

Bethel Board of Education Regular Meeting - Supt. Budget Presentation

Thursday, January 19, 2023 7:00 PM

Board of Education Conference Room E, 1 School Street, PO Box 253, Bethel, CT 06801

| | |
|---|--|
| 1. Call to Order | Speaker (s): Policy 9326 |
| 1.A. Roll Call for Quorum | |
| 1.B. Pledge of Allegiance | |
| 2. Superintendent's Proposed 2023-2024 Education Budget Presentation | |
| 3. Board Recognition/A Salute to Excellence | |
| 3.A. Gifts, Grants, & Bequests | |
| 4. Consent Calendar | Speaker (s): Policy 9326 |
| 4.A. Approval of Minutes | |
| 4.A.1. December 15, 2022 - Bethel Board of Education Special Meeting - Legislative Meeting | |
| 4.A.2. December 15, 2022 - Board of Education Annual Meeting | |
| 5. Correspondence | Speaker (s): Policy 9326 |
| 6. Public Comment (Please note: The Board welcomes Public Comment and asks that speakers please limit their comments to 2 minutes. Speakers may offer objective comments of school operations and programs that concern them. The Board will not permit any expression of personal complaints or defamatory comments about Board of Education personnel and students, nor against any person connected with the Bethel Public School System.) | Speaker (s): Policy 9326 |
| 7. Administrative/Board Member Update | Speaker (s): Policy 9326 |
| 7.A. Board Chairperson Update | |
| 7.A.1. 2023 Proposed Standing Committees Assignments | |
| 7.B. Administrative Update | |
| 7.B.1. 2022-2023 BOE District Data Sheet | |
| 8. Reports to the Board | |
| 8.A. Policy | Speaker (s): Policy 9310, 9311, 9313 |
| 8.A.1. Second Reading/Approval | |
| 8.A.1.a. Policy 6144.1 - Curricular Exemptions | |
| 8.A.1.b. 2210 - Administrative Discretion in Absence of BOE Policy | Speaker (s): Christine Carver |

8.A.1.c. Policy 2220 - Representative and
Deliberate Groups

8.A.1.d. Policy 2222 - Administrative Council

8.A.1.e. Policy/Regulation 2231 - Systems

Speaker (s) : Christine
Carver

8.A.1.f. Policy 2300 - Role of Board of Education
and Superintendent

Speaker (s) : Christine
Carver

9. **Adjourn**

Superintendent's
Proposed Budget
2023-2024

January 19, 2023



**“The more that you read, the more things you will know, the more that you learn, the more places you’ll go.”
— Dr. Seuss**



Our Primary Purpose is to Improve Student Achievement



Mission

The mission of the Bethel Public Schools is to foster a culture of excellence and achievement accomplished through strong, collaborative relationships with parents and the community, and rigorous teaching and learning opportunities for all learners.

Our graduates will be compassionate, skilled, and inquisitive individuals, who take initiative in making positive contributions to society.

Priorities of the Budget

- Maintaining our current curricular and extra-curricular programs;
- Maximizing resources to support fiscal efficiency;
- Supporting the needs of students with disabilities & increasing enrollment; and
- Addresses student academic & social-emotional needs.

**Theme
of
Budget**

More Students

**Significantly More Students with
Disabilities with Intensive Needs**

Bethel Ranked 149/164 in Per
Pupil Expenditure, which is in the
lowest 10% within the state.

Source: 2021-2022 Net Current Expenditures (NCE) per Pupil (NCEP),
Connecticut State Department of Education

2023 state wealth ranking
(AENGLC) Bethel is 79th
out of 169 districts, which is
in the top 50%.

[Source: AENGLC, Connecticut Department of Education](#)

We would need an increase of \$6,102,756 to be at the state average in per pupil spending based on current enrollment

Source: EdSight

2022 US Inflation Rates

Source: US Bureau of Labor Statistics

| Year | Jan | Feb | Mar | Apr | May | June | July | Aug | Sep | Oct | Nov | Dec | Ave |
|------|-----|-----|-----|-----|-----|------|------|-----|-----|-----|-----|-----|-----|
| 2022 | 7.5 | 7.9 | 8.5 | 8.3 | 8.6 | 9.1 | 8.5 | 8.3 | 8.2 | 7.7 | 7.1 | 6.5 | 8.0 |



Budget Drivers

Budget Drivers - Summary

1

Increased enrollment & General Inflation

- Cost of goods and services up significantly from last year
- Consumable and subscription costs adjusted based on sheer number of students
- Large class sizes and caseloads

2

Special Education

- Significant increase in number of students with disabilities
- Increase in outplacements with no state adjustment for reimbursement in Excess Cost
- High out of district transportation costs
- In-district transportation issues
- Loss of ARP/ IDEA funds used to support students who require additional paraeducator support

3

Health Insurance

- Significant increases in cost.



Budget Drivers Summary Continued

4

Contractual Obligations - Salaries

- Largest portion of our budget
- Contractual increases are significantly lower than private sector
- Teacher shortage has affected hiring patterns

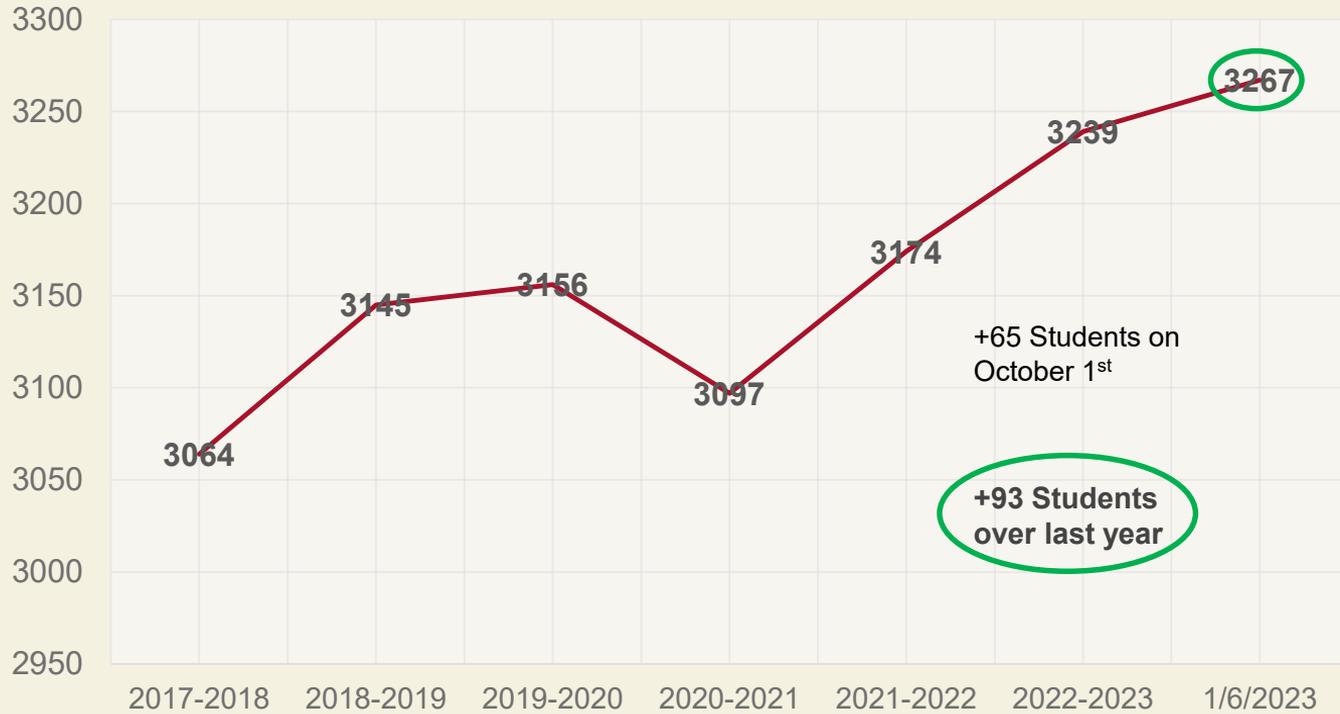


Enrollment & Demographic Trends

Budget Driver #1

Enrollment

Includes All Students Fiscally Responsible For on October 1st....



Enrollment Trends

Current and Future Trends

- Increase of 9% in the student body (268) over last 6 years
- Projected enrollment (NESDEC) report anticipated an increase of 5.1% in the next 10 years (additional 164 students)
- Projections only consider current development
- Historically projections have been underestimated



Projected Impact of Enrollment Trends



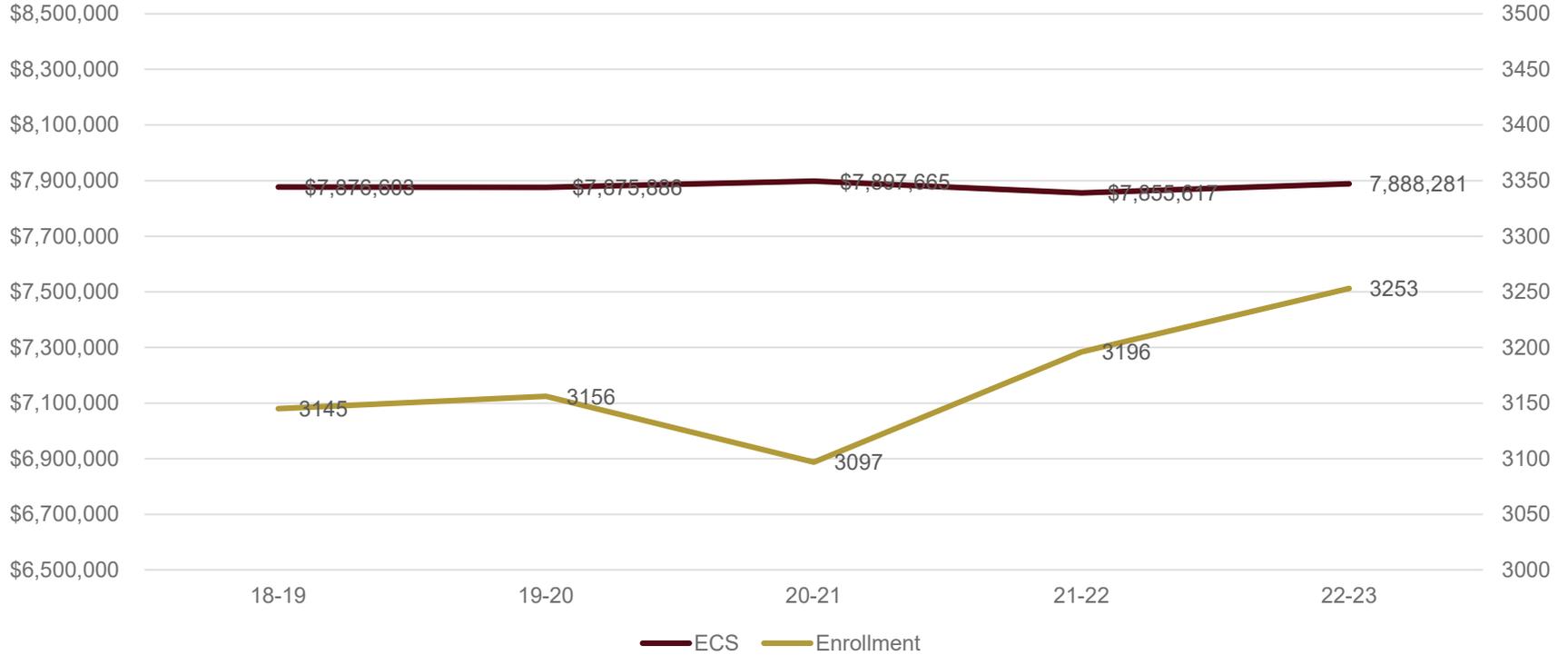
Impact

- Continued impact to class size and caseloads, resulting in the need for more staff
- Increased needs for resources (supplies, textbooks, Chromebooks, consumables, etc.), and subscriptions (software licenses)
- Potential for lack of space in buildings

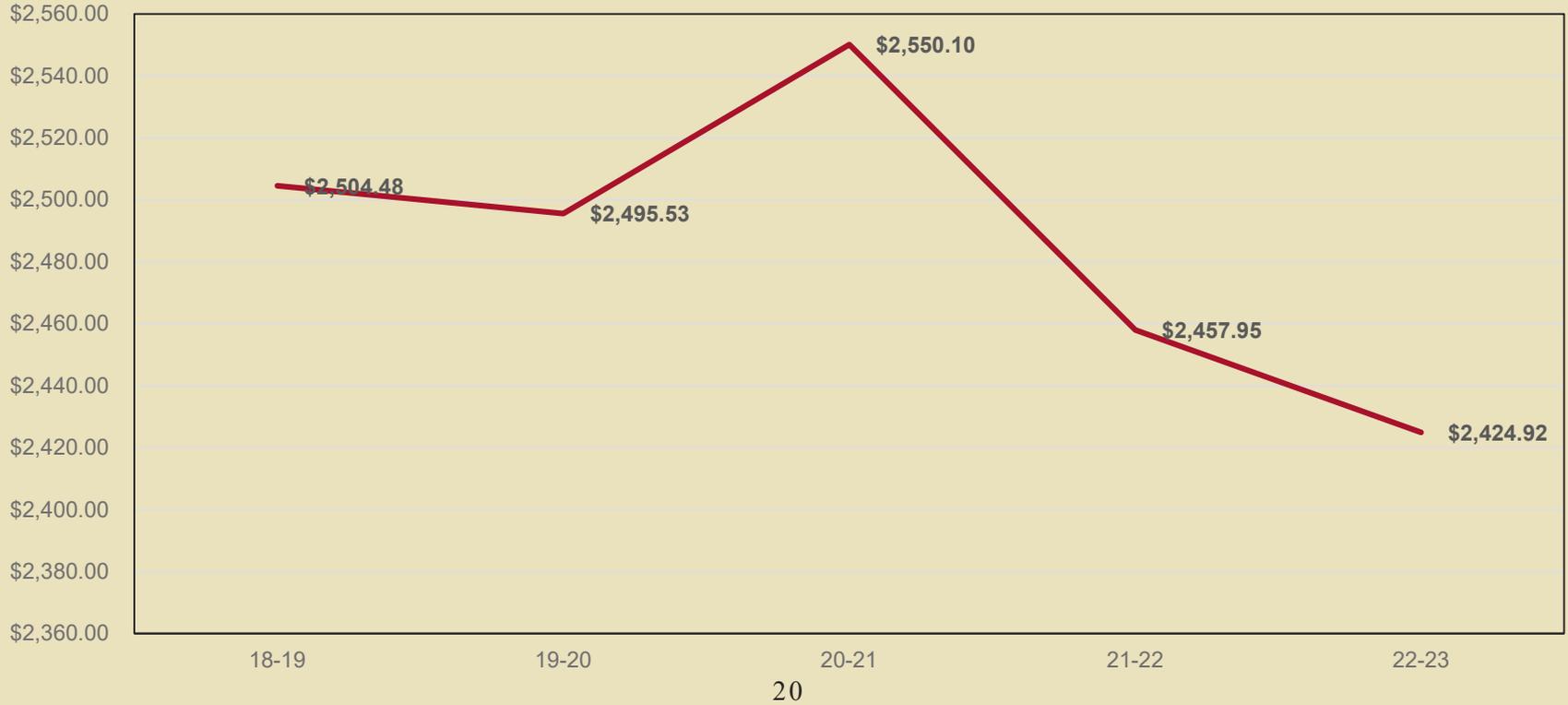
Projected State Revenue Regular Education

Educational Cost Sharing or ECS

Educational Cost Share (ECS) & Total Enrollment



Per Pupil Reduction in ECS based on Actual Enrollment



Changes in ESSER II/ARP ESSER Funding

- Loss of 1.0 FTE
 - Regular Education Teacher at Johnson School
- Loss of 1 specialist and 6 tutors that provide intervention
 - Mathematics
 - Literacy
 - EL



Students not Served with Loss of ESSER II Funding

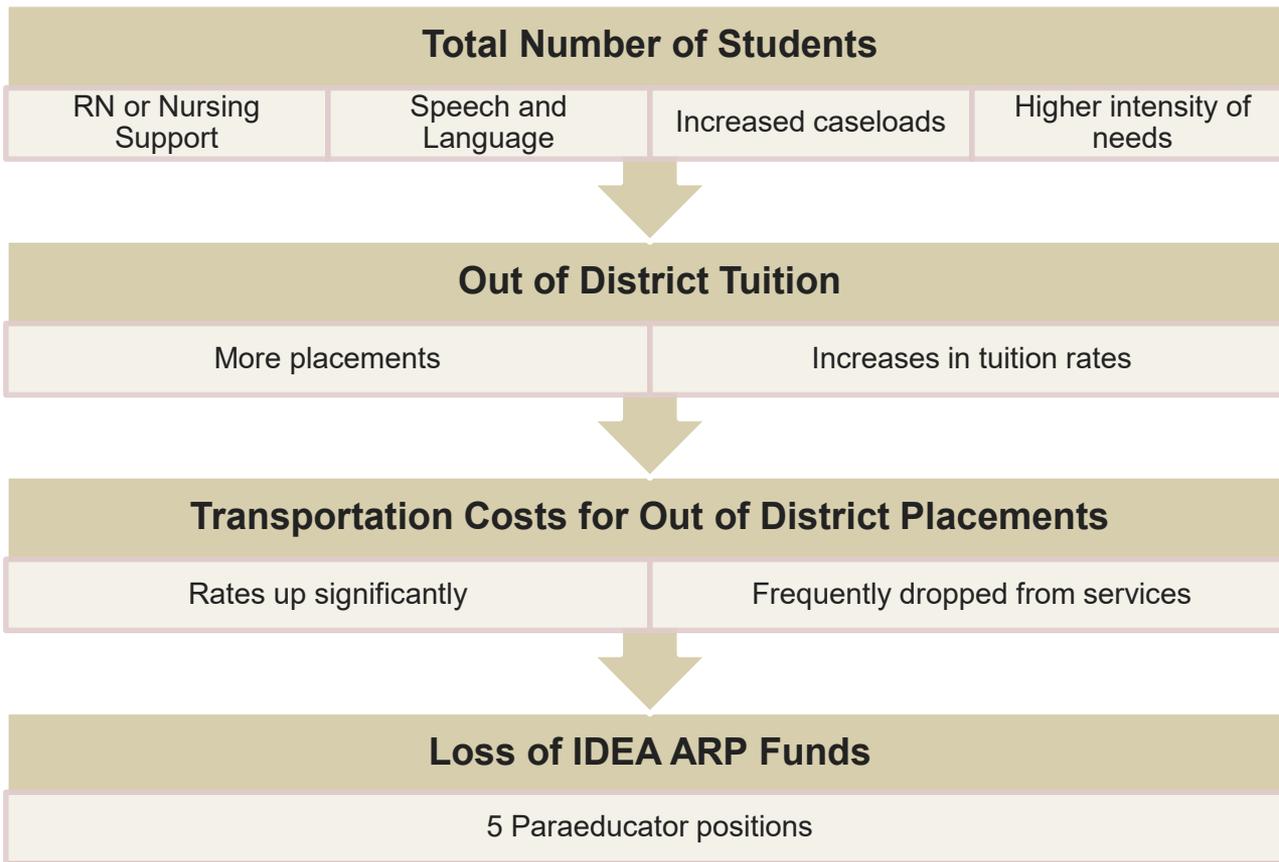
- Johnson School
 - 109 (EL, Literacy & Math)
- Bethel Middle School with new schedule (EL, Literacy & Math)
 - 56 Students





Students with Disabilities

*More students with Disabilities & Increase in Intensity of Needs
Budget Driver #2*

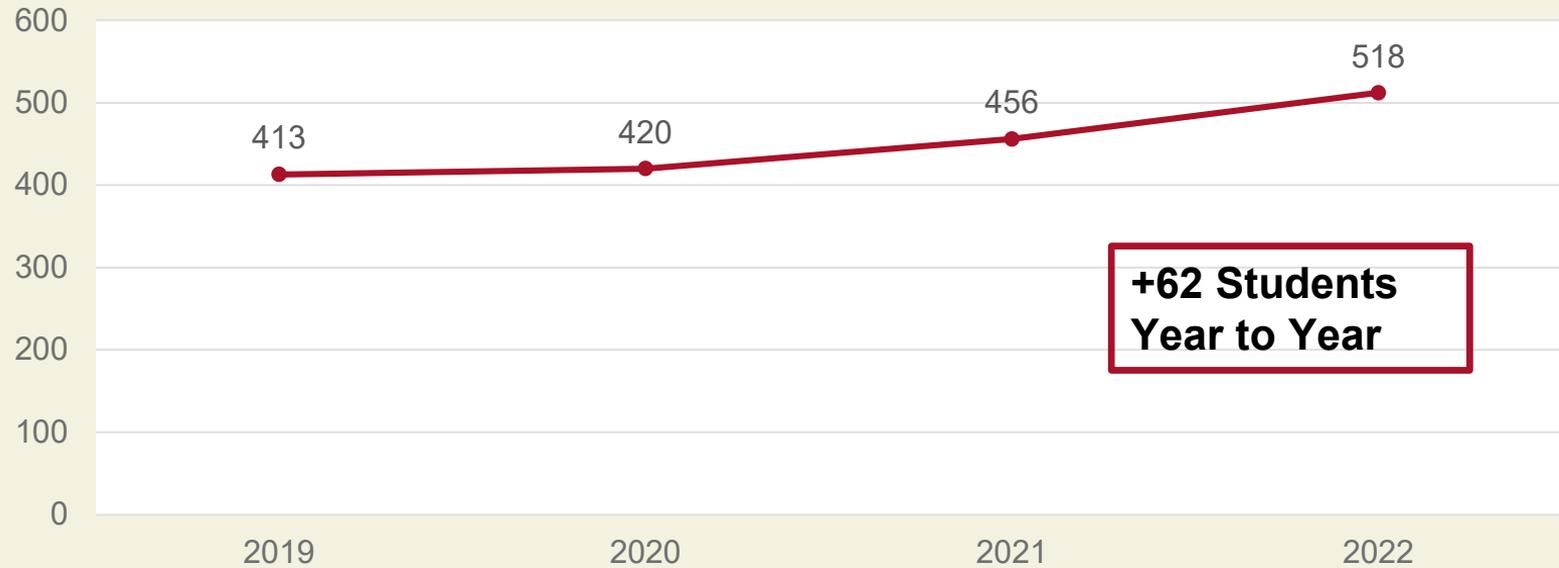


What are the current financial issues in special education?

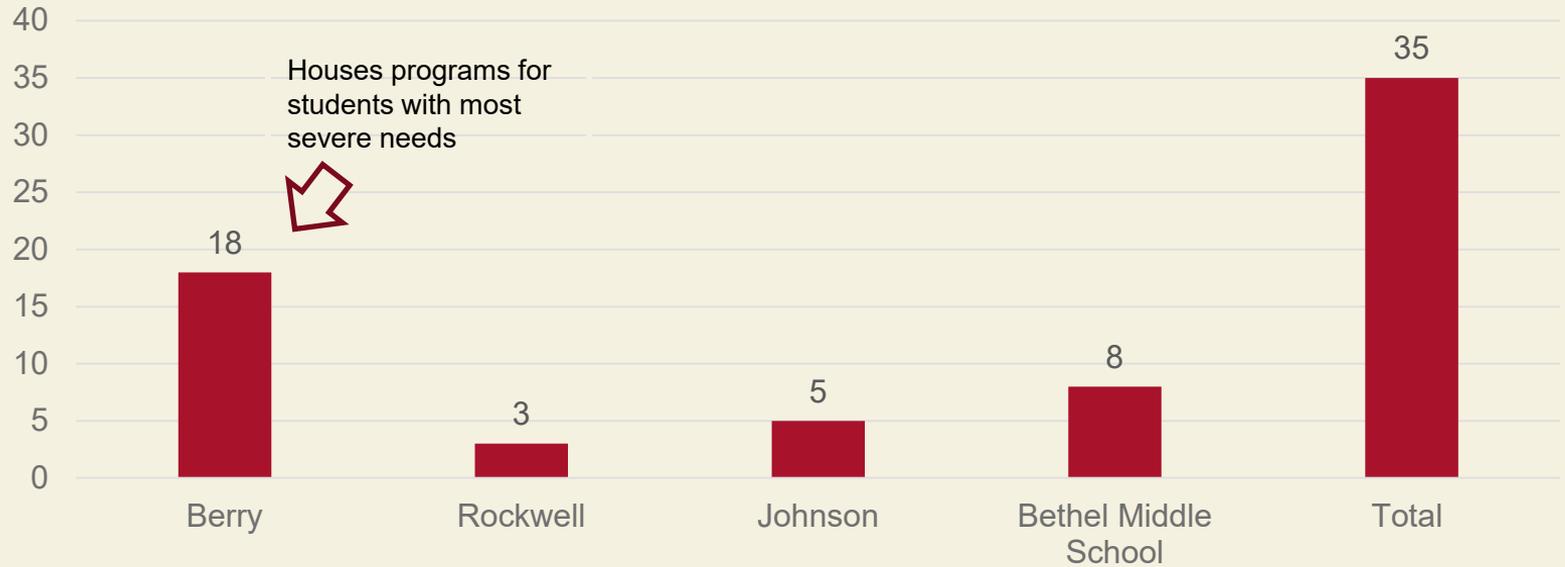
Impact of Change in Legislation

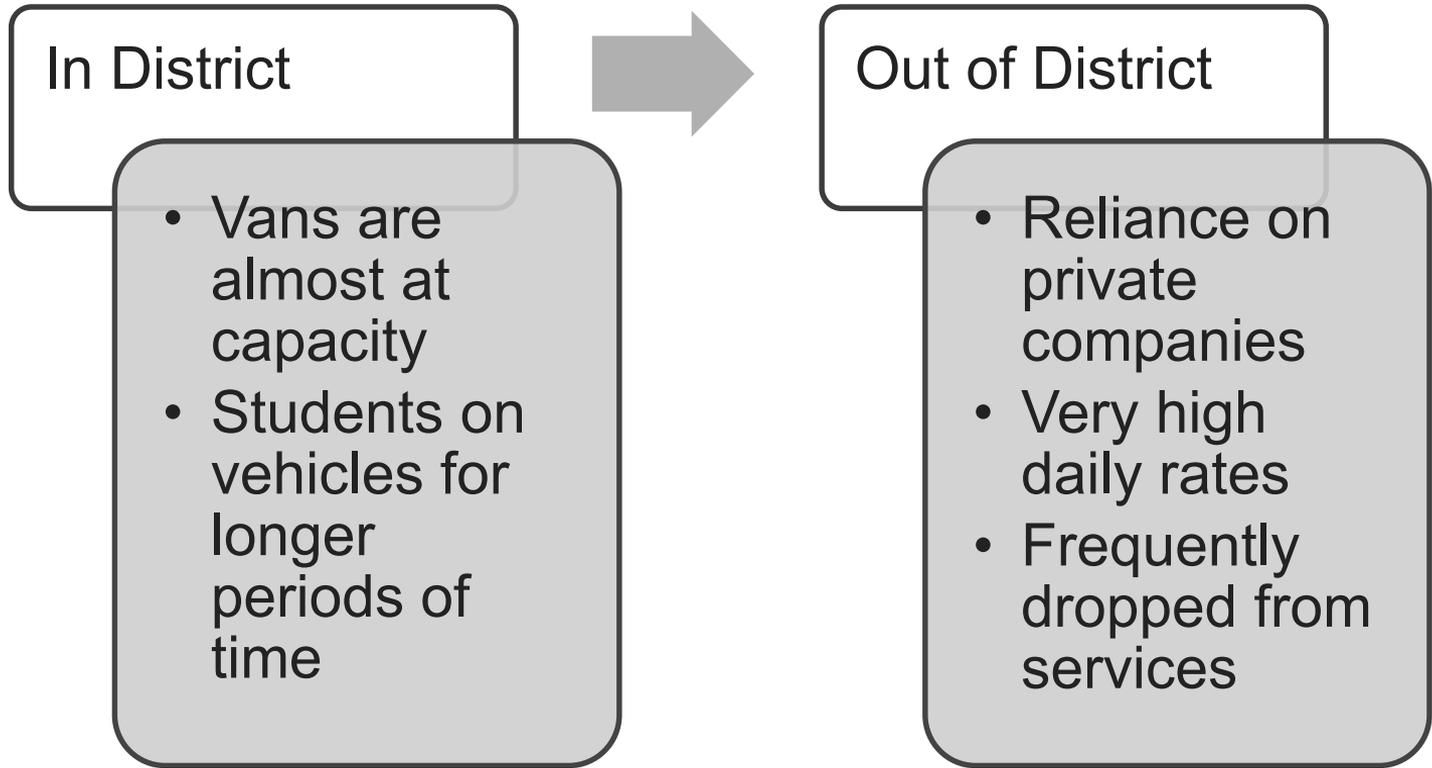
- Required to educate children to their 22nd birthday.
 - Impact to outplacement
 - Need to expand our Community Partnership Program (18-22 year old)

Students with Disabilities All Students Fiscally Responsible (October 1st)



Students with Disabilities who Transferred in the Month of September, 2022 (not budgeted for)





What are the fiscal problems associated with transportation for students with disabilities?

What have we done to address special education out of district transportation costs?

- Regional Special Education Collaborative with EdAdvance
 - Communities involved in Discussion: Bethel, Region 15, Region 14, Brookfield, Watertown, and Newtown
 - Creates stability in pricing with guarantee to add students when/ if needed
 - Shared transportation routes between communities whenever possible
 - 3 Year Commitment

What are some creative ways to address in district special education transportation?

- Make adjustments to school schedule
- Having First Student Bus Co. conduct analysis of efficiency in runs
- Minimize vans having to go to multiple locations during dismissal, particularly elementary



Programs we have implemented to contain costs for students with disabilities...

- Development of in-house programs
 - Preschool - COF
 - Foundations (Autism & Multi-handicapped - BS, JS, BMS & BHS)
 - Essentials (mild cognitive disabilities – RS, JS, BMS & BHS)
 - FLEX (emotional & behavioral disabilities - RS, JS, BMS)
 - Task (alternative education - BHS)
 - Step (emotional & behavioral disabilities - BHS)
 - Community Partnership Program (18-22 – Municipal Center)
- Provides services in least restrictive environment
- Usually higher quality of programming
- More fiscally efficient

MANDATE

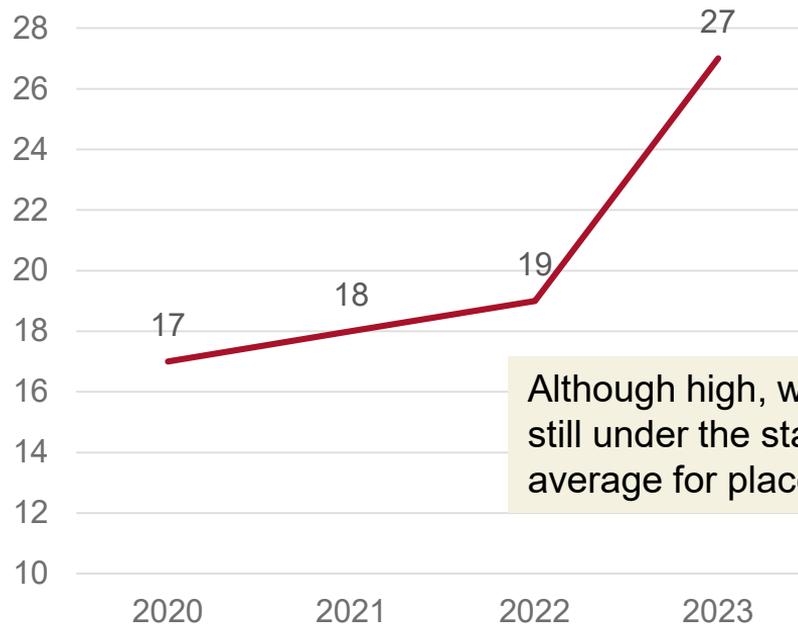
Out of District Placements (January 2023)

Current Out of District Placements:

26 (includes settlement agreements)

1 Pending Placement

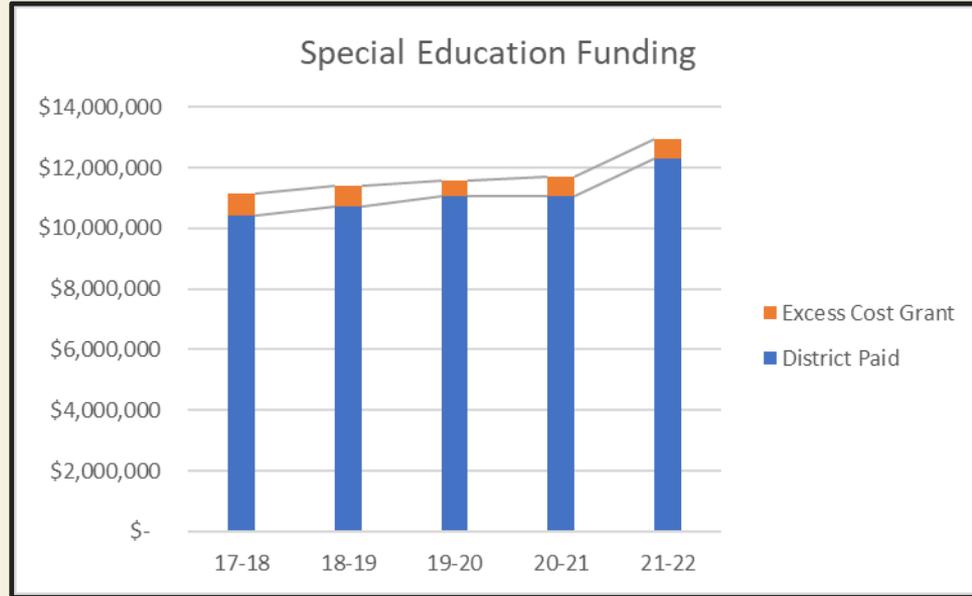
| | 22-23 | 23-24 | Increase |
|--|-------------|-------------|-----------|
| Special Education Tuition & Transportation | \$2,227,223 | \$3,068,570 | \$841,347 |



Although high, we are still under the state average for placements

— # of Students in Out of District Placements

Excess Cost Grants – Loss of Funding Due to State Cap



| | 2017-2018 | 2018-2019 | 2019-2020 | 2020-2021 | 2021-2022 |
|---------------------|-------------------|------------------|------------------|------------------|------------------|
| Lost Funding | \$ 251,765 | \$285,118 | \$129,236 | \$253,471 | \$160,645 |

Current & Proposed Nursing Support in Our Schools

| School | Student Population (January 2023) | Current FTE | Proposed FTE | Usage Health Offices (Year to Date of 1/13/2023) | Why the change? |
|----------------------|-----------------------------------|-------------|--------------|--|---|
| Bethel High School | 1086 | 2.0 | 2.0 | Unduplicated Students: 474 Visits:1,291 | |
| Bethel Middle School | 766 | 1.7 | 1.7 | Unduplicated Students: 530 Visits: 2,421 | |
| Johnson School | 693 | 1.0 | 2.0 | Unduplicated Students: 510 Visits: 2,276 | IEP requirements of additional supports and size of student population given health needs |
| Rockwell School | 287 | 1.0 | 1.0 | Unduplicated Students: 259 Visits: 1,258 | |
| Berry School/COF | 403 | 1.0 | 1.0 | Unduplicated Students: 286 Visits:1,114 | |
| St. Mary's | | .3 | .3 | | |





Budget Includes....

- Transferring of five (5) Paraeducator positions from loss of ARP/IDEA Grant to Board of Education budget based on student needs & discontinuation of grant
- Addition of RN at Johnson School to support IEP needs and overall student population
- Addition of .4 Speech and Language Pathologist (no benefits) to support increased caseloads

Health Insurance

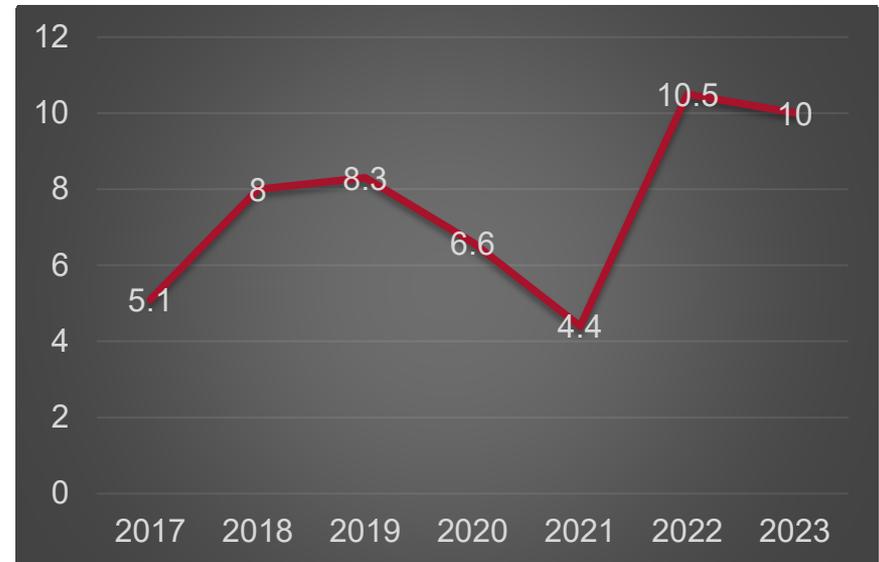
Budget Driver #3

Connecticut Partnership Plan 2.0

- 10% premium rate increase
- Adjustments made based on actual usage

| | 2022- 2023 | 2022- 2023 | Increase Year to Year |
|---------------------|---------------|---------------|--------------------------|
| Health Insurance | \$8,773,220 | \$9,472,836 | \$699,616 |

% Increases of the Connecticut Partnership Plan



Bid Timeline to Explore Insurance Options

| Date | Activity |
|---------------------------|---|
| January 12, 2023 | Release RFP |
| January 19, 2023 | Intent to Bid Form and NDA Deadline by 2:00 PM EST |
| January 24, 2023 | Vendor Question Deadline by 2:00 PM EST |
| February 3, 2023 | Vendor Questions Answered |
| February 10, 2023 | Electronic Proposals Posted to Proposal Tech by 2:00 PM EST |
| Week of February 27, 2023 | Finalist Interviews (if Necessary) |
| Week of March 5, 2023 | Best and Final Offers |
| March 12 2023 | Contract Awarded |
| April through June | Implementation |
| July 1, 2023 | Effective Date for Contract |

Meeting with
Unions the Week
of February 20th

What we are trying to do to manage health care costs?

Salaries

Budget Driver #4

Contractual Salary Obligations

- Administrators – 2.0%
- Teachers – 3.1% (includes step movement)
- Secretaries – In negotiations
- Paraeducators – 2.0%
- Custodians – 2.25%
- Nurses – 2.25%
- Food Service Workers – 2.0%
- More limited choices in hiring.

**National
Statistics:
Average Salary
Increase is
4.6%**
Source: Department of Labor

Other Revenue

| Grant Name | 2022-2023 |
|--|-----------|
| REGULAR EDUCATION | |
| CARL D. PERKINS VOC & TECH ED. ACT | 39,216 |
| TITLE I – IMPROVING BASIC PROGRAMS | 420,382 |
| TITLE II – PART A TEACHERS | 69,475 |
| TITLE III - PART A ENGLISH LANG. ACQUIS. | 23,425 |
| TITLE IV - Student Support & Academic Enrichment | 30,431 |
| State Bi-lingual Grant | 4,581 |
| SPECIAL EDUCATION | |
| IDEA – PART B, SECTION 611 | 736,348 |
| IDEA – PART B, SECTION 619 | 27,031 |

ARP ESSER Grant

- Bethel was awarded \$2,692,734 in ARP ESSER funds in 2020.
- The grant must be spent by 9/30/2024.
- \$1.5M has been allocated to fund student support including 1 Special Education Teacher, 1 SEL Coach, 1 Math Specialist, 4 Paraeducators, 5 Building Substitutes, curriculum acceleration and credit recovery.
- \$765K has been allocated to HVAC repairs.
- \$263K has been allocated to teacher laptops and technology improvements in classrooms.

| ARP ESSER Funds | Allocation |
|---------------------------------------|--------------------|
| Student Support | \$1,560,913 |
| DBT Training for PPS | \$8,331 |
| Software | \$17,450 |
| Instructional Supplies | \$45,439 |
| HVAC | \$765,238 |
| Teacher Laptops & Technology Supplies | \$263,161 |
| BMS Gym Divider | \$32,202 |
| Total | \$2,692,734 |

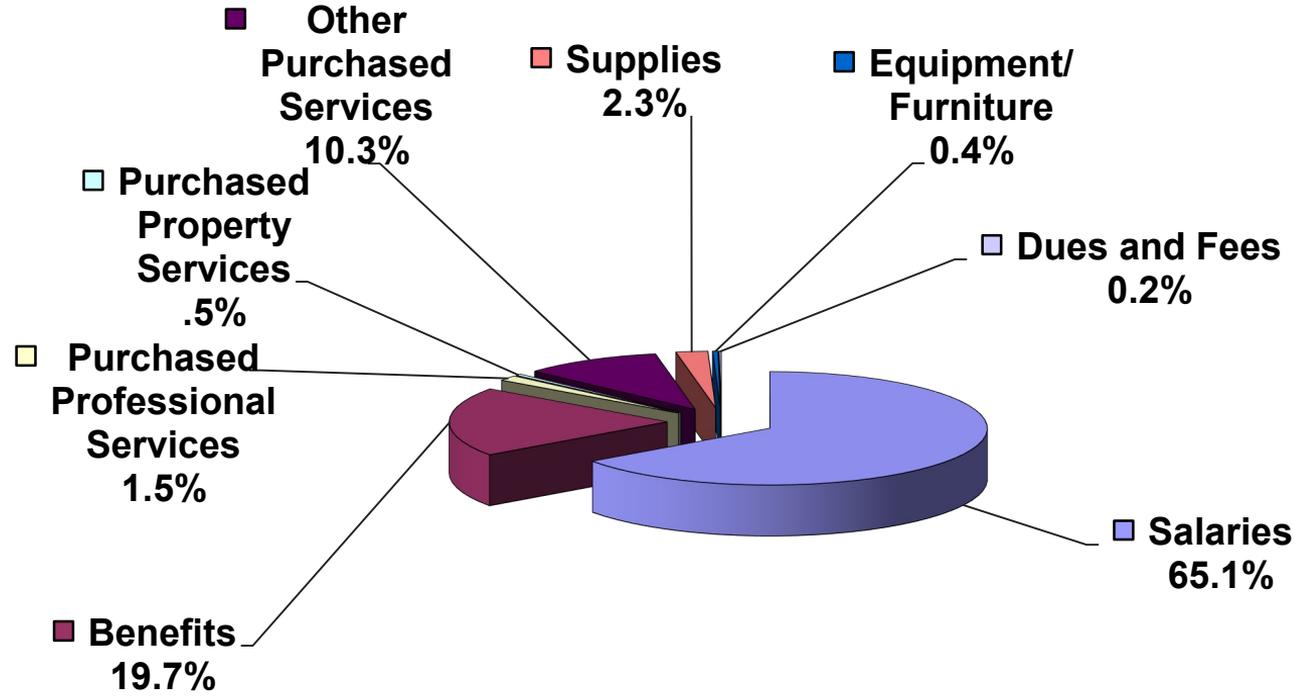
| | |
|------------------------|------------------|
| ARP ESSER Funds | 2,692,734 |
| 21-22 Spending | 718,269 |
| 22-23 YTD Spending | 322,178 |
| To Go | 1,652,286 |



Superintendent's
Proposed Budget
2023-2024

Budget Summary

Salaries and Benefits comprise 84.8% of the budget.



Budget Base & Options

| | 23-24 Proposed | |
|--|---------------------|--------------|
| Base Budget | \$54,208,488 | 5.95% |
| Options | | |
| Add Special Education Van | \$120,000 | 0.23% |
| Science of Reading Core Program – Mandated* | \$500,000 | 0.98% |
| 2 Specialists | \$214,676 | 0.42% |
| 2 Tutors | \$37,410 | 0.07% |
| Add Volleyball | \$15,000 | 0.03% |
| Instructional Supplies | \$15,000 | 0.03% |
| Eliminate Pay to Play | \$85,000 | 0.17% |
| Total Options | \$988,086 | |

Recommended



*Districts can apply for an extension for one year because of fiscal reasons.

Loss of intervention can trigger more identification of students with disabilities, which is more expensive long term.

Drivers Summarized Base Budget

| Key Drivers of Budget Increase | 22-23 | 23-24 | \$ Increase | YTY Increase | % of 22-23 Budget |
|--|---------------------|---------------------|--------------------|--------------|-------------------|
| Salaries | \$33,868,873 | \$35,297,641 | \$1,428,767 | 4.22% | 2.79% |
| Health Insurance | \$8,773,220 | \$9,472,836 | \$699,616 | 7.97% | 1.37% |
| Special Education Tuition & Transportation | \$2,227,223 | \$3,068,570 | \$841,347 | 37.78% | 1.64% |
| Other | \$6,295,515 | \$6,369,441 | \$73,926 | 1.17% | 0.14% |
| Total | \$51,164,831 | \$54,208,488 | \$3,043,658 | 5.95% | 5.95% |

Salary Accounts 1000

- Personnel increases include 1 additional nurse, 5 additional paraeducators and 0.4 SLP.
- Tutoring services were reduced to fund 1 EL Teacher.
- 1 secretary was added as part of the IT department reorganization.
- Salaries are increasing per contractual obligations and the increase in minimum wage.
- The secretaries union is renegotiating this spring. Funds are held in contingency to cover an increase.

YTY Increase: 4.22%

| Account | Description | FTE | 2022-23 Budget | FTE | 2023-24 Proposed | Variance | % | % of Increase |
|---------|------------------------------|---------------|-------------------|---------------|---------------------|------------------|--------------|------------------|
| 1110 | Teachers | 268.23 | 23,032,164 | 269.75 | 24,055,783 | 1,023,618 | 4.44% | 2.00% |
| Var | Administrators | 19.00 | 3,243,458 | 19.00 | 3,320,786 | 77,328 | 2.38% | 0.15% |
| 1140 | Additional Degrees | 0.00 | 120,000 | 0.00 | 115,000 | -5,000 | -4.17% | -0.01% |
| 1150 | Retirements | 0.00 | 186,098 | 0.00 | 196,481 | 10,382 | 5.58% | 0.02% |
| 1210 | Tutors | 2.50 | 311,639 | 1.95 | 244,432 | -67,206 | -21.57% | -0.13% |
| 1214 | Secretaries | 25.00 | 1,355,166 | 26.00 | 1,408,312 | 53,146 | 3.92% | 0.10% |
| 1215 | Lunch Monitors | 5.73 | 97,659 | 5.73 | 112,779 | 15,121 | 15.48% | 0.03% |
| 1216 | Paraeducators | 39.00 | 1,098,186 | 44.00 | 1,212,322 | 114,137 | 10.39% | 0.22% |
| 1217 | Nurses | 7.00 | 441,879 | 8.00 | 525,149 | 83,270 | 18.84% | 0.16% |
| 1218 | Custodians | 23.00 | 1,372,584 | 23.00 | 1,428,079 | 55,495 | 4.04% | 0.11% |
| 1221 | Others | 15.87 | 1,247,959 | 15.87 | 1,284,860 | 36,901 | 2.96% | 0.07% |
| 1224 | Job Coaches | 0.00 | 64,800 | 0.00 | 64,800 | 0 | 0.00% | 0.00% |
| 1230 | Contingency | 0.00 | 125,497 | 0.00 | 126,678 | 1,181 | 0.94% | 0.00% |
| 1310 | Substitutes & Interns | 0.00 | 685,583 | 0.00 | 715,977 | 30,394 | 4.43% | 0.06% |
| 1510 | Coaches & Advisors | 0.00 | 486,202 | 0.00 | 486,202 | 0 | 0.00% | 0.00% |
| | Total Salary Accounts | 405.33 | 33,868,873 | 413.30 | 35,297,641 | 1,428,767 | 4.22% | 2.79% |

Benefits 2000

- Total Benefit Costs are increasing 7.46% YTY.
- Our current health care provider, The CT Partnership Plan, has announced a 8-10% YTY Increase.
- We are exploring other health care options.
- The Health Benefits increase is just under 8% YTY because the custodians switched to a less expensive Teamsters plan.

| Account | Description | FTE | 2022-23 Budget | FTE | 2023-24 Proposed | Variance | % | % of Increase |
|---------|----------------------------------|-----|-------------------|-----|---------------------|----------------|--------------|------------------|
| 2100 | Health Benefits | | 8,773,220 | | 9,472,836 | 699,616 | 7.97% | 1.37% |
| 2220 | Social Security/Medicare | | 1,020,460 | | 1,065,446 | 44,986 | 4.41% | 0.09% |
| 2105 | Life Insurance | | 60,000 | | 63,000 | 3,000 | 5.00% | 0.01% |
| 2110 | Long Term Disability | | 66,400 | | 70,000 | 3,600 | 5.42% | 0.01% |
| 2600 | Unemployment Comp | | 32,000 | | 25,000 | -7,000 | -21.88% | -0.01% |
| 2111 | Flexible Spending Acct | | 4,600 | | 4,000 | -600 | -13.04% | 0.00% |
| 2112 | 403(b) Third Party Administrator | | 7,500 | | 7,500 | 0 | 0.00% | 0.00% |
| 2000 | Other | | 5,400 | | 5,400 | 0 | 0.00% | 0.00% |
| | Total Benefit Costs | | 9,969,580 | | 10,713,182 | 743,602 | 7.46% | 1.45% |

Object Code Notes

- Spending for all schools and departments is **flat**, except for Special Education.
- There are minor shifts within school and department budgets.
- **Accounting reclassifications** impact spending by object code.
 - New Supplies Code: Tech Supplies & Software Subscriptions (6000)
 - Reclassified technology expenses previously in Professional Services (3000) and Equipment (7000) to the new Software Subscription code (6000).
 - Moved Research Database Expenses from Library Supplies (6000) to Research Services (5000).



Summary for Base Budget

- 2023-2024 Base Budget: \$54,208,488.
- Increase: \$3,043,658, 5.95% YTY

| Account | Description | FTE | 2022-23 Budget | FTE | 2023-24 Proposed | Variance | % of Change | % of Increase |
|---------|---------------------------------|---------------|-------------------|---------------|---------------------|------------------|----------------|------------------|
| 1000 | Salaries | 405.33 | 33,868,873 | 413.30 | 35,297,641 | 1,428,769 | 4.22% | 2.79% |
| 2000 | Benefits | | 9,969,580 | | 10,713,182 | 743,602 | 7.46% | 1.45% |
| 3000 | Purchased Professional Services | | 1,069,595 | | 793,584 | -276,011 | -25.81% | -0.54% |
| 4000 | Purchased Property Services | | 251,450 | | 251,800 | 350 | 0.14% | 0.00% |
| 5000 | Other Purchased Services | | 4,677,371 | | 5,567,251 | 889,880 | 19.03% | 1.74% |
| 6000 | Supplies | | 931,380 | | 1,277,053 | 345,673 | 37.11% | 0.68% |
| 7000 | Equipment/Furniture | | 314,162 | | 219,162 | -95,000 | -30.24% | -0.18% |
| 8000 | Dues and Fees | | 82,420 | | 88,815 | 6,395 | 7.76% | 0.01% |
| | Total | 405.33 | 51,164,831 | 413.30 | 54,208,488 | 3,043,658 | 5.95% | 5.95% |

Purchased Professional Services 3000

- Purchased Professional Services are down 25.81% YTY.
- Approximately \$300K in technical services have been reclassified to Software Subscriptions (Supplies).
- Purchased Services for Special Education increased by \$23K (+28K-5K).

| Account | Description | FTE | 2022-23 Budget | FTE | 2023-24 Proposed | Variance | % | % of Increase |
|---------|---------------------------------|-----|-------------------|-----|---------------------|-----------------|----------------|------------------|
| 3101 | Purch. Serv. - Fiscal | | 104,800 | | 107,800 | 3,000 | 2.86% | 0.01% |
| 3201 | Purch. Serv. - SW | | 48,500 | | 47,700 | -800 | -1.65% | 0.00% |
| 3202 | Purch. Serv. - Special Ed | | 302,000 | | 330,000 | 28,000 | 9.27% | 0.05% |
| 3203 | Adult Ed - Danbury | | 53,260 | | 53,260 | 0 | 0.00% | 0.00% |
| 3301 | Curriculum & Tech Empl Training | | 12,000 | | 13,500 | 1,500 | 12.50% | 0.00% |
| 3301 | Special Ed Empl Training | | 10,000 | | 5,000 | -5,000 | -50.00% | -0.01% |
| 3302 | Professional Development | | 37,870 | | 35,070 | -2,800 | -7.39% | -0.01% |
| 3401 | Prof. Technical Services | | 501,165 | | 201,254 | -299,911 | -59.84% | -0.59% |
| | Total Purchased Services | | 1,069,595 | | 793,584 | -276,011 | -25.81% | -0.54% |

Purchased Property Services 4000

- Purchased Property Services are essentially flat YTY, 0.14%.

| Account | Description | FTE | 2022-23 Budget | FTE | 2023-24 Proposed | Variance | % | % of Increase |
|---------|--|-----|-------------------|-----|---------------------|------------|--------------|------------------|
| 4301 | Repair and Maintenance | | 10,250 | | 10,250 | 0 | 0.00% | 0.00% |
| 4310 | Contracted Services - Buildings | | 57,500 | | 57,500 | 0 | 0.00% | 0.00% |
| 4303 | Equipment Repair | | 19,850 | | 20,350 | 500 | 2.52% | 0.00% |
| 4440 | Leases - Fiscal Services | | 13,000 | | 11,000 | -2,000 | -15.38% | 0.00% |
| 4440 | Leases/Rentals - Schools | | 5,000 | | 7,100 | 2,100 | 42.00% | 0.00% |
| 4442 | Leases - Copiers | | 120,600 | | 120,600 | 0 | 0.00% | 0.00% |
| 4320 | Repairs - Technology | | 25,250 | | 25,000 | -250 | -0.99% | 0.00% |
| | Total Purchased Property Services | | 251,450 | | 251,800 | 350 | 0.14% | 0.00% |

Other Purchased Services 5000

- Other Purchased Services are increasing 19.03% YTY, driven by Special Education Spending, transportation increases, and reclassification.
- Significant increases in Special Education Tuition and Transportation, both in and out of district.
- The increase in Communications & Research services is due to reclassification of expenses previously coded as Purchased Technology Services (43K) and Library Books and Digital Resources (22K).
- Reductions in Regular Ed out of town and St Mary's Transportation, Regular Ed Tuition (Magnet and Vo-Ag schools), Postage, Printing and Professional Development/Travel.

| Account | Description | FTE | 2022-23 Budget | FTE | 2023-24 Proposed | Variance | % | % of Increase |
|---------|---------------------------------------|-----|-------------------|-----|---------------------|----------------|---------------|------------------|
| 5100 | In-Town Transportation | | 1,563,055 | | 1,609,947 | 46,892 | 3.00% | 0.09% |
| 5102 | Reg Ed Out of Town Trans | | 273,185 | | 260,787 | -12,398 | -4.54% | -0.02% |
| 5103 | Special Ed Out of Town Trans | | 630,709 | | 786,385 | 155,676 | 24.68% | 0.30% |
| 5103 | St. Mary's Transportation | | 169,562 | | 149,035 | -20,527 | -12.11% | -0.04% |
| 5104 | Special Ed In District Transportation | | 513,975 | | 575,580 | 61,605 | 11.99% | 0.12% |
| 5101 | Sports & Clubs Transportation | | 102,063 | | 103,063 | 1,000 | 0.98% | 0.00% |
| 5201 | Sports Insurance | | 28,292 | | 28,292 | 0 | 0.00% | 0.00% |
| 5301 | Communications & Research Services | | 133,400 | | 199,339 | 65,939 | 49.43% | 0.13% |
| 5302 | Postage | | 18,000 | | 15,000 | -3,000 | -16.67% | -0.01% |
| 5400 | Advertising | | 3,000 | | 3,000 | 0 | 0.00% | 0.00% |
| 5500 | Printing | | 30,250 | | 27,500 | -2,750 | -9.09% | -0.01% |
| 5601 | Regular Ed Tuition | | 103,761 | | 80,938 | -22,823 | -22.00% | -0.04% |
| 5602 | Special Ed Tuition | | 1,082,539 | | 1,706,605 | 624,066 | 57.65% | 1.22% |
| 5800 | Prof. Development/Travel/Mileage | | 25,580 | | 21,780 | -3,800 | -14.86% | -0.01% |
| | Total Other Purchased Services | | 4,677,371 | | 5,567,251 | 889,880 | 19.03% | 1.74% |

Supplies 6000

- Supplies are increasing 37% YTY.
- Software Subscriptions totaling \$359K have been reclassified to a supplies account. This is offset by a \$300K reduction in Purchased Technical Services and an \$85K reduction in Technology Equipment.
- Sports & Club Supplies have been reduced due to the increase in Pay to Play fees.
- \$22K of Library Books and Digital Resources has been reclassified as Communications and Digital Resources (5000 account).

| Account | Description | FTE | 2022-23 Budget | FTE | 2023-24 Proposed | Variance | % | % of Increase |
|---------|-------------------------------------|-----|-------------------|-----|---------------------|----------------|---------------|------------------|
| 6110 | Instructional Supplies | | 364,245 | | 366,345 | 2,100 | 0.58% | 0.00% |
| 6112 | Health Supplies | | 13,885 | | 14,942 | 1,057 | 7.61% | 0.00% |
| 6113 | Sports & Clubs Supplies | | 33,500 | | 14,300 | -19,200 | -57.31% | -0.04% |
| 6114 | Vehicle Supplies | | 1,000 | | 2,500 | 1,500 | 150.00% | 0.00% |
| 6115 | Testing Materials | | 28,300 | | 30,000 | 1,700 | 6.01% | 0.00% |
| 6200 | Gasoline & Diesel | | 177,500 | | 210,000 | 32,500 | 18.31% | 0.06% |
| 6411 | Library Books | | 44,500 | | 22,000 | -22,500 | -50.56% | -0.04% |
| 6412 | Reference Materials | | 2,500 | | 2,000 | -500 | -20.00% | 0.00% |
| 6410 | Textbooks | | 51,900 | | 42,000 | -9,900 | -19.08% | -0.02% |
| 6502 | Tech Supplies & Software Subscrptns | | 0 | | 358,516 | 358,516 | 100.00% | 0.70% |
| 6901 | Custodian Supplies | | 84,500 | | 86,000 | 1,500 | 1.78% | 0.00% |
| 6901 | Other Supplies | | 129,550 | | 128,450 | -1,100 | -0.85% | 0.00% |
| | Total Supplies | | 931,380 | | 1,277,053 | 345,673 | 37.11% | 0.68% |

Equipment 7000

- Equipment is down 30.24% YTY.
- \$63K in Technology Equipment and \$23K in Technology Software have been reclassified as Tech Supplies & Software Subscription.

| Account | Description | FTE | 2022-23 Budget | FTE | 2023-24 Proposed | Variance | % | % of Increase |
|---------|----------------------------|-----|-------------------|-----|---------------------|----------------|----------------|------------------|
| 7303 | Instructional Equipment | | 40,800 | | 32,900 | -7,900 | -19.36% | -0.02% |
| 7302 | Furniture and Fixtures | | 19,862 | | 18,862 | -1,000 | -5.03% | 0.00% |
| 7304 | Technology Equipment | | 219,200 | | 156,400 | -62,800 | -28.65% | -0.12% |
| 7301 | Equipment - Vehicles | | 5,500 | | 5,000 | -500 | -9.09% | 0.00% |
| 7306 | Technology - Software | | 26,300 | | 3,000 | -23,300 | -88.59% | -0.04% |
| 7307 | Equipment - Building | | 2,500 | | 3,000 | 500 | 20.00% | 0.00% |
| | Total for Equipment | | 314,162 | | 219,162 | -95,000 | -30.24% | -0.18% |

Dues and Fees 8000

- Dues and Fees are increasing 7.76% YTY.
- High School Dues and Fees include NEASC, College Board, SWC, National Honors Society, ISTE, History Bowl, Jazz Festivals, and US Bands

| Account | Description | FTE | 2022-23 Budget | FTE | 2023-24 Proposed | Variance | % | % of Increase |
|---------|-------------------------------|-----|-------------------|-----|---------------------|--------------|--------------|------------------|
| 8100 | Dues & Fees - High School | | 21,520 | | 25,365 | 3,845 | 17.87% | 0.01% |
| 8100 | Dues & Fees - Middle School | | 2,500 | | 2,500 | 0 | 0.00% | 0.00% |
| 8100 | Dues & Fees - Berry School | | 400 | | 250 | -150 | -37.50% | 0.00% |
| 8100 | Dues & Fees - Johnson School | | 1,000 | | 500 | -500 | -50.00% | 0.00% |
| 8100 | Dues & Fees - Rockwell School | | 450 | | 450 | 0 | 0.00% | 0.00% |
| 8100 | Dues & Fees - Special Ed | | 600 | | 500 | -100 | -16.67% | 0.00% |
| 8100 | Dues & Fees - Health | | 1,200 | | 1,400 | 200 | 16.67% | 0.00% |
| 8100 | Dues & Fees - Technology | | 1,000 | | 1,900 | 900 | 90.00% | 0.00% |
| 8100 | Dues & Fees - Curriculum | | 2,500 | | 2,500 | 0 | 0.00% | 0.00% |
| 8100 | Dues & Fees - BOE | | 35,750 | | 37,750 | 2,000 | 5.59% | 0.00% |
| 8100 | Dues & Fees - Superintendent | | 13,200 | | 13,300 | 100 | 0.76% | 0.00% |
| 8100 | Dues & Fees - Fiscal Services | | 2,300 | | 2,400 | 100 | 4.35% | 0.00% |
| | Total Dues and Fees | | 82,420 | | 88,815 | 6,395 | 7.76% | 0.01% |

Facilities

(460 Account)

Facilities Account Proposed Budget (460)

- The Facilities Proposed Budget is 3.25% higher than the 2022-2023 proposal, and is 14.20% higher than the adjusted 2022-2023 budget.
- Includes shift of \$15K from Outside Contractor Funding to Preventive Maintenance Contracts.
- School Building Repairs and Maintenance includes items deferred from 222-23 budget.

| Accounts | Description | Budget 2022-2023 | Proposed Budget 2023-2024 | Variance | % of Change |
|------------|--|--|---------------------------------|---------------|-----------------------------------|
| 460-207 A) | Management of Blanket PO's / Supply Accounts | 54,000 | 55,800 | 1,800 | 3.33% |
| 460-207 B) | Outside Contractor Funding | 90,000 | 76,900 | -13,100 | -14.56% |
| 460-313 C) | Preventive Maintenance Contracts | 290,694 | 310,350 | 19,656 | 6.76% |
| 460-406 D) | School Building Repairs and Maintenance | 63,000 | 70,830 | 7,830 | 12.43% |
| | Total | 497,694 – Adjusted to \$450,000 | 513,880 | 16,186 | 3.25% 14.20% |



Regional Budgets

| Town | Percent Increase |
|---------------|------------------|
| Brookfield | 5.78 |
| Danbury | 6.0 |
| Monroe | 5.77 |
| New Fairfield | 5.99 |
| New Milford | 5.03 |
| Newtown | 4.69 |
| Region 15 | Not Presented |
| Redding | 5.6 |
| Easton | 4.36 |

BOE Budget Workshop Dates*

- Tuesday*, January 24, 2023 (Budget Workshop) - Facilities
- Thursday, January 26, 2023 (Budget Workshop) - IT, Curriculum, SPED
- Tuesday*, January 31, 2023 (Budget Workshop) - Schools/Athletics
- Thursday, February 2, 2023 (Budget Workshop/Approval)
- Tuesday*, February 7, 2023 (Budget Workshop – Alt. Date if needed)

*Schedule revised 1/19/23

Form 3180
RECEIVED

Bethel Public Schools
Bethel, CT

DEC 19 2022

BETHEL PUBLIC SCHOOLS
CENTRAL OFFICE

Notification of Receipt of Gifts, Grants, and Bequests Received

Please send a copy of this form to the Superintendent's Office as soon as your school has received a gift, grant, or bequest. The receipt will be announced at the Board of Education regular meeting. Each school is responsible for sending the donor an acknowledgement for the gift.

Gift, Grant, or Bequest Received:

*Clothing, toys & other Holiday gift
wishes*

How the Gift, Grant, or Bequest will Be Used:

Families in need

Estimated Cash Value of the Gift, Grant, or Bequest:

\$3,000

Donor's Name and Address

*Loren & Patrick Salerno
Lorenzo Industries 25 Henry Street, Bethel*

(NOTE: No Goods or Services were provided by the Bethel Public Schools/Bethel Board of Education in exchange for your contribution.)

Receiving School:

Johnson School

Gift, Grant, or Bequest Received by (Print Name):

Date Received: *12/20/22*

Copy to: Donor
Principal
Superintendent

(Ref: Board Policy 3280)
Rev: 6/2017

Minutes of the Bethel Board of Education Special Meeting - Legislative Meeting held on Thursday, December 15, 2022, in Board of Education Conference Room E, 1 School Street, Bethel, CT 06801.

Attendance: None

Administrative Attendance: C. Carver, K. Brooks, J. Variale, C. Sipala, C. Troetti, B. Watson

M. O'Brien, Chairman, called the meeting to order at 6:00 PM.

Board Members Attendance:

Mrs. Jennifer Ackerman: Absent
Mr. Scott Clayton: Present
Kara DiBartolo: Absent
Mr. Bill Foster: Present
Mrs. Jen Larsen: Present
Mrs. Courtney Martin: Absent
Mr. Daniel Nostin: Absent
Ms. Melanie O'Brien: Present
Mrs. Cathy Schaefer: Present
Mr. Daniel Nostin: Present @ 6:01 PM
Mrs. Jennifer Ackerman: Present @ 6:24 PM

1. Call to Order

- 1.A. Roll Call for Quorum**
- 1.B. Pledge of Allegiance**

2. Legislative Workshop

Dr. Carver reviewed the Board's legislative priorities for the 2022-2023 session with Senator Hwang, and Representatives Allie-Brennan & Foncello. They discussed the scope of the most significant issues and what the district's needs are. The most significant issues are:

- 1. Increased enrollment, including a significant increase in the number of students with disabilities.
- 2. Impact of the pandemic on social emotional well-being and academics.
- 3. Lack of mental health services in the community to address social-emotional/ psychiatric needs
- 4. Teacher shortages
- 5. Unfunded Mandates
- 6. Rising Cost of Healthcare

They discussed the need to seek input from school districts regarding the impact of proposed legislation. Many are unfunded mandates, are a drain on already limited resources, and/or disruptive to operations. They discussed the need to fully fund Excess Costs to provide needed supports to the district's students due to the addition of the impact of the pandemic on social-emotional well-being and academics. School-Based Health Centers are excellent models of needed community programs, but they cannot staff them, due to the lack of mental health professionals. Discussed health insurance costs, the timeline for the Right-to-Read Act, and teacher shortages.

3. Public Comment

Sally Ajello, 65 Codfish Hill Rd., spoke about the Board's and area district's needs for proper funding.

4. Adjourn

Move to adjourn at 6:59 PM. Passed with a motion by Mr. Scott Clayton and a second by Ms. Melanie O'Brien.

| | |
|-------------------------|-----|
| Mrs. Jennifer Ackerman: | Yea |
| Mr. Scott Clayton: | Yea |
| Mr. Bill Foster: | Yea |
| Mrs. Jen Larsen: | Yea |
| Mr. Daniel Nostin: | Yea |
| Ms. Melanie O'Brien: | Yea |
| Mrs. Cathy Schaefer: | Yea |

Respectfully submitted,
Susan Pare
Board Recorder

Minutes of the Bethel Board of Education Regular Meeting - Annual Meeting held on Thursday, December 15, 2022, in Board of Education Conference Room E, 1 School Street, Bethel, CT 06801.

Attendance: None.

Administrative Attendance: C. Carver, K. Brooks, J. Variale, C. Troetti, B. Watson, C. Sipala

M. O'Brien, Chairman, called the meeting to order at 7:00 PM.

Board Members Attendance:

Mrs. Jennifer Ackerman: Present
Mr. Scott Clayton: Present
Kara DiBartolo: Absent
Mr. Bill Foster: Present
Mrs. Jen Larsen: Present
Mrs. Courtney Martin: Present
Mr. Daniel Nostin: Present
Ms. Melanie O'Brien: Present
Mrs. Cathy Schaefer: Present
Mrs. Courtney Martin: Absent @ 7:46 PM
Mrs. Cathy Schaefer: Absent @ 8:03 PM
Mrs. Cathy Schaefer: Present @ 8:06 PM

1. Call to Order

- 1.A. Roll Call for Quorum**
- 1.B. Pledge of Allegiance**

2. Selection of Temporary Chairperson

Move to nominate Dr. Christine Carver as temporary Chairman Passed with a motion by Ms. Melanie O'Brien and a second by Mrs. Jennifer Ackerman.

Mrs. Jennifer Ackerman: Yea
Mr. Scott Clayton: Yea
Mr. Bill Foster: Yea
Mrs. Jen Larsen: Yea
Mr. Daniel Nostin: Yea
Ms. Melanie O'Brien: Yea
Mrs. Cathy Schaefer: Yea

3. Annual Meeting

3.A. Election of Officers

3.A.1. Nominations for Chairman of the Board

Move to nominate Melanie O'Brien for Chairman of the Board of Education for 2023. Passed with a motion by Mr. Scott Clayton and a second by Mrs. Courtney Martin.

| | |
|-------------------------|-----|
| Mrs. Jennifer Ackerman: | Yea |
| Mr. Scott Clayton: | Yea |
| Mr. Bill Foster: | Yea |
| Mrs. Jen Larsen: | Yea |
| Mrs. Courtney Martin: | Yea |
| Mr. Daniel Nostin: | Yea |
| Ms. Melanie O'Brien: | Yea |
| Mrs. Cathy Schaefer: | Yea |

3.A.2. Nominations for Vice Chairman of the Board

Move to nominate Jennifer Ackerman for Vice Chairman of the Board of Education for 2023. Passed with a motion by Mrs. Courtney Martin and a second by Mr. Daniel Nostin.

| | |
|-------------------------|-----|
| Mrs. Jennifer Ackerman: | Yea |
| Mr. Scott Clayton: | Yea |
| Mr. Bill Foster: | Yea |
| Mrs. Jen Larsen: | Yea |
| Mrs. Courtney Martin: | Yea |
| Mr. Daniel Nostin: | Yea |
| Ms. Melanie O'Brien: | Yea |
| Mrs. Cathy Schaefer: | Yea |

3.A.3. Nominations for Secretary of the Board

Move to nominate Jen Larsen for Secretary of the Board of Education for 2023. Passed with a motion by Mr. Daniel Nostin and a second by Mrs. Courtney Martin.

| | |
|-------------------------|-----|
| Mrs. Jennifer Ackerman: | Yea |
| Mr. Scott Clayton: | Yea |
| Mr. Bill Foster: | Yea |
| Mrs. Jen Larsen: | Yea |
| Mrs. Courtney Martin: | Yea |
| Mr. Daniel Nostin: | Yea |
| Ms. Melanie O'Brien: | Yea |
| Mrs. Cathy Schaefer: | Yea |

3.B. 2023 Board of Education Meeting Dates

Move to approve the 2023 Board of Education Meeting Dates. Passed with a motion by Ms.

Melanie O'Brien and a second by Mr. Daniel Nostin.

| | |
|-------------------------|-----|
| Mrs. Jennifer Ackerman: | Yea |
| Mr. Scott Clayton: | Yea |
| Mr. Bill Foster: | Yea |
| Mrs. Jen Larsen: | Yea |
| Mrs. Courtney Martin: | Yea |
| Mr. Daniel Nostin: | Yea |
| Ms. Melanie O'Brien: | Yea |
| Mrs. Cathy Schaefer: | Yea |

3.C. 2023 Proposed Standing Committees Assignments

Proposed 2023 standing committees will come to the Board at the next meeting.

3.D. Code of Ethics

Move to approve the Code of Ethics. Passed with a motion by Ms. Melanie O'Brien and a second by Mrs. Jennifer Ackerman.

| | |
|-------------------------|-----|
| Mrs. Jennifer Ackerman: | Yea |
| Mr. Scott Clayton: | Yea |
| Mr. Bill Foster: | Yea |
| Mrs. Jen Larsen: | Yea |
| Mrs. Courtney Martin: | Yea |
| Mr. Daniel Nostin: | Yea |
| Ms. Melanie O'Brien: | Yea |
| Mrs. Cathy Schaefer: | Yea |

Move to add Agenda Item #11, Executive Session under the CT General Statutes 1-210(b)(9) - Records, reports, and statements of strategy or negotiations with respect to collective bargaining. Passed with a motion by Ms. Melanie O'Brien and a second by Mrs. Jen Larsen.

| | |
|-------------------------|-----|
| Mrs. Jennifer Ackerman: | Yea |
| Mr. Scott Clayton: | Yea |
| Mr. Bill Foster: | Yea |
| Mrs. Jen Larsen: | Yea |
| Mrs. Courtney Martin: | Yea |
| Mr. Daniel Nostin: | Yea |
| Ms. Melanie O'Brien: | Yea |
| Mrs. Cathy Schaefer: | Yea |

4. BOARD REPORTS - PROGRESS TOWARDS DISTRICT INITIATIVES

4.A. BHS & BMS School SIP Presentations

Mr. Troetti and Mr. Watson provided a brief presentation on their School Improvement Plans for the 2022-2023 school year. The purpose of the presentation was to provide the Board with an overview of the focus of the schools. They presented an overview of their School Improvement Plans, student learning outcome measures, and major strategies/action steps to achieve those outcomes. They spoke about building emotional intelligence and Wildcat Time and Tiger Two Time, the RULER program, Character Strong at BHS, instructional practices, and routines.

5. Board Recognition/A Salute to Excellence

5.A. Gifts, Grants, & Bequests

Bethel High School

Acoustic guitar, to the BHS music dept., David Wolff, Bethel, CT.

6. Consent Calendar

6.A. Approval of Minutes

6.A.1. November 17, 2022

Move to approve the minutes of November 17, 2022. Passed with a motion by Ms. Melanie O'Brien and a second by Mrs. Jen Larsen.

| | |
|-------------------------|---------|
| Mrs. Jennifer Ackerman: | Abstain |
| Mr. Daniel Nostin: | Abstain |
| Mrs. Cathy Schaefer: | Abstain |
| Mr. Scott Clayton: | Yea |
| Mr. Bill Foster: | Yea |
| Mrs. Jen Larsen: | Yea |
| Ms. Melanie O'Brien: | Yea |

7. Correspondence

- Memo to Board of Selectmen & 10-Year Capital Plan
- Letter from EdAdvance to Superintendent & Board Chair from EdAdvance regarding scholarship offer for high school seniors.
- Certificate from Senator Chris Murphy, regarding BPS NAMMS, "100 Best Music Program" recognition.

8. Public Comment

None.

9. Administrative/Board Member Update

9.A. Board Chairperson Update

Ms. O'Brien shared her appreciation for the Board and Administrative team and their contributions.

9.B. Administrative Update

Dr. Carver informed the Board the BHS HVAC grant application has been filed and the Town Meeting is scheduled for January 3, 2023, with the referendum scheduled for January 12, 2023. Dr. Carver will not know until the end of the month if the district will be receiving the grant. Dr. Carver will communicate to families the the points of the grant, the possibility of not receiving the grant, and the dates of the Town Meeting and referendum.

Dr. Carver informed the Board she, Dr. Sipala, and five other communities will be hearing EdAdvance's proposal for shared transportation for special education next week.

9.B.1. 2022-2023 BOE District Data Sheet

Dr. Carver provided the Board with the monthly 2022-2023 BOE District Data Sheet.

10. Reports to the Board

10.A. Curriculum, Assessment, & Professional Practices

10.A.1. Art Curricula (Gr. 7-8 Multimedia, BMS Unified Art, and BHS Unified Art)

Motion to approve the Art curricula (Grade 7, Grade 8, Multimedia Grade 7, Multimedia Grade 8, BMS Unified Art, and BHS Unified Art). Passed with a motion by Mrs. Jennifer Ackerman and a second by Mrs. Jen Larsen.

| | |
|-------------------------|-----|
| Mrs. Jennifer Ackerman: | Yea |
| Mr. Scott Clayton: | Yea |
| Mr. Bill Foster: | Yea |
| Mrs. Jen Larsen: | Yea |
| Mr. Daniel Nostin: | Yea |
| Ms. Melanie O'Brien: | Yea |
| Mrs. Cathy Schaefer: | Yea |

10.A.2. BHS New Course- Literary Art Publications

Motion to approve the new Bethel High School course, Literary Art Publications. Passed with a motion by Mrs. Jennifer Ackerman and a second by Ms. Melanie O'Brien.

| | |
|-------------------------|-----|
| Mrs. Jennifer Ackerman: | Yea |
| Mr. Scott Clayton: | Yea |
| Mr. Bill Foster: | Yea |

| | |
|----------------------|-----|
| Mrs. Jen Larsen: | Yea |
| Mr. Daniel Nostin: | Yea |
| Ms. Melanie O'Brien: | Yea |
| Mrs. Cathy Schaefer: | Yea |

10.A.3. BHS New Course- Great Diseases

Motion to approve the new Bethel High School course, Great Diseases. Passed with a motion by Mrs. Jennifer Ackerman and a second by Mrs. Jen Larsen.

| | |
|-------------------------|-----|
| Mrs. Jennifer Ackerman: | Yea |
| Mr. Scott Clayton: | Yea |
| Mr. Bill Foster: | Yea |
| Mrs. Jen Larsen: | Yea |
| Mr. Daniel Nostin: | Yea |
| Ms. Melanie O'Brien: | Yea |
| Mrs. Cathy Schaefer: | Yea |

10.B. Policy

10.B.1. First Reading

10.B.1.a. Policy 6000 Series - Curricular Exemptions

Move to accept Policy 6000 Series - Curricular Exemptions for a first reading. Passed with a motion by Mr. Scott Clayton and a second by Mrs. Jen Larsen.

| | |
|-------------------------|-----|
| Mrs. Jennifer Ackerman: | Yea |
| Mr. Scott Clayton: | Yea |
| Mr. Bill Foster: | Yea |
| Mrs. Jen Larsen: | Yea |
| Mr. Daniel Nostin: | Yea |
| Ms. Melanie O'Brien: | Yea |
| Mrs. Cathy Schaefer: | Yea |

10.B.1.b. Policy 2210 - Administrative Discretion in Absence of BOE Policy

Motion to accept Policy 2210 Administrative Discretion in Absence of BOE Policy for a first reading. Passed with a motion by Mr. Scott Clayton and a second by Mrs. Jen Larsen.

| | |
|-------------------------|-----|
| Mrs. Jennifer Ackerman: | Yea |
| Mr. Scott Clayton: | Yea |
| Mr. Bill Foster: | Yea |
| Mrs. Jen Larsen: | Yea |
| Mr. Daniel Nostin: | Yea |
| Ms. Melanie O'Brien: | Yea |
| Mrs. Cathy Schaefer: | Yea |

10.B.1.c. Policy 2220 - Representative and Deliberate Groups

Move to accept Policy 2220 - Representative and Deliberate Groups for a first reading Passed with a motion by Mr. Scott Clayton and a second by Mrs. Jen Larsen.

| | |
|-------------------------|-----|
| Mrs. Jennifer Ackerman: | Yea |
| Mr. Scott Clayton: | Yea |
| Mr. Bill Foster: | Yea |
| Mrs. Jen Larsen: | Yea |
| Mr. Daniel Nostin: | Yea |
| Ms. Melanie O'Brien: | Yea |
| Mrs. Cathy Schaefer: | Yea |

10.B.1.d. Policy 2222 - Administrative Council

Move to accept Policy 2222 - Administrative Council for a first reading. Passed with a motion by Mr. Scott Clayton and a second by Mrs. Jen Larsen.

| | |
|-------------------------|-----|
| Mrs. Jennifer Ackerman: | Yea |
| Mr. Scott Clayton: | Yea |
| Mr. Bill Foster: | Yea |
| Mrs. Jen Larsen: | Yea |
| Mr. Daniel Nostin: | Yea |
| Ms. Melanie O'Brien: | Yea |
| Mrs. Cathy Schaefer: | Yea |

10.B.1.e. Policy 2231 - Policy & Regulation Systems

Move to accept Policy 2231 - Policy & Regulation Systems for a first reading. Passed with a motion by Mr. Scott Clayton and a second by Mrs. Jen Larsen.

| | |
|-------------------------|-----|
| Mrs. Jennifer Ackerman: | Yea |
| Mr. Scott Clayton: | Yea |
| Mr. Bill Foster: | Yea |
| Mrs. Jen Larsen: | Yea |
| Mr. Daniel Nostin: | Yea |
| Ms. Melanie O'Brien: | Yea |
| Mrs. Cathy Schaefer: | Yea |

10.B.2. Second Reading/Approval

10.B.2.a. Policy/Regulation 5113 - Student Attendance and Truancy

Move to approve Policy/Regulation 5113 - Student Attendance and Truancy. Passed with a motion by Mr. Scott Clayton and a second by Mrs. Jen Larsen.

| | |
|-------------------------|-----|
| Mrs. Jennifer Ackerman: | Yea |
| Mr. Scott Clayton: | Yea |

| | |
|----------------------|-----|
| Mr. Bill Foster: | Yea |
| Mrs. Jen Larsen: | Yea |
| Mr. Daniel Nostin: | Yea |
| Ms. Melanie O'Brien: | Yea |
| Mrs. Cathy Schaefer: | Yea |

10.B.2.b. Policy 5141.21 - Administration of Student Medications in the Schools

Move to approve Policy 5141.21 - Administration of Student Medications in the Schools. Passed with a motion by Mr. Scott Clayton and a second by Ms. Melanie O'Brien.

| | |
|-------------------------|-----|
| Mrs. Jennifer Ackerman: | Yea |
| Mr. Scott Clayton: | Yea |
| Mr. Bill Foster: | Yea |
| Mrs. Jen Larsen: | Yea |
| Mr. Daniel Nostin: | Yea |
| Ms. Melanie O'Brien: | Yea |
| Mrs. Cathy Schaefer: | Yea |

10.B.2.c. Policy 4118.235/4218.235 - Reports of Suspected Abuse or Neglect of Children or Reports of Sexual Assault of Students By School Employees

Move to approve Policy 4118.235/4218.235 - Reports of Suspected Abuse or Neglect of Children or Reports of Sexual Assault of Students By School Employees. Passed with a motion by Mr. Scott Clayton and a second by Mr. Daniel Nostin.

| | |
|-------------------------|-----|
| Mrs. Jennifer Ackerman: | Yea |
| Mr. Scott Clayton: | Yea |
| Mr. Bill Foster: | Yea |
| Mrs. Jen Larsen: | Yea |
| Mr. Daniel Nostin: | Yea |
| Ms. Melanie O'Brien: | Yea |
| Mrs. Cathy Schaefer: | Yea |

10.C. Resource Management & Business Operations

10.C.1. Finance

10.C.1.a. Transportation Update

Mrs. Variale, Director of Finance & Business Operations, informed the Board 17 of the 18 new large buses are here in service. The remaining bus is coming soon.

10.C.1.b. Procedure to Report Cars Passing Buses with Red Lights Flashing

Mrs. Variale provided the Board with the procedure to report cars that illegally pass a bus to the police. It is noted that it has been reviewed by First Student and the Bethel Police

Department.

10.C.1.c. Unexpended Funds Account Update

Mrs. Variale informed the Board at the end of the 2021-2022 school year, \$31,395 was withdrawn from the unexpended funds account to cover facilities expenses. It is estimated that an additional \$265K will be needed at the end of the 2022-2023 school year to fund security projects.

10.C.1.d. 1st Quarter Financial Update

Mrs. Variale informed the Board the 1st quarter spending will be posted on the district website per state requirements.

11. Recommended Executive Session - CT General Statutes 1-210(b)(9) - Records, reports, and statements of strategy or negotiations with respect to collective bargaining

Board Members Attendance:

| | |
|--------------------------------|----------------|
| Mrs. Jennifer Ackerman: | Present |
| Mr. Scott Clayton: | Present |
| Kara DiBartolo: | Absent |
| Mr. Bill Foster: | Present |
| Mrs. Jen Larsen: | Present |
| Mrs. Courtney Martin: | Absent |
| Mr. Daniel Nostin: | Present |
| Ms. Melanie O'Brien: | Present |
| Mrs. Cathy Schaefer: | Present |

Administrative Attendance: C. Carver, K. Brooks, J. Variale

Move to enter into Executive Session at 8:12 PM under the CT General Statutes 1-210(b)(9) - Records, reports, and statements of strategy or negotiations with respect to collective bargaining Passed with a motion by Mr. Scott Clayton and a second by Mrs. Jennifer Ackerman.

| | |
|-------------------------|-----|
| Mrs. Jennifer Ackerman: | Yea |
| Mr. Scott Clayton: | Yea |
| Mr. Bill Foster: | Yea |
| Mrs. Jen Larsen: | Yea |
| Mr. Daniel Nostin: | Yea |
| Ms. Melanie O'Brien: | Yea |
| Mrs. Cathy Schaefer: | Yea |

Move to come out of Executive Session at 9:01 PM. Passed with a motion by Mr. Scott Clayton and a second by Mrs. Jennifer Ackerman.

| | |
|-------------------------|-----|
| Mrs. Jennifer Ackerman: | Yea |
| Mr. Scott Clayton: | Yea |
| Mr. Bill Foster: | Yea |
| Mrs. Jen Larsen: | Yea |
| Mr. Daniel Nostin: | Yea |
| Ms. Melanie O'Brien: | Yea |
| Mrs. Cathy Schaefer: | Yea |

12. Adjourn

Move to adjourn at 9:01 PM. Passed with a motion by Mr. Scott Clayton and a second by Mr. Daniel Nostin.

| | |
|-------------------------|-----|
| Mrs. Jennifer Ackerman: | Yea |
| Mr. Scott Clayton: | Yea |
| Mr. Bill Foster: | Yea |
| Mrs. Jen Larsen: | Yea |
| Mr. Daniel Nostin: | Yea |
| Ms. Melanie O'Brien: | Yea |
| Mrs. Cathy Schaefer: | Yea |

Respectfully submitted,
Susan Pare
Board Recorder



December 20, 2022

RECEIVED

JAN 09 2023

BETHEL PUBLIC SCHOOLS
CENTRAL OFFICE

Ms. Melanie O'Brien
Board Chairperson
Bethel Public Schools
1 School St., P.O. Box 253
Bethel, CT 06801-0253

Dear Ms. O'Brien:

As your regional educational service center (RESA), we are pleased to work with you, your staff, and students. On behalf of the staff of EdAdvance, I am pleased to send you a copy of our District Data Report for 2021-2022. This report will provide you with an overview of the programs and services we provided to your school district.

If you would like more information about any of the programs and services that EdAdvance offers, please feel free to contact me at (860) 567-0863. We look forward to continuing to provide quality programs and services to your district.

Sincerely,

A handwritten signature in black ink, appearing to read "Jeffrey C. Kitching". The signature is fluid and cursive.

Jeffrey C. Kitching, Ed.D.
Executive Director

Enclosure



How has EdAdvance served **BETHEL** in 2021-2022?

General Membership Resources:

- Customized access to services and programs that support your district goals.
- On-going information targeted to your district's individual needs.
- Capabilities to move forward local and regional programs.
- Quick resource to answer frequent staff questions.
- Links to major state and federal education activities.

Adult & Community Services

EdAdvance continues to deliver statewide **Adult Education Professional Development (ATDN)** for teachers in CT. Two participants from your district attended workshops and planned events.

Four community members participated in **Foothills Adult & Continuing Education's Non-Mandated enrichment activities** such as arts and crafts, computer training, finance, languages, personal development, and recreation and leisure.

Direct Services to Districts

Staff from your district attended meetings of EdAdvance's regional **Curriculum Council**. Discussion included issues related to curriculum, assessment, and instruction.

Staff from your district attended meetings of EdAdvance's regional **Language Arts Council**. Participants discussed state literacy initiatives related to student achievement, teacher pedagogy, and upcoming professional opportunities for teachers.

Staff from your district attended meetings of EdAdvance's regional **Math Council** during the 2021-2022 school year. Participants shared information related to math instruction and received information on state initiatives including math curriculum, instruction, and assessment.

Personnel Services partnered with multiple districts in the region to provide a variety of certified and non-certified staff and consultants to support all students and their families. Your district received these services.

Staff from your district attended meetings of EdAdvance's regional **Social Studies Council**. Participants shared information on state updates, curriculum, and frameworks revision.

EdAdvance

Educate • Collaborate • Innovate

www.edadvance.org

355 Goshen Rd. | Litchfield, CT 06759
860.567.0863



For more information on our programs and services,
please visit us online at www.edadvance.org

Early Childhood Programs & Services

Danbury School Readiness provides quality early childhood education programs for children ages 3-4. Our programs are licensed, accredited, and prepare children for success in school. Quality Enhancement Funds provide for professional development opportunities for Early Childhood Education teachers, family childcare providers, caregivers, and parents of children ages 0-5 in the greater Danbury area. Eight administrators, thirty-seven staff members, two hundred children, and one hundred sixty families from your community received these services.

EdAdvance Birth to Three is a comprehensive early intervention program that provides developmental evaluations, autism evaluations, natural-environment general and autism-specific early intervention services, and family support for children with significant developmental delays. Seventeen children from your community received these services.

Professional Development

Staff members from your district attended the Implementation Planning for CT's African American/Black & Puerto Rican Latino Course of Studies presentation.

Staff members from your district attended the Math Coaches Professional Learning Community.

Staff members from your district attended TEAM District Facilitator meetings. Participants learned about state updates related to induction and shared best practices for supporting beginning teachers and their mentors.

Staff members from your district attended TEAM Initial Support Teacher training. Participants have been selected by their districts to be mentors who will support beginning and student teachers.

Three staff members from your district attended a TEAM Initial Reviewer Training. This training will enable participants to review TEAM reflection papers and projects to determine if there is sufficient evidence to successfully meet the TEAM module criteria.

Student Programs

The **ACCESS Program (K-8)** is designed to meet the individualized needs of special education students in the greater Danbury area. Student's plans include the balance of education, behavioral, social-emotional, and parent supports that are guided by a comprehensive educational team. One student from your district attended this program.



BASES (Before & After School Enrichment Services) at EdAdvance offers licensed, quality, year-round before and after school programming for students K-8 as well as professional development and consultation services for districts and organizations supporting students during out of school time. Two students and their families from your district participated in these programs.

Mental Health Awareness Training provides mental health and suicide prevention trainings throughout Western CT. Various training models are offered to all adults, including youth-serving professionals, and to high school students, both at school and in youth organizations. One community member received these services.

The **Regional Healthcare Shadowing Program** offers high school students the opportunity to participate in healthcare shadowing opportunities designed to explore medical career choices and to learn and start to develop the skills necessary to succeed in the healthcare industry of the 21st century workplace. We have an online program as well with virtual meetings and online assignments. Twenty students and one staff member from your district attended this program.

The **University Pathways Program**, in collaboration with Post University, is an 11-month program that provides comprehensive transition services for learners of all exceptionalities aged 17-22. Students from your district attended this program.

Student Services

Our **Transportation Services** specializes in safe, reliable, and cost-effective transportation for special needs students. In addition to our skilled drivers, specially trained aides accompany students as indicated to ensure their individual needs are met on their way to and from school. Fourteen special needs students from your district received these services.



To: Bethel Board of Education

From: Melanie O'Brien, Chair

Date: January 19, 2023

Subject: 2023 Committee Assignments

POLICY

Chair: Scott Clayton

Vice Chair: Dan Nostin

Bill Foster

Kara DiBartolo

Alternate – Jennifer Larsen

CURRICULUM, ASSESSMENT AND PROFESSIONAL PRACTICES

Chair: Jennifer Ackerman

Vice Chair: Jennifer Larsen

Courtney Martin

Cathy Schaefer

Alternate – Kara DiBartolo

RESOURCE MANAGEMENT AND BUSINESS OPERATIONS

Chair: Bill Foster

Vice Chair: Scott Clayton

Dan Nostin

Jennifer Larsen

Alternate – Courtney Martin

COMMUNITY OUTREACH, ALIGNMENT AND COMMUNICATION

Chair: Courtney Martin

Vice Chair: Cathy Schaefer

Jennifer Ackerman

Kara DiBartolo

Alternate – Scott Clayton