

# **Board of Education Resource Management & Business Operations Committee Meeting**

Thursday, December 1, 2022 7:30 PM

Board of Education Conference Room E, 1 School Street, PO Box 253, Bethel, CT  
06801

**1. Transportation Update**

**2. Draft Procedure to Report Cars Passing Buses  
with Red Lights Flashing**

**3. Unexpended Funds Account Update**

**4. 1st Quarter Financial Update**

**5. New Business**

**6. Public Comment**

(Please note: The Board welcomes Public Comment and asks that speakers please limit their comments to 2 minutes. Speakers may offer objective comments of school operations and programs that concern them. The Board will not permit any expression of personal complaints or defamatory comments about Board of Education personnel and students, nor against any person connected with the Bethel Public School System.)

**7. Adjourn**

# Resource Management & Business Operations Committee

## BETHEL BOARD OF EDUCATION

### Briefing Summary

**Date of Briefing to the Board:** Dec 1, 2022

**Presenter:** Jen Variale

**Topic:** Financial & Transportation Update

**Importance of this topic to the Board:** Continued Financial and Operational Management

#### **Key Points of the Briefing:**

- Transportation Update
- Draft Procedure to Report Cars Passing Buses with Red Lights Flashing
- Unexpended Funds Update
- 1st Quarter Spending Update

#### **Summary of the Briefing:**

##### **Transportation Update:**

17 of the 18 new large buses are beginning service the week of 11/29/2022. The remaining bus needs to be transported to Connecticut, tested and registered, which will take several weeks to complete.

##### **Draft Procedure to Report Cars Passing Buses with Red Lights Flashing:**

The draft procedure to report cars that illegally pass a bus to the police has been reviewed by First Student and the Bethel Police Department.

##### **Unexpended Funds Update:**

At the end of the 2021-2022 school year, \$31,395 was withdrawn from the unexpended funds account to cover facilities expenses. It is estimated that an additional \$265K will be needed at the end of the 2022-2023 school year to fund security projects.

##### **1st Quarter Spending Update:**

1st quarter spending will be posted on the district website per state requirements.

#### **Action Requested of the Board of Education:**

**Recommended Motion:** No motion needed. For informational purposes only.

# Procedure to Report Cars Passing Buses

DRAFT

The Bethel Board of Education reserves the right to notify the police of vehicles that have violated Connecticut General Statutes Title 14 § 14-279 by not stopping for a school bus when displaying flashing red signal lights.

The following outlines the notification process.

1. Bus Driver informs First Student Location Manager that someone went through reds within 2 hours of the occurrence;
2. First Student Location Manager pulls the tape from that Bus; downloads photos of plate and drafts affidavit;
3. Driver reviews photos and affidavit, and signs affidavit attesting that vehicle went through the reds;
4. First Student Manager will call the police department and request that an officer respond to the bus company for the complaint. Once on scene, the responding Officer will obtain all pertinent evidence from the manager and conduct an investigation.
5. Driver/Location Manager cooperates fully/answers any questions on the incident/investigation from Police;
6. Police submit the violation to the DMV/State for processing;
7. If violation is contested, Police handle the investigation/hearing as per Police process;
8. First Student labels and stores the original tape of the incident until notified by either Police or Bethel Board of Education that it can be reused – or 2 years, whichever comes first.

## **Connecticut General Statutes Title 14 § 14-279 Vehicles to stop for school bus. Penalties. Written warning or summons.**

(a) The operator of any vehicle or motor vehicle, including an authorized emergency vehicle, as defined in section 14-1, shall immediately bring such vehicle to a stop not less than ten feet from the front when approaching and not less than ten feet from the rear when overtaking or following any registered school bus on any highway or private road or in any parking area or on any school property when such bus is displaying flashing red signal lights, except at the specific direction of a traffic officer. Vehicles so stopped for a school bus shall not proceed until such school bus no longer displays flashing red signal lights, except that a stopped authorized emergency vehicle may proceed as long as such authorized emergency vehicle is operated pursuant to section 14-283. At the intersection of two or more highways vehicular turns toward a school bus receiving or discharging passengers are prohibited. The operator of a vehicle upon a highway with separate roadways need not stop upon meeting or passing a school bus which is on a different roadway.

(b) Any person who violates any provision of subsection (a) of this section shall be fined four hundred fifty dollars for the first offense and for each subsequent offense, not less than five hundred dollars nor more than one thousand dollars or imprisoned not more than thirty days or both.

(c) Upon receipt of a written report from any school bus operator specifying the license plate number, color and type of any vehicle observed by such operator violating any provision of subsection (a) of this section and the date, approximate time and location of such violation, a police officer shall issue a written warning or a summons to the owner of any such vehicle.

**Board of Education  
Unexpended Funds Account  
History of Transactions**

	<u>Transaction</u>	<u>Balance</u>
Account Approved 2014-2015		
Deposit June 30, 2014	88,738	88,738
Deposit June 30, 2015	175,381	264,119
Emergency A/C measures at RS & JS	-46,518	
Deposit June 30, 2016	163,206	380,807
Milone & McBroom Field Turf Study	-43,356	
Deposit June 30, 2017	238,641	576,092
Deposit June 30, 2018 (ECS shortfall to GF)	0	576,092
Front sidewalked area at BMS	-40,000	
Replace valves at BMS HVAC system	-60,000	
BMS - new boiler	-227,636	
Deposit June 30, 2019	115,267	363,723
Deposit June 30, 2020	385,834	749,557
Deposit June 30, 2021	25,299	774,856
Withdrawal Year End 2022	-31,395	743,461
2023 Estimated match for Security Grants	-265,000	478,461

**Bethel Board of Education**  
**Quarterly & Year to Date Spending**

Account	Budget	Q1 Spending	Q1 Balance	Q2 Spending	Q2 Balance	Q3 Spending	Q3 Balance	Q4 Spending	FY Spending	FY Balance
<b>Fiscal Year 2021-2022</b>										
<b>(Unaudited)</b>										
BOE Operating Budget	\$49,050,088	\$8,557,938	\$40,492,150	\$13,546,755	\$26,945,395	\$10,891,049	\$16,054,346	\$15,995,634	<b>\$48,991,376</b>	<b>\$58,712</b>
Facilities Budget	\$350,000	\$145,841	\$204,159	\$116,842	\$87,316	\$142,906	-\$55,589	\$34,517	<b>\$440,106</b>	<b>-\$90,106</b>
Note: Town of Bethel approved using \$100K for facilities expenses above budget.							Withdrawn from Unexpended Funds Account		-\$31,395	

<b>Fiscal Year 2022-2023</b>										
BOE Operating Budget	\$51,164,831	\$9,087,035	\$42,077,796						<b>\$9,087,035</b>	<b>\$42,077,796</b>
Facilities Budget	\$450,000	\$221,831	\$228,169						<b>\$221,831</b>	<b>\$228,169</b>