

Regular Board template

Wednesday, February 4, 2009 7:00 PM

Board of Education Auditorium, 129 Church Street, Bristol, CT 06010

1. **Call to Order, Pledge of Allegiance, Moment of Silence**

2. **Approval of Minutes - January 7, 2009 Regular Meeting**

3. **Committee Reports**

4. **Consent Agenda**

4.1. Personnel

4.1.a. Sixth Year Salary Credit

4.1.b. Certified Requests for Unpaid Leave of Absences

4.1.c. Coaching Appointment

4.2. Grants

4.2.a. E-Rate Grant Funding

4.2.b. Discovery Grant for Family Resource Program

4.2.c. Emergency Relief Funds for South Side & O'Connell School Family Resource Center

4.2.d. Energy Assistance Grant from the State of Connecticut

4.2.e. United Way Grant in Collaboration with the Family Center/Bristol Boys & Girls Club

5. **Public Comment**

6. **Deliberated Items**

6.1. Enrollment Update

6.2. Adoption of Calendars for the 2009-2010 and 2010-2011 School Years

6.3. Food Service Update

7. **Old Business**

8. **New Business**

9. **Building Committee Reports**

10. **Information**

Presenter: Barbara Doyle

11. **Vote To Convene Into Executive Session**

Presenter: Barbara Doyle

12. **Reconvene Into Public Session**

Presenter: Barbara Doyle

13. **Adjournment**

Presenter: Barbara Doyle

BOARD OF EDUCATION
Bristol, Connecticut
Regular Meeting – January 7, 2009

The regular monthly meeting of the Bristol Board of Education was held on Wednesday, January 7, 2009, at 7:00 p.m., at the Board of Education Administration Building, 129 Church Street, Bristol, Connecticut.

PRESENT: Commissioners Jane E. Anastasio, Margaret L. Bonola, Amy D. Coan, Barbara Y. Doyle, Thomas P. O'Brien, Sherry A. Turcotte, Karen L. Vibert, Christopher C. Wilson; Philip A. Streifer, Superintendent of Schools, Susan Kalt Moreau, Deputy Superintendent of Schools, Steven DeVaux, Assistant to the Superintendent for Business, Anthony Malavenda, Human Resources Director and Clifford Block, Council Liaison to the Board of Education.

ABSENT: Commissioner Julie M. Luczkow

Call to Order, Pledge of Allegiance, Moment of Silence

Chairman Doyle called the meeting to order at 7:02 p.m. and invited the audience to join her in reciting The Pledge of Allegiance. A moment of silence was observed for Mary Grimley the Principal's Secretary at Bristol High School and Bristol Central from 1935 to 1980.

Approval of Minutes

On motion of Commissioner Anastasio, seconded by Commissioner Turcotte, it was unanimously

VOTED: That the minutes of the December 3, 2008 Regular Meeting be approved as written.

Committee Reports

There were no committee reports.

Consent Agenda

Sixth Year Salary Credit:

On motion of Commissioner O'Brien, seconded by Commissioner Vibert, it was unanimously

***VOTED: That the Board of Education approve the following Sixth Year Salary Credit:
Anya Rochester – World Languages – BCHS – Effective 2/01/09;***

Coaching Resignations:

On motion of Commissioner O'Brien, seconded by Commissioner Vibert, it was unanimously

***VOTED: That the Board of Education accept the following Coaching Resignations:
David Digiacoimo – Asst. Football Coach – BEHS – Effective 12/15/08;
Paul Philippon – Head Football Coach – BEHS – Effective 12/12/08;***

Coaching Appointment

On motion of Commissioner O'Brien, seconded by Commissioner Vibert, it was unanimously

***VOTED: That the Board of Education approve the following Coaching Appointment:
Wendy Snow-Crane – Asst. Boys Co-Op Swim & Dive Coach – BEHS – Effective 12/05/09;***

Grants

School Readiness and Child Daycare Grant

On motion of Commissioner O'Brien, seconded by Commissioner Vibert, it was unanimously

VOTED: That the Board of Education approve the School Readiness and Child Daycare Grant.

Public Comment

No members of the public wished to address the Board.

Deliberated Items

Preliminary School Year Calendars for 2009-2010 and 2010-2011 (First Presentation):

Anthony Malavenda presented the 2009-2010 and 2010-2011 School Year calendars. As in the past, after tonight's presentation, input from various groups will be considered. Based on that input, a recommendation will be brought to the February Board of Education meeting for approval. During the intervening month, please direct any questions or comments to Mr. Malavenda's Office.

Old Business

There was no Old Business to come before the Board.

New Business

There was no New Business to come before the Board

Building Committee Reports

Forestville Building Committee

Commissioner O'Brien reported that the committee decided to use a school construction manager, which has not been past practice. They have authorized the purchasing agent to go out for proposal requests. Hopefully, the City Council will approve the architect selections on Tuesday evening, real estate negotiations will be over soon, and we can move forward.

West Bristol Building Committee

Commissioner Wilson reported that their committee also voted to use a construction manager and negotiations are ongoing. The purchasing agent has been authorized to send out the RFP.

Steve DeVaux reported that the purchasing of the Starlight market was handed over to Dale Clift to pursue. There is behind the scenes work going on and progress being made. We are scheduled to go before the Planning Commissions on January 28, 2009 for the Starlight Market as well as the two small properties on the West Bristol site.

INFORMATION

Chairman Doyle announced that Mrs. Maureen Moskowitz a science teacher at Bristol Central and two of her students will be part of a research project in collaboration with the University of Vermont through the EPSCoR High School Outreach Program. They will work together for a year, and then she and her students will culminate with a presentation at the Annual EPSCoR Scholars Symposium in the Spring of 2010. Through her efforts, she will be awarded \$1,000.00 worth of consumer science equipment and supplies for her classroom.

Mrs. Doyle said it is nice to talk about positive things that our teachers and students are doing.

INFORMATION (con't)

Commissioner Wilson informed the Board of a Legislative Breakfast being sponsored by CREC on Friday, January 9, 2009. He will be attending, if anyone else is interested in attending. Superintendent Streifer and Commissioner Vibert plan on attending.

VOTE TO CONVENE INTO EXECUTIVE SESSION

On motion of Commissioner Bonola, seconded by Commissioner Wilson, it was unanimously

VOTED: That the Board of Education vote to convene into Executive Session for the purpose of discussing Student Expulsions and Negotiations with Local 2267 (7:15).

EXECUTIVE SESSION

PRESENT: Commissioners Jane E. Anastasio, Margaret L. Bonola, Amy D. Coan, Barbara Y. Doyle, Thomas P. O'Brien, Sherry A. Turcotte, Karen L. Vibert, Christopher C. Wilson; Philip A. Streifer, Superintendent of Schools, Susan Kalt Moreau, Deputy Superintendent of Schools, Steven DeVaux, Assistant to the Superintendent for Business, Anthony Malavenda, Human Resources Director and Clifford Block, Council Liaison to the Board of Education.

ABSENT: Commissioner Julie M. Luczkow

Executive Session was called to order. *(7:22 p.m.)*

An update on past student expulsions was given.

There was discussion of Local 2267 upcoming negotiations.

There was discussion of strategy for approaching BAPS on salary negotiations.

RECONVENE INTO PUBLIC SESSION

On motion of Commissioner Bonola seconded by Commissioner Coan it was unanimously

VOTED: The Board of Education reconvene into Public Session to vote on any items discussed in Executive Session. (8:45 p.m.)

ADJOURNMENT:

On motion of Commissioner Wilson, seconded by Commissioner Vibert it was unanimously

VOTED: That the Board of Education meeting be adjourned. (8:45 p.m.)

Respectfully Submitted:

Susan P. Everett

Susan P. Everett
Executive Secretary

BRISTOL BOARD OF EDUCATION

PERSONNEL COMMITTEE MEETING

January 21, 2009 – Minutes

Present: Commissioners Barbara Doyle, Tom O'Brien, Christopher Wilson, Jane Anastasio and Karen Vibert; Dr. Philip Streifer, Steven DeVaux, Dr. Sue Moreau and Anthony Malavenda. Also present were Tom Foote, Gary Maynard and Ev Lyons.

Commissioner O'Brien called the meeting to order at 3:01 p.m.

On motion by Commissioner Vibert and seconded by Commissioner Doyle it was unanimously

VOTED: that the committee convene into Executive Session for the purpose of discussing negotiations with the Bristol Association of Principals and Supervisors.

Discussion followed regarding the current economic situation and BAPS existing contract.

On motion by Commissioner Vibert and seconded by Commissioner Doyle it was unanimously

VOTED: that the committee adjourn Executive Session and return to the public session at 3:45 PM.

On motion by Commissioner Vibert and seconded by Commissioner Doyle it was unanimously

VOTED: that the committee adjourn the Personnel Committee meeting at 3:46 p.m.

Respectfully submitted:

Anthony S. Malavenda

Anthony S. Malavenda
Director Human Resources

**BRISTOL BOARD OF EDUCATION
STUDENT ACHIEVEMENT COMMITTEE MEETING
1-23-2009 Minutes**

Present: Barbara Doyle, Karen Vibert, Chris Wilson, Sue Moreau, Denise Carabetta, John Ryan, Ellen Benham, Maricann Jones, Dennis Siegmann, Catherine Carbone, JoAnn Thomas, Martin Semmel, Everett Lyons, Steve Collins

Excused: Julie Luczkow, Jane Anastasio

1. Approval of the November 21, 2008 Student Achievement Committee minutes.

On a motion by Commissioner Doyle and seconded by Commissioner Wilson, it was unanimously

VOTED: to approve the minutes of the November 21, 2009 meeting.

2. Renaming the Bristol Talented and Gifted Program

Mr. Ryan reported that this has been discussed over the years. Sue Moreau stated that there are two issues, (1) the letter to parents must state that the student is identified as talented/gifted and (2) the name of the program. Commissioner Vibert has asked consideration be given to changing the title of the classroom program. Mr. Ryan will speak with teachers and students to find the “new” name for the Gifted and Talented Program.

3. Middle School Co-Curricular Eligibility – Policy revision 6145.2

The proposed co-curricular and extra-curricular eligibility policy was reviewed. A copy of the current BOE policy 6145.2 was provided; the current policy pertains mostly to high school. There was discussion about the proposed policy for middle school students. Sue Moreau asked how many children fail a course at the middle school who have put forth the effort – all three principals said none. There was discussion about the need for band and chorus teachers to follow the students’ progress as athletic coaches do. Students also have a responsibility to understand that their performance affects other students. It was suggested by administration that a revision be made to policy 6145.2 to delineate between middle school and high school in the policy. The committee agreed with this recommendation and the policy will be revised and be brought to the Student Achievement committee.

4. High School Attendance/Grades

At the last meeting, the committee requested additional information from the high school principals.

The following information was reported today.

BEHS

100% of faculty responded to the survey asking about use of the point deductions. 52% (39) do not use point reduction for tardiness to class. 484/8884 grades for first quarter were impacted by reduction of points for tardiness or cutting. Most of the grades (385) were reduced by 1-10 points. Physical education faculty used point reductions the most, (225) reductions; note that the teacher load can be up to 200 students per teacher. Music was second with 86 reductions; again these teachers carry a heavy student load. Most teachers using this system reported a range of 2-17 student grades impacted. Dr. Lyons felt that the two times of day most affected were first period and lunch.

BCHS

5 teachers deducted points for students for being tardy to class. Chronic tardiness – 87 of approximately 1400 students (about 6%) were tardy 10 or more times from the start of the school year through 12-22-08. Chronic absences – truancy is defined as 4 or more unexcused absences in a month or 10 or more unexcused absences in a year. As of 12-22-08, there were 28 students who would be classified as truants.

Commissioner Wilson and Commissioner Vibert feel that it is appropriate to permit the high school administrators to develop school procedures appropriate for their schools.

5. Participation in the CT School Health Survey

We were asked to participate in this survey. The general high school population is surveyed about health topics. Completing the survey takes away instructional time. We previously participated in 2007. It takes one class period for 6-8 classrooms at each school for 45 minutes. The administration recommends that we do not participate in order to preserve instructional time.

On a motion by Commissioner Wilson and seconded by Commissioner Vibert, it was unanimously

VOTED: to decline participation in this survey.

6. Information item

CHMS Title I allocation – funds remain in their school allocation. The recommendation is to add a .25 FTE position funded through Title I. This will need to go to the Personnel Committee.

7. Next agenda:

- a. Policy 6145.2 revision
- b. Renaming the Gifted Program
- c. Field Trip policy revision - 6153

1. On a motion by Commissioner Doyle and seconded by Commissioner Vibert, it was unanimously

VOTED: to adjourn the meeting at 2:40 p.m.

Respectfully submitted,

Denise D. Carabetta

Denise D. Carabetta

PHILIP STREIFER, Ph.D.
Superintendent of Schools



SUSAN KALT MOREAU, Ph.D.
Deputy Superintendent

January 12, 2009

P.O. Box 450
BRISTOL, CONNECTICUT 06011-0450
(860) 584-7000 • Fax (860) 584-7611

Mr. Glenn Klocko and
Members of the Board of Finance
City Hall
111 North Main Street
Bristol, CT 06010

Ladies & Gentlemen:

We respectfully request that the Board of Finance appropriate an additional \$102,780.96 to various technology accounts to be offset by reimbursements deposited to the General Fund Contribution account 0015000-470000 throughout the 2008-09 school year.

These funds were received from our telecom providers (AT&T and Active Internet Technologies) as our portion of the telecommunications expenses reimbursed under the federal E-rate program. The Telecommunications Reform Act of 1996 created a tax supported fund to assist schools and libraries with technology improvements. Funds provided to the district are reimbursements for telecommunications costs that include telephone services, network connectivity, and cell phone use. The Federal Communications Commission oversees this program and distributes funding to our school district through the not for profit Schools and Libraries Division of the Universal Service Administration. Funds from these reimbursements must be used to support the technology related initiatives of the district.

These reimbursements will be used to purchase infrastructure engineering at Jennings School; electrical and data communications wiring at Jennings School; computer workstations for classrooms; and network switching equipment for Jennings School and the District Head End.

Would you please have this item placed on the agenda of the January 27, 2009 Board of Finance meeting?

Thank you.

Sincerely,

A handwritten signature in black ink that reads "Steven R. DeVaux".

Steven R. DeVaux
Assistant to the Superintendent for Business

SD:glc
Bf-glc011209

City of Bristol Board of Finance Request

Submission Date: January 12, 2009 Requesting Department: Board of Education

This request is for the January 27, 2009 Board of Finance Agenda:
(meeting date)

All requests for the Board to consider and appear on the meeting agenda must be in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. (only items of emergency nature and grant applications will be considered requiring immediate approval) Board of Finance Meetings are held on the fourth Tuesday of each month, 6:30 p.m. in City Council Chambers.

Please complete any of the following that pertain to your request:

- 1a. Additional Appropriation \$102,780.96
- 1b. New Appropriation \$ _____
- 2a. Transfer(s) \$ _____
- 2b. Contingency Account Transfer(s) \$ _____
3. Grant \$ _____
4. Carry-over(s) \$ _____

Approval:

This request was presented and approved at the _____
(governing Board of your department)

at its meeting held on NOT APPLICABLE
(date)

The following must be attached and/or completed for Board of Finance consideration.

1. Governing Board's approval (if your department has a governing Board).
2. Completion of the back of this request.
3. Notification of grant approval.


(Department Head's signature)

-OVER-

Request Form for Board of Finance Agenda

Reason for request: Funds received under the Telecommunications Reform Act of 1996 must be used to support the technology related initiatives of the school district. These reimbursements will be used to purchase infrastructure engineering at Jennings School; electrical and data communications wiring at Jennings School; computer workstations for school classrooms; and network switching equipment for Jennings School and the District Head End.

(1. a&b)

Additional Appropriation(s) and/or Appropriation(s) complete the following:
List account number(s)

To: A4002225 532300 \$ 83,000.00
To: A4002225 561100 \$ 10,000.00
To: A4002225 573000 \$ 9,780.96
\$102,780.96

(2. a&b)

Transfer(s) complete the following:

From:	To:	Amount
001 5000 470000	see above	\$102,780.96

(3)

Grants:

Total Amount of Grant \$ _____

City Share % _____ \$ _____

List any terms or conditions:

(4)

Carry-overs list the following:

Account Number	Project Name	Amount	Year Project Started
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**BRISTOL DISCOVERY COLLABORATIVE GRANT
FOR FRC PROGRAMS**

**BUDGET
July 1, 2009 – June 30 2010**

Other Instructional Salaries	\$ 6,244.00
Parent Educator and Child & Family Advocate Cost to implement Raising Readers, PEP and CTO Playgroup	
In Service	\$ 50.00
Training/Recertification Requirements for Parent Educators To implement Raising Readers, PEP & PAT Playgroup	
Other Supplies	\$ 350.00
Necessary supplies for Raising Readers, PEP, Playgroup	
Milage	\$ 100.00
Milage to/from programs and trainings	

Bristol Family Resource Center & Bristol Boys Girls Club/Family Center

Ages & Stages Partnership Grant

Budget

July 1 2009 – June 30, 2010

BBGC/FC Grant Request to United Way: \$22,000

Amount to FRC: \$12,000:

Parent Educator Salaries.....	\$ 11,250.00
Supplies.....	\$ 500.00
Milage.....	\$ 250.00