

Regular Board template

Wednesday, July 8, 2009 7:00 PM

Board of Education Auditorium, 129 Church Street, Bristol, CT 06010

1. **Call to Order, Pledge of Allegiance, Moment of Silence**

2. **Approval of Minutes - June 3, 2009 Regular Meeting and June 17, 2009 Special Meeting**

3. **Committee Reports**

4. **Consent Agenda**

4.1. Personnel

4.1.a. Administrator Resignation - Effective June 30, 2009

4.1.b. Administrative Hire - Effective July 22, 2009

4.1.c. Teacher Resignation - Effective June 30, 2009

4.1.d. New Teachers Hired - Effective August 24, 2009

4.1.e. A-3 Teacher Resignations - Effective June 30, 2009

4.1.f. A-3 Teacher Appointments - Effective August 24, 2009

4.1.g. Coaching Resignations

4.1.h. Coaching Appointment

4.2. GRANTS

4.2.a. Start on Success

4.2.b. Adult Education Grant Award

4.2.c. O'Connell School Family Resource Center

4.2.d. South Side School Family Resource Center Grant

4.2.e. Quality Enhancement Grant for South Side & O'Connell School FRC's

4.2.f. Seamless Learning Grant

4.2.g. Title I Part A - Improving Basic Programs Grant

4.2.h. ARRA IDEA Grant Section 611

4.2.i. ARRA IDEA Grant Section 619

4.3. RESOLUTIONS

4.3.a. Municipal Corporation Credit Card Resolution

5. **Public Comment**

6. Deliberated Items

6.1. Report on Dress Down Days for the 2008-2009
School Year

7. Textbook Adoption

7.1. Explorations and Topics in Mathematics Textbook
Adoption (First Presentation)

8. Policy Revision

8.1. #6145.2 Policy Revision (Second Presentation)

9. Old Business

10. New Business

11. Building Committee Reports

12. INFORMATION

Presenter: Barbara
Doyle

13. VOTE TO CONVENE INTO EXECUTIVE SESSION

Presenter: Barbara
Doyle

14. RECONVENE INTO PUBLIC SESSION

Presenter: Barbara
Doyle

15. Adjournment

Presenter: Barbara
Doyle

BOARD OF EDUCATION
Bristol, Connecticut
June 17, 2009 Special Meeting

The Board of Education held a special meeting on June 17, 2009 at 7:00 p.m., in the Board of Education Administration Building, 129 Church Street, Bristol, Connecticut.

PRESENT: Commissioners Jane E. Anastasio, Margaret L. Bonola, Amy D. Coan, Barbara Y. Doyle, Julie M. Luczkow, Thomas P. O'Brien, Sherry A. Turcotte, Karen L. Vibert; Dennis Bieu, Denise Carabetta, Kim Hapken, Anthony Malavenda, Susan Kalt Moreau, William Smyth, Philip A. Streifer

EXUSED: Commissioner Christopher C. Wilson

CALL TO ORDER: The Special Meeting was called to order at 7:00 p.m.

REQUEST FOR UNPAID LEAVE OF ABSENCE

On motion of Commissioner Luczkow, seconded by Commissioner Vibert, it was unanimously

VOTED: That the Board of Education approve the following request for an Unpaid Leave of Absence: Jennifer Chase – Art Teacher – Bristol Eastern High School – Effective 09–10 School Year.

CONSIDERATION OF FINAL BUDGET REDUCTIONS FOR 2009-2010 BUDGET

On motion of Commissioner O'Brien, seconded by Commissioner Turcotte, it was unanimously

VOTED: That the Board of Education adopt the Finance Committee's recommendation of an amended budget for the 2009-2010 school year totaling \$102,225,330.

VOTE TO CONVENE INTO EXECUTIVE SESSION

On motion of Commissioner Anastasio, seconded by Commissioner Luczkow, it was unanimously

VOTED: That the Board of Education convene into Executive Session for the purpose of discussing 2267 and BAPS negotiations. (7:03 p.m.)

RECONVENE INTO PUBLIC SESSION

On motion of Commissioner Turcotte seconded by Commissioner Vibert it was unanimously

VOTED: That the Board of Education reconvene into Public Session to vote on any items discussed in Executive Session. (7:40 p.m.)

ADJOURNMENT

On motion of Commissioner Turcotte seconded by Commissioner Vibert it was unanimously

VOTED: That the Board of Education adjourn the Special Meeting. (7:40 p.m.)

Respectfully Submitted:

Susan Moreau, Ph.D.

Susan Kalt Moreau, Ph.D.
Deputy Superintendent

BOARD OF EDUCATION
Bristol, Connecticut
Regular Meeting – June 3, 2009

The regular monthly meeting of the Bristol Board of Education was held on Wednesday, June 3, 2009, at 7:00 p.m., at the Board of Education Administration Building, 129 Church Street, Bristol, Connecticut.

PRESENT: Commissioners Jane E. Anastasio, Margaret Bonola, Amy D. Coan, Barbara Y. Doyle, Sherry A. Turcotte, Karen L. Vibert, Christopher C. Wilson; Philip A. Streifer, Superintendent of Schools, Susan Kalt Moreau, Deputy Superintendent of Schools, William Smyth, Interim Assistant to the Superintendent for Business, Anthony Malavenda, Human Resources Director and Clifford Block, Council Liaison to the Board of Education.

Excused: Commissioners Julie Luczkow and Thomas P. O'Brien.

CALL TO ORDER, PLEDGE OF ALLEGIANCE, MOMENT OF SILENCE

Chairman Doyle called the meeting to order at 7:08 p.m. and invited the audience to join her in reciting The Pledge of Allegiance. A moment of silence was observed for Lucille Rackliffe a Special Education Teacher from September 1968 to June 1998.

Bristol's 2010 Teacher of the Year

Chairman Doyle was pleased to announce the 2010 Bristol Teacher of the Year – Mrs. Georgina Rivera. Mrs. Rivera is a Mathematic teacher at Chippens Hill Middle School. She received her Bachelor of Arts and a Master of Arts in Mathematics Education from Central Connecticut State University. She has taught in Bristol for ten years. Gina is a highly committed and effective teacher. She is involved in numerous professional organizations and many school activities. She also serves on many district committees.

On half of the Board of Education, Chairman Doyle congratulated Mrs. Rivera on the recognition of her work in the Bristol Public Schools. Mrs. Rivera received a standing ovation. She stood to accept flowers and give a brief speech.

Student and Staff Recognition

Vice Principal Ted Kelleher was present to acknowledge Raymond Ortiz a junior at Bristol Eastern High School for his recent honor. Raymond was awarded the 2009 Bristol Boys & Girls Club Connecticut Youth of the Year. Raymond is an outstanding student and community leader. He is an excellent student and a terrific athlete. His teachers describe him as conscientious, perceptive, funny, respectful and a "shining light". Raymond spoke briefly; he thanked the Board of Education for recognizing him. He thanked his teachers and the Boys & Girls Club staff for helping him to become the student that he is today. Michael Suchopar, Director of the Bristol Boys & Girls Club explained that there are 16 clubs throughout the state, with 60,000 members to consider, and Raymond was chosen from that group. He is an outstanding individual. Mr. Suchopar also thanked Commissioner Vibert and many principals who have worked with Ray and helped coach him. Dr. Streifer thanked Mr. Suchopar for his work as well.

Dr. Streifer introduced JoAnn Thomas, who announced that Roberta Verbyla a Music Teacher at Hubbell and O'Connell was awarded the Horace Mann Scholarship. Horace Mann Insurance provides scholarships to educators to further their studies. Mrs. Verbyla had to write an essay about a quote from Horace Mann. There were 36 teachers selected throughout the nation. Mrs. Verbyla is the Connecticut representative. She will use the scholarship to further her education in specialized

curriculum that the district is considering. Mrs. Verbyla was not in the audience this evening because her daughter, a senior at Farmington High School was receiving awards at the same time.

Chairman Doyle made note that this evening would be Tony Malavenda's last Board of Education meeting. She congratulated him on his retirement. Dr. Streifer thanked Tony for his work in the district, and the personal style and warmth that he brought to his position.

APPROVAL OF MINUTES

On motion of Commissioner Wilson, seconded by Commissioner Turcotte, it was unanimously

VOTED: That the minutes of the May 6, 2009 Regular Meeting and the May 18, 2009 Special Meeting be approved as written.

COMMITTEE REPORTS

Operations Committee

Commissioner Coan reported that the committee met on June 1st. They have items from that meeting that need to be placed on tonight's agenda for a vote.

On motion of Commissioner Coan, seconded by Commissioner Anastasio, it was unanimously

VOTED: To place items from the recent Operations Committee meeting on the agenda.

At its June 1st meeting, the Operations Committee voted to recommend that the Board of Education authorize Schematic drawings and outline specifications for the South Side School Roof Project and that the Board of Education recommend that the Superintendent be authorized to file a grant application and that the Board of Education approve the educational specifications for the South Side school Roof Project.

On motion of Commissioner Coan, seconded by Commissioner Wilson, it was unanimously

VOTED: That the Board of Education authorize Schematic drawings and outline specifications for the South Side School Roof Project.

On motion of Commissioner Coan, seconded by Commissioner Turcotte, it was unanimously

VOTED: That the Board of Education recommend that the Superintendent be authorized to file a grant application and that the Board of Education approve the educational specifications for the South Side School Roof Project.

Student Achievement Committee

Dr. Moreau reported that the Student Achievement Committee met on May 29th and Mrs. Carabetta, Mrs. Fortin and Mrs. Schwartz discussed how the academic and accelerated curriculum is created. Mrs. Fox presented the first reading of Explorations and Topics in Mathematics. It will appear later on the agenda for a second reading. There was also discussion regarding the Field Trip policy, which is not yet fully revised.

CONSENT AGENDA

A-2 TEACHER RESIGNATIONS

On motion of Commissioner Anastasio, seconded by Commissioner Turcotte, it was unanimously

VOTED: That the Board of Education accept the following A-2 Teacher Resignations:
Jessica Foligno – BCHS – Band Auxiliary Advisor, Dance – Effective 5/15/09
Boniface Jacobs – BEHS – National Honor Society Co-Advisor – Effective 6/30/09
Jennifer Snow – BCHS – Band Auxiliary Advisor, Flags & Majorettes – Effective 12/1/08

A-3 TEACHER RESIGNATION

On motion of Commissioner Anastasio, seconded by Commissioner Turcotte, it was unanimously

VOTED: That the Board of Education accept the following A-3 Teacher Resignation – Effective 6/30/09:
David Talmadge – BCHS – Nobel Team Leader

A-1 TEACHER APPOINTMENT

On motion of Commissioner Anastasio, seconded by Commissioner Turcotte, it was unanimously

VOTED: That the Board of Education approve the following A-1 Teacher Appointment – Effective 8/24/09:
Amanda Robustelli-Price – BCHS – World Language Department Head

COACHING APPOINTMENT

On motion of Commissioner Anastasio, seconded by Commissioner Turcotte, it was unanimously

VOTED: That the Board of Education approve the following Coaching Appointment:
Salvatore Cintorino – Head Football Coach – BCHS – Effective 5/25/09

POLICY MANUAL AFFIRMATION

On motion of Commissioner Anastasio, seconded by Commissioner Turcotte, it was unanimously

VOTED: That the Board of Education affirm that the documents included in the Manuals and online are the policies of the Board of Education.

GRANTS

On motion of Commissioner Anastasio, seconded by Commissioner Turcotte, it was unanimously

VOTED: That the Board of Education approve the following grants:
IDEA SECTION 611 and IDEA Section 619.

RESOLUTIONS:

On motion of Commissioner Anastasio, seconded by Commissioner Turcotte, it was unanimously

VOTED: That the Board of Education authorize the Supervisor of Budgeting and Accounting to be the primary signer and the Deputy Superintendent as a back up signer, to sign releases of ownership for retiree 457 and 403(b) accounts.

PUBLIC COMMENT

Jane Holdman, 77 Glenview Drive, addressed the Board on behalf of the cafeteria workers regarding privatization of the cafeterias. Mrs. Holdman wanted the Board to know that they do not just serve the students, they care about the children. They pay for lunches when the students do not have money in their accounts. They make sure the students have completed their paperwork for free and reduced lunches. The students trust them. They cheer them on when they

excel in sports or academics. They know their names, their numbers and support them. They acknowledge their accomplishments and help them if they need something. It is not just a job to them. If the plan goes forward, not only are the 60+ lunch ladies affected, but the students will be as well. The students passed a petition around, and got close to 600 names in one afternoon. Mrs. Holdman left the petition with the Board.

PUBLIC COMMENT (con't)

Ellen Zoppo, 58 Merriman Street, addressed the Board regarding the Young Parents Program (YPP). The program has been run at the Family Center for over 20 years. It helps teen mothers who become pregnant during high school, to continue on a diploma path while providing transportation to the center, and child care while they are there. With budget cuts and loss of grants to the Board of Education, this will be the last year of the program. Mrs. Zoppo was in audience to thank the Board of Education for allowing the program to continue this past year. She also wanted to explain that there are faces behind the program. There is a graduating senior who will get her diploma because of the program. There were also three drops outs, one repeat pregnancy and two others who are struggling to make the transition back to high school for next year. Without the safety net of the young parents program, we as staff should talk about ways to fill some of the holes that program has experienced. The Boys & Girls Club would be willing to be a partner. She thanked Sue Moreau, Kim Hapken, Denise Carabetta and especially Maria Groody for the cooperation that she has received this year. She would be willing to sit and discuss options, as to how we can continue some aspects of the program.

DELIBERATED ITEMS

Student Exchange with Italy - February 2010

Our students will travel to Italy (Venice, Urbino, Gradara, Ravenna, Fano) in February 2010 for 8 nights. The dates of travel to Italy are February 10-18, 2010. The students will live with Italian families, attend classes, sightsee and be exposed to a new cultural experience. The Italian exchange students from Fano, Italy will be in Bristol in October/November – dates are still being finalized. It is projected that 38 students from Italy will visit Bristol and 39 Bristol students will participate in the trip to Italy.

On motion of Commissioner Anastasio, seconded by Commissioner Turcotte, it was unanimously

VOTED: That the Board of Education approve the student exchange with Italy in February 2010.

2009-2012 District Technology Plan

The 2009-2010 District Technology Plan was reviewed by the Student Achievement Committee on May 1, 2009. A three-year technology plan for the school district must be filed with the State Department of Education to remain eligible for technology related funding from the following sources:

- State of Connecticut Technology Infrastructure Grant
- E-Rate funding from the Schools & Library Corporation
- Title II, Part D Technology Funds

The State Department of Education must certify and approve the District Technology Plan. Upon state approval, the Superintendent will be notified with a written document for district records. As part of the state required approval process, the district was required to submit the plan as written to CREC Technology Services for a preliminary review and comment. CREC has reviewed our plan and is recommending that we forward our plan as written to the State Department of Education for final approval. Following discussion and

On motion of Commissioner Anastasio, seconded by Commissioner Turcotte, it was unanimously

VOTED: That the Board of Education approve the 2009-2012 District Technology Plan.

Mentor/Cooperating Teachers

Teachers trained to serve as mentors/cooperating teachers provide assistance to student teachers and first year

beginning teachers in the district in areas such as lesson design and classroom management, and provide feedback and support in the areas of instructional planning and student assessment. Cooperating teachers are those teachers who are

Mentor/Cooperating Teachers (con't)

trained to work with student teachers. We need to increase the number of cooperating teachers in the district to meet the needs of student teachers. Mentors must be assigned to first-year teachers to provide mentoring and support to newly certified teachers; this program is required by the State Department of Education. The mentor program, called the *BEST (Beginning Education Support and Training)* program, is undergoing revision. As a result, the State Department of Education is not offering training this summer for mentors and cooperating teachers. CCSU will be offering a session. The uncertainty regarding the BEST program may have contributed to the low number of applicants this year. The following teacher has applied for this training:

Teacher	Assignment
Gerard Plourde	Social Studies, BCHS

On motion of Commissioner Wilson, seconded by Commissioner Turcotte, it was unanimously

VOTED: That the Board of Education approve Gerard Plourde, Social Studies teacher at BCHS as a Mentor/Cooperating teacher.

TEXTBOOK ADOPTION

Social Studies: Textbook for Law and Justice (*Second Reading*)

On motion of Commissioner Anastasio, seconded by Commissioner Turcotte, it was unanimously

VOTED: That the Board of Education approve the following textbook for Law and Justice: Street Law, published by Glencoe McGraw-Hill.

CURRICULUM REVISION

Curriculum Revision: Explorations and Topics in Mathematics (*Second Reading*)

On motion of Commissioner Anastasio, seconded by Commissioner Vibert, it was unanimously

VOTED: That the Board of Education approve the Explorations and Topics in Mathematics Curriculum.

POLICY REVISION

Policy #6145.2 – Athletic Eligibility (*First Reading*)

Ellen Benham, Supervisor, of Physical Education, Athletics and Health has proposed a policy revision regarding transfers within the district. She would like to see the policy mirror the CIAC policy on transferring between schools within or outside a district. Our policy puts a restriction on the student athlete for every sport they play in the first year of the transfer. This could be up to three times if they play all three seasons. The CIAC only puts this restriction on the first sport.

The original policy was designed to discourage coaches from recruiting; however we feel we should not be punishing the student for an adult action. We need to hold the coaches accountable for any action that is unethical or illegal.

This is first reading of the policy, if board members have any questions in the intervening month, they may contact Mrs. Benham.

Drivers Education Program 2009-2010

In August of each year the Board of Education sets fees for a Not for Profit Driver Education Program. The program expenses such as contractual labor costs, automobile leasing, supplies, repairs, and textbooks are funded by student

Drivers Education Program 2009-2010 (con't)

fees. We are budgeting costs associated with two new vehicles and also for higher gasoline costs. The increased costs will cause the Student Fee to rise to \$425 which is still significantly lower than private driver education fees.

On motion of Commissioner Turcotte, seconded by Commissioner Anastasio, it was unanimously

VOTED: That the Board of Education approve the fee change for the Drivers Education Program for the 2009-2010 school year.

Agreement for Child Nutrition Program

The Connecticut State Department of Education requires authorized signatures on Form ED-099, Agreement for Child Nutrition Programs. The form must be approved by the Board of Education to designate Philip Streifer, Ph.D., Superintendent of Schools and Susan Moreau, Ph.D., Deputy Superintendent as authorized signers for this form.

On motion of Commissioner Turcotte, seconded by Commissioner Anastasio, it was unanimously

VOTED: That the Board of Education authorize Philip Streifer, Ph.D., Superintendent of Schools and Susan Moreau, Ph.D., Deputy Superintendent as authorized signers for Form ED-099.

Vote on Completion of Bristol Central High School

The construction and renovation project at Bristol Central High School has been substantially complete for a number of years. The final punch list and payment are in litigation. Mr. Smyth and C.J. Lawler, the Project Architect, met with the school facilities unit at the State Department of Education in Hartford in April to discuss submissions for purposes of filing final costs. This recommendation will allow Bristol to file for final costs and audit by the State Department of Education.

On motion of Commissioner Anastasio, seconded by Commissioner Turcotte, it was unanimously

VOTED: That the Board of Education accept as complete, for the purposes of filing final cost and the institution of the state audit, the construction project at Bristol Central High School, with the understanding that when pending litigation is complete the Bristol Public Schools will submit additional documentation for state review and possible reimbursement.

Vote on Completion of Bristol Eastern High School

The construction and renovation project at Bristol Eastern High School has been substantially complete for a number of years. The final punch list and payment are in litigation. Mr. Smyth and C.J. Lawler, the Project Architect, met with the school facilities unit at the State Department of Education in Hartford in April to discuss submissions for purposes of filing final costs. This recommendation will allow Bristol to file for final costs and audit by the State Department of Education.

On motion of Commissioner Anastasio, seconded by Commissioner Turcotte, it was unanimously

VOTED: That the Board of Education accept as complete, for the purposes of filing final cost and the institution of the state audit, the construction project at Bristol Eastern High School, with the understanding that when pending litigation is complete the Bristol Public Schools will submit additional documentation for state review and possible reimbursement.

Section 125 Flexible Spending Account

The Board of Education negotiated a Section 125 Flexible Spending Account. In order to implement this program the BOE must approve the plan administrator. After a review of proposals, Ameriflex was chosen to administer the plan for the Bristol Public Schools.

Section 125 Flexible Spending Account (con't)

On motion of Commissioner Turcotte, seconded by Commissioner Wilson, it was unanimously

VOTED: That the Board of Education approve Ameriflex as the Plan Administrator for the Section 125 Flexible Spending Account.

Healthy Food Certification Statement

In the past, the Board of Education has voted to participate in the Healthy Food Certification Compliance Act. Each year the district must certify full compliance with the program. Following discussion, and

On motion of Commissioner Anastasio, seconded by Commissioner Turcotte, it was

VOTED: That the Board of Education approve to comply with the Healthy Food Certification Compliance Act for the 2009-2010 school year.

Chairman Doyle declared the motion **PASSED**, after a roll call vote of five (5) commissioners in favor of the motion, and two (2) Commissioners Vibert and Wilson, opposed.

Old Business

There was no Old Business to come before the Board.

New Business

There was no New Business to come before the Board

Building Committee Reports

West Bristol Building Committee

Commissioner Wilson reported that the committee met last night (June 2nd), they voted to recommend a Construction Manager to the City Council. They are still negotiating for a parcel of land on the west side. Negotiations are ongoing, he had hoped they would be further along, but they are moving forward.

Dr. Streifer also added that on the June 9th City Council agenda, the Board will ask the City to approve the architects selection, now that we own the Crowley property. We have agreed on a price, now it is about drawing up contracts. The City Council did vote to authorize the Mayor to enter into a contract for the West Bristol site.

Forestville Building Committee

Mr. Smyth reported that the committee met last night (June 2nd), and they are going through the same process of recommending a construction management company. They also have regularly scheduled meetings for the Forestville Committee on the 15th of June and the 22nd for the West Bristol Committee.

There was discussion regarding how the projects will move forward and who will authorize the specifications of the buildings.

INFORMATION

Greene Hills School has participated in a community service project to raise money for the American Cancer Society. Through their efforts, they were able to raise over \$700. Stafford School and Mountain View will be participating in the Relay for Life Event on June 5th and 6th through. Stafford School through their fundraising efforts have already raised \$2,000.

VOTE TO CONVENE INTO EXECUTIVE SESSION

On motion of Commissioner Vibert, seconded by Commissioner Turcotte, it was unanimously

VOTED: That the Board of Education convene into Executive Session for the purpose of discussing Student Expulsions, Superintendents contract, BAPS negotiations, Local 2267 negotiations, Crossing Guard negotiations and BFT negotiations. (8:35 p.m.).

EXECUTIVE SESSION

PRESENT: Commissioners Jane E. Anastasio, Margaret Bonola, Amy D. Coan, Barbara Y. Doyle, Sherry A. Turcotte, Karen L. Vibert, Christopher C. Wilson; Philip A. Streifer, Susan Kalt Moreau, William Smyth, Anthony Malavenda, Dennis Bieu, Denise Carabetta, Kim Hapken and Clifford Block

Excused: Commissioners Julie Luczkow, Thomas P. O'Brien

BAPS Negotiations - The board was provided an update regarding concession negotiations.

2267 Negotiations – The board was provided an update regarding negotiations.

BFT Negotiations – The board discussed a retirement incentive plan.

Crossing Guard Negotiations - The board was provided an update regarding concession negotiations.

Student Expulsions – An update was given regarding student expulsions.

Superintendent Contract – There was discussion regarding the Superintendent's contract.

RECONVENE INTO PUBLIC SESSION

On motion of Commissioner Wilson seconded by Commissioner Turcotte it was unanimously

VOTED: That the Board of Education reconvene into Public Session to vote on any items discussed in Executive Session. (9:37 p.m.)

Superintendent Contract

On motion of Commissioner Anastasio seconded by the Chairman Doyle it was unanimously

VOTED: That the Board of Education authorize the administration to execute the addendum to the Superintendent's contract.

ADJOURNMENT:

On motion of Commissioner Wilson seconded by Commissioner Turcotte it was unanimously

VOTED: That the Board of Education meeting be adjourned. (9:38 p.m.)

Respectfully Submitted:

Susan P. Everett

Susan P. Everett
Board of Education Secretary

DRAFT