

# Bethel Board of Education Regular Meeting

Thursday, May 18, 2023 7:00 PM

Board of Education Conference Room E, 1 School Street, PO Box 253, Bethel, CT 06801

1. <b>Call to Order</b>	<b>Speaker(s):</b> Policy 9326
1.A. Roll Call for Quorum	
1.B. Pledge of Allegiance	
2. <b>Board Recognition/A Salute to Excellence</b>	
2.A. CABA Student Leadership Awards	
2.B. Gifts, Grants, & Bequests	
3. <b>BOARD REPORTS - PROGRESS TOWARDS DISTRICT INITIATIVES</b>	
3.A. ChatGPT (AI)	<b>Speaker(s):</b> Donna Burns, Director, Instructional Technology
4. <b>Consent Calendar</b>	<b>Speaker(s):</b> Policy 9326
4.A. Approval of Minutes	
4.A.1. April 20, 2023	
5. <b>Correspondence</b>	<b>Speaker(s):</b> Policy 9326
6. <b>Public Comment</b> (Please note: The Board welcomes Public Comment and asks that speakers please limit their comments to 2 minutes. Speakers may offer objective comments of school operations and programs that concern them. The Board will not permit any expression of personal complaints or defamatory comments about Board of Education personnel and students, nor against any person connected with the Bethel Public School System.)	<b>Speaker(s):</b> Policy 9326
7. <b>Administrative/Board Member Update</b>	<b>Speaker(s):</b> Policy 9326
7.A. Board Chairperson Update	
7.B. Administrative Update	
7.B.1. 2022-2023 BOE District Data Sheet	
8. <b>Reports to the Board</b>	
8.A. <b>Policy</b>	<b>Speaker(s):</b> Policy 9310, 9311, 9313
8.A.1. Second Reading/Approval	
8.A.1.a. Policy/Regulation 4111 - Recruitment and Selection	
8.A.1.b. Policy/Regulation - 4111.1 Equal Employment Opportunity	
8.A.1.c. Policy - 4111.3 Minority Recruitment	<b>Speaker(s):</b> Christine

Plan

Carver

8.A.1.d. Policy/Regulation - 4112 Appointments and  
Conditions of Employment

8.A.1.e. Policy/Regulation - 4112.5 Security  
Checks and Fingerprinting

**8.B. Resource Management & Business Operations**

8.B.1. Finance

8.B.1.a. Financial Update

8.B.1.a.i. Quarterly Spending Report 2022-2023

8.B.1.a.ii. End of Fiscal Year 2022-2023

8.B.1.a.iii. Update Authorized Signers/Access

8.B.1.b. Budget Transfers

8.B.1.c. 2023-2024 Tuition Rates

8.B.1.d. **Food Services**

8.B.1.d.i. Healthy, Hunger-Free Kids Act

8.B.1.d.ii. 2023-2024 Meal Prices

8.B.2. Personnel

**Speaker (s) :** Policy  
9326

8.B.2.a. Teachers Being Granted Tenure

9. **Adjourn**

**Bethel Public Schools  
Bethel, CT**

**Notification of Receipt of Gifts Received**

Please send a copy of this form to the Superintendent's Office as soon as your school has received a donation of a gift. The receipt will be announced at the Board of Education regular meeting. Each school is responsible for sending the donor an acknowledgement for the gift.

**Gift Received:** \$500

**How the Gift will Be Used:**

Unified Sports Program

**Estimated Cash Value of the Gift:**

\$500

**Donor's Name and Address**

Betty J. Callahan  
331 Stillwater Circle  
Brookfield CT 06804

**(NOTE: No Goods or Services were provided by the Bethel Public Schools/Bethel Board of Education in exchange for your contribution.)**

**Receiving School:** Bethel High School

**Gift Received by (Print Name):** Cheryl Hallock

**Date Received:** 4/5/2022

**Copy to: Donor  
Principal  
Superintendent**

**(Ref: Board Policy 3280)  
Rev: 6/03**



# Bethel High School

DAVID W. DEAKIN EDUCATIONAL PARK  
300 WHITTLESEY DRIVE · BETHEL, CONNECTICUT 06801  
P 203.794.8600 F 203.778.7448



Christopher M. Troetti  
*Principal*

Gary M. Lawlor  
*Associate Principal*

Mari Lenz  
*Assistant Principal*

April 6, 2023

Betty J. Callahan  
331 Stillwater Circle  
Brookfield CT 06804

RE: Donation to the BHS Unified Sports Program

Dear Mrs. Callahan ~

Please accept my sincere gratitude for your donation of \$500 to the Bethel High School Unified Sports Program. Your donation will directly benefit our Unified Sports participants. Your ongoing support of our students is greatly appreciated.

Thank you again for your kindness!

Regards,

Christopher M. Troetti  
Principal



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# Generative AI

— ChatGPT —

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# Norms for Our Work



Today we will be open-minded and:

1. Practice Active Listening
2. Embrace Diverse Perspectives
3. Communicate Constructively
4. Practice Collaborative Problem-solving

**How can generative AI, such as ChatGPT, be effectively integrated into education to enhance learning outcomes and support student engagement?**

## **Objectives**

**Educators will...**

- understand the concept of Generative AI (ChatGPT) and its purpose.
- explore the capabilities of ChatGPT and its potential uses in education.
- evaluate the benefits and challenges of using ChatGPT in the classroom.



# Acknowledging the Unknowns, Concerns, & Questions

**Reliability**  
**Bias**  
**Dependence**  
**Privacy**

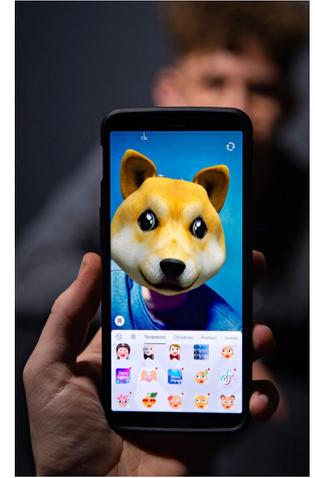
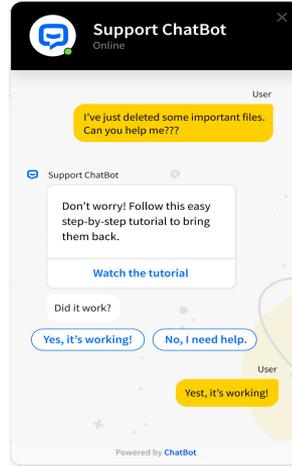
1. What is ChatGPT and how does it work?
2. How can ChatGPT be used in education, and what are some examples of its applications?
3. What are the limitations and ethical considerations of using ChatGPT in education?
4. How accurate and reliable is ChatGPT, and how can educators ensure that the information provided by ChatGPT is correct?
5. What are some best practices for using ChatGPT in education, and how can educators integrate it into their lesson plans?
6. What are the potential benefits and drawbacks of using ChatGPT in education, and how can educators weigh these factors?
7. How can educators prepare students for interacting with ChatGPT, and how can they ensure that students are using it responsibly?
8. How can ChatGPT be used to promote equity and inclusion in education, and what are some potential challenges?
9. How can educators evaluate the effectiveness of using ChatGPT in their teaching, and what metrics can they use to measure its impact?
10. What are some resources available for educators who want to learn more about ChatGPT and its applications in education?



**Artificial Intelligence** (AI) is  
the ability for a computer to  
think and learn.



# We use AI every day, even if we do not realize it!



**Slack** <notification@slack.com> to me

Mon, Aug 22, 11:45 AM (22 hours ago)

**Be careful with this message**

Slack is similar to a name in your organization, but the email address does not belong to your domain or North Carolina State University Mail couldn't verify that it actually came from notification@slack.com. Avoid replying to this email unless you reach out to the sender by other means to ensure that this email address is legitimate.

[Report phishing](#) [Looks safe](#)

**facebook**

Suggested for You

**Healthy Eats Chicago**  
Thursday at 2:04 PM

Just published: our list of the top 10 new restaurants in Chicago.

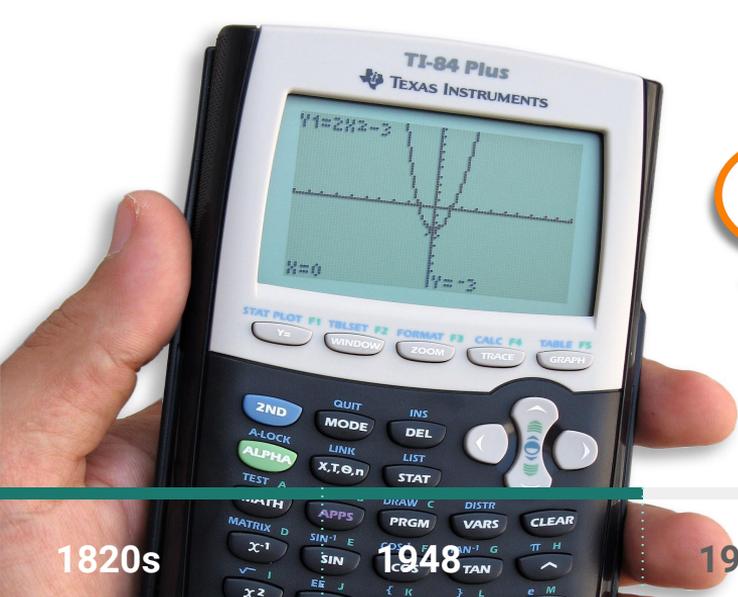




# What impact has this technology had on us?

Consider benefits, challenges, and changes

- Personal Assistants
  - Recommendation systems
  - Virtual Assistants
  - Spam Filters
  - Navigation Apps
  - Social Media Feeds
  - Image and Video Recognition
-



# How did the calculator change education?

What shifts did we make to adjust to this emerging technology?

1820s

The first commercially successful calculators, known as Arithmometers, are produced.

1948

The Harvard Mark I, an electronic calculator, is completed.

1960s

The first electronic desktop calculator is released. Texas Instruments introduces the first handheld calculator, the TI-2500.

1972

HP-35, the first scientific calculator, is introduced.

1980s

Graphing calculators are introduced.

2000s

Calculators become available on mobile devices.

# Impact on Teaching & Learning



## Impact

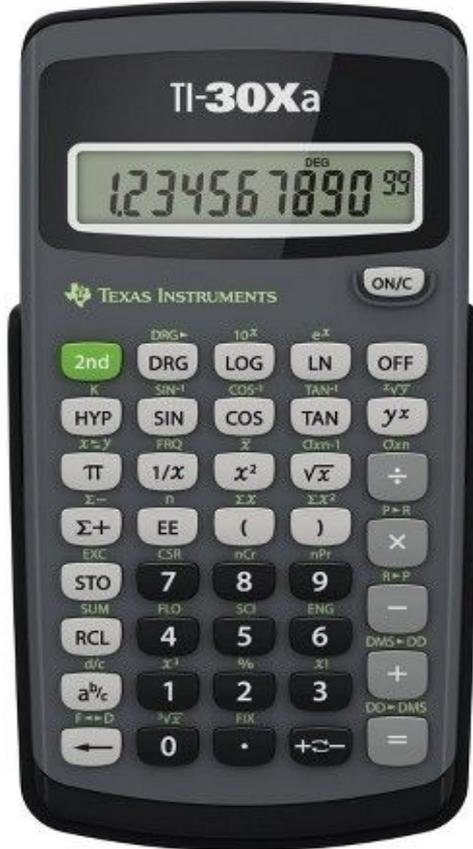
Greater focus on conceptual understanding

Increased efficiency and accuracy

Greater customization and personalization

Shifts in teaching strategies

# Goal: streamline and optimize certain tasks and processes



- What are the benefits of using this technology in education?
- What are the challenges or concerns associated with this technology in education?
- How might we use this technology in the future to improve teaching and learning?
- How do we shift teaching and learning to adapt to this technology?
- Are there any ethical considerations related to the use of this technology in education?

**CARNEGIE  
LEARNING**



# Defining Generative AI

- complex algorithms and models to generate new content
- similar in style or structure to the data it has been trained on
- learns patterns and relationships in the training data
- uses this knowledge to generate new data that has similar characteristics



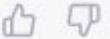
# ChatGPT



What is ChatGPT?



ChatGPT is a large language model created by OpenAI, based on the GPT (Generative Pre-trained Transformer) architecture. It is designed to generate human-like responses to natural language input. ChatGPT has been trained on a massive amount of text data, which allows it to understand and respond to a wide variety of topics and conversations. Users can interact with ChatGPT through a chat interface or by integrating it into other applications.



**Try it out!**

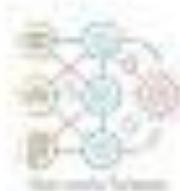


<https://chat.openai.com/>



What are some ways  
you could use  
ChatGPT for personal  
or professional use to  
be more efficient or  
productive?

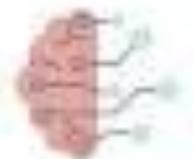
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simplilearn

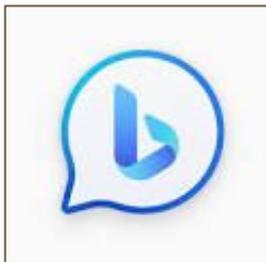


# How ChatGPT Works?



NEURAL NETWORK

# Chatbots



## Bard AI



## ChatGPT alternatives

	ChatGPT	ChatSonic	Jasper Chat	LaMDA	Replika
Technology	Based on GPT-3.5.	Developed on top of GPT3.	Developed on GPT 3.5.	Developed on Transformer.	Developed on GPT3.
Training	Limited to data up to 2021.	Powered by Google Search.	Limited to data up to September 2021.	Specific datasets.	N/A
Image generation	No	Yes	Yes	N/A	No
Pricing	Free during the research phase.	Free up to 2,500 words. Paid subscription starts at \$19/month.	Free starter pack. Boss plan starts at \$59/month. Business plan starts at 499/month.	N/A. There's a waiting list for early access.	Free and Pro plans available.
Extra features	Conversational format.	Voice commands.	Remembers the conversation.	Trained on dialogue.	Oriented to personal use.



**I'm working on my research plan. What do you think might be good sources for my research on building a sustainable compost bin for my school?**



Here are some potential sources for researching building a sustainable compost bin for your school:

1. Online resources: Websites like the USDA's Natural Resources Conservation Service, the Environmental Protection Agency (EPA), and the Composting Council Research and Education Foundation provide information on how to build and maintain a compost bin.
2. Books: There are many books available on composting and sustainable living, such as "Let It Rot!" by Stu Campbell, and "The Rodale Book of Composting" by Deborah L. Martin. You can find these books online or at your local library.
3. Experts: Reach out to local experts such as Master Gardeners, or professors from a nearby college or university who specialize in environmental science, composting, or sustainable living.
4. Community composting organizations: Look for community composting organizations or groups in your area who may have experience in setting up and maintaining compost bins. They may have valuable information and advice to share.
5. Online forums and communities: Join online communities or forums dedicated to composting and sustainable living to gain insights, tips, and ideas from other individuals who are passionate about the same topic.
6. Personal observations: you can also gain insights by observing other compost bin set-ups, and noting what works and what doesn't.

It's important to note that not all sources are created equal, so it's important to evaluate the credibility and reliability of the sources you use. Be sure to use a combination of sources, including primary sources (such as research studies) and secondary sources (such as news articles and reviews) to get a well-rounded view of the topic.

# GPT is Advancing



**Sudharshan** ✓  
@sudu\_cb

Here's how I gave GPT-4 a photo of a refrigerator and asked it to come up with food recipes in under 60 seconds.



provided ingredients, here are five food items that can be created:

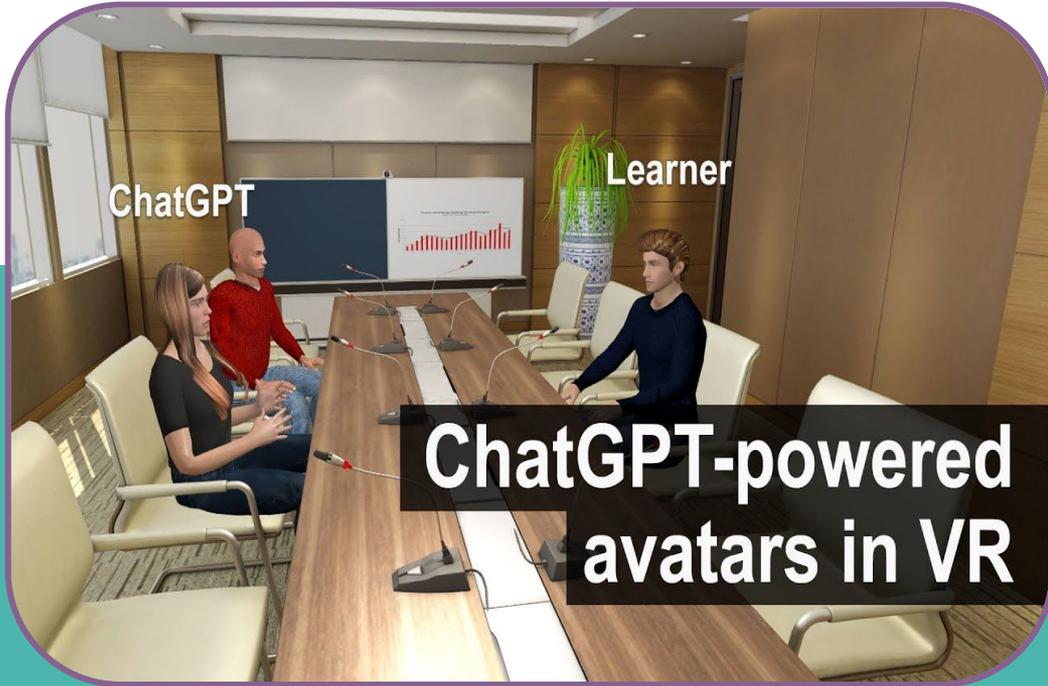
iced apples, oranges, and bananas in a large bowl. Optionally, you can add lemon juice to prevent browning and a drizzle of honey for extra sweetness. Serve chilled.

Omelette:  
Whisk eggs in a bowl with a pinch of salt and pepper. Heat a non-stick pan with butter, pour in the egg mixture, and cook until it begins to set. Add cheese on one side, fold the omelette over, and cook until the cheese melts. Serve with a slice of bread or toast.

Cheese Sandwich:  
Spread a slice of lunch meat and cheese on a slice of bread. Add lettuce, tomato, and pickles, then spread mustard or mayonnaise on another slice of bread. Top. Enjoy the sandwich as is or grill it for a warm, toasty meal.

Smoothie:  
Blend a cup of apples, oranges, and bananas with a cup of milk (adjust the amount of milk to your desired consistency) until smooth. For added flavor, add a spoonful of yogurt or a splash of lemon juice for a cold, refreshing drink.

# AI and XR



# Challenges



- Accuracy
  - Limitation of Natural Language Processing (NLP)
  - Currency
  - Cost and implementation
  - Over-reliance on technology
  - Bias
  - Ethical concerns
  - Privacy and security concerns
-

# Benefits



- Increased efficiency
  - Improved student engagement
  - Providing personalized learning experiences
  - Scaling instruction
  - Access to information and resources
  - Improving learning outcomes
  - Enhanced accessibility
  - Writing instruction
-

# Banning is not the answer!

The image is a screenshot of a news article from NBC News. At the top left is the NBC News logo. The article title is "ChatGPT banned from New York City public schools' devices and networks". Below the title is a sub-headline "CULTURE MATTERS". The main headline is "ChatGPT banned from New York City public schools' devices and networks". Below the headline is a quote: "A spokesperson for OpenAI, which developed ChatGPT, said it is 'already developing mitigations to help anyone identify text generated by that system.'" At the bottom of the article is a video player. The video player shows a woman speaking in front of a backdrop with "NBC NEWS DAILY" and "day sda" text. To the right of the woman is a laptop screen displaying a red "BLOCKED" stamp.

**NBC NEWS** ChatGPT banned from New York City public schools' devices and networks

SHARE & SAVE – f t e ...

CULTURE MATTERS

## ChatGPT banned from New York City public schools' devices and networks

A spokesperson for OpenAI, which developed ChatGPT, said it is "already developing mitigations to help anyone identify text generated by that system."

TAP TO UNMUTE

NBC NEWS DAILY

day sda

**BLOCKED**

## 6 Levels of AI for Teaching

Level	Description	Teacher's Role	Benefits	Potential Challenges
<b>HOW we teach (Teaching the Existing Curriculum Better)</b>				
1. Awareness	Teachers look for AI usage by students and ensure academic integrity.	Monitor student work, educate on ethical AI usage, discourage cheating.	Responsible AI use, academic integrity.	Difficult and time consuming to identifying AI-generated work.
2. Teacher Support	Teachers use AI tools to create lesson plans, units of work, handouts, and assessments.	Deliver AI-produced content, maintain traditional teaching methods.	Time-saving, improved efficiency, reduced workload.	Over-reliance on AI-generated content, AI errors, limited creativity.
3. Assisted Lessons	Teachers introduce AI tools, like virtual tutors, into a lesson.	Adapt teaching methods to include AI tools, cover the same curriculum, manage as usual.	Enhanced learning, increased engagement, additional resources.	Balancing traditional and AI-assisted methods. Access to computers (or phones).
4. AI supported teaching	AI tools to teach/manage/track students over whole units (or years), + differentiated learning.	Support individual students, use AI insights to manage progress and customise teaching methods	Integrated summative assessments, personalised learning, improved student outcomes, automated progress reports	Over-reliance on AI, data privacy concerns, adapting to diverse student needs.
<b>WHAT we teach (Adjusting the Curriculum for an AI-Driven World)</b>				
5. AI-Enhanced Curriculum	Teachers encourage students to leverage AI capabilities to improve their work, and incorporate higher expectations from students.	Teach students how to apply AI effectively to their tasks. Incorporate ethics, collaboration and critical thinking.	Higher quality work, group work, advanced learning experiences, improved problem-solving skills, real-world AI applications.	Balancing AI-enhanced learning with traditional skills, managing expectations.
6. AI-Integrated Curriculum	Redesign the curriculum to teach new skills needed in an AI-driven workplace and world.	Foster skills that fully incorporate AI's use in the workplace, encourage creativity and adaptability.	Preparedness for AI-driven future, development of high-demand skills.	Overcoming resistance to curriculum changes, keeping up with changing needs.



## AI Embedded in EdTech Tools



**Welcome to Canva Assistant**



Quickly access anything, get recommendations, or search Canva - all from this one magical button.

### Recommended actions



**Magic Design™**

Draft a Presentation with AI



**Magic Write™**

Brainstorm with AI suggestions





**Personal Tutor - Personal Assistant**

 **Khanmigo**  
AI power

This conversation is recorded and viewable by your parent and teacher.

Can you just tell me the answer?

It's important that you learn how to do this yourself! What do you think you need to do to multiply 2 by 5/12?

They need the same denominator.

That's a good thought, but in this case, you don't need to find a common denominator because you're multiplying, not adding or subtracting. What else could you try?

Type message (do NOT share any personal data)

  Clear chat 

 **Khanmigo**  
AI power

This conversation is recorded and viewable by your parent and teacher.

My code isn't working, what's wrong?  
This is it:

```
var animals = ["elephant", "orca", "sloth"];  
  
var counter = 1;  
while (counter < animals.length) {  
  console.log(animals[counter]);  
}
```

You're almost there! You just need to make sure to increment the counter variable inside the loop, otherwise it will get stuck in an infinite loop.

Type message (do NOT share any personal data)

  Clear chat 

 **Khanmigo**  
AI power

This conversation is recorded and viewable by your parent and teacher.

Tell me more about your character. What are her interests, talents, fears, and dreams?

She likes dogs. She's good at writing.

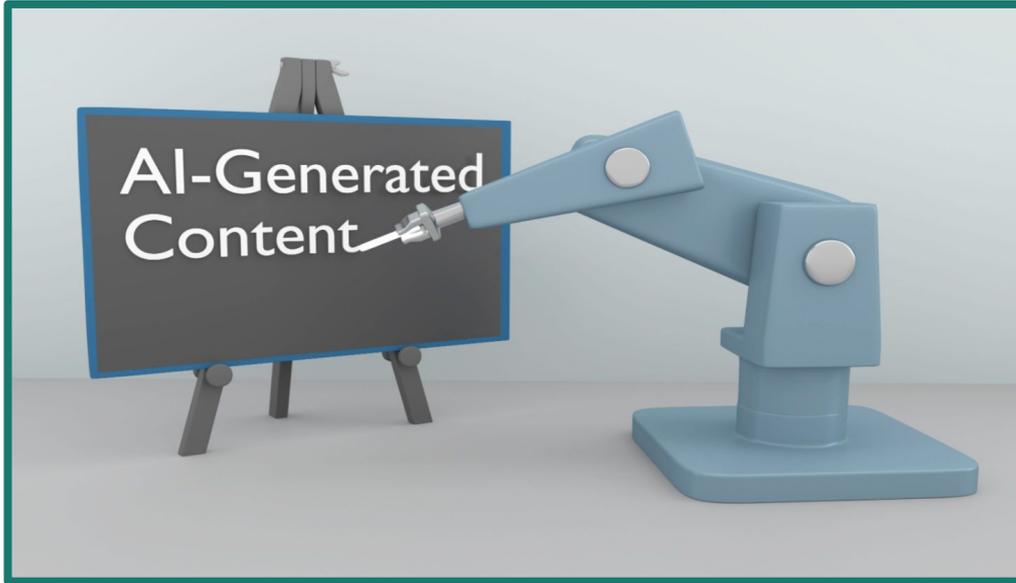
She's scared of the dark. She dreams about changing the world.

That's a great start! Now, let's think about what kind of story we want to tell. What kind of goal or problem might your character face?

Type message (do NOT share any personal data)

  Clear chat 

# Applications of Generative AI and ChatGPT in Education



- Answering student questions
- Providing personalized feedback
- Generating learning resources
- Facilitating group discussions and collaborative learning
- Supporting language learning
- Supporting research and inquiry

# Try it out!



<https://chat.openai.com/>



What are some ways  
you could use  
ChatGPT in the  
classroom to support  
teaching and learning?

---

Need ideas? <https://ditchthattextbook.com/ai/>

## While watching the video, think about...

- How will this impact the job force?
- What do we need to teach students to prepare them for the future?



## Preparing students for...

- Jobs that might not exist any longer
- Jobs that we don't know will exist yet
- Jobs that will be enhanced by AI

TECH - IBM

# IBM's CEO expects A.I. to be so good at back office work that he plans to pause hiring humans for those jobs

BY BRODY FORD AND BLOOMBERG

May 1, 2023 at 6:04 PM EDT



IBM CEO Arvind Krishna.

CHRISTOPHER GOODNEY/BLOOMBERG VIA GETTY IMAGES

## Most Popular

LIFE

It's not 8 glasses a day anymore. Here's how much water you should drink each day



May 6, 2023

BY RACHEL REIFF ELLIS



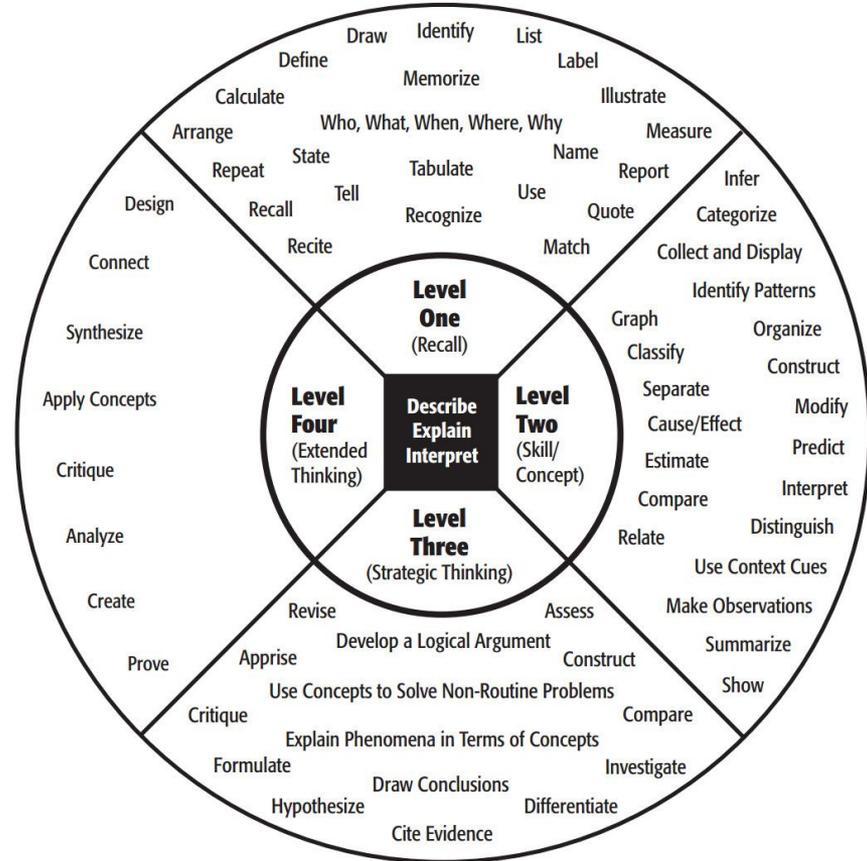
1. Critical thinking and problem solving
2. Collaboration and teamwork
3. Communication and presentation skills
4. Adaptability and flexibility
5. Creativity and innovation
6. Emotional intelligence and empathy
7. Technical skills and computer literacy
8. Leadership and decision-making
9. Cultural and global awareness
10. Ethics and social responsibility.

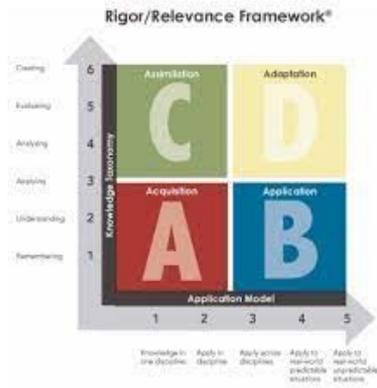
## What are the 10 most important skills for high school graduates in a world where generative AI exists?

- Focus on Global Competencies and Vision of a Graduate
- Integration of Emotional Intelligence into Instructional Practices
- Rethinking Instruction and Assessment Priorities
- Continuing to Address Information Literacy Skills
- Leveraging AI to enhance teaching and learning

# Depth of Knowledge (DOK) Levels

What are we asking students to do?





Routine	Quadrant A Acquisition	Quadrant B Application	Quadrant C Assimilation	Quadrant D Adaptation
Answers Up	★	★	★	★
Choral Responses	★★	★★	★	★
Give One – Get One	★★★	★★★	★★	★★
Idea Wave	★★★	★★★	★★	★★
Inquiry	★	★★	★★★	★★★
Jigsaw Groups	★	★★	★★★	★★★
Numbered Heads	★	★	★	★
Partner and Group Interactions	★★	★★★	★★	★★★
Pick and Point	★★★	★★★	★	★
Purposeful Viewing	★★★	★★	★★	★★
Question Chains	★★	★★	★★★	★★★
Setting Up and Monitoring Tasks	★★★	★★★	★★	★★
Show of Thumbs	★★★	★★★	★	★
Socratic Seminar	★	★	★★★	★★★
Think (Write) – Pair-Share	★★★	★★★	★★	★★
Thumbs Up/Thumbs Down	★★★	★★★	★	★
Turn and Talk	★★★	★★★	★★	★★
Using Response Frames	★★★	★★★	★★	★★
Write and Reveal	★★★	★★★	★★	★★

- Abstract
- Annotation
- Blog
- Chart
- Classification
- Debate
- Essay
- Evaluation
- Exhibit
- Inventory
- Investigation
- Journal
- Outline
- Plan
- Report

- Adaptation
- Blueprint
- Book
- Brochure
- Debate
- Device
- Editorial
- Estimation
- Game
- Invention
- Lesson
- Model
- Newspaper
- Plan
- Poem
- Song
- Trial
- Video
- Website
- Wiki

- Answer
- Definition
- Explanation
- List
- Quiz
- Recitation
- Reproduction
- Selection
- True / False
- Worksheet

- Collage
- Collection
- Data
- Demonstration
- Interpretation
- Notes
- Painting
- Performance
- Service
- Skit
- Solution
- Survey
- Theatre Set

# Student Work Products & Engagement Routines

# Moving Ahead



- Build Awareness
  - Data Privacy Hurdle
  - Explore Detection Tools
  - Use EdTech Resources to Monitor
  - Stay Current on New Trends
  - Provide Training & Support
  - Professional Learning
  - Develop Policy & Procedures
  - Strategic Planning
-

# Post-mortem

Start thinking about:

- What shifts will we need to make?
- What challenges do we face?
- What do we have control over?
- What are some of the structures/systems needed to overcome challenges?

Imagine that we FAIL to leverage this opportunity to integrate generative AI into teaching and learning practices.

- What does this system look like and why did the system fail to evolve?

Imagine that we SUCCEED at leveraging this opportunity to integrate generative AI into teaching and learning practices.

- What does this system look like and what enabled the system to evolve?
-

# Feedback and next steps

<b>I am excited about...</b>	<b>I am still wondering...</b>	<b>As a next step, I will...</b>
		



**Minutes of the Board of Education Resource Management & Business Operations Committee Meeting held on Thursday, May 4, 2023, in Board of Education Conference Room E, 1 School Street, Bethel, CT.**

**Attendance:** Kara DiBartolo

**Administrative Attendance:** C. Carver, K. Brooks, J. Variale

**B. Foster, Chairman, called the meeting to order at 6:50 PM.**

**Board Members Attendance:**

<b>Mr. Scott Clayton:</b>	<b>Present</b>
<b>Mr. Bill Foster:</b>	<b>Present</b>
<b>Mrs. Jen Larsen:</b>	<b>Present</b>
<b>Mrs. Courtney Martin, Alternate:</b>	<b><i>Absent</i></b>
<b>Mr. Daniel Nostin:</b>	<b>Present</b>
<b>Ms. Melanie O'Brien, Ex. Officio:</b>	<b>Present</b>

**1. Finance**

**1.A. Financial Update**

**1.A.1. Quarterly Spending Report 2022-2023**

Mrs. Variale, Dir. of Finance and Business Operations, reviewed the quarterly spending report with the committee. The report will be posted on the district's website as required by law.

**1.A.2. End of Fiscal Year 2022-2023**

Mrs. Variale reviewed the preparations for the End of Fiscal Year 2022-2023 with the committee.

**Move to recommend the Board of Education moves to direct the administration to first make accounting adjustments as needed to properly close the books and records and that remaining funds be directed towards the above goals and issues. Passed with a motion by Mr. Scott Clayton and a second by Mrs. Jen Larsen.**

Mr. Scott Clayton:	Yea
Mr. Bill Foster:	Yea
Mrs. Jen Larsen:	Yea
Mr. Daniel Nostin:	Yea
Ms. Melanie O'Brien:	Yea

## 1.B. Budget Transfers

Mrs. Variale reviewed the budget transfers with the committee.

**Move to recommend approval of budget transfers to the full Board. Passed with a motion by Mr. Daniel Nostin and a second by Mr. Scott Clayton.**

Mr. Scott Clayton: Yea  
Mr. Bill Foster: Yea  
Mrs. Jen Larsen: Yea  
Mr. Daniel Nostin: Yea  
Ms. Melanie O'Brien: Yea

## 1.C. 2023-2024 Tuition Rates

Mrs. Variale reviewed the recommended 2023-2024 tuition rates with the committee.

**Move to recommend the Bethel Board of Education sets the tuition rates for non-resident students attending Bethel Public Schools for the 2023/2024 school year as stated in the memo. Passed with a motion by Mr. Bill Foster and a second by Mr. Scott Clayton.**

Mr. Scott Clayton: Yea  
Mr. Bill Foster: Yea  
Mrs. Jen Larsen: Yea  
Mr. Daniel Nostin: Yea  
Ms. Melanie O'Brien: Yea

## 2. Food Services

### 2.A. Healthy, Hunger-Free Kids Act

CSDE requires annual certification by the Board of Education for participation in the Healthy Foods Certification Program. In participating, Bethel can only serve beverages, foods, snacks, and à la carte items that have been specifically approved by the CSDE. For participation, the District receives an additional 10 cents reimbursement from the State on each meal served. This is important to the financial success of our program.

**Move to recommend to the Board for approval as outlined in the May 4, 2023, Resource Management and Business Operations committee meeting. Passed with a motion by Mr. Bill Foster and a second by Mr. Daniel Nostin.**

Mr. Scott Clayton: Yea  
Mr. Bill Foster: Yea  
Mrs. Jen Larsen: Yea  
Mr. Daniel Nostin: Yea  
Ms. Melanie O'Brien: Yea

## 2.B. 2023-2024 Meal Prices

Mrs. Variale informed the committee the proposal is to maintain current school meal prices during 2023-2024 as the non-profit Food Service account is sufficiently funded at this time from CSDE assistance allocations. Maintaining current pricing will help ease families back into paying for meals after two years of free meals for all due to Covid. To set the price for reduced-priced breakfast at \$0.00 instead of \$0.30 for the year 2023-2024. This will continue to encourage participation in the breakfast program and ensure that our neediest students are fed each morning. The cost to the board should be less than \$3,000

**Move to recommend to the Board for approval the three motions as outlined in the May 4, 2023, Resource Management & Business Operations committee meeting. Passed with a motion by Mr. Bill Foster and a second by Mr. Daniel Nostin.**

Mr. Scott Clayton:	Yea
Mr. Bill Foster:	Yea
Mrs. Jen Larsen:	Yea
Mr. Daniel Nostin:	Yea
Ms. Melanie O'Brien:	Yea

## 3. New Business

None.

## 4. Public Comment

None.

## 5. Adjourn

**Move to adjourn at 7:06 PM. Passed with a motion by Mr. Bill Foster and a second by Mrs. Jen Larsen.**

Mr. Scott Clayton:	Yea
Mr. Bill Foster:	Yea
Mrs. Jen Larsen:	Yea
Mr. Daniel Nostin:	Yea
Ms. Melanie O'Brien:	Yea

Respectfully submitted,



Susan Pare  
Board Recorder

Minutes of the Board of Education POLICY Committee Meeting held on Thursday, May 4, 2023, in Board of Education Conference Room E, 1 School Street, Bethel, CT.

Attendance: None.

Administrative Attendance: C. Carver, K. Brooks, J. Variale

S. Clayton, Chairman, called the meeting to order at 6:01 PM.

**Board Members Attendance:**

Mr. Scott Clayton:	Present
Mrs. Kara DiBartolo:	Present
Mr. Bill Foster:	Present
Mrs. Jen Larsen, Alternate:	Present
Mr. Daniel Nostin:	<i>Absent</i>
Ms. Melanie O'Brien, Ex. Officio:	Present

**1. Second Reading**

**1.A. Policy/Regulation 4111 - Recruitment and Selection**

**Move Policy/Regulation 4111 - Recruitment and Selection to the Board for a second reading/approval. Passed with a motion by Mr. Scott Clayton and a second by Mrs. Kara DiBartolo.**

Mr. Scott Clayton:	Yea
Mrs. Kara DiBartolo:	Yea
Mr. Bill Foster:	Yea
Mrs. Jen Larsen:	Yea
Ms. Melanie O'Brien:	Yea

**1.B. Policy/Regulation - 4111.1 Equal Employment Opportunity**

**Move Policy/Regulation - 4111.1 Equal Employment Opportunity to the Board for a second reading/approval. Passed with a motion by Mr. Scott Clayton and a second by Mrs. Jen Larsen.**

Mr. Scott Clayton:	Yea
Mrs. Kara DiBartolo:	Yea
Mr. Bill Foster:	Yea
Mrs. Jen Larsen:	Yea
Ms. Melanie O'Brien:	Yea

**1.C. Policy - 4111.3 Minority Recruitment Plan**

**Move Policy 4111.3 Minority Recruitment to the Board for a second reading/approval. Passed**

**with a motion by Mr. Scott Clayton and a second by Mrs. Jen Larsen.**

Mr. Scott Clayton: Yea  
Mrs. Kara DiBartolo: Yea  
Mr. Bill Foster: Yea  
Mrs. Jen Larsen: Yea  
Ms. Melanie O'Brien: Yea

#### **1.D. Policy/Regulation - 4112 Appointments and Conditions of Employment**

**Move Policy/Regulation - 4112 Appointments and Conditions of Employment to the Board for a second reading/approval. Passed with a motion by Mr. Scott Clayton and a second by Mrs. Kara DiBartolo.**

Mr. Scott Clayton: Yea  
Mrs. Kara DiBartolo: Yea  
Mr. Bill Foster: Yea  
Mrs. Jen Larsen: Yea  
Ms. Melanie O'Brien: Yea

#### **1.E. Policy/Regulation - 4112.5 Security Checks and Fingerprinting**

**Move Policy/Regulation - 4112.5 Security Checks and Fingerprinting to the Board for a second reading/approval. Passed with a motion by Mr. Scott Clayton and a second by Mrs. Kara DiBartolo.**

Mr. Scott Clayton: Yea  
Mrs. Kara DiBartolo: Yea  
Mr. Bill Foster: Yea  
Mrs. Jen Larsen: Yea  
Ms. Melanie O'Brien: Yea

#### **1.F. Regulation - 4112.4 Health Examination Regulation**

**Move to table Regulation - 4112.4 Health Examination Regulation for further discussion. Passed with a motion by Mr. Scott Clayton and a second by Mrs. Jen Larsen.**

Mr. Scott Clayton: Yea  
Mrs. Kara DiBartolo: Yea  
Mr. Bill Foster: Yea  
Mrs. Jen Larsen: Yea  
Ms. Melanie O'Brien: Yea

## **2. Policies for future review/discussion**

Dr. Carver and the committee will continue through the 4000 Series.

### 3. New Business

The committee discussed Policy 5118.2 - Children of Non-Resident Positional Staff: Qualified Tuition Reduction. Mr. Clayton provided data on area districts' policies regarding tuition reduction. A Tuition Report will be included in the pre-budget presentation to the Board annually in December.

### 4. Public Comment

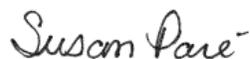
None.

### 5. Adjourn

**Move to adjourn at 6:47 PM. Passed with a motion by Mr. Scott Clayton and a second by Mrs. Kara DiBartolo.**

Mr. Scott Clayton:	Yea
Mrs. Kara DiBartolo:	Yea
Mr. Bill Foster:	Yea
Mrs. Jen Larsen:	Yea
Ms. Melanie O'Brien:	Yea

Respectfully submitted,



Susan Pare  
Board Recorder

**Minutes of the Bethel Board of Education Regular Meeting held on Thursday, April 20, 2023, in Board of Education Conference Room E, 1 School Street, Bethel, CT.**

**Attendance: None.**

**Administrative Attendance: C. Carver, K. Brooks, J. Variale, M. Rutledge**

**M. O'Brien, Chairman, called the meeting to order at 7:00 PM.**

**Board Members Attendance:**

**Mrs. Jennifer Ackerman: Present**  
**Mr. Scott Clayton: Present**  
**Mrs. Kara DiBartolo: Absent**  
**Mr. Bill Foster: Present**  
**Mrs. Jen Larsen: Present**  
**Mrs. Courtney Martin: Present**  
**Mr. Daniel Nostin: Present**  
**Ms. Melanie O'Brien: Present**  
**Mrs. Cathy Schaefer: Present**

**1. Call to Order (Policy 9326)**

- 1.A. Roll Call for Quorum**
- 1.B. Pledge of Allegiance**

**2. Board Recognition/A Salute to Excellence**

**2.A. Community Partnership Program Recognition**

The Board, Dr. Sipala, Director of Special Education and Pupil Services, and Frances Peters, Transition Specialist, recognized community partners who support the Bethel Community Partnership Program.

**3. Consent Calendar (Policy 9326)**

**3.A. Approval of Minutes**

**3.A.1. March 23, 2023**

**Move to approve the minutes of March 23, 2023. Passed with a motion by Ms. Melanie O'Brien and a second by Mrs. Jennifer Ackerman.**

Mrs. Courtney Martin: Abstain  
Mr. Daniel Nostin: Abstain  
Mrs. Jennifer Ackerman: Yea  
Mr. Scott Clayton: Yea  
Mr. Bill Foster: Yea

Mrs. Jen Larsen:	Yea
Ms. Melanie O'Brien:	Yea
Mrs. Cathy Schaefer:	Yea

#### **4. Correspondence** (Policy 9326)

None.

#### **5. Public Comment** (Policy 9326)

None.

#### **6. Administrative/Board Member Update** (Policy 9326)

##### **6.A. Board Chairperson Update**

Ms. O'Brien complimented the STEM Expo night and the mental health workshop given by Tom Salvador.

##### **6.B. Administrative Update**

Dr. Carver informed the Board Bethel did not receive the HVAC grant in the first round. The district will reapply for the second round in August. Dr. Carver updated the Board on the project close out. The district is entering the state testing series, SBAC, etc. in the next month. Also, the state reimbursement for excess cost came in at 76% because the state did not put the funding in excess cost as required.

##### **6.B.1. 2022-2023 BOE District Data Sheet**

Dr. Carver provided the Board the 2022-2023 BOE District Data Sheet.

#### **7. Reports to the Board**

##### **7.A. Curriculum, Assessment, & Professional Practices**

##### **7.A.1. Algebra I Curriculum**

**Move to approve the Algebra I Curriculum. Passed with a motion by Mrs. Jennifer Ackerman and a second by Mr. Daniel Nostin.**

Mrs. Jennifer Ackerman:	Yea
Mr. Scott Clayton:	Yea
Mr. Bill Foster:	Yea
Mrs. Jen Larsen:	Yea
Mrs. Courtney Martin:	Yea

Mr. Daniel Nostin:	Yea
Ms. Melanie O'Brien:	Yea
Mrs. Cathy Schaefer:	Yea

### 7.A.2. College Algebra Curriculum

**Move to approve the College Algebra Curriculum. Passed with a motion by Mrs. Jennifer Ackerman and a second by Mrs. Cathy Schaefer.**

Mrs. Jennifer Ackerman:	Yea
Mr. Scott Clayton:	Yea
Mr. Bill Foster:	Yea
Mrs. Jen Larsen:	Yea
Mrs. Courtney Martin:	Yea
Mr. Daniel Nostin:	Yea
Ms. Melanie O'Brien:	Yea
Mrs. Cathy Schaefer:	Yea

### 7.B. Policy (Policy 9310,9311,9313)

#### 7.B.1. First Reading

**7.B.1.a. Regulation 6153 - Field Trips**

**7.B.1.b. Policy/Regulation 4111 - Recruitment and Selection**

**7.B.1.c. Policy/Regulation - 4111.1 Equal Employment Opportunity**

**7.B.1.d. Policy - 4111.3 Minority Recruitment Plan**

**7.B.1.e. Policy/Regulation - 4112 Appointments and Conditions of Employment**

**7.B.1.f. Policy/Regulation - 4112.5 Security Checks and Fingerprinting**

**Move to accept Regulation 6153 - Field Trips, Policy/Regulation 4111 - Recruitment and Selection, Policy/Regulation - 4111.1 Equal Employment Opportunity, Policy - 4111.3 Minority Recruitment Plan, Policy/Regulation - 4112 Appointments and Conditions of Employment, Policy/Regulation - 4112.5 Security Checks and Fingerprinting for a first reading. Passed with a motion by Mr. Scott Clayton and a second by Ms. Melanie O'Brien.**

Mrs. Jennifer Ackerman:	Yea
Mr. Scott Clayton:	Yea
Mr. Bill Foster:	Yea
Mrs. Jen Larsen:	Yea
Mrs. Courtney Martin:	Yea
Mr. Daniel Nostin:	Yea
Ms. Melanie O'Brien:	Yea
Mrs. Cathy Schaefer:	Yea

#### 7.B.1.g. Regulation - 4112.4 Health Examination Regulation

Tabled in committee.

**Move to table Regulation 4112.4 -Health Examinations. Passed with a motion by Mr. Scott Clayton and a second by Mr. Daniel Nostin.**

Mrs. Jennifer Ackerman:	Yea
Mr. Scott Clayton:	Yea
Mr. Bill Foster:	Yea
Mrs. Jen Larsen:	Yea
Mrs. Courtney Martin:	Yea
Mr. Daniel Nostin:	Yea
Ms. Melanie O'Brien:	Yea
Mrs. Cathy Schaefer:	Yea

### **7.B.2. Second Reading/Approval**

#### **7.B.2.a. Policy 6144.1 - Curricular Exemptions**

**Move to approve Policy 6144.1 - Curricular Exemptions. Passed with a motion by Mr. Scott Clayton and a second by Mr. Bill Foster.**

Mrs. Jennifer Ackerman:	Yea
Mr. Scott Clayton:	Yea
Mr. Bill Foster:	Yea
Mrs. Jen Larsen:	Yea
Mrs. Courtney Martin:	Yea
Mr. Daniel Nostin:	Yea
Ms. Melanie O'Brien:	Yea
Mrs. Cathy Schaefer:	Yea

## **8. Action Items**

### **8.A. Class of 2023 Graduation Date**

**Move to approve Tuesday, June 13, 2023, as the Graduation Day for the Class of 2023. Passed with a motion by Ms. Melanie O'Brien and a second by Mrs. Courtney Martin.**

Mrs. Jennifer Ackerman:	Yea
Mr. Scott Clayton:	Yea
Mr. Bill Foster:	Yea
Mrs. Jen Larsen:	Yea
Mrs. Courtney Martin:	Yea
Mr. Daniel Nostin:	Yea
Ms. Melanie O'Brien:	Yea
Mrs. Cathy Schaefer:	Yea

**9. Recommended Executive Session**

**Administrative Attendance: C. Carver, K. Brooks, J. Variale**

**Board Members Attendance:**

**Mrs. Jennifer Ackerman: Present**  
**Mr. Scott Clayton: Present**  
**Mrs. Kara DiBartolo: Absent**  
**Mr. Bill Foster: Present**  
**Mrs. Jen Larsen: Present**  
**Mrs. Courtney Martin: Present**  
**Mr. Daniel Nostin: Present**  
**Ms. Melanie O'Brien: Present**  
**Mrs. Cathy Schaefer: Present**

**Move to enter into Executive Session at 7:43 PM. Passed with a motion by Ms. Melanie O'Brien and a second by Mrs. Jennifer Ackerman.**

Mrs. Jennifer Ackerman: Yea  
Mr. Scott Clayton: Yea  
Mr. Bill Foster: Yea  
Mrs. Jen Larsen: Yea  
Mrs. Courtney Martin: Yea  
Mr. Daniel Nostin: Yea  
Ms. Melanie O'Brien: Yea  
Mrs. Cathy Schaefer: Yea

**9.A. CT General Statues 1-210(b)(2) Personnel - Non-Renewals**

**9.B. CT General Statues 1-210(b)(9) Personnel - Negotiations**

- **Bethel BOE Food Service Employees Union**
- **Bethel Paraeducators' Union**
- **Bethel Education Association**
- **Bethel Association of Educational Secretaries**
- **Bethel Administrators' Association**
- **School Nurses' Association of Bethel**

**Move to come out of Executive Session at 8:08 PM. Passed with a motion by Mr. Scott Clayton and a second by Mr. Bill Foster.**

Mrs. Jennifer Ackerman: Yea  
Mr. Scott Clayton: Yea  
Mr. Bill Foster: Yea  
Mrs. Jen Larsen: Yea  
Mrs. Courtney Martin: Yea

Mr. Daniel Nostin:	Yea
Ms. Melanie O'Brien:	Yea
Mrs. Cathy Schaefer:	Yea

**Move that the contract of employment as outlined not be renewed for the following school year upon its expiration at the end of the 2022-2023 school year, and understand the Superintendent of Schools has already advised such persons in writing of this action. Passed with a motion by Ms. Melanie O'Brien and a second by Mr. Scott Clayton.**

Mrs. Jennifer Ackerman:	Yea
Mr. Scott Clayton:	Yea
Mr. Bill Foster:	Yea
Mrs. Jen Larsen:	Yea
Mrs. Courtney Martin:	Yea
Mr. Daniel Nostin:	Yea
Ms. Melanie O'Brien:	Yea
Mrs. Cathy Schaefer:	Yea

**Move to approve MOUs as presented for: Bethel Paraeducators' Union Bethel Education Association Bethel Association of Educational Secretaries Bethel Administrators' Association School Nurses' Association of Bethel Passed with a motion by Ms. Melanie O'Brien and a second by Mr. Daniel Nostin.**

Mrs. Jennifer Ackerman:	Yea
Mr. Scott Clayton:	Yea
Mr. Bill Foster:	Yea
Mrs. Jen Larsen:	Yea
Mrs. Courtney Martin:	Yea
Mr. Daniel Nostin:	Yea
Ms. Melanie O'Brien:	Yea
Mrs. Cathy Schaefer:	Yea

## 10. Adjourn

**Move to adjourn at 8:08 PM. Passed with a motion by Ms. Melanie O'Brien and a second by Mr. Daniel Nostin.**

Mrs. Jennifer Ackerman:	Yea
Mr. Scott Clayton:	Yea
Mr. Bill Foster:	Yea
Mrs. Jen Larsen:	Yea
Mrs. Courtney Martin:	Yea
Mr. Daniel Nostin:	Yea
Ms. Melanie O'Brien:	Yea
Mrs. Cathy Schaefer:	Yea

Respectfully submitted,

*Susan Pare*

Susan Pare  
Board Recorder



# Bethel Public Schools

1 School Street, P.O. Box 253, Bethel, CT 06801  
Fax: (203) 794-8723 – website: [www.bethel.k12.ct.us](http://www.bethel.k12.ct.us)

*Kristen Brooks, Ed. D.*  
Assistant Superintendent of Schools  
(203) 794-8613

*Christine L. Carver, Ed. D.*  
Superintendent of Schools  
(203) 794-8601

*Jennifer Variale*  
Director  
Finance & Business Operations  
(203) 794-8603

*Christine E. Sipala, Ph.D.*  
Director  
Special Education & Pupil Services  
(203) 794-8616

*Michelle D. Rutledge*  
Director  
Teaching & Learning  
(203) 794-8755

*Donna Burns*  
Director  
Instructional Technology  
(203) 794-8071

*Robert Germinaro*  
Supervisor  
Facility & Security Operations  
(203) 794-8609

May 4, 2023

Office of School Construction  
450 Capitol Avenue  
Hartford, CT 06105

Dear Ms. Dixon,

This letter is to certify that the projects did not exceed the project amounts allocated in the October 17, 2017 referendum nor OSC approved revised bonding amount. As you are aware, although considered separate projects the referendum for the town was structured for both projects (see attached ballot and election results).

School	Project Numbers	Total Cost
Anna H. Rockwell	0090058RNV	26,399,376
RMT Johnson	0090059RNV	38,624,246
Total Project Costs		65,023,622
Total Appropriation for Bond Amount in Referendum		65,831,143

In addition, the total expenditures for both projects were under the revised state bonding amount. Attached is the December 29,2020 approval for the shift in project amounts from Rockwell to Johnson Schools. The total project amounts did not exceed the state bonding approvals.

Please let me know if you have any additional questions.

Sincerely,

Christine L. Carver, Ed. D.  
Superintendent of Schools

Cc. Public Building Site Committee  
Dan Carter, First Selectman  
Brad Heering, Comptroller  
Jen Variale, Director of Finance and Operations  
Bethel Board of Education

**OFFICIAL BALLOT  
REFERENDUM  
BETHEL, CONNECTICUT  
OCTOBER 17, 2017**

**INSTRUCTIONS TO VOTERS**

To vote, fill in the oval  completely next to your choice, like this .

**QUESTION 1**

"Shall the Town of Bethel appropriate and borrow the sum of \$65,831,143.00 as recommended by the Bethel Board of Selectmen and approved by the Bethel Board of Finance for the final planning and construction to renovate as new with additions, the Anna H. Rockwell School and the Ralph M.T. Johnson School pursuant to the terms and conditions of the resolution approved by the Bethel Board of Finance on September 12, 2017 which resolution is incorporated herein by reference as a part of this question?"

YES

NO

I hereby certify that this is  
a true copy of the original  
document received for record  
in the Office of the Town Clerk  
of Bethel on 10/17/17 at Bethel  
Attest:  
*Kasuj Garbis* asst. Town Clerk

Rockwell

Berry/Johnson School Referendum

Return to Head Moderator

October 17, 2017

District	Question	
	Yes	No
1 & 4	440	441
Aux Bin 1/4		
2	403	281
Aux Bin 2		
3 & 5	625	524
Aux Bin 3/5		
Absentee	9	19
Total	1477	1265

Moderator, District 1 & 4

*Carole Ritch*  
Carole Ritch

Moderator, District 2

*Sharon Straiton*  
Sharon Straiton

Moderator, District 3 & 5

\_\_\_\_\_  
Lisa Johnson

Head Moderator

*Carole Ritch*  
Carole Ritch

Date: 10-17-17

I hereby certify that this is a true copy of the original document received for record in the Office of the Town Clerk of Bethel on 10/17/17 at 8:00pm close of polls

Attest:  
*Kathy Gamis* asst. Town Clerk



Carver, Christine &lt;carverc@bethel.k12.ct.us&gt;

---

**Fw: Rockwell & Johnson Projects**

1 message

**Dixon, Michelle** <Michelle.Dixon@ct.gov>

Tue, Dec 29, 2020 at 10:26 AM

To: carverc &lt;carverc@bethel.k12.ct.us&gt;, "Diamantis, Konstantinos" &lt;Konstantinos.Diamantis@ct.gov&gt;

Cc: "Gelineau, Angela" &lt;Angela.Gelineau@ct.gov&gt;

Dear Superintendent:

After a review of the information submitted, your request is approved by Director Kosta Diamantis. This email serves as notification.

Thank you.

---

**From:** Gelineau, Angela <Angela.Gelineau@ct.gov>**Sent:** Monday, December 28, 2020 7:11 PM**To:** Dixon, Michelle <Michelle.Dixon@ct.gov>**Subject:** Re: Rockwell & Johnson Projects

Get Outlook for iOS

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**From:** Carver, Christine <carverc@bethel.k12.ct.us>**Sent:** Monday, December 28, 2020 10:55:29 AM**To:** Gelineau, Angela <Angela.Gelineau@ct.gov>**Subject:** Re: Rockwell & Johnson Projects

EXTERNAL EMAIL: This email originated from outside of the organization. Do not click any links or open any attachments unless you trust the sender and know the content is safe.

Thank you!

On Mon, Dec 28, 2020 at 10:45 AM Gelineau, Angela &lt;Angela.Gelineau@ct.gov&gt; wrote:

Hi Christine,

Kosta approved the request. An official letter will go out this week.

Thank you,

Angela

**From:** Carver, Christine <carverc@bethel.k12.ct.us>**Sent:** Wednesday, December 23, 2020 12:49 PM**To:** Gelineau, Angela <Angela.Gelineau@ct.gov>**Subject:** Rockwell & Johnson Projects

EXTERNAL EMAIL: This email originated from outside of the organization. Do not click any links or open any attachments unless you trust the sender and know the content is safe.

Hi Angela -

Michelle Dixon indicated that you would be following up with Bethel this week regarding the Johnson and Rockwell projects and the recent letters I sent. Do you have an update?

Christine Carver, Ed. D.

Superintendent of Schools

Bethel Public Schools

P.O. Box 253

Bethel, CT 06801

(203)794-8601

—  
Christine Carver, Ed. D.  
Superintendent of the Bethel Public Schools  
1 School Street  
Bethel, CT 06801  
(203)794-8610



# Bethel Public Schools

1 School Street, P.O. Box 253, Bethel, CT 06801  
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---

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*Assistant Superintendent of Schools*  
*(203) 794-8613*

*Christine L. Carver, Ed. D.*  
*Superintendent of Schools*  
*(203) 794-8601*

*Theresa D. Yonsky*  
*Director of Fiscal Services*  
*(203) 794-8603*

*Christine E. Sipala, Ph.D.*  
*Director*  
*Special Education & Pupil Services*  
*(203) 794-8616*

*Michelle D. Rutledge*  
*Director*  
*Teaching & Learning*  
*(203) 794-8755*

*Donna Burns*  
*Supervisor*  
*Digital Learning*  
*(203) 794-8071*

*Robert Germinaro*  
*Supervisor*  
*Facility & Security Operations*  
*(203) 794-8609*

December 7, 2020

Mr. Kostas Diamanits, Director  
Office of School Construction  
Department of Administrative Services  
Hartford, Connecticut

RE: State Project No. 009-0058 RNV, Anna H. Rockwell School  
State Project No. 009-0059 RNV R. M. T. Johnson School

Dear Mr. Diamanits,

This is a follow up to my letter from February 6, 2019 regarding the adjustment to the GMP based on the environmental issues at Rockwell School. At the time, when we spoke by phone (see attached letter submitted 2/12/19), we discussed that the R.M.T. Johnson School project would likely be under budget and the A. H. Rockwell Project would be over budget due to elevated levels of PCBs and asbestos given the age of the building. At your request, we sent a letter of explanation of the potential issues from the Construction Manager, resulting in the change of the GMP. You advised to wait until the end of the project to file a OSC 0049-R at the end of the project once all contingencies had been utilized to make a final projection. In consultation with the Office of School Construction, it is our understanding that the State no longer uses that form and a letter, with back up documentation would be sufficient. We are at the point in the project where we are formally making that request of the adjustment in the budget for eligibility. The situation actually was worse than anticipated. While we understand that the state views these as two separate projects, even with the adjustment for A. H. Rockwell School, between both projects, we will be under the state allocated budgets for the Town of Bethel.

The following is a summary of unanticipated abatement issues that have significantly increased the cost of the renovation of A. H. Rockwell School:

Preconstruction hazardous materials assessments were conducted in May of 2017 and July of 2018 and indicated that PCBs were present in the following existing building materials: caulking, roofing mop coat, flooring mastics, wall paint and glue daubs. The reports recommended additional materials testing be conducted during building renovation to ascertain the extent of materials contamination. Quantities of potential hazardous materials to be abated and removed were estimated for use during cost estimating and creation of the bid documents packages. Based on the uncertainty of abatement extent and cost, the Town established an Owner's Contingency dedicated to environmental change orders in addition to the typical Owner's Contingency to cover the cost of hidden and unforeseen conditions that would arise during building abatement and to cover the cost of additional testing and monitoring. An abatement plan and specification were included in the contract documents and the Demolition and Abatement subcontract was awarded to Niram, Inc.

The Town contracted with EnviroMed Services, Inc. to monitor abatement activities and provide testing services during demolition. Based on the construction manager's phasing plan and preconstruction hazardous materials assessment reports, monitoring services were initially limited to the summer of 2019. Once the testing and monitoring agency was in place and demolition activities started, the true extent of hazardous materials contamination could be determined. PCBs were found throughout the school, in all flooring mastics used with VCT, adhesives used on the roof deck, glue residuals behind tackboards, chalkboards and acoustical panels, and on virtually all painted surfaces. In every instance, the safe removal of PCB-containing materials required isolating the work areas, air quality testing, abatement monitoring, special material handling and disposal and then post-abatement testing to ensure that all contamination had been abated. The process added direct costs for abatement processes, direct costs for testing, and added indirect costs as construction activities were re-sequenced and construction duration prolonged.

As testing was conducted over the course of demolition activities and the extent of known PCBs increased, subcontractors working in the spaces expected continued testing and reassurance that hazardous materials were being properly removed. For the safety of the school community, abatement activities could not take place while the building was occupied and so abatement was necessarily delayed to school holidays and summers. This scheduling contributed to the increase in costs cited above and delayed subsequent renovation work planned for areas under abatement.

Testing and subsequent abatement stretched to spring break 2020 and then into the summer of 2020. A primary source of PCBs turned out to be the adhesive mastic used to secure floor tiles and carpeting. Initially the abatement contractor attempted to remediate contamination by grinding the underlying concrete slabs ½" at a time, at the recommendation of the monitoring agency. Subsequent testing of the concrete surfaces required repeated grinding, cleaning and retesting. This sequence threatened to jeopardize the overall schedule for completion of the project and so by July of 2020, the testing agency recommended complete slab removal in the areas remaining to abate. Some PCB contamination penetrated the slabs to such an extent that slab and underlying soil removal was the only solution to fully remove the hazardous materials. Once existing concrete slabs were removed, the slabs needed to be replaced, contributing to change orders and increased construction costs. The costs for monitoring and testing also continued to increase as many test results were expedited in order to not impact the construction schedule.

The final total of change orders required by the abatement contractor to fully remove PCBs and asbestos from Rockwell School exceeded the awarded abatement contract amount by \$565,891. The total cost for EnviroMed Services Inc. to monitor abatement activities and provide the required testing (including the cost for a separate abatement plan to remediate the existing boiler room in the future) exceeded the initial budget for monitoring services by \$370,342. All in all, over \$936,233 of costs for this project have been consumed by additional, unforeseen abatement activities. A complete list of these change orders, that were above and beyond the environmental budgeted and have been approved to date is attached to this document.

As of November 11th, 2020, the total Owner's Contingency balance at Rockwell School is -\$159,900 with projected additional change orders budgeted at \$385,000. As of this calculation, the Rockwell School project is on track to exceed the original budget by \$1,566,800, much of which is due to the extensive abatement work required to comply with State and Federal environmental standards. Although the Town of Bethel recognizes that the State treats the projects at Rockwell School and at Johnson School as separate projects, the Town referendum authorized a combined \$65,831,143 to complete both schools. As of November 11th, 2020 the Owner's Contingency balance for the Johnson School is +\$1,909,417 with anticipated future change order costs of \$270,000, and a projection to be under budget at completion by more than \$3.3 million. In total, the two school renovation projects are projected to be completed under the original approved budgets by more than \$1,000,000 including additional change orders.

As discussed in February of 2019, please accept this letter as our official request to adjust State Project No. 009-0058 RNV, Anna H. Rockwell School from \$24,723,432 to \$25,659,665 for eligibility for reimbursement due to the environmental concerns. If this request is approved, we also agree to a reduction to State Project No. 009-0059 Ralph M. T. Johnson School in the same amount from \$41,107,711 to \$40,171,478. Please do not hesitate to contact me if you have any questions or concerns.

	<u>Rockwell School</u> <u>0090058RNV</u>	<u>Johnson School</u> <u>0090059RNV</u>
<b>Budget Analysis for Projects</b>		
<b>Original Estimates through GMP</b>		
Original Construction Cost Estimate 9/8/17	20,506,744	34,072,553
Original Soft Cost Estimate 9/8/17	4,216,688	7,035,158
Total Original Cost Estimate - Filed EDD49 DAS	24,723,432	41,107,711
Original Construction Cost Estimate 9/8/17	20,506,744	34,072,553
CM Rizzo Corp GMP 2/5/19	21,506,488	32,293,460
	(999,744) (over)	1,779,093 under
Original Soft Cost Estimate 9/8/17	4,216,688	7,035,158
Updated Owner's Soft Costs 2/5/19	4,432,006	7,221,860
	(215,318) (over)	(186,702) under
Projected Total Project (Over) Under 2/5/19 Discussions and letter with DAS 2/12/19	(1,215,062) (over)	1,592,391 under
<b>Current Status of Projects 10/28/20</b>		
Current Estimated Final Cost @ 11/11/20	26,130,332	39,685,993
(Over) Under Budget Estimated 11/11/20	(1,406,900) (over)	1,421,718 under
Owner Contingency Included in Estimated Final Cost	(159,900)	1,909,417
(Over) Under Budget including Contingency	(1,566,800) (over)	3,331,135 under
Net (Over) Under Budget Combined Projects		1,764,335 under
<b>Rockwell Analysis of Unanticipated Environmentals</b>		
Costs above GMP processed as CO's through 12/1/20		
Abatement	565,891	
Testing and Monitoring	370,342	
	936,233	
Requested DAS Reallocation Between Projects	936,233	(936,233)
Revised Amounts of State Projects if Approved	25,659,665	40,171,478

Proposed Change Orders - Environmental Contingency						
Number	Date Approved	Description	Trade Costs	Construction Mgr Fee	TOTAL PCO Cost	Cumulative Total
#0003	08/13/19	PCB Duct Abatement 2nd Floor	\$27,752.68	\$1,387.63	\$29,140.31	
#0008	10/26/19	PCB Paint Overspray on Existing Steel Beams	\$6,083.59	\$0.00	\$6,083.59	\$35,223.90
#0010	10/29/19	PCB Floor Paint Abatement	\$18,930.80	\$0.00	\$18,930.80	\$54,154.70
#0025	03/02/20	Whiteboard Install	\$12,800.05	\$640.91	\$13,440.96	\$67,595.66
#0032	04/14/20	PCB Abatement Feeders	\$50,928.97	\$2,546.44	\$53,475.41	\$121,071.07
#0039+40	07/14/20	Gym Floor Felt Paper and Mastic Removal	\$50,975.00	\$2,548.75	\$53,523.75	\$174,594.82
#0041	07/14/20	PCB Abatement and Demo of 1st Floor Ductwork	\$2,374.77	\$353.85	\$2,728.62	\$177,323.44
#0053	07/14/20	Slab Removal April & May	\$32,723.25	\$1,636.16	\$34,359.41	\$211,682.85
#0054	07/14/20	ACM Glue Daub Abatement	\$24,822.00	\$1,241.10	\$26,063.10	\$237,745.95
#0059	07/28/20	Slab Removal May & June			\$50,952.04	\$288,697.99
#0060	07/28/20	Slab Removal June & July			\$59,242.84	\$347,940.83
#0069	08/18/20	Concrete Replacement	\$36,924.67	\$1,846.23	\$38,770.90	\$386,711.73
#0073	08/18/20	Boiler Room Floor Paint	\$1,075.00	\$53.75	\$1,128.75	\$387,840.48
#0075	09/08/20	Concrete Replacement	\$13,701.11	\$685.06	\$14,386.17	\$402,226.65
#0077	10/13/20	PCB Wall Abatement & Demo	\$139,828.50	\$6,991.43	\$146,819.93	\$549,046.58
#0093	10/27/20	Concrete Floor Repair Chip paint removal Gym	\$16,042.32	\$802.12	\$16,844.44	\$565,891.02
		Additional Testing & Monitoring To Date			\$358,442.00	
		Boiler Room Abatement Plan			\$11,900.00	
<b>TOTAL</b>			<b>\$434,962.71</b>	<b>\$20,733.43</b>	<b>\$936,233.02</b>	

Sincerely,



Christine L. Carver, Ed.D.  
Superintendent of Schools

c. Public Building Site Committee, Town of Bethel

Ms. Geralyn Hoerauf, Owner's Representative, STV

Mr. Mathew Knickerbocker, First Selectman, Town of Bethel

Senator Julie Kushner, Connecticut General Assembly

Senator Will Haskell, Connecticut General Assembly

Representative Stephen Harding, Connecticut General Assembly

Representative Rahjib Allie-Brennan, Connecticut General Assembly



Connecticut Association of Boards of Education

81 Wolcott Hill Road, Wethersfield, CT 06109-1242 • (860) 571-7446 • Fax (860) 571-7452 • www.cabe.org

RECEIVED

MAY 12 2023

BETHEL PUBLIC SCHOOLS  
CENTRAL OFFICE

Elizabeth Brown  
President  
Waterbury

May 9, 2023

Leonard Lockhart  
First Vice President  
Windsor

Ms. Melanie Obrien  
12 Cross Hill Road  
Bethel, CT 06801

Meg Scata  
Vice President  
for Government Relations  
Portland

Dear Ms. Obrien:

John Prins  
Vice President  
for Professional Development  
Branford

Thank you for the Bethel Board of Education's decision to continue its CABE membership. Our organization's viability and success in support of its individual members is especially important as we address challenges facing public education.

Lon Seidman  
Secretary/Treasurer  
Essex

CABE's primary mission is to support its individual member boards. We strive to offer timely and meaningful workshops and seminars, access to information and personalized guidance on current issues at the local, state, and federal level, and to make offerings tailored to facilitate district operations. We urge you, your fellow board members, and your superintendent to take full advantage of our services.

Donald Harris  
Immediate Past President  
Bloomfield

We find that those Boards that are most active with us get the most value from their membership.

Christopher Wilson  
Executive Committee  
Member at Large  
Bristol

CABE is uniquely a school boards' organization. As we are led by volunteers, a warm welcome is extended to those who wish to serve CABE in whatever capacity and level they find comfortable. Participation is always welcome in governance and our advocacy efforts both in Hartford and with Congress in Washington.

Lydia Tedone  
NSBA Director  
Simsbury

Please know that if you have questions regarding your service as a board member, the answer is a phone call or email away from one of your CABE staff members.

Patrice A. McCarthy  
Executive Director  
and General Counsel

Again, thank you for your commitment. The Board and staff stand ready to serve you.

Nicholas D. Caruso, Jr.  
Senior Staff Associate  
for Field Services

Cordially,

Jody Goeler  
Senior Staff Associate  
for Policy Services

Sheila McKay  
Senior Staff Associate  
for Government Relations

Elizabeth Brown  
President

Patrice McCarthy  
Executive Director and  
General Counsel

Lisa M. Steimer  
Senior Staff Associate  
for Professional Development  
and Communications

Conrad Vahlsing  
Senior Staff Attorney

cc: Superintendent

Wendy DeBarge  
Coordinator of Finance  
and Administration



Bethel High School  
cordially invites you to attend the  
\_\_\_\_\_ Class of 2023 \_\_\_\_\_

# Commencement Ceremony

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Bethel High School  
Ralph DeSantis Football Field

Tuesday, June 13, 2023 @ 6 pm  
Rain date: Wed., June 14, 2023 @ 6 pm

RSVP to Cheryl Hallock by May 26, 2023\*  
203-794-8600 x1406 or hallockc@bethel.k12.ct.us

\*Please indicate if you will be participating in the procession

Decorative gold lines in the bottom corners.

**Bethel Board of Education**  
**Quarterly & Year to Date Expenditures**

Account	FY Budget	Q1 Expenditures	Q2 Expenditures	Q3 Expenditures	Q4 Expenditures	FY Expenditures	FY Balance
<b>Fiscal Year 2021-2022</b>							
(Unaudited)							
BOE Operating Budget	\$49,050,088	\$8,557,938	\$13,546,755	\$10,891,049	\$15,995,634	<b>\$48,991,376</b>	<b>\$58,712</b>
Facilities Budget	\$350,000	\$145,841	\$116,842	\$142,906	\$34,517	<b>\$440,106</b>	<b>-\$90,106</b>
Note: Town of Bethel approved using \$100K for facilities expenses above budget.						Withdrawn from Unexpended Funds Account	-\$31,394

<b>Fiscal Year 2022-2023</b>							
BOE Operating Budget	\$51,164,831	\$9,087,035	\$13,891,387	\$12,813,772		<b>\$35,792,194</b>	<b>\$15,372,637</b>
Facilities Budget	\$450,000	\$221,831	\$171,314	\$89,891		<b>\$483,036</b>	<b>-\$33,036</b>

# BETHEL BOARD OF EDUCATION

## Briefing Summary

**Date of Briefing:** RMBO May 4th, 2023, BOE May 18, 2023

**Presenters:** Jennifer Variale, Director of Finance and Business Operations

**Topic:** End of Fiscal year 2022-2023

**Importance of this topic to the Board:** High

### **Key Points of the Briefing:**

We are preparing for the end of the fiscal year. Final payrolls are scheduled to be processed on June 30<sup>th</sup>. At that time, we will know what funds remain and if possible, could make a positive impact on our district during the final week of June. We ask for your authorization to focus year end spending on areas that support our strategic plan or have been discussed by the BOE this fiscal year.

- Science of Reading – Implementing the Science of Reading per the CT Right to Read Act is one of our key instructional initiatives. If we are able to purchase or partially purchase an evidenced based, approved reading program we would like to go forward.
- Cyber Security – Protecting the data privacy of our students and staff is one of our obligations. If we are able to purchase software or services outlined in our cybersecurity plan we would like to go forward.
- Technology – One of our goals is to have technology as a catalyst for teaching and learning. There is a long-term chrome-book replacement plan for our 1:1 strategic plan initiative for Grade K through Grade 12. If we are able to purchase the next planned replacements, we would like to go forward.
- Special Education – The SPED department is still closing their books especially for outplacement tuition and transportation and necessary student evaluations and outside services; this will all be reconciled. Budget transfers will be needed to cover Special Education overruns in certain areas which will be finalized and brought to the BOE in August 2023 as usual.
- Facilities – With a reduced 460 budget there are a few critical maintenance items that we had this year and may need to transfer funds to cover these expenses.
- Unexpended Funds Account – Knowing that we are facing rising Special Education costs, not addressed through ESSER, we might need to withdraw funds from the Unexpended Funds Account in order to cover these expenses.

**Action Requested of the Board of Education:** The Board of Education moves to direct the administration to first make accounting adjustments as needed to properly close the books and records and that remaining funds be directed towards the above goals and issues.

# **BETHEL BOARD OF EDUCATION**

## **Briefing Summary**

**Date of Briefing to the Board: 5/18/2023**

**Presenter: Jennifer Variale**

**Topic:** Updating Financial Authorized Contact

**Importance of this topic to the Board:** Important

### **Key Points of the Briefing:**

Due to the retirement of Theresa Yonsky as the Director of Fiscal Services and the hiring of Jennifer Variale as the Director of Finance and Business Operations board action is required to update the authorized contact for the Bank of America Credit Card accounts.

**Action Requested of the Board of Education:** Motion Needed

**Recommended Motion:** The Bethel Board of Education authorizes a change in authorized contact for the Bethel Board of Education accounts with Bank of America from Theresa Yonsky to Jennifer Townsend Variale.

**BETHEL BOE BUDGET 2022-2023**  
**BUDGET TRANSFERS SUMMARY BY PERIOD**

		Approved	July-Dec	Jan-Apr	May-Jun	June	Total	Final
Object Codes		Budget	Adjustments	Adjustments	Adjustments	Adjustments	Transfers	Budget
Salaries	1000	33,868,873		-	-	-	-	33,868,873
Employee Benefits	2000	9,969,580	-	-	-	-	-	9,969,580
Professional Services	3000	1,069,595	(550)	71,000	-	-	70,450	1,140,045
Purchased Property Services	4000	251,450	-	(13,000)	-	-	(13,000)	238,450
Other Purchased Services	5000	4,677,371	(150)	-	-	-	(150)	4,677,221
Supplies	6000	931,380	1,950	-	-	-	1,950	933,330
Property	7000	314,162	(2,450)	(60,000)	-	-	(62,450)	251,712
Miscellaneous	8000	82,420	1,200	2,000	-	-	3,200	85,620
Total Budget		51,164,831	-	-	-	-	-	51,164,831
Total Transfers From			3,150	73,000	-	-	75,600	
Total Transfers To			(3,150)	(73,000)	-	-	(75,600)	
% of Total Budget							-0.15%	

**Budget Transfers July 1 - December 31, 2022**

Account Number	Description	Increased	Decreased	Notes
1 100.13.1100.101.5500	PRINTING - BS - SW	1,000	0	Principal's Request
100.13.2410.101.3302	CONFERENCE REGISTRATION FEES - BS	0	(600)	Purchase of classroom posters
100.13.2410.101.5800	TRAVEL - BS	0	(400)	postcards
<b>Total for Request</b>		<u>1,000</u>	<u>(1,000)</u>	
2 100.14.1100.101.7302	FURNITURE & FIXTURES - JS - SW	550	0	Principal's Request
100.14.2410.101.5800	TRAVEL - JS	0	(550)	Replace staff refrigerator
<b>Total for Request</b>		<u>550</u>	<u>(550)</u>	
3 100.11.1100.110.6110	INSTRUCTIONAL SUPPLIES - HS - PHYS ED	3,000	0	Principal's Request
100.11.1100.110.7303	EQUIPMENT - INSTRUCTIONAL - HS - PHYS ED	0	(3,000)	Purchase of addt'l PE supplies
<b>Total for Request</b>		<u>3,000</u>	<u>(3,000)</u>	
4 100.11.1200.101.6110	INSTRUCTIONAL SUPPLIES - HS - SPECIAL ED	700	0	Principal's Request
100.11.1200.101.3302	CONFERENCE REGISTRATION FEES - HS - SPEC ED	0	(500)	For addt'l Spec. Ed. supplies
100.11.1200.101.5800	TRAVEL - HS - SPECIAL EDUCATION	0	(200)	
<b>Total for Request</b>		<u>700</u>	<u>(700)</u>	
5 100.11.2410.101.8100	DUES & FEES - HS	1,200	0	Principal's Request
100.11.1100.109.6110	INSTRUCTIONAL SUPPLIES - HS - MUSIC	0	(1,200)	For National Jazz Festival fee
<b>Total for Request</b>		<u>1,200</u>	<u>(1,200)</u>	- new this year
6 100.11.2900.978.3302	CONFERENCE REGISTRATION FEES - HS - CLUBS	550	0	Principal's Request
100.11.2900.984.6113	GENERAL SUPPLIES - HS - GIRLS LACROSSE	0	(395)	USA Lacrosse and World Softball Coaches
100.11.2900.974.6113	GENERAL SUPPLIES - HS - GIRLS SOFTBALL	0	(155)	conferences
<b>Total for Request</b>		<u>550</u>	<u>(550)</u>	

**Budget Transfers January 1 - April 30, 2023**

Account Number	Description	Increased	Decreased	Notes
1 100.11.2410.101.8100	DUES & FEES - HS	2,000	0	Principal's Request
100.11.1100.101.7306	SOFTWARE - TECHNOLOGY - HS	0	(2,000)	Due to increased program fees
<b>Total for Request</b>		<u>2,000</u>	<u>(2,000)</u>	
2 100.16.2230.119.3401	PURCH PROF&TECH SERVICES - SW - TECH	71,000	0	Director of Instructional Tech's Request
100.16.2230.119.7304	EQUIPMENT - TECH - SW - TECHNOLOGY	0	(58,000)	For cyber security work
100.16.2230.119.4320	REPAIR & MAINT CONTRACTS - TECHNOLOGY	0	(13,000)	(in lieu of D.A. replacement)
<b>Total for Request</b>		<u>71,000</u>	<u>(71,000)</u>	



# Bethel Public Schools

1 School Street, P.O. Box 253, Bethel, CT 06801  
Fax: (203) 794-8723 – website: [www.bethel.k12.ct.us](http://www.bethel.k12.ct.us)

*Kristen Brooks, Ed. D.*  
Assistant Superintendent of Schools  
(203) 794-8613

*Christine L. Carver, Ed. D.*  
Superintendent of Schools  
(203) 794-8601

*Jennifer Variale*  
Director  
Finance & Business Operations  
(203) 794-8603

*Christine E. Sipala, Ph.D.*  
Director  
Special Education & Pupil Services  
(203) 794-8616

*Michelle D. Rutledge*  
Director  
Teaching & Learning  
(203) 794-8755

*Donna Burns*  
Director  
Instructional Technology  
(203) 794-8071

*Robert Germinaro*  
Supervisor  
Facility & Security Operations  
(203) 794-8609

TO: Board of Education  
FROM: Jennifer Variale, Director of Finance and Business Operations  
RE: Tuition Rates for Non-Resident 2023-2024  
DATE: May 18, 2023

Pursuant to Board of Education Policy, the following tuition rates for non-resident students attending Bethel Public Schools are recommended:

	<u>2021/2022</u>	<u>2022/2023</u>	<u>2023/2024</u>	<u>% Increase</u>
Elem/Middle	\$13,900	\$14,499	\$15,064	3.90%
High School	\$16,038	\$16,729	\$17,381	3.90%

These tuition rates **do not include** transportation. Additionally, Special Education rates will be calculated as needed based on the costs of a specific program with related services. The Special Education costs are not discounted.

## **MOTION:**

The Bethel Board of Education sets the tuition rates for non-resident students attending Bethel Public Schools for the 2023/2024 school year as stated in this memo.

cc: Dr. Christine Carver  
Dr. Kristen Brooks

*“Our Primary Purpose is to Improve Student Achievement.”*

# **BETHEL BOARD OF EDUCATION**

## **Briefing Summary**

**Date of Briefing to the Board: May 18, 2023**

**Presenter: Jennifer Variale, Director of Finance & Business Operations**

**Services Topic: Healthy Food Annual Certification**

**Importance of this topic to the Board: Important**

### **Key Points of the Briefing:**

\* CSDE requires annual certification by the Board of Education for participation in the Healthy Foods Certification Program

\* In participating, Bethel can only serve beverages, foods, snacks and a la carte items that have been specifically approved by the CSDE.

\* For participation, the District receives an additional 10 cents reimbursement from the State on each meal served. This is important to the financial success of our program.

Action Requested of the Board of Education: Motion needed.

### **Recommended Motions:**

- 1) Pursuant to C.G.S. Section 10-215f, the Bethel Board of Education certifies that all food items offered for sale to students in the schools under its jurisdiction, and not exempted from the Connecticut Nutrition Standards published by the Connecticut State Department of Education, will comply with the Connecticut Nutrition Standards during the period of July 1, 2023 to June 30, 2024. This certification shall include all food offered for sale to students separately from reimbursable meals at all times and from all sources, including but not limited to school stores, vending machines, school cafeterias, culinary programs, and any fundraising activities on school premises sponsored by the school or non-school organizations and groups.
- 2) The Bethel Board of Education will allow the sale to students of food items that do not meet the Connecticut Nutrition Standards provided that the following conditions are met:
  - 1) the sale is in connection with an event occurring after the end of the regular school day or on the weekend;
  - 2) the sale is at the location of the event;
  - and 3) the food items are not sold from a vending machine or school store. An "event" is an occurrence that involves more than just a regularly scheduled practice, meeting, or extracurricular activity. For example, soccer games, school plays, and interscholastic debates are events but soccer practices, play rehearsals, and debate team meetings are not. The "regular school day" is the period from midnight before to 30 minutes after the end of the

official school day. "Location" means where the event is being held and must be the same place as the food sales.

- 3) The Bethel Board of Education will allow the sale to students of beverages not listed in Section 10-221q of the Connecticut General Statutes provided that the following conditions are met: 1) the sale is in connection with an event occurring after the end of the regular school day or on the weekend; 2) the sale is at the location of the event; and 3) the beverages are not sold from a vending machine or school store. An "event" is an occurrence that involves more than just a regularly scheduled practice, meeting, or extracurricular activity. The "regular school day" is the period from midnight before to 30 minutes after the end of the official school day. "Location" means where the event is being held and must be the same place as the beverage sales.



# **BETHEL BOARD OF EDUCATION**

## **Briefing Summary**

**Date of Briefing to the Board:** RMBO May 4, 2023, BOE May 18, 2023

**Presenter:** Jennifer Variale, Director of Finance & Business Operations

**Topic: Setting breakfast and lunch prices at the schools for 2023-2024**

**Importance of this topic to the Board:** Important

Summary of the Briefing:

- 1) Proposal is to maintain current school meal prices during 2023-2024 as the non-profit Food Service account is sufficiently funded at this time from CSDE assistance allocations.
- 2) Maintaining current pricing will help ease families back into paying for meals after two years of free meals for all due to Covid.
- 3) To set the price for reduced priced breakfast at \$0.00 instead of \$0.30 for the year 2023-2024. This will continue to encourage participation in the breakfast program and ensure that our neediest students are fed each morning. The cost to the board should be less than \$3,000

Action Requested of the Board of Education: Motion needed.

Recommended Motions:

- 1) Motion to maintain the student school lunch prices for the 2023-2024 school year as follows: Elementary \$3.10 and High School/Middle School \$3.45. The BOE sets the school breakfast prices at all schools at \$2.40 for the 2023-2024 school year.
- 2) Motion to maintain the Adult lunch price at \$4.50 and the Adult breakfast price at \$3.00 for the 2023-2024 school year in order to comply with CSDE pricing guidelines.
- 3) Motion to set the reduced priced breakfast to \$0.00 rather than \$0.30 for the 2023-2024 school year to continue to promote participation in the breakfast program

Bethel Public Schools  
Bethel, CT

## MEMORANDUM

TO: Bethel Board of Education

FROM: Christine Carver, Ed.D.  
Superintendent of Schools

DATE: May 18, 2023

RE: **TEACHERS BEING GRANTED “TENURE”**

Under Connecticut General Statute 1-210(b) (2), any teacher who has completed forty (40) school months of continuous full-time employment in Bethel (or after 20 months of continuous employment in Bethel, if that teacher achieved “tenure” in another Connecticut district) is considered “tenured” in Bethel in terms of the law.

For the Board’s information, the administration is renewing the contracts for a fourth year (or after 20 months of continuous full-time employment in Bethel, if that teacher achieved “tenure” in another Connecticut district) for the following staff members:

### HIGH SCHOOL

Christopher Collison	Social Studies Teacher
Dylan Finer	Special Education Teacher
Austin Hall	Social Studies Teacher
Gillian Mallick	EL/Bilingual Teacher
Christine Manalo	Choral Director
Brendon Michalko	Band Director
Alexa Perrefort	Special Education Teacher
Kathryn Pierpaoli	Early Childhood Education Teacher
Megan Richardson	Special Education Teacher
Marianna Shaposhnikova	Math Teacher
Danielle Winstanley	Social Studies Teacher
Christian Knauff 12/2/2023	Physics Teacher
Kristan Giroux 1/3/2024	School Social Worker

### MIDDLE SCHOOL

Marianna Bedoya	Spanish Teacher
Tracy Burrill	French Teacher
Shawn Ingraham	Social Studies Teacher
Lindsay Robbins	Special Education Teacher
Addison Conway	Math Teacher
Emily Price	Art Teacher

Marissa Rowe

Science Teacher

JOHNSON SCHOOL

Kali Sierra 1/2/2023

Joseph Perreault

Chelsea Rossomando

Lisa Barbieri 1/13/2024

Grade 3 Teacher

Media Specialist

Grade 3 Teacher

Grade 3 Teacher

BERRY SCHOOL

Samantha Hannon

Special Education Teacher