

## Regular Policy Committee Meeting

Wednesday, January 25, 2023 6:00 PM

BOE -Room 36, 129 Church Street, Bristol, CT 06010

- I. Call to Order/Pledge of Allegiance/Meeting Norms
- II. Approval of Minutes - November 22, 2022 - Regular Meeting
- III. Public Comments:
  - a. Send your comments to:  
michellecrowley@bristolk12.org
  - b. Be sure to put PUBLIC COMMENT - POLICY in the subject line.
  - c. Include your name and address.
  - d. Direct your comments to the Committee Chair.
  - e. Your comments will be read at the meeting by the Committee Chair.
  - f. All comments should be written in an appropriate manner. Comments regarding personal or confidential student information shall not be discussed under public comment.
  - g. Any comments not adhering to the guidelines will not be read at the meeting.
- IV. Review and Approve the 2023-2024 meeting calendar.
- V. Policy 1251 - Loitering or Causing Disturbance - Review and Revise.
- VI. Policy 1316/CABE model policy 1316 - Review and Revise.
- VII. Policy 1322 - Contest for Students - Review and Revise.
- VIII. Adjournment



**Policy Committee Meeting Minutes  
November 22, 2022**

A meeting of the Bristol Board of Education Policy Committee was held on November 22, 2022 , at 6:00 p.m. via the Zoom Meeting Platform.

**PRESENT:** Commissioners: Shelby Pons, Todd Sturgeon, Russell Anderson

**ALSO PRESENT:** Dr. Michael Dietter, Dr. Catherine Carbone

**1. Call to Order:**

The meeting was called to order at 6:01 P.M.

**2. Approval of Minutes:**

On a motion by Commissioner Pons, seconded by Commissioner Sturgeon, the minutes were approved from September 24, 2022.

**3. Public Comment:**

There was no public comment this evening.

**4. Policy 2112 - Professional Development - Review and Revise**

After review of the policy it was agreed upon to move the policy to the full board to accept Policy 2112. Motion by Commissioner Pons and seconded by Commissioner Anderson.

**5. Policy 3000 - Concept and Roles in Business and Non-Instructional Operations - Review and Revise**

After review of the policy it was agreed upon to move the policy to the full board to accept Policy 3000. Motion by Commissioner Pons and seconded by Commissioner Sturgeon.

**6. Policy 3240 - Tuition Fees - Review and Revise**

After review of the policy it was agreed upon to move the policy to the full board to accept Policy 3240. Motion by Commissioner Pons and seconded by Commissioner Anderson.

**7. Policy 3250 - Materials/Service Fees, Charges - Review and Revise**

After review of the policy it was agreed upon to move the policy to the full board to accept Policy 3250. Motion by Commissioner Anderson and seconded by Commissioner Pons.

**8. Information/Discussion - Event Spectator Fees**

Dr. Dietter spoke as to the Event Spectator Fees that the majority of other districts do charge for events such as Athletics and Drama. The charge is usually \$6.00 - \$3.00 for adults, \$3.00 for students, 10 & under are \$1.00 and Seniors are free. If students have I.D. - we never deny access if they do not have any money for the fee. The example of Battle of the Bell was used and tickets are given out for free at the Coach, Teacher or Principal's discretion. He also explained that the CIAC sets the price for tournaments for students and they can give waivers to students if needed.

Commissioner Pons wanted to discuss this issue because she wanted to help remove barriers for students and families that may not attend due to monetary costs. She doesn't want the fee to be a barrier. She also discussed the wording of using fee vs donation. Such as they do for theater productions.

There was no motion to move on any issue with Fees this was an informational discussion to answer questions regarding this issue.

**9. Adjournment**

The Policy Committee meeting was adjourned at 6:46 p.m. by Commissioner Anderson.

Submitted by:

***Michelle L. Crowley***

Recording Secretary

Bristol Board of Education

**BOARD OF EDUCATION  
Bristol, Connecticut**

**2023 POLICY COMMITTEE SCHEDULE**

**Day and Time:** Fourth Wednesday of every month at 6:00 p.m.  
*\*(Except June, November & December)*

**Place of Meeting:** Board of Education Administration Building and/or via Zoom  
129 Church Street, Bristol, Connecticut 06010

Wednesday, January 25, 2023
Wednesday, February 22, 2023
Wednesday, March 22, 2023
Wednesday, April 26, 2023
Wednesday, May 24, 2023
<b>No Meeting Scheduled - June</b>
Wednesday, July 26, 2023
Wednesday, August 23, 2023
Wednesday, September 27, 2023
Wednesday, October 25, 2023
<b>Tuesday, November 21, 2023</b>
<b>No Meeting Scheduled - December</b>
Wednesday, January 24, 2024

**Community Relations**

**Loitering or Causing Disturbance**

All visitors must report to the main office upon entering a school. Staff members should be alert to the possibility of unauthorized visitors and promptly report any concerns to the principal. Any person shall be considered loitering on school grounds when he/she loiters or remains in or about a school building or grounds, without any reason or relationship involving custody of or responsibility for a student or any other license or privilege to be there.

Unauthorized persons shall not be permitted in the school buildings or on school grounds. School principals are authorized to take appropriate action to prevent such persons from entering buildings and from loitering on grounds. Such persons will be prosecuted to the full extent of the law.

Legal Reference: Connecticut General Statutes

[53a-185](#) Loitering in or about school grounds; Class C misdemeanor.

**Policy Adopted: July 7, 1993**

**Policy Revised: December 7, 2016**

BRISTOL PUBLIC SCHOOLS

Bristol, Connecticut

## Community Relations

### Relations Between Public and School Personnel

#### Conduct on School Property

The Board of Education expects mutual respect, civility and orderly conduct among all individuals on school property. District staff will treat parents and other members of the public with respect and expect the same in return. The Board is committed to maintaining orderly educational and administrative processes in keeping schools and administrative offices free from disruptions and preventing unauthorized persons from entering school/district grounds.

This policy promotes mutual respect, civility and orderly conduct among Board members, district employees, parents and the public. It is not intended to deprive any individual of his/her right to freedom of expression, but only to maintain to the extent possible and reasonable, a safe, harassment-free environment for students and staff.

In the interest of presenting Board members and District employees as positive role models to the students as well as to the community, the Board encourages positive communication and discourages volatile, hostile or aggressive actions. The Board seeks public cooperation with this endeavor.

Based upon the above, the Board expects that no person on school property shall:

1. Injure, threaten, harass or intimidate a staff member, Board member or any other person;
2. Damage or threaten to damage another's property;
3. Damage or deface District property;
4. Violate any Connecticut law or town/city ordinance;
5. Smoke or otherwise use tobacco products;
6. Consume, possess, distribute, or be under the influence of alcoholic beverages or illegal drugs, or possess dangerous instruments or weapons;
7. Impede, delay, or otherwise interfere with the orderly conduct of the District's educational program or any other activity occurring on school property;
8. Enter upon any portion of the school premises at any time for purposes other than those which are lawful and authorized by the Board;
9. Operate a motor vehicle in a risky manner or in violation of an authorized District employee's directive; or
10. Violate other District policies or regulations or an authorized District employee's directive.

Any individual who disrupts or threatens to disrupt normal school or office operations; threatens the health and safety of students or staff; willfully causes property damage; uses loud or offensive language which could provoke a violent reaction; or who has otherwise established a continued pattern of unauthorized entry on District property, will be directed to leave the premises by a member of the administrative staff or his/her designee.

If any member of the public uses obscenities or speaks in a demanding, loud, insulting and/or demeaning manner, the staff member to whom the remarks are directed will calmly and politely admonish the speaker to communicate civilly. If the abusing party does not take corrective action, the District employee will terminate the meeting or conversation.

(cf. 1110.1 - Parent Involvement)

(cf. 1250 - Visits to Schools)

(cf. [1251](#) - Loitering or Causing Disturbances)

(cf. 1310 - Relations Between the Public and School Personnel)

(cf. [1312](#) - Public Complaints)

(cf. 1330 - Use of School Facilities)

(cf. 1700 - Otherwise Lawful Possession of Firearms on School Property)

(cf. 6145.71 - Use of Alcohol by Adults)

Legal Reference: Connecticut General Statutes

[1-225](#) Meetings of the government agents to be public.

[1-232](#) Conduct of the meeting

[10-220](#) Duties of boards of education

[10-221](#) Boards of education to prescribe rule(s), policies, and procedures

[10-238](#) Petition for hearing by board of education.

[10-239](#) Use of school facilities for other purposes.

[53a-185](#) Loitering in or about school grounds: Class C misdemeanor.

**Policy adopted: May 1, 2002**

## Community Relations

### Contests for Students

Contests and competitions for the students may be considered for approval by the Superintendent on recommendation of the building administration. The following criteria are to be considered in determining whether or not approval may be given:

1. The contest is educationally sound and worthy.
2. The contest is stimulating to the student and school and desirable for both.
3. The contest must not place an undue burden on the students, families, teachers, and the school.
4. The contest is not commercial or sectarian.
5. The contest will not take students from school unnecessarily.
6. Participation from state and national principal groups are considered.
7. For secondary school contests, from the list of approved contests published by the Connecticut Association of Schools.

**Policy Adopted: July 7, 1993**

**Policy Revised: December 6, 2017**

BRISTOL PUBLIS SCHOOLS

Bristol, Connecticut

## Regulation

### Elementary Level: K-6

Within the public school setting, competitions in expressive areas such as art and creative writing are of questionable value. Art, poster, coloring, and writing contests should be avoided at the elementary level.

Art, writing, and other non-athletic competitions differ from sports contests in that the entrants may not understand the aesthetic or other criteria by which they win or lose. Judging, unlike refereeing a sports event, is often done beyond the observation of the entrant and is often subjective. Winners may not know why they win and losers may not understand why they lose.

These contests may foster atmospheres of competition, which recognize only the very few talented and skilled students, and make "losers" of all those remaining. A sense of failure is therefore implanted into the program and creative growth is inhibited. In art contests, technical rendering may be valued above the child's spontaneous and uninhibited creative expression.

Contests in art and other expressive areas are, therefore, most often inappropriate activities at the elementary level as they do not promote personal expression or creative growth.

It is recognized, however, that school administrators and teachers are willing to cooperate with out-of-school agencies and organizations of a community spirited nature. When organizations suggest elementary level art, poster, coloring, writing, or other contests in an expressive area, school personnel should discuss with them alternative ways of achieving the same educational or community service objective through more positive learning activities. Organizations requesting elementary school children participation in such contests will complete the Student Contest Approval Form.

To obtain approval for students to take part in local art and writing contests, the teacher or administrator contest supervisor, or the sponsoring agency, will submit a completed Student Contest Approval Request Form.

To obtain approval for students to take part in local art and writing contests, the teacher or administrator contest

supervisor, or the sponsoring agency, will submit a completed Student Contest Approval Request form. Forms approved at the principal-supervisor level will be forwarded to the Superintendent of Schools or his/her designee.

### **Secondary Level: 7-12**

At the secondary level contests still are of questionable value but for students who want to test their abilities against a professional world, against adult standards and aesthetic criteria, or against the abilities of their peers with a clear understanding of the rules and of the possibility of not winning, contests may have a different purpose in the growth of the individual than is found at the primary and elementary grades.

The school administration shall be guided by the annual and periodic recommendations of the Connecticut Association of Secondary Schools, Inc. (CASS) in determining whether students in grades 7 through 12 shall participate in state and national contests. Contests not on the CASS listing are prohibited unless they are approved upon individual request by the CASS Student Activities Board of Control. To obtain approval for students to take part in local contests (over which CASS does not exercise jurisdiction or review), the teacher or will administrator contest supervisor will submit to the immediate supervisor a completed Student Contest Approval Request form. Forms approved at the principal-supervisor level will be forwarded to the Superintendent of Schools or his/her designee.

Contests held on an annual or periodic basis require initial administrative approval only, unless substantial changes in rules, purposes, or use of school time occur.

### **General**

When a contest is approved, announcements shall be posted to give all students who qualify as entrants the opportunity to participate. Student and teacher participation in approved contests shall always be on a volunteer basis. No student shall be required to take part in a contest sponsored by an out-of-school organization as part of their courses or grades. With a student's permission, teachers may submit poetic, literary, industrial arts, music, and art projects which have been graded to approved contests, such as the Scholastic Writing and Art Award Programs.

### **Contest Approval: K-12**

Final approval of contests will be based upon consideration of the following criteria:

1. The primary educational aims of the schools and the needs and interest of the students must be a consideration at all times.
2. Schools shall not be used to promote private or commercial interests.
3. The criteria for judging must be presented clearly.
4. The awards should be consistent with the goals of the contest.
5. The amount of school time devoted to the contest should not cause it to interfere with the regular program of instruction.

**Regulation approved: July 7, 1993**