

Regular Board template

Wednesday, June 3, 2009 7:00 PM

Board of Education Auditorium, 129 Church Street, Bristol, CT 06010

1. **Call to Order, Pledge of Allegiance, Moment of Silence**

2. **APPROVAL OF MINUTES - 5/6/09 Regular Meeting and 5/18/09 Special Meeting**

3. **STUDENT AND STAFF RECOGNITION**

4. **2010 Bristol Teacher of the Year**

5. **COMMITTEE REPORTS**

6. **CONSENT AGENDA**

6.1. PERSONNEL

6.1.a. A-2 Teacher Resignations

6.1.b. A-3 Teacher Resignation

6.1.c. A-1 Teacher Appointment

6.1.d. Coaching Appointment

6.2. Policy Manual Affirmation

6.3. GRANTS

6.3.a. IDEA Section 611

6.3.b. IDEA Section 619

6.4. RESOLUTIONS

6.4.a. Account Resolutions for Retiree 457 and 403(b)

7. **PUBLIC COMMENT**

8. **DELIBERATED ITEMS**

8.1. Student Exchange with Italy - February 2010

8.2. 2009-2012 District Technology Plan

8.3. Mentor/Cooperating Teachers

8.4. TEXTBOOK ADOPTION

8.4.a. Social Studies: Textbook for Law and Justice (Second Reading)

8.5. CURRICULUM REVISION

8.5.a. Curriculum Revision: Explorations and Topics in Mathematics (Second Reading)

8.6. POLICY REVISION

8.6.a. Policy #6145.2 - Athletic Eligibility
(First Reading)

8.7. Drivers Education Program 2009-2010

8.8. Agreement for Child Nutrition Program

8.9. Vote on Completion of Bristol Central High
School

8.10. Vote on Completion of Bristol Eastern
High School

8.11. Section 125 Flexible Spending Account

8.12. Healthy Food Certification Statement

9. **OLD BUSINESS**

10. **NEW BUSINESS**

11. **BUILDING COMMITTEE REPORTS**

12. **INFORMATION**

Presenter: Barbara
Doyle

13. **VOTE TO CONVENE INTO EXECUTIVE SESSION**

Presenter: Barbara
Doyle

14. **RECONVENE INTO PUBLIC SESSION**

Presenter: Barbara
Doyle

15. **ADJOURNMENT**

Presenter: Barbara
Doyle

**BOARD OF EDUCATION
Bristol, Connecticut
May 18, 2009 Special Meeting**

The Board of Education held a special meeting on May 18, 2009 at 6:00 p.m., in the Board of Education Administration Building, 129 Church Street, Bristol, Connecticut.

PRESENT: Commissioners Margaret L. Bonola, Amy D. Coan, Barbara Y. Doyle, Julie M. Luczkow, Thomas P. O'Brien, Karen L. Vibert, Christopher C. Wilson; and Dennis Bieu, Denise Carabetta, Dominique Fox, Anthony Malavenda, Susan Kalt Moreau, William Smyth, Philip A. Streifer

EXUSED: Commissioners Jane Anastasio and Sherry Turcotte

CALL TO ORDER:

The Special Meeting was called to order at 6:00 p.m.

AP STATISTICS CURRICULUM (Second Reading)

On motion of Commissioner O'Brien, seconded by Commissioner Bonola, it was unanimously

VOTED: That the Board of Education approve the AP Statistics Curriculum.

AP STATISTICS TEXTBOOK ADOPTION

Dominique Fox provided an overview of the textbook selection process.

On motion of Commissioner O'Brien, seconded by Commissioner Vibert, it was unanimously

VOTED: That the Board of Education waive the second reading of the AP Statistics Textbook Adoption.

On motion of Commissioner O'Brien, seconded by Commissioner Coan, it was unanimously

VOTED: That the Board of Education approve the AP Statistics Textbook Adoption of The Practice of Statistics (3rd edition) by Daniel S. Yates, David S. Moore, and Daren S. Starnes, New York: W.H. Freeman and Company, 2008.

ADMINISTRATOR HIRE

On motion of Commissioner Vibert, seconded by Commissioner Wilson, it was unanimously

VOTED: That the Board of Education approve the Administrative Hire of Dennis Bieu as the Human Resource Director effective July 1, 2009.

BUDGET REDUCTIONS

On motion of Commissioner O'Brien, seconded by Commissioner Vibert, it was unanimously

VOTED: That the Board of Education approve the budget reductions in the amount of \$902,400.

ELIMINATION OF PROGRAMS

Denise Carabetta presented the background for elimination of programs due to reductions in the Priority School District Grant and the elimination of the Extended School Hours Grant .

On motion of Commissioner O'Brien, seconded by Commissioner Luczkow, it was unanimously

VOTED: That the Board of Education approve the elimination of programs due to reduction in the Priority School District Grant and the elimination of the Extended School Hours Grant .

ADJOURNMENT

On motion of Commissioner Luczkow, seconded by Commissioner Coan, it was unanimously

VOTED: That the Board of Education adjourn the Special Meeting. (6:21 p.m.)

Respectfully Submitted:

Susan P. Everett

Susan P. Everett
Executive Secretary

BOARD OF EDUCATION
Bristol, Connecticut
Regular Meeting – May 6, 2009

The regular monthly meeting of the Bristol Board of Education was held on Wednesday, May 6, 2009, at 7:00 p.m., at the Board of Education Administration Building, 129 Church Street, Bristol, Connecticut.

PRESENT: Commissioners Jane E. Anastasio (arrived 7:16 p.m.), Margaret Bonola, Amy D. Coan, Barbara Y. Doyle, Thomas P. O'Brien (arrived 7:04 p.m.), Sherry A. Turcotte, Christopher C. Wilson; Philip A. Streifer, Superintendent of Schools, Susan Kalt Moreau, Deputy Superintendent of Schools, William Smyth, Interim Assistant to the Superintendent for Business, Anthony Malavenda, Human Resources Director

Excused: Commissioners Julie Luczkow, Karen L. Vibert and Clifford Block, Council Liaison to the Board of Education.

CALL TO ORDER, PLEDGE OF ALLEGIANCE, MOMENT OF SILENCE

Chairman Doyle called the meeting to order at 7:03 p.m. and invited the audience to join her in reciting The Pledge of Allegiance. A moment of silence was observed for Constant Blum, Assistant Superintendent for Personnel and Internal Administration from 1970 to 1984; Doris Majersky, secretary in the Board of Education Purchasing Department from January 1973 to December 1993 and Eleanor Wojick an Elementary School Teacher from September 1956 to August 1976.

Dr. Streifer welcomed Dennis Bieu as the recently hired Human Resources Director; he will replace Tony Malavenda upon his retirement, June 30, 2009.

Superintendent Report – Individual and Family Development Course

Crieghton Paquette-Claman, Family & Consumer Science teacher at Bristol Eastern High School was present with two students from her UCONN 1070 – Life Span Development Course.

The class recently competed in the annual Hartford Hospital research competition called “Brain Dance” which focused on mental illness. Students from the course have won first place the last two years in the high school division. This year the students were mandated to move to the collegiate division due to the superior quality of their work and presentations. The students’ project won for the third straight year, now at the collegiate level, and the class has been awarded a \$1,000 cash prize for their work. On April 29th the students presented their findings to the medical staff at the Institute of Living in Hartford, it was well received. UCONN has been notified by Hartford Hospital that the students will be featured in an upcoming publication.

Seniors Stephanie Brin and Robyn Ringuette, discussed their experience in the course and explained their winning contest topic.

Dr. Streifer on behalf of the Board of Education congratulated the students on their accomplishment.

APPROVAL OF MINUTES

On motion of Commissioner Wilson, seconded by Commissioner Turcotte, it was unanimously

VOTED: That the minutes of the April 1, 2009 Regular Meeting be approved as written.

COMMITTEE REPORTS

Student Achievement Committee

Commissioner Wilson reported that the committee met on May 1st. There was discussion regarding the Athletic Eligibility policy; it will be sent to the June Meeting for a first reading. Dominique Fox presented AP Statistics curriculum. It will be sent to the board for a second reading. The textbook will come to the Board for approval following the approval of the curriculum. Rich Gagliardi presented a draft of the 2009 technology plan. It was reviewed and approved. Mr. Gagliardi also sent the plan to CREC for review as required by the State Board of Education. Rochelle Schwartz presented the 8th grade science curriculum; it was tabled for further discussion.

Finance Committee

Commissioner O'Brien reported that the Board is not yet in a position to finalize the budget; we are waiting on the state. We are in agreement with the city on a 1.9 budget increase, but we will need to wait on the state to finalize all aspects of the budget.

Personnel Committee

Commissioner O'Brien reported that the committee will be negotiating with Local #2267. It is the hope of the committee that they will be able to work with the union to resolve any contract issues. There will be sacrifices, in order to alleviate some of the \$200,000 loss we are experiencing due to health care costs.

CONSENT AGENDA

Administrator Retirements – Effective June 30, 2009

On motion of Commissioner Wilson, seconded by Commissioner Turcotte, it was unanimously

VOTED: That the Board of Education accept the following Administrator Retirement – Effective June 30, 2009: Angela Schabel – BOE – Supervisor of K-5 – Teaching and Learning

Teacher Resignations:

On motion of Commissioner Wilson, seconded by Commissioner Turcotte, it was unanimously

VOTED: That the Board of Education accept the following Teacher Resignations – Effective June 30, 2009:

Mary Cocuzza – WW – Math

Rochelle DeKow – CW – .5 Art

Judith Friedman – SSS – Grade 1

Lisa Gianni – EDGE/ID – Instructional Support

Melinda Sykura – NEMS – Guidance

A-3 Teacher Resignation – Effective June 30, 2009

On motion of Commissioner Wilson, seconded by Commissioner Turcotte, it was unanimously

VOTED: That the Board of Education accept the following A-3 Teacher Resignation – Effective June 30, 2009: Suzanne Kinabrew – MBMS – Language Arts Curriculum Coordinator

Coaching Resignation

On motion of Commissioner Wilson, seconded by Commissioner Turcotte, it was unanimously

**VOTED: That the Board of Education accept the following Coaching Resignation:
Doug Pina – Head Football Coach – BCHS – Effective 4/09/09;**

Coaching Appointments

On motion of Commissioner Wilson, seconded by Commissioner Turcotte, it was unanimously

**VOTED: That the Board of Education approve the following Coaching Appointments:
Michael Drury – Asst. Track & Field – .5 Boys and .5 Girls Coach – BCHS – Effective –3/23/09
Katie Wartonick – Softball Coach – CHMS – Effective 3/30/09**

Volunteer Coaching Appointment

On motion of Commissioner Wilson, seconded by Commissioner Turcotte, it was unanimously

**VOTED: That the Board of Education approve the following Volunteer Coaching Appointment:
Eric Bukiewitz – Baseball Program – BCHS**

Resolutions

On motion of Commissioner Wilson, seconded by Commissioner Turcotte, it was unanimously

VOTED: That the Board of Education approve the signing of the 457 and 403b Resolutions.

PUBLIC COMMENT

No members of the public wished to address the Board.

DELIBERATED ITEMS

Staff Achievement Award Recipients – 2009

Dr. Susan Moreau was pleased to announce the 2009 Staff Achievement Award Recipients. Each year, the Board of Education and the Superintendent of Schools formally recognizes staff and community member contributions to the school district. The award is presented to staff who have performed their duties in a truly outstanding fashion and have gone beyond what is expected of them in the normal fulfillment of their responsibilities. Several recipients were present in the audience and stood to be recognized.

Staff Achievement Recipients

Erin Bedrossian – Special Education Teacher, Stafford Autism Program
Joan Bossi – Literacy Teacher, CHMS
Christopher Cassin – Assistant Principal, CHMS
RoseAnn Chatfield – Kindergarten Teacher, South Side School * *Second time receiving a Staff Achievement Award*
Peter Fusco – Supervisor of Buildings and Grounds
Diana Glownia – Special Education Paraprofessional, Edgewood School
Kim Hapken – Director of Special Services * *Special Board Recognition*
Jodi Jenkins – Secretary, NEMS
Kristen Kasidas – Literacy Teacher, Edgewood School
Andrew Magnan – Special Education Teacher, MBMS
Kevin McCormick – Special Education Teacher, NEMS
Mary McCormick – Grade 2 Teacher, Bingham School
Margaret Shapleigh – Special Education Teacher, Stafford Autism Program
Matthew Stellmach – Social Studies Teacher, NEMS
Janice Stetson – Secretary, Mountain View School
Joan Welch – Special Education Teacher, NEMS

Community Service Award: William Brownstein, M.D.

Enrollment Update

Anthony Malavenda presented the Quarterly Enrollment Update. There were no significant changes in the district enrollment.

Teacher Evaluation Report

Anthony Malavenda presented the Annual Teacher Evaluation Report. There are no significant changes to the program.

Student Exchange Program with Spain – April 2010

Mrs. Rajotte and Mrs. Russo presented the Student Exchange Program with Spain.

Our students will travel to Madrid, Spain for 8 nights in April, 2010. Our dates of travel are April 14th-22nd. The students will live with Spanish families, attend classes, sightsee and be exposed to a new cultural experience. The Spanish exchange students will travel to Bristol and reside with our students from September 4th - 14th, 2009. There are 16 Bristol Eastern Students participating in the program.

On motion of Commissioner O'Brien, seconded by Commissioner Anastasio, it was unanimously

VOTED: That the Board of Education approve the Student Exchange Program with Spain in April 2010.

Elementary and Secondary Summer School Offerings – Summer 2009

Denise Carabetta presented the 2009 Elementary and Secondary Summer School Offerings.

Bristol offers a variety of Summer School programming for students in kindergarten through grade 12.

Elementary:

Enrichment: These courses provide enrichment activities for elementary students. Enrichment courses are self-supporting. Tuition pays instructor salaries. The Director and secretary salaries are funded from the Board of Education budget. This program will be held at Ivy Drive School.

Intervention: A literacy intervention program is offered for students in grades K-3, who demonstrate significant weakness in reading. Priority school districts are required to offer a summer reading program to children exiting kindergarten who need additional reading and writing instruction. Additionally, priority school districts must require students, who are substantially deficient in reading based on the May administration of the DRA, to attend summer school unless exempted by the superintendent of schools, upon recommendation of the principal, based on the student's progress on the literacy plan. This program is grant funded. This program will be held at Hubbell School.

Middle School:

This program offers the opportunity for students to make up courses for which they did not receive a passing grade. Grade 6-7-8 students required to make-up courses attend on a non-tuition paying basis. The Director of Secondary Summer School, the secretary positions, and teacher salaries for grade 6-7-8 make-up classes are funded by the Board of Education budget. This program will be held at Bristol Eastern High School.

High School:

Courses offered in this program allow students to obtain credit for courses not successfully completed during the academic year. Grade 9 and 10 students required to make-up courses attend on a non-tuition paying basis. The Director of Secondary Summer School, the secretary position and teacher salaries for grade 9 and 10 make-up classes are funded by the Board of Education budget. Students pay tuition for grade 11 and 12 classes. This program will be held at Bristol Eastern High School.

On motion of Commissioner O'Brien, seconded by Commissioner Anastasio, it was unanimously

VOTED: That the Board of Education approve the 2009 Elementary and Secondary Summer School Offerings.

Textbook Adoption

First Presentation: Social Studies – Law & Justice Textbook Adoption

Carly Fortin presented the Law & Justice Textbook Adoption.

The social studies curriculum was revised and approved in April 2007. At the same time, we reviewed the materials and resources we had available to teach each course, determined which courses were in the greatest need for updated resources, prioritized, and developed a plan that would ultimately provide each course with the best resources possible. The final course for which we need to provide more updated and thorough resources is Law and Justice. The books students currently use are over ten years old. The books are worn from so many years of use. More importantly, the content that is provided in the current text is no longer current given the many changes and additions to law in the past ten years.

The committee of social studies teachers is recommending for approval the following textbook:

- *Street Law*, published by Glencoe McGraw-Hill

Mrs. Fortin thanked Bunty Ray from Bristol Central and Gary Fleming from Bristol Eastern for their help with the textbook selection. This is the first reading, please contact Mrs. Fortin in the intervening month with any question you may have.

Mountain View "Hat Day" Request

The past two years the Mountain View staff has participated in the Relay for Life program. Each year some twenty five staff members have participated. The School has been one of the top five contributors each year. This past year the Board of Education granted us permission to conduct a voluntary "Hat Day" fund raiser as a way to involve our children in this charitable event. Last year, in conjunction with a penny wars activity, our children proudly contributed over one-thousand dollars to the Mountain View Relay for Life team

On motion of Commissioner Anastasio, seconded by Commissioner Turcotte, it was unanimously

VOTED: That the Board of Education approve the Mountain View School "Hat Day" Request to benefit the Relay for Life Program.

Agreement for Child Nutrition Program

The Connecticut State Department of Education requires authorized signatures on Form ED-099, Agreement for Child Nutrition Programs. The form must be approved by the Board of Education to designate Philip Streifer, Ph.D., Superintendent of Schools and William Smyth, Acting Assistant to the Superintendent for Business as authorized signers of this form.

On motion of Commissioner O'Brien, seconded by Commissioner Turcotte, it was unanimously

VOTED: That the Board of Education approve Philip Streifer, Ph.D., Superintendent of Schools and William Smyth, Acting Assistant to the Superintendent for Business as authorized signers for the agreement for the Child Nutrition Program.

South Side Roof Project Building Committee

In accordance with the City of Bristol's Article IX - School Building Committees. "Projects of a routine nature (e.g. a roof replacement project) and are projected to cost less than \$1,000,000 the city board of education may request that the mayor and the city council appoint the operations committee of the board of education as the school building committee."

The City Council also needs to authorize the preparation of schematic drawings, outline specifications for the proposed project and authorize the filing of the grant application.

The work on the roof will not be done until Summer 2010.

South Side Roof Project Building Committee

On motion of Commissioner O'Brien, seconded by Commissioner Anastasio, it was unanimously

VOTED: That the Board of Education request that City Council appoint the Operations Committee of the Board of Education as the South Side School Roof Project Building Committee and that the City Council authorize preparation of schematic drawings, outline specifications for the proposed project and authorize the filing of the grant application.

Building Committee Reports

Forestville Building Committee

Commissioner O'Brien reported that the Crowley dealership and the house that was on the property has been demolished. The contract has been signed, but there has not been a closing on the property.

West Bristol Building Committee

Commissioner Wilson reported that negotiations should be concluding shortly. The bids for construction manager have been resent based on a change that was made to the duration of the contract.

Old Business

There was no Old Business to come before the Board.

New Business

There was no New Business to come before the Board

INFORMATION

Angela Schabel - The board approved the retirement of Angela Schabel earlier on the agenda, and Dr. Streifer wanted to thank her for her valued work in moving our literacy program forward. Her departure will be a great loss to the district. On behalf of the Board, he wished her well on her retirement.

Bristol Eastern – Festival of Music - Joanne Thomas had on display the trophies that Chorus and Band members from Bristol Eastern received at a recent Music competition held in Washington D.C.

Bristol Central Equipment Donation - Dr Semmel organized a committee to look at ways to update their weight room. The committee decided it should be more of a combination of a fitness/weight room with more user-friendly equipment and a fresh coat of paint. Word got out and an offer was made by a parent who works at Central Connecticut State University to have the university donate the equipment they were going to remove from a dormitory fitness center. Dr. Semmel and Ellen Benham met with the university staff to examine the equipment for safety and condition of the pieces. After the preview, it was decided that the pieces they were going to donate would be a perfect fit for the conceptual design agreed upon by the committee at Bristol Central. The university agreed to ship, re-assemble any pieces necessary and set up the weight room at Bristol Central for free. Mrs. Benham approached Dr. Streifer with the idea and he agreed to sign the paperwork accepting the donation. The estimated cost of just the equipment is \$53,876.00 without the moving and set up.

Bristol Eastern Printer Donation – A parent at Bristol Eastern High, Mr. Todd Byers, arranged for his company, United Technology Corporation to donate three Hewlett Packard printers for use at our school. They are brand new printers, still in the box. The model was coordinated with Mr. Gagliardi to ensure compatibility with our network. Two of these printers will be used to replace aged models which have been requested in a previous budget and were not able to be funded. One printer will be installed in the Tutoring Center to allow for

expanded capability of the desktop computers in place already. Beyond initial installation, no further demands should be placed on district personnel. The use of this donation will allow us expanded

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program capabilities and supplement the building budget. This corporate donation will be acknowledged for tax purposes and Mr. Byers is arranging for the contact information to be sent to us.

Rosie Vojtek Publication – Dr. Rosie Vojtek and her husband Robert Vojtek have written a book entitled “Motivate! Inspire! Lead! 10 Strategies for Building Collegial Learning Communities”, published by Corwin Press.

VOTE TO CONVENE INTO EXECUTIVE SESSION

On motion of Commissioner Vibert, seconded by Commissioner Turcotte, it was unanimously

VOTED: That the Board of Education convene into Executive Session for the purpose of discussing 2267 Negotiations, BAPS Negotiations and Student Expulsions. (7:49 p.m.)

EXECUTIVE SESSION

PRESENT: Commissioners Jane E. Anastasio, Margaret Bonola, Amy D. Coan, Barbara Y. Doyle, Thomas P. O'Brien, Sherry A. Turcotte, Christopher C. Wilson; Philip A. Streifer, Superintendent of Schools, Susan Kalt Moreau, Deputy Superintendent of Schools, William Smyth, Assistant to the Superintendent for Business, Anthony Malavenda, Human Resources Director and Dennis Bieu

Excused: Commissioners Julie Luczkow, Karen L. Vibert; and Clifford Block, Council Liaison to the Board of Education.

Executive Session was called to order. ***(8:00 p.m.)***

1. 2267 Negotiations – The board was provided an update and there was discussion regarding the negotiation strategy.
2. BAPS Negotiations - The board was provided an update and there was discussion regarding the negotiation strategy.
3. Student Expulsions – An update was given regarding student expulsions.

RECONVENE INTO PUBLIC SESSION

On motion of Commissioner Wilson seconded by Commissioner Turcotte it was unanimously

VOTED: That the Board of Education reconvene into Public Session to vote on any items discussed in Executive Session. (9:05 p.m.)

ADJOURNMENT:

On motion of Commissioner Wilson seconded by Commissioner Turcotte it was unanimously

VOTED: That the Board of Education meeting be adjourned. (9:05 p.m.)

Respectfully Submitted:

Susan P. Everett

Susan P. Everett
Board of Education Secretary

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