

## August Board Meeting

Wednesday, August 20, 2008 7:00 PM

Board of Education Auditorium, 129 Church Street, Bristol, CT 06010

1. **Call to Order, Pledge of Allegiance, Moment of Silence** **Presenter:** Barbara Doyle

2. **Approval of Minutes**

3. **Committee Reports**

4. **Consent Agenda**

4.1. Personnel

4.1.a. Administrator Retirement - Effective October 1, 2008

4.1.b. Administrator Resignation - Effective July 18, 2008

4.1.c. Teacher Retirements

4.1.d. New Teacher Hires - Effective August 25, 2008

4.1.e. Teacher Resignations

4.1.f. Appointment of Personnel Under the A-2 Schedule for the 08-09 School Year

4.1.g. A-3 Teacher Resignation - Effective August 4, 2008

4.1.h. A-3 Teacher Appointment - Effective August 25, 2008

4.1.i. Teacher Sixth Year Salary Credit - Effective September 1, 2008

4.1.j. Part Time Teacher Hired for Full Time Position

4.1.k. Request for an Unpaid Leave of Absence

4.2. Appointment of ATHLETIC Personnel under the A-2 Schedule for the 08-09 School Year

4.3. Young Parents Program Grant

4.4. Quality Enhancement Grant

4.5. RESOLUTION: HUSKY GRANT

4.6. RESOLUTION: Tunxis Community College

5. **Public Comment**

6. **Deliberated Items**

6.1. Report on Dress Down Days for 2007-2008 School Year

6.2. CURRICULUM: Physical Education K-5 (2nd Reading)

6.3. CURRICULUM: Comprehensive Health Curriculum - K-5 (2nd Reading)

6.4. CURRICULUM: Comprehensive Health Curriculum -  
Grade 9 (2nd Reading)

6.5. CURRICULUM: Music Curriculum Grades 6,7,8 (2nd  
Reading)

6.6. TEXTBOOK: English Language Arts: Writing  
Portfolio Elective

6.7. POLICY REVISION

6.8. Promotion, Acceleration and Retention - Policy  
#5123 (2nd Reading)

6.9. Graduation Requirements - Policy #6146 (2nd  
Reading)

6.10. Establish School Breakfast/Lunch Prices  
for the 2008-2009 School Year

6.11. Participation in the National School  
Lunch Program

6.12. School Breakfast and Lunch Program for  
2008-2009

6.13. Driver's Education Program

## 7. Superintendent Report

7.1. Unified Sports Program

## 8. Old Business

## 9. New Business

## 10. Building Committee Reports

## 11. INFORMATION

**Presenter:** Barbara  
Doyle

## 12. VOTE TO CONVENE INTO EXECUTIVE SESSION

**Presenter:** Barbara  
Doyle

## 13. RECONVENE INTO PUBLIC SESSION

**Presenter:** Barbara  
Doyle

## 14. Adjournment

**Presenter:** Barbara  
Doyle

**BOARD OF EDUCATION**  
Bristol, CT  
**Regular Meeting – July 9, 2008**

The regular monthly meeting of the Bristol Board of Education was held on Wednesday, July 9, 2008, at 7:00 p.m., at the Board of Education Administration Building, 129 Church Street, Bristol, Connecticut.

**PRESENT:** Commissioners, Margaret L. Bonola, Amy D. Coan, Barbara Y. Doyle, Julie M. Luczkow Thomas P. O'Brien, Sherry A. Turcotte, Christopher C. Wilson; Philip A. Streifer, Superintendent of Schools, Steven DeVaux, Assistant to the Superintendent for Business, and Clifford Block, Council Liaison to the Board of Education.

**EXCUSED:** Commissioners Jane E. Anastasio and Karen L. Vibert; Susan Kalt Moreau, Deputy Superintendent of Schools and Anthony Malavenda, Human Resources Director

**CALL TO ORDER/PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE:**

Chairman Doyle called the meeting to order at 7:01 p.m. and invited the audience to join her in reciting the Pledge of Allegiance. A moment of silence was observed for Mary Eder Ege, a Kindergarten Teacher at Clara T. O'Connell from 1958 to 1974.

**APPROVAL OF MINUTES**

On motion of Commissioner O'Brien, seconded by Commissioner Coan it was

***VOTED: That the minutes of the June 4, 2008 regular meeting be approved as written.***

Chairman Doyle Declared the motion **PASSED** with six commissioners in favor of the motion, and Commissioner Luczkow abstaining.

**COMMITTEE REPORTS**

**Operation Committee:**

Commissioner Coan reported that the committee met earlier this evening to discuss the Memorial Boulevard and John J. Jennings Roof Replacement projects. In April, the Operations committee was unable to approve the plans and specifications for the two roofing projects as scheduled. In order to take advantage of current bids for these roofing projects the committee will need the full Board's approval. This item will appear later on the agenda.

**Personnel Committee:**

Commissioner O'Brien reported that the Board will be discussing Local 818 and Crossing Guards contracts in Executive Session this evening.

**Student Achievement Committee:**

Commissioner Luczkow reported that the committee met and Mrs. Maria Groody described revisions to the ELL curriculum, Mrs. Fortin provided information about the Social Studies 6-8 curriculum revisions and Mrs. Benham explained proposed changes to the 9-12 Physical Education curriculum each of these is on tonight's agenda for a 2<sup>nd</sup> reading. Revisions for Policy 5123 Promotion and Retention and Policy 6146 Graduation Requirements were reviewed and have a first reading on tonight's agenda. The Student Achievement Committee is scheduled to meet tomorrow, July 10, 2008 at 1:00 p.m. in Room 32.

**CONSENT AGENDA**

**PERSONNEL:**

**Teacher Retirement - Effective June 30, 2008**

On motion of Commissioner O'Brien, seconded by Commissioner Luczkow it was unanimously

***VOTED: That the Board of Education accept the following Teacher Retirements – Effective 6/30/08:***  
***Marilyn Gawitt – EPH – Grade 2***  
***John Jemes – BEHS – Social Studies***

**Administrator Resignation –Effective June 30, 2008**

On motion of Commissioner O'Brien, seconded by Commissioner Luczkow it was unanimously

***VOTED: That the Board of Education accept the following Administrator Resignation – Effective 6/30/08:  
Teresa DeBrito – NEMS – Assistant Principal***

**Teacher Resignations – Effective June 30, 2008**

On motion of Commissioner O'Brien, seconded by Commissioner Luczkow it was unanimously

***VOTED: That the Board of Education accept the following Teacher Resignations – Effective 6/30/08:  
Jonathan Kozlak – BEHS – Math  
Anne Sypek – BCHS – Special Education***

**New Teacher Hires**

On motion of Commissioner O'Brien, seconded by Commissioner Luczkow it was unanimously

***VOTED: That the Board of Education approve the following New Teacher Hires:  
Richard Block – STAF – Physical Education – Effective 8/25/08  
Christopher Carriere – EDGE – .7 Physical Education – Effective 8/25/08  
Kelley Matzek–Cook – CHMS – Science, Grade 7 – Effective 8/25/08  
Wendy Miller – BEHS – Social Studies – Effective 8/25/08  
Michele Scavone – ID – Physical Education – Effective 1/5/09  
Monika Wierzbicka – BEHS – Math – Effective 8/25/08***

**A1 Teacher Resignation - Effective June 30, 2008**

On motion of Commissioner O'Brien, seconded by Commissioner Luczkow it was unanimously

***VOTED: That the Board of Education accept the following A-1 Teacher Resignation – Effective 6/30/08:  
Raymond LeCara – MBMS – Language Arts Curriculum Coordinator***

**A3 Teacher Appointments – Effective August 25, 2008**

On motion of Commissioner O'Brien, seconded by Commissioner Luczkow it was unanimously

***VOTED: That the Board of Education approve the following A3 Teacher Appointments – Effective 8/25/08:  
Lea McCabe – BCHS – Team Leader (Discovery)  
Corey Nagle – CHMS – Science Curriculum Coordinator***

**Teacher Sixth Year Salary Credit - Effective September 1, 2008**

On motion of Commissioner O'Brien, seconded by Commissioner Luczkow it was unanimously

***VOTED: That the Board of Education approve the following Sixth Year Salary Credit – Effective 9/1/08:  
John Dauphinee – ID – Grade 4  
Leslie Fernandez – BCHS – Art  
Alyssa Gokey – CTO – Grade 1  
Monica Grezlik – GH/EPH – TESOL  
Margaret Negron –CHMS – Special Education  
Julie Quinto – BCHS – English***

### **Coaching Resignations**

On motion of Commissioner O'Brien, seconded by Commissioner Luczkow it was unanimously

***VOTED: That the Board of Education accept the following Coaching Resignations:***

***Amy Bisson – Asst. Girls Soccer & Asst. Softball Coach – BEHS – Effective 6/20/08***

***Kevin Fuller – Baseball Coach – NEMS – Effective 6/18/08***

***Kelli LeBeau – Asst. Volleyball Coach – Effective 6/23/08***

### **GRANTS:**

On motion of Commissioner O'Brien, seconded by Commissioner Luczkow it was unanimously

***VOTED: That the Board of Education approve the following Grants:***

***Clara T. O'Connell School Family Resource Center Grant***

***South Side Family Resource Center Grant***

***Start on Success Grant***

### **PUBLIC COMMENT**

No members of the public wished to address the Board.

### **DELIBERATED ITEMS**

#### **ELL Curriculum (2nd Reading)**

On motion of Commissioner Turcotte, seconded by Commissioner O'Brien it was unanimously

***VOTED: That the Board of Education approve the Revised ELL Curriculum.***

#### **Middle School Social Studies Curriculum (2nd Reading)**

On motion of Commissioner O'Brien, seconded by Commissioner Turcotte it was unanimously

***VOTED: That the Board of Education approve the Middle School Social Studies Curriculum.***

#### **Physical Education Curriculum 9-12 (2nd Reading)**

On motion of Commissioner Luczkow, seconded by Commissioner Bonola it was unanimously

***VOTED: That the Board of Education approve the Physical Education Curriculum 9-12.***

### **Textbook Adoption**

#### **High School Social Studies Electives Textbooks (2nd Reading)**

On motion of Commissioner O'Brien, seconded by Commissioner Turcotte it was unanimously

***VOTED: That the Board of Education approve the High School Social Studies Electives Textbooks.***

#### **Grade 8 U.S. History Textbook Adoption (1st Reading)**

Carly Fortin presented the Grade 8 U.S. History Textbook Adoption. The social studies curriculum for middle school courses was revised and approved in July 2006. The textbooks currently used were last purchased in 1998. Textbooks have improved considerably in the past ten years in terms of the variety of

**Grade 8 U.S. History Textbook Adoption (1st Reading) (con't)**

ways in which students can access information, including on-line, the variety of ways in which current research on instructional pedagogy is used to present the information, and the number of partnerships publishing companies have developed with other information sources such as *National Geographic* and *Time Magazine*. Since the grade 8 U.S. History curriculum covers up to Reconstruction, we will be able to purchase a textbook that only provides the content necessary, cutting the length (and weight) of our current textbook in half.

This is the first reading of the textbook, any questions should be addressed to Mrs. Fortin.

On motion of Commissioner Luczkow, seconded by Commissioner Bonola it was unanimously

***VOTED: That the Board of Education waive the 2nd reading of the Grade 8 U.S. History Textbook.***

On motion of Commissioner Luczkow, seconded by Commissioner Turcotte it was unanimously

***VOTED: That the Board of Education approve the Grade 8 U.S. History Textbook.***

There was discussion regarding accessibility to students, and the historical content covered in the text. Richard Gagliardi, Technology Supervisor was in the audience, he was asked to get the accessibility information for the Board, and Carly would look at the text again to confirm that appropriate historical content was covered.

**POLICY REVISION****Policy 5123 - Promotion, Acceleration and Retention (1st Reading)**

Denise Carabetta presented Policy 5123 - Promotion, Acceleration and Retention for its first reading. This policy is being revised to include a state regulation regarding referral of students to the Planning and Placement Team if they demonstrate persistent lack of academic success. The addition of this language brings this policy into compliance with state statutes. The proposed changes to these regulations are meant to clarify promotion and retention protocols at the middle school level and to amend some language regarding courses taken in summer school.

Please contact Mrs. Carabetta with any questions in the intervening month.

**Policy 6146 - Graduation Requirement (1st Reading)**

Carly Fortin presented Policy 6146 - Graduation Requirement for its first reading. A revision to the current policy regarding graduation requirements is needed. In the current policy, students who did not demonstrate proficiency in writing on the CAPT wrote responses to three prompts in their U.S. History course taken in their junior year. Since we have revised the social studies curriculum and students will no longer take U.S. History as a junior, we needed to revise the regulations of the current policy. In the proposed revision, all students in English III will maintain a writing portfolio. Those students who have not demonstrated proficiency in writing on the CAPT will submit three pieces of writing to a scoring committee. The scoring committee will determine if students have demonstrated proficiency based on the student's performance using the same process that has been in place under the current policy.

Please contact Mrs. Fortin with any questions in the intervening month.

**Children's Trust Fund Resolution**

Before the Children's Trust Fund can implement the Parent Leadership Training Program, they are requiring a corporate resolution certifying the Superintendent as the Bristol Board of Education signatory.

**Children's Trust Fund Resolution (con't)**

On motion of Commissioner Wilson, seconded by Commissioner Luczkow it was unanimously

***VOTED: That the Board of Education certify that the Superintendent is the signatory for the Bristol Board of Education.***

**Approval of Plans and Specifications for the John J. Jennings & Memorial Boulevard Roof Projects:**

On motion of Commissioner Luczkow, seconded by Commissioner Wilson it was unanimously

***VOTED: That the Board of Education approve the specification for the John J. Jennings & Memorial Boulevard Roof Projects.***

**Student Accident Insurance 2008-2010**

Each year (or off year) the Board of Education votes to award the insurance contract to an agency who will provide student accident insurance as well as sports insurance.

On motion of Commissioner O'Brien, seconded by Commissioner Turcotte it was unanimously

***VOTED: That the Board of Education award the student accident and sports insurance contract to Bollinger Insurance for the 2008-2009 and 2009-2010 school years.***

**OLD BUSINESS**

No Old business at this time.

**NEW BUSINESS**

No New Business at this time.

**BUILDING COMMITTEE REPORTS**

**West End School Building Committee:**

Commissioner Wilson was unable to attend the last meeting, but was updated with information. They are current reviewing the new architecture procedures. The committee member vacancy left by Don Soucy was filled by John Smith.

**Forestville School Building Committee:**

Commissioner O'Brien reported that the committee met and is reviewing the appraisal. They will have a request for proposals and responses back by Mid August.

**Mountain View/Ivy Drive Building Committees:**

Both projects are in their final stages. There four items on the punch list at Ivy Drive and two items on the punch list at Mountain View. The projects should close by the end of July.

**INFORMATION**

**Chamber of Commerce Beautification Awards**

Stafford School received the Chamber of Commerce Beautification Award in the School Category at its June State of the City Breakfast Ceremony. Mountain View School received an Honorable Mention.

### **O'Connell Extended Learning Program Grant - \$4,991 Approved**

Dan Dzedzic, Director of the Connell School Extended Learning Program, applied for a grant through the Main Street Community Foundation to enhance science education for our students at the Indian Rock Nature Preserve. This grant is sponsored by the Bristol Brass General Fund Grant, Schumann Special Interest Fund, Gnazzo-Reidy Fund and Edward & Audrey Mink Fund at the Main Street Community Foundation.

### **SMARTBoards**

After seeing a dynamic presentation from Ivy Drive first grade teacher Amy Morgan this past fall. The Bristol Business Education Foundation decided to use the funds raised to purchase SMARTBoards for the Bristol Schools. Through the foundation we applied for various grants from local business foundations for this initiative and were fortunate enough to receive five of them totaling \$31,750. The grants included:

- AT&T with support from representative Bill Hamzy and Jack Hines Chairman of the Chamber School-Business partnership program awarded us \$10,000.00;
- We were awarded \$5,000. from the Firestone/Bridgestone Foundation: \$1,000 from the WalMart Foundation.
- \$2,500 from the Hartford Financial Services Employee Fund. The Hartford is one of South Side School's School-business partners;
- \$750 from the Corinne G. Levin Educational Fund; and
- Jennings School PTA was awarded a \$12,500 grant for SMARTBoards from the Ronald McDonald House Charities.

Many local business persons were instrumental in supporting our request: Tom Buckley from AT&T, Walter Dorman from Firestone, Meg Stauble and John Paddock from The Hartford and Nathan Miller from WalMart.

On behalf of students and staff of the Bristol Public School we extend our gratitude for their generosity and support. This collaborative effort will allow us to assimilate this instructional tool in all of our schools. Progressive leadership exceptional educators and community involvement all contribute to our ongoing pursuit for excellence.

### **Girls and Boys State Scholarships**

Bristol Central High School Seniors Lacey Furey and Jonathan Donovan recently represented Bristol Central High School at the Annual Girls State and Boys State events. One \$1,000 scholarship is awarded at each of these events. We are pleased to announce that our students captured both \$1,000 scholarships this year. Lacey and Jonathan will now compete for \$20,000 national Girls and Boys State scholarships.

### **CONVENE INTO EXECUTIVE SESSION**

There being no further business to come before the Board and

On motion of Commissioner Luczkow, and seconded by Commissioner Turcotte it was unanimously

***VOTED: That the Board of Education convene into Executive Session for the purpose of discussing Special Education Litigation in the case of CT v. Bristol Board of Education, 818 Negotiations/Contracts and Crossing Guard Negotiation/Contract. (7:50 p.m.)***

### **EXECUTIVE SESSION**

**PRESENT:** Commissioners, Margaret L. Bonola, Amy D. Coan, Barbara Y. Doyle, Julie M. Luczkow Thomas P. O'Brien, Sherry A. Turcotte, Christopher C. Wilson; Philip A. Streifer, Superintendent of Schools, Steven DeVaux, Assistant to the Superintendent for Business, and Clifford Block, Council Liaison to the Board of Education.

**EXCUSED:** Commissioners Jane E. Anastasio and Karen L. Vibert; Susan Kalt Moreau, Deputy Superintendent of Schools and Anthony Malavenda, Human Resources Director

Executive Session was called to order at 8:00 p.m.

The following items were discussed:

1. CT v. Bristol Board of Education – The Board agreed not to settle at this time, based on Dr. Streifer’s review of the case.
2. Local 818 proposed contract reviewed.
3. Crossing Guard negotiation status.

#### **RECONVENE INTO PUBLIC SESSION**

On motion of Commissioner Luczkow, seconded by Commissioner O’Brien it was unanimously

***VOTED: The Board of Education reconvene into Public Session to vote on any items discussed in Executive Session. (8:37 p.m.)***

On motion of Commissioner O’Brien, seconded by Commissioner Bonola it was unanimously

***VOTED: The Board of Education approve the Local 818 contract.***

#### **ADJOURNMENT**

On motion of Commissioner Luczkow, seconded by Commissioner Turcotte it was unanimously

***VOTED: That the Board of Education meeting be adjourned (8:37 p.m.)***

Respectfully Submitted:

***Susan P. Everett***

Susan P. Everett  
Executive Secretary

**BRISTOL BOARD OF EDUCATION**  
**PERSONNEL COMMITTEE MEETING**  
**July 24, 2008 – Minutes**

Present: Commissioners Barbara Doyle, Tom O'Brien and Karen Vibert; Dr. Philip Streifer, Steven DeVaux, Dr. Sue Moreau, Denise Carabetta and Anthony Malavenda.

Excused: Christopher Wilson

**Commissioner O'Brien called the meeting to order at 1:34 p.m.**

On motion by Commissioner Vibert and seconded by Commissioner Doyle it was unanimously

**VOTED: that the committee convene into Executive Session for the purpose of discussing negotiations with the Bristol Federation of Teachers.**

The administration presented draft proposals for the teacher negotiations. Discussion followed regarding the proposals.

On motion by Commissioner Vibert and seconded by Commissioner Doyle it was unanimously

**VOTED: that the committee convene adjourn Executive Session and return to the public session at 3:30 PM.**

On motion by Commissioner Vibert and seconded by Commissioner Doyle it was unanimously

**VOTED: that the committee adjourn the Personnel Committee meeting at 3:31 p.m.**

Respectfully submitted:

***Anthony S. Malavenda***

Anthony S. Malavenda  
Director Human Resources

August 20, 2008 Board of Education meeting – INFORMATION

Bristol has received a three-year grant from the State Education Resource Center totaling \$60,000. The purpose of this grant is to develop early intervention strategies using the Response to Intervention Model. Ivy Drive and Greene-Hills Schools have begun implementing these strategies. Dr. Vojtec, Mr. Gaudet and Mr. Foote are to be congratulated for securing this funding.

Bristol Central High School graduate Michelle Guerrette won a silver medal in single skull rowing at the Beijing Olympics this past Saturday. Congratulations Michelle!