 (1985).

Veronia School District 47J v. Acton, 515 U.S. 646. (1995)

Board of Education of Independent School District No 92 of Pottawatomie County v. Earls 01-332 U.S. (2002).

Policy adopted:

4118.231

4218.231

Personnel - Certified/Non-Certified

Alcohol, Drugs, and Tobacco

The Board of Education is concerned with maintaining a safe and healthy working and learning environment for all staff and students. Medical research indicates that the use of alcohol, drugs and tobacco are hazardous to one's health. In addition to the health hazard to the individual, certified employees are entrusted with the responsibility of imparting knowledge and serving as role models to students.

Alcohol and Drugs

The Board of Education recognizes the importance of maintaining a drug-free environment for its staff and students. In compliance with federal and state requirements, employees are prohibited from the unlawful manufacture, distribution, dispensing, possession or use on or in the workplace any alcohol, narcotic drug, hallucinogenic drug, amphetamine, barbiturate, marijuana, medical or otherwise, or any other controlled substance. Controlled drugs are further defined in Schedules I through V of Section 202 of the Controlled Substances Act (21 U.S.C. 812) and as further defined by regulation at 21 C.F.R. 1300.11 through 1300.15.

The "workplace" is defined to mean the site for the performance of work done. That includes any school building or any school premises; any school-owned vehicle or any other school-approved vehicle used to transport students to and from school or school activities; off school property during any school-sponsored or school-approved activity, event or function, such as a field trip or athletic event, where students are under the jurisdiction of the school district.

Each employee shall notify his or her supervisor of his or her conviction occurring in the workplace as defined above, no later than 5 days after such conviction.

Each employee shall abide by the terms of the school district policy respecting a drug-free and alcohol-free workplace.

An employee who violates the terms of this policy may be required to successfully complete an appropriate rehabilitation program, may not be renewed or his/her employment may be suspended or terminated, at the discretion of the Board.

Tobacco

There shall be no smoking or other use of tobacco, including vaping devices, ecigaarettes products on school property during regular school hours, on transportation provided by the Board

of Education, or during the course of any trip sponsored by the Board or under the supervision of the Board or its authorized agent.

A copy of this policy and the consequences of violating the policy shall be distributed to all employees of the Board of Education. Failure to comply with the policy may result in disciplinary action as detailed by the administration.

Legal Reference: Drug-Free Workplace Act. 102 Stat. 4305-4308.

Drug-Free Schools and Community Act, P.L. 99-570, as amended by P.L. 101-226 (199)

21 U.S.C. 812, Controlled Substances Act, I through V, 202.

21 C.F.R. 1300.11 through 1300.15 regulation.

54 Fed. Reg. 4946 (1989)

Connecticut General Statutes

[1-21b](#) Smoking prohibited in certain places.

Policy adopted: September 26, 2013

DERBY PUBLIC SCHOOLS

Derby, Connecticut

4118.231

4218.231

Personnel - Certified/Non-Certified

Alcohol, Drugs and Tobacco

Employees violating the alcohol, drug and tobacco policy may be subject to disciplinary action as indicated below.

Alcohol and Drugs

In accordance with state and federal law, the Board of Education is required to provide written explanation of the consequences of violating the Board's policy which prohibits the unlawful manufacture, possession, use, dispensing, or distribution of illicit, controlled drugs and alcohol on school premises or as part of any of the school activities.

"Controlled drugs" are those drugs which contain any quantity of a substance which has been designated as subject to federal narcotic laws, or which has been designated as a depressant or stimulant drug pursuant to federal food and drug laws, or which has been designated by the public health council and Commissioner of Consumer Protection pursuant to Section 19-451 as having a stimulant, depressant or hallucinogenic effect upon the higher functions of the central nervous system and as having a tendency to promote abuse or psychological or physiological dependence, or both. Controlled drugs are classifiable as amphetamine-type, barbiturate-type, cannabis-type, cocaine-type, hallucinogenic, morphine-type and other stimulant and depressant drugs. Specifically excluded from controlled drugs are alcohol, nicotine and caffeine.

The Board of Education working with the Superintendent will provide drug-free a workplace in accordance with state and federal regulations.

The Board of Education will establish a drug-free awareness program to inform employees about the dangers of drug and alcohol abuse in the workplace; the district's policy of maintaining drug-free workplace; any available drug and alcohol counseling, rehabilitation, and employee assistance program; and the penalty that may be imposed on employees for drug or alcohol abuse violations occurring in the workplace.

Employees Funded by Federal Grant

Any employee who is funded by a federal grant, in an amount greater than \$25,000, is required to be given a copy of this policy and regulation concerning a drug-free workplace.

All employees will be notified that as a condition of employment under the grant the employee will abide by the terms of the statement, and will notify the district of any criminal drug statute conviction for a violation occurring in the workplace no later than five days after such conviction.

If an employee who worked on a federal grant is convicted, the federal agency will be notified within ten days after the employer receives notice from an employee of such conviction.

One of the following actions will be taken within 30 days of receiving notice with respect to any employee who is so convicted:

1. Take appropriate personnel action against such an employee, up to and including termination;
2. Require such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a federal, state or local health law enforcement, or other appropriate agency.

The Board of Education shall make a good faith effort to continue to maintain a drug-free and alcohol-free workplace through the implementation of this regulation.

Disciplinary Action for Violation of Alcohol and Drug Policy

These procedures should be followed if an employee of the district is found to have violated the alcohol and drug policy.

1. Employees observed selling, possessing, or transferring of controlled drugs and alcohol.
 - A. The observation of possession, selling/or transference will be reported to the building Principal at once.
 - B. The Superintendent will become responsible for holding the suspicious materials and will issue a signed receipt for them.
 - C. The confiscated material will be placed in the hands of the police for analysis and disposition.
 - D. The police will be notified and the material turned over to them in exchange for a written receipt. Any further action will be left to the police. No employee shall act in a law enforcement capacity.
2. Employees suspected to be under the influence of drugs or alcohol.
 - A. If an employee appears to be under the influence of drugs or alcohol, he/she shall be taken to the nurse and shall be treated as a person who is ill. The Superintendent shall be

notified by the Principal. In case of emergency or if there is a clear and present danger to the employee's health, he/she will be transferred immediately to the hospital.

B. Consistent with local, state and federal law, employees found to be in possession of, using or distributing illicit drugs or alcohol on school premises may be subject to termination of employment and prosecution.

C. Information about drug and alcohol counseling and rehabilitation and re-entry programs will be made available to employees, and the completion of an appropriate rehabilitation program will be required as a condition of continued employment.

3. Discovery of Controlled Drugs and Alcohol

A. An employee finding such material will deliver it to the Principal.

B. The Principal will investigate the matter and notify the Superintendent of the incident.

C. If the material is found to be or is suspected of being a controlled drug, the building principal will turn over the material to the police in exchange for a written receipt.

The Superintendent will designate one staff member, who handles all disciplinary matters regarding personnel, to review, monitor and recommend to the Superintendent disciplinary action.

Sanctions for Violation of Smoking Policy

1. First Offense

Upon the first violation, an employee found to be smoking in the school building or on the school grounds during regular school hours, will be warned verbally that he/she is violating the school smoking ban policy and that further violation will lead to a written warning and further disciplinary action.

2. Second Offense

Employees who are found to violate the policy a second time will receive a written warning. A copy of this written warning will be placed in the employee's supervisory file.

3. Third Offense

Upon the third violation, an employee will receive a second written warning. A copy of this written warning will be the employee's supervisory and personnel files.

4. Fourth Offense

If the employee violates the smoking policy a fourth time, the employee will be referred to the Superintendent for disciplinary action.

Legal Reference: Drug-Free Workplace Act. 102 Stat. 4305-4308.

Drug-Free Schools and Community Act, P.L. 99-570, as amended by P.L. 101-226 (1991)

21 U.S.C. 812, Controlled Substances Act, I through V, 202.

21 C.F.R. 1300.11 through 1300.15 regulation.

54 Fed. Reg. 4946 (1989)

Connecticut General Statutes

[1-21b](#) Smoking prohibited in certain places.

[19-443\(6\)](#) Exception.

Regulation approved: September 26, 2013

DERBY PUBLIC SCHOOLS

Derby, Connecticut

Use of School Facilities

Subject to Board of Education (BOE) and at the discretion of the superintendent, community use will be allowed as long as such use does not interfere with school activities. School Facilities shall be in the control and charge of the Principal or his/her designee.

The individual or organization seeking use of school facilities must be specific in requesting exactly what facilities are desired. Approval will be for those specific facilities and rooms only. The BOE reserves the right to deny use to any organization.

Eligible Organizations and Priority of Use

1. Educational programs.
2. Student activities.
3. Administrative faculty, or staff activities (includes PTO)
4. City of Derby - department or agency activities
5. Activities sponsored by and for organizations promoting the physical, political or cultural well-being of the citizens of Derby.
6. Private organizations, private businesses or enterprises located in or taxpayers to the City of Derby.
7. Out-of-town organizations.

Restrictions On Use Of School Facilities

1. Illegal activities will not be tolerated and any violations may justify permanent restriction of the organization involved.
2. Use or possession of alcoholic beverages or unauthorized controlled substances shall not be permitted on school property.
3. Vendors shall be prohibited from any form of selling in school buildings or on school grounds.
4. Refreshments can be served or consumed only in areas designated by the Building Principal or their designee.
5. Advertising and/or decorations held not to be in good taste by the Board of Education, the Superintendent, or the Building Principal shall not be allowed in school facilities or on school grounds.
6. Games of chance, which are contrary to the law of the State of Connecticut, are forbidden on school premises.
7. There shall be no nails or screws driven into any part of the building without permission of the building principal or facilities manager.
8. All decorations and equipment used for entertainment must conform to fire code and be removed following the event.
9. Smoking, vaping and ecigarettes on school premises is prohibited.

10. Parties using the facilities shall see to it that law and order are maintained by employing police officers for the occasion as indicated on the building use form.
11. User must provide own equipment. School equipment may not be used.

Fee Policy for Community Use Of School Facilities

It shall be the general policy of the Board of Education to grant use of facilities to all Derby community-based groups as follows:

Group I Derby Public Schools, City of Derby, or local non-profit to benefit children

Group II Other Derby Groups

Group III Non Derby Groups

Group IV Private After School Program Provider

Facility Use Fee Schedule:	Group I	Group II	Group III	<u>Group IV</u>
Auditorium	None	\$ 500	\$1,000	<u>20%</u>
Gymnasium	None	300	600	<u>20%</u>
Cafeteria	None	100	200	<u>20%</u>
Each Classroom	None	50	100	<u>20%</u>

For Group II or Group III users, at the time of making application a deposit of 50% of the facility use fee (if applicable) is required with balance payable one (1) week prior to the event; An invoice for custodial fees will be sent after the event to the user point of contact.

The user is also responsible for custodial costs, with a three-hour minimum, reflecting current contractual rates. Saturdays will be billed at time and a half, Sundays at double time and Holidays at double time plus holiday differential payable to Derby Public Schools.

In the case of Group II or Group III facility use, on the day of the event, the User on Site Supervisor will walk through the space with a Board of Education representative before the event to review the condition of the rental space. The User on Site Supervisor will complete the appropriate section of the Facilities Use Form Rental Agreement indicating the space to be used is in satisfactory condition, or noting any apparent damage. The User on Site Supervisor will then walk through the space with the Board of Education representative immediately after the event, at which time the Board of Education representative will complete the appropriate section of the Facilities Use Form Rental Agreement indicating that the space is in satisfactory condition or noting any apparent damage for which the User is responsible.

Additional services such as police shall be the responsibility of the user.

Insurance

At the time of making application, organizations must submit a certificate of public liability insurance in the amount of \$1,000,000 naming the Board of Education of the City of Derby and its agents and employees as insured parties.

Legal Reference: Connecticut General Statutes
10-220 and 10-239

Policy adopted: December 20, 2001
Revised: February 16, 2017

FACILITY USE FORM RENTAL AGREEMENT
DERBY PUBLIC SCHOOLS
DERBY, CT

Organization requesting use of facility: _____

It is understood the above organization requesting the facilities is in accordance with
Community Relations Policy 1330 attached to this form.

DATE: _____ SIGNATURE: _____

NAME: _____

ADDRESS: _____ TELEPHONE: _____

Name and address of person responsible for all fees (if different from the above):

DATE: _____ SIGNATURE: _____

NAME: _____

ADDRESS: _____ TELEPHONE: _____

Name and address of person responsible to be on site representative to supervise facility
use, User on Site Supervisor (if different from the above):

DATE: _____ SIGNATURE: _____

NAME: _____

ADDRESS: _____ TELEPHONE: _____

Condition of Facility BEFORE Event ___ Satisfactory ___ Unsatisfactory ___ Initials
Condition of Facility AFTER Event ___ Satisfactory ___ Unsatisfactory ___ User
___ BOE

Please note specific unsatisfactory conditions on reverse side

Facility Requested: _____ Estimated Attendance: _____

Auditorium___ Gymnasium___ Cafeteria___ Classroom___ (How Many? ___)

Grounds/Other _____

Purpose: _____

Date(s) facility will be used: _____

2 Day Maximum Day(s) of Week Month Date(s) Year

Time desired: from _____ a.m. / p.m. to _____ a.m. / p.m.

FACILITY USE FORM RENTAL AGREEMENT DERBY PUBLIC SCHOOLS DERBY, CT

Persons applying for facility use must complete and submit this application to the school principal for Group I applications. Applications for Groups II and III submit application to Superintendent with a 50% facility use fee deposit made payable to "Derby Public Schools" and a certificate of liability insurance as described.

The fee for the facility request will be in the amount scheduled by the Derby Board of Education.

- Group I Derby Public Schools, City of Derby or Local Non Profit to Benefit Children
- Group II Other Derby Groups
- Group III Non Derby Groups
- Group IV Private After School Program Provider

Facility Use Fee Schedule:	Group I	Group II	Group III	<u>Group IV</u>
Auditorium	None	\$ 500	\$ 1,000	<u>20%</u>
Gymnasium	None	300	600	<u>20%</u>
Cafeteria	None	100	200	<u>20%</u>
Classroom	None	50	100	<u>20%</u>
Other/Grounds	None	TBD	TBD	

Facility Use Fee \$ _____
50% Deposit \$ _____

Additional Fees:

Custodial Services (three-hour minimum) _____
 Overtime Custodial Service \$ 35.67 prevailing rate (per hour per employee)
 Sunday & Holiday Custodial Service \$ 47.56 prevailing rate (per hour per employee)

Custodial Fee \$ _____
 Total Fees \$ _____

Fees: For Group II or Group III users, the remaining 50% balance of the Facility Use Fee MUST BE PAID to the Derby Public Schools by the organization one week prior to the event or the facility will not be available. Custodial fees will be billed after the event.

Insurance: At the time of the application, a public certificate of liability insurance must be submitted naming the Board of Education of the City of Derby as an insured interest (\$1,000,000 minimum).

Police/Fire/Health: If checked the applicant is required to contact the city department listed below to arrange for and confirm the following services:

Police Fire Health

Approval: These signatures are required to receive authorization to use the facility

Building Principal: _____ Facilities Manager: _____

Business Manager: _____

The Re-Opening of the
DHS Red Raider Trading Post
Sponsored by The DHS PTO
PTO President – Pam Voytek



\$20.00



\$20.00



\$20.00



\$10.00



\$20.00



\$15.00



\$10.00



\$15.00



\$8.00



\$8.00



\$15.00

- ✓ The students have requested a diverse way to show school spirit
- ✓ Non-Athletes want to show their Derby Pride for our school and city
- ✓ Would create more involvement in spirit weeks with actual Derby attire instead of just a plain colored shirt
- ✓ Gives the PTO the ability to raise funds for the Post Prom and other PTO sponsored events throughout the year while partnering with a local Derby business owned by a DHS Graduate

Confidential Board of Education Only

Derby Public Schools

1/17/2019

Administrator Vacancies

Position	School	Salary	Certification	Posting Date	Status	Funding Source (s)	Recommended	replacing
Facilities Manager	District	TBD		1/7/2019	Posted	Operating	M. Izzo	D. Nardone

Faculty Vacancies

Position	School	Salary	Certification	Posting Date	Status	Funding Source (s)	Recommended	replacing
Math Intervention	DHS	DEA Salary Scale	029	06/04/2018	Posted	School Improvement Grant - DHS Math	M. Pascale	K. Mihovik resigned
SPED Coach K-3 Literacy	Irving & Bradley	DEA Salary Scale	165	06/09/2018	Posted	Alliance Grant	S. Sheridan	New Position
Curriculum Writing	DHS	34.06 hr	High School Certification	07/10/2018	Posted	School Improvement Grant - DHS Math	M. Pascale	New Position
LTS Speech Pathologist	Various	DEA Salary Scale	061 Certification	1/10/2019	Posted	Operating		
Talented & Gifted Teacher	Various	DEA Salary Scale	165 Certification	1/16/2019	Posted	Operating	J. Olson	New Position
Special Education Teacher	DHS	DEA Salary Scale	165 Certification	1/18/19	To be posted	Operating	M. Pascale	P. Martin

Support Staff Vacancies

Position	School	Salary	Certification	Posting Date	Status	Funding Source (s)	Recommended	replacing
School Security Officers (0.5)	District	20.00 hr	Law Enforcement	07/27/2018	Posted	E-Rate Rebates	M. Conway	New position
ESL Tutor	Irving	20.50 Cert 17.25 Non- Cert	N/A	08/27/2018	Posted	UCLA grant (Project ExecEL)	A. Misset	New Position
Substitute Nurses	District	125 per diem	Nurse Certification	09/12/2018	Re-Posted	Operating Account	F. Mengold	need nurse subs.
Custodian 2nd shift	DHS	Custodian Scale	N/A	11/28/2018	Posted	Operating Account	M. Izzo	C. Kuna resigned
Custodian 1st shift	DMS	Custodian Scale	N/A	01/28/2019	Not Posted	Operating Account	M. Izzo	W. Smith, Jr. resigned
Paraprofessional	DMS	14.25 hr	Parapro	1/4/2019	Posted	Operating Account	S. Sheridan	Shwetha J
IT Support Technician	District	18.00 - 22.00 hr	N/A	1/3/2019	Posted	PSD Grant	B. Langridge	New Position

Coaching Vacancies

Position	School	Salary	Certification	Posting Date	Status	Funding Source (s)	Recommended	replacing
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DERBY PUBLIC SCHOOLS
ENROLLMENT REPORT
1/17/2019

Grade	LRU	Bradley	Irving	DMS	DHS	RAISE	TOTALS
PreK	45						45
Kdg.		37	50				87
1		40	53				93
2		41	49				90
3		38	51				89
4		36	62				98
5		56	59				115
6				118			118
7				126		5	126
8				101		2	101
9					79	3	79
10					90	2	90
11					90	5	90
12					70	2	70
Totals	45	248	324	345	329	19	1310



School: Little Raiders University Term: 18-19 Year

Enrollment Summary: Scheduling/Reporting Ethnicity as of 01/17/2019 (R)

Little Raiders University

View:
Scheduling/Reporting Ethnicity

Students:
 All Active Enrollments
 Current Selection

Date:
01/17/2019

Grade Level	Total in Grade	American Indian	Asian/Pacific Island	African-American	Caucasian	Hispanic	Unclassified
-2	17 12 / 5	0 0 / 0	0 0 / 0	4 4 / 0	4 3 / 1	7 4 / 3	2 1 / 1
-1	28 19 / 9	0 0 / 0	1 0 / 1	8 5 / 3	8 5 / 3	6 5 / 1	5 4 / 1
Total	45 31 / 14	0 0 / 0	1 0 / 1	12 9 / 3	12 8 / 4	13 9 / 4	7 5 / 2

The Scheduling/Reporting Ethnicity view displays student ethnicity data that is used in scheduling and preconfigured reporting. See the help for more information.

Legend

Icons - Date Entry


School: Bradley School **Term:** 18-19 Year

Enrollment Summary: Scheduling/Reporting Ethnicity as of 01/17/2019 (R)

Bradley School

View:

Scheduling/Reporting Ethnicity

Students:
 All Active Enrollments

 Current Selection
Date:

01/17/2019

Grade Level	Total in Grade	American Indian	Asian/Pacific Island	African-American	Caucasian	Hispanic	Unclassified
0	37 17 / 20	0 0 / 0	0 0 / 0	2 2 / 0	10 4 / 6	12 6 / 6	13 5 / 8
1	40 27 / 13	0 0 / 0	1 1 / 0	6 4 / 2	14 12 / 2	13 6 / 7	6 4 / 2
2	41 21 / 20	0 0 / 0	2 2 / 0	8 2 / 6	18 9 / 9	10 6 / 4	3 2 / 1
3	38 18 / 20	0 0 / 0	2 0 / 2	11 7 / 4	15 7 / 8	9 4 / 5	1 0 / 1
4	36 19 / 17	0 0 / 0	0 0 / 0	4 2 / 2	25 14 / 11	6 3 / 3	1 0 / 1
5	56 32 / 24	0 0 / 0	4 3 / 1	9 5 / 4	30 15 / 15	11 8 / 3	2 1 / 1
Total	248 134 / 114	0 0 / 0	9 6 / 3	40 22 / 18	112 61 / 51	61 33 / 28	26 12 / 14

The Scheduling/Reporting Ethnicity view displays student ethnicity data that is used in scheduling and preconfigured reporting. See the help for more information.

Legend
Icons - Date Entry



School: Irving School Term: 18-19 Year

Enrollment Summary: Scheduling/Reporting Ethnicity as Irving School of 01/17/2019 (R)

View:

Scheduling/Reporting Ethnicity

Students:

 All Active Enrollments

 Current Selection

Date:

01/17/2019

Grade Level	Total in Grade	American Indian	Asian/Pacific Island	African-American	Caucasian	Hispanic	Unclassified
0	50 35 / 15	0 0 / 0	0 0 / 0	8 7 / 1	12 9 / 3	17 11 / 6	13 8 / 5
1	53 19 / 34	0 0 / 0	1 1 / 0	8 2 / 6	20 8 / 12	16 4 / 12	8 4 / 4
2	49 27 / 22	0 0 / 0	0 0 / 0	15 10 / 5	8 4 / 4	22 10 / 12	4 3 / 1
3	51 24 / 27	0 0 / 0	2 2 / 0	11 2 / 9	14 8 / 6	19 9 / 10	5 3 / 2
4	62 33 / 29	1 1 / 0	0 0 / 0	15 10 / 5	19 10 / 9	22 9 / 13	5 3 / 2
5	59 33 / 26	0 0 / 0	2 2 / 0	11 5 / 6	12 6 / 6	27 15 / 12	7 5 / 2
Total	324 171 / 153	1 1 / 0	5 5 / 0	68 36 / 32	85 45 / 40	123 58 / 65	42 26 / 16

The Scheduling/Reporting Ethnicity view displays student ethnicity data that is used in scheduling and preconfigured reporting. See the help for more information.

Legend

Icons  - Date Entry



School: Derby Middle School **Term:** 18-19 Year

Enrollment Summary: Scheduling/Reporting Ethnicity as of 01/17/2019 (E)

Derby Middle School

View:

Scheduling/Reporting Ethnicity

Students:

All Active Enrollments

Current Selection

Date:

01/17/2019

Grade Level	Total in Grade	American Indian	Asian/Pacific Island	African-American	Caucasian	Hispanic	Unclassified
6	118 62 / 56	0 0 / 0	3 1 / 2	29 20 / 9	45 20 / 25	41 21 / 20	0 0 / 0
7	126 59 / 67	0 0 / 0	4 2 / 2	21 8 / 13	53 25 / 28	48 24 / 24	0 0 / 0
8	101 52 / 49	0 0 / 0	6 2 / 4	20 11 / 9	51 30 / 21	23 8 / 15	1 1 / 0
Total	345 173 / 172	0 0 / 0	13 5 / 8	70 39 / 31	149 75 / 74	112 53 / 59	1 1 / 0

The Scheduling/Reporting Ethnicity view displays student ethnicity data that is used in scheduling and preconfigured reporting. See the help for more information.

Legend

Icons - Date Entry



School: Derby High School **Term:** 18-19 Year

Enrollment Summary: Scheduling/Reporting Ethnicity as of 01/17/2019 (R)

Derby High School

View:

Scheduling/Reporting Ethnicity

Students:

All Active Enrollments

Current Selection

Date:

01/17/2019

Grade Level	Total in Grade	American Indian	Asian/Pacific Island	African-American	Caucasian	Hispanic	Unclassified
9	79 44 / 35	0 0 / 0	1 0 / 1	17 11 / 6	37 21 / 16	21 11 / 10	3 1 / 2
10	90 49 / 41	0 0 / 0	1 1 / 0	17 10 / 7	44 23 / 21	25 13 / 12	3 2 / 1
11	90 43 / 47	0 0 / 0	4 2 / 2	20 11 / 9	45 19 / 26	21 11 / 10	0 0 / 0
12	70 42 / 28	0 0 / 0	0 0 / 0	11 8 / 3	37 23 / 14	20 11 / 9	2 0 / 2
Total	329 178 / 151	0 0 / 0	6 3 / 3	65 40 / 25	163 86 / 77	87 46 / 41	8 3 / 5

The Scheduling/Reporting Ethnicity view displays student ethnicity data that is used in scheduling and preconfigured reporting. See the help for more information.

Legend

Icons - Date Entry



School: RAISE Academy Term: 18-19 Year

Enrollment Summary: Scheduling/Reporting Ethnicity as of 01/17/2019 (R)

RAISE Academy

View:

Scheduling/Reporting Ethnicity

Students:

All Active Enrollments

Current Selection

Date:

01/17/2019

Grade Level	Total in Grade	American Indian	Asian/Pacific Island	African-American	Caucasian	Hispanic	Unclassified
7	5 3/2	0 0/0	0 0/0	2 1/1	2 2/0	1 0/1	0 0/0
8	2 2/0	0 0/0	0 0/0	1 1/0	0 0/0	1 1/0	0 0/0
9	3 1/2	0 0/0	0 0/0	1 0/1	2 1/1	0 0/0	0 0/0
10	2 1/1	0 0/0	0 0/0	1 1/0	0 0/0	1 0/1	0 0/0
11	5 4/1	0 0/0	0 0/0	1 1/0	3 2/1	1 1/0	0 0/0
12	2 0/2	0 0/0	0 0/0	0 0/0	1 0/1	1 0/1	0 0/0
Total	19 11/8	0 0/0	0 0/0	6 4/2	8 5/3	5 2/3	0 0/0

The Scheduling/Reporting Ethnicity view displays student ethnicity data that is used in scheduling and preconfigured reporting. See the help for more information.

Legend

Icons - Date Entry

Check Register by Date Range

12/11/2018 10:42:28 AM

Derby Public Schools 2018-2019

Fiscal Year 2018 - 2019

Checks from 11/1/2018 through 11/30/2018

Vendor	Batch	Bank #	Bank Account#	Check Date	Check #	Amount	Run#	
2113	W. B. Mason	AMEX WB 8-18	9	37965124361100	11/2/2018	6618	\$1,013.83	18
2113	W. B. Mason	AMEX WB 8-18	9	37965124361100	11/2/2018	6619	\$115.49	18
Total for Bank #: 9						\$1,129.32		
Total for Run #: 18						\$1,129.32		
16	ACES	AP 11-9-18	5	003852858449	11/9/2018	40003	\$81,490.00	19
16	ACES	AP 11-9-18	5	003852858449	11/9/2018	40004	\$30,890.00	19
693	Alexander's Hardware, Inc	AP 11-9-18	5	003852858449	11/9/2018	40005	\$850.57	19
73	Banner Systems, Inc.	AP 11-9-18	5	003852858449	11/9/2018	40006	\$176.40	19
24454	Boys & Girls Village, Inc.	AP 11-9-18	5	003852858449	11/9/2018	40007	\$56,550.00	19
189	CREC / Capitol Region Ed Council	AP 11-9-18	5	003852858449	11/9/2018	40008	\$42,770.00	19
215	Dick Blick	AP 11-9-18	5	003852858449	11/9/2018	40009	\$25.03	19
25191	Advanced Corporate Networking, Inc.	AP 11-9-18	5	003852858449	11/9/2018	40010	\$750.00	19
38118	Dr. Matthew Conway	AP 11-9-18	5	003852858449	11/9/2018	40011	\$500.00	19
59009	Educators Publishing Service	AP 11-9-18	5	003852858449	11/9/2018	40012	\$198.18	19
43357	Electronic Security & Controls Inc.	AP 11-9-18	5	003852858449	11/9/2018	40013	\$3,050.75	19
48690	Eversource	AP 11-9-18	5	003852858449	11/9/2018	40014	\$1,276.06	19
53725	F. Pepe Construction, LLC	AP 11-9-18	5	003852858449	11/9/2018	40015	\$450.00	19
2054	Chester Glodek	AP 11-9-18	5	003852858449	11/9/2018	40016	\$50.00	19
53727	GovConnection, Inc.	AP 11-9-18	5	003852858449	11/9/2018	40017	\$2,494.00	19
298	Home Depot	AP 11-9-18	5	003852858449	11/9/2018	40018	\$907.76	19
53786	Infoshred, LLC	AP 11-9-18	5	003852858449	11/9/2018	40019	\$18.00	19
2528	Intergrated Systems Service	AP 11-9-18	5	003852858449	11/9/2018	40020	\$537.48	19
64271	K & S Distributors, Inc.	AP 11-9-18	5	003852858449	11/9/2018	40021	\$1,582.00	19
382	NASCO	AP 11-9-18	5	003852858449	11/9/2018	40022	\$15.25	19
492	School Specialty	AP 11-9-18	5	003852858449	11/9/2018	40023	\$104.94	19
604	Shelton Winnelson/Winsupply Shelton	AP 11-9-18	5	003852858449	11/9/2018	40024	\$492.68	19
38055	Standard Insurance Company	AP 11-9-18	5	003852858449	11/9/2018	40025	\$1,194.92	19
18949	Staples Biz Advantage	AP 11-9-18	5	003852858449	11/9/2018	40026	\$36.38	19
30249	Tec Control Systems Inc.	AP 11-9-18	5	003852858449	11/9/2018	40027	\$300.00	19
53831	The Hearing Center	AP 11-9-18	5	003852858449	11/9/2018	40028	\$69.99	19
24269	TRC Lockbox	AP 11-9-18	5	003852858449	11/9/2018	40029	\$4,035.00	19
67	Troy Industrial Solutions	AP 11-9-18	5	003852858449	11/9/2018	40030	\$215.97	19
602	United Illuminating	AP 11-9-18	5	003852858449	11/9/2018	40031	\$37,300.58	19
64286	VanEtten Plumbing & Heating	AP 11-9-18	5	003852858449	11/9/2018	40032	\$370.00	19
48462	Woodwind Brasswind	AP 11-9-18	5	003852858449	11/9/2018	40033	\$144.86	19
Total for Bank #: 5						\$268,846.80		
Total for Run #: 19						\$268,846.80		
16	ACES	AP 11-16-18	5	003852858449	11/16/2018	40034	\$15,811.70	20
16	ACES	AP 11-16-18	5	003852858449	11/16/2018	40035	\$3,773.88	20
43	Alert Alarms	AP 11-16-18	5	003852858449	11/16/2018	40036	\$731.00	20
693	Alexander's Hardware, Inc	AP 11-16-18	5	003852858449	11/16/2018	40037	\$443.70	20
8644	All Star Transportation	AP 11-16-18	5	003852858449	11/16/2018	40038	\$2,464.28	20
30246	B-G Mechanical Service, Inc	AP 11-16-18	5	003852858449	11/16/2018	40039	\$1,695.00	20
73	Banner Systems, Inc.	AP 11-16-18	5	003852858449	11/16/2018	40040	\$684.80	20
69307	James F. Burns	AP 11-16-18	5	003852858449	11/16/2018	40041	\$2,300.00	20
2204	Connecticut Library Consortium	AP 11-16-18	5	003852858449	11/16/2018	40042	\$130.00	20
43305	Carmine D'Onofrio	AP 11-16-18	5	003852858449	11/16/2018	40043	\$111.18	20
215	Dick Blick	AP 11-16-18	5	003852858449	11/16/2018	40044	\$587.88	20
691	East River Energy	AP 11-16-18	5	003852858449	11/16/2018	40045	\$2,221.14	20
43357	Electronic Security & Controls Inc.	AP 11-16-18	5	003852858449	11/16/2018	40046	\$2,625.00	20
48690	Eversource	AP 11-16-18	5	003852858449	11/16/2018	40047	\$1,475.20	20
38176	Executive Sign Management	AP 11-16-18	5	003852858449	11/16/2018	40048	\$212.70	20
43425	Flinn Scientific	AP 11-16-18	5	003852858449	11/16/2018	40049	\$543.95	20
58965	Fountainhead foodservice group	AP 11-16-18	5	003852858449	11/16/2018	40050	\$15,000.00	20

Check Register by Date Range

12/11/2018 10:42:29 AM

Derby Public Schools 2018-2019

Fiscal Year 2018 - 2019

Checks from 11/1/2018 through 11/30/2018

Vendor	Batch	Bank #	Bank Account#	Check Date	Check #	Amount	Run#	
53752	Frontline Technologies Group, LLC	AP 11-16-18	5	003852858449	11/16/2018	40051	\$4,652.77	20
266	General Muffler & Auto Supply Inc	AP 11-16-18	5	003852858449	11/16/2018	40052	\$18.00	20
64226	Houghton Mifflin Harcourt	AP 11-16-18	5	003852858449	11/16/2018	40053	\$76.45	20
43246	Kelly Services Inc.	AP 11-16-18	5	003852858449	11/16/2018	40054	\$9,365.66	20
48650	Kiddie Kabz, LLC	AP 11-16-18	5	003852858449	11/16/2018	40055	\$2,550.00	20
59162	M&F Reis Inc.	AP 11-16-18	5	003852858449	11/16/2018	40056	\$1,576.18	20
24360	Antoni Mazan	AP 11-16-18	5	003852858449	11/16/2018	40057	\$25.00	20
19092	David M. Nardone	AP 11-16-18	5	003852858449	11/16/2018	40058	\$524.60	20
36135	New England Masonry & Roofing	AP 11-16-18	5	003852858449	11/16/2018	40059	\$1,650.00	20
53715	Paychex of New York LLC	AP 11-16-18	5	003852858449	11/16/2018	40060	\$764.24	20
492	School Specialty	AP 11-16-18	5	003852858449	11/16/2018	40061	\$443.44	20
604	Shelton Winnelson/Winsupply Shelton	AP 11-16-18	5	003852858449	11/16/2018	40062	\$417.85	20
64128	Spark Energy Gas, LLC	AP 11-16-18	5	003852858449	11/16/2018	40063	\$826.10	20
38055	Standard Insurance Company	AP 11-16-18	5	003852858449	11/16/2018	40064	\$166.47	20
64260	State of CT Dept of Admin Svc	AP 11-16-18	5	003852858449	11/16/2018	40065	\$240.00	20
19149	Statewide Locksmith Inc	AP 11-16-18	5	003852858449	11/16/2018	40066	\$2,850.00	20
30249	Tec Control Systems Inc.	AP 11-16-18	5	003852858449	11/16/2018	40067	\$350.00	20
38126	The Institute of Professional Practice,	AP 11-16-18	5	003852858449	11/16/2018	40068	\$11,200.00	20
36036	Trane U.S. Inc.	AP 11-16-18	5	003852858449	11/16/2018	40069	\$1,001.00	20
24269	TRC Lockbox	AP 11-16-18	5	003852858449	11/16/2018	40070	\$1,949.00	20
67	Troy Industrial Solutions	AP 11-16-18	5	003852858449	11/16/2018	40071	\$1,272.10	20
48486	US Bank Equipment Finance	AP 11-16-18	5	003852858449	11/16/2018	40072	\$4,883.00	20
64286	VanEtten Plumbing & Heating	AP 11-16-18	5	003852858449	11/16/2018	40073	\$250.00	20
25017	Walsh Fence LLC	AP 11-16-18	5	003852858449	11/16/2018	40074	\$257.50	20
59106	Winsupply of Shelton Co.	AP 11-16-18	5	003852858449	11/16/2018	40075	\$211.21	20
3128	Deborah Zaleha	AP 11-16-18	5	003852858449	11/16/2018	40076	\$379.00	20
Total for Bank #: 5						\$98,710.98		
Total for Run #: 20						\$98,710.98		
16	ACES	AP 11-21-18	5	003852858449	11/20/2018	40077	\$30.00	21
38189	ADMIN Partners LLC	AP 11-21-18	5	003852858449	11/20/2018	40078	\$37.50	21
8644	All Star Transportation	AP 11-21-18	5	003852858449	11/20/2018	40079	\$27,424.23	21
8644	All Star Transportation	AP 11-21-18	5	003852858449	11/20/2018	40080	\$777.65	21
30246	B-G Mechanical Service, Inc	AP 11-21-18	5	003852858449	11/20/2018	40081	\$310.50	21
73	Banner Systems, Inc.	AP 11-21-18	5	003852858449	11/20/2018	40082	\$524.00	21
43388	Bullseye Telecom, Inc.	AP 11-21-18	5	003852858449	11/20/2018	40083	\$11,467.10	21
69287	Carolina Biological Supply Company	AP 11-21-18	5	003852858449	11/20/2018	40084	\$1,153.65	21
759	City of Derby	AP 11-21-18	5	003852858449	11/20/2018	40085	\$319.50	21
8584	City Stitchers	AP 11-21-18	5	003852858449	11/20/2018	40086	\$3,400.00	21
58970	CompuClaim	AP 11-21-18	5	003852858449	11/20/2018	40087	\$130.91	21
64232	CPI	AP 11-21-18	5	003852858449	11/20/2018	40088	\$1,276.80	21
24340	CTAHPERD	AP 11-21-18	5	003852858449	11/20/2018	40089	\$125.00	21
19076	Department of Labor	AP 11-21-18	5	003852858449	11/20/2018	40090	\$9,151.00	21
48577	Derby Food Services	AP 11-21-18	5	003852858449	11/20/2018	40091	\$2,141.70	21
215	Dick Blick	AP 11-21-18	5	003852858449	11/20/2018	40092	\$24.18	21
25191	Advanced Corporate Networking, Inc.	AP 11-21-18	5	003852858449	11/20/2018	40093	\$591.50	21
3143	Disabililty Resource Network	AP 11-21-18	5	003852858449	11/20/2018	40094	\$7,500.00	21
30416	Discount School Supply	AP 11-21-18	5	003852858449	11/20/2018	40095	\$104.10	21
69312	The Eagle Leasing Company	AP 11-21-18	5	003852858449	11/20/2018	40096	\$768.00	21
691	East River Energy	AP 11-21-18	5	003852858449	11/20/2018	40097	\$6,482.86	21
958	EastConn	AP 11-21-18	5	003852858449	11/20/2018	40098	\$1,350.00	21
252	Frey Scientific Co.	AP 11-21-18	5	003852858449	11/20/2018	40099	\$193.83	21
252	Frey Scientific Co.	AP 11-21-18	5	003852858449	11/20/2018	40100	\$122.54	21
64195	Gina Bonfietti, LLC	AP 11-21-18	5	003852858449	11/20/2018	40101	\$150.00	21
43246	Kelly Services Inc.	AP 11-21-18	5	003852858449	11/20/2018	40102	\$3,031.93	21
48650	Kiddie Kabz, LLC	AP 11-21-18	5	003852858449	11/20/2018	40103	\$650.00	21

Check Register by Date Range

12/11/2018 10:42:29 AM

Derby Public Schools 2018-2019

Fiscal Year 2018 - 2019

Checks from 11/1/2018 through 11/30/2018

Vendor	Batch	Bank #	Bank Account#	Check Date	Check #	Amount	Run#	
59151	NORCOM	AP 11-21-18	5	003852858449	11/20/2018	40104	\$2,315.00	21
24453	People to Places, Inc.	AP 11-21-18	5	003852858449	11/20/2018	40105	\$13,254.00	21
48604	RnB Enterprises, Inc.	AP 11-21-18	5	003852858449	11/20/2018	40106	\$140.00	21
69313	Deborah Schmidt	AP 11-21-18	5	003852858449	11/20/2018	40107	\$220.61	21
492	School Specialty	AP 11-21-18	5	003852858449	11/20/2018	40108	\$21.75	21
25011	Shelton Printing LLC	AP 11-21-18	5	003852858449	11/20/2018	40109	\$70.00	21
43442	Shelley Sheridan	AP 11-21-18	5	003852858449	11/20/2018	40110	\$107.37	21
43216	Stamps.com Inc.	AP 11-21-18	5	003852858449	11/20/2018	40111	\$134.94	21
2557	TEAM, Inc	AP 11-21-18	5	003852858449	11/20/2018	40112	\$25,325.26	21
25050	The Children's Center of Hamden	AP 11-21-18	5	003852858449	11/20/2018	40113	\$11,550.00	21
59106	Winsupply of Shelton Co.	AP 11-21-18	5	003852858449	11/20/2018	40114	\$648.79	21
48462	Woodwind Brasswind	AP 11-21-18	5	003852858449	11/20/2018	40115	\$135.86	21
36202	YALE	AP 11-21-18	5	003852858449	11/20/2018	40116	\$600.00	21
Total for Bank #: 5						\$133,762.06		
Total for Run #: 21						\$133,762.06		
36187	Richard Abelli	AP 11-30-18	5	003852858449	11/30/2018	40117	\$43.60	22
16	ACES	AP 11-30-18	5	003852858449	11/30/2018	40118	\$4,575.80	22
43	Alert Alarms	AP 11-30-18	5	003852858449	11/30/2018	40119	\$346.90	22
8644	All Star Transportation	AP 11-30-18	5	003852858449	11/30/2018	40120	\$58,431.90	22
24404	Ansonia Board of Education	AP 11-30-18	5	003852858449	11/30/2018	40121	\$512.00	22
73	Banner Systems, Inc.	AP 11-30-18	5	003852858449	11/30/2018	40122	\$398.75	22
24316	Bridgeport Public Schools (BOE)	AP 11-30-18	5	003852858449	11/30/2018	40123	\$12,000.00	22
69307	James F. Burns	AP 11-30-18	5	003852858449	11/30/2018	40124	\$230.00	22
36138	ChimeNet Inc.	AP 11-30-18	5	003852858449	11/30/2018	40125	\$5,900.00	22
8584	City Stitchers	AP 11-30-18	5	003852858449	11/30/2018	40126	\$160.00	22
119	Cooperative Education. Services	AP 11-30-18	5	003852858449	11/30/2018	40127	\$40,500.00	22
43357	Electronic Security & Controls Inc.	AP 11-30-18	5	003852858449	11/30/2018	40128	\$182.00	22
48645	Frontier Communications	AP 11-30-18	5	003852858449	11/30/2018	40129	\$41.39	22
69317	Michelle Han	AP 11-30-18	5	003852858449	11/30/2018	40130	\$201.30	22
2118	Hillyard Rovic Inc	AP 11-30-18	5	003852858449	11/30/2018	40131	\$876.52	22
298	Home Depot	AP 11-30-18	5	003852858449	11/30/2018	40132	\$437.03	22
53733	Horace Mann	AP 11-30-18	5	003852858449	11/30/2018	40133	\$22.50	22
43350	Ideal Engine and Mower Service, LLC	AP 11-30-18	5	003852858449	11/30/2018	40134	\$2,786.36	22
64271	K & S Distributors, Inc.	AP 11-30-18	5	003852858449	11/30/2018	40135	\$513.30	22
43246	Kelly Services Inc.	AP 11-30-18	5	003852858449	11/30/2018	40136	\$4,682.18	22
48620	KidSense Therapy Group	AP 11-30-18	5	003852858449	11/30/2018	40137	\$50,062.50	22
64274	Klingberg Family Centers, Inc.	AP 11-30-18	5	003852858449	11/30/2018	40138	\$13,260.06	22
69318	Donna Lupacchino	AP 11-30-18	5	003852858449	11/30/2018	40139	\$45.00	22
69316	Nicole Mastroianni	AP 11-30-18	5	003852858449	11/30/2018	40140	\$60.71	22
8431	New Haven Public Schools	AP 11-30-18	5	003852858449	11/30/2018	40141	\$20,469.00	22
64187	Novus Insight, Inc.	AP 11-30-18	5	003852858449	11/30/2018	40142	\$1,376.00	22
53760	Nuzzo, David	AP 11-30-18	5	003852858449	11/30/2018	40143	\$80.00	22
53723	Playground Medic	AP 11-30-18	5	003852858449	11/30/2018	40144	\$4,675.00	22
69319	Jessica Pratt	AP 11-30-18	5	003852858449	11/30/2018	40145	\$45.00	22
69310	Rogers Athletic Company	AP 11-30-18	5	003852858449	11/30/2018	40146	\$710.00	22
485	Schindler Elevator Corporation	AP 11-30-18	5	003852858449	11/30/2018	40147	\$505.59	22
13776	Jennifer Shea	AP 11-30-18	5	003852858449	11/30/2018	40148	\$73.47	22
43442	Shelley Sheridan	AP 11-30-18	5	003852858449	11/30/2018	40149	\$52.87	22
38055	Standard Insurance Company	AP 11-30-18	5	003852858449	11/30/2018	40150	\$1,473.92	22
18949	Staples	AP 11-30-18	5	003852858449	11/30/2018	40151	\$77.85	22
19149	Statewide Locksmith Inc	AP 11-30-18	5	003852858449	11/30/2018	40152	\$3,745.00	22
48479	Supreme Storage Trailer Co.	AP 11-30-18	5	003852858449	11/30/2018	40153	\$475.00	22
64137	Teacher Synergy LLC	AP 11-30-18	5	003852858449	11/30/2018	40154	\$32.99	22
38126	The Institute of Professional Practice,	AP 11-30-18	5	003852858449	11/30/2018	40155	\$31,500.00	22
617	Valley Electric Supply Co.	AP 11-30-18	5	003852858449	11/30/2018	40156	\$329.96	22

Check Register by Date Range

12/11/2018 10:42:29 AM

Derby Public Schools 2018-2019

Fiscal Year 2018 - 2019

Checks from 11/1/2018 through 11/30/2018

Vendor	Batch	Bank #	Bank Account#	Check Date	Check #	Amount	Run#	
59106	Winsupply of Shelton Co.	AP 11-30-18	5	003852858449	11/30/2018	40157	\$517.01	22
59070	Zangari Cohn Cuthbertson Duhl & Grell	AP 11-30-18	5	003852858449	11/30/2018	40158	\$12,449.96	22
Total for Bank #: 5						\$274,858.42		
Total for Run #: 22						\$274,858.42		
43206	Amazon.com	AMEX 8-18	9	37965124361100	11/30/2018	6620	\$651.10	24
43206	Amazon.com	AMEX 8-18	9	37965124361100	11/30/2018	6621	\$31.80	24
53742	AMEX Misc	AMEX 8-18	9	37965124361100	11/30/2018	6622	\$401.35	24
64276	Audible, Inc	AMEX 8-18	9	37965124361100	11/30/2018	6623	\$15.10	24
48499	BJ's	AMEX 8-18	9	37965124361100	11/30/2018	6624	\$176.64	24
64204	Dunkin Donuts	AMEX 8-18	9	37965124361100	11/30/2018	6625	\$35.99	24
53773	Hartford Current	AMEX 8-18	9	37965124361100	11/30/2018	6626	\$30.30	24
298	Home Depot	AMEX 8-18	9	37965124361100	11/30/2018	6627	\$907.64	24
69283	InkHead, Inc.	AMEX 8-18	9	37965124361100	11/30/2018	6628	\$203.16	24
64166	Intuit QB ONLINE	AMEX 8-18	9	37965124361100	11/30/2018	6629	\$60.60	24
43440	Italian Pavilion	AMEX 8-18	9	37965124361100	11/30/2018	6630	\$68.00	24
25061	Lowe's Commercial Services	AMEX 8-18	9	37965124361100	11/30/2018	6631	\$468.88	24
69309	P.C. Richards & Sons	AMEX 8-18	9	37965124361100	11/30/2018	6632	\$1,357.20	24
59096	Platt Grocers	AMEX 8-18	9	37965124361100	11/30/2018	6633	\$259.00	24
843	Really Good Stuff Inc	AMEX 8-18	9	37965124361100	11/30/2018	6634	\$56.94	24
59032	Smore.com	AMEX 8-18	9	37965124361100	11/30/2018	6635	\$158.00	24
43216	Stamps.com Inc.	AMEX 8-18	9	37965124361100	11/30/2018	6636	\$15.99	24
18949	Staples	AMEX 8-18	9	37965124361100	11/30/2018	6637	\$64.44	24
59099	Stop & Shop	AMEX 8-18	9	37965124361100	11/30/2018	6638	\$63.94	24
58992	Taylor Rental Center	AMEX 8-18	9	37965124361100	11/30/2018	6639	\$1,593.06	24
64250	Tipsy Tomato	AMEX 8-18	9	37965124361100	11/30/2018	6640	\$42.16	24
Total for Bank #: 9						\$6,661.29		
Total for Run #: 24						\$6,661.29		
43206	Amazon.com	AMEX 9-18	9	37965124361100	11/30/2018	6641	\$1,931.90	25
43206	Amazon.com	AMEX 9-18	9	37965124361100	11/30/2018	6642	\$290.44	25
53742	AMEX Misc	AMEX 9-18	9	37965124361100	11/30/2018	6643	\$1,266.75	25
53742	AMEX Misc	AMEX 9-18	9	37965124361100	11/30/2018	6644	\$914.31	25
25061	Lowe's Commercial Services	AMEX 9-18	9	37965124361100	11/30/2018	6645	\$109.72	25
43363	Oriental Trading	AMEX 9-18	9	37965124361100	11/30/2018	6646	\$510.63	25
843	Really Good Stuff Inc	AMEX 9-18	9	37965124361100	11/30/2018	6647	\$10.99	25
43216	Stamps.com Inc.	AMEX 9-18	9	37965124361100	11/30/2018	6648	\$859.99	25
Total for Bank #: 9						\$5,894.73		
Total for Run #: 25						\$5,894.73		
Total:						\$789,863.60		

CHECK TOTALS BY FUND WITHIN DATE RANGE

01	General Fund	\$680,340.89
02	Federal Grants - Current Year	\$90,341.44
03	State Grants	\$8,663.26
05	Food Service Funds	\$2,563.27
12	Federal Grants - Carry-Over Year	\$4,912.06
GRAND TOTAL		\$786,820.92

DERBY PUBLIC SCHOOLS

**SPECIAL EDUCATION COSTS SUMMARY
FY13 - FY19 (\$000)**

<u>COST CATEGORY</u>	<i>Initial Budget</i>						
	<u>FY12-13</u>	<u>FY13-14</u>	<u>FY14-15</u>	<u>FY15-16</u>	<u>FY16-17</u>	<u>FY17-18</u>	<u>FY18-19</u>
Teachers	\$ 1,484	\$ 1,457	\$ 1,377	\$ 1,384	\$ 1,348	\$ 1,446	\$ 1,482
Paras, clerical	\$ 782	\$ 848	\$ 759	\$ 882	\$ 805	\$ 922	\$ 945
Purchased Services	\$ 124	\$ 189	\$ 159	\$ 169	\$ 140	\$ 284	\$ 293
SPED Tuition	\$ 1,558	\$ 1,403	\$ 1,472	\$ 1,390	\$ 1,771	\$ 2,242	\$ 2,786
Supplies	\$ 17	\$ 7	\$ 6	\$ 13	\$ 11	\$ 7	\$ 7
Property Services/Equipment	\$ 4	\$ 7	\$ 3	\$ 7	\$ 4	\$ 7	\$ 7
SPED Transportation (out of district)	\$ 343	\$ 343	\$ 381	\$ 505	\$ 517	\$ 516	\$ 657
Total ED001 reported (less benefits)	\$ 4,312	\$ 4,254	\$ 4,157	\$ 4,350	\$ 4,596	\$ 5,424	\$ 6,177
% increase fm PY		-1.3%	-2.3%	4.6%	5.7%	18.0%	13.9%

SPED students - out of district

23 33 38

