

## **Regular Board template**

Wednesday, September 9, 2009 7:00 PM

Board of Education Auditorium, 129 Church Street, Bristol, CT 06010

1. **Call to Order, Pledge of Allegiance, Moment of Silence**

2. **Student/Staff Acknowledgements**

3. **Approval of Minutes - August 19, 2009 Regular Meeting**

4. **Committee Reports**

5. **Consent Agenda**

5.1. Personnel

5.1.a. Administrative Hire

5.1.b. Teacher Resignation

5.1.c. New Teacher Hires

5.1.d. A-2 Teacher Resignation

5.1.e. A-2 Teacher Appointment

5.1.f. A-3 Teacher Resignation

5.1.g. 6th Year Salary Credit

5.1.h. Coaching Resignations

5.2. Resolutions

5.2.a. Tunxis Community College Resolution

5.2.b. Authorized Signers

6. **Public Comment**

7. **Deliberated Items**

7.1. Hiring Overview

7.2. Bristol Central Travel to Quebec

7.3. Approval of the Teacher Retirement Plan

7.4. Reconciliation of the BOE Financials for the 08-09 School Year

8. **Textbook Adoption**

8.1. Health Textbook - Second Reading

8.2. Engineering & Technology: Textbook for Video Production Techniques - 1st/2nd Reading

9. **Old Business**

10. **New Business**

11. **Building Committee Reports**

12. **Information**

**Presenter:** Barbara  
Doyle

12.1. Teaching American History Grant

13. **Vote to Convene Into Executive Session**

**Presenter:** Barbara  
Doyle

14. **Reconvene Into Public Session**

**Presenter:** Barbara  
Doyle

15. **Adjournment**

**Presenter:** Barbara  
Doyle

**BOARD OF EDUCATION**  
Bristol, Connecticut  
**Regular Meeting – August 19, 2009**

The regular monthly meeting of the Bristol Board of Education was held on Wednesday, August 19, 2009, at 7:00 p.m., at the Board of Education Administration Building, 129 Church Street, Bristol, Connecticut.

**PRESENT:** Commissioners, Jane E. Anastasio, Margaret L. Bonola, Barbara Y. Doyle, Thomas P. O'Brien, Sherry A. Turcotte, Karen L. Vibert, Christopher C. Wilson; Philip A. Streifer, Superintendent of Schools, Susan Kalt Moreau, Deputy Superintendent of Schools, Dennis Bieu, Human Resources Director and Clifford Block, Council Liaison to the Board

**Excused:** Commissioners Amy Coan and Julie M. Luczkow

**CALL TO ORDER, PLEDGE OF ALLEGIANCE, MOMENT OF SILENCE**

Chairman Doyle called the meeting to order at 7:03 p.m. and invited the audience to join her in reciting The Pledge of Allegiance. A moment of silence was observed for Jean Bachman a Mathematics Teacher from September 1945 to June 1984.

**APPROVAL OF MINUTES**

On motion of Commissioner Bonola seconded by Commissioner Vibert, it was

***VOTED: That the minutes of the July 8, 2009 Regular Meeting be approved as written.***

Chairman Doyle declared the motion **PASSED** with six commissioners in favor of the motion, and Commissioner Anastasio abstaining.

On motion of Commissioner Anastasio, seconded by Commissioner Bonola, it was unanimously

***VOTED: That the minutes of the June 21, 2009 Special Meeting be approved as written.***

**COMMITTEE REPORTS**

**Student Achievement Committee**

Commissioner Vibert reported that a Student Achievement committee meeting was held on July 29<sup>th</sup>. Discussed was a revision to the High School English Language Arts curriculum and revision of the Grade 8 Science curriculum. The committee voted to send these two curricula to the full Board for a second reading and these are on the agenda for tonight's meeting. Revisions to Policy 6145.2 -Extra-curricular and Co-Curricular Activities were presented. The revisions were made to better delineate the differences between co-curricular and extra-curricular activities. The committee voted to send the policy revisions to the full board and the policy revision is on tonight's agenda.

**CONSENT AGENDA**

On motion of Commissioner Anastasio, seconded by Commissioner Turcotte, it was unanimously

***VOTED: That the Board of Education approve the Consent Agenda with Item number 4.1.11– Appointment of Athletic Personnel Under the A-2 Schedule for the 2009-2010 School Year held out for further discussion in Executive Session.***

## **Teacher Resignations**

On motion of Commissioner Anastasio, seconded by Commissioner Turcotte, it was unanimously

***VOTED: That the Board of Education accept the following Teacher Resignations:  
Margaret Shapleigh – STAF – Special Education – Autism – Effective July 31, 2009  
Catherine Sosnowski – BCHS – English – Effective September 11, 2009***

## **New Teachers Hires**

On motion of Commissioner Anastasio, seconded by Commissioner Turcotte, it was unanimously

***VOTED: That the Board of Education approve the following New Teacher Hires:  
James Antonucci – BEHS – Music, Band – Effective August 24, 2009  
Sally Cadwgan – NEMS – Guidance – Effective August 24, 2009  
John Couture – BCHS – General Science – Effective August 24, 2009  
Cortney Dunlap – BCHS – Guidance – Effective August 24, 2009  
Dennis Griffin – CHMS – Language Arts, grades 6/7 – Effective August 31, 2009  
Monica Humphrey – EDGE – .5 Art – Effective August 24, 2009  
Jennifer Lavoie – MBMS – Language Arts, grades 7/8 – August 24, 2009  
Walter Lewandoski – SSS – Art – August 24, 2009  
Leslie-Ann Matts – STAF – Special Education – August 24, 2009  
Jonathan Maule – BEHS – ASEP III – Effective August 24, 2009  
Tiffany Mikalavicius – CAB – Special Education, Goal – Effective August 24, 2009  
Kristine Monaco – BEHS – Art – Effective August 24, 2009  
Justin Tacchi – MBMS – Language Arts, grades 7/8 – Effective August 24, 2009  
Debra Vitale – City Wide – Elementary Math Coach – Effective August 31, 2009***

## **A-3 Teacher Appointments - Effective August 24, 2009**

On motion of Commissioner Anastasio, seconded by Commissioner Turcotte, it was unanimously

***VOTED: That the Board of Education approve the following A-3 Teacher Appointments – Effective August 24, 2009:***

***Sarah Behrendt – EDGE – Gifted Coach  
Steven Gaudet – BCHS – Team Leader, Nobel***

## **Full Time Teachers Hired for Part Time Positions Effective August 24, 2009**

On motion of Commissioner Anastasio, seconded by Commissioner Turcotte, it was unanimously

***VOTED: That the Board of Education approve the following Full Time Teachers Hired for Part Time Positions – Effective August 24, 2009:***

***Jennifer Chase a full time art teacher at Bristol Eastern has been hired as a .5 art teacher City Wide.  
Lyndsey Hazzard a full time kindergarten teacher at Ivy Drive has been hired as a .5 kindergarten teacher at Ivy Drive.***

## **Request for an Unpaid Leave of Absence for the 2009-2010 School Year**

On motion of Commissioner Anastasio, seconded by Commissioner Turcotte, it was unanimously

**Request for an Unpaid Leave of Absence for the 2009-2010 School Year (con't)**

***VOTED: That the Board of Education approve the following Request for an Unpaid Leave of Absence for the 2009-2010 School Year:***

***Jacqueline Albert –EPH – Grade 3***

**Ph.D. Salary Credit – Effective September 1, 2009**

On motion of Commissioner Anastasio, seconded by Commissioner Turcotte, it was unanimously

***VOTED: That the Board of Education approve the following Ph.D. Salary Credit – Effective September 1, 2009:***

***Danielle Rivard – BEHS – Mathematics***

**Sixth Year Salary Credit - Effective September 1, 2009**

On motion of Commissioner Anastasio, seconded by Commissioner Turcotte, it was unanimously

***VOTED: That the Board of Education approve the following Sixth Year Salary Credit –Effective September 1, 2009:***

***Christine Anderson – NEMS – Language Arts***

***Ryan Mertel – BEHS – Special Education***

**Seventh Year Salary Credit – Effective September 1, 2009**

On motion of Commissioner Anastasio, seconded by Commissioner Turcotte, it was unanimously

***VOTED: That the Board of Education approve the following Seventh Year Salary Credit - Catherine Sosnowski – BCHS – English***

**Coaching Resignations**

On motion of Commissioner Anastasio, seconded by Commissioner Turcotte, it was unanimously

***VOTED: That the Board of Education accept the following Coaching Resignations:***

***Michael Bakaysa – Asst. Football Coach – BCHS – Effective July 31, 2009***

***Edward Rapacky, III – Asst. Football Coach – BCHS – Effective August 7, 2009***

***Bryan Wood – Asst. Football Coach – BCHS – Effective August 7, 2009***

**Sidewalk Waiver - Lot 91-1 Stafford Avenue**

On motion of Commissioner Anastasio, seconded by Commissioner Turcotte, it was unanimously

***VOTED: That the Board of Education approve the Sidewalk Waiver at Lot 91-1 Stafford Avenue.***

**Sidewalk Waiver - Lot 13 Prestige Lane**

On motion of Commissioner Anastasio, seconded by Commissioner Turcotte, it was unanimously

***VOTED: That the Board of Education approve the Sidewalk Waiver at Lot 13 Prestige Lane.***

## **PUBLIC COMMENT**

There were no members of the public that wished to address the Board.

## **DELIBERATED ITEMS**

### **Curriculum Revision**

#### **Grade 8 Science Curriculum Revision – *Second Reading***

On motion of Commissioner O'Brien, seconded by Commissioner Wilson it was unanimously

***VOTED: That the Board of Education approve the Grade 8 Science Curriculum Revision.***

#### **High School English Curriculum Revision – *Second Reading***

On motion of Commissioner Anastasio, seconded by Commissioner O'Brien it was unanimously

***VOTED: That the Board of Education approve the High School English Curriculum Revision.***

### **Textbook Adoption**

#### **New Health Textbook Adoption - *First Reading***

The new Health/Wellness curriculum was approved for grades 6, 7, and 8 in the fall of 2006. The revisions made to the curriculum align with the new Healthy and Balanced Living Curriculum Framework and the Comprehensive School Health Education document published by the State Department of Education. Since the adoption of the new curriculum, teachers have been creatively using handouts, worksheets and resources to disseminate the critical content information. Currently there is no text book. With the change in the Food Pyramid, most of these resources are now outdated and incorrect. The new text being presented aligns nicely with the new state standards and our curriculum document and would become the primary resource.

This is the first reading of the text. If Commissioners have any questions during the intervening month, please contact Ellen Benham or Denise Carabetta.

### **Policy Revision**

#### **Policy #6145.2 Co-Curricular Activities/Athletics Policy Revision**

Revisions to this policy are proposed in order to differentiate between *co-curricular* eligibility and *extra-curricular* eligibility and to add specific information into the policy about middle school eligibility for *co-curricular* and *extra-curricular* activities.

We would like to implement these policy revisions at the start of the 2009-2010 school year, we are asking the Board to consider waiving the second reading of the policy.

On motion of Commissioner Anastasio seconded by Commissioner Turcotte, it was unanimously

***VOTED: That the Board of Education waive the second reading of Policy #6145.2 Co-Curricular Activities/Athletics.***

On motion of Commissioner Anastasio seconded by Commissioner Turcotte, it was unanimously

***VOTED: That the Board of Education approve revisions to Policy #6145.2 Co-Curricular Activities/Athletics.***

**Participation in the National School Breakfast, Lunch and After School Snack Program for the 2009-2010 School Year.**

On motion of Commissioner O'Brien seconded by Commissioner Vibert, it was unanimously

***VOTED: That the Board of Education approve Participation in the National School Breakfast, Lunch and After School Snack Program for the 2009-2010 School Year.***

**Establish School Lunch Prices for the 2009-2010 School Year**

Each year the Board of Education must vote on establishing school lunch and school breakfast prices for the upcoming school year. This year a .25 increase to the Type A Lunch is being recommended. All other prices will remain the same. The changes are as follows:

Grades 1-8	\$2.75 Type A Lunch (.25 increase)
Grades 9-12	\$3.00 Type A Lunch (.25 increase)
Reduced Price	\$0.40 Type A Lunch (.25 increase)
Milk	\$0.40
Adult Lunch	\$4.00 (.25 increase)
Grades 1-8	\$1.25 Type A Breakfast
Grades 9-12	\$1.55 Type A Breakfast
Reduced Breakfast	\$0.30

On motion of Commissioner O'Brien seconded by Commissioner Vibert, it was unanimously

***VOTED: That the Board of Education approve the increased School Lunch prices for the 2009-2010 School Year.***

**Special Education Out-of-Town Transportation Route Award(s)**

Following a formal bid process administered by Roger Rousseau, City of Bristol Purchasing Department, special education out-of-town routes were awarded to various vendors. Calculated cost per vendor was based upon available information provided by Special Education Department at time of contract review.

On motion of Commissioner O'Brien seconded by Commissioner Turcotte it was unanimously

***VOTED: That the Board of Education approve Special Education Out-of-Town Transportation Route Award(s).***

**Old Business**

There was no Old Business to come before the Board.

**New Business**

There was no New Business to come before the Board.

**BUILDING COMMITTEE REPORTS**

**South Side School Building Committee**

The Operations Committee met on July 29th as the South Side School Building Committee, to review qualifications of architects for the South Side School Roofing Project. Dr. Moreau reviewed the criteria established in the "Request for Qualifications" by the City Purchasing Agent. Thirteen proposals were received. In reviewing the firms' proposals it was noted that the main reasons for disqualification related to incomplete applications. Details regarding the volume of change orders and/or original estimates versus

### **South Side School Building Committee (con't)**

constructed costs which were required in the RFQ were not present in seven of the 13 proposals. Those seven proposals were rejected. Following the review of the remaining six proposals, the four proposals with the highest point total were selected to go forward to the bidding process. That information was provided to the City Purchasing Agent to ask for project bids from the qualified companies.

### **West Bristol Building Committee**

Commissioner Wilson reported that the committee met last night (August 17, 2009) the committee met with the architect to review the timeline for activity from now until next June. The architect has set an ambitious schedule to get us prepared to bid contracts for next June. The two pieces of property for the new school was finally acquired. The committee is waiting for signed contracts with the architect and the construction management team.

### **Forestville Building Committee**

Commissioner O'Brien reported that the committee is waiting for the Mayor to sign the contracts for the architect and construction manager. The committee met on August 17<sup>th</sup>, and reviewed different schemes for laying out the property in Forestville; the committee recommended that the architect insure that there is one entrance/exit on Pine Street, because the initial did not show one.

Dr. Streifer reported that Corporation Counsel is conducting a final review of the contracts, the City felt the need to review them again and they expect this will be completed by the end of the month.

### **INFORMATION**

Superintendent Streifer introduced Stacy McCann, an Executive Principal in Hartford. She is a student in the University of Connecticut Executive Leadership Program, studying to be a Superintendent. She will be in the district this year, as she is will be shadowing Dr. Streifer throughout the school year.

### **VOTE TO CONVENE INTO EXECUTIVE SESSION**

On motion of Commissioner Vibert, seconded by Commissioner Turcotte, it was unanimously

***VOTED: That the Board of Education convene into Executive Session for the purpose of discussing, BESA, Local 2267 negotiations and the A-2 Athletic Personnel Appointments. (7:45 p.m.).***

### **EXECUTIVE SESSION**

**PRESENT:** Commissioners, Jane E. Anastasio, Margaret L. Bonola, Barbara Y. Doyle, Thomas P. O'Brien, Sherry A. Turcotte, Karen L. Vibert, Christopher C. Wilson; Philip A. Streifer, Susan Kalt Moreau, Dennis Bieu, Denise Carabetta and Kim Hapken and Cliff Block

**Excused:** Commissioners Amy D. Coan and Julie M. Luczkow

There was discussion of Athletic A-2 Personnel.

BESA Negotiations – The board was provided a negotiations update. BESA will bring the Superintendent's proposals to a vote next week. An update was given regarding a grievance settlement.

Local 2267 - Negotiations update was given.

**RECONVENE INTO PUBLIC SESSION**

On motion of Commissioner Turcotte seconded by Commissioner Vibert it was unanimously

***VOTED: That the Board of Education reconvene into Public Session to vote on any items discussed in Executive Session. (8:46 p.m.)***

On motion of Commissioner Bonola seconded by Commissioner Vibert it was unanimously

***VOTED: That the Board of Education approve the Appointment of Athletic Personnel under the A-2 Schedule for the 2009-2010 School Year.***

**ADJOURNMENT:**

On motion of Commissioner Anastasio seconded by Commissioner Vibert it was unanimously

***VOTED: That the Board of Education meeting be adjourned. (8:47 p.m.)***

Respectfully Submitted:

***Susan P. Everett***

Susan P. Everett  
Board of Education Secretary