

Regular Board template

Wednesday, January 6, 2010 7:00 PM

Board of Education Auditorium, 129 Church Street, Bristol, CT 06010

I. CALL TO ORDER, PLEDGE OF ALLEGIANCE, MOMENT OF SILENCE

II. APPROVAL OF MINUTES - December 2, 2009 Regular Meeting

III. COMMITTEE REPORTS

IV. CONSENT AGENDA

IV.A. Personnel

IV.A.1. Teacher Retirements - Eligible for the Retirement Incentive Effective June 30, 2011

IV.A.2. A-1 Resignations

IV.A.3. A-2 Teacher Resignations

IV.A.4. Sixth Year Salary Credit - Effective February 1, 2010

IV.A.5. Coaching Resignations

IV.A.6. Volunteer Coaching Appointments - Effective 12/18/09

IV.B. Grants

IV.B.1. Bristol Business Education Foundation Mini-Grant Awards

V. PUBLIC COMMENT

VI. DELIBERATED ITEMS

VI.A. Retirement Incentive for Teachers

VI.B. Policy Revisions

VI.B.1. Policy 5114 - Suspension and Expulsion/Due Process - First Reading

VI.B.2. Policy 6140 - Curriculum Design/Development/Review - First Reading

VI.B.3. Policy 6142.101 - Student Nutrition and Physical Activity - First Reading

VII. SUPERINTENDENT REPORT

VIII. OLD BUSINESS

IX. NEW BUSINESS

X. BUILDING COMMITTEE REPORTS

XI. INFORMATION

Presenter: Barbara Doyle

XI.A. Bristol Business Education Foundation/
The Hartford/Walmart

XI.B. United Way of West Central Connecticut -
Bristol Discovery Collaborative

XII. **VOTE TO CONVENE INTO EXECUTIVE SESSION**

Presenter: Barbara
Doyle

XIII. **RECONVENE INTO PUBLIC SESSION**

Presenter: Barbara
Doyle

XIV. **ADJOURNMENT**

Presenter: Barbara
Doyle

BOARD OF EDUCATION
Bristol, Connecticut
Regular Meeting – December 2, 2009

The regular monthly meeting of the Bristol Board of Education was held on Wednesday, December 2, 2009, at 7:00 p.m., at the Board of Education Administration Building, 129 Church Street, Bristol, Connecticut.

PRESENT: Commissioners Margaret L. Bonola, Amy D. Coan (arrived at 7:43), Barbara Y. Doyle, Julie M. Luczkow, Thomas P. O'Brien, Sherry A. Turcotte, Karen L. Vibert, Christopher C. Wilson; Philip A. Streifer, Superintendent of Schools, Kim Hapken, Interim Assistant Superintendent, Dennis Bieu, Human Resources Director, and Clifford Block, Council Liaison to the Board.

Excused: Commissioner Jane Anastasio, Susan Moreau, Deputy Superintendent

CALL TO ORDER, PLEDGE OF ALLEGIANCE, MOMENT OF SILENCE

Chairman Doyle called the meeting to order at 7:03 p.m. and invited the audience to join her in reciting the Pledge of Allegiance. A moment of silence was observed for Arthur L. Beatson a Board of Education Employee from 1950 to 1986, Mamie J. Denehy a Teacher at Mountain View from September 1972 to June 1992, Jeanne DiPietro an Elementary Teacher primarily at South Side School from September 1962 to November 1984 and Thomas A. Trillo, Head Custodian from November 1964 to September 1991.

BOARD OF EDUCATION OFFICER ELECTIONS:

Election of Chairman of the Board of Education for the period of December 2, 2009 to December 2, 2011:

Dr. Streifer called for nominations for the position of Chairman of the Board of Education.

Commissioner Turcotte nominated Commissioner Doyle to the position of Chairman; Commissioner Bonola seconded that nomination.

Dr. Streifer declared the nominations closed.

Written ballots for the position of Chairman were passed to Dr. Streifer who announced that Barbara Y. Doyle was elected Chairman of the Board of Education for the period of December 2, 2009 to December 2, 2011. Eight Commissioners voted unanimously in favor of the nomination.

Chairman Doyle expressed her gratitude for the Board's vote of confidence. It has been a pleasure working with them, and she feels the board works well together.

Election of Vice-Chairman of the Board of Education for the period of December 2, 2009 to December 2, 2011:

Chairman Doyle asked for nominations for the position of Vice-Chairman of the Board of Education.

Commissioner O'Brien nominated Julie Luczkow for the position of Vice-Chairman; Commissioner Turcotte seconded the nomination.

Chairman Doyle declared the nominations closed.

Written ballots for the position of Vice-Chairman were passed to Chairman Doyle who announced that Julie Luczkow was elected Vice-Chairman of the Board of Education for the period of December 2, 2009 to December 2, 2011. Eight Commissioners voted unanimously in favor of the nomination.

Vice Chairman Luczkow thanked the Board and looks forward to her continued work with them.

Election of Secretary for the Board of Education for the period of December 2, 2009 to December 2, 2011:

Chairman Doyle asked for nominations for the position of Secretary of the Board of Education.

Commissioner Wilson nominated Karen Vibert to the position of Secretary; Commissioner Bonola seconded the nomination.

Chairman Doyle declared the nominations closed.

Written ballots for the position of Secretary were passed to Chairman Doyle who announced that Karen Vibert was elected Secretary of the Board of Education for the period of December 2, 2009 to December 2, 2011. Eight Commissioners voted unanimously in favor of the nomination.

Secretary Vibert thanked the Board for their nomination.

APPROVAL OF MINUTES

On motion of Commissioner O'Brien seconded by Commissioner Vibert, it was unanimously

VOTED: That the minutes of the November 4, 2009 Regular Meeting be approved as written.

COMMITTEE REPORTS

Student Achievement Committee

The Student Achievement Committee will meet on Friday, November 6, 2009. Dr. Gagliardi provided the committee with an overview of the new TV Production course, which is being developed. This new course will be in the Program of Studies for 2010-2011. The curriculum is near completion and will be presented to the Student Achievement committee this winter.

The curriculum for a new course, Information Processing II, was presented. This curriculum for this course will be presented to the Board this evening

New language for the regulations of Policy 6142.101 was proposed. This language involves recess for students in grades one through five. After discussion, the committee requested that the wording be revised. This proposed regulation will be discussed again at the next Student Achievement committee meeting.

The next meeting is scheduled for Friday, December 4, 2009 at 1:30 pm.

Communications and Community Relations Committee:

Commissioner Vibert reported that the committee met on Tuesday, December 1, 2009. Jeannie Audette was present to report on the work that has been completed relative to parental involvement. The DSAC survey was reviewed and Mrs. Audette identified the areas of parental involvement that were weak. Based on the results of the survey, three areas of weakness were identified:

1. Information that is available to parents on the school and district websites
2. Training faculty and staff on parental involvement,
3. Cultural and language barriers – essential information needs to be available in Spanish and English.

The committee would like Richard Gagliardi and the school webmasters to develop a draft set of standards for the district and school websites.

Communications and Community Relations Committee – (CON’T)

In following up to Commissioner Wilson’s interest in volunteers in our schools; a volunteer survey was created. Thirteen schools have responded to the survey, the committee is awaiting the results from the other two schools. What is interesting to note, is the variety of subgroups that were represented in the volunteer pool which includes parents, grandparents, senior citizens, family members, high school students, college students and community members. A packet of information will be developed and provided to the volunteers, as they come into our buildings to volunteer.

Consent Agenda

Administrator Hired

On motion of Commissioner O’Brien seconded by Commissioner Vibert, it was unanimously

***VOTED: That the Board of Education approve the following Administrator Hire:
Patricia Auber – Supervisor of Special Education – BOE – Effective date to be determined***

Teacher Retirements Eligible for the Retirement Incentive – Effective June 30, 2010

On motion of Commissioner O’Brien seconded by Commissioner Vibert, it was unanimously

VOTED: That the Board of Education accept the following Teacher Retirements Eligible for the Retirement Incentive:

***Beal, Stephen – NEMS – Special Education
Carrier, Anthony – BCHS – Health
Corso, Mary Frances – JJJ – Grade 2
Forney, Gary – CHMS – Special Education
Gomberg, Karen – NEMS – Library Media Specialist
Goucher, Elaine – STAF – Grade 1
Howarth, Susan – CAB – Grade 4
Kaczynski, Jr., Frank – BCHS – Technology Education
Klaneski, Stanley – City Wide – Art
Krampitz, John – MBMS – Social Studies, Grade 7/8
Kudrowski, Sandra – MBMS – Computer Science
Larson, Mary – SSS – Instructional Support
Nestico, Karen – CAB – Grade 3
Osipiak, Dennis – BCHS – Science
Parsons, Elizabeth – STAF – Grade 4
Rogers, Michael, – BEHS – Technology Education
Roy, Sandra – BEHS – Business
Shorette, Cynthia – STAF – Grade 1
Sopczneski, Kathleen – CTO – Instructional Support
Spinelli, Steven – CHMS – Science, Grade 8***

Grants

On motion of Commissioner O’Brien seconded by Commissioner Vibert, it was unanimously

***VOTED: That the Board of Education approve the following Grants:
Consolidated Federal Grant – Part II
FRC Reading is Fundamental Grant
Sky Bight Foundation
Supplemental Choice Grant***

Schedule of Board of Education Meetings for the 2010 Calendar Year

On motion of Commissioner O'Brien seconded by Commissioner Vibert, it was unanimously

VOTED: That the Board of Education approve the schedule of Board of Education Meetings for the 2010 Calendar Year. Board meetings will continue to be held on the first Wednesday of every month, with the exception of August and September, which be held on August 18, 2010 and September 15, 2010.

ADMINISTRATIVE HIRE

Dr. Streifer wanted to welcome a new member to the administrative staff, Patricia Auber. Mrs. Auber was in the audience. She will join the staff as a new Special Education Supervisor. Mrs. Auber comes to Bristol from Simsbury High School where she has served as the Special Services Department Supervisor since 2003, prior to that; she was the Pupil Services Department Supervisor for the West Hartford Schools. She received her Bachelor's Degree from the University of Connecticut in Speech Pathology, a Master's of Science from Southern Connecticut State University and her Sixth Year from the University of Hartford.

PUBLIC COMMENT

There were no members of the public that wished to address the Board.

DELIBERATED ITEMS

Program of Studies

Each year the Board of Education reviews proposed changes to the high school Program of Studies. The high school principals work collaboratively to review the suggested changes and to determine the final contents of the program. This year Dr. Lyons Principal of Bristol Eastern High School was responsible for the development of the 2010-2011 Program of Studies.

Following Dr. Lyon's presentation which highlighted the addition of regular and AP courses, course description revisions, course deletions, a name change for the Technology Education Section and questions regarding world languages, and

On motion of Commissioner O'Brien, seconded by Commissioner Luczkow it was unanimously

VOTED: That the Board of Education approve the 2010-2011 Program of Studies.

Section 125 Plan – 2009 First Plan Amendment

In order to implement the provisions of the Teacher Retirement Incentive Program, approved by the Board on November 4, 2009, the Section 125 Premium Conversion Plan for the School District must be amended to allow for eligible retirees to enroll in the 125 Plan. Eligible retirees shall be eligible to elect to have all or part of the annual payments of incentive compensation payable to him or her under the terms of the Retirement Incentive Program applied by the Board for the payment of all or any portion of the retiree's share of the cost for coverage for the retiree and his or her spouse under the Board's group health plan on a pre-tax basis for a period of three years. The Plan will continue to qualify as a cafeteria plan within the meaning of Section 125 of the Internal Revenue Code.

On motion of Commissioner Wilson, seconded by Commissioner Turcotte it was unanimously

VOTED: That the Board of Education approve the Section 125 Plan - 2009 First Plan Amendment.

CURRICULUM REVISION

Information Processing II

Business teachers from both high schools have developed a new course that will be articulated with Tunxis Community College and eventually provide students who successfully complete the course with college credits. Information Processing II will be an elective class available to students in grades 10-12. The addition of this course will allow students to earn 9 college credits -Algebra 2, Chemistry and Information Processing II. Student will need to take a comprehensive exam to get proper credit for the courses.

On motion of Commissioner Wilson, seconded by Commissioner Coan it was unanimously

VOTED: That the Board of Education approve the addition of Information Processing II to the curriculum at both high schools.

POLICY REVISION

Policy 6144.1 - Reacting to Political Action/Issues – Second Reading

On motion of Commissioner Luczkow seconded by Commissioner Turcotte it was unanimously

VOTED: That the Board of Education approve Policy 6144.1 –Reacting to Political Action/Issues.

Old Business

There was no Old Business to come before the Board.

New Business

There was no New Business to come before the Board.

Building Committee Reports

West Bristol Committee

Commissioner Wilson reported that the committee met last month. They have found a site for the school; it will be located in the middle of the lot. The decision was made based on traffic flow and the potential for costly site work. The architect has met with Alan Weiner; the committee has suggested that they meet regularly. The committee discussed community briefings. There will be two briefings in early 2010. The first one will be for residents that live within close proximity to the new school site and the latter one will be held closer to April for a broader community audience. The Construction manager contracts are still lingering, he is hopeful that they will be signed soon.

Forestville Committee

Commissioner O'Brien reported that the committee will hold its February meeting at Greene-Hills School and they will invite the families currently attending Greene-Hills as well as some others to view the plans for the new school and ask any questions. The committee has had the opportunity to review floor by floor schematics of the building. They are at the point where they are making detailed design decisions, as well as deciding whether they seek Lead Certification or a Lead Design.

Commissioner Wilson added that there is a disagreement between the two architects as to what certifications are required; there is also some conflict from the State as to what is appropriate. The committee has suggested that the architects talk to one another, so that they are both on the same page.

INFORMATION

NWN of Farmington had conducted a school supply drive, where they collected approximately \$700 dollars worth of supplies. They have donated the supplies to Bristol. They are available to all schools and will be located

INFORMATION – (CON'T)

in the warehouse for everyone's use. A thank you letter has already been sent from the district.

Kim Happen is serving as Interim Assistant Superintendent in Sue Moreau's absence. Sue is doing well.

Chris Wilson reported that he attended the Delegate Assembly for CABE. While most of the resolutions were routine and the entire body affirmed them; there was one resolution that came from Strafford School Board that evoked quite a bit of discussion. It was modeled after a resolution from Utah, which one of their members was aware of. The resolution said that districts only had to comply with mandates up to their level of funding. There was a lot of discussion, but the resolution did not pass. Commissioner Wilson voted in favor of the resolution.

Commissioner Wilson as well as Commissioner Vibert attended the first day of the CABE convention. There was a State Board presentation which showed a comparison of NAPE test scores (NAPE is a benchmark that is used to evaluate high schools). In ten years we have dropped in comparison to Massachusetts; we used to be ahead of them. There was discussion about how we will need to increase our rigor, to be in line with our neighboring state.

Commissioner Vibert reported that she attended an interesting break-out session on Parent involvement in the schools, and other districts are experiencing the same issues as Bristol.

VOTE TO CONVENE INTO EXECUTIVE SESSION

On motion of Commissioner Turcotte, seconded by Commissioner Vibert, it was unanimously

VOTED: That the Board of Education convene into Executive Session for the purpose of discussing, Student Expulsions. (7:44 p.m.).

EXECUTIVE SESSION

PRESENT: Commissioners, Jane E. Anastasio, Margaret L. Bonola, Amy D. Coan, Barbara Y. Doyle, Julie M. Luczkow, Thomas P. O'Brien, Sherry A. Turcotte, Karen L. Vibert, Christopher C. Wilson; Philip A. Streifer, Superintendent of Schools, Dennis Bieu, Human Resources Director, and Clifford Block, Council Liaison to the Board.

Excused: Commissioner Jane Anastasio, Susan Moreau, Deputy Superintendent

Executive session was called to order at 7:55 p.m.

Dennis Bieu gave an expulsion update.

RECONVENE INTO PUBLIC SESSION

On motion of Commissioner Bonola seconded by Commissioner Coan it was unanimously

VOTED: That the Board of Education reconvene into Public Session to vote on any items discussed in Executive Session. (8:35 p.m.)

ADJOURNMENT:

On motion of Commissioner Bonola seconded by Commissioner Coan it was unanimously

VOTED: That the Board of Education meeting be adjourned. (8:35 p.m.)

Respectfully Submitted:

Susan P. Everett

Susan P. Everett

Board of Education Secretary

DRAFT

**BRISTOL BOARD OF EDUCATION
STUDENT ACHIEVEMENT COMMITTEE MEETING
December 4, 2009 Minutes**

Present: Julie Luczkow, Barbara Doyle, Karen Vibert, Chris Wilson, Jane Anastasio, Denise Carabetta, Phil Streifer, Ellen Benham,

Meeting was called to order by Chair Julie Luczkow at 1:39 pm.

1. Approval of the 11-6-09 Student Achievement Committee minutes.

On a motion by Commissioner Doyle and seconded by Commissioner Wilson, it was unanimously

VOTED: to approve the minutes of the November 6, 2009 meeting.

2. Proposed revision to Policy 6142.101R – Student Nutrition and Physical Activity

The proposed changes to the “Withholding Recess” section of the proposed policy were reviewed. Commissioner Anastasio would like to remove the sentence “Part of the recess period cannot be withheld on a frequent or recurring schedule or a persistent basis.” Commissioner Anastasio believes that this is tying hands of teachers too much and that this is the only thing teachers have at the elementary level. Commissioner Wilson stated that the genesis of this policy is an obesity problem and we need to get kids active and students were having opportunities for physical activity withheld; recess is not the only tool that teachers and administrators have. A recommendation was made to delete the sentence “Part of the recess period cannot be withheld on a frequent or recurring schedule or on a persistent basis.”

On a motion by Commissioner Doyle and seconded by Commissioner Wilson, it was unanimously

VOTED: to bring the revised Policy 6242.102 to the full Board for a first reading at the January Board of Education meeting.

3. Proposed revision to Policy 6140– Curriculum Design/Development/Revision

The policy and regulation are being revised to comply with a new state statute requiring that “Each local and regional board of education shall establish a school district committee. The committee shall recommend, develop, review and approve all curriculum for the local or regional school district.” The changes were discussed.

On a motion by Commissioner Anastasio and seconded by Commissioner Wilson, it was unanimously:

VOTED: to send the revised Policy 6140 to the full Board for a first reading at the January Board of Education meeting.

4. Proposed revision to Policy 5114 – Suspension and Expulsion/Due Process

There was discussion about the date changes needed in the policy. It is recommended that the wording in the policy and regulation state that the effective date is the date set in legislation enacted by the CT State Legislature rather than changing dates every time a change is made to the effective date. Additionally, item #6 in the regulation is eliminated based on the advice of the Board’s attorney; our attorney noted that this was an unnecessary statement in the policy; the superintendent can review the decision of the principal but there is no statutory requirement to do so. In the policy section D-1-n on page 5114(d) of the policy, remove the typo “K”.

On a motion by Commissioner Anastasio and seconded by Commissioner Doyle, it was unanimously

VOTED: to send the revised Policy 5114 to the full Board for a first reading at the January Board of Education meeting.

5. Gymnastics

Chair Luczkow asked the administration to provide information on this issue for the committee and then asked parents to provide information. Dr. Streifer presented the history and the options. A team of one was run last year for BCHS only. A program was not offered at BEHS last year. Parents at BCHS asked again to run a team of one this year. The Student Achievement committee voted 2-2-1 on 11-6-2009 to allow a team of one for this year only. Farmington subsequently withdrew its offer for a team of one. Southington offered to take five students as a team of one. Then the Superintendent and Mrs. Benham drafted a letter asking for interest. Four students at BC and 8 students at BE indicated interest. The superintendent felt that there was no rationale way to winnow the 12 to 5. The superintendent was operating under the assumption that we were going to run the program for 5 students and that we would have to find a way to get down to 5.

The superintendent outlined 3 options:

1. Affirm his decision not to run the program.
2. Assuming Southington or another school can host our students, then, we interview all parents of students who signed up and if more parents commit than can be accommodated, then we cancel the program. Options:
 - a. Find two schools to host a team of one from both BCHS and BEHS (not likely)
 - b. Find one school to host a team of one from both BCHS and BEHS (cutting down the number of available slots)
 - c. Find one school to host a team of one from only BCHS – not recommended by the superintendent.
- d. Create a full scale program for Bristol.

Commissioner Luczkow asked for the CIAC rules. Mrs. Benham stated that one to three students can be a team of one. When there are over three students, you have to be your own team. We can have a team of one from each high school. Commissioner Luczkow asked if there would be any Title IX issues and Mrs. Benham reported that there is not a Title IX issue. Commissioner Anastasio asked about a coop team, which is one team for the two high schools. Dr. Streifer reported that we do have the funds to run the program this year but would not have these funds in future years.

The winter season began Nov 30. Commissioner Anastasio would like to do something this year. Commissioner Luczkow wants to know how many of the BE students are interested and have full knowledge of what is required. Commissioner Doyle stated that there is a statute about students having equal opportunity to access and participate in activities in schools; Commissioner Doyle feels we are being asked to break the law by being asked to offer at only one school. Commissioner Vibert asked if there are any other sports offered only in one high school. Mrs. Benham stated that the only coop is swimming and there are no sports offered at only one high school. Commissioner Anastasio asked what would happen next year due to the funding concerns; Dr. Streifer responded that there will be funding issues next year. Commissioner Anastasio stated that it would be about \$15,000 to run a coop team.

Jeff Beauchamp, a parent of a BCHS student, addressed the committee. He stated that he and his wife have come to school district staff; there were three girls last year interested. Teams of one are elite level individuals who want to participate in a higher level of the sport. Mrs. Beauchamp reported that CIAC allows one school to have a sport. She believes that there are three students at BCHS interested. Commissioner Anastasio asked what the parents are looking for. Mrs. Beauchamp stated that she would like her daughter to be part of a team and represent her school. She asked what needs to be done to give the girls an opportunity. Mr. Beauchamp stated that there are 21 opportunities for boys in sports and 17 for girls. He urged the committee to consider what they have said and he is willing to answer any questions. Two years ago there was a team of one at BCHS.

Commissioner Vibert asked if there were any other sports that qualify for a team of one that we do not have; gymnastics is the only sport for which we do not have a team of one.

Commissioner Doyle asked if the interest can be found out about BEHS. She would like to get further information from the parents and students.

Option 1- if there is a 6th student or more, the student(s) would have to be told no.

Option 2 – we are exploring this option, but if there is even one more student than can participate, we will not run the program.

Commissioner Wilson stated that we do not gauge the level of interest in any other sports.

Dr. Streifer felt that we should not be making qualitative decisions. We can explain what the commitment is of parents and students for a team of one.

Dr. Streifer summarized the options:

1. one team of one
2. don't do anything
3. interview students at BC and BE to determine interest and run one team of one for up to five students (no more than three from one school). If more than 5 students, we do not have a team. We will draft what is required of parents and contact them.

The committee would like the administration to contact students and parents at BC and BE regarding interest in participating in a team of one, informing the students and parents of the requirements of the commitments for participating in a team of one. If there are more than five students, the team will not run. No more than three students can be from one school. This is assuming that Southington can take up to five students. Administration will try to complete this in the next week and then make a decision.

On a motion by Commissioner Vibert and seconded by Commissioner Wilson, it was unanimously

VOTED: to adjourn.

Meeting adjourned at 4:06 pm.

Submitted by:

Denise D. Carabetta

Denise D. Carabetta

DRAFT