

Regular BoE Meeting

Wednesday, May 3, 2023 7:00 PM

BOE Auditorium and via Zoom Meeting Platform, 129 Church Street, Bristol, CT 06010

1. **CALL TO ORDER/ PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE/MEETING NORMS**

2. **STAFF AND STUDENT RECOGNITION**

3. **APPROVAL OF MINUTES**

4. **COMMITTEE REPORTS**

5. **STUDENT REPRESENTATIVE REPORTS**

6. **CHAIR REPORT**

7. **SUPERINTENDENT REPORT**

8. **CONSENT AGENDA**

8.1. PERSONNEL

8.1.a. Administrative Resignation

8.1.b. Teacher Retirement - Effective June 30, 2023

8.1.c. Teacher Resignations

8.1.d. New Teacher Hires - Effective August 31, 2023

8.1.e. A-1 Resignation - Effective June 14, 2023

9. **PUBLIC COMMENT**

10. **DELIBERATED ITEMS/DISTRICT LEADERSHIP TEAM REPORTS**

10.1. April 1 Enrollment Count for the 2022-2023 School Year

10.2. 2023-2024 Fiscal Year Budget Reduction

10.3. Bid Waiver Request for TinaRose Produce

10.4. Innovate and Elevate Continuation Plan 6-Month Review

10.5. Special Services Report

11. **NEW BUSINESS**

12. **BUILDING REPORTS**

13. **INFORMATION/LIAISON REPORTS**

14. **ADJOURNMENT**

Jennifer Dube, **Chair**
 Kristen Giantonio, **Vice-Chair**
 Dante Tagariello, **Secretary**
 Russell Anderson
 Eric Carlson
 Jill Fitzsimons-Bula
 Shelby Pons
 Maria Simmons
 Todd Sturgeon



P.O. Box 450 | 129 Church Street
 Bristol, CT 06011-0450
 860-584-7000 | Fax 860-584-7611

Catherine M. Carbone, Ed.D.
 Superintendent of Schools

Michael Dietter, Ed.D.
 Deputy Superintendent of Schools

BOARD OF EDUCATION
May 3, 2023 ~ 7:00 PM – Regular Meeting
STAFF and STUDENT RECOGNITION LISTING

I. STAFF and STUDENT RECOGNITION

1. YES Academy Student Presentation

Students that participated in the event included:

Bristol Central High School	Bristol Eastern High School
Samin Aziz	Melina Agustin
Amena Bibi	Braedan Boardingham
Evan Chandler	Tyreek Brown
Jada Farias	Kalliann (Nicole) Carter
Lissie Flores	Alia Cahill
Alexandra Gonzalez	Ethan Dorbuck
Mahiba Mansur	Destiny Gaynor
Arpey Morshed	Darrick Griffith
Samantha Paradis	Jesse Heslet
Sohana Rahman	Brianny Ramirez
Gianna Ross	Nathaniel Rivera
Jomell Vega	Yirelis Rodriguez
	Valeria Rojas-Ubinas
	Elijah Theosmy
	Liam (Erin) Waters
	Myeshia Wiggins

2. CABE Student Leadership Awards

Bristol Central	Leigha Powell	12
	Luke Losacano	12
Bristol Eastern	Aidan Tartarelli	12
	Julia Armington	12
Chippens Hill	Azaria Rochester	8
	Joel Vazquez	8
Greene-Hills	Makayla Letourneau	8
	Jayden Urena	8
Northeast	John McGowan	8
	May Peri	8
West Bristol	Haley Powers	8
	Avery Browning	8

3. Staff Achievement Award Winners

Michelle Crowley - Administrative Assistant, Office of Superintendent

Angela DeNicolo - Physical Therapist, Districtwide

Maura Hopkins - Occupational Therapist, Districtwide

Dawn Killiany - Science Teacher, Greene Hills

Jaime Rechenberg - Secondary STEM Supervisor, OTL

Melanie Vetrano - Assistant Principal, Bristol Eastern High School

Debra Vitale - Math Coach, West Bristol

The minutes presented within this document are a summary of the discussion that took place at the Board of Education meeting. To view the meeting in its entirety and hear full reports please go to: [April 5, 2023 Meeting Recording](#) **Passcode: R47TXp&\$**

BRISTOL BOARD OF EDUCATION
Bristol, Connecticut
Wednesday, April 5, 2023 – 7:00 p.m.
Regular Meeting Minutes

The Bristol Board of Education meeting was held on Wednesday, April 5, 2023, at 7:00 p.m. at the Bristol Board of Education auditorium and via the Zoom Meeting Platform.

PRESENT: Commissioners: Russell Anderson, Eric Carlson, Jennifer Dube, Jill Fitzsimons-Bula, Kristen Giantonio, Shelby Pons, Maria Simmons, Todd Sturgeon and Dante Tagariello, **ALSO PRESENT:** Dr. Catherine Carbone, Superintendent and Dr. Michael Dietter, Deputy Superintendent

CALL TO ORDER/ PLEDGE OF ALLEGIANCE/MEETING NORMS

Chair Dube called the meeting to order at 7:02 p.m. and asked the audience to stand for The Pledge of Allegiance. Chair Dube asked the audience to observe a moment of silence for Sharon DeFillipi a Grade 2 Teacher at O'Connell, Mountain View, and South Side from 1987 to 2018.

Chair Dube read the meeting norms into the record.

STAFF AND STUDENT RECOGNITION – The Board recognized the following staff members:

University of Rhode Island - Alfred J Verrecchia Scholar Award

Bristol Central High School Senior – Ryan Ring is a recipient of the University of Rhode Island Alfred J Verrecchia Scholar Award. Ryan and his father were present online to be recognized. Ryan spoke about the application process and Commissioners were shown an excerpt from Ryan's winning video submission regarding the dangers of social media.

State DECA Competition Winners

Dr. Jamie Rechenberg, Secondary STEM Supervisor and Bristol Eastern High Teacher, Brittany Micari presented the State DECA Competition Winners. Senior Jessica Lopez and Freshman Emily Zurowski were both recognized for winning at the State DECA Competition for creating effective small business plans. Both students will now travel to Florida to compete in the National DECA Competition. Jessica was unable to attend this evening, but Emily Zurowski was present in the audience and stood with Ms. Micari to be recognized.

Fire Prevention Poster Contest Winner

Ken Bagley, Fine Arts Supervisor introduced Greene-Hills Grade 4 student, Carlos Aldama as the Bristol and Hartford County Fire Prevention Poster Contest Winner. Only four posters were chosen from Hartford County and Carlos's poster will hang in the State Capitol. Carlos and his parents were present in the audience to be recognized and Carlos shared with commissioners how he came up with his winning poster idea.

APPROVAL OF MINUTES

March 1, 2023 Special Meeting - Meet & Greet

On a motion by Dante Tagariello and a second, by Kristen Giantonio, the Board of Education (Commissioners Carlson, Fitzsimons-Bula, Giantonio, Simmons, Tagariello, and Dube) voted to approve March 1, 2023, Special Meet & Greet Meeting minutes as written. Commissioners Anderson, Pons, and Sturgeon Abstained.

March 1, 2023 Regular Meeting Minutes

On a motion by Dante Tagariello and a second, by Kristen Giantonio, the Board of Education (Commissioners Carlson, Fitzsimons-Bula, Giantonio, Simmons, Tagariello, and Dube) voted to approve March 1, 2023, Regular Meeting minutes as written. Commissioners Anderson and Sturgeon Abstained.

March 13, 2023 Special Meeting - BoE Retreat

On a motion by Dante Tagariello and a second, by Todd Sturgeon, the Board of Education (Commissioners Fitzsimons-Bula, Simmons, Tagariello, and Dube) voted to approve March 13, 2023, Special Meeting - BoE Retreat meeting minutes as written. Commissioners Anderson, Carlson, and Giantonio Abstained.

COMMITTEE REPORTS

Finance Committee

Commissioner Tagariello reported that the committee met on March 8th. The committee reviewed our current financial position and was able to ask questions regarding our budget deficit. Commissioners received updates on our anticipated general fund reimbursement and hopefully, we will be balanced or in a small surplus by year-end. The only action item was a vote to approve the State Healthy Certification National School Lunch Program which the full board will take up this evening. As a reminder the Board of Education budget was presented to the Board of Finance on March 15th, several Commissioners were present in person or online to watch the presentation and hear the questions posed to us by the city. Recently the Board of Finance met and recommended a slight decrease to our budget request, modifications of which we will take up in the near future.

Policy Committee

Commissioner Sturgeon reported that Committee met on March 22nd, there were three items on the agenda for discussion and approval. The following were approved and sent to the full board tonight to be voted on later in the agenda. Policy # 1331 Smoke-Free Environment, a few additions were made in this policy regarding e-cigarettes vaping and THC. Policy #1412 Community Relations with the Fire Department, there were minor revisions and Policy # 1415 Community Relations with Bristol Parks and Recreation and Child Services, again just minor revisions.

STUDENT REPRESENTATIVE REPORTS

Bristol Central High School

BCHS Senior Student Representative, Fatima Aamir provided the monthly Student Representative report. The report consisted of information for the month of March. Highlights from the report included a spring sports update, the Sports Hall of Fame Banquet and CAS Art Awards. Juniors worked hard prepping for SATs and some students took the Apple test; Seniors are still busy applying to scholarships, Culture Day, and the Junior and Senior Prom are coming up soon.

Bristol Eastern High School

Senior Student Representative Max Stavens provided the monthly report. Some highlights from the report included the Model UN Mock Conference with Mayor Caggiano as a guest speaker, Powderpuff Volleyball Tournament, a student talent show, Daffodil Days for the American Cancer Society, Blood Drive for fallen police officers, a spring sports update, Juniors participated in PSATs, Senior were completing scholarship, including 513 to the Main Street Community Foundation, Walkout for 24th Anniversary of Columbine, and 2nd Diversity Day coming up.

CHAIR REPORT

Chair Dube reported that she and Commissioner Tagariello attended the Ribbon Cutting Ceremony for the BristolWorks! Program. The program offers intensive training which is free to all Bristol residents who are unemployed, underemployed or those seeking a new career path. Areas of concentration are Early Childhood Education, Health Care, Information Technology and Manufacturing. Job placement upon completion is also a highlight of this program. Chair Dube thanked Dr. Jamie Rechenberg and Mr. Larry Covino for the assistance they both gave to curriculum development and networking opportunities. Pathways towards career Readiness are an initiative being brought to our district and it is an honor to share those goals within our larger community.

SUPERINTENDENT REPORT

Dr. Carbone presented the monthly Superintendent Report. Highlights from the report include Dr. Carbone shared that

CONSENT AGENDA

Chair Dube asked that Item 8.A.1 Teacher Retirements be pulled out for further discussion.

Chair Dube called for a motion to approve the Consent Agenda, which will now include Items 8.A.2. through 8.C.7.

On a motion by Dante Tagariello and a second by Kristen Giantonio, the Board of Education (Commissioners Anderson, Carlson, Fitzsimons-Bula, Giantonio, Pons, Simmons, Sturgeon, Tagariello, and Dube) voted to approve the Consent Agenda as written.

PERSONNEL

8.A.2. Teacher Resignations

Bieu, Richard - WB - Psychologist effective April 17, 2023

McLean, Racia - BAIMS - Grade 8 Science Teacher effective June 14, 2023

Taylor, Jaime - ID - Special Education Teacher effective March 27, 2023

On a motion by Dante Tagariello and a second by Kristen Giantonio, the Board of Education (Commissioners Anderson, Carlson, Fitzsimons-Bula, Giantonio, Pons, Simmons, Sturgeon, Tagariello, and Dube) voted to accept the Teacher Resignations as written.

8.A.3. New Teacher Hires

Reddick, Katherine - BEHS - Latin Teacher effective August 31, 2023

Young, Tylar - ID - Special Education Teacher effective April 17, 2023

On a motion by Dante Tagariello and a second by Kristen Giantonio, the Board of Education (Commissioners Anderson, Carlson, Fitzsimons-Bula, Giantonio, Pons, Simmons, Sturgeon, Tagariello, and Dube) voted to approve the New Teacher Hires as written.

8.A.4. A-1 Resignation - Effective February 22, 2023

Lupa, Sarah - CHMS - Grade 7 Team Leader

On a motion by Dante Tagariello and a second by Kristen Giantonio, the Board of Education (Commissioners Anderson, Carlson, Fitzsimons-Bula, Giantonio, Pons, Simmons, Sturgeon, Tagariello, and Dube) voted to accept the A-1 Resignation as written.

8.A.5. A-1 Hires

Grabowski, Joseph - CHMS - Blue Team Leader effective March 6, 2023

Zaldivar, Christa - WB - Grade 6 Team Leader effective March 8, 2023

On a motion by Dante Tagariello and a second by Kristen Giantonio, the Board of Education (Commissioners Anderson, Carlson, Fitzsimons-Bula, Giantonio, Pons, Simmons, Sturgeon, Tagariello, and Dube) voted to approve the A-1 Hires as written.

8.A.6. Teacher Request for Unpaid Leave of Absence

Dornfried, Jessica - BCHS - Guidance Counselor - effective March 8, 2023 through April 5, 2023

On a motion by Dante Tagariello and a second by Kristen Giantonio, the Board of Education (Commissioners Anderson, Carlson, Fitzsimons-Bula, Giantonio, Pons, Simmons, Sturgeon, Tagariello, and Dube) voted to approve the Teacher Request for Unpaid Leave of Absence as written.

8.B.1. TEAM Mentors/Cooperating Teachers Applicants

<u>Teacher</u>	<u>Assignment</u>
Angelina Saporito	Ivy Drive School, Special Education
Brittany Micari	Bristol Eastern High School, CTE
Leandra Feron	South Side Elementary School
Kathleen Stailey	Ivy Drive School, Physical Education
Cassandra Dupre	Ivy Drive School, Special Education
Erin Meyer	Bristol Eastern High School, Science
Terry Grant	Greene Hills School, Science

On a motion by Dante Tagariello and a second by Kristen Giantonio, the Board of Education (Commissioners Anderson, Carlson, Fitzsimons-Bula, Giantonio, Pons, Simmons, Sturgeon, Tagariello, and Dube) voted to approve the TEAM Mentors/Cooperating Teachers Applicants as written.

8.C. GRANTS

- 8.C.1. FRC Grant Award: Girl Up! Leadership and Empowerment Skills for Girls
- 8.C.2. FRC Grant Award: Raising Readers Grant, The Stocker Foundation
- 8.C.3. FRC Grant Award: Expanded WatchD.O.G.S. Program
- 8.C.4. FRC Grant Award: School Readiness, QE grant
- 8.C.5. FRC Grant Award: United Way of West Central CT, SEARCH Grant Award
- 8.C.6. FRC Grant Award: Community Development Block Grant
- 8.C.7. FRC Grant Award: Parent Trust Fund, People Empowering People Parent Leadership Training

On a motion by Dante Tagariello and a second by Kristen Giantonio, the Board of Education (Commissioners Anderson, Carlson, Fitzsimons-Bula, Giantonio, Pons, Simmons, Sturgeon, Tagariello, and Dube) voted to approve the FRC Grants as written.

8.A.1. – Teacher Retirements

- Caron, Cheryl - GH - Grade 8 Math Teacher effective June 30, 2023
- Ceglarski, Joanne - CHMS - English Teacher effective June 14, 2023
- Collins, Michelle - BCHS - Social Studies Teacher effective June 30, 2023
- Fuller, Nancy - MTV - Grade 2 Teacher effective September 29, 2023
- Rustico, Janice - NEMS - Literacy Coach effective June 30, 2023
- Silverhart, Marci - MTV - Speech and Language Pathologist effective October 31, 2023
- Tinker, Thomas - NEMS - ELA Teacher effective June 30, 2023

Kim Culkin, Chief of Talent Management explained that the date of retirement for Joanne Ceglarski - CHMS - English Teacher was listed as June 14, 2023, however, the date should be listed as June 30, 2023.

On a motion by Dante Tagariello and a second by Russell Anderson, the Board of Education (Commissioners Anderson, Carlson, Fitzsimons-Bula, Giantonio, Pons, Simmons, Sturgeon, Tagariello, and Dube) voted to approve the Teacher Retirements with the revised date for Joanne Ceglarski.

PUBLIC COMMENT

Chair Dube read the rules of Public Comment into the record.

1. Written Comment received from Marwa Shaalan – 17 Jeannette Street regarding Muslim Holidays.
2. Video Comment received from Yasin Mousa – 17 Jeannette Street regarding Muslim Holidays.
3. Hoda Mousa –145 Seymour Street, addressed the Board regarding Muslim Holidays.
4. Emily Bailey – 21 Tiffany Lane, addressed the Board regarding fighting and bullying
5. John Sklenka – 2030 Perkins Street, addressed the Board regarding issues at Chippens Hill Middle School

DELIBERATED ITEMS/DISTRICT LEADERSHIP TEAM REPORTS

BCHS Study Abroad - France 2024

Leszek Ward introduced Anya Rochester a Bristol Central High School French Teacher who is requesting that her students at Bristol Central continue an ongoing, 10 year collaborative exchange with their partner school in France. Students from Bristol Central would travel to France from Friday, February 23rd to Saturday, March 2nd, 2024. During that time, the students would immerse themselves in the language and culture of France by living with host families, attending classes with their student counterparts, and participating in a variety of educational excursions to Normandy, Paris, and Versailles. Full details can be found in the attached itinerary. In addition to gaining greater cultural sensitivity, global citizenship, environmentalism, and an international perspective on their studies, students return home feeling more confident and independent—qualities that stay with them throughout their academic, professional and personal lives.

On a motion by Dante Tagariello and a second by Kristen Giantonio, the Board of Education (Commissioners Anderson, Carlson, Fitzsimons-Bula, Giantonio, Pons, Simmons, Sturgeon, Tagariello, and Dube) voted to approve the Bristol Central High School trip abroad to France from February 23, 2024 to March 2, 2024.

Healthy Foods Certification for the 2023-24 School Year

Lynn Boisvert presented the Healthy Foods Certification for the 2023-24 School Year. At the Finance Committee meeting on March 8, 2023, the committee approved the recommendation to continue Bristol's Public Schools Food Service participation in the Healthy Food Certification program of the State of Connecticut Department of Child Nutrition. Districts that choose the healthy food option receive an additional 10 cents per lunch based on the total number of reimbursable lunches paid free and reduce. The Healthy Food Certification (HFC) statute (C.G.S. Section 10-215f) requires that each local board of education or governing authority (BOE) for public schools participating in the National School Lunch Program (NSLP) each year must certify whether all food items sold to students (separately from reimbursable meals) will or will not meet the Connecticut Nutrition Standards (CNS). The BOE must complete a vote on the required motion language by July 1, 2023, or the BOE will not be eligible for HFC during SY 2023-24 (July 1, 2023 through June 30, 2024).

On a motion by Dante Tagariello and a second by Kristen Giantonio, the Board of Education (Commissioners Anderson, Carlson, Fitzsimons-Bula, Giantonio, Pons, Simmons, Sturgeon, Tagariello, and Dube) resolved to allow the sale to students of food items that do not meet the Connecticut Nutrition Standards and beverages not listed in Section 10-221q of the Connecticut General Statutes provided that the following conditions are met: 1) the sale is in connection with an event occurring after the end of the regular school day or on the weekend; 2) the sale is at the location of the event; and 3) the food and beverage items are not sold from a vending machine or school store. An "event" is an occurrence that involves more than just a regularly scheduled practice, meeting, or extracurricular activity. For example, soccer games, school plays, and interscholastic debates are events, but soccer practices, play rehearsals, and debate team meetings are not. The "regular school day" is the period from midnight before to 30 minutes after the end of the official school day. "Location" means where the event is being held and must be the same place as the food and beverage sales.

Federal Holiday Revision on 2023-2024 and 2024-2025 School Year Calendars

Dr. Carbone presented the Federal Holiday Revision on 2023-2024 and 2024-2025 School Year Calendars. Martin Luther King Day was revised on both the 2023-2024 and 2024-2025 school year calendars to reflect the correct observation date.

On a motion by Dante Tagariello and a second by Eric Carlson, the Board of Education (Commissioners Anderson, Carlson, Fitzsimons-Bula, Giantonio, Pons, Simmons, Sturgeon, Tagariello, and Dube) voted to approve the revised 2023-2024 and 2024-2025 School Year Calendars to reflect the correct observance date for the Martin Luther King Day holiday.

Parent Conference and Marking Period Dates for SY 2023-2024 and 2024-2025

Dr. Carbone presented Parent Conference and Marking Period Dates for SY 2023-2024 and 2024-2025. With the School Year Calendars for 2023-2024 and 2024-2025 approved, the school administrators and supervisors meet to set the parent conference and marking period dates for the next two school years. There are no changes to the number of sessions that will be available for parent conferences. Commissioners were provided copies of the Parent Conference and Marking Period Dates for SY 2023-2024 and 2024-2025.

On a motion by Eric Carlson and a second by Dante Tagariello, the Board of Education (Commissioners Anderson, Carlson, Fitzsimons-Bula, Giantonio, Pons, Simmons, Sturgeon, Tagariello, and Dube) voted to approve the Parent Conference and Marking Period Dates for SY 2023-2024 and 2024-2025 as presented.

High School Graduation Date and End of Year Closing Date

Dr. Carbone presented the **High School Graduation Date and End of Year Closing Date**. Traditionally, the closing day of school, as well as the high school graduation date, has been set at the April Board meeting. Based on the summary of closing dates and upon completion of 181 school days, the last day of school for the 2022-2023 school year will be Tuesday, June 13, 2023. **(This date will be subject to change in the event additional emergency closing days are required in the interim to the end of the school year)*. Promotional exercises at middle schools take place in the morning, on Tuesday, June 13, 2023. High school graduations will be scheduled for the evening of Tuesday, June 13, 2023.

On a motion by Kristen Giantonio and a second by Dante Tagariello, the Board of Education (Commissioners Anderson, Carlson, Fitzsimons-Bula, Giantonio, Pons, Simmons, Sturgeon, Tagariello, and Dube) voted to approve the high school graduation date and the last day of the 2022-2023 school year as Tuesday, June 13, 2023, following the completion of the 181 school days. This date may be subject to change in the event additional emergency closing days are required in the interim to the end of the school year.

SPECIAL SERVICES REPORT

Dr. Kim Culkin presented the monthly Special Services Report. During the month of February, we welcomed new students to Bristol Public Schools an 8.1% of newly registered students came to us with special education eligibility and programming needs. No students came to us during that month receiving their special education services at out of district placements at the time of their enrollment.

As of March 1st 1,767 of our 8,201 Bristol students were identified as students requiring receiving special education that reflects a 21.5% of the total Bristol Public School student population. Also as of March 1st 114 of our students with disabilities require out-of-district programming at private special education School placements and 77 students were receiving require special education programming services at other public out-of-district schools including magnet schools. In February, 71 risk assessments were conducted by Bristol Public School staff six calls were placed to 911, one being a misdial and 19 calls were replaced to 211 for student assessments

POLICY REVISIONS

Dr. Dieter presented the policy revisions before the board this evening.

Policy 1331 - Smoke-Free Environment – Revised

Discussion and Review of Model Policy 1331 (Smoke Free Environment). After review of policy it was agreed upon to accept the Model Policy.

On a motion by Todd Sturgeon and a second by Kristen Giantonio, the Board of Education (Commissioners Anderson, Carlson, Fitzsimons-Bula, Giantonio, Pons, Simmons, Sturgeon, Tagariello, and Dube) voted to approve Policy 1331 - Smoke-Free Environment.

Policy 1412 - Community Relations – Fire Department – Revision

Discussion and Revision occurred of Policy 1412 (Community Relations - Fire Department) - a change of language - "Volunteer" and "Town" to "City".

On a motion by Eric Carlson and a second by Dante Tagariello, the Board of Education (Commissioners Anderson, Carlson, Fitzsimons-Bula, Giantonio, Pons, Simmons, Sturgeon, Tagariello, and Dube) voted to approve revisions to Policy 1412 - Community Relations – Fire Department.

Policy 1415 - Community Relations – BPRYCS – Revision

Discussion and Revision occurred of Policy 1415 (Community Relations - BPRYCS) - a change of language - updating of the new name of the City Departments - Bristol Parks, Recreation, Youth and Community Services.

On a motion by Todd Sturgeon and a second by Dante Tagariello, the Board of Education (Commissioners Anderson, Carlson, Fitzsimons-Bula, Giantonio, Pons, Simmons, Sturgeon, Tagariello, and Dube) voted to approve Policy 1415 - Community Relations.

NEW BUSINESS

Commissioner Fitzsimons-Bula had a question about the calendars. She would like for the vote of the calendars to be tabled for further discussion.

On a motion by Dante Tagariello and a second by Kristen Giantonio, the Board of Education (Commissioners Carlson, Giantonio, Fitzsimons-Bula, Pons, Simmons, Tagariello, and Dube) voted to add the discussion of Muslim holidays to New Business.

Commissioner Fitzsimons-Bula wanted to know what the process was for adding the Muslim holidays to the school calendar. Dr. Carbone explained various ways the process could be brought up for discussion. The topic will be moved to the Student Achievement Committee for a comprehensive report and further discussion. Discussion followed regarding student attendance and the number of excused school days.

BUILDING REPORTS

Tim Callahan presented the following building reports:

1. ESSER/ARP Grant
2. High School Culinary Arts Project
3. Edgewood School Update

INFORMATION/LIAISON REPORTS

A liaison report for February and March was given by Commissioner Sturgeon for Ivy Drive School, Commissioner Anderson provided a report for Edgewood School and Stafford School, Commissioner Simmons shared a report from South Side School and Commissioner Fitzsimons-Bula shared a report from Bristol Eastern and BECC.

Chair Dube thanked Jolene Lusitani for her work as the Council Liaison and introduced Erick Rosengren as the new Council Liaison to the Board of Education.

ADJOURNMENT

There being no other business to come before the Board, and,

On a motion by Dante Tagariello and a second by Eric Carlson the Board of Education (Commissioners Carlson, Giantonio, Fitzsimons-Bula, Pons, Simmons, Tagariello, and Dube) voted to adjourn the meeting (8:18 p.m.).

Respectfully Submitted,



Susan Everett, Recording Secretary
Bristol Board of Education

BRISTOL BOARD OF EDUCATION
Bristol, Connecticut
Wednesday, April 19, 2023 – 5:45 p.m.
Special Meeting - Meet & Greet Minutes

A Special Bristol Board of Education meeting was held on Wednesday, April 19, 2023, at 5:45 p.m. in Room 36 of the Bristol Board of Education, located at 129 Church Street, Bristol, Connecticut.

PRESENT: Commissioners: Eric Carlson, Kristen Giantonio, Maria Simmons, Todd Sturgeon, and Chair Jennifer Dube

EXCUSED: Commissioner: Russell Anderson, Jill Fitzsimmons-Bula, Shelby Pons, and Dante Tagariello

ALSO PRESENT: Dr. Catherine Carbone, Superintendent, Dr. Kim Culkin, Chief of Talent Management, Dr. Michael Dietter, Deputy Superintendent, Carly Fortin, Director of Teaching and Learning, Amy Martino, Director of Special Services and Jessica Veneziano-Lemos, Candidate

1. CALL TO ORDER

Chair Dube called the Special Meeting to order at 5:52 p.m.

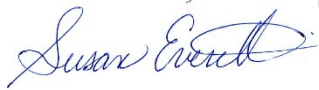
Dr. Jessica Veneziano-Lemos introduced herself to the Commissioners and answered questions.

2. ADJOURNMENT

There being no other business, the meeting should adjourn.

On a motion by Eric Carlson and a second, by Kristen Giantonio, the Board of Education (Commissioners Carlson, Giantonio, Simmons, Sturgeon, and Dube) unanimously voted to adjourn the meeting. (6:09 p.m.)

Respectfully Submitted,



Susan Everett, Recording Secretary
Bristol Board of Education

BRISTOL BOARD OF EDUCATION
Bristol, Connecticut
Wednesday, April 19, 2023 – 6:15 p.m.
BoE Special Meeting

A Special Bristol Board of Education meeting was held on Wednesday, April 19, 2023, at 6:15 p.m. in the Auditorium of the Bristol Board of Education, located at 129 Church Street, Bristol, Connecticut.

PRESENT: Commissioners: Russell Anderson, Eric Carlson, Kristen Giantonio, Shelby Pons (virtual), Maria Simmons, Todd Sturgeon, and Chair Jennifer Dube

EXCUSED: Commissioner: Jill Fitzsimmons-Bula and Dante Tagariello

ALSO PRESENT: Dr. Catherine Carbone, Superintendent, and Dr. Michael Dietter, Deputy, Superintendent

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE

Chair Dube called the Special Meeting to order at 6:18 p.m.

2. Discussion and Possible Action Concerning the Appointment of a High School Special Services Supervisor *

Commissioners conducted a Meet and Greet earlier this evening with Jessica Veneziano-Lemos, for the position of High School Supervisor of Special Services. Chair Dube called for a motion to appoint Mrs. Veneziano-Lemos to the position of High School Supervisor of Special Services.

On a motion by Kristen Giantonio and second, by Eric Carlson the Board of Education voted to appoint Mrs. Veneziano-Lemos to the position of High School Supervisor of Special Services.

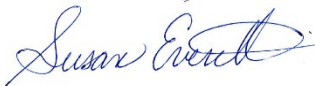
Following a roll call vote, Chair Dube declared the motion **PASSED** with seven (7) Commissioners (*Commissioners Anderson, Carlson, Giantonio, Pons, Simmons, Sturgeon, and Dube*) in favor of the motion.

3. ADJOURNMENT

There being no other business, and,

On a motion by Eric Carlson and a second, by Kristen Giantonio, the Board of Education (Commissioners Anderson, Carlson, Giantonio, Pons, Simmons, Sturgeon, and Dube) unanimously voted to adjourn the meeting. (6:20 p.m.)

Respectfully Submitted,



Susan Everett, Recording Secretary
Bristol Board of Education

Jessica Veneziano-Lemos
Curriculum Vitae

Home:

Academic Preparation

Ed. D. Organizational Leadership (emphasis in Instructional Leadership), 2015
Grand Canyon University, Phoenix, AZ.

Veneziano-Lemos, J. (2015). Quality and compliance benefits of Planning Alternative Tomorrows with Hope (PATH) person-centered transition plans for individuals with intellectual disabilities. Ed.D. dissertation, *Grand Canyon University*, United States – Arizona. (Publication No. 3684860).

M.A. Educational Leadership, 2008
Central Connecticut State University, New Britain, CT.

B.S. Special Education, 2002
Saint Joseph College, West Hartford, CT.

Certifications

2016 – present Connecticut School Administration/Supervision (092)
2002 – present Connecticut Pre K – 12 Special Education Certification (265)
2002 – present Connecticut K – 6 Elementary Education Certification (005)

Professional Experience

2019 – present Supervisor of Special Education, Watertown Public Schools, Watertown, CT
Responsibilities include assisting with the development and administration of the school district's (including two parochial schools) special services programs consistent with school district goals as well as applicable laws, assignment of special education teachers, paraprofessionals and related services providers to ensure the most effective utilization and provision of special education services and programs, provide administrative oversight to the Watertown Transition Academy, assist in the supervision of the PPT process which includes being the chairperson for out-of-district placements when necessary and collaborating with school-based team members to properly develop IEPs that address the needs of students, design professional development ensuring that best practice recommendations are being followed, supervise and evaluate certified and noncertified staff members in accordance with the school district's evaluation

plan, assist with the coordination and assignment of staff members and students for the Extended School Year program, assist with interviewing and hiring staff members for the department districtwide, attend conferences and training to remain aware of developments and changes to laws and regulations that impact the practices and procedures of the school district and share with staff as appropriate, assist with writing and implementing a variety of grants as they relate to student services, assist with budgeting and managing department contracts, plans and conducts regularly scheduled meetings with all support services staff members.

- 2017 – 2019 Special Education Teacher and Department Coordinator, Watertown High School, Watertown, CT
Assist teachers in planning and lesson development as needed, collaborating with students and colleagues to ensure students receive appropriate services, communicating effectively with students and their families, providing ongoing instruction and support to staff regarding IEP development and special education laws and regulations, facilitating PPT meetings and IEP development, working with support staff to ensure appropriate services are in place, assisting co-teachers with course development to support student accommodations and modifications within the classroom, created a postsecondary transition program and collaborated with a local university to provide services to students.
- 2013 – 2017 Transition Coordinator, Cheshire Public Schools, Cheshire, CT
Oversee two secondary transition programs across two college campuses. Work with students ranging in ages 14 – 21 with a variety of disabilities including intellectual, learning and social/emotional disabilities. Collaborate with both school district and higher education teams. Evaluate student vocational needs and provide them with opportunities to develop the appropriate skills through on site work experience. Evaluate student postsecondary education needs and provide them opportunities to develop the appropriate skills through explicit instruction and field trips. Work with students and their teams to develop appropriate transition planning goals and objectives. Utilize the CT CORE Transition Skills list when planning for students. Provide students and their families with information regarding postsecondary programs including state and private agencies.
- 2012 – 2014 Adjunct Faculty, Fairfield University, Fairfield, CT
Teach a graduate level course, Skill Development for Individualized Education Plans. The course is designed for students to develop the strategies necessary for development, implementation, and monitoring of Individual Education Programs (IEPs) and relate instructional planning for K-12 students with disabilities. Through this course, students demonstrate proficiency in developing appropriate IEPs based on students' strengths and learning needs and collaborate with parents in the process of monitoring and adapting students' IEPs as appropriate to the individual's educational program.

- 2011 – 2014 Surrogate Parent, CT State Department of Education
Advocate for children who are under the guardianship of the Department of Children and Families and who need or may need special education services in accordance with state and federal laws. Responsible for identifying the special education needs children and advocating for them through the Planning and Placement Team and dispute resolution processes.
- 2008 – 2014 Educational Consultant, Private Contractor
Provide professional development to Connecticut school districts on the topics of inclusion, instructional strategies, transition planning, and person-centered planning. Collaborate with Individual Education Program (IEP) teams to increase appropriate student access to the general education curriculum. Consult with parents and school districts regarding individual student educational programming. Assist school teams in collecting data and monitoring student progress. Case manage students with disabilities as needed including writing appropriate IEP goals and objectives as well as facilitating all other aspects of the student's program. Provide transition planning training to parents and school personnel as a Transition Train the Trainer through the State Education Resource Center and the Connecticut State Department of Education. Provide person-centered planning training to students, families, and school professionals through a grant funded by the Connecticut Council on Developmental Disabilities.
- 2006 – 2008 Project Coordinator and Instructor/Research Assistant, University of Connecticut Center for Excellence in Developmental Disabilities, Farmington, CT.
Provide assistance to school districts and families in increasing access to the general curriculum for students with intellectual disabilities through the Coaches Academy, STAR Team, and Families as Partner grant projects. Conduct administrator, general educator, special educator, and related service personnel training on best practices for meaningful inclusion. Develop and disseminate project material and training information. Communicate with school personnel (superintendents, directors, etc.) on an ongoing basis regarding projects and questions that may arise. Increase family participation in the IEP process by conducting parent workshops.
- 2003 – 2006 Transition Coordinator, Regional School District 16, Prospect, CT.
Work with students ranging in ages 14 – 21 with a variety of disabilities. Evaluate student vocational needs and provide them with opportunities to develop the appropriate skills through on site work experience. Collect student data and create reports for PPT meetings. Communicate with state and private agencies to help students receive services after graduation. Develop student IEP goals and objectives for academic, life skills, vocational, social, and self-advocacy needs. Assist in writing grants to aid the program in supporting student needs. Mentor teachers in LRE and inclusion best practices. Maintain effective oral and written communication with students, parents, staff and administrators.

Grants

- 2010 – 2012 Project Instructor/Advisory Board Member, *Youth with Developmental Disabilities in Transition*. Funded by the Council on Developmental Disabilities. Training provided to families and professionals of youth with developmental disabilities to facilitate person-centered transition plans using MAPS, PATH, and Circles of Support.
- 2006 – 2008 Project Coordinator, *Student Technical Assistance Response (STAR) Teams*. Funded by the Connecticut Department of Education, Bureau of Special Education. Provided training and technical assistance to schools and families to increase access to general education for students with significant disabilities.
- 2006 – 2008 Project Coordinator, *Instructional Coaches Academy*. Funded by the Connecticut Department of Education, Bureau of Special Education. Provided training to school professionals in educating students with significant disabilities in general education classrooms.
- 2006 – 2008 Project Coordinator, *Families as Partners: School-Family Collaboration in the Education of Students with Disabilities*. State Improvement Grant funded by the Connecticut Department of Education, Bureau of Special Education. Provided training to family members and school districts to develop effective partnerships in the Individualized Education Program process.

Professional Activities

- 2011 – present Member, Council for Exceptional Children, Division on Career Development and Transition
- 2009 – present Member, Council for Exceptional Children (CEC)
 CT CEC, Children and Youth Action Network Coordinator, 2015
 CT CEC, President, 2013
 Committee Chairperson – CT CEC Public Policy Committee, 2011
 CT CEC Children and Youth Action Network Coordinator, 2011
- 2006 – 2008 Committee Member, Medicaid Infrastructure Grant/Connect-Ability, Youth in Transition Workgroup
- 2006 – 2008 Committee Member, Connecticut Comprehensive System of Personnel Development Council
- 2006 – 2008 Committee Member, State Department of Education Parent Work Group

Bristol Public Schools

Kdg = 22
Gr. 1 - 2 = 23
Gr. 3 - 5 = 28

Enrollment Figures
2022-2023

As of April 3, 2023

3-Apr-23

4-Apr-22

Elem.School	Pre-K	Kgn.	1	2	3	4	5	Total	Total Prev. Yr.	DIFF.
Edgewood		22	22	20	20	21	23			
		21	21	18	19	21	22			
Total	0	43	43	38	39	42	45	250	261	-11
Hubbell		19	22	21	22	23	21			
		18	23	21	26	23	20			
		21	21	20	23	24	21			
Total	0	58	66	62	71	70	62	389	367	22
Greene-Hills	9	19	21	18	23	21	22			
		18	21	18	22	21	21			
		19	21	18	24	19	23			
		20	21	20	23	21	22			
		18	20	19		21				
Total	9	94	104	93	92	103	88	583	591	-8
Ivy Drive	14	18	20	20	21	17	24			
	15	17	20	20	23	17	24			
		17	23	20	22	18	24			
Total	29	52	63	60	66	52	72	394	385	9
Mt. View	15	22	23	19	19	19	20			
	13	21	23	19	20	21	20			
	13				18		19			
	16									
Total	57	43	46	38	57	40	59	340	339	1
South Side	13	18	21	21	22	22	22			
	12	17	18	22	23	23	22			
	15	16	19	20	20	22	21			
	14	17	18		22		21			
Total	54	68	76	63	87	67	86	501	502	-1

Kdg = 22
 Gr. 1 - 2 = 23
 Gr. 3 - 5 = 28

Elem.School	Pre-K	Kgn.	1	2	3	4	5	Total	Total Prev. Yr.	DIFF.
Stafford		23	20	20	21	24	21			
		22	20	19	21	24	21			
		22	19	19	22		20			
Total	0	67	59	58	64	48	62	358	348	10
West Bristol		21	23	19	21	20	22			
		21	22	19	21	20	22			
		21	23	18	21	23	21			
		19	21	18	20	21	21			
		20	23	19	22					
Destinations		2	4	1		1	2			
Total	0	104	116	94	105	85	88	592	559	33
BECC	6									
	5									
	10									
	10									
	11									
	13									
	10									
	12									
	5									
	3									
	12									
	12									
	13									
	11									
Speech	35									
Total	168	0	0	0	0	0	0	168	125	43
TOTALS	317	529	573	506	581	507	562	3575	3477	98
Total K - 5		529	573	506	581	507	562	3258	3185	73

Elementary Class Size Averages

	Kgn.	1	2	3	4	5	K-5
	19.6	21.2	19.5	21.5	21.1	21.6	20.9

Range	Pre-K	Kgn.	1	2	3	4	5
	3/13	16/23	18/23	18/22	18/26	17/24	19/24

excludes
Speech

Kdg = 22
 Gr. 1 - 2 = 23
 Gr. 3 - 5 = 28

Mid. School	6	7	8	Total	Total Prev. Yr.	DIFF.
Chippens Hill	200	206	222	628	723	-95
Greene-Hills	97	88	82	267	304	-37
Northeast	111	126	109	346	403	-57
West Bristol	77	98	83	258	310	-52
Total	485	518	496	1499	1740	-241

High School	9	10	11	12	Total	Total Prev. Yr.	DIFF.
BCHS	341	303	305	384	1333	1210	123
BEHS	274	307	263	285	1129	1108	21
BPA	6	16	14	24	61	61	0
Total	621	626	582	693	2522	2381	141
Community/Vocational Program					20	13	7
					2542	2394	148

	Number Attending	Total to Date	Total Prev. Yr.	DIFF.
	Total PreK-5	3575	3477	98
	Total Gr. 6-8	1499	1781	-282
	Total Gr. 9-12	2542	2394	148
	Sub Total	7616	7652	-36
Special Education Program: Citywide	ASEP	41	21	20
	Sub Total	7657	7673	-16
Bristol Students Enrolled But Not Attending a Bristol Public School and Counted in the State Report	Spec. Ed. Out Pl. Priv.	106	121	-15
	BTEC	34	12	22
	Sub Total	140	133	7
	Gr. Total Enrolled	7797	7806	-9
Magnet Students		260	306	-46

