

Board of Education Resource Management & Business Operations Committee Meeting

Thursday, May 8, 2025 6:00 PM

Board of Education Conference Room E, Live Stream:

<http://devos2.bethel.k12.ct.us/show?video=763ff4de0370> Materials can be viewed at: <https://meetings.boardbook.org/Public/Organization/2425> The opportunity for members of the public wishing to make comments can attend and comment in-person or may send public comments to the Board via email or letter and it will be included as part of the record of the meeting., 1 School Street, PO Box 253, Bethel, CT 06801

1. Healthy, Hunger-Free Kids Act Annual Certification

2. 2025-2026 Meal Prices

3. 2025-2026 Tuition Rates

4. Budget Update

4.A. Quarterly Spending Report

4.B. Quarterly Budget Transfers

5. New Business

6. Public Comment

(Please note: The Board welcomes Public Comment and asks that speakers please limit their comments to 2 minutes. Speakers may offer objective comments of school operations and programs that concern them. The Board will not permit any expression of personal complaints or defamatory comments about Board of Education personnel and students, nor against any person connected with the Bethel Public School System.)

7. Adjourn

BETHEL BOARD OF EDUCATION

Briefing Summary

Date of Briefing to the BOE RAMBO: May 8, 2025

Presenter: Jennifer Variale, Director of Finance & Business Operations

Services Topic: Healthy Food Annual Certification

Importance of this topic to the Board: Important

Key Points of the Briefing:

- * CSDE requires annual certification by the Board of Education for participation in the Healthy Foods Certification Program
- * In participating, Bethel can only serve beverages, foods, snacks and a la carte items that have been specifically approved by the CSDE.
- * For participation, the District receives an additional 10 cents reimbursement from the State on each meal served. This is important to the financial success of our program.

Action Requested of the Board of Education: Motion needed.

Recommended Motions:

- 1) Pursuant to C.G.S. Section 10-215f, the Bethel Board of Education certifies that all food items offered for sale to students in the schools under its jurisdiction, and not exempted from the Connecticut Nutrition Standards published by the Connecticut State Department of Education, will comply with the Connecticut Nutrition Standards during the period of July 1, 2025 through June 30, 2026. This certification shall include all food offered for sale to students separately from reimbursable meals at all times and from all sources, including but not limited to school stores, vending machines, school cafeterias, culinary programs, and any fundraising activities on school premises sponsored by the school or non-school organizations and groups.
- 2) The Bethel Board of Education will allow the sale to students of food items that do not meet the Connecticut Nutrition Standards provided that the following conditions are met:
 - 1) the sale is in connection with an event occurring after the end of the regular school day or on the weekend;
 - 2) the sale is at the location of the event;
 - and 3) the food items are not sold from a vending machine or school store. An "event" is an occurrence that involves more than just a regularly scheduled practice, meeting, or extracurricular activity. For example, soccer games, school plays, and interscholastic debates are events but soccer practices, play rehearsals, and debate team meetings are not. The

“regular school day” is the period from midnight before to 30 minutes after the end of the official school day. “Location” means where the event is being held and must be the same place as the food sales.

- 3) The Bethel Board of Education will allow the sale to students of beverages not listed in Section 10-221q of the Connecticut General Statutes provided that the following conditions are met: 1) the sale is in connection with an event occurring after the end of the regular school day or on the weekend; 2) the sale is at the location of the event; and 3) the beverages are not sold from a vending machine or school store. An “event” is an occurrence that involves more than just a regularly scheduled practice, meeting, or extracurricular activity. The “school day” is the period from midnight before to 30 minutes after the end of the official school day. “Location” means where the event is being held and must be the same place as the beverage sales.

BETHEL BOARD OF EDUCATION

Briefing Summary

Date of Briefing to BOE May 20, 2025 and RAMBO May 8, 2025

Presenter: Jennifer Variale, Director of Finance & Business Operations

Topic: Setting breakfast and lunch prices at the schools for 2025-2026

Importance of this topic to the Board: Important

Key Points of the Briefing:

- 1) To raise the school lunch prices to cover increases in labor and food costs and continue to have the school lunch program run at or above break-even and to meet the USDA Paid Lunch Equity requirements. Proposal: Raise student lunch prices by \$0.15 at all schools. Elementary will be \$3.40 and Middle School and High School will be \$3.75. These increases will help the district to comply with the Paid Lunch Equity requirements set by the CSDE and USDA. Breakfast at all schools will remain at \$2.50 for all students. All student meals include a milk option. Adult meal prices also need to comply with CSDE guidelines, therefore, Adult lunch will increase to \$5.25 and Adult breakfast will increase to \$3.75. Adult meals do not include a beverage.
- 2) To set the price for reduced priced breakfast at \$0.00 instead of \$0.30 for the year 2025-2026. This will continue to encourage participation in the breakfast program and ensure that our neediest students are fed each morning. The cost to the board should be less than \$3,000.
- 3) Action Requested of the Board of Education: Motion needed.

Recommended Motions:

- 1) Motion to set the student school lunch prices for the 2025-2026 school year as follows: Elementary \$3.40 and High School/Middle School \$3.75. The BOE leaves the school breakfast prices at all schools at \$2.50 for the 2025-2026 school year.
- 2) Motion to set the reduced priced breakfast to \$0.00 rather than \$0.30 for the 2025-2026 school year to continue to promote participation in the breakfast program.
- 3) Motion to set the Adult lunch price at \$5.25 and the Adult breakfast price at \$3.75 for the 2025-2026 school year in order to comply with CSDE pricing guidelines.



Bethel Public Schools

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Facility & Security Operations
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TO: Board of Education
FROM: Jennifer Variale, Director of Finance and Business Operations
RE: Tuition Rates for Non-Resident 2025-2026
DATE: May 5, 2025

Pursuant to Board of Education Policy, the following tuition rates for non-resident students attending Bethel Public Schools are recommended:

	<u>2023/2024</u>	<u>2024/2025</u>	<u>2025/2026</u>	<u>% Increase</u>
Elem/Middle	\$15,064	\$15,514	\$16,541	6.62%
High School	\$17,381	\$17,900	\$19,085	6.62%

These tuition rates **do not include** transportation. Additionally, Special Education rates will be calculated as needed based on the costs of a specific program with related services. The Special Education costs are not discounted.

MOTION:

The Bethel Board of Education sets the tuition rates for non-resident students attending Bethel Public Schools for the 2025-2026 school year as stated in this memo.

cc: Dr. Christine Carver
Dr. Kristen Brooks

“Our Primary Purpose is to Improve Student Achievement.”

BETHEL BOE BUDGET 2024-2025
BUDGET TRANSFERS SUMMARY BY PERIOD

Object Codes		Approved Budget	July-Nov Adjustments	Dec-Mar Adjustments	Apr-Jun Adjustments		Total Transfers	Final Budget
Salaries	1000	37,082,260	140,000	-	-		140,000	37,222,260
Employee Benefits	2000	9,523,898	(50,000)	-	-		(50,000)	9,473,898
Professional Services	3000	747,839	(2,650)	4,966	-		2,316	750,155
Purchased Property Services	4000	238,475	810	1,956	-		2,766	241,241
Other Purchased Services	5000	5,435,041	(89,000)	(5,000)	-		(94,000)	5,341,041
Supplies	6000	1,450,479	1,140	(5,278)	-		(4,138)	1,446,341
Property	7000	173,399	(1,700)	3,322	-		1,622	175,021
Dues & Fees	8000	99,741	1,400	34	-		1,434	101,175
Total Budget		54,751,132	-	-	-		-	54,751,132
Total Transfers To			143,350	10,278	-		148,138	
Total Transfers From			(143,350)	(10,278)	-		(148,138)	
% of Total Budget							0.27%	

Budget Transfers December 1, 2024 - March 31, 2025

Account Number	Description	Increased	Decreased	Notes
1 100.14.2410.101.4303	EQUIPMENT REPAIR - GENERAL - JS	1200	0	Principal's Request
100.14.1100.101.7304	EQUIPMENT - JS - TECHNOLOGY	0	-1200	Kiln repair for Art program
Total For Request		<u>1,200</u>	<u>(1,200)</u>	
2 100.11.2220.118.4301	REPAIR & MAINTENANCE - HS - AVA DEPT	460.56	0	Principal's Request
100.11.2220.118.7303	EQUIPMENT INSTRUCTIONAL - HS - AVA DEPT	4521.94	0	HS AV equipment needs and light repairs
100.11.2220.118.6110	INSTRUCTIONAL SUPPLIES - HS - AVA DEPT	0	-4982.5	
Total For Request		<u>4982.5</u>	<u>-4982.5</u>	
3 100.14.2410.101.8100	DUES & FEES - JS	34	0	Principal's Request
100.14.2410.101.3302	CONFERENCE REGISTRATION FEES - JS	0	-34	Cover NAESP membership renewal
Total For Request		<u>34</u>	<u>-34</u>	
4 100.16.2130.101.4303	EQUIPMENT REPAIR - GENERAL - SW - HEALTH SERV.	295	0	Special Education & Pupil Services Director
100.16.2130.101.6112	HEALTH SUPPLIES - SW - HEALTH SERVICES	0	-295	For audiometer calibrations
Total For Request		<u>295</u>	<u>-295</u>	
5 100.16.2230.119.3301	PROF EMPLOYEE TRAINING - SW - TECHNOLOGY	5000	0	Director of Instructional Technology's Request
100.16.2230.119.5301	COMMUNICATIONS & RESEARCH SERV - SW - TECH	0	-5000	Schoolinks training for staff
Total For Request		<u>5,000</u>	<u>(5,000)</u>	

Bethel Board of Education
Quarterly & Year to Date Expenditures

Account	FY Budget	Q1 Expenditures	Q2 Expenditures	Q3 Expenditures	Q4 Expenditures	FY Expenditures	FY Balance
Fiscal Year 2023-2024							
(Unaudited)							
BOE Operating Budget	\$53,159,164	\$9,326,351	\$15,285,297	\$11,865,416	\$16,650,895	\$53,127,960	\$31,204
Facilities Budget	\$463,880	\$227,991	\$128,987	\$114,799	-\$7,898	\$463,880	\$0

Note: Funds were utilized from the BOE Operating Budget in 4Q

Fiscal Year 2024-2025							
(Unaudited)							
BOE Operating Budget	\$54,751,132	\$9,424,548	\$15,497,913	\$13,627,614		\$38,550,075	\$16,201,057
Facilities Budget	\$526,017	\$206,267	\$69,082	\$132,573		\$407,921	\$118,096

BETHEL BOE BUDGET 2024-2025
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