

## Regular BoE Meeting

Wednesday, January 4, 2023 7:00 PM

BOE Auditorium and via Zoom Meeting Platform, 129 Church Street, Bristol, CT 06010

I. **CALL TO ORDER/ PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE/MEETING NORMS**

II. **STAFF AND STUDENT RECOGNITION**

III. **APPROVAL OF MINUTES**

IV. **COMMITTEE REPORTS**

V. **STUDENT REPRESENTATIVE REPORTS**

VI. **CHAIR REPORT**

VII. **SUPERINTENDENT REPORT**

VIII. **CONSENT AGENDA**

VIII.A. PERSONNEL

VIII.A.1. Administrator Retirement

VIII.A.2. Teacher Resignation

VIII.A.3. New Teacher Hires

VIII.A.4. A-3 Hire - Effective August 23, 2022

IX. **PUBLIC COMMENT**

X. **DELIBERATED ITEMS/DISTRICT LEADERSHIP TEAM REPORTS**

X.A. 21st Century Grant Bid Waiver

X.B. Emergency Connectivity Bid Waiver

X.C. Approval of 2023 Board of Education Regular Meetings

X.D. Capitol Improvement Plan (CIP) Approval

X.E. Edgewood School Conceptual Design

X.F. Edgewood School Conceptual Estimate

X.G. Donation Proposal - Bristol Central H.S. Athletic Department Batting Cages

X.H. BEHS Trip to Costa Rica - April 2023

X.I. CTE Pathway Overview

X.J. Lieutenant Dustin DeMonte and Sergeant Alex Hamzy Public Safety Scholarship

X.K. Special Services Report

**XI. CURRICULUM REVISIONS**

XI.A. K-5 PE Curriculum Revision

XI.B. Cartooning and Animation Curriculum

XI.C. Advanced Personal Finance

**XII. TEXTBOOK ADOPTION**

XII.A. ECE Physics Textbook Selection

**XIII. NEW BUSINESS**

**XIV. BUILDING REPORTS**

**XV. INFORMATION/LIAISON REPORTS**

**XVI. ADJOURNMENT**

The minutes presented within this document are a summary of the discussion that took place at the Board of Education meeting. To view the meeting in its entirety and hear full reports please go to: [December 7, 2022 Meeting Recording](#) Passcode: mV9w5Ng\$

**BRISTOL BOARD OF EDUCATION**  
**Bristol, Connecticut**  
**Wednesday, December 7, 2022 – 7:00 p.m.**  
**Regular Meeting Minutes**

The Bristol Board of Education meeting was held on Wednesday, December 7, 2022, at 7:00 p.m. at the Bristol Board of Education auditorium and via the Zoom Meeting Platform.

**PRESENT:** Commissioners: Russell Anderson, Eric Carlson, Jennifer Dube, Kristen Giantonio, Shelby Pons, Todd Sturgeon, Dante Tagariello, Karen Vibert and Christopher Wilson; **ALSO PRESENT:** Dr. Catherine Carbone, Superintendent, Dr. Michael Dietter, Deputy Superintendent and Jolene Lusitani, Council Liaison

**I. CALL TO ORDER/ PLEDGE OF ALLEGIANCE/MEETING NORMS**

Chair Dube called the meeting to order at 7:00 p.m. and asked the audience to stand for The Pledge of Allegiance and the singing of our National Anthem. Members of Strawberry Fields, Bristol Eastern High School's A Capella group, performed The National Anthem, led by Michael Coderre. Chair Dube asked the audience to join her in a moment of silence for Lawrence (Larry) Amara a Board of Education member from 2011 to 2015 and Board Chair from 2013 to 2015; and Ronald Messier a Board of Education Member, appointed from 1982 to 1985 and reappointed from 1991 to 1995.

Chair Dube read the meeting norms into the record.

**II. STAFF AND STUDENT RECOGNITION**

**Bristol Eastern High School – Strawberry Fields Acapella Group**

Dr. Carbone introduced Strawberry Fields and Director Mr. Michael Coderre. Strawberry Fields recently performed at the Bushnell for the CT Teacher of the Year ceremony where Bristol Eastern Teacher Carolyn Kielma was formally introduced as the CT Teacher of the Year. Michael Coderre introduced the students present this evening and shared a brief history of the inception of Strawberry Fields

**Bristol Central High School Girls' Volleyball team**

Dr. Carbone introduced the Bristol Central Girls Volleyball Team and Coach Lance Pepper. The team made it to the state championship this year and received several team and individual accolades throughout the season. Coach Pepper thanked everyone for their support, shared several of the accolades, and introduced members of the team.

Brooke Valentino	Daigelis Figueroa
Lindsey Brothwell	Olivia Clingan
Kate Schilling	Maddie Lodovico
Grace Higgins	Lily Hinton
Emily Fontaine	Alex Rivera
Leah Sklenka	De'Ana Prowell
Lily Kirk	Samantha Sklenka

**III. APPROVAL OF MINUTES**

**November 2, 2022 - Regular BoE Meeting**

*On a motion by Dante Tagariello and a second, by Kristen Giantonio, the Board of Education approved the November 2, 2022, Regular Meeting minutes as written. Christopher Wilson Abstained.*

### III. APPROVAL OF MINUTES – cont'd

#### **November 17, 2022 - Special BoE Meeting – Redistricting Workshop**

*On a motion by Dante Tagariello and a second, by Kristen Giantonio, the Board of Education approved the November 17, 2022, Special BoE Meeting – Redistricting Workshop meeting minutes as written. Russell Anderson, Jennifer Dube, Dante Tagariello, and Christopher Wilson Abstained.*

### IV. COMMITTEE REPORTS

**Communications Committee** – Russell Anderson reported that the committee discussed redistricting, planning activities for Phase I as well as the communication outreach process to families.

**Policy Committee** – Todd Sturgeon reported that the committee met and discussed four policies; Policy 2112 - Professional Development, Policy 3000 - Concept and Roles in Business and Non-Instructional Operations, Policy 3240 - Tuition Fees, Policy 3250 - Materials/ Service Fees, Charges, there were no changes to the policies, they were up for review they were all passed and voted to move on to the full board. The committee also discussed event spectator fees, we do not currently have a policy for spectator fees, but there was a good discussion of the current practices. The committee agreed to discuss this further in the future at another policy meeting and possibly a finance meeting.

### V. STUDENT REPRESENTATIVE REPORTS

#### **Bristol Central High School**

BCHS Senior Representative, Fatima Aamir shared happenings from Bristol Central. Highlights from her report included the girls' volleyball team going to their first state championship. They made history in a match against East Haven becoming the Class L Runner-up at the state finals. Fall Sports are ending and the Fall sports banquet was held on November 29th to honor all the athletes who worked hard this season and deserve to be recognized with the graduating seniors having this opportunity to come together one last time as a team before moving on. Winter sports have begun practicing. The wrestling, indoor track and basketball teams are all working hard to prepare for the upcoming season. The week leading up to Thanksgiving break, Student Council planned a fun Spirit Week to bring the spirit back into the school and get everyone prepared for the annual pep rally. The football team had a victory against Eastern on Thanksgiving Day taking home the bell for the seventh time in a row. The annual Powderpuff game was held where the seniors took the victory, the boys' cheer team also put on a great show during halftime and many students came to support their friends in their pink and glitter attire. Seniors are preparing to hear back from some early action college decisions, there were also some on-site decision days which proved to be very helpful for some seniors. Midterms are right around the corner so the students are preparing for how to ace them and getting all the help they may need.

#### **Bristol Eastern High School**

Senior Representative Pushpita Hussain shared happenings from Bristol Eastern. Highlights from her report included sports, fun events for staff and students, school accomplishments, and future plans for the school year. The Fall Fling occurred on November 19th in the café. The pep rally brought everyone together and will not be forgotten. The organization of the event by the Student Council with assistance from the cheer team, football team, and the student-organized performances brought it all together. The Battle of the Bell game occurred Thanksgiving morning between Bristol Eastern and Bristol Central. The indoor track has been joined by excited students who have been putting their time and effort into the meets, we can't wait to hear more from the team in the future. Mrs. Kielma was recognized at the Bushnell on November 16<sup>th</sup> where she received her State Teacher of the Year honor. She will now go on to the national level, where she could possibly become National Teacher of the Year. The Twelve Angry Jurors were presented by Bristol Eastern High School Performing Arts this past weekend and it was a fantastic show their next production will be the musical Pippin which will be presented in May. Before winter break there will be a student/staff basketball game and winter relay races. Coming up there will be several choral and band performances to mark the season. Seniors are continuing with their future plans and respective pathways. Many have completed their FASFA and students have started to receive decisions from institutions they have applied to.

Dr. Carbone introduced Isabel Paolino as the new Junior Representative of Bristol Central High School. Isabel was online for this evening's meeting and will give her first report at the January BoE meeting.

## **VI. CHAIR REPORT**

Chair Dube reported that she attended her last CABE Convention on November 18th and 19th at the Mystic Marriott in Groton. She was able to attend several awesome seminars; one of which was the Educator Evaluation and Support seminar which was presented by a panel including our very own Dr. Sam Galloway, who can command quite a presence, he is a great speaker and it was a lot of fun listening to him share his expertise. She also attended Capturing Hearts and Minds through Innovative School Communications and she was proud to say that the communication that we have here at the Bristol Public Schools is better than many examples across the state, so kudos to us. The last seminar she attended was Modeling Civility In Your School District which was very informative and something that we should all continue to strive for. Our very own Carolyn Kielma was part of the dinner entertainment and she still continues to be an inspiration and we continue to wish her luck as she is now competing for the national title of Teacher of the Year.

## **VII. SUPERINTENDENT REPORT**

Dr. Carbone presented the monthly Superintendent Report. She shared a few district updates that include a reminder to all that the BPS Innovate and Elevate Continuation Plan has been recently updated and placed on our district website. This plan satisfies the requirement that each Local Education Agency (LEA) create a Safe Return to In-Person Instruction and Continuity of Services Plan. The plan must be reviewed and updated two times a year and address Health and Safety Strategies to ensure the safe continuation of instruction for all of our scholars. Our plan will be shared with families through ParentSquare and parents can provide feedback.

The BAIMS school lottery has opened for students entering grade 6 for the 2023-24 school year. During round one 57 % of the students selected in the lottery accepted their seats. The second lottery pull started this week for incoming grade 6 students. In January, the available seats in grades 7 and 8 for the 2023-24 year will be made available through the lottery process. Parents will receive a communication through parent square when the lottery opens.

Later this evening you will take up the discussion to accept the redistricting maps that align with the Reimagining BPS 2023 plan. Dr. Carbone will review the updated school boundary maps prior to that discussion. Dr. Carbone also shared the results and feedback from the ThoughtExchange we created as part of our communication plan to include parent voices in this process. Over 1,200 parents and staff participated in the exchange with over 500 distinct thoughts and 8,500 ratings.

Lastly, Dr. Carbone shared that Connecticut State Department of Education Commissioner Charlene Russell-Tucker will hold a press conference at Ivy Drive School to release [2021-22 Next Generation Accountability System results](#). She will be joined by district leaders as well as our staff who will highlight some of the long-term strategies and practices that have helped their districts recover post-pandemic. The Office of Teaching and Learning team deserves kudos.

## **VIII. CONSENT AGENDA**

Chair Dube called for a motion to approve the Consent Agenda, which included Items VIIIA.1. through VIIIA.6.

*On a motion by Dante Tagariello and a second by Kristen Giantonio, the Board of Education (Commissioners Anderson, Carlson, Giantonio, Pons, Sturgeon, Tagariello, Vibert, Wilson, and Dube) voted to unanimously approve the Consent Agenda as written.*

### **VIII.A. PERSONNEL**

#### **VIII.A.1. Teacher Resignations**

Arroyo, Brenda – ID – Social Worker effective November 24, 2022  
Gutierrez, Daniela – B PREP – Math Teacher effective December 23, 2022  
Mancini, Ryan – WB - .5 Music Teacher effective November 17, 2022  
Russman, Amanda – WB – Grade 1 Teacher effective November 2, 2022  
Sica, Kayla – EDGE – Grade 1 Teacher effective December 23, 2022

**VIII.A.1. Teacher Resignations – cont'd**

*On a motion by Dante Tagariello and a second by Kristen Giantonio, the Board of Education (Commissioners Anderson, Carlson, Giantonio, Pons, Sturgeon, Tagariello, Vibert, Wilson, and Dube) voted to unanimously accept the Teacher Resignations as written.*

**VIII.A.2. New Teacher Hires**

Ives, Sarah - BAIMS/EDGE - School Psychologist effective December 9, 2022

Kelly, Kirsten - EDGE - Speech and Language Pathologist effective TBD

Listner, Stephanie - SSS - Special Education Teacher effective November 28, 2022

*On a motion by Dante Tagariello and a second by Kristen Giantonio, the Board of Education (Commissioners Anderson, Carlson, Giantonio, Pons, Sturgeon, Tagariello, Vibert, Wilson, and Dube) voted to unanimously approve the New Teacher Hires as written.*

**VIII.A.3. A-2 Resignation**

Caouette, Crystal - CHMS - Robotics Tri-Coordinator effective June 15, 2022

Siegel, Liza - GH - Special Element/MS/HS Performing Groups - Choral effective September 16, 2022

*On a motion by Dante Tagariello and a second by Kristen Giantonio, the Board of Education (Commissioners Anderson, Carlson, Giantonio, Pons, Sturgeon, Tagariello, Vibert, Wilson, and Dube) voted to unanimously accept the A-2 Resignations as written.*

**VIII.A.4. A-2 Hires**

Abucewicz, Danielle - GH - Special Elem/MS/HS Performing Groups - Choral effective September 19, 2022

Archangelo, Stacey - BEHS - Junior Class Co-Advisor effective August 23, 2022

Berrios, Cynthia - CHMS - Instructional Technology Tri-Coordinator effective August 23, 2022

D'Amato, Christopher - BEHS - Junior Class Co-Advisor effective August 23, 2022

Dilernia, Elizabeth - BEHS - Educators Rising Advisor effective August 23, 2022

Jandreau, Kara - BEHS - Sophomore Class Co-Advisor effective August 23, 2022

Luchina, David - NEMS - Technology Student Association Advisor effective August 23, 2022

McDermott, Justin - BEHS - Senior Class Co-Advisor effective August 23, 2022

Michaud, Michelle - CHMS - Instructional Technology Tri-Coordinator effective August 23, 2022

Nocera, Shelly - BEHS - Sophomore Class Co-Advisor effective August 23, 2022

Silva, Alyson - BCHS - Educators Rising Co-Advisor effective November 14, 2022

Smith, Ethan - BCHS - Co-High School Instrumental - Percussion effective August 23, 2022

Stavens, John - BEHS - Senior Class Co-Advisor effective August 23, 2022

*On a motion by Dante Tagariello and a second by Kristen Giantonio, the Board of Education (Commissioners Anderson, Carlson, Giantonio, Pons, Sturgeon, Tagariello, Vibert, Wilson, and Dube) voted to unanimously approve the A-2 Hires as written.*

**VIII.A.5. A-3 Resignations**

Crowley, Michelle - GH - K-8 Webmaster effective August 21, 2022

Martino, Rocco - CW - MS CTE Curriculum Coordinator effective June 16, 2022

*On a motion by Dante Tagariello and a second by Kristen Giantonio, the Board of Education (Commissioners Anderson, Carlson, Giantonio, Pons, Sturgeon, Tagariello, Vibert, Wilson, and Dube) voted to unanimously accept the A-3 Resignations as written.*

**VIII.A.6. A-3 Hires - Effective August 23, 2022**

Currao, Merriah - EPH - Elementary Science Co-Leader

Fanelli, Christine - EPH - Gifted Coach

**VIII.A.6. A-3 Hires - Effective August 23, 2022 – cont'd**

Grocki, William - NEMS - Math Curriculum Coordinator  
Luchina, David - CW - MS CTE Curriculum Coordinator  
Rustico, Janice - NEMS - ELA Curriculum Coordinator  
Vitale, Debra - WB - Webmaster

*On a motion by Dante Tagariello and a second by Kristen Giantonio, the Board of Education (Commissioners Anderson, Carlson, Giantonio, Pons, Sturgeon, Tagariello, Vibert, Wilson, and Dube) voted to unanimously approve the A-3 Hires as written.*

**IX. PUBLIC COMMENT**

No members of the public wished to address the Board.

**X. DELIBERATED ITEMS/DISTRICT LEADERSHIP TEAM REPORTS**

**X.A. Bristol Parks, Recreation, Youth and Community Services - The Better for Bristol Federal Grant and PRIDE Survey Participation Presentation**

Dr. Dietter introduced the Bristol Parks, Recreation, Youth and Community Services - The Better for Bristol Federal Grant and PRIDE Survey Participation Presentation as an information item for the Board of Education. Steve Bynum from Bristol Parks Recreation Youth and Community Services as well as other members of the Best for Bristol Coalition attended the meeting to discuss the upcoming survey. The Best for Bristol Coalition is a group that has been collaborating with Bristol Public Schools since 2016. They are most evident in their efforts to work with students around issues of health, in particular mental health as well as high-risk behaviors, such as drug use and other types of things. This evening the group shared that we are getting to the place where we would be implementing a survey. It is referred to as the PRIDE survey and it is a requirement to maintain the grant funding. The grant funding shows up in the Bristol Public Schools as secession programs at Bristol Central and Bristol Eastern, as well as at our Middle Schools for students who either are seeking that out that are engaging in high-risk behavior; whether it be vaping e-products, nicotine, or THC and we run those programs periodically over the course of the school year and they run six weeks. Best for Bristol has also been a partner with Bristol Public Schools to provide training and recognizing the signs of impairment as well as training of our administrative staff in the use of Narcan and has supplied Bristol Public School with Narcan that we have in our Schools administration asked so it is an important collaboration one of the things that Mr. Bynum will be talking about is the survey and in particular privacy and confidentiality which is an issue we all take very seriously. Copies of the PRIDE survey were provided to the Commissioners. Mr. Bynum shared the history of the Best of Bristol Coalition, grant requirements, and the four core measurements being assessed in the survey. The group is in year seven of a ten-year grant and several programs have been created and benefited from the grant funding. Dr. Dietter shared that BoE Policy #6162.51 identifies that any survey that is wholly or partially Federally funded does require an opt-in and we do have an opt-in form. In order for the survey to move forward, it would typically be given during a wellness class that is what we have done in the past those students that opt-in will take the time to complete the survey, and then subsequent to the survey being administered once the data is collected a representative from The Best for Bristol will come back and share the results with the Board.

Questions followed regarding parents' access to the survey, using Survey Monkey for data collection, and using ParentSquare to conduct the survey.

**X.B. Bristol Central High School/Genoa Italy Sister School Proposal**

Gina Gallo, an Italian Teacher at Bristol Central High School presented the Bristol Central High School/Genoa Italy Sister School Proposal. Commissioners were provided with the proposal prior to this evening's meeting. The proposal is to initiate a sister school exchange program between Bristol Central High School and Majorana-Giorgi Genova High School in Genoa, Italy. It will begin with a virtual exchange in March 2023 and an in-person travel opportunity the following school year. Guardian Travel will assist with fundraising should the proposal be approved. This exchange would be similar to the exchanges that have been done in the past, but now with another school. Mrs. Gallo shared that a representative from Genoa will be traveling to Bristol to see the city before students visit; she will arrive tomorrow; anyone interested in meeting with her should contact Mrs. Gallo.

**X.B. Bristol Central High School/Genoa Italy Sister School Proposal – cont'd**

Gallo. Questions and discussion followed regarding the cost of the trip and other trip opportunities and recognition of Mrs. Gallo's commitment to our students and the importance of such an experience.

*On a motion by Karen Vibert and a second by Shelby Pons, the Board of Education (Commissioners Anderson, Carlson, Giantonio, Pons, Sturgeon, Tagariello, Vibert, Wilson, and Dube) voted to unanimously approve the Sister School Exchange Program between Bristol Central High School and Majorana-Giorgi Genova High School in Genoa, Italy.*

**X.C. ESSER/ARP Committee to move forward with CHMS HVAC**

Tim Callahan presented the ESSER/ARP Committee - CHMS HVAC Project. There are two projects for consideration for this committee. The CHMS HVAC upgrades and the Hubbell School HVAC upgrades. There likely will not be enough money for both projects and the committee would like the engineer to focus on Chippens Hill as the priority. If any available funds remain, they can shift their focus to Hubbell School.

*On a motion by Dante Tagariello and a second by Kristen Giantonio the Board of Education (Commissioners Anderson, Carlson, Giantonio, Pons, Sturgeon, Tagariello, Vibert, Wilson, and Dube) voted to unanimously approve HF Lenz to move forward with Chippens Hill Middle School HVAC Upgrades as the priority project and if there are available funds remaining to shift focus to Hubbell School HVAC Upgrades and to forward this to City Council.*

**X.D. Consideration of the Proposed Redistricting Maps 2023**

Following two BoE community redistricting workshops (October 27, 2022 and November 19, 2022) and visits by Dr. Carbone and Dr. Dietter to PTA and PTO groups throughout the district. The Board considered the final Redistricting Maps as proposed in the Reimagining BPS 2023 Plan. The final maps were revised on November 15, 2022, and presented at the November 17, 2022, Redistricting workshop.

*On a motion by Eric Carlson and a second by Kristen Giantonio, the Board of Education (Commissioners Anderson, Carlson, Giantonio, Pons, Sturgeon, Tagariello, Vibert, Wilson, and Dube) voted to unanimously approve the Redistricting Maps as presented at the November 17, 2022, Redistricting Workshop for Grades PreK-8 aligned to Reimagining BPS 2023 Plan.*

**X.E. Special Services Report**

Dr. Kim Culkin presented the monthly Special Services Report. As of November 1, 2022, 1684 of 8098 Bristol students are identified as students requiring Special Education programming. This enrollment reflects 20.79% of the total BPS student population. During the month of October 2022, 14.6% of newly registered students were identified as students with special education programming needs at the time of registration. No students newly enrolled in BPS during the month of October 2022 were receiving their programs and services at out-of-district special education school programs at the time of enrollment. During the month of October 2022, 29 risk assessments have been conducted by BPS staff.

In addition to the enrollment update, I am excited to inform the Board that we are engaging in discussions with the leadership of Tunxis Community College regarding the opportunity to expand our post-secondary planning/ community vocational program for the 2023-24 school year. Prior to the Thanksgiving break, along with Supervisor Amy Martino, special education teacher Kara Banda, and Director of Communications Brian Burke, I had the pleasure of meeting with leadership from Tunxis as a preliminary exploration of possibilities for our students to receive their BPS transition programming on the Tunxis campus. We anticipate our student enrollment growing to approximately 35 students in the 2023-24 school year and in addition to expanding to meet student enrollment needs, we are aimed at providing post-secondary educational experiences on a local college campus. Transition planning as you are aware is provided to students who have met their high school graduation requirements, but due to their special education needs, require continued public school education in the areas of college readiness, employment readiness, and/or independent living skills. Numerous public school systems provide their post-12th grade students with programming on a local college campus so that young adults have real-life, age-related experiences as they prepare for their post-secondary endeavors. We look forward to upcoming discussions with Tunxis after the new year

**X.E. Special Services Report – cont’d**

and will be providing cost-related details to the Board of Education as we prepare for the 2023-24 school year budget.

**XI. POLICY REVISIONS**

**XI.A. Policy 2112 - Professional Development**

Dr. Dieter presented Policy 2112 - Professional Development. The committee reviewed the policy and no changes were made. The committee voted to forward it to the full board for approval.

*On a motion by Kristen Giantonio and a second by Shelby Pons, the Board of Education (Commissioners Anderson, Carlson, Giantonio, Pons, Sturgeon, Tagariello, Vibert, Wilson, and Dube) voted to unanimously reaffirm Policy 2112 - Professional Development.*

**XI.B. Policy 3000 - Concept and Roles in Business and Non-Instructional Operations**

Dr. Dieter presented Policy 3000 - Concept and Roles in Business and Non-Instructional Operations. The committee reviewed the policy and no changes were made. The committee voted to forward it to the full board for approval.

*On a motion by Shelby Pons and a second by Kristen Giantonio, the Board of Education (Commissioners Anderson, Carlson, Giantonio, Pons, Sturgeon, Tagariello, Vibert, Wilson, and Dube) voted to unanimously reaffirm Policy 3000 - Concept and Roles in Business and Non-Instructional Operations.*

**XI.C. Policy 3240 - Tuition Fees**

Dr. Dieter presented Policy 3240 - Tuition Fees. The committee reviewed the policy and no changes were made. The committee voted to forward it to the full board for approval.

*On a motion by Todd Sturgeon and a second by Kristen Giantonio the Board of Education (Commissioners Anderson, Carlson, Giantonio, Pons, Sturgeon, Tagariello, Vibert, Wilson, and Dube) voted to unanimously reaffirm Policy 3240 - Tuition Fees.*

Questions followed regarding the number of times Tuition Fees have been applied by the district.

**XI.D. Policy 3250 - Materials/ Service Fees, Charges**

Dr. Dieter presented Policy 3250 - Materials/ Service Fees, Charges. The committee reviewed the policy and no changes were made. The committee voted to forward it to the full board for approval.

*On a motion by Shelby Pons and a second by Kristen Giantonio, the Board of Education (Commissioners Anderson, Carlson, Giantonio, Pons, Sturgeon, Tagariello, Vibert, Wilson, and Dube) voted to unanimously reaffirm Policy 3250 - Materials/ Service Fees, Charges.*

**XI. NEW BUSINESS**

There was no New Business to come before the Board.

**XII. BUILDING REPORTS**

**MBIAMS Committee Update**

Dr. Dieter presented the MBIAMS Committee Update. The committee continues to meet, they are managing what is referred to as the “Day Two Requests”. These are things that come up after you occupy the building, any changes that you might need to be made or adjustments. We are continuing to receive technology items, some of the curtain and drapery, etc. We do anticipate that after the holidays we will be hosting our first student event in the theater so we are all really looking forward to that, and also, stay tuned for an opportunity to purchase or sponsor a theater seat that will happen around the time of that opening.

### **High School Culinary Project Update**

Tim Callahan presented the High School Culinary Project Update. There will be a meeting tomorrow (December 8, 2022) to look at budgets with the architects to go over some numbers. We are well on our way there we're going to be applying for a Priority grant in June. We will be able to parlay our current funds into subsidized funds from OSCGR, so that's looking very promising.

### **ESSER/ARP Building Committee Update**

Tim Callahan presented the ESSER/ARP Building Committee Update. Mr. Callahan thanked the Board for approving the ESSER/ARP CHMS project earlier this evening. We are looking to spend the 8.2 million dollars on Chippens Hill; we think that number is going to be stretched pretty tight even with one project so we will be reporting back to you on the success of our putting some project scopes together and costs together, the engineers have been out there, we have met with them and they have met with the building committee and the last building committee.

### **NEMS Building Committee Update**

Tim Callahan presented the NEMS Building Committee Update. Mr. Callahan reported that we have been in rigorous dialogue with the State on the application that we submitted we are working through some issues and have clarified anything that seemed to be confusing. They are happy with our submission, they are writing a report that is going to the legislature, it looks like we are going to get approval on this project. Friday, we have a meeting with all staff out at the site. We will look at the site for final site approval. The OSCGR are coming out to the site to make sure everything is in order for the final application. We will have the civil engineers there at that time and we expect that to be a successful visit.

Questions followed regarding the timeline for the Northeast project.

### **XIII. INFORMATION/LIAISON REPORTS**

Commissioner Sturgeon shared a report from Ivy Drive.  
Commissioner Anderson shared a report from Bristol Central.  
Commissioner Giantonio shared a report from West Bristol.  
Chair Dube Dube shared a report from Mountain View.  
Commissioner Pons shared a report from Hubbell.

### **XIV. VOTE TO CONVENE INTO EXECUTIVE SESSION**

Chair Dube called for a motion to Convene Into Executive Session for the purpose of discussing the Superintendent's Contract Extension.

*On a motion by Todd Sturgeon and a second by Karen Vibert, the Board of Education (Commissioners Anderson, Carlson, Giantonio, Pons, Sturgeon, Tagariello, Vibert, and Dube) unanimously voted to Convene Into Executive Session for the purpose of discussing the Superintendent's Contract Extension. (8:17 p.m.)*

### **EXECUTIVE SESSION**

**PRESENT:** Commissioners: Russell Anderson, Eric Carlson, Jennifer Dube, Kristen Giantonio, Shelby Pons, Todd Sturgeon, Dante Tagariello, Karen Vibert, and Christopher Wilson; **ALSO PRESENT:** Dr. Catherine Carbone, Superintendent

Chair Dube called Executive Session to order. (8:25 p.m.)

Commissioners discussed the terms of Dr. Carbone's contract extension.

**VOTE TO RECONVENE INTO PUBLIC SESSION** to vote on items discussed in Executive Session. (8:38 p.m.)

**SUPERINTENDENT CONTRACT EXTENSION**

*On a motion by Karen Vibert and a second by Eric Carlson, the Board of Education voted on the Superintendent Contract Extension Terms.*

Following a roll call vote, Chair Dube declared the motion **PASSED** with eight (8) Commissioners (Anderson, Carlson, Pons, Sturgeon, Tagariello, Vibert, Wilson, and Dube) in favor of the motion and one (1) Commissioner (Giantonio) **OPPOSED**.

**XVI. ADJOURNMENT**

There being no other business to come before the Board, the meeting should adjourn. (8:38 p.m.)

Respectfully Submitted,



Susan Everett, Recording Secretary  
Bristol Board of Education

DRAFT

# Melaney R. Coyle

## EDUCATION

**Master of Social Work**, University of New Hampshire, Durham, NH,  
September 2021

**Bachelor of Arts in Psychology**, Central Connecticut State University,  
New Britain, CT, May 2014

## EXPERIENCE

**School Social Worker**, Hartford Public Schools, Hartford, CT October  
2021 – Present

- Facilitates both individual and group sessions to promote social emotional learning and mental health wellness
- Collaborates with related service providers and community organizations to create individualized plans which meet the needs of each student
- Trained in CPI crisis management and de-escalation strategies to support individuals during times of distress
- Manages full-time special education caseload, including IEP drafting, progress monitoring, data collection, in addition to processing session billing

**Family Support Specialist**, Community Mental Health Affiliates, New  
Britain, CT June 2018 – October 2020

- Provided in home clinical support to families and individuals diagnosed with co-occurring substance use and mental health disorders
- Supported clients with in accessing basic needs and community resources
- Maintained client records by organizing, logging, tracking, and analyzing client data

**Customer Service Representative**, Wheeler Clinic, New Britain, CT  
June 2017 – June 2018

**Behavioral Health Specialist**, The Counseling Centers of New England,  
Avon & Manchester, CT March 2016 – April 2017

## OTHER WORK EXPERIENCE

**Special Education Programmatic School Social Work Intern**, Hartford  
Public High School, Hartford, CT  
October 2020 – September 2021

**Clinician I Intern**, Assertive Community Treatment Team, Community  
Mental Health Affiliates, New Britain, CT  
January 2020 – September 2020

**Family Services Intern**, State of Connecticut Judicial Branch, Hartford, CT  
January 2014 – April 2014

## SKILLS

- Extensive experience with research strategies, including proficiency in data collection and progress monitoring
- Critical thinker with strong problem-solving capabilities and extensive experience working both independently and collaboratively as part of a team environment
- Strong active listening skills with the ability to maintain empathy and professionalism within role

## CERTIFICATIONS, AWARDS & RECOGNITION

- Initial Educator 071 Certificate holder, October 2021
- CPI certified, May 2021
- NASW member, April 2021
- CPR, AED & First Aid Certified by the American Red Cross, February 2020
- Trained by Connecticut Association for Infant Mental Health in Infant and Toddler Mental Health, September 2020
- Published research article in "Teaching of Psychology" journal, September 2018
- Eastern Regional Research Award presented by Psi Chi, March 2014
- Psi Chi member, October 2013

EXTENDED EMPLOYMENT HISTORY AND REFERENCES AVAILABLE UPON REQUEST

# SYDNEY THERRIEN

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Working to advance in the field of criminal justice with an entry-level position. As a new member of the criminal justice world, I would be able to bring forth new perspectives and insight. Making use of my problem-solving skills, self-motivation, and eye for detail can be seen in any work assigned to me.

## EXPERIENCE

**JANUARY 2020 – MARCH 2020**

**INTERN, NEW ROCHELLE P.D**

Data entry in Records department. Filing and pulling documents from the computer system.

**MAY 2018– MAY 2020**

**CASHIER, PRICE CHOPPER**

**OCTOBER 2017- MAY 2020**

**FRONT DESK/MAILROOM ATTENDENT, IONA COLLEGE**

Sign students and guests in/out of campus dorms. Sort and log mail.

**MAY 2016- SEPTEMBER 2018**

**RIDE OPERATOR AND SECURITY, LAKE COMPOUNCE**

Operate attractions safely. Complete safety inspections twice daily.  
Ensure guest safety. Correctly write written reports.

## EDUCATION

**B.A IN CRIMINAL JUSTICE, IONA COLLEGE**

Expected to graduate in May of 2020.

### Highlighted course work:

Intel Gathering and Oversight Social problems Profiling Violent Crime Substantive  
Criminal Law

Evidence and Procedure Law Victimology Criminology Developmental Psychology  
Critical Issues in Policing Violence Toward the Self Intel Gathering

**HIGH SCHOOL DIPLOMA, BRISTOL EASTERN HIGH SCHOOL**

Graduated June 2016. Honors student  
Captain of Swimming and Diving

## SKILLS

- Quick decision making and good judgement
- Computer proficient: Word, Excel, data entry
- Fast learner with a desire for success
- Team player
- Strong attention to detail
- Organization and prioritization
- Excellent verbal and written communication skills

## **Activities**

### **Volunteer work**

Relay for Life- (2016, 2018)

The Abraham House- Helping at risk children after school (2016)

Midnight Run (Iona College)- Giving food and necessities to the homeless in Manhattan (2017)

SBP NOLA- Rebuilding homes in Louisiana for flood victims (2017)

Housatonic River Cleanup (2019)

# Rachel Wilson

## Objective

*Motivated teaching professional with passion for learning and student success seeks to obtain position that prepares students to be successful.*

## Skills Summary

- ◆ Developed Lesson Plans
- ◆ Goal Setting Experience
- ◆ Teaching Tutoring, Counseling
- ◆ Test Proctoring
- ◆ Microsoft Office Proficient
- ◆ Instructional best practices
- ◆ Behavior Modification
- ◆ Time Management
- ◆ Public speaking
- ◆ Differentiated instruction
- ◆ Experience with special-needs students
- ◆ Professional Presentations

## Professional Experience

### TEACHER

- ◆ Introduced learning methods to ensure total comprehension for all students.
- ◆ Developed learning center for reading assistance.
- ◆ Instructed students in academic subjects using variety of techniques
- ◆ Conducted conferences with parents, administrators, testing specialists and social workers to discuss educational plans designed to promote students' educational/social development.
- ◆ Established clear objectives for all lessons/projects and communicated with students, achieving a total understanding of grading rubric and overall class expectations.
- ◆ Served as student mentor and counselor for students when academic problems and personal adjustments arose, meeting with guardians to reach solutions.
- ◆ Increased student participation and test scores by introducing relevant computer programs and exercises to encourage student interest and enjoyment.

## Employment History

Colonial School District- George Read Middle School, New Castle, De  
English Language Arts Teacher 2021

Red Clay Cnsolidated School District -Warner Elementary School, Wllimington, DE  
Educatioanl Diagnostician, 2020

Merakey- Christian School District -Newark, DE  
Emotional Support Classroom, Teacher 2019

Capital School District- East Dover Elementary-  
Dover, DE Teacher 2019

Cumberland Therapy Sevices- Christina School District -Wilmington, DE  
Educational Diagnostician, 2018

Lake Forest School District- South Elementary School- Harrington, DE  
Teacher, 2017

Milford School District- Benjamin Banneker Elementary- Milford, DE

# Rachel Wilson

Teacher, 2016-2016

Appoquinimink School District – Silver Lake Elementary – Middletown, DE

Teacher, 2015-2015

Caesar Rodney School District – Allen Frear Elementary – Magnolia, DE

Teacher, 2005-2009

Delaware Technical Community College - Wilmington, DE  
Education Instructor, 2013-2014

## Education

DELAWARE STATE UNIVERSITY – Dover, DE  
Bachelor of Science, 2005  
Special Education

Highly Qualified

Continuing License



P.O. Box 450 | 129 Church Street  
Bristol, CT 06011-0450  
860-584-7000 | Fax 860-584-7611

**BOARD OF EDUCATION  
Bristol, Connecticut**

**2023 BOARD OF EDUCATION MEETING SCHEDULE**

**Day and Time:** First Wednesday of every month at 7:00 p.m.  
\* (*Except July, August, and September*)

**Place of Meeting:** Auditorium, Board of Education Administration Building,  
129 Church Street, Bristol, Connecticut 06010 and/or Virtually

January 4, 2023

February 1, 2023

March 1, 2023

April 5, 2023

May 3, 2023

June 7, 2023

July 12, 2023 \*

August 16, 2023 \*

September 13, 2023 \*

October 4, 2023

November 1, 2023

December 6, 2023

January 3, 2024

**2023 - 2024 CIP At-a-Glance  
REVISED**

<b>Project Name</b>	<b>Amount Requested</b>	<b>2023/2024</b>	<b>2024/2025</b>	<b>2025/2026</b>	<b>2026/2027</b>	<b>2027/2028</b>	<b>Future Costs</b>	<b>Totals</b>
Edgewood - Targeted Alterations	\$ 16,803,559	\$ 16,803,559						\$ 16,803,559
Security Upgrades District Wide	\$ 2,000,000	\$ 2,000,000						\$ 2,000,000
Culinary Arts - Program Renovation - BCHS	\$ 1,426,954	\$ 1,426,954						\$ 1,426,954
Culinary Arts - Program Renovation - BEHS	\$ 1,448,286	\$ 1,448,286						\$ 1,448,286
Bristol Central High School - Roof and Mechanicals	\$ 30,000,000		\$ 30,000,000					\$ 30,000,000
Bristol Eastern High School - Roof and Mechanicals	\$ 32,000,000		\$ 32,000,000					\$ 32,000,000
Stafford School - Renovate as New	\$ 49,951,700			\$ 49,951,700				\$ 49,951,700
BCHS - Targeted Alterations	\$ 3,200,000				\$ 3,200,000			\$ 3,200,000
BEHS - Targeted Alterations	\$ 3,600,000				\$ 3,600,000			\$ 3,600,000
Hubbell School - Targeted Alterations	\$ 3,000,000					\$ 3,000,000		\$ 3,000,000
South Side School - Renovate as New	\$ 43,416,200						\$ 43,416,200	\$ 43,416,200
	<b>\$ 186,846,699</b>	<b>\$ 21,678,799</b>	<b>\$ 62,000,000</b>	<b>\$ 49,951,700</b>	<b>\$ 6,800,000</b>	<b>\$ 3,000,000</b>	<b>\$ 43,416,200</b>	<b>\$ 186,846,699</b>

**Edgewood School**  
**Reimbursement Analysis**  
**Total Project Cost**  
 Bristol CT, December, 2022

Draft/Progress Print

1	4	5	6	7	8	9
<i>Project Scope</i>	<i>Total Project Cost</i>	<i>Reimbursement</i>	<i>Reimbursement Reduction</i>	<i>Town Reimbursement</i>	<i>State Cost</i>	<i>City Cost</i>
<b>Targeted Alteration With Current CIP Costs</b>	<b>\$16,803,559</b>	1.0	95%	68.93%	\$11,003,559	\$5,800,000
<b>Renovation of Existing Edgewood (45,320 GSF)</b>	<b>\$34,502,817</b>	1.0	95%	68.93%	\$22,593,652	\$11,909,165
<b>Renovation With Gym (52,736 GSF)</b>	<b>\$40,042,149</b>	1.0	95%	68.93%	\$26,221,001	\$13,821,148
<b>Total Reimbursement</b>				<b>65.48%</b>		

<i>Project Scope</i>	<i>Total Project Cost</i>	<i>Existing Funds Available</i>	<i>Additional CIP Request</i>
<b>Targeted Alteration With Current CIP Costs</b>	\$5,800,000	\$5,800,000	<b>\$0</b>
<b>Renovation of Existing Edgewood (45,320 GSF)</b>	\$11,909,165	\$5,800,000	<b>\$6,109,165</b>
<b>Renovation With Gym (52,736 GSF)</b>	\$13,821,148	\$5,800,000	<b>\$8,021,148</b>

<i>Current Funds Available in CIP</i>	<i>Roof Project CIP</i>	<i>Funds From SSS</i>	<i>Request for CIP</i>	<i>Total Request for CIP</i>
	\$1,300,000	\$2,500,000	\$2,000,000	<b>\$5,800,000</b>

# Insiders Costa Rica April 7-15<sup>th</sup>, 2023

## Day 1 Hola San José (groups flying from the west coast may be required to depart day 0)

Meet your tour director and check into hotel

## Day 2 San José--Arenal

[Coffee Plantation visit](#)

[Travel to Arenal](#)

[Hot springs visit](#)

## Day 3 Arenal--Sarapiquí

Travel to Sarapiquí

[Organic pineapple tasting experience](#)

## Day 4 Sarapiquí

[Yoga class in the Sarapiquí rainforest](#)

Sarapiquí river kayaking tour

[Tirimbina Bat Tour](#)

## Day 5 Sarapiquí--Puerto Viejo

Travel to Puerto Viejo

[Bri Bri Indigenous reserve and chocolate tour](#)

## Day 6 Puerto Viejo

[Sloth Rescue Center visit](#)

[Caribbean flavours cooking class](#)

## Day 7 Puerto Viejo

[Cahuita National Park visit](#)

Punta Uva beach time

[Caribbean dance class](#)

## Day 8 Puerto Viejo--San José

Travel to San José via Cartago

[Cartago Tour director-led sightseeing tour](#)

Basílica de Nuestra Señora de los Ángeles, Santiago Apostol Parish Ruins visit, Cartago Municipal Museum visit

## Day 9 End tour