

Board of Education Resource Management & Business Operations Committee Meeting

Tuesday, June 14, 2022 5:45 PM

Board of Education Conference Room E, 1 School Street, PO Box 253, Bethel, CT
06801

1. **Approval to extend Sodexo contract for one year
as required by the CSDE**

2. **Budget Transfers**

3. **Year-End 2021-2022 Fiscal Close**

4. **New Business**

5. **Public Comment**

(Please note: The Board welcomes Public Comment and asks that speakers please limit their comments to 2 minutes. Speakers may offer objective comments of school operations and programs that concern them. The Board will not permit any expression of personal complaints or defamatory comments about Board of Education personnel and students, nor against any person connected with the Bethel Public School System.)

6. **Adjourn**

BETHEL BOARD OF EDUCATION

Briefing Summary

Date of Briefing to the Board: RMBO June 14, 2022, BOE June 21, 2022

Presenter: Teri Yonsky, Director of Fiscal Services
cc. Dr. Christine Carver, Dr. Kristen Brooks

Topic: Recommendation of FSMC for 22-23 for 2nd of 4 one-year optional renewals

Importance of this topic to the Board: Important

Key Points of the Briefing:

* It is important to the Bethel Board of Education that an excellent Food Service Management Company administer the food service operations for the district in accordance with all of the regulations of the National School Lunch Program under the direction of the USDA and the CSDE.

* The CSDE reviews all renewal documents between districts and FSMCs and has approved moving forward with this renewal.

Recommendation: of the Review and Evaluation Committee:

- 1) Sodexo can charge an increase of up to 5.9% (the CPI) for this coming school year, but they are charging an increase of 4.1% to cover rising costs but understand the challenges of the upcoming school year.
- 2) Sodexo has been a good partner and will work creatively with the district for full-in-person school meal service.
- 3) The management fee will not exceed \$37,285 and the administrative fee cannot exceed \$74,379 for the contract year.

Action is Requested of the Board of Education

Motion to authorize Theresa D. Yonsky, Director of Fiscal Services, to finalize all paperwork with the CSDE and sign a CSDE approved extension of contract with FSMC Sodexo for the year 2022-2023.

BETHEL BOARD OF EDUCATION

Briefing Summary

Date of Briefing : RMBO June 14, 2022, BOE June 21, 2022

Presenters: Theresa D. Yonsky, Director of Fiscal Services

Topic: End of Fiscal year 2021-2022

Importance of this topic to the Board: High

Key Points of the Briefing:

* We are nearing the end of the fiscal year. Final payrolls are scheduled to be processed on June 22nd and then we will know what funds remain with which to close accounts and if possible, make a positive impact on our district during the final week of June. We ask for your authorization to focus year end spending on areas that support our strategic plan or have been discussed by the BOE this fiscal year.

* 1) Unexpended Funds Account – Knowing that we are facing rising Special Education costs, not addressed through ESSER, we will plan to deposit any unspent funds to this account which is for opportunities and contingencies in the future. We do not anticipate that there will be much at all remaining this year to deposit here.

* 2) Technology – One of the four Board of Education goals is to have technology as a catalyst for teaching and learning. There is a long-term chrome-book replacement plan for our 1:1 strategic plan initiative for Grade K through Grade 12. If we are able to purchase the next planned replacements, we would like to go forward.

* 3) Special Education – The SPED department is still closing their books especially for outplacement tuition and transportation and necessary student evaluations and outside services; this will all be reconciled. Budget transfers will be needed to cover Special Education overruns in certain areas which will be finalized and brought to the BOE in August 2022 as usual.

* 4) Facilities – With a reduced 460 budget there are a few critical maintenance items that we had this year and may need to transfer funds to cover these expenses.

Action Requested of the Board of Education: The Board of Education moves to direct the administration to first make accounting adjustments as needed to properly close the books and records and that remaining funds be directed towards the above goals and issues.