

Regular BOE Meeting

Wednesday, March 6, 2013 7:00 PM

Auditorium, 129 Church Street, Bristol, CT 06010

1. **Call to Order, Pledge of Allegiance, Moment of Silence**

2. **Approval of Minutes**

3. **Committee Reports**

4. **Student Recognition**

5. **Superintendent Report**

6. **Consent Agenda**

6.1. Personnel

6.1.a. Teacher Resignation - Effective June 30, 2013

6.1.b. A-3 Teacher Resignation - Effective February 15, 2013

6.1.c. A-3 Teacher Appointment - Effective February 25, 2013

6.1.d. Sixth Year Salary Credit - Effective February 1, 2013

6.1.e. Teacher Requests for an Unpaid Leave of Absence

6.1.f. Coaching Appointments

6.2. Grants

6.2.a. Immigrant & Youth Education Program Grant

6.2.b. Bristol Central High School - Clorox Grant

7. **Public Comment**

8. **Policy Revision**

8.1. Policy 4118.51 - Use of Social Networking Sites by Employees (Second Reading)

8.2. Policy 3156.5 - Sexual Offenders on School Property (First Reading)

8.3. Policy 5131.81 - Request for waiver of a portion of Electronic Devices Policy (First Reading)

8.4. Policy 6145.2 Co-Curricular Activities/Athletics (First Reading)

8.5. Policy 6174 - Summer School (First Reading)

9. **New Business**

10. **Old Business**

11. **Information**

12. **Adjournment**

BOARD OF EDUCATION
Bristol, Connecticut
Regular Meeting – February 6, 2013

The regular monthly meeting of the Bristol Board of Education was held on Wednesday, February 6, 2013 at 7:00 p.m., at the Board of Education Administration Building, located at 129 Church Street, Bristol, Connecticut.

PRESENT: Commissioners: Lawrence Amara, Karen Bourassa, Genard Dolan, Jill Fitzgerald, Karen Hintz, Jeffrey Morgan, Thomas O'Brien, Karen Vibert, Christopher Wilson; Ellen Solek, Superintendent of Schools, Susan Kalt Moreau, Deputy Superintendent of Schools, Kim Hapken, Director of Special Services, Dennis Bieu, Director of Human Resources and David Mills, City Council Liaison

CALL TO ORDER, PLEDGE OF ALLEGIANCE, MOMENT OF SILENCE

Chairman Wilson called the meeting to order at 7:06 p.m. and invited the audience to join him in reciting the Pledge of Allegiance. A moment of silence was observed for Phyllis Corsetti a Teacher at Edgewood, Northeast and Greene-Hills from 9/3/63 to 6/30/96, Jean Fortunato a Cafeteria Worker, Michael Masailo a Music Teacher and Assistant Supervisor of Music from 3/48 to 6/85, Corey Nejfelt a 2012 Graduate of Bristol Central High School and Ellen Nestico a Science Teacher and Home Economics Teacher from 4/61 to 6/63 and 9/8/70 to 6/30/86.

APPROVAL OF MINUTES

On motion of Commissioner Morgan, seconded by Commissioner Amara, it was unanimously

VOTED: That the minutes of the January 2, 2012 Regular Board of Education meeting be approved as written.

COMMITTEE REPORTS

Finance

Commissioner Vibert reported that the committee met earlier this evening. Right now the Board is looking at a projected variance from appropriations in the amount of \$800,000; however there is risk exposure to that amount in the upcoming months bringing it down to \$355,000 those risks are due to the projected cafeteria deficit, transportation costs and fuel. Commissioner Vibert also reminded the board members that there will be a Finance Committee Meeting tomorrow night to go over the proposed 2013-2014 budget.

Personnel Committee

Commissioner O'Brien reported that the committee met and reviewed the Social Media Policy, which will appear later on the agenda for a first reading. The committee also received an update regarding the request for proposal for outsourcing the cafeteria contract; approximately 14 companies have shown interest in our operations and will be submitting bids. The committee also went into executive session to discuss negotiations with #2267 which includes the cafeteria workers.

Operations

Commissioner Fitzgerald reported that the committee met and they have placed an item on tonight's agenda for a vote.

Change in Agenda

Chairman Wilson asked that the Board move New Business up on the agenda.

On motion of Commissioner Vibert, seconded by Commissioner Bourassa, it was unanimously

VOTED: That the Board move New Business up on the agenda to follow Committee Reports.

New Business

Dr. Bruce Douglas from the Capitol Region Education Council (CREC) was present to discuss the new teacher and administrator evaluation program known as Connecticut SEED (System for Educator Evaluation and Development), which his district is currently piloting. Following Dr. Douglas' presentation, there was lengthy discussion regarding: plan submission timelines for the State, various requirements of the program and its effectiveness. Dr. Douglas said if there were any questions after he left, CREC would be happy to share any information they have with the district.

Superintendent Report

Student Recognition

Dr. Solek recognized and congratulated student Mitchell Lipka a senior at Bristol Eastern High School. Mitch has been named a National Merit Scholar Finalist. Nationally, over 160,000 students who were eligible, however only 1,300 have advanced to the Finalist level. All Achievement Scholar® awardees have been selected from the Finalist group on the basis of their abilities, accomplishments, and potential for success in rigorous college studies. There are two types of scholarships that Mitch will be eligible to pursue; one of the 700 one-time National Achievement Scholarships for \$2,500, as well as about 100 scholarships that will be underwritten by business sponsors for Finalists who meet criteria set by the grantor. Although some corporate-sponsored awards provide a single payment, most are renewable for up to four years of undergraduate study.

Other significant accolades Mitchell has achieved include: 2012 Harvard University Early Acceptance, President Math Honor Society and National Honor Society, Member of BEHS Science Honor Society, Earned Academic Honors Grades 9-12 for All Quarters, 2012 Dean's List at Tunxis Community College, 2012 National AP Scholar, Member of Marching Band/Concert Band/Flute Choir, Captain of Swim Team, Captain of Cross Country Team, Member Outdoor Track Team

Mitch was unable to attend tonight's meeting because he is at Bristol Eastern greeting freshmen as they come in for their first orientation session.

District Update

Dr. Solek reported that district leadership has been meeting over the last two weeks with First Student Bus Company. The Board is looking to reduce parochial school transportation costs for this year and next year. They are also looking at ways to increase efficiency regarding bus routes and customer service for busing in our district. As of January 15th, the district has applied to complete, develop and implement the SEED Hybrid model, which is simply meeting the core requirements of the model, the board will be examining the draft of the plan before it is sent to the state for approval; right now we still shooting for an April 15th deadline for completion. We are also working on design and development of a new district website. Board members and others have served on the committee since October and we are getting closer to completion and anticipate an April roll out of the new site. Dr. Solek also announced four open forums from February to May on different topics such as bullying, 2013-2014 budget and other topics of interest. She is also in informal discussions with Nutmeg Television to do monthly 30 minutes shows regarding educational topics of interest and information about the district. The Citywide School Safety and Security Task Force met for the first time in January. It is a fifteen member task force led by Greg Boulanger. The task force has strong representation from various facets of the city each coming to the table with varied experiences and interests that will benefit the task force as it moves forward. They will be putting together recommendations that will

be presented at the May Board of Education meeting. The next meeting is next Tuesday; where they will be identifying focus areas for further research and discussion.

District Technology Overview

Dr. Richard Gagliardi presented the District Technology Overview, presenting ways in which we envision expanding hardware and software capability district wide over the next two to five years. Highlight of his presentation included but were not limited to: SMART Board with camera's are major part of the teachers work in the K-8, 5 laptop computers in every classroom, wireless access in the building, 5 mobile computer labs, computer labs, digital media capability, emergency response capability. Number one priority is wireless access to support BYOD (Bring Your Own Device) initiative; he is recommending a two year installation approach: 1/3 of the classrooms in 2013-2014 and 1/3 of the classrooms in 2014-2015. Dr. Gagliardi welcomed anyone with further questions regarding the presentation to contact him.

CONSENT AGENDA

On motion of Commissioner Morgan, seconded by Commissioner Vibert, it was unanimously

VOTED: That the Board hold out Item 6.2.a – Grants – Bristol Business Education Foundation for further discussion.

Commissioner O'Brien did not wish to pull any items out, but he wanted to highlight Sixth Year Salary Credits; where 24 workshop credits were given, and hopes that we will not see credits earned this way in the future.

Personnel

A-3 Teacher Appointment – Effective January 2, 2013

On motion of Commissioner Vibert, seconded by Commissioner Morgan, it was unanimously

VOTED: That the Board of Education approve the following A-3 Teacher Appointment - Effective January 2, 2013:

Craig Bernier – SSS – K-5 Technology Leader

Sixth Year Salary Credit – Effective February 1, 2013

On motion of Commissioner Vibert, seconded by Commissioner Morgan, it was unanimously

VOTED: That the Board of Education approve the following Sixth Year Salary Credits – Effective February 1, 2013:

Lindsay Bosley – GH – Grade 1

Holly Caruso – MTV – Kindergarten

Tricia Stavens – NEMS – Social Studies

Teacher Request for an Unpaid Leave of Absence

On motion of Commissioner Vibert, seconded by Commissioner Morgan, it was unanimously

VOTED: That the Board of Education approve the Teacher Request for an Unpaid Leave of Absence.

Stacy Lucid – GH – Grade 2 Teacher – Effective approximately January 7, 2013 through June 30, 2013

Grants

Professional Development of Women in Licensed Home Based Child Care

On motion of Commissioner Vibert, seconded by Commissioner Morgan, it was unanimously

VOTED: That the Board of Education approve the Professional Development of Women in Licensed Home Based Child Care Grant.

Bristol Business Education Foundation

Jeanine Audette was present and discussed the Bristol Business Education Foundation. On the front page of today's Bristol press is a great article about one of the programs funded. It is a musical production at Mountain View School. Teachers Stacy Pratt, Kelli Barrieau and psychologist Larissa Lavore are volunteering their time to direct this production. What a great way to enrich literacy and music instruction and develop self-esteem and confidence by giving students the opportunity to perform on stage. In the 22 years since the Foundation has been in existence it has donated close to \$300,000 to enrich thousands of students and educators by funding programs like the mini-grants aimed to support excellence in our Schools. The Foundation has been a force for change, and sustained growth within our public schools. During the early assimilation of technology as an instructional tool, the board inspired by seeing the impact it had firsthand in Amy Morgan's 1st grade classroom created its technology initiative "Creating 21st Century Classrooms" which brought to the forefront community engagement on this important issue. While Bristol has supported the excellent programs to be found in our schools, the Foundation has concentrated on providing additional resources needed to move that base of excellence to a higher level. This year in addition to granting over \$10,000 in mini-grants, through the Foundation, a SmartBoard was purchased for Kimberly Hazelton's classroom at Bristol Eastern, Christopher Carrier got a projector for his health classroom at Bristol Central, and advanced robotics kits were purchased to enhance the robotics program the Foundation helped start in 2006. In many cases our initial financial support of innovative, successful proposals has leveraged additional funding streams to expand these programs. Mrs. Audette commended the generosity of our business community for their on-going support and belief in this mission.

On motion of Commissioner O'Brien, seconded by Commissioner Vibert, it was unanimously

VOTED: That the Board of Education approve the Bristol Business Education Foundation Grant.

PUBLIC COMMENT

Maryann Dayton Pronovost – Not a resident of Bristol she addressed the Board regarding the Out of the darkness Community Walk. It was a fundraiser for the American Foundation for Suicide Prevention (AFSP) she believes the funds may be in excessive of \$38,000 from approximately 500 walkers from the community at Rockwell Park. AFSP would like those funds to come back to the community. They would like to offer one of their programs to the district; which is a DVD system that includes a video, a facilitator's guide and a teachers program entitled "More Than Sad" the system addresses teenage depression. Ms. Provost left her contact information for Dr. Solek and a website to preview the program.

Will Cushing – 214 Brentwood addressed the Board regarding the district vacation schedules. He also wanted to comment on technology; as a parent of a student in a non-K-8 school he is hoping there will be equity in the non-K-8 schools. He questioned the board on vacation based on snow days. He would rather go to school up to the end of June than to lose April vacation after seven days. His son also wanted him to mention not losing February vacation because it allows him to rest before CMT's.

DELIBERATED ITEMS**BCHS Trip to Italy**

Students have traveled to Italy with student travel companies in 1995, 1996, 1998, 2005, 2007, and 2009 and now seek the Board of Education's approval to travel in 2014. Our ten-day trip always results in rewarding and memorable travel experiences for students. Participating in an educational travel program holds a

variety of benefits for our students. As part of their curriculum, students academically explore Italy. Traveling adds new dimensions to students' formal curriculum, expanding their views of the world and their perspectives of themselves and their own culture. Direct exposure to a foreign culture enhances months of classroom study. Students will develop a stronger appreciation and interest in ancient history, literature, and the arts. Participation in an educational travel program can also improve a student's chances for college admission.

On motion of Commissioner Hintz, seconded by Commissioner Dolan, it was unanimously

VOTED: That the Board of Education approve the Bristol Central High School trip to Italy in June 2014.

Enrollment Update

Dennis Bieu, Director of Human Resources gave the Quarterly Enrollment Report. Questions followed regarding accounting for magnet school students and adding them that line item to the report moving forward.

Siting of a Metro PCS Cellular Tower on the Property of Northeast School

Dr. Moreau presented the Siting of a Metro PCS Cellular Tower on the Property of Northeast School. The city maps were not updated, and we had sold a small sliver of land to Birchwood so the original drawings were not incorrect and they had to re-site the tower. We need the Boards approval and it forwarded to the City for further action. The Operations Committee has approved the attached siting plan.

On motion of Commissioner Dolan, seconded by Commissioner Bourassa, it was unanimously

VOTED: That the Board of Education approve the re-siting of a Metro PCS Tower on the grounds of Northeast School and forward this approval to the City Council for further action.

Request the City Council to Name the Operation Committee as the Building Committee for the Board of Education Building Roof Project

The roof on the Board of Education building is on the City's Capital Plan for replacement and because the value of the building is less than \$1.5 million, the City can name the Operations Committee of the Board of Education as the Building Committee for that project. The cost of this roof project is estimated to be \$297,000.

On motion of Commissioner Amara, seconded by Commissioner Hintz, it was unanimously

VOTED: That the Board of Education request the City Council name the Operations Committee of the Board of Education as the Building Committee for the Board of Education Building Roof Project.

Preliminary Calendars for 2013-2014 School Year (Second Reading)

Commissioners were provided with the district snow days for the last ten years. Mr. Bieu explained that the real change is in the language at the bottom of the calendar. "Emergency Days – Students must attend school 181 days. According to State Statute, school can be in session until June 30 if necessary. Any days needed beyond June 30 would be taken from April vacation starting with April 14th." This change in effect would give the district 14 snow days before we have to start taking days away from April vacation.

On motion of Commissioner Hintz, seconded by Commissioner Dolan, it was unanimously

VOTED: That the Board of Education approve the Preliminary Calendars for 2013-2014 School Year.

POLICY REVISION

Revision to Policy 6146: Graduation Requirements (Second Reading)

On motion of Commissioner O'Brien, seconded by Commissioner Fitzgerald, it was unanimously

VOTED: That the Board of Education approve revision to Policy 6146: Graduation Requirements .

Policy 4118.51 - Use of Social Networking Sites by Employees (First Reading)

Dennis Bieu presented Policy 4118.51 - Use of Social Networking Sites by Employees for a First Reading. The Bristol Board of Education recognizes the importance of social media for its employees for personal and professional communication. Policy and guidelines are necessary to regulate the use of social media by employees. The policy has been vetted by Shipman and Goodwin attorneys, and things have been included that will protect the students, teachers and the district. Commissioners may contact Dennis Bieu in the intervening month.

OLD BUSINESS

There was no Old Business to come before the Board.

INFORMATION:

Commissioner Dolan reported on a recent SEPTO meeting. He thanked Cathy Cassin and her staff for attending the meeting and Susan Corica for the good publicity she is giving the group.

Commissioner Vibert reported that as the Board Representative for the District Task Force for Safety, if any Commissions have anything they would like brought to that meeting she would be happy to pass it along.

Commissioner Hintz reminded Board Members that the Bristol Eastern Lights Committee is hosting their second annual silent auction at Nuchies on Saturday, March 23rd.

Chairman Wilson reported that there is a CREC breakfast tomorrow morning. There is a CABA Day On the Hill on March, he will be unable to attend, but encourages commissioners to attend. He and Dr. Solek recently attended a meeting on CJEF Steering Committee meeting and that litigation continues to move forward. There is also a Board of Education Legislative Breakfast Saturday, in this building, weather permitting. He also met with three other people from the CREC Council with the Commissioner on Education to talk about the Scheff settlement and how it impact suburban districts. There was frank discussion, with poignant questions, so he hopes that opens up dialog. He also will not be at the March meeting, so Karen Vibert will be Chairing the meeting.

VOTE TO CONVENE INTO EXECUTIVE SESSION *for the purpose of discussing:*

Mid-Year Superintendent Assessment (8:54 p.m.).

On motion of Commissioner Morgan, seconded by Commissioner Bourassa, it was unanimously

VOTED: That the Board of Education Convene Into Executive Session for the purpose of discussing the Mid-Year Superintendent Assessment (8:54 p.m.).

EXECUTIVE SESSION

PRESENT: Commissioners: Lawrence Amara, Karen Bourassa, Genard Dolan, Jill Fitzgerald, Karen Hintz, Jeffrey Morgan, Thomas O'Brien, Karen Vibert, Christopher Wilson; Ellen Solek, Superintendent of Schools, Susan Kalt Moreau, Deputy Superintendent of Schools, Kim Hapken, Director of Special Services, Dennis Bieu, Director of Human Resources and David Mills, City Council Liaison

Executive Session was called to order. **(9:00 p.m.)**

DISCUSSION

Commissioners conducted the Mid-Year Superintendent Assessment.

RECONVENE INTO PUBLIC SESSION

On motion of Commissioner Vibert, seconded by Commissioner Amara it was unanimously

VOTED: That the Board of Education reconvene into Public Session. (9:40 p.m.)

ADJOURNMENT:

There being no further business to come before the Board and

On motion of Commissioner Vibert, seconded by Commissioner Fitzgerald it was unanimously

VOTED: That the Board of Education meeting be adjourned. (9:40 p.m.)

Respectfully Submitted:

Susan P. Everett

Susan P. Everett
Executive Secretary
Bristol Board of Education

BUDGET FORM

Created On: 1/3/2013

ED 114

Fiscal Year: 2013 **Funding Status:** Final
Grantee Name: BRISTOL **Grantee:** 017-000 **Vendor ID:** 00017
Grant Title: IMMIGRANT & YOUTH EDUCATION PROGRAM
Project Title:
Fund: 12060 **SPID:** 20868 **Year:** 2013 **PROG:** 82076 **CF1:** 170002 **CF2:**
Grant Period: 7/1/2012 - 6/30/2014 **Authorized Amount:** \$13,215
SDE Project Code: SDE000000000002

AUTHORIZED AMOUNT BY SOURCE:

LOCAL BALANCE:

CARRYOVER DUE:

CURRENT DUE: \$13,215

CODES	DESCRIPTIONS	PUB BUD	NPUB BUD
111A	ADMINISTRATOR/SUPERVISOR SALARIES		
111B	TEACHERS		
112A	EDUCATION AIDES		
112B	CLERICAL		
119	OTHER	1,659	
200	PERSONAL SERVICES-EMPLOYEE BENEFITS		
321	TUTORS		
322	IN SERVICE		
323	PUPIL SERVICES		
324	FIELD TRIPS		
325	PARENT ACTIVITIES		
330	OTHER PROFESSIONAL TECHNICAL SERVICES		
331	AUDIT		
400	PURCHASED PROPERTY SERVICES		
510	PUPIL TRANSPORTATION		
530	COMMUNICATIONS		
560	TUITION		
580	TRAVEL		
590	OTHER PURCHASED SERVICES		
611	INSTRUCTIONAL SUPPLIES	6,750	
641	TEXTBOOKS		
642	LIBRARY BOOKS	4,806	
690	OTHER SUPPLIES		
700	PROPERTY		
940	INDIRECT COSTS		
	TOTAL	\$13,215	

Original Request Date: 9/18/2012

This budget was approved by William Howe on 1/2/2013.



STATE OF CONNECTICUT
DEPARTMENT OF EDUCATION



GRANT AWARD NOTIFICATION

REVISION

1 Grant Recipient

BRISTOL PUBLIC SCHOOLS
 129 CHURCH STREET PO BOX 450
 BRISTOL, CT 06011-0450

4 Award Information

Grant Type: FEDERAL
 Statute: P.L. 107-110
 CFDA #: 84.365A
 SDE Project Code: SDE000000000002

Grant Number: 017-000 12060-20868-2013-82076-170002

2 Grant Title

IMMIGRANT & YOUTH EDUCATION PROGRAM

5 Award Period

7/1/2012 - 6/30/2014

3 Education Staff

Program Manager:
 William Howe 860-807-2031

Payment & Expenditure Inquiries:
 Eugene Croce (860) 713-6470

6 Authorized Funding

Grant Amount: \$13,215

Funding Status: Final

7 Terms and Conditions of Award

This grant is contingent upon the continuing availability of funds from the grant's funding source and the continuing eligibility of the State of Connecticut and your town/agency to receive such funds.

Fiscal and other reports relating to this grant must be submitted as required by the granting agency. Written requests for budget revisions for expenditures made between July 1, 2012 and June 30, 2013 must be received at least 60 days prior to the expiration of the grant period but no later than May 1, 2013. For grants awarded for two-year periods beginning July 1, 2012, final second-year budget revision requests covering the entire two-year period must be received at least 60 days prior to the expiration of the grant period but no later than February 1, 2014. The grantee shall provide for an audit acceptable to the granting agency in accordance with the provisions of Sections 7-394a and 7-396a of the Connecticut General Statutes. The following attachment(s) are incorporated by reference: ED114.

The grant may be terminated upon 30 days written notice by either party. In the event of such action, all remaining funds shall be returned in a timely fashion to the granting agency.

This grant has been approved.

1/3/2013

Debra Kurshan

Personnel – Certified and Non-Certified

Social Media

The Bristol Board of Education recognizes the importance of social media for its employees, and acknowledges that its employees have the right under the First Amendment, in certain circumstances, to speak out on matters of public concern. In accordance with the provisions of the First Amendment, the Board will regulate the use of social media by employees, including employees’ personal use of social media, when such use:

- 1) interferes, disrupts or undermines the effective operation of the school district;
- 2) is used to engage in harassing, defamatory, obscene, abusive, discriminatory or threatening or similarly inappropriate communications;
- 3) creates a hostile work environment;
- 4) breaches confidentiality obligations of school district employees; or
- 5) violates the law, board policies and/or other school rules and regulations.

The Bristol Board of Education, through its Superintendent, will adopt and maintain administrative regulations to implement this policy.

Legal References:

U.S. Constitution, Amend. I

Conn. Constitution, Article I, Sections 3, 4, 14

Conn. Gen. Stat. § 31-48d

Conn. Gen. Stat. § 31-51q

Conn. Gen. Stat. §§ 53a-182; 53a-183; 53a-250

Electronic Communication Privacy Act, 28 U.S.C. §§ 2510 through 2520

ADOPTED: _____

REVISED: _____

Personnel – Certified and Non-Certified

Staff Use of Social Media

ADMINISTRATIVE REGULATIONS REGARDING USE OF SOCIAL MEDIA

The Bristol Board of Education recognizes the importance of social media for its employees, and acknowledges that its employees have the right under the First Amendment, in certain circumstances, to speak out on matters of public concern. In accordance with the provisions of the First Amendment, the Board will regulate the use of social media by employees, including employees' personal use of social media, when such use:

- 1) interferes, disrupts or undermines the effective operation of the school district;
- 2) is used to engage in harassing, defamatory, obscene, abusive, discriminatory or threatening or similarly inappropriate communications;
- 3) creates a hostile work environment;
- 4) breaches confidentiality obligations of school district employees; or
- 5) violates the law, board policies and/or other school rules and regulations.

Definitions:

Social media includes, but is not limited to, social networking sites, such as Twitter, Instagram, Facebook, LinkedIn, YouTube, and MySpace.

Board of Education includes all names, logos, buildings, images and entities under the authority of the Bristol Board of Education.

Rules Concerning Personal Social Media Activity

1. An employee may not mention, discuss or reference the Bristol Board of Education, the school district or its individual schools, programs or teams on personal social networking sites in a manner that could reasonably be construed as an official school district communication, unless the employee also states within the communication that such communication is the personal view of the employee of the school district and that the views expressed are the employee's alone and do not represent the views of the school district or the Bristol Board of Education.

Personnel – Certified and Non-Certified

Staff Use of Social Media

Rules Concerning Personal Social Media Activity - Con't.

2. Employees are required to maintain appropriate professional boundaries with students, parents, and colleagues. For example, on Facebook, absent an unrelated online relationship (e.g., relative, family friend, or personal friendship unrelated to school), it is not appropriate for a teacher or administrator to “friend” a student or his/her parent or guardian or otherwise establish special relationships with selected students through personal social media, and it is not appropriate for an employee to give students or parents access to personal postings unrelated to school.
3. Unless given written consent, employees may not use the Board of Education’s logo or trademarks on their personal posts. Please note that this prohibition extends to the use of logos or trademarks associated with individual schools, programs or teams of the school district.
4. Employees must refrain from engaging in harassing, defamatory, obscene, abusive, discriminatory or threatening or similarly inappropriate communications through personal social media. Such communications reflect poorly on the school district’s reputation, can affect the educational process and may substantially and materially interfere with an employee’s ability to fulfill his/her professional responsibilities.
5. Employees are individually responsible for their personal communications through social media. Employees may be sued by other employees, parents or others, and any individual that views an employee’s communication through social media as defamatory, pornographic, proprietary, harassing, libelous or creating a hostile work environment. As such activities are outside the scope of employment, employees may be personally liable for such claims.
6. Employees are required to comply with all Board of Education policies and procedures with respect to the use of computer equipment, networks or electronic devices when accessing social media sites. Any access to personal social media activities while on school property or using school district equipment must comply with those policies, and may not interfere with an employee’s duties at work.
7. The Bristol Board of Education reserves the right to monitor all employee use of district computers and other electronic devices, including employee blogging and social networking activity. An employee should have no expectation of personal privacy in any personal communication made through social media while using district computers, cellular telephones or other electronic data devices.

Personnel – Certified and Non-Certified

Staff Use of Social Media

Rules Concerning Personal Social Media Activity - Con't.

8. All communications through personal social media must comply with the Board of Education's policies concerning confidentiality, including the confidentiality of student information. If an employee is considering sharing information and is unsure about the confidential nature of the information, the employee shall consult with his/her supervisor prior to communicating such information.
9. An employee may not link a personal social media page to the Board of Education's website or the websites of individual schools, programs or teams; or post Board of Education material on a social media site or webpage without written permission of his/her supervisor.
10. All Board of Education policies that regulate off-duty conduct apply to social media activity including, but not limited to, policies related to public trust, illegal harassment, code of conduct, and protecting confidential information.

Rules Concerning District-Sponsored Social Media Activity

1. In order for an employee to use social media sites as an educational tool or in relation to extracurricular activities or programs of the school district, the employee must seek and obtain the permission of his/her supervisor.
 - a. When permission is obtained, the employee and supervisor must complete and forward a Social Media Registry Form (Appendix A) to the Supervisor of Technology and the building principal.
2. If an employee wishes to use Facebook™ or other similar social media site to communicate meetings, activities, games, responsibilities, announcements etc., for a school-based club or a school-based activity or an official school-based organization, or an official sports team, the employee must also comply with the following rules:
 - a. The employee must set up the club, etc. as a group list which will be "closed" (e.g. membership in the group is limited to students, parents and appropriate school personnel, and "monitored" (e.g. the employee had the ability to access and supervise communications on the social media site).
 - b. When Facebook, or similar social media sites, is used as the social media site, members will not be established as "friends", but as members of the group list. When other social media sites are used, the employee will establish a similar parameter on the basis of the functionality of the social media site utilized.

Personnel – Certified and Non-Certified

Staff Use of Social Media

Rules Concerning District Sponsored Social Media Activity-Con't.

- c. Anyone who has access to the communications conveyed through the site may only gain access by the permission of the employee (e.g. teacher, administrator, supervisor or coach). Persons desiring to access the page may join only after the employee invites them and allows them to join.
 - d. Parents shall be permitted to access any page that their child has been invited to join.
 - e. Access to the page may only be permitted for educational purposes related to the club, activity, organization or team.
 - f. The employee responsible for the page will monitor it regularly.
 - g. The employee's supervisor shall be permitted access to any page established by the employee for a school-related purpose.
 - h. Employees are required to maintain appropriate professional boundaries in the establishment and maintenance of all such district-sponsored social media activity.
3. Employees are required to refrain from making harassing, defamatory, obscene, abusive, discriminatory or threatening or similarly inappropriate statements in their social media communications on district-sponsored sites.
4. Employees are required to comply with all Board of Education policies and procedures and all applicable laws with respect to the use of computer equipment, networks or devices when accessing district-sponsored social media sites.
 - a. See Board of Education Policy 6141.322 for protocols and rules regarding display of student photos and student work on the Internet. All protocols and rules described in that policy apply to all Social Media publishing.
5. The Bristol Board of Education reserves the right to monitor all employee use of district computers and other electronic devices, including employee blogging and social networking activity. An employee should have no expectation of personal privacy in any communication made through social media while using district computers, cellular telephones or other data devices.
6. All communications through district-sponsored social media must comply with the Bristol Board of Education's policies concerning confidentiality, including the confidentiality of student information. If an employee is considering sharing information and is unsure about the confidential nature of the information, the employee shall consult with his/her supervisor prior to communicating such information.

Personnel – Certified and Non-Certified

Staff Use of Social Media

Rules Concerning District Sponsored Social Media Activity-Con't.

7. An employee may not link a district-sponsored social media page to any personal social media sites or sites not sponsored by the school district.
8. An employee may not use district-sponsored social media communications for private financial gain, political, commercial, advertisement, and proselytizing or solicitation purposes.
9. An employee may not use district-sponsored social media communications in a manner that misrepresents personal views as those of the Board of Education, individual school or school district, or in a manner that could be construed as such.

Disciplinary Consequences

Violation of the Board’s policy concerning the use of social media or these administrative regulations may lead to discipline up to and including the termination of employment consistent with state and federal law.

Legal References:

U.S. Constitution, Amend. I

Conn. Constitution, Article I, Sections 3, 4, 14

Conn. Gen. Stat. § 31-48d

Conn. Gen. Stat. § 31-51q

Conn. Gen. Stat. §§ 53a-182; 53a-183; 53a-250

Electronic Communication Privacy Act, 28 U.S.C. §§ 2510 through 2520

Bristol Board of Education Policy 6141.322

ADOPTED: _____

REVISED: _____

**Bristol Public Schools
Bristol, Connecticut**

Bristol Public Schools
Social Media Registry Form

Social Media Creator/Name _____

School _____

Social Media Provider _____

Educational reason for Social Media site _____

Web address _____

Social Media Site Supervisor _____

Authorization to create Social Media site _____

Date _____

District Internet filters cannot be altered or modified until this form is completed and submitted.
Note: Please notify the District Technology Center of any changes to the above described site.

Adopted:

**Bristol Public Schools
Bristol, Connecticut**

Business/Non-Instructional Operations

Safety

Sexual Offenders on School Property

Definitions

A sexual offender is defined in Connecticut General Statutes §54-250 through §54-261 and/or is required per these statutes to register on the state's sex offender registry. A *parent/guardian sexual offender* is an individual who meets this policy's definition of sexual offender and who has either parental or legal guardianship rights to a child attending a District school. A *non-parent/non-guardian sexual offender* is an individual who meets this policy's definition of sexual offender and who has no parental rights or legal guardianship rights to a child attending a district school.

School property includes all land within the perimeter of the school site and all school buildings, structures, facilities, computer networks and systems, and school vehicles, whether owned or leased by the school district, and the site of any school-sponsored activity.

Non-parent/Guardian Sexual Offenders

A non-parent sexual offender is prohibited from entering a District school except:

1. When he/she is a qualified voter and is entering school property solely for the purpose of casting his/her vote; remaining only in that area of the school; and
2. to attend an open meeting [such as a Board of Education meeting].

A non-parent sex offender who attempts to communicate electronically with a student while the student is on school property will be considered on school property without permission and will be in violation of this policy.

Parent/Guardian Sex Offenders

Parent/guardian sexual offenders are prohibited from entering school property except:

1. When he/she is a qualified voter and is entering school property solely for the purpose of casting his/her vote; remaining only in that area of the school;
2. to attend an open meeting;
3. to transport only his/her own child to and/or from school;
4. to attend a conference to discuss his/her student's progress, placement, or individual education plan (IEP). The parent/guardian must report immediately to the school's main office upon arrival and when departing; and

3516.5(b)

Business/Non-Instructional Operations

Safety

Sexual Offenders on School Property

Parent/Guardian Sex Offenders (continued)

5. With the Superintendent's prior written approval in the following instance:
 - a. Under other circumstances on a case-by-case basis, as determined by the Superintendent.

The Superintendent or his/her designee will inform the appropriate principal and other relevant District staff of the scope of the permission granted to each sexual offender.

Sexual offenders who receive permission to enter school property must immediately report to the individual or location designated in the Superintendent's or designee's written permission statement. *The building Principal shall assign a chaperone to accompany the sexual offender while he/she is on district property.*

A parent/guardian sex offender who attempts to communicate electronically with a student other than his/her child while the student is on school property will be considered on school property without permission and will be in violation of this policy.

Student Sex Offenders

The Superintendent or his/her designee shall determine the appropriate educational placement for student sex offenders except those identified as having a disability. When determining educational placement, the Superintendent or his/her designee shall consider such factors as the safety and health of the student population. The Superintendent or designee shall develop guidelines for managing each student sexual offender in District schools.

General Provisions

The Superintendent shall use the Connecticut sex offender registry law, in conjunction with policy #3516.4, to establish a system for identifying sexual offenders and will inform known sexual offenders of this policy. Lack of notification does not excuse sexual offenders from abiding by the requirements and prohibitions in this policy.

The Superintendent will contact law enforcement anytime a sexual offender violates this policy and will immediately revoke any privileges granted to the sexual offender under this policy.

The summary provisions of this policy will be included in school handbooks.

3516.5(c)

Business/Non-Instructional Operations

Safety

Sexual Offenders on School Property

(cf. 1110.1-Parent Involvement)
(cf. 1212-School Volunteers)
(cf. 1250-Visits to Schools)
(cf. 1251-Loitering or Causing Disturbance)
(cf. 1411-Relations with Law Enforcement Agencies)
(cf. 3516-Safety)
(cf. 3516.4-Sex Offender Notification)
(cf. 3517-Security of Buildings and Grounds)
(cf. 3517.1-Site and Building Access)

Legal Reference: Connecticut General Statutes

54-250 through 54-261 Registration of Sexual Offenders.

PA 07-143: An Act Concerning Jessica's Law and Consensual Sexual Activity Between Adolescents Close in Age to Each Other.

PA 07-4, June 07 Special Session: An Act Concerning the Provisions of the Budget Concerning Education.

United States Code, Title 42 14071 Jacob Wetterling Crimes Against Children and Sexually Violent Offender Registration Program Act.

Policy adopted:

Students

Electronic Devices

The Board of Education shall consider the special needs of parents and students in determining whether to restrict the student possession or use of cellular telephones.

Students may be in possession of a cellular telephone. However, cellular telephones may not be turned on during the school day. Use of the device shall be limited to the period before classes begin in the morning and after the student's last class in the afternoon. Such devices shall not be used during instructional time or in the passing between classes unless there is a bona fide health or safety emergency.

Except for situations involving a bona fide health or safety emergency, electronic communications devices are not to be used during class or instructional time, or during the passing time between classes, unless specific permission has been granted by the building Principal.

In no case will any personal communication device be allowed to be in use during the school day that provides for a wireless, unfiltered connection to the Internet, transmission of text or voice, or which has the capability to take photographs of any kind. Standard photographic equipment is permitted with teacher and subject permission.

Devices shall not be used in a manner that disrupts the educational process, including, but not limited to, posing a threat to academic integrity or violating confidentiality or privacy rights of another individual.

Students may possess and use a paging device if the student or his parent or guardian establishes to the satisfaction of the Principal that a reasonable basis exists for the possession and use of the device such as: a disabled student using portable pagers for medical reasons; visitors on school property for an authorized program, meeting or function; a student who is a member of a volunteer fire company, ambulance or rescue squad; or a student who has the need due to the medical condition of an immediate family member.

A "paging device" is defined as a telecommunications device that emits an audible signal, vibrates, displays a message, or otherwise summons or delivers a communication to the possessor. A "portable telephone" is defined as a cellular phone or comparable communication device that is not connected to a standard telephone outlet or permanent connector.

Students shall not use a laser pointer and attachments, unless under teacher supervision for instructional purposes or a remotely activated paging device while on school property, on school transportation or while attending a school sponsored activity on or off school property.

Students

Electronic Devices (con't)

“Walkie Talkies,” portable CB radios, portable “HAM” radios, portable police scanning devices, or portable games or toys that transmit a signal more than 20 feet or through walls, shall not be used or turned on during the school day under any circumstance unless proof is offered that such a device is necessary for health emergency purposes and permission is granted for their use by the building Principal.

A person who discovers a student in possession of a laser pointer or a paging device, without the written permission of the Principal, or using or having a mobile phone in the “on” position during the regular school day, without the approval of the Principal, shall report the violation to a school administrator who shall confiscate the device and contact the parent/guardian. Repeated violation of this policy shall result in confiscation of the device and its forfeiture to the District.

Students found to be using any electronic communications device in any way to send or receive personal messages, data, or information that would contribute to or constitute cheating on tests or examinations shall be subject to discipline and the device shall be confiscated and not returned until a parent conference has been held. Students violating this rule will be disallowed from carrying any personal communication device following the incident unless a bona fide health emergency exists.

Students violating this policy shall be subject to disciplinary action, up to and including suspension and/or expulsion.

The administration shall promulgate rules to enforce this policy at the building level.

Legal Reference: Connecticut General Statutes
 10-233j Student possession and use of telecommunications devices
 PA 95-304 An Act Concerning School Safety
 PA 96-108 An Act Concerning Student Use of Telecommunication Devices
 and the Establishment of Graduation Dates
 PA 99-256 An Act Concerning AAC Laser Pointer

Policy Adopted: August 17, 2005

BRISTOL PUBLIC SCHOOLS
Bristol, Connecticut

Proposed Policy Revision 2.26.13
Proposed revisions in bold and italics

Policy

6145.2(a)

Instruction

Co-Curricular Activities are extensions of curricular courses which occur during the school day. Students participate in the course during the school day and participation in the co-curricular activity is required as part of the course. Examples of co-curricular activities are orchestra, band, or choral performances outside of the school day when the courses take place during the school day.

Extra-Curricular Activities are not-for-credit activities, for which there is no curriculum, and these activities take place outside of the school day. Examples include athletic teams, intramurals, clubs, and performances in plays.

Middle School and High School Extra-Curricular Activities /Athletics

District participation in interscholastic athletics shall be subject to approval by the Board. This shall include approval of membership in any leagues, associations, or conferences, of rules for student participation.

It is the Board's policy to provide students interscholastic athletic competition in a variety of sports. Qualified personnel shall be provided for coaching and supervising individual sports. In addition, it is the policy of the Board to provide intramural athletic activities as an outgrowth of class instruction in physical education commensurate with the grade level of the students involved.

Each student who chooses to participate in an interscholastic athletic program is required to have on file, in the offices of the building nurse, a certificate of consent, which is signed by the parent or legal guardian. No student may start practice for any athletic team until he or she has been examined and approved by a medical doctor. This certificate of consent shall be in effect for each student as specified in Sec. 5141.31.

The purpose of school athletics is both educational and recreational. The athletic program should encourage participation by as many students as possible and should be carried on with the best interests of the participants as the prime consideration. Participation should be without unreasonable interference with other obligations in the school, community and home.

It is recognized that a well-organized and well-conducted athletic program is a potent factor in the morale of a student body and an important phase of good community-school relations.

Every possible effort shall be made to offer equal opportunities for both sexes in sports and activities that shall include life sports that a student can carry through adulthood.

Proposed Policy Revision 2.26.13
Proposed revisions in bold and italics

6145.2(b)

Instruction

Middle School and High School Extra-Curricular Activities /Athletics

In addition, the student participating on an interscholastic team agrees:

1. Not to participate on another team outside of school in the same sport while on the school's team (applicable to high school student-athletes only)
2. Not to receive any personal economic gain based upon athletic skill.
3. To participate under his or her own name.
4. Not to participate in any post season or individual contests as a representative of the Bristol Public Schools without the school's explicit and expressed permission.

The failure of one (1) team member to abide by all of the eligibility rules will result in the forfeiture of all contests for the team while the individual was ineligible.

Students participating in interscholastic athletics assume a special responsibility. They serve as models for much of the student body and are representatives of our school district to other school districts and the communities served by our schools.

Student athletes are expected to behave in a manner that will bring credit to themselves and their schools. It is our expectation that students involved in the athletic program will refrain from smoking and the use of alcohol or any other behavior-altering drug.

Failure to comply with the school's expectations may result in removal from the activity and/or in disciplinary action being taken.

Students who are absent or suspended from school may not participate in an extra-curricular activity. Any student who is not present for a minimum of three periods must receive administrative approval to participate in a co-curricular activity held that day.

Extra-Curricular Activities/Athletics - Change in High School District Residency

When a student under 18 years of age leaves the residency of a legal guardian in one Bristol public high school district to reside with friends or relatives in another Bristol public high school district, having filed forms provided by the Board of Education for that purpose, that student will not be eligible to participate in interscholastic athletics at the receiving school in any sport the student previously participated in at the sending school for three hundred sixty-five (365) calendar days of continuous enrollment from the date of the first allowable play date following the date of enrollment (first day of attending classes) in the receiving school, or the first contest after the date of enrollment, if entry is after the first allowable play date at the receiving school.

Parents/legal guardians authorizing the minor student to change residence (i.e., leave home) will be required to provide the Board of Education with legal documentation, on request, to establish their current legal custody of the minor involved.

Proposed Policy Revision 2.26.13
Proposed revisions in bold and italics

6145.2(c)

Instruction

Extra-Curricular Activities/Athletics - Change in High School District Residency

Students and/or their parents/legal guardians may file a waiver request with the Superintendent of Schools within thirty (30) days of change of residency, seeking exemption from this policy because the change in residency is required for compelling personal reasons unrelated to athletics, such as illness or incapacity of family members. The Superintendent of Schools shall consult with the two high school principals and the Supervisor of Physical Education, Health and Athletics and make a recommendation to the Board regarding the request. Should the Superintendent recommend against the waiver, the student and/or parents/legal guardian may appear before the Board, which shall issue the final decision regarding the requested waiver.

Extra-Curricular Activities/Athletics - High School Request for Pupil Transfer within the Bristol Public School System With No Change in Residency

Any student who is granted an out of area transfer request that results in attendance at the non-resident high school is ineligible for interscholastic athletics for thirty (30) calendar days from the date of the first allowable play date following the date of enrollment (first day of attending classes) in the receiving school, or the first contest after the date of enrollment, if entry is after the first allowable play date in any sport the student participated in at the previous school.

Students and/or their parents legal guardians may file a waiver request with the Superintendent of Schools within thirty (30) days of notification of denial of the out of area request, seeking exemption from this policy because the out of area request is required for compelling personal reasons unrelated to athletics/ such as illness or incapacity of family members. The Superintendent of Schools shall consult with the two high school principals and/or the Supervisor of Physical Education, Health and Athletics and make a recommendation to the Board regarding the request. Should the Superintendent recommend against the waiver, the student and/or parents/legal guardian may appear before the Board, which shall issue the final decision regarding the requested waiver.

Proposed Policy Revision 2.26.13
Proposed revisions in bold and italics

6145.2(d)

Instruction

Extra-Curricular and Co-Curricular Activities

Middle and High School Co-Curricular Eligibility

An activity which occurs outside of the school day as an extension of curricula courses is a co-curricular activity. Students participate in the course during the school day and participation in the co-curricular activity is required as part of the course. This pertains specifically to student participation in band, orchestra and/or choral performances which are required for participation in the course. Students will be allowed to participate in such required performances even when on academic restriction (middle school level) or partial eligibility (high school level) for extra-curricular activities.

Middle School and High School Extra-Curricular Eligibility

Extra curricular eligibility policy pertains to not-for-credit activities which take place outside of the school day. This includes athletic teams, intramurals, clubs, performances in plays, adjudications, community concerts, and any other activity which takes place outside of the school day as a course requirement..

High School Full Extra-Curricular Eligibility

In order to be eligible to participate in all aspects of an extra-curricular activity, a student must meet the following criteria:

I. Scholarship

1. A student cannot at any time represent a school unless taking a minimum of five and a half (5.5) academic credits plus ½ physical education credit at the end of the regular marking period next preceding the contest.
2. At the end of the previous marking period, the student must pass ~~all subjects~~ ***a minimum of 4 credits, have no grades lower than 60, have no more than one grade between 60 and 65; and a current weighted GPA of 2.0 or higher. All grades must be 70 or higher by the midpoint of the next marking period.*** To be eligible for fall sports, the student must have received credit toward graduation at the close of the school year preceding the contest in all full year and second semester courses. However, students entering grade 9 from grade 8 have full eligibility.

Proposed Policy Revision 2.26.13
Proposed revisions in bold and italics

6145.2(e)

Instruction

High School Full Extra-Curricular Eligibility

II. Student Eligibility

1. The student should be a member of that school in grade 9, 10, 11, 12.
2. The student shall not have reached his or her nineteenth (19) birthday, except that a player who reaches his or her nineteenth (19) birthday on or after July 1, shall be eligible to compete during the ensuing school year if he or she is otherwise eligible (CIAC eligibility regulation Section II B).
3. Any student who has been enrolled in grades 10, 11, 12 inclusive in any school (member or non-member) shall not participate in the same branch of athletics for more than (3) seasons. A student, upon enrolling in grade nine (9) shall have 4 continuous or uninterrupted years to complete his or her athletic eligibility.

High School Partial Extra-Curricular Eligibility

A student placed on Partial Extra-Curricular Eligibility would be granted limited participation but will not be able to represent the school in any type of competition, performance, etc. (i.e., athletic, drama, musical etc.).

To gain Partial Extra -Curricular Eligibility, a student must meet the following criteria:

1. Be carrying a full academic load; the load for all students is a minimum of five and a half (5.5) academic credits plus ½ physical education credit per year.
2. ~~Fails no more than 1 subject at the end of the previous marking period.~~ For the first marking period ***of the school year, a student*** must not have failed (***defined as a grade lower than 65***) more than ***1*** full year or a ***2*** second semester subjects during the previous year. ***For the current school year, fails (defined as a grade lower than 65) no more than 2 subjects at the end of the previous marking period.*** In the event that a student fails a first semester course, which cannot be repeated the second semester, the student will be placed on Partial Extra-Curricular Eligibility for the third marking period and must be passing all subjects ***with a current weighted GPA of 2.0*** at the midpoint of the said marking period.

Proposed Policy Revision 2.26.13
Proposed revisions in bold and italics

6145.2(f)

Instruction

High School Full Extra-Curricular Eligibility

3. Partial Extra-Curricular Eligibility will be offered to a student only once per academic year. The period of Partial Extra-Curricular Eligibility will extend to the midpoint of the marking period following the marking period in which the failure occurred. A student on Partial Extra-Curricular Eligibility must attain a minimum average of "70" in the subject that was failed. Partial Extra-Curricular Eligibility will be extended in the event that Bristol Summer School offerings are not available to make up the academic failure. In the event that Partial Extra-Curricular Eligibility is granted for the first marking period, the student must be passing all subjects ***with a current weighted GPA of 2.0*** at the midpoint of the marking period.
4. Any student receiving a grade of "incomplete" shall be placed on Partial Extra-Curricular Eligibility until a letter grade is submitted by the teacher or at the midpoint of the marking period.
5. Transfer students' grades are interpreted by the standards of the previously attended school.
6. By July 1 of the previous year, be less than nineteen (19) years old for athletic participation. (CIAC Regulation)

Middle School Co-Curricular and Extra-Curricular Eligibility

Middle School ***Co and*** Extra-Curricular eligibility is determined by a student's overall performance in ***all the five (5)*** core subjects and ***all three (3)*** unified arts ***encore*** subjects. Students are issued a subject and conduct grade for each subject and these 16 grades are considered. ~~For students who take band and instrumental music, one academic grade and one conduct grade are reported; this is not counted towards co-curricular eligibility. Chorus during flex time is not graded but choral performances are considered co-curricular activities.~~ Incomplete grades constitute a failing grade of below 65 until incomplete grades are made up.

At the start of each school year, all students attending middle school, who were promoted to the next grade, are eligible for participation in extra-curricular activities for the first trimester. Students who were retained are not eligible for participation in extra-curricular activities for the first trimester. Student eligibility will be reviewed at the conclusion of the first and second trimesters.

Proposed Policy Revision 2.26.13
Proposed revisions in bold and italics

6145.2(g)

Instruction

Middle School Full Extra-Curricular Eligibility

All extra-curricular activities occurring outside of the school day are included in these eligibility guidelines (such as sports/*intramurals*, cheerleading, dances, school organized clubs and/or events, etc.). Band and chorus activities occurring outside of the school day are considered co-curricular activities; students will participate in the school band and/or choral performances required when enrolled in band and/or chorus during the school day. When on academic restriction, students will not participate in band or chorus performances, such as adjudications, community concerts, etc., that are not required as part of enrollment in band or chorus.

In order to be eligible to participate in all aspects of an extra-curricular activity, a student must meet the following criteria:

1. Scholarship
 - a. At the end of the first and second trimester, the student must pass all 8 subjects with a grade of 65 or higher.

2. Conduct
 - a. At the end of the first and second trimester, a student must have no more than one grade of 60 X in conduct. ~~in different subjects.~~

Middle School Academic Restriction for Extra-Curricular Activities

A student placed on academic restriction will not participate in extra-curricular activities; a student on academic restriction will not be able to represent the school in any type of extra-curricular competition, performance, etc. (for example, sports/*intramurals*, a school play, adjudications, ensembles).

A student will be placed on academic restriction for the second and/or third trimester when the following occur:

1. Scholarship
 - a. A student fails one or more subjects (grade of 64 or lower) in the first and/or second trimester.
- OR
2. Conduct
 - b. A student has more than one grade of 60 X in conduct. ~~in different subjects.~~

Proposed Policy Revision 2.26.13
Proposed revisions in bold and italics

6145.2(h)

Instruction

A student on academic restriction may not remain in school after the school day ends unless the student is under teacher supervision for make-up work, extra help, or detention.

Academic restriction will be removed upon successful completion of the second and/or third trimester, defined as the student meeting the requirements for full extra-curricular eligibility.

Policy adopted: April 5, 1995
Policy revised: August 21, 1996
Policy revised: March 5, 1997
Policy revised: July 1, 1998
Policy revised: June 6, 2001
Policy revised: June 2, 2004
Policy revised: July 8, 2009
Policy revised: August 19, 2009
Policy revised: August 17, 2011
Policy revised: February 26, 2013

BRISTOL PUBLIC SCHOOLS
Bristol, Connecticut

Proposed Policy Revision 2.26.13
Proposed revisions in bold and italics

6174 (a)

Instruction

Summer School

The Board of Education may sponsor a summer school program providing remedial and enrichment courses at all levels and review courses at the secondary level. Enrichment courses shall carry no credit. Under limited circumstances, credit may be accepted from other area summer schools.

1. Elementary

Admission to elementary summer school classes will be limited to those students who will be enrolled in grades K-5 in September of the year of the summer school session.

2. Middle School [Grades 6-8]

Admission to a remedial summer school class for make-up of a failing grade will be permitted to students previously enrolled in that grade level class. To meet the proficiency standards in summer school and therefore to receive a passing grade, students shall:

- a. Meet the attendance policy as specified in the summer school rules and regulations.
- b. ~~Participate in class and take the end of summer school assessment; this assessment is created from items on the district-wide, common assessments given during the school year in the class.~~ Receive a passing grade, defined as a ~~D~~ **65** or higher, for the remedial summer school class. The summer school grade ***consists of 20% assessment and 80% course work.*** ~~will be the average of the score on the end of summer school assessment and the grade received for class work during the summer class.~~ ***The summer school grade is not averaged with the final course grade for the full year course.***
- c. To receive a passing grade for a summer school class taken in another district, the student must receive a passing grade, defined as ~~D~~ **65** or higher, on the Bristol common assessments given in that class during the school year.

3. High School [Grades 9-12]

Admission to a remedial summer school course for credit will be permitted to students previously enrolled in the same course, but who ***(1) have not received credit for that course or (2) have passed with a grade of 65 or higher either semester 1 or semester 2 of the full year course during the school year. If a student fails one semester of the full year course in summer school, the student must take the full year course again during the school year or the full course again in summer school.***

Students may make-up a maximum of two credits, which could be four semesters or two full year courses, during one summer school session.

Instruction

Summer School

To meet proficiency standards in the summer school course and to therefore receive credit for the course, students shall:

- a. Meet the attendance policy as specified in the summer school rules and regulations.
~~Receive a passing grade, defined as 65 or higher, on the assessment administered at the end of the summer school course; this assessment is created from items on the Bristol mid-term and final common assessments administered in the course during the school year.~~
 Receive a passing grade of 65 or higher for the summer school class.
- b. The grade for credit awarded through the summer school program ***consists of 20% assessment and 80% course work.*** ~~is the average of [1] the grade received in the summer school class, and [2] and the grade on the end of summer school assessment. To receive credit for the course, the student must achieve a minimum of 65 for the summer school course work and a minimum of 65 on the end of the summer school assessment. If a student fails the end of summer school assessment, the student shall not receive credit for the course.~~ ***When a student participates in the summer school course for either semester 1 or semester 2 of a full year course and passes the semester half of the course in summer school, the student shall receive ½ credit for the summer school course and ½ credit for the semester passed during the school year. The ½ credit awarded for the summer school course and the ½ credit awarded for the semester passed during the school year is only applicable to the remedial summer school courses. The summer school grade is not averaged with the final course grade for the full year course.***
- c. To receive credit for a failed required course, if the summer school course is taken in other area summer schools, the student must receive a grade of 65 or higher on the mid-year and final assessments administered during the school year for the Bristol course.

Non-resident students will be admitted pending availability of seats in each course. Priority will be given to Bristol students enrolled in the public schools.

4. Tuition

The Board of Education may charge a reasonable fee to each child attending summer school with the exception of grade 6, 7, 8, 9 and 10 students who require remediation in the core academic subjects taught within the middle school and high school teams. Non-residents will be required to pay fees established by the Board of Education.

Legal Reference: Connecticut General Statutes

10-74a Summer Courses

Policy adopted: April 5, 1995

Policy revised: December 6, 2006

February 2013