

Policy Meeting
Wednesday, December 22, 2021 7:00 PM

BOE Auditorium and via Zoom Meeting
Platform
129 Church Street
Bristol, CT 06010

Agenda

- I. Call to Order
- II. Approval of Minutes - 11/23/21 - Committee Meeting
- III. Public Comment
- IV. Discussion/Decision - Policy 5132 - Student Dress and Grooming
- V. Discussion - Policy 3520.13 - Data-Based Information and Management Systems
- VI. Review/Approval - 2022 Meeting Calendar
- VII. Old Business/New Business
- VIII. Adjournment

Jennifer Dube, **Chair**
Kristen Giantonio, **Vice-Chair**
Dante Tagariello, **Secretary**
Eric Carlson
Shelby Pons
John Sklenka
Todd Sturgeon
Karen Viber
Christopher Wilson



Catherine M. Carbone, Ed.D.
Superintendent of Schools

Michael Dietter, Ed.D.
Deputy Superintendent of Schools

BRISTOL BOARD OF EDUCATION
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POLICY COMMITTEE MEETING MINUTES
November 23 2021

PRESENT: Commissioners: Kristen Giantonio, Shelby Pons, Dante Tagariello, Jen Dube, Karen Vibert, Christopher Wilson

ALSO PRESENT: Dr. Michael Dietter, Dr. Catherine Carbone, Jill Browne

1. Call to Order

The meeting was called to order at 7:00 p.m.

2. Approval of the minutes of the September 22, 2021 Policy Committee Meeting.

On a motion by Commissioner Tagariello, seconded by Commissioner Pons, the minutes from the September 22, 2021 Policy Committee meeting was approved unanimously.

3. Public Comment

No Public Comment

4. Revise/Replace – Policy 4118.231 with 4218.231 – Alcohol, Drugs and Tobacco

On a motion by Commissioner Tagariello, seconded by Commissioner Pons, to revise/replace Policy 4118.231 with 4218.231 was approved unanimously and forwarded to the full board for consideration.

5. Revision – Policy 5131.6 – Alcohol Use, Drugs, and Tobacco

On a motion by Commissioner Pons, seconded by Commissioner Tagariello, revision on Policy 5131.6 was approved unanimously and forwarded to the full board for consideration.

6. Discussion/Revision – Bylaw 9132 – Standing Committees

Discussion regarding board committees and the possibility of combining the Policy committee with the Communication and Community Relations committee. Committee decided no action needed committees would remain as they are now.

7. Old Business/New Business

There was no old or new business to discuss

8. Adjournment

Adjournment on a motion by Commissioner Tagariello, seconded by Commissioner Pons at 7:43 p.m.

Respectfully submitted:

Kim Daly

DRAFT



PROCEDURES FOR REMOTE PUBLIC COMMENT

Members of the public are invited to comment to the Board on any topic related to school business.

Items requiring consideration by the Board must be approved as an agenda item by a 2/3ds vote of the Board members present. Such items may be referred for further study and not necessarily acted upon at this meeting.

Anyone wishing to address the Board should adhere to the following procedures:

PUBLIC COMMENT

Before a Remote Meeting

1. Send your comments to: kimdaly@bristolk12.org
2. Be sure to put PUBLIC COMMENT – BOE in the subject line.
3. Include your name and address.
4. Direct your comments to the Board Chair.
5. Your comments will be read at the meeting by the Board Chair.
6. All comments should be written in an appropriate manner, particularly if concerning a personnel matter.
7. Any comments not adhering to the guidelines will not be read at the meeting.

During a Remote Meeting

1. Everyone is requested to address the Chair for recognition.
2. Each speaker must state his/her name and address.
3. All speakers must observe rules of common etiquette. Personalities are not to be injected. Anyone violating this rule will be denied the floor. Unless waived by the Chairperson or a majority of the Board,
4. Each speaker shall limit his/her remarks to three (3) minutes.
5. A speaker will not be recognized for a second time on the same topic.
6. Each speaker must concern himself/herself with the topic under discussion. Anyone digressing from the topic will be ruled out of order.
7. Written statements and materials may be made available, in advance of comments, for distribution to Board members.
8. Speakers shall state their positions on the subject being discussed.
9. Board members will not respond directly to comments during the Board meeting. The Superintendent will direct the question to the appropriate staff member for follow-up.

Students

Dress and Grooming

The Board of Education encourages students to dress in clothing appropriate to the school situation. The primary responsibility for a student's attire resides with the student and their parent(s) or guardian(s). The District is responsible for seeing that student attire does not interfere with the health or safety of any student, that student attire does not contribute to a hostile or intimidating atmosphere for any student and that dress code enforcement does not increase marginalization or suppression of any group based on race, sex, gender identity, gender expression, sexual orientation, ethnicity, religion, cultural observance or body type/size.

The administration is encouraged to establish any needed regulations consistent with this policy through cooperative planning with staff, students and parents.

- (cf. 5132.1 - Uniforms: Dress & Grooming)
- (cf. 5145.4 - Nondiscrimination)
- (cf. [5145.5](#) - Sexual Harassment)
- (cf. [5145.511](#) - Sexual Abuse Prevention and Education Program)
- (cf. 5145.53 - Transgender and Non-Conforming Youth)

Legal Reference: Connecticut General Statutes
[10-221](#) Boards of education to prescribe rules

Policy Adopted: March 1, 1995
Policy Revised: December 2, 1998
August 8, 2001
August 17, 2005
June 2, 2021

BRISTOL PUBLIC SCHOOLS
Bristol, Connecticut

Regulation

Students

Dress and Grooming

Items that are specifically prohibited under this policy include but are not limited to the following:

1. Shoes, boots or sneakers which mark the floor or have wheels.
2. "See through" style and/or mesh style shirts or blouses, midriff tops, backless tops, halter-tops or tank tops.
3. Flip-flops or thong style sandals at the elementary level.
4. Underwear worn as outerwear, including sleepwear.
5. Jackets, coats or boots normally worn as outerwear.
6. Hats, caps bandannas or headgear except those worn to established religious customs.
7. Short shorts and cutoffs.
8. Face coverings
9. Sunglasses
10. Any article of clothing (including jackets, shorts, hats and bandannas), jewelry or other items which is identifiable as a known symbol of gang membership or affiliation.

At the secondary level (6 - 12) clothing which is worn in physical education shall not be worn in other classes or parts of the school nor shall clothing worn in regular classes be worn in physical education. Physical education teachers will specify the kind of clothing appropriate for their activity.

Approved coverings worn as part of a student's religious practice or belief shall not be prohibited under this policy. Nothing in this policy shall be construed to prohibit protective hairstyles. "Protective hairstyles" includes, but is not limited to, wigs, head-wraps and hairstyles such as individual braids, cornrows, locs, twists, Bantu knots, afros and afro puffs.

Appeal Process

Students or parents may appeal student, faculty or administrative decisions, except suspension which are applied to them or their child by first discussing it with the person(s) who made the

decision. Any further appeal must be made in writing to the principal and the appeal must demonstrate:

Regulation

This administrative regulation provides guidance to schools regarding the implementation of Student Dress and Grooming Policy [#5132](#).

Definitions

1. **Attire:** Clothing, including outerwear, headwear, accessories such as wallets, backpacks, hats, scarves or jewelry, shoes, etc.
2. **Grooming:** Makeup, tattoos, and hair style.
3. **Dress Code:** A set of parameters determined by the District that describes standards for student attire and grooming.
4. **Disruption to the School Day:** The building administrator or designee has discretion to determine behavior or attire that constitutes a disruption.
 1. **Minimum Safe Attire:** Student attire and grooming must permit the student to participate in learning without posing a risk to the health or safety of themselves or any student or school personnel.
 - a. Students must wear clothing including both a shirt with pants or skirt, or the equivalent (dresses, leggings, yoga pants, shorts, sweatpants). Pajama bottoms are not permissible.
 - b. ALL clothing must cover undergarments.
 - c. Tops/Dresses:
 - Shirts and dresses must have fabric in the front, back and on the sides (under the arms).
 - Allowing for styles, the midriff may not be exposed above the belly button when the student is standing in a relaxed position.
 - No strapless/halter/tube tops.
 - Tank tops must cover undergarments
 - d. Fabric covering breasts, genitals, and buttocks must be opaque.
 - e. At the HS level, hats, other headwear and hoodies are permitted as follows: Hats and other headwear must allow the face and ears to be visible to staff and not interfere with the line of sight of any student or staff. Hoodies must allow the face and ears to be visible to school staff.
 - f. Shoes which are safe and appropriate for weather, course assignments, athletic and other conditions. Flip-flops, slides or thong style sandals at the elementary school or in spaces at any level that pose a safety issue (ie - science/tech labs, gym, etc.) are not permitted. Slippers are not allowed to be worn at any level.
 - g. Clothing must be safe for all scheduled classroom activities, including physical education, science labs, shops and other activities where unique hazards exist. Specialized courses may require specialized attire, such as sports uniforms or safety gear. Requirements will be communicated in course syllabi provided by the teacher.
 - h. Ripped jeans are acceptable but not above the mid-thigh unless sliders/leggings are worn

underneath. No undergarments should be visible through the jeans.

1. Sunglasses are not permitted

2. All District students are expected to comply with the requirements of regulations detailed below:

a. Clothing/grooming may not depict, advertise or advocate the use of alcohol, tobacco, marijuana or other controlled substances.

b. Clothing/grooming may not depict pornography, nudity or sexual acts.

c. Clothing/grooming may not use or depict hate speech targeting groups based on race, ethnicity, gender, sexual orientation, gender identity, religious affiliation or any other protected classification.

d. Clothing/grooming, including gang identifiers, must not pose a threat to the health or safety of any other student or staff.

e. Enforcement must accommodate clothing worn by students as an expression of sincerely held religious beliefs (head scarves, for example) and worn by students with disabilities (protective helmets, for example).

f. Approved coverings worn as part of a student's religious practice or belief shall not be prohibited under this policy. Nothing in this policy shall be construed to prohibit protective hairstyles. "Protective hairstyles" includes, but is not limited to, wigs, head-wraps and hairstyles such as individual braids, cornrows, locs, twists, Bantu knots, afros and afro puffs.

3. **Parent Responsibility:** Board Policy #[5132](#) provides: "The responsibility for the dress and grooming of a student rests primarily with the student and his or her parents or guardians." Parents or guardians are responsible for ensuring student compliance with the school dress code.

4. **Student Responsibility:** All students at all schools are responsible for complying with the district dress code during school hours and school activities.

5. **Staff Responsibility:** To equitably enforce the District dress code, teachers, administrators and all school staff must be notified of the policy at the beginning of the school year with a refresher in early spring in regards to its purpose and spirit, and how to enforce it without shaming students or disproportionately impacting certain student groups. Staff should be guided by the dress code policy and follow the letter and spirit of the District dress code.

6. **Enforcement:** When a school staff member or school administrator discusses a dress or grooming violation with a student, it is recommended that another adult should be present and at least one of the two adults should be the same sex as the student. Unless there is an immediate concern, a student should not be spoken to about a dress code violation in front of other students.

Enforcement is to be consistent with a school's overall discipline plan. Violations should be treated as minor on the continuum of school rule violations. No student is to be disproportionately affected by dress code enforcement because of gender, race, body size or body maturity.

With written approval from the Office of Superintendent, Dressing and Grooming Regulations can be temporarily suspended (pajama day, decorate a hat day, etc).

Appeal Process

Students or parents may appeal student, faculty or administrative decisions, except suspension which are applied to them or their child by first discussing it with the person(s) who made the decision. Any further appeal must be made in writing to the principal and the appeal must demonstrate:

1. A rule being unfairly applied or

2. A violation or misinterpretation of a policy or rule.

The principal will hear the appeal informally in a timely manner which he/she deems appropriate to the situation.

The principal's decision will be final unless the decision is appealed. Any appeal beyond the principal will be conducted at the Superintendent's level. The Superintendent's decision shall be final.

Training for School Administrators, Teachers & Students

A dress code is most effective when school administrators and teachers are trained to understand and embrace the

intent of the code, how to apply and enforce the code equitably, and how to talk about the dress code and the reasoning behind it. Therefore:

1. School administrators and teachers should be trained to understand the purpose/spirit of the code, the actual code, and how to enforce it with the least impact on student learning and self-confidence.
2. School administrators and teachers must enforce the District dress code consistently. School administration and staff do not have discretion to vary the requirements in ways that lead to discriminatory enforcement.
3. School staff must be trained and able to use student/body-positive language to explain the code and to address code violations.

Regulation Adopted: March 1, 1995

Regulation revised: December 2, 1998

August 8, 2001

August 17, 2005

June 2, 2021

October 3, 2021

BRISTOL PUBLIC SCHOOLS

Bristol, Connecticut

Business and Non-Instructional Operations

Data-Based Information and Management Systems

Student Data Protection and Privacy/Cloud-Based Issues

The Board of Education (Board) may, pursuant to this policy, enter into a contract with a third party for either or both of the following purposes:

1. To provide services, including Cloud-based services, for the digital storage, management, and retrieval of student records.
2. To provide digital educational software that authorizes a third-party provider of digital educational software to access, store, and use student records in accordance with the contractual provisions listed below.

The Board when entering into a contract with a contractor for purposes listed above shall ensure the contract includes, but is not limited to the following:

1. A statement that student records, student information and student generated content continues to be the property of and under the control of the Board. (They are not the property of, or under the control of a software or electronic service contractor.)
2. A description of the means by which the Board may request the deletion of any student information, student records or student-generated content in the possession of the contractor that is not (a) otherwise prohibited from deletion or required to be retained under state or federal law, or (b) stored as a copy of a disaster recovery storage system and that is (i) inaccessible to the public, and (ii) unable to be used in the normal course of business by the contractor, provided the Board of Education may request the deletion of any such student information, student records or student-generated content if such copy has been used by the operator to repopulate data following a disaster recovery.
3. A statement that the contractor will not use student information, student records, or student-generated content for any purposes except those the contract authorizes.
4. A description of the procedures by which a student, parent or legal guardian, of a student may review personally identifiable information (PII) contained in the student's record, student information or student-generated content and correct erroneous information, if any in such student material.
5. A statement that the contractor shall take actions designed to ensure the security and confidentiality of student records, student information, and student-generated content.
6. A description of the procedures that a contractor will follow for notifying the Board, in compliance with C.G.S. [10-234dd](#) when there has been an unauthorized release, disclosure or acquisition of student information, student records or student-generated content.
7. A statement that a student's records, student information, or student-generated content shall not be retained or available to the contractor upon expiration of the contract between the contractor and the Board of Education except a student, parent or legal guardian of a student may choose to independently establish or maintain an electronic account with the contractor after the expiration of such contract for the purpose of storing student-generated content. (e.g., essays, research papers, portfolios, creative writing, music, audio files, or photographs, but not standardized assessment responses.)
8. A statement that the contractor and the Board shall ensure compliance with the federal Family Educational Rights and Privacy Act (FERPA), 20 USC 1232g.
9. A statement that Connecticut laws shall govern the rights and duties of all parties to the contract, (contractor and the Board).
10. A statement that if any provision of the contract or the application of the contract is held invalid by a court of competent jurisdiction, the invalidity does not affect other provisions of the contract which can be given effect without the invalid provision or application.
11. A prohibition against the contractor using personally identifiable information contained in student records to engage in advertising or for any other purposes other than those authorized pursuant to the

contract.

The Board of Education may use the uniform student data privacy terms-of-service agreement addendum, developed by the Commission for Educational Technology (CET), in contracts entered into pursuant to C.G.S. [10-234bb](#). Such amendment shall conform to the requirements for a contract listed above.

Any provision of a contract or the terms-of-service agreement addendum entered into between a contractor and the Board on or after July 1, 2018, that conflicts with the provisions listed above shall be void. Moreover, a contract is void if it lacks any of the above provisions. The Board will give the contractor reasonable notice to amend the contract or the terms-of-service agreement addendum to include the missing provisions.

Any contract entered into on and after July 1, 2018, or the terms-of-service agreement addendum that does not include the provisions listed above shall be void, provided the Board has given reasonable notice to the contractor and the contractor has failed within a reasonable time to amend the contract or the terms-of-service agreement addendum to include the required provisions.

The Board of Education shall maintain and update, as necessary, a website with information relating to all contracts entered into pursuant to this policy. Not later than five business days after executing a contract pursuant to this policy the Board shall post notice of such contract on the Board's website. The notice shall include the contract and (1) state that the contract has been executed and the date that such contract was executed, (2) provide a brief description of the contract and the purpose of the contract, and (3) state what student information, student records or student-generated content may be collected as a result of the contract.

On or before September 1st annually, the Board of Education shall electronically notify students and the parents/guardians of students of the address of the Internet website described in this policy.

The Board of Education and a contractor may include in any contract executed pursuant to this policy, the uniform student data privacy terms-of-service agreement addendum, previously described, to satisfy the requirements of this policy.

The Board of Education is not required to enter into a contract pursuant to this policy if the use of an Internet website, online service or mobile application operated by a consultant or an operator is unique and necessary to implement a child's individualized education program or plan pursuant to Section 504 of the Rehabilitation Act of 1973, as amended from time to time, and such Internet website, online service or mobile application is unable to comply with the provisions of this policy, provided (1) such Internet website, online service or mobile application complies with the Family Educational Rights and Privacy Act of 1974, 20 USC 1232g, as amended from time to time, and the Health Insurance Portability and Accountability Act of 1996, P.L. 104-191, as amended from time to time, (2) the Board of Education can provide evidence that it has made a reasonable effort to (A) enter into a contract with such consultant or operator to use such Internet website, online service or mobile application, and (B) find an equivalent Internet website, online service or mobile application operated by a consultant or an operator that complies with the provisions of this section, (3) the consultant or operator complies with the provisions of section [10-234cc](#), as amended for such use, and (4) the parent/legal guardian of such child, and, in the case of a child with an individualized education program, a member of the planning and placement team, sign an agreement that (A) acknowledges such parent/legal guardian is aware that such Internet website, online service or mobile application is unable to comply with the provisions of this policy, and (B) authorizes the use of such Internet website, online service or mobile application. The Board of Education shall, upon the request of a child's parent/legal guardian, provide the evidence described above to such parent/legal guardian.

The Board expects that an operator shall implement and maintain security procedures and practices that meet or exceed industry standards and that are designed to protect student information, student records, and student-generated content from unauthorized access, destruction use, modification and disclosure; and delete any student information, student records or student-generated content within a reasonable amount of time if a student, parent/guardian or Board requests deletion of such student information, student records or student generated content unless:

1. state or federal law prohibits such deletion or otherwise requires the retention of such student information, student records or student-generated content, or
2. a copy of such student information, student records or student-generated content is in the possession of the operator as part of a disaster recovery storage system and is inaccessible to the public and unable to be used in the normal course of business by the operator, provided such student,

parent/legal guardian of a student or the Board may request the deletion of any such student information, student records or student-generated content if such copy is used by the operator to repopulate accessible data following a disaster recovery.

The Board will utilize the written guidance developed by the Department of Education in consultation with the Commission for Educational Technology concerning the implementation of FERPA and the laws relating to student data privacy. Such written guidance includes, a plain language explanation of how such student data privacy laws are to be implemented, information about the uniform student data privacy terms-of-service agreement addendum, and (3) how such addendum may be incorporated into contracts executed pursuant to section [10-234bb](#), as amended.

Notice of Breach of Security/Data Breaches

Upon notice of a breach of security by a contractor, the Board shall, not later than two business days after receipt of such notice, notify the students and the parents/legal guardians of the students whose student information, student records, or student-generated content was involved in such breach. The Board shall also, as required, post notice of the breach on its website.

Upon the discovery of a breach of security that results in the unauthorized release of student information, excluding directory information, the contract shall contain the provision that the contractor must notify the Board of such breach without unreasonable delay, and in no case later than thirty (30) days from the discovery of the breach.

Upon the discovery of a breach of security that results in the unauthorized release of directory information, student records, or student-generated content, the contract shall contain the provision that the contractor must notify the Board without unreasonable delay and in no case later than sixty (60) days from the discovery of the breach.

Note: The Board may desire to contract for more prompt notice of a breach of security.

Definitions

1. **“Contractor”** means an operator or consultant that is in possession of or has access to student information, student records or student-generated content as a result of a contract with a local or regional Board of Education.
 2. **“Operator”** means the operator of an Internet website, online service, online application, (app) or mobile application with actual knowledge that such Internet website, service, or mobile application is used primarily for school purposes and was designed and marketed for school purposes and who collects, maintains or uses student information.
 3. **“Consultant”** means a professional who provides non-instructional services, including administrative, planning, analytical, statistical, or research services to a board of education under a contract.
 4. **“Student”** means a Connecticut resident enrolled in a preschool program participating in the state-wide public school information system, pursuant to section [10-10a](#) of the general statutes, or enrolled in grades K to 12, inclusive, in a public school, or receiving special education and related services under an individualized education program, or otherwise the responsibility of the Board.
 5. **“De-identified information”** means any information that has been altered to prevent the identification of an individual student.
 6. **“Eligible student”** means a student who has reached 18 years of age.
 7. **“Student-generated content”** means materials created by a student, including, but not limited to, essays, research reports, portfolios, creative writing, music or other audio files, or photographs. “Student-generated content” does not include student responses to a standardized assessment.
 8. **“Student records”** means any information directly related to a student that is maintained by the school district, the State Board of Education or the Department of Education or any information acquired from a student through the use of educational software assigned to the student by a teacher or other district employee.
- “Student records”** does not mean any of the following:
- a. De-identified information, allowed under the contract to be used by the contractor to improve

educational products for adaptive learning purposes and for customizing student learning.

b. De-identified information, used to demonstrate the effectiveness of the contractor's products in the marketing of such products.

c. De-identified information, used for the development and improvement of the contractor's products and services.

9. "**Online service**" includes Cloud computing services, which must comply with this policy if they otherwise meet the definition of an operator.

10. "**Student information**" is personally identifiable information regarding a student that in any media or format that is not publicly available that meets any of the following:

a. Is created or provided by a student, or the student's parent or legal guardian, by using an operator's website, online service, or mobile application (app) for school purposes.

b. Is created or provided by an employee or agent of the board of education, to an operator for school purposes.

c. Is gathered by an operator through the operation of the operator's Internet website, online service, or mobile application (app) and identifies a student including but not limited to information in the student's educational record or email account, first and last name, home address, telephone number, date of birth, email address, or other information that allows physical or online contact, discipline records, test results, special education data, juvenile dependency records, grades, evaluations, criminal records, medical records, health records, social security number, biometric information, disabilities, socioeconomic information, food purchases, political affiliations, religious information, text messages, documents, student identifiers, search activity, photos, voice recordings, or behavioral assessments.

11. "**School purposes**" means purposes that customarily take place at the direction of a teacher, or a board of education or aid in the administration of school activities, including, but not limited to, instruction in the classroom, administrative activities, and collaboration among students, school personnel, or parents/legal guardians.

12. "**Targeted advertising**" means presenting an advertisement to a student where the selection of the advertisement is based on student information, student records or student-generated content or inferred from the usage of the operator's Internet website, online service or mobile application by such student. It does not include any advertising to a student on a website that the student accesses at the time or in response to a student's response or request for information or feedback.

The Board, through this policy, places restrictions on an "operator" as defined in this policy. An operator shall not knowingly engage in any of the following activities with respect to their internet website, online service or mobile application:

1. Engage in targeted advertising on the operator's site, service, or application, or on any other Internet website, online service or mobile application;

2. Use student information to create a profile of a student for purposes other than the furtherance of school purposes;

3. Sell student information, unless the sale is part of the purchase, merger, or acquisition of an operator by a successor operator and the operator and the successor operator continue to be subject to the provisions of this policy regarding student information; or

4. Disclose student information, unless the disclosure is made (a) in furtherance of school purposes of the Internet website, online service or mobile application, provided the recipient of the student information uses such student information to improve the operability and functionality of the Internet website, online service or mobile application and complies with this policy; (b) to ensure compliance with federal or state law; (c) in response to a judicial order; (d) to protect the safety of users or others, or the security of the Internet website, online service or mobile application; or (e) to an entity hired by the operator to provide services for the operator's Internet website, online service or mobile application, provided the operator contractually (i) prohibits the entity from using student information for any purpose other than providing the contracted service to, or on behalf of, the operator, (ii) prohibits the entity from disclosing student information provided by the operator to subsequent third parties, and (iii) requires the entity to comply with this policy.

The Board recognizes that an operator may:

1. Use student information (1) to maintain, support, evaluate or diagnose the operator's Internet website, online service or mobile application (app), or (2) for adaptive learning purposes or customized student learning.
2. Use de-identified student information (1) to develop or improve the operator's Internet website, online service or mobile application (app), or other Internet websites, online services or mobile applications owned by the operator, or (2) to demonstrate or market the effectiveness of the operator's Internet website, online service or mobile application.
3. Share aggregated de-identified student information for the improvement and development of Internet websites, online services or mobile applications designed for school purposes.

Nothing in this policy shall be construed to:

1. limit the ability of a law enforcement agency to obtain student information from an operator as authorized by law or pursuant to a court order;
2. limit the ability of a student or the parent or legal guardian of a student to download, transfer or otherwise save or maintain student information;
3. impose a duty upon a provider of an interactive computer service, as defined in 47 USC 230, as amended from time to time, to ensure compliance with this section by third-party information content providers, as defined in 47 USC 230, as amended from time to time;
4. impose a duty upon a seller or provider of online services or mobile applications to ensure compliance with this policy with regard to such online services or mobile applications;
5. limit an Internet service provider from providing a student, parent or legal guardian of a student or local or regional Board of Education with the ability to connect to the Internet;
6. prohibit an operator from advertising other Internet websites, online services or mobile applications that are used for school purposes to parents or legal guardians of students, provided such advertising does not result from the operator's use of student information;
7. apply to Internet websites, online services or mobile applications that are designed and marketed for use by individuals generally, even if the account credentials created for an operator's Internet website, online service or mobile application may be used to access Internet websites, online services or mobile applications that are designed and marketed for school purposes.

The Board, upon determination that a request for directory information is related to school purposes, may disclose directory information to any person requesting such directory information. If the Board determines that a request for directory information is not related to school purposes, the Board shall not disclose such directory information.

(cf. 3520.1 – Information Security Breach and Notification)

(cf. 3520.11 – Electronic Information Security)

(cf. 3520.12 – Data-Based Information Management System Confidentiality Policy)

(cf. [5125](#) – Student Records)

(cf. [5145.15](#) – Directory Information)

(cf. [6162.51](#) – Surveys of Students/Student Privacy)

Legal Reference: Connecticut General Statutes

[1-19\(b\)\(11\)](#) Access to public records. Exempt records.

[7-109](#) Destruction of documents.

[10-15b](#) Access of parent or guardians to student's records.

[10-209](#) Records not to be public.

[10-234aa](#) Definitions

[10-234bb](#) Contracts between boards of education and contractors re student data. Requirements.
(as amended by PA 18-125)

[10-234cc](#) Requirements for operators re student data

[10-234dd](#) Duties re unauthorized release, disclosure or acquisition of student data (as amended by PA 18-125)

[11-8a](#) Retention, destruction and transfer of documents

[11-8b](#) Transfer or disposal of public records. State Library Board to adopt regulations.

[46b-56\(e\)](#) Access to Records of Minors.

Connecticut Public Records Administration Schedule V - Disposition of Education Records (Revised 1983).

P.A. 16-189 An Act Concerning Student Privacy

PA 17-200 An Act Making Revisions to the Student Data Privacy Act of 2016

PA 18-125 An Act Concerning Revisions to the Student Data Privacy Act

Federal Family Educational Rights and Privacy Act of 1974 (section 438 of the General Education Provisions Act, as amended, added by section 513 of P.L. 93-568, codified at 20 U.S.C.1232g).

Dept. of Educ, 34 C.F.R. Part 99 (May 9, 1980 45 FR 30802) regs. implementing FERPA enacted as part of 438 of General Educ. Provisions Act (20 U.S.C. 1232g) parent and student privacy and other rights with respect to educational records, as amended 11/21/96.

Protection of Pupil Rights Amendment (PPRA) 20 U.S.C. § 1232g (2014)

Children's Online Privacy Protection Act (COPPA) 15 U.S.C. §§6501 *et seq.* (2014)

Policy Adopted: December 7, 2016

Policy Revised: September 12, 2018

BRISTOL PUBLIC SCHOOLS

Bristol, Connecticut



City of Bristol
 Office of Town and City Clerk
 111 North Main Street
 Bristol, Connecticut 06010

To: Therese Pac, Town & City Clerk

From: Bristol Board of Education – Policy Committee
 (Name of Board or Commission)

Contact Person: Dr. Michael Dietter, Deputy Superintendent of Schools
 Telephone Number: 860 584-7006
 Address: BOE 129 Church St
 E-mail Address: michaeldietter@bristol12.org

In compliance with Section 1-225 of the Connecticut General Statutes the following is a listing of dates of the regular meetings of the **POLICY COMMITTEE**
 (Name of Board or Commission)

MONTH	DATE	TIME & PLACE OF MEETING
January 2022	Wednesday, January 26, 2022	6:00 PM – BOE Auditorium / Virtual
February	Wednesday, February 23, 2022	6:00 PM – BOE Auditorium / Virtual
March	Wednesday, March 23, 2022	6:00 PM – BOE Auditorium / Virtual
April	Wednesday, April 27, 2022	6:00 PM – BOE Auditorium / Virtual
May	Wednesday, May 25, 2022	6:00 PM – BOE Auditorium / Virtual
June	No Meeting Scheduled	
July	Wednesday, July 27, 2022	6:00 PM – BOE Auditorium / Virtual
August	Wednesday, August 24, 2022	6:00 PM – BOE Auditorium / Virtual
September	Wednesday, September 28, 2022	6:00 PM – BOE Auditorium / Virtual
October	Wednesday, October 26, 2022	6:00 PM – BOE Auditorium / Virtual
November	Tuesday, November 22, 2022	6:00 PM – BOE Auditorium / Virtual
December	No Meeting Scheduled	
January 2023	Wednesday, January 25, 2023	6:00 PM – BOE Auditorium / Virtual

Yours very truly,

 (Signature) **Chairman**

 (Signature) **Secretary**

 (Date)