

Board of Education Resource Management & Business Operations Committee Meeting

Thursday, December 5, 2024 6:00 PM

Board of Education Conference Room E, Live Stream:

<http://devos2.bethel.k12.ct.us/show?video=763ff4de0370> Materials can be viewed at: <https://meetings.boardbook.org/Public/Organization/2425> The opportunity for members of the public wishing to make comments can attend and comment in-person or may send public comments to the Board via email or letter and it will be included as part of the record of the meeting., 1 School Street, PO Box 253, Bethel, CT 06801

1. **Budget Transfers** **Speaker(s):** Jen Variale
2. **Quarterly Spending Report**
3. **Unexpended Funds Update** **Speaker(s):** Jen Variale
4. **2025-2026 Budget Discussion - Pay-to-Participate** **Speaker(s):** Christine Carver & Jen Variale
5. **New Business**
6. **Public Comment**
(Please note: The Board welcomes Public Comment and asks that speakers please limit their comments to 2 minutes. Speakers may offer objective comments of school operations and programs that concern them. The Board will not permit any expression of personal complaints or defamatory comments about Board of Education personnel and students, nor against any person connected with the Bethel Public School System.)
7. **Adjourn**

BETHEL BOE BUDGET 2024-2025
BUDGET TRANSFERS SUMMARY BY PERIOD

| Object Codes | | Approved Budget | July-Nov Adjustments | Dec-Mar Adjustments | Apr-Jun Adjustments | | Total Transfers | Final Budget |
|-----------------------------|------|----------------------------|---------------------------------|--------------------------------|--------------------------------|--|----------------------------|-------------------------|
| Salaries | 1000 | 37,082,260 | 140,000 | - | - | | 140,000 | 37,222,260 |
| Employee Benefits | 2000 | 9,523,898 | (50,000) | - | - | | (50,000) | 9,473,898 |
| Professional Services | 3000 | 747,839 | (2,650) | - | - | | (2,650) | 745,189 |
| Purchased Property Services | 4000 | 238,475 | 810 | - | - | | 810 | 239,285 |
| Other Purchased Services | 5000 | 5,435,041 | (89,000) | - | - | | (89,000) | 5,346,041 |
| Supplies | 6000 | 1,450,479 | 1,140 | - | - | | 1,140 | 1,451,619 |
| Property | 7000 | 173,399 | (1,700) | - | - | | (1,700) | 171,699 |
| Dues & Fees | 8000 | 99,741 | 1,400 | - | - | | 1,400 | 101,141 |
| Total Budget | | 54,751,132 | - | - | - | | - | 54,751,132 |
| Total Transfers To | | | 143,350 | - | - | | 143,350 | |
| Total Transfers From | | | (143,350) | - | - | | (143,350) | |
| % of Total Budget | | | | | | | 0.26% | |

Budget Transfers July 1, 2024 - November 30, 2024

| Account Number | Description | Increased | Decreased | Notes |
|--------------------------|--|---------------|-----------------|--|
| 1 100.14.2410.101.5800 | TRAVEL - JS | 1,000 | 0 | Principal's Request |
| 100.14.2410.101.3302 | CONFERENCE REGISTRATION FEES - JS | 0 | (1,000) | Principal's travel/hotel for NAESP conference |
| Total For Request | | <u>1,000</u> | <u>(1,000)</u> | prior to budget freeze |
| 2 100.13.2410.101.5800 | TRAVEL - BS | 250 | 0 | Principal's Request |
| 100.13.2410.101.3302 | CONFERENCE REGISTRATION FEES - BS | 0 | (250) | Principal's travel/hotel for NAESP conference |
| Total For Request | | <u>250</u> | <u>(250)</u> | prior to budget freeze |
| 3 100.11.1100.102.6110 | INSTRUCTIONAL SUPPLIES - HS - ART | 700 | 0 | Principal's Request |
| 100.11.1100.102.7303 | EQUIPMENT - INSTRUCTIONAL - HS - ART | 750 | 0 | Reallocation of HS Art budget |
| 100.11.1100.102.7304 | EQUIPMENT - TECHNOLOGY - HS - ART | 0 | (1,450) | |
| Total For Request | | <u>1,450</u> | <u>(1,450)</u> | |
| 4 100.16.1200.101.1225 | DISABILITY SPECIALIST - SPECIAL EDUCATION | 90,000 | 0 | Special Education & Pupil Services Director |
| 100.16.1200.122.5604 | TUITION - SPECIAL ED - CT PRIVATE - SW | 0 | (90,000) | Additional BCBA to replace contracted services |
| Total For Request | | <u>90,000</u> | <u>(90,000)</u> | |
| 5 100.15.1100.111.6110 | INSTRUCTIONAL SUPPLIES - RS - LITERACY | 2,750 | 0 | |
| 100.15.2410.101.6412 | REFERENCE MATERIALS - RS | 0 | (1,000) | Principal's Request |
| 100.15.1100.115.6110 | INSTRUCTIONAL SUPPLIES - RS - TESOL | 0 | (500) | SAVVAS reading program books |
| 100.15.1100.101.7304 | EQUIPMENT - TECHNOLOGY - RS | 0 | (1,000) | |
| 100.15.1100.101.5500 | PRINTING - RS - SW | 0 | (250) | |
| Total For Request | | <u>2,750</u> | <u>(2,750)</u> | |
| 6 100.11.2410.101.8100 | DUES & FEES - HS | 1,400 | 0 | Principal's Request |
| 100.11.1100.101.3201 | PROFESSIONAL EDU SERVICES - HS | 0 | (1,400) | Cover increased fees for US Bands competitions |
| Total For Request | | <u>1,400</u> | <u>(1,400)</u> | |
| 7 100.11.1100.105.4303 | EQUIPMENT REPAIR-GENERAL-HS-LIFE STUDIES | 810 | 0 | Principal's Request |
| 100.11.1100.106.6110 | INSTRUCTIONAL SUPPLIES - HS - TECH ED | 0 | (810) | Repair of culinary freezer |
| Total For Request | | <u>810</u> | <u>(810)</u> | |
| 8 100.15.1200.101.1216 | PARAEDUCATORS - RS - SPECIAL EDUCATION | 50,000 | 0 | Director of Finance & Business Ops' Request |
| 100.16.2500.100.2100 | GROUP HEALTH INSURANCE - UNDIST PR EXPENSE | 0 | (50,000) | Increased Spec Ed student needs |
| Total For Request | | <u>50,000</u> | <u>(50,000)</u> | |

Bethel Board of Education
Quarterly & Year to Date Expenditures

| Account | FY Budget | Q1 Expenditures | Q2 Expenditures | Q3 Expenditures | Q4 Expenditures | FY Expenditures | FY Balance |
|------------------------------|---------------------|--------------------|--------------------|--------------------|--------------------|---------------------|-----------------|
| Fiscal Year 2023-2024 | | | | | | | |
| (Unaudited) | | | | | | | |
| BOE Operating Budget | \$53,159,164 | \$9,326,351 | \$15,285,297 | \$11,865,416 | \$16,650,895 | \$53,127,960 | \$31,204 |
| Facilities Budget | \$463,880 | \$227,991 | \$128,987 | \$114,799 | -\$7,898 | \$463,880 | \$0 |

Note: Funds were utilized from the BOE Operating Budget in 4Q

| | | | | | | | |
|------------------------------|---------------------|-------------|--|--|--|--------------------|---------------------|
| Fiscal Year 2024-2025 | | | | | | | |
| (Unaudited) | | | | | | | |
| BOE Operating Budget | \$54,751,132 | \$9,424,548 | | | | \$9,424,548 | \$45,326,584 |
| Facilities Budget | \$526,017 | \$206,267 | | | | \$206,267 | \$319,750 |

**Board of Education
Unexpended Funds Account
History of Transactions**

| | <u>Transaction</u> | <u>Balance</u> |
|--|---------------------------|----------------|
| Account Approved 2014-2015 | | |
| Deposit June 30, 2014 | <u>88,738</u> | <u>88,738</u> |
| Deposit June 30, 2015 | <u>175,381</u> | <u>264,119</u> |
| Emergency A/C measures at RS & JS Deposit June 30, 2016 | -46,518 <u>163,206</u> | <u>380,807</u> |
| Milone & McBroom Field Turf Study Deposit June 30, 2017 | -43,356 <u>238,641</u> | <u>576,092</u> |
| Deposit June 30, 2018 (ECS shortfall to GF) | <u>0</u> | <u>576,092</u> |
| Front sidewalked area at BMS | -40,000 | |
| Replace valves at BMS HVAC system | -60,000 | |
| BMS - new boiler | -227,636 | |
| Deposit June 30, 2019 | <u>115,267</u> | <u>363,723</u> |
| Deposit June 30, 2020 | <u>385,834</u> | <u>749,557</u> |
| Deposit June 30, 2021 | <u>25,299</u> | <u>774,856</u> |
| Facilities Repairs Withdrawal June 30, 2022 | -25,674 | <u>749,182</u> |
| Facilities and Security Withdrawal June 30, 2023 | -252,392 | <u>496,790</u> |
| Deposit June 30, 2024 | <u>31,204</u> | <u>527,994</u> |
| BMS Remediation July 2024 | <u>-104,180</u> | <u>423,814</u> |

Note: 2024 transactions are unaudited.