

Board of Education Meeting

Wednesday, April 2, 2025 7:00 PM

BOE Auditorium and via Zoom Meeting Platform, 129 Church Street, Bristol, CT 06010

1. **CALL TO ORDER/PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE**

2. **STAFF AND STUDENT RECOGNITION**

3. **APPROVAL OF MINUTES**

4. **COMMITTEE REPORTS**

5. **STUDENT REPRESENTATIVE REPORTS**

6. **CHAIR REPORT**

7. **SUPERINTENDENT REPORT**

8. **CONSENT AGENDA**

8.1. PERSONNEL

8.1.a. Teacher Retirement - Effective June 30, 2025

8.1.b. Teacher Resignation - Effective June 18, 2025

8.1.c. New Teacher Hires

8.2. GRANTS

8.2.a. PEGPETIA Grant

9. **PUBLIC COMMENT**

10. **DELIBERATED ITEMS/DISTRICT LEADERSHIP TEAM REPORTS**

10.1. Discussion and possible action concerning the Superintendent's recommendation to non-renew non-tenured teachers for budgetary reasons

10.2. End of the Year Closing Date and High School Graduation Date

10.3. Parent Conference and Marking Period Dates for SY 2025-2026 and 2026-2027

10.4. Vote to Accept South Side School HVAC Project as Complete

10.5. Special Services Report

11. **TEXTBOOK ADOPTION**

11.1. Precalculus (Academic) Textbook Adoption (Second Reading)

12. **POLICY REVISION**

12.1. Policy 5145.12 - Search and Seizure

12.2. Policy 5145.123(a) - Search and Seizure
Use of Metal Detecting Devices

13. **NEW BUSINESS**

14. **INFORMATION/LIAISON REPORTS**

15. **ADJOURNMENT**

The minutes presented within this document are a summary of the discussion that took place at the Board of Education meeting. To view the meeting in its entirety and hear full reports please click the following link: [March 5, 2025 - Regular Meeting Recording](#).

BRISTOL BOARD OF EDUCATION
Bristol, Connecticut
Wednesday, March 5, 2025 – 7:00 p.m.
Regular Meeting Minutes

The Bristol Board of Education regular meeting was held on Wednesday, March 5, 2025, at 7:00 p.m. in the Bristol Board of Education Auditorium located at 129 Church Street and via the Zoom Meeting Platform.

PRESENT: Commissioners: Russell Anderson, Eric Carlson, Kristen Giantonio, Lorianne Osenkowski, Maria Simmons, Jennifer Van Gorder and Chair Shelby Pons (virtual)

ABSENT: Commissioners: Jill Fitzsimons-Bula and Dante Tagariello

ALSO PRESENT: Iris White, Acting Superintendent, Mary Hawk, Acting Deputy Superintendent and Erick Rosengren, Council Liaison

Vice Chair Simmons called the meeting to order at 7:01 p.m. and asked the audience to stand for the Pledge of Allegiance.

Vice Chair Simmons asked the audience to join her in a moment of silence for Doris Sidella an Administrative Assistant in Athletics/Physical Education at the BoE from 8/30/82 to 7/7/00; Suzanne Hubble a Teacher at Northeast from 9/7/65 to 2/18/66 and Citywide and Hubbell from 01/3/67 to 05/20/69 and Michael Morin a Teacher at Northeast from 1969 to 2006.

APPROVAL OF MINUTES

February 4, 2025 - Budget Workshop Minutes

Vice Chair Simmons called for a motion to approve the February 4, 2025 Budget Workshop Minutes as written. Commissioner Giantonio asked for an amendment to show that Carly Fortin, Amy Martino, and Dr. Culkin were present at the meeting.

The Board of Education voted to approve the February 4, 2025 - Budget Workshop Minutes with the aforementioned amendment.

Motion made by Kristen Giantonio and seconded by Jennifer Van Gorder. Passed Unanimously.

February 5, 2025 - Regular Meeting Minutes

The Board of Education voted to approve the February 5, 2025 - Regular Meeting Minute as written.

Motion made by Kristen Giantonio and seconded by Eric Carlson. Passed Unanimously.

February 12, 2025 - Special Meeting Minutes

The Board of Education voted to approve the February 12, 2025 - Special Meeting Minutes as written.

Motion made by Kristen Giantonio and seconded by Lori Osenkowski. Passed Unanimously.

February 26, 2025 - Special Meeting Minutes

The Board of Education voted to approve the February 26, 2025 - Special Meeting Minutes as written.

Motion made by Kristen Giantonio and seconded by Lori Osenkowski. Passed Unanimously.

COMMITTEE REPORTS

Finance and Operations Committee

Commissioner Carlson reported that the committee met and discussed a lighting efficiency project. The item will appear later on the agenda for a vote.

School, Family and Community Partnerships

Commissioner Simmons reported that the committee met on February 26th. The committee activated well-being as they do at every meeting. The committee discussed the School, Family and Community Partnerships, Goal and Action plan updates that were presented by Dr. Broderick. They discussed what was happening throughout the district, and the district's continued investment in establishing and celebrating school-family, and community partnerships and ways to engage the student representatives in a more active manner. A community partnerships report was presented by Sandra Godin from our FRC and they discussed the role of board liaisons and the way we interact with our assigned schools or our assignments and how we may be able to explore bringing changes to the work, and so that it best serves the needs of the district.

Policy Committee

Commissioner Simmons reported that the committee looked CAFE's model policy for student representatives, and looked at the policy regarding wands and search and seizure policies, and will be doing some more work on that moving forward.

Safety Committee

Commissioner Osenkowski reported that the committee met and they held a Special Meeting with the Policy Committee. They are still discussing the two policies and hand-held wands. The next school safety meeting is in May.

Student Achievement Committee

Commissioner Simmons reported that the committee met on February 19th. Carly Fortin presented information on next-generation accountability performance indicators. The committee looked at NISE, a student English immersion program. The committee received curriculum presentations for the following curriculum: K-5 Social Studies, Journalism and Precalculus.

STUDENT REPRESENTATIVE REPORTS

Bristol Central

Bristol Central, Senior Representative Abigail Wasta, presented the Bristol Central monthly Student Representative report. Highlights from her report included: a recent meeting regarding the roles of the Student Representatives; senior decision letters have come out, students have been accepted at UCONN, Alabama, Villanova, and Harvard; Italian students participating in a weekly virtual exchange program through the American Association of Teachers of Italy; juniors have been inducted into the National Honor Society at the annual NHS tapping breakfast; winter sports have come to a close, progress reports have closed and students are looking forward to the spring season.

Bristol Eastern

Bristol Eastern, Senior Representative Peyton Troth presented the Bristol Eastern monthly Student Representative report. Highlights from her report included: the winter sports season coming to an end; the boys' basketball team had a tough loss in the 1st round of the State tournament; the girls' basketball team won the 1st round of the State tournament versus Guilford; the student teacher volleyball game was held; the color guard has created a recycling drive of sneakers; the jazz and choral groups are hosting their annual Coffee House performance; there was a Black history month activity where students and teachers had the chance to also go to the library to have a read-in with black poets and writers; seniors are visiting colleges through school either in-person or with a representative; students; and students have access to scholarships through the Main Street Community Foundation program. Peyton shared that she committed to the University of Alabama, on a full tuition scholarship, and plans to obtain a degree in broadcast journalism, with a concentration in sports reporting. Peyton thanked her teachers and administrators for their support.

CHAIR REPORT

Chair Pons presented the monthly Chair Report. Click the following link to read the full report. [Monthly Chair Report](#)

SUPERINTENDENT REPORT

CLA Fiscal Audit Presentation

Superintendent White introduced the CLA Fiscal Audit Presentation and provided a background of the audit. Members from CLA (Mr. Jeff Zipler, Aaron Perillo and Lindsey Intrieri) were present in the audience and online to give an overview of the financial assessment that they perform for the district.

2025-2026 Budget Update

Superintendent White shared that the Central Office held a meeting with the Board of Finance Members last night and tomorrow morning the Central Office team will be working to develop the two scenarios that the Chair spoke about that will be presented at next week's Finance Committee meeting. They will be looking at different scenarios in terms of budget cuts and presenting the hard choices that need to be made, and what those choices will look like, so that there is full transparency, and that the Board of Education has the information needed to make the decision before adopting the budget that needs to be presented to the Board of Finance on March 19th.

Edgewood PreK Academy Update

We had a successful reopening of the PreK Academy. Our lead programs are at West Bristol and the other students are back at the senior center. We are thankful to the West Bristol team for welcoming those students in this week Pete Fusco presented a timeline of the anticipated work at Edgewood. The nominating committee met last week, and nominations are going to city council on Tuesday, March 11th for approval. The first building committee meeting is scheduled for Monday, March 24th This will be a roof replacement and targeted alterations project. We will discuss the approach and begin defining the scope of work at that meeting.

Question followed regarding when board members will have the cabinet's budget recommendations to review.

Board Appreciation Month

March is Board Appreciation Month. On behalf of Bristol Public Schools, Ms. White acknowledged the work of the Board and thanked them for all that they do for the students, staff, and families of Bristol. She recognized that they volunteered their time and thanked them for the work that they do.

CONSENT AGENDA

Vice Chair Simmons called for a motion to approve the Consent Agenda which includes Items 7.1.a – 7.1.b.

Motion made by Jennifer Van Gorder and seconded by Kristen Giantonio. Passed Unanimously.

7.1. PERSONNEL

7.1.a. Teacher Resignation

Basroon, Jenifer - CHMS - Grade 7 Science Teacher effective June 30, 2025

The Board of Education voted to accept the Teacher Resignation as presented.

Motion made by Jennifer Van Gorder and seconded by Kristen Giantonio. Passed Unanimously.

7.1.b. New Teacher Hires

Perrotti, Maria - BEHS - Spanish Teacher effective March 10, 2025

Stroh, Brian - EPH - Special Education Teacher effective February 13, 2025

The Board of Education voted to approve the New Teacher Hires as presented.

Motion made by Jennifer Van Gorder and seconded by Kristen Giantonio. Passed Unanimously.

8. PUBLIC COMMENT

Vice Chair Simmons read the REVISED Public Comment rules.

No members of the public wished to address the Board.

DELIBERATED ITEMS/DISTRICT LEADERSHIP TEAM REPORTS

Healthy Foods Certification for the 2025-2026 School Year

Lynn Boisvert, presented the Healthy Foods Certification for the 2025-2026 School Year. The Healthy Food Certification (HFC) statute (C.G.S. Section 10-215f) requires that each local board of education or governing authority (BOE) for public schools participating in the National School Lunch Program (NSLP) each year must certify whether all food items sold to students (separately from reimbursable meals) will or will not meet the Connecticut Nutrition Standards (CNS). The BOE must complete a vote on the required motion language by July 1, 2025, or the BOE will not be eligible for HFC during SY 2025-26 (July 1, 2025, through June 30, 2026). Required healthy food option vote for all Boards of Education, which implements the healthy food option of C.G.S. Section 10-215f. The motion and board-approved meeting minutes must include the exact language as it appears below.

Vice Chair Simmons read the **Healthy Food Options Motion:**

That pursuant to C.G.S. Section 10-215f, the Bristol Board of Education certifies that all food items offered for sale to students in the schools under its jurisdiction and not exempted from the Connecticut Nutrition Standards published by the Connecticut State Department of Education will comply with the Connecticut Nutrition Standards during the period of July 1, 2025, through June 30, 2026. This certification shall include all food offered for sale to students separately from reimbursable meals at all times and from all sources, including but not limited to school stores, vending machines, school cafeterias, culinary programs, and any fundraising activities on school premises sponsored by the school or non-school organizations and groups.

Motion made by Eric Carlson and seconded by Kristen Giantonio. Passed Unanimously.

Kristen Giantonio read the **Food and Beverage Exemptions Motion:**

That the Bristol Board of Education vote to allow the sale to students of food items that do not meet the Connecticut Nutrition Standards and beverages not listed in Section 10-221q of the Connecticut General Statutes provided that the following conditions are met: 1) the sale is in connection with an event occurring after the end of the regular school day or on the weekend; 2) the sale is at the location of the event; and 3) the food and beverage items are not sold from a vending machine or school store. An "event" is an occurrence that involves more than just a regularly scheduled practice, meeting, or extracurricular activity. For example, soccer games, school plays, and interscholastic debates are events, but soccer practices, play rehearsals, and debate team meetings are not. The "regular school day" is the period from midnight before, to 30 minutes after the end of the official school day. "Location" means where the event is being held and must be the same place as the food and beverage sales.

Motion made by Kristen Giantonio and seconded by Lori Osenkowski. Passed Unanimously.

Preliminary Calendars for the 2025-2026 and 2026-2027 School Years (Second Presentation)

Superintendent White presented the 2025-2026 and 2026-2027 School Year calendars (Second Presentation). Last month the board reviewed the calendars, based on feedback received, Veteran's Day was removed as a holiday. After the meeting based on feedback from the board as well as the community, we added that holiday back to both calendar years. As is customary the revised calendars were sent out to the unions. BFT responded with feedback, concerned about the number of holidays and pushing late into June. Discussion continued regarding the approval of the calendars for planning purposes and the need for additional conversation regarding holidays and the ability to revise the approved calendars at a later date.

Preliminary Calendars for the 2025-2026 and 2026-2027 School Years (Second Presentation) – cont'd

Vice Chair Simmons called for a motion to approve the 2025-2026 and 2026-2027 School Years as presented.

Motion made by Kristen Giantonio and seconded by Eric Carlson. Passed Unanimously.

Energy Efficiency Project

Peter Fusco presented the LED light upgrades project. The project involves energy efficiency upgrades that will be performed to all BoE facilities including LED lighting, and lighting controls. The project is estimated to save 724,003 in annual electricity costs. Discussion followed. No vote was taken.

Pupil Personnel Report

Amy Martino presented the Pupil Personnel Services Report. As of February 1, 2025, 1,823 of the 8,084 enrolled Bristol students are identified as requiring Special Education programming. This enrollment reflects 22.55% of the total BPS student population. As of February 1st, 121 students with disabilities required out-of-district placements at private special education school programs. There were 87 students requiring special education programming services at other public out-of-district schools, including magnet schools. During the month of January 2024, 36% of newly registered students were identified as students with special education programming needs at the time of registration; none of the newly enrolled students received their programming and services at an out-of-district special education school program. During the month of January, there were (47) 211 calls and (9) 911 calls.

CURRICULUM REVISION

Introduction to Journalism Curriculum Revision

Leszek Ward presented the Introduction to Journalism Curriculum Revision. This is the second reading of the revised Introduction to Journalism Curriculum, it was presented to the Student Achievement Committee on February 19th. The course was reorganized and updated to create a smooth progression within the Journalism Pathway.

The Board of Education voted to approve the Introduction to Journalism Curriculum Revision as presented.

Motion made by Eric Carlson and seconded by Kristen Giantonio. Passed Unanimously.

K-5 Social Studies Curriculum Revision

Azra Redzic presented the K-5 Social Studies Curriculum Revision. The K-5 Social Studies Curriculum Revision was designed to ensure that all K-5 classrooms engage in high-quality Social Studies instruction. CT Social Elementary and Secondary Studies Standards and Framework was approved in October 2023. The K-5 curriculum revisions ensure alignment to the newly approved standards, specific student learning targets, rigorous anchor/ mentor text, and quality instruction to meet the VOG and ensure equity for all.

The Board of Education voted to approve the K-5 Social Studies Curriculum Revision as presented.

Motion made by Kristen Giantonio and seconded by Eric Carlson. Passed Unanimously

Precalculus (Academic) Curriculum Revision

Laura Lanza presented the Precalculus (Academic) Curriculum Revision. This course is the fourth course in the college preparatory mathematics sequence. It is a prerequisite for the analytic geometry and calculus courses offered by colleges. The curriculum was revised over the course of the last 6 months by teachers at both Bristol Central High School and Bristol Eastern High School.

The Board of Education voted to approve the Precalculus (Academic) Curriculum Revision as presented.

Motion made by Eric Carlson and seconded by Kristen Giantonio. Passed Unanimously

TEXTBOOK ADOPTION

Precalculus (Academic) Textbook Adoption (First Reading)

Laura Lanza presented the Precalculus (Academic) Textbook Adoption. This text will support the new revision of the Precalculus (Academic) Curriculum. The textbook review committee considered four textbooks. They met with sales representatives and rated each textbook. The Pearson Precalculus 7th Edition by Blitzer rated the highest and will support the goals of the revised curriculum. Commissioners will have the opportunity to view the textbook in the intervening month. It will be voted on at the April Board of Education meeting.

NEW BUSINESS

There was no New Business to come before the board.

INFORMATION/LIAISON REPORTS

Lori Osenkowski – Provide a liaison report for Ivy Drive School.

Jennifer Van Gorder – Provided a liaison report for Hubbell School.

Maria Simmons – Provided a liaison report for South Side School and Bristol Eastern High School.

Council Liaison Erick Rosengren – Shared information from the Bristol Early Childhood Alliance.

ADJOURNMENT

There being no other business to come before the Board, the meeting should be adjourned. (8:38 p.m.)

Respectfully Submitted



Susan P. Everett

Executive Secretary to the Board of Education

The minutes presented within this document, summarize the discussion of the Special Board of Education meeting. To view the meeting in its entirety and hear full reports, please click the following link: [March 12, 2025 - Special Meeting Recording](#).

BRISTOL BOARD OF EDUCATION
Bristol, Connecticut
Wednesday, March 12, 2025 – 7:00 p.m.
Special Meeting Minutes

A Special Bristol Board of Education meeting was held on Wednesday, March 12, 2025, at 7:00 p.m. in the Board of Education Auditorium, located at 129 Church Street, Bristol, Connecticut, and via the Zoom meeting platform.

PRESENT: Commissioners: Russell Anderson, Eric Carlson, Jill Fitzsimons-Bula, Kristen Giantonio, Lorianne Osenkowski, Maria Simmons (virtual), Dante Tagariello, Jennifer Van Gorder and Chair Shelby Pons

ALSO PRESENT: Lynn Boisvert, Mary Hawk, Acting Deputy Superintendent, Iris White, Acting Superintendent

1. Call to Order and Pledge of Allegiance

Chair Pons called the Special Meeting to order at 7:10 p.m. The audience stood for the Pledge of Allegiance.

2. Overview of the Superintendent’s FY 2026 Recommended Budget

Superintendent White provided a brief overview of the Superintendent’s FY 2026 Recommended Budget. She then turned it over to Mrs. Boisvert to share the budget cuts rationale. Mrs. Boisvert walked the commissioners through a line-by-line explanation of the suggested budget cuts. The cuts included positional and non-positional cuts.

Program and Staff Stipend Reductions

- Professional Development reduced to \$15,000.
- Supervisor Salaries (Elementary Only) were reduced by \$9,152 (shifted to Alliance).
- Library Media Salaries (Before & After School at High Schools) were cut by \$6,000.
- Co-curricular stipends for various programs (e.g., Art, Theater, Wellness, TESOL) reduced or eliminated.
- Professional Education Services in Music, Theater, and Art cut to previous levels.
- Software/Licenses have been reduced by \$22,000, a decision made after careful evaluation of usage and the necessity to optimize the budget.
- Overtime in Technology cut by \$2,500.

Athletics and Student Activities

- Uniforms (HS: \$56,274, MS: \$1,800) cut.
- Athletic Memberships were reduced by about \$43,285.
- Student Recognition across various departments cut or reallocated.
- Middle and High School Athletics Recognition was cut by about \$15,276.
- Bowling Bus (BEHS) eliminated.

Arts and Music Reductions

- Art Budget was cut by \$17,211 (adjusted to match 2023-24 levels).
- Music Equipment and Instructional Supplies were significantly reduced.
- Theater and Music Professional Development & Stipends cut.

Transportation and Field Trips

- Summer School Transportation was cut by \$25,000 and moved to a grant.
- Field Trips across multiple schools are cut or reduced to a set amount per school.

Facilities and Maintenance

- Security Repairs and Maintenance were reduced by \$15,000.
- Repairs and maintenance for multiple departments and schools were cut or shifted to other funding sources.
- Vandalism Fund reduced by \$14,000.

Instructional and Office Supplies

- Textbook Purchases cut across the district.
- Office and Instructional Supplies in various schools were reduced or eliminated.
- Student Planners eliminated across buildings.

Administrative and Miscellaneous Reductions

- Administrative Supplies were cut for multiple departments.
- Memberships for staff in various subjects were reduced or eliminated.
- Additional "new" stipends were removed.

Resulting in \$4,013,638 in reductions to the General Fund budget.

Positional Reductions

- 12 KTAs, which are kindergarten teaching assistants - Alliance grant - \$347,792
- PE teachers, two at each high school - \$262,920
- One-half of the Business Office Secretary - Alliance, \$36,360
- One Climate and Culture Supervisor - \$164,689
- One Theme Coach - \$65,730
- One-half of an Art Teacher - \$32,865
- One-half of the Music Teacher - \$32,865
- Seven Science Lead Teachers - Elementary level - \$4,076
- Two Library Media Specialists, one at each high school - \$131,460
- One 6-8 Instructional Support Teacher - \$109,153
- Four High School Teachers - \$262,920
- One 6-8 Coach from a K-8 school - \$65,730
- Five middle school curriculum coordinators; Cutting five middle school curriculum coordinators to have one per course per grade level, - \$7,727
- One 6-8 Library Media Specialist from a K-8 school - \$65,730
- Move two administrators currently at 12 months to 11 months - \$30,000
- Supervisor of High School Facilities - \$92,168

Mrs. Boisvert explained that when you take into account the Social Security, Medicare, and benefits, it is \$2,157,544 in cuts, bringing the new budget total from \$146, 899,581 to \$140,839,680, which is a \$6 million reduction.

3. Discussion and Possible Action on the Superintendent's FY 2026 Recommended Budget

Chair Pons called for a motion so that the board could go into discussion.

On a motion made by Dante Tagariello and seconded by Eric Carlson

The Board of Education voted to accept the budget as is and open discussion.

Each commissioner was allowed to speak about the cuts, give their opinion, and offer suggestions.

Following a lengthy discussion, the Board needed to decide if they were going to vote on a number total or line by line total.

Maria O'Brian, Liaison to the Board of Finance clarified that at the March 19th budget presentation the board would be presenting a budget that is a specific number. As an individual member of the Board of Finance, she said the focus is going to be on that number and how they fulfill their role and authority to help advise and manage the City of Bristol's total financial picture. Once the final number is given to the board, it is the board's role and authority to decide on how it will be utilized. The board has some time to finalize the cuts as the city does not take a final vote until on or around April 22nd.

This evening the board would need to decide on a budget with 5 million dollars' worth of cuts and one with 6 million dollars' worth of cuts, so it's either \$141,777,64 or \$140,839,680.

Commissioner Tagariello withdrew his motion and the board can vote through the non-position reductions because they were over 4 million dollars. Discussion continued.

Commissioner Tagariello moved to accept a final budget number of \$140,839,680, with the proposal before them as a non-binding suggestion. Commissioner Carlson seconded the motion. Discussion continued.

Commissioner Giantonio asked that the board formally schedule a workshop, at the convenience of everyone. The board will schedule a workshop to continue the discussion on what budget cuts will be made.

Commissioner Giantonio requested that a Roll Call be called for the motion.

Following a Roll Call Vote, the motion **PASSED** with nine (9) commissioners (Anderson, Carlson, Fitzsimons-Bula, Giantonio, Osenkowski, Simmons (virtual), Tagariello, Van Gorder, and Chair Pons) **IN FAVOR** of the motion.

4. Adjournment

There being no other business, the meeting should be adjourned. (8:33 p.m.)

Respectfully Submitted,



Recording Secretary
Bristol Board of Education

Kailyn Accetura (Kenney)

Elementary School Teacher

SKILLS

Great classroom management. • Approachable and kind. • Works well with others. • Great leader. • Able to provide parents and/or students with solutions to any problems they may have. • Always works towards achieving more than what is asked. • *CPR/First aid certified.

EXPERIENCE

Wendell Cross Elementary Teacher - 5th Grade Teacher

June 2021 - PRESENT

- I have been implementing hands-on lessons and assignments while also providing a safe learning environment for the students.
- I have developed a sense of community and strong relationships with my students to help them feel at home in my class and learn comfortably.
- I have been creating my lessons to help students develop their learning while also having all of the responsibilities a teacher is in charge of.
- I have been able to participate in multiple professional development days, parent-teacher conferences, PPTs, 504 meetings, etc.

Wallace Middle School - 6th Grade Science Teacher

June 2020 - June 2021

- I implemented hands-on lessons and assignments while also providing a safe learning environment for the students.
- I developed a sense of community and strong relationships with my students to help them feel at home in my class and learn comfortably.
- I have created my lessons to help students develop their learning while also having all of the responsibilities a teacher is in charge of.
- I was able to participate in multiple professional development days, parent-teacher conferences, PPTs, 504 meetings, etc.

Prospect Summer Camp - Camp Director

June 2018-August 2021

- I have been responsible for running the Prospect Summer Camp which lasts 6 weeks. The first 3 weeks I take on the youth portion of camp and the last 3 weeks I take on the teen portion of camp. Youth camp ranges from kindergarten-5th grade and teen camp ranges from 5th-8th grade. My responsibilities for both include hiring counselors that would fit best at camp, organizing orientation for the workers, registering campers, moving them into groups according to their age/grade, organizing field trips, and assigning counselors to groups in which I think they will work best with. Another big responsibility I have is to create lessons and activities the campers will be doing in our classes. The lessons and activities I create are for our science/math classes, art classes, outdoor activities, and games/puzzles. In addition to this, I create field trips, check in on all groups periodically throughout the day, watch over the whole camp on field trips, and organize/set up our annual camp water day. Other than organizing camp, I am also responsible for helping parents when a problem may arise at camp, speaking to campers if a problem arises between them, giving consequences if need be, and of course giving rewards when we have outstanding behavior from certain groups.

EDUCATION

University of Bridgeport - 092 and 6th Year

June 2024 - Present

I am currently pursuing my 092 Certification in Educational Leadership and Administration at the University of Bridgeport. This program has provided me with a deep understanding of school leadership, including instructional leadership, school management, and staff development. Through coursework and hands-on experience, I have gained valuable skills in data-driven decision-making, curriculum development, and fostering a positive school culture. This training equips me to take on leadership roles and contribute to the success of both students and staff in an educational setting.

University of Bridgeport - Master's in Education

June 2022 - December 2023

I earned my Master's degree in Education from the University of Bridgeport, where I developed a strong foundation in curriculum design, instructional strategies, and student-centered teaching. My studies focused on creating inclusive learning environments, differentiated instruction, and the integration of technology to enhance student engagement. Through hands-on practice and coursework, I gained a deep understanding of both educational theory and practical application, preparing me to effectively support diverse student needs and foster academic success in the classroom.

Central Connecticut State University - *Bachelor's Degree in
Elementary Education*

2016 - 2020

I completed my Bachelor's degree in Elementary Education at Central Connecticut State University, where I gained comprehensive training in teaching methodologies, classroom management, and child development. The program equipped me with the skills to create engaging, standards-based lesson plans and to effectively differentiate instruction to meet the diverse needs of learners. Additionally, through field experiences and student teaching, I developed a practical understanding of classroom dynamics and fostering a positive learning environment for elementary-aged students. This solid foundation has prepared me to succeed in the elementary education field.

AWARDS

Tenured teacher in Waterbury Public Schools

Alexandria Saverino

PROFILE

- Passion for early childhood learning and development;
- Hard working, responsible, reliable and trustworthy;
- Ability to adapt to various work environments, situations and individuals;
- Excellent interpersonal and communication skills;
- Understands the importance of teamwork and exceptional customer service;
- Strong desire to learn and accomplish new goals.

WORK EXPERIENCE

Bristol Child Development Center

August 2020– Current

Head Preschool Teacher

Worked with an assistant teacher to teach preschool age children in a 3 year old classroom.

- Developed and implemented weekly lesson plans.
- Created developmentally appropriate program content.
- Modified teaching methods to meet the needs of students' specialized backgrounds.
- Completed conference forms and child narratives.
- Held conferences with parents twice a year
- Interacted with children to support play, exploration, and learning.
- Utilized CTDOTS to assess students.
- Worked with behavior specialists to create strategies for children with varying needs
- Worked with speech language pathologists to assist children with speech needs in classroom
- Gathered evidence, prepared a portfolio and assisted with NAEYC re-accreditation.
- Created content for the weekly newsletter.

Bristol FC Gymnastics (Bristol Boys & Girls Club), Bristol, CT

October 2019 – August 2020

Assistant Program Director

Assist program director with planning, program development and marketing initiatives.

- Oversee and manage all youth recreational programs.
- Primary point of contact for program parents and participants for recreational programs.
- Develop class curriculums according to age and/or skill level.
- Create and execute social media marketing strategies and manage website.
- Develop and coordinate virtual programs in response to COVID-19 crisis.
- Instruct students, assess abilities and recommend class placement.
- Supervise senior and junior staff members.
- Assist director in developing annual class schedule.
- Develop and implement new policies for COVID health & safety.
- Reconcile weekly time and attendance and upload hours for payroll processing.
- Track, record and report weekly tuition deposits.
- Update and redistribute handbook policies and procedure.
- Hosted and lead staff meetings and events.
- Interpret and apply all policies and procedures pertinent to business operations.

Assistant Teacher

Worked with head teacher to teach pre-school age children in a model LAB school.

- Developed and implemented weekly lesson plans.
- Created developmentally appropriate program content.
- Modified teaching methods to meet the needs of students specialized and backgrounds.
- Demonstrated and modeled appropriate teaching methods for student teachers.
- Completed conference forms and child narratives.
- Interacted with children to support play, exploration, and learning.
- Utilized CTDOTS to assess students.
- Gathered evidence, prepared portfolio and assisted with NAEYC re-accreditation.
- Created content for the monthly newsletter.

Whiz Kids Daycare & Nursery School, Bristol, CT

October 2015 – March 2016

Toddler Room Teacher

- Cared for and met the daily needs of toddlers (diapering, feeding, play and naps).
- Ensured safety of children through regular supervisor and effective arrangement of space.
- Completed daily report sheets.
- Took personal initiative to purchase appropriate materials and supplies needed for classroom.
- Developed and implemented age-appropriate learning activities.
- Conducted regular safety inspections on toys, supplies and materials in classroom.

Education, Training & Certificates

Tunxis Community College, Farmington, CT

Associate Degree, Early Childhood Education

Charter Oak State College, New Britain, CT

Bachelor of Science, Early Childhood Education (preschool concentration) - Graduated with honors

State of Connecticut Department of Health

Certification for Head Teacher for Child Day Care Centers for School-Age children

State of Connecticut Department of Children and Families

Mandated Reporter Training

First-Aid and CPR Certified

Various professional development training

Computer Skills

Microsoft Office Suite (proficient in Word, Excel and PowerPoint)



2025-2026

PARENT CONFERENCE SCHEDULE

	CONFERENCE DATES	CONFERENCE SNOW DATES
ELEMENTARY SCHEDULE		
FALL	Tuesday, October 21, 2025 Wednesday, October 22, 2025 Thursday, October 23, 2025 (Afternoon conferences)	Thursday, October 30, 2025
SPRING	Tuesday, March 17, 2026 (Afternoon conferences) Wednesday, March 18, 2026 Thursday, March 19, 2026	Thursday, April 9, 2026
K-8 SCHEDULE		
FALL	Tuesday, October 21, 2025 Wednesday, October 22, 2025 Thursday, October 23, 2025 (Afternoon conferences)	Thursday, October 30, 2025
SPRING	Tuesday, March 17, 2026 (Afternoon conferences) Wednesday, March 18, 2026 Thursday, March 19, 2026	Thursday, April 9, 2026
MIDDLE SCHEDULE		
FALL	Tuesday, October 21, 2025 Wednesday, October 22, 2025 Thursday, October 23, 2025 Friday, October 24, 2025 (Afternoon conferences)	Thursday, October 30, 2025
SPRING	Wednesday, March 18, 2026 Thursday, March 19, 2026 (Afternoon conferences)	Thursday, April 9, 2026
HIGH SCHOOL and BAIMS SCHEDULE		
FALL	Tuesday, October 7, 2025 Wednesday, October 8, 2025 Thursday, October 9, 2025 (Afternoon conferences)	Thursday, October 30, 2025
SPRING	Thursday, March 12, 2026	Thursday, April 9, 2026



2025-2026 MARKING PERIOD SCHEDULE

ELEMENTARY			
Marking Period Ends		# Days in Marking Period	Date for Issuance of Report Card
1 st marking period	December 3, 2025	61	December 19, 2025
2 nd marking period	March 13, 2026	60	March 27, 2026 or during conferences
3 rd marking period	Last day of school	60	Last day of school
K-8 AND MIDDLE SCHOOL			
Marking Period Ends		# Days in Marking Period	
1 st marking period	December 3, 2025	61	
2 nd marking period	March 13, 2026	60	
3 rd marking period	Last day of school	60	
HIGH SCHOOL			
Marking Period Ends		# Days in Marking Period	
1 st marking period	November 3, 2025	43	
2 nd marking period	January 22, 2026	44	
Midterm Exams	January 23-28, 2026	4	
3 rd marking period	April 2, 2026	43	
Final Exams	June 15-18, 2026	4	
4 th marking period	June 12, 2026	44	



2026-2027

PARENT CONFERENCE SCHEDULE

	CONFERENCE DATES	CONFERENCE SNOW DATES
ELEMENTARY SCHEDULE		
FALL	Tuesday, October 20, 2026 Wednesday, October 21, 2026 Thursday, October 22, 2026 (Afternoon conferences)	Thursday, October 29, 2026
SPRING	Tuesday, March 16, 2027 Wednesday, March 17, 2027 (Afternoon conferences) Thursday, March 18, 2027	Thursday, April 8, 2027
K-8 SCHEDULE		
FALL	Tuesday, October 20, 2026 Wednesday, October 21, 2026 Thursday, October 22, 2026 (Afternoon conferences)	Thursday, October 29, 2026
SPRING	Tuesday, March 16, 2027 Wednesday, March 17, 2027 (Afternoon conferences) Thursday, March 18, 2027	Thursday, April 8, 2027
MIDDLE SCHEDULE		
FALL	Tuesday, October 20, 2026 Wednesday, October 21, 2026 Thursday, October 22, 2026 Friday, October 23, 2026 (Afternoon conferences)	Thursday, October 29, 2026
SPRING	Tuesday, March 16, 2026 Wednesday, March 17, 2026 (Afternoon conferences)	Thursday, April 8, 2027
HIGH SCHOOL and BAIMS SCHEDULE		
FALL	Tuesday, October 6, 2026 Wednesday, October 7, 2026 Thursday, October 8, 2026 (Afternoon conferences)	Thursday, October 29, 2026
SPRING	Thursday, March 11, 2027	Thursday, April 8, 2027



2026-2027 MARKING PERIOD SCHEDULE

ELEMENTARY			
Marking Period Ends		# Days in Marking Period	Date for Issuance of Report Card
1 st marking period	December 1, 2026	61	December 18, 2026
2 nd marking period	March 12, 2027	60	March 25, 2027 or during conferences
3 rd marking period	Last day of school	60	Last day of school
K-8 AND MIDDLE SCHOOL			
Marking Period Ends		# Days in Marking Period	
1 st marking period	December 1, 2026	61	
2 nd marking period	March 12, 2027	60	
3 rd marking period	Last day of school	60	
HIGH SCHOOL			
Marking Period Ends		# Days in Marking Period	
1 st marking period	October 30, 2026	44	
2 nd marking period	January 15, 2027	43	
Midterm Exams	January 19-22, 2027	4	
3 rd marking period	March 25, 2027	43	
Final Exams	June 7-10, 2027	4	
4 th marking period	June 4, 2027	44	

South Side School HVAC Replacement Committee
Special Meeting Thursday, October 26, 2023

Present: Russell Anderson, Roman Czuchta, Dave Huber, John Freimuth, and Dan Micari

Also Present: Peter Fusco

1. CALL TO ORDER

The meeting was called to order at 6:05 p.m. by Chair Huber

2. APPROVAL OF MINUTES

On a motion by Dan Micari and seconded by John Freimuth, it was unanimously voted to approve the meeting minutes from the April 13, 2023 meeting.

3. ACCEPT THE PROJECT AS COMPLETE

The expenditure report was reviewed. The project came in under budget. The total amount of the budget was \$3,926,710.00. The total expenditure was \$3,901,011.45.

A motion made by John Freimuth and seconded by Russell Anderson was unanimously approved to accept the South Side School HVAC Replacement Project as complete.

4. ADJOURNMENT

The meeting was adjourned at 6:17 p.m.

Respectfully submitted,

Tara Landon

Tara Landon
Administrative Assistant/Operations

Textbook Recommendation to the Board of Education

Subject/Course: Precalculus

Grade Level: High School - Grade 11/12

First Presentation BOE Meeting Date: 3/5/2025

Second Presentation BOE Meeting Date: 4/2/2025

Describe need for the textbook/materials: The Precalculus Academic curriculum was last re-written in 2014 and referenced the previously approved text from 2007 (*Advanced Mathematical Modeling*, McGraw Hill). During the 2024-25 school year, the Precalculus curriculum was revised while keeping in mind the importance of mathematical modeling along with the Illustrative Math Curriculum and ensuring vertical alignment of standards. By adopting a textbook specifically designed for a Precalculus course, teachers will have better support in building off of students' prior knowledge while also preparing them for high levels of mathematics.

Listed below are textbooks/materials evaluated by the Textbook Selection Committee:

Subject/ Course	Title of Book	Author(s)	Edi- tion	Copyright Date	Publisher	Rubric Score Total	Readability
Precalculus	Precalculus	Miller	1	2023	McGraw Hill	139	
Precalculus	Precalculus	Larson	11	2022	Cengage	137	
Precalculus	Precalculus	Blitzer	7	2022	Pearson	173	

The following textbook(s)/materials are recommended by the Textbook Selection Committee

Subject/ Course	Title of Book	Author(s)	ISBN #	Edi- tion	Copyright Date	Publisher	City, State Of Publisher	Publisher Website
Precalculus	Precalculus	Blitzer		7	2022	Pearson	Upper Saddle River, NJ	https://www.pearson.com/en-us/subject-catalog/p/prec calculus/P200000006127/9780137321667

Reasons for recommendation (include information on match to curriculum concepts and skills):

- Real-world connections as chapter openers that are woven through units and into practice exercises
- Instructional activities for students to investigate and explore concepts
- Detailed worked examples and accompanying videos
- Built in checkpoints
- Corequisite knowledge and skill building activities
- Student online text translates into 135 languages
- Support resources for students in MyMathLab online resource
- Online homework with hints and re-dos and solutions
- App students can download to have access full textbook without needing wifi access
- Teachers can assign differentiated practice and homework

Textbook Recommendation to the Board of Education

Student Materials Needed				
Quantity	Item Name	Cost Per Item	Total Cost	Distribution: #Texts per School
100	Student edition + 6-year access to MyMathLab	\$238.47	\$23,847.00	BCHS: 50 BEHS: 50

Teacher Materials Needed				
Quantity	Item Name	Cost Per Item	Total Cost	Distribution: # per School
6	Annotated Instructor's Edition for Precalculus	\$148.47	\$890.82	BCHS: 3 BEHS: 3

TOTAL COST	
Total Cost for Student Texts/Materials	\$23,847.00
Total Cost for Teacher Materials	\$890.82
Total Cost for Shipping	\$1979.03
GRAND TOTAL	\$26,716.86

Textbook Selection Committee		
Staff member	School	Grade/Course Taught
Nicole Beauchamp	Bristol Central High School	Secondary Math Coach
Olivia Levesque	Bristol Eastern High School	Secondary Math Coach
Tara Crouch	Bristol Central High School	Math Department Chair
Logan Bourke	Bristol Eastern High School	Math Department Chair
Benjamin Oksanen	Bristol Central High School	Precalculus Teacher
Colin Brunetti	Bristol Central High School	Precalculus Teacher
Tyler Roberts	Bristol Eastern High School	Precalculus Teacher

Students

Search and Seizure

Desks, school lockers, gym baskets, and other storage areas are the property of the schools. The right to inspect storage areas assigned to students may be exercised by school officials to safeguard students, their property, and school property with reasonable care for the Fourth Amendment rights of students.

The exercise of the right to inspect also requires protection of each student's personal privacy and protection from coercion. An authorized school administrator may search a student's assigned storage area under three (3) conditions:

1. There is reason to believe at the inception of the search that the student's storage area contains contraband material.
2. There is reason to believe at the inception of the search that the search will turn up evidence that the student has violated or is violating either the law or the rules of the school.
3. The student has been informed in advance that Board policy allows storage areas to be inspected if the administration has reason to believe that materials injurious to the best interests of students and the school are contained therein.

The scope of the search shall be reasonably related to the objectives of the search and shall not be excessively intrusive in light of the nature of the infraction.

Use of drug-detection dogs or similar detective devices may be used only on the express authorization of the Superintendent.

District officials may seize any item which is evidence of a violation of law, Board policy, administrative regulation or school rule, or which the possession or use of is prohibited by such law, policy, regulation or rule.

Student Searches

A student and his/her effects may be searched if there is reasonable suspicion that the search will turn up evidence that the student has violated or is violating either the law or the rules of the school. The scope of the search shall be reasonably related to the objectives of the search and shall not be excessively intrusive in light of the age and sex of the student and the nature of the incident. A student will be asked to present any contraband to the administration or police prior to a physical search.

All searches of students shall be conducted or directed by an authorized school administrator in the presence of a witness. Students may be searched by law enforcement officials on school property or

Students

Search and Seizure

Student Searches - cont'd

when the student is under the jurisdiction of the district upon the request of a law enforcement official.

Legal Reference: Connecticut General Statutes

54-33n Search of school lockers and property

10-221 Boards of Education to prescribe rules

New Jersey v. T.L.O., 469 US 325; 105 S.Ct. 733

Policy Adopted: March 1, 1995

Policy Revised: April 4, 2007

Policy Revised:

BRISTOL PUBLIC SCHOOLS

Bristol, Connecticut

Students

Search and Seizure

1. Search of a Student and His/Her Effects

A. All searches of students shall be conducted or directed by an authorized school administrator, i.e., the principal or vice principal, in the presence of a witness.

B. A search of a student's handbag, gym bag, cellular telephone, personal electronic device or similar personal property carried by a student may be conducted if there are reasonable grounds for suspecting that the search will produce evidence that the student has violated or is violating either the law or the rules of the school. A student's other effects are also subject to the same rule. Effects may include motor vehicles located on school property.

C. A search of a student's person may be conducted only if there are reasonable grounds at the inception of the search for suspecting that the search will reveal evidence that the student has violated or is violating either the law or the rules of the school. Moreover, the scope of the search shall be reasonably related to the objectives of the search and shall not be excessively intrusive in light of the age and sex of the student and the nature of the infraction. Metal detectors, breathalyzers and/or drug sniffing dogs may be used to detect the presence of contraband, including weapons, drugs or alcohol, in furtherance of this policy and to the extent authorized by law.

D. Strip searches are prohibited except when there are reasonable grounds for suspecting that such a search will produce evidence of conduct which places students, staff or school property in immediate danger. Such searches may be conducted at the request of the school principal, generally by a member of the police department. During such searches, a member of the school staff shall be present at all times as a witness, and both the police officer conducting the search and the witness shall be of the same sex as the student being searched.

E. Any evidence of illegal conduct or conduct violative of the rules of the school produced as a result of searches according to these regulations shall be subject to seizure. Where required by law and otherwise at the option of the building principal, such evidence shall be submitted to the police department for proper disposition. Evidence not submitted to the Police Department shall be disposed of as directed by the building principal.

2. Search of a Locker, Desk and Other Storage Area

A. The Board of Education provides lockers, desks, gym baskets and other storage areas in which students may keep and store personal belongings and materials provided by the Board of Education. Such storage areas are the property of the Board of Education.

B. No student shall keep or store personal belongings or materials provided by the Board of Education in any storage area other than one provided by the Board of Education and designated for his/her use by the school administration.

Students

Search and Seizure

2. Search of a Locker, Desk and Other Storage Area - cont'd

C. Each student shall be responsible for maintaining any storage area assigned to him/her for his/her use in an orderly and sanitary condition.

D. No student shall keep or store in a storage area assigned to him/her for his/her use any item the possession of which is illegal or in violation of school regulations or that endangers the health, safety or welfare of self or others (such as matches, chemicals, ammunition, weapons, drugs, tobacco, alcoholic beverages, etc.).

E. The use of lockers and other storage areas by students is a privilege. At all times such storage areas remain the property of the Board of Education. If the school administration reasonably suspects that a student is not maintaining a storage area assigned to him/her in a sanitary condition, or that the locker contains items the possession of which is illegal or in violation of school regulations or that endangers the health, safety or welfare of the student or others, it has the right to open and examine the storage area and to seize any such items that are found. The school administration may authorize law enforcement officials to search lockers/storage areas in accordance with Board Policy 5145.12, Section 2(A).

F. When required by law and otherwise at the option of the building principal, items that have been seized shall be submitted to the police department for proper disposition. Items not submitted to the police department shall be disposed of as directed by the building principal.

Legal Reference: Connecticut General Statutes

10-221 Boards of education to prescribe rules

54-33n Searches

New Jersey v. T.L.O., 469 US 325; 105 S.Ct.733

Stafford Unified District #1 v. Redding, U.S. Sup. CT 08-479

Regulation Adopted: May 2, 2018
Regulation Revised:

BRISTOL PUBLIC SCHOOLS
Bristol, Connecticut



Guidelines & Procedures for Use of Handheld Metal Detectors

In accordance with Bristol BOE Policy 5145.12, Search & Seizure

Purpose: Handheld metal detectors may be used to assist in the detection of prohibited/illegal items, including weapons, drugs/alcohol, and contraband, in a school. All searches must be conducted in a lawful, respectful, and unbiased manner, with respect to individuals' rights to privacy.

Guidelines: Upon obtaining reasonable suspicion that a student is in possession of a prohibited/illegal item, such as a weapon, from an observation, complaint report, camera footage review, or other alert, the student and their belongings are subject to a search utilizing a handheld metal detector.

The student in question will be escorted to the administrative office or to a private room. A minimum of one same sex administrator/admin designee and one additional same sex staff member will be present for the search. It is important to note that these searches must never be conducted in the presence of law enforcement personnel.

Prior to use of the metal detector, the process will be explained to the student, in the interest of maintaining a safe school environment.

Procedures:

1. Students are the only authorized persons who can be searched.
2. Trained Administrators/Admin Designee and Climate/Safety Specialists are the only authorized persons who will utilize the hand held metal detectors.
3. Random searches of students are not authorized.
4. The Administrator, in the presence of a witness, will explain the procedure to the student.

Guidelines & Procedures for Use of Handheld Metal Detectors

In accordance with Bristol BOE Policy 5145.12, Search & Seizure

Procedures - cont'd:

5. The Administrator will ask the student to remove any metal objects from their person and belongings.
6. Prior to initiating a search, ensure the Administrator/Climate Safety Specialist is the same sex as the student.
7. The student will be asked to raise their hands to shoulder level and spread their legs to shoulder width. The Administrator/Climate Safety Specialist will push the red power button and observe the green indicator light. The wand will be held approximately four inches away from the area where prohibited items are suspected to be concealed. Do not touch the student with the wand.
8. If metal is detected, red lights on both sides of the green light will illuminate from one light to five lights. One light for the general area where metal is detected to five lights for a pinpoint location. An audible tone or vibrate option will accompany the lights.
9. If the detector is activated, the student will be asked to remove the specific metal object from the area of activation. All prohibited/illegal items will be secured and turned over to the appropriate SRO or law enforcement personnel.
10. Disciplinary action will be imposed in accordance with the student handbook, student code of conduct, district policies, and CT state law.
11. Upon notifying parents of the incident, they will be made aware that a handheld metal detector was used during the search.
12. Handheld metal detectors are only authorized to be used on school property.

Security of Handheld Metal Detectors:

One detector will be issued to each high school. Detectors will be secured at all times in the administrative offices. The detectors' presence and operation will be checked on a regular basis.

Students

Search and Seizure

Use of Metal Detecting Devices

When the administration has reasonable suspicion that a weapon or electronic smoking device is in the possession of a particular student, the administration shall be authorized to use handheld metal detecting wands in accordance with the procedures developed by the Board. Any search of a student's person or effects as a result of the activation of the handheld wand shall be conducted in private in accordance with the policy on personal searches.

A student's failure to permit a scan with a handheld wand as provided in this policy shall be considered grounds for disciplinary action.

The Superintendent shall develop regulations for implementing this policy.

At a minimum, upon enrollment and at the beginning of each school year, students and parents/guardians shall receive notice that the district uses handheld wands as part of its program to promote safety and deter the use of weapons and electronic smoking devices. Signs shall be posted at all schools to explain that, upon reasonable suspicion, anyone may be subject to search when on campus or attending athletic or extracurricular events.

Legal Reference: Connecticut General Statutes

10-221 Boards of education to prescribe rules.
New Jersey v T.L.O., 53 U.S.L.W. 4083 (1985)
PA 94-115 An Act Concerning School Searches.

Policy Adopted:

**BRISTOL PUBLIC SCHOOLS
Bristol, Connecticut**

Students

Use of Metal Detectors

Metal Detector Checks of Individual Students

Before conducting a metal detector check of an individual student, the administrator or officer must have individualized reasonable suspicion that the student is in possession of an illegal or unauthorized metal-containing weapon or electronic smoking device. The provisions of the Board Policy regarding personal searches shall be followed under these circumstances.

If a properly conducted search yields a weapon or any other illegal material, it shall be turned over to the proper legal authorities for ultimate disposition.

Regulation Adopted:

**BRISTOL PUBLIC SCHOOLS
Bristol, Connecticut**



Guidelines & Procedures for Use of Handheld Metal Detectors

In accordance with Bristol BOE Policy 5145.12, Search & Seizure

Purpose: Handheld metal detectors may be used to assist in the detection of prohibited/illegal items, including weapons, drugs/alcohol, and contraband, in a school. All searches must be conducted in a lawful, respectful, and unbiased manner, with respect to individuals' rights to privacy.

Guidelines: Upon obtaining reasonable suspicion that a student is in possession of a prohibited/illegal item, such as a weapon, from an observation, complaint report, camera footage review, or other alert, the student and their belongings are subject to a search utilizing a handheld metal detector.

The student in question will be escorted to the administrative office or to a private room. A minimum of one same sex administrator/admin designee and one additional same sex staff member will be present for the search. It is important to note that these searches must never be conducted in the presence of law enforcement personnel.

Prior to use of the metal detector, the process will be explained to the student, in the interest of maintaining a safe school environment.

Procedures:

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3. Random searches of students are not authorized.
4. The Administrator, in the presence of a witness, will explain the procedure to the student.

Guidelines & Procedures for Use of Handheld Metal Detectors

In accordance with Bristol BOE Policy 5145.12, Search & Seizure

Procedures - cont'd:

5. The Administrator will ask the student to remove any metal objects from their person and belongings.
6. Prior to initiating a search, ensure the Administrator/Climate Safety Specialist is the same sex as the student.
7. The student will be asked to raise their hands to shoulder level and spread their legs to shoulder width. The Administrator/Climate Safety Specialist will push the red power button and observe the green indicator light. The wand will be held approximately four inches away from the area where prohibited items are suspected to be concealed. Do not touch the student with the wand.
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