

Regular Meeting

Wednesday, February 3, 2016 7:00 PM

Auditorium, 129 Church Street, Bristol, CT 06010

1. **Call to Order, National Anthem/Pledge of Allegiance, Moment of Silence**
2. **Approval of Minutes - January 6, 2016 - Regular Meeting Minutes**
3. **Committee Reports**
4. **Student Representative Reports**
5. **Superintendent Report**
6. **Consent Agenda**
 - 6.1. Personnel
 - 6.1.a. New Teacher Hires
 - 6.1.b. Coaching Resignations
 - 6.1.c. Coaching Appointments
 - 6.2. Grants
 - 6.2.a. Inter-District Cooperative Grant - Adventures in Peace-Making and Diversity 2015-2016
 - 6.2.b. Consolidated Federal Grant
7. **Public Comment**
8. **Deliberated Items/District Leadership Team Reports**
 - 8.1. Sidewalk Deferral at 39 Business Park Drive
 - 8.2. Enrollment Update
 - 8.3. Approval of Construction of Turf Fields at Bristol Central and Bristol Eastern High Schools by the City of Bristol
9. **Policy Revision**
 - 9.1. Policy 9132: Bylaws of the Board: Standing Committees
10. **New Business**
11. **Information**
12. **Liaison Reports**
13. **VOTE TO CONVENE INTO EXECUTIVE SESSION for the purpose of discussing: Records, reports or statements of strategy or negotiations in regards to Local 3551 and Pending Claims and Litigation;**

pursuant to Connecticut General Statutes 1-200(6)E and 1-210(b)9.

14. RECONVENE INTO PUBLIC SESSION to take any votes on items discussed in Executive Session
15. Adjournment

Marjorie Costa

Wolcott, CT 06716

CERTIFIED SPECIAL ELEMENTARY SCHOOL TEACHER (Grades K-12)

Enthusiastic special education teacher eager to find the opportunity to assist students with special needs in maximizing their academic, behavioral, and social potential across all school settings.

Core Competencies

- Evidence based practices
- Standardized Testing / Scoring
- Writing IEPs, FBAs, and Reports
- Data based decision making
- Special education laws
- Classroom Management & Discipline

Experience

WOODROW WILSON ELEMENTARY SCHOOL, Waterbury, CT

Special Education Resource Room Teacher (K-5), 8/09 to Present

Key Contributions:

- Case manager for 18-30 students, for whom I provided special education support, completed IEP paperwork, provided accommodations and modifications, managed individualized behavior plans, and communicated with families
- Taught students with a wide range of disabilities, including Autism, Intellectual Disabilities, OHI-ADHD, Hearing Impairment, Specific Learning Disabilities, Speech and Language Impairments, and Other Health Impairments
- Member of the PBIS committee, School Governance Council, & School Safety Committee
- On the school-wide Crisis Team (Support Training with Rob Davis, BCBA 10/2015)
- Taught Extended School Hours and Targeted Prep Time Academy after school programs
- Experience with Wilson Foundations, MCLASS, Tienet, Fountas and Pinnell and guided reading, Literacy How, Smarter Balanced Testing and accommodations, CTAA administration, DSA Spelling assessment, Build Up and Spiral Up Phonics, Lexia, iReady, Study Island, Blue Ribbon, Acuity, Bloomboard, CPI

Student Teacher, Morley Elementary School, West Hartford, CT 9/08-12/08

- 10 week placement in special education resource room classroom; responsible for planning and implementing lessons aligned with IEPs and district curriculum
- 6 week placement in regular education 3rd grade classroom; responsible for overseeing classroom routines, managing behaviors, and planning and implementing differentiated lessons related to the curriculum

Education & Credentials

- ◆ UNIVERSITY OF SAINT JOSEPH — West Hartford, CT
MS in Special Education with Autism Certificate, December 2014 (GPA 4.0)
- ◆ CENTRAL CONNECTICUT STATE UNIVERSITY — Summer 2011
Completed the Central CT Writing Project
- ◆ UNIVERSITY OF SAINT JOSEPH — West Hartford, CT
BS in Special Education, May 2009 -Cum Laude (GPA 3.79 overall, GPA 4.0 in major)

PROVISIONAL EDUCATOR (State of CT)

- **165** Special Education: Comprehensive, Grades K through 12
- **013** Elementary - Kindergarten through Grade

Sara L. Swidorski

Southington, Connecticut 06489

CERTIFICATION

Connecticut Initial Educator Certificate, Expected December 2015

Endorsements: Chemistry (031) and General Science (034)

EDUCATION

M.S., Secondary Education, Chemistry
University of Bridgeport
2015

B.A., Elementary Education
Alma College
2003

TEACHING EXPERIENCE

Student Teaching Placement, Southington High School

SOUTHINGTON, CONNECTICUT - 2015

- Facilitated learning of honors and CCP chemistry by differentiating instruction to meet the needs of all learners.
- Utilized many student-centered learning techniques, including demonstrations and interactive science notebooks.
- Taught strategies to improve content literacy and data analysis.

Intern, Southington High School

SOUTHINGTON, CONNECTICUT - 2014 - 2015

- Observed a variety of science classes to better understand students' needs and observed various classroom management techniques.
- Efficiently executing lesson plans left by the teacher and maintained order in the classroom while substitute teaching.

Spanish Teacher, St. Dominic Catholic School

SOUTHINGTON, CONNECTICUT - 2008 - 2009

- Prepared and delivered Spanish language lesson plans for children in kindergarten through fifth grade.
- Incorporated technology by designing Smart Board games to review vocabulary.

Professional Reading Tutor, East Side Learning Center

ST. PAUL, MINNESOTA - 2005 - 2006

- Developed curriculum tailored to needs of individual children in kindergarten through fourth grade.
- Worked with children on a one-on-one basis, helping them overcome difficulties with reading and bring skills up to grade level.

Fifth and Sixth Grade Teacher, St. Peter Claver Catholic School

ST. PAUL, MINNESOTA - 2004

- Created lesson plans and implemented curriculum tailored to the individual needs of students in a combined fifth and sixth grade classroom.
- Utilized whole group multi-level lessons as well as small group instruction.
- Taught guided reading lessons to model questioning, clarification and problem solving techniques.

Coaches Going Before the Board of Education for Approval

Name: Ryan Broderick		Address: 382 Sonstrom Rd	
City: Bristol		State: CT	Zip: 06010
Current Occupation: Teacher – Bristol Central High School			
Position: Interim Basketball Coach		School: West Bristol School	Level: Middle School
Coaching/Playing Experience: Volunteer Golf Coach Asst. Football Coach Asst. Volleyball Coach		Level: HS HS HS	Years: 3 years 3 years 4 years
Date Paperwork Completed for Human Resources: 12/10/15			
Certification Required: Yes			
Coaching Permit Current: Yes		Valid Dates: 9/13/12 – 9/12/17	
First Aid Current: Yes		Valid Dates: 8/16/15 – 8/17/17	
CPR Current: Yes		Valid Dates: 8/16/15 – 8/17/17	
Recommend to Hire Date: 12/10/15		By: Christopher Cassin – Supervisor of Athletics, Physical Education and Health	

Coaches Going Before the Board of Education for Approval

Name: Alyson Phelan		Address: 49 Carmelo Rd	
City: Bristol		State: CT	Zip: 06010
Current Occupation: Employed by Bristol Youth Services			
Position: Asst. Boys Swim Coach	School: BEHS-BCHS		Level: High School
Coaching/Playing Experience: Swimmer and Diver Participated in Gymnastics Asst. Boys Swim Coach Asst. Girls Swim Coach	Level: High School Elem – MS High School High School	Years: 4 Years 6+ Years 1 Year 1 Year	
Date Paperwork Completed for Human Resources: 8/27/15			
Certification Required: Yes			
Coaching Permit Current: Yes		Valid Dates: 9/22/16	
First Aid Current: Yes		Valid Dates: 8/17/15 – 8/17/17	
CPR Current: Yes		Valid Dates: 8/17/15 – 8/17/17	
Recommend to Hire Date: 12/5/15		By: Christopher Cassin – Supervisor of Athletics, Physical Education and Health	

Coaches Going Before the Board of Education for Approval

Name: Juan Quintero		Address: 144 Brewster Rd	
City: Bristol		State: CT	Zip: 06010
Current Occupation: Teacher – Bristol Sub – ELL Tutor			
Position: Interim Volunteer Wrestling Coach		School: BCHS	Level: High School
Coaching/Playing Experience: Wrestled in HS Wrestled D III Coached Wrestling		Level: HS College HS	Years: 4 years 4 years 2 years
Date Paperwork Completed for Human Resources: 12/4/15			
Certification Required: Yes			
Coaching Permit Current: Yes		Valid Dates: 12/29/15 – 12/28/20	
First Aid Current: Yes		Valid Dates: 11/15 – 11/17	
CPR Current: Yes		Valid Dates: 11/15 – 11/17	
Recommend to Hire Date: 12/10/15		By: Christopher Cassin – Supervisor of Athletics, Physical Education and Health	



STATE OF CONNECTICUT
DEPARTMENT OF EDUCATION



GRANT AWARD NOTIFICATION

REVISION

1 Grant Recipient

BRISTOL PUBLIC SCHOOLS
 129 CHURCH STREET PO BOX 450
 BRISTOL, CT 06011-0450

4 Award Information

Grant Type: STATE
 Statute: C.G.S. 10-74d
 CFDA #: None
 SDE Project Code: SDE000000000002

Grant Number: 017-000 11000-17045-2016-82067-170102-SDE00005

2 Grant Title

INTERDISTRICT COOPERATIVE

5 Award Period

7/1/2015 - 6/30/2016

3 Education Staff

Program Manager:

Janet Foster 860-713-6561

Payment & Expenditure Inquiries:

Karen Calabrese 860-713-6472

6 Authorized Funding

Grant Amount: \$76,024

Funding Status: Final

7 Terms and Conditions of Award

This grant is contingent upon the continuing availability of funds from the grant's funding source and the continuing eligibility of the State of Connecticut and your town/agency to receive such funds.

Fiscal and other reports relating to this grant must be submitted as required by the granting agency. Written requests for budget revisions for expenditures made between July 1, 2015 and June 30, 2016 must be received at least 60 days prior to the expiration of the grant period but no later than May 1, 2016. For grants awarded for two-year periods beginning July 1, 2015, final second-year budget revision requests covering the entire two-year period must be received at least 60 days prior to the expiration of the grant period but no later than February 1, 2017. The grantee shall provide for an audit acceptable to the granting agency in accordance with the provisions of Sections 7-394a and 7-396a of the Connecticut General Statutes. The following attachment(s) are incorporated by reference: ED114.

The grant may be terminated upon 30 days written notice by either party. In the event of such action, all remaining funds shall be returned in a timely fashion to the granting agency.

The project title is Adventures in Peacemaking & Diversity.

This grant has been approved.

10/8/2015

Charlene Russell-Tucker
 Associate Commissioner
 Division of Family and Student Support Services

BUDGET FORM

Created On: 10/8/2015

ED 114

Fiscal Year: 2016 **Funding Status:** Final
Grantee Name: BRISTOL **Grantee:** 017-000 **Vendor ID:** 00017
Grant Title: INTERDISTRICT COOPERATIVE
Project Title: 1ST SUMMER/SCHOOL YEAR PROGRAM
Fund: 11000 **SPID:** 17045 **Year:** 2016 **PROG:** 82067 **CF1:** 170102 **CF2:** SDE00005
Grant Period: 7/1/2015 - 6/30/2016 **Authorized Amount:** \$76,024
Project Code: SDE000000000002

AUTHORIZED AMOUNT BY SOURCE:

LOCAL BALANCE:

CARRYOVER DUE:

CURRENT DUE: \$76,024

CODES	DESCRIPTIONS	BUDGET
100	PERSONAL SERVICES - SALARIES	480
200	PERSONAL SERVICES-EMPLOYEE BENEFITS	
300	PURCHASED PROF/TECH SERVICES	44,185
400	PURCHASED PROPERTY SERVICES	
500	OTHER PURCHASED SERVICES	22,519
600	SUPPLIES	1,240
700	PROPERTY	
800	MISCELLANEOUS	7,600
917	INDIRECT COST	
	TOTAL	\$76,024

Original Request Date: 8/17/2015

This budget was approved by Janet Foster on 10/7/2015.

FEDERAL CONSOLIDATED GRANT

Title I, Part A Grant	
Public Total	\$1,994,456
Neglected Total	\$2,569

The Title IA, Improving Basic Programs grant, funds a total of 12.2 certified staff, who are the instructional support teachers at the elementary and middle school level. In addition, the grant funds provide portions of the salaries and benefits for support staff, a secretary, grants clerk, manager and accountant, a literacy intern, and parent involvement coordinator. Grant funds are also used to provide the following: professional development in literacy and mathematics; literacy teacher participation in literacy seminars; parent activities programs; extended-day programs for students; tutoring for neglected students; teaching materials and equipment; and packages of books to enhance summer reading. Beyond that, funds support a Curriculum Summer Institute for staff to develop effective teaching and leadership practices.

Title II, Part A Grant total: \$198,598

The Title IIA, Teacher and Principal Training grant, funds salaries for 2.0 elementary teaching positions, employee benefits for teachers, and professional development programs for teachers.

Private School grants

In addition, the Bristol Public Schools manages **\$3,227** in Title IA and **\$23,851** in Title IIA for the local non-public schools.

**Bristol Public Schools
Title I GRANT APPLICATION
January 15, 2016**

PUBLIC SCHOOL GRANTS

Title I, Regular	Improving Basic Programs <i>11.7 literacy/instructional support teachers</i> <i>0.5 middle school support staff</i> <i>Tutoring for neglected student</i> <i>Employee benefits</i> <i>Parent activities (1% minimum required)</i> <i>Professional development activities</i> <i>Professional development consultants</i> <i>Instructional materials and supplies</i> <i>Summer reading materials</i> <i>Field trips</i> <i>Grants clerk</i> <i>Grant accountant</i> <i>Grants manager</i> <i>Clerical support</i> <i>Extended-day support for students</i> <i>Curriculum Summer Institute</i> <i>Chrome books and carts</i>	\$1,994,456
Title I, Regular	Neglected <i>Tutors</i>	\$2,569
Title II, Part A	Teacher and Principal Training & Recruiting <i>2.0 class size reduction teachers</i> <i>Professional development activities</i> <i>Employee benefits</i> <i>Grants clerk</i> <i>Grant accountant</i> <i>Grants manager</i>	\$198,598

PRIVATE SCHOOL GRANTS

Title I, Regular	Improving Basic Programs <i>Eligible Schools - St. Matthew School</i> <i>Tutor</i> <i>Parent activities</i> <i>Professional development activities</i>	\$3,227
Title II, Part A	Teacher and Principal Training & Recruiting <i>Professional development programs</i> <i>Professional development materials</i>	\$23,851

BRISTOL PUBLIC SCHOOLS

Kdg. - 2 = 22

Gr. 3 - 5 = 27

ENROLLMENT FIGURES

2015 - 2016

As of January 2016

Elem.School	Pre-K	Kgn.	1	2	3	4	5	Total	Total Prev. Yr.	DIFF.
Edgewood		20	18	18	19	19	22			
		20	17	17	17	17	22			
		20	17	17	19	18	22			
Total	0	60	52	52	55	54	66	339	339	0
Greene-Hills	16	22	20	21	26	19	23			
	16	22	18	22	26	20	24			
		22	18	21	24	20	22			
		22	19	23	24	20	23			
		22	16	21			22			
Total	32	110	91	108	100	79	114	634	614	20
Hubbell	15	22	18	19	19	22	23			
	16	22	19	17	19	22	22			
	16	22	19	18	18	20	24			
	16		18							
Speech	17									
Total	80	66	74	54	56	64	69	463	427	36
Ivy Drive	16	22	21	19	23	24	25			
	15	22	22	19	24	24	25			
		22		19	25	25	24			
Total	31	66	43	57	72	73	74	416	408	8
Mt. View	16	21	18	16	18	22	19			
	15	21	18	19	19	21	19			
		21	18	16	19	21	20			
Total	31	63	54	51	56	64	58	377	385	-8
South Side	15	21	19	18	19	20	19			
	16	20	17	18	21	22	20			
	15	21	17	18	19	22	20			
	15		18	17	20		20			
Total	61	62	71	71	79	64	79	487	538	-51

BRISTOL PUBLIC SCHOOLS

Kdg. - 2 = 22
Gr. 3 - 5 = 27

ENROLLMENT FIGURES
2015 - 2016

Elem.School	Pre-K	Kgn.	1	2	3	4	5	Total	Total Prev. Yr.	DIFF.
Stafford		21	18	20	25	20	26			
		21	20	19	26	21	25			
		21	19	20	26	22	25			
		19	19	19		21				
Total	0	82	76	78	77	84	76	473	459	14
West Bristol	15	21	20	18	26	27	24			
	15	19	18	18	25	25	23			
		21	19	18	25	27	23			
		21	18	17	26	26	24			
		20	19	16			23			
Total	30	102	94	87	102	105	117	637	639	-2
BECC	6									
	8									
	8									
	8									
	9									
	6									
	10									
	8									
	8									
	9									
Total	80	0	0	0	0	0	0	80	74	6
TOTALS	345	611	555	558	597	587	653	3906	3883	23
Total K - 5		611	555	558	597	587	653	3561	3546	15

Projections										
P. Prowda		589	574	555	592	600	649	3559		2

Elementary Class Size Averages

Pre-K	Kgn.	1	2	3	4	5	K-5
13.3	21.1	18.5	18.6	22.1	21.7	22.5	20.7

Range							
2015	6-16	19-22	16-22	16-23	17-26	17-27	19-26

excludes
Speech

BRISTOL PUBLIC SCHOOLS

Kdg. - 2 = 22
Gr. 3 - 5 = 27

ENROLLMENT FIGURES
2015 - 2016

Mid. School	6	7	8			Total	Total Prev. Yr.	DIFF.
Chippens Hill	229	263	228			720	775	-55
Greene-Hills	95	103	98			296	281	15
Northeast	142	152	133			427	436	-9
West Bristol	101	91	102			294	280	14
Total	567	609	561			1737	1772	-35

Projections								
P. Prowda	559	616	557			1732		5

High School	9	10	11	12	Total	Total Prev. Yr.	DIFF.
BCHS	334	276	277	280	1167	1182	-15
BEHS	315	301	298	315	1229	1255	-26
BPA	17	20	10	7	54	0	54
Total	666	597	585	602	2450	2437	13
Community/Vocational Program					11	11	0
					2461	2448	13

Bristol Preparatory Academy (PBA) included in high school numbers last year.

Projections								
P. Prowda	694	574	579	600	2447		3	

	Number Attending	Total to Date	Total Prev. Yr.	DIFF.
	Total PreK-5	3906	3883	23
	Total Gr. 6-8	1737	1772	-35
	Total Gr. 9-12	2461	2448	13
	Sub Total	8104	8103	1
Special Education Program: Citywide	ASEP	18	18	0
	Sub Total	8122	8121	1
Bristol Students Enrolled But Not Attending a Bristol Public School and Counted in the State Report	Spec. Ed. Out Pl. Priv.	86	79	7
	BTEC	28	28	0
	Sub Total	114	107	7
	Gr. Total Enrolled	8236	8228	8
Magnet Students	3	304	278	26

Bylaws of the Board

Standing Committees

Duties and Responsibilities

Each standing committee of the Board of Education shall consist of 3 members of whom one shall serve as Chairperson of the committee. The Chairperson of the Board of Education shall serve as ex-officio member of all committees. While any Board member is invited to attend any meeting of a standing committee; only members of the committee shall vote on matters before the committee. Committees are responsible for addressing issues assigned to them by the full Board or Chairperson. Committees make recommendations for action to the full Board.

1. Student Achievement Committee

The Student Achievement Committee, together with education personnel, is responsible for developing, outlining, reviewing and implementing all policies related to student assessment, curriculum, instructional programs, student services and any other issues related to student achievement.

2. Operations Committee

The Operations Committee, together with education personnel, is responsible for developing, outlining, reviewing and implementing all policies related to physical plant, transportation, cafeteria, and infrastructure.

3. Personnel Committee

The Personnel Committee, together with education personnel, is responsible for developing, outlining, reviewing and implementing all policies related to personnel issues such as negotiations, contract implementation, and interviews.

4. Finance Committee

The Finance Committee, together with education personnel, is responsible for developing, outlining, reviewing and implementing all policies related to the financial operations of the school system.

5. Communications and Community Relations

The Communications and Community Relations Committee, together with education personnel, is responsible for developing, outlining, reviewing and implementing all policies related to the Board of Education's communication with its various ~~publics~~ **constituents**.

6. School Building Committees

Members of these school building committees shall be appointed according to the provisions of Ordinance Title XVIII and the duties shall be as proscribed under the ordinance.

7. Policy Committee

The Policy Committee, together with education personnel, is responsible for developing, outlining, reviewing, revising and informing the full Board of policies that may require revision, rescission, or inclusion. Policies developed in other committees of the Board shall be brought to the Policy Committee for a first reading unless there is an urgency requiring expeditious consideration by a quorum of the Board.

Bylaws of the Board

Standing Committees

Bylaw adopted: March 10, 1993
Bylaw revised: August 21, 1996
Bylaw revised: August 19, 1998
Bylaw revised: September 15, 1999
Bylaw revised: October 6, 1999
Bylaw revised: January 5, 2000
Bylaw revised: April 4, 2001
Bylaw revised: July 7, 2004
Bylaw revised: