

Board of Education Resource Management & Business Operations Committee Meeting

Thursday, April 7, 2022 6:15 PM

Board of Education Conference Room E, 1 School Street, PO Box 253, Bethel, CT
06801

1. Bus Contract

2. Budget Transfers

3. Food Services

3.A. Meal Prices

3.B. FSMC Renewal

3.C. CEP & Impact to District

3.D. Healthy, Hunger-Free Kids Act

4. Budget Updates

5. New Business

6. Public Comment

(Please note: The Board welcomes Public Comment and asks that speakers please limit their comments to 2 minutes. Speakers may offer objective comments of school operations and programs that concern them. The Board will not permit any expression of personal complaints or defamatory comments about Board of Education personnel and students, nor against any person connected with the Bethel Public School System.)

7. Adjourn

BETHEL BOARD OF EDUCATION

Briefing Summary

Date of Briefing to the BOE RMBO: April 7, 2022

Presenter: Theresa Yonsky

Topic: Bus Contract status

Importance of this topic to the Board: Very Important

Key Points of the Briefing:

The RFQ/P was reformatted into a contract and the Fiscal Director has reviewed this document with our attorney from Shipman Goodwin. The attorney had a delay for several weeks but is back in the process of negotiating several terms in the contract with First Student.

A letter of intent and a copy of the BOE minutes where the bid was awarded were sent to First Student a while ago and they have placed the order for the new buses. So, we don't expect any delays regarding the new buses arriving for Bethel.

We expect the final contract to be wrapped up very soon.

BETHEL BOE BUDGET 2021-2022
BUDGET TRANSFERS SUMMARY BY PERIOD

Object Codes		Approved Budget	July-Sept Adjustments	Oct-Jan Adjustments	Feb-Mar Adjustments	Apr-June Adjustments	Adjustments	Total Transfers	Final Budget
Salaries	1000	32,888,544	-	-	-	-	-	-	32,888,544
Employee Benefits	2000	9,288,230	-	-	-	-	-	-	9,288,230
Professional Services	3000	1,046,213	-	(2,380)	(5,797)	-	-	(8,177)	1,038,036
Purchased Property Services	4000	245,200	-	7,820	(891)	-	-	6,929	252,129
Other Purchased Services	5000	4,299,104	-	(1,350)	(5,601)	-	-	(6,951)	4,292,153
Supplies	6000	891,390	(1,200)	(216)	14,614	-	-	13,198	904,588
Property	7000	310,362	1,200	(3,874)	(1,780)	-	-	(4,454)	305,908
Miscellaneous	8000	81,045	-	-	(545)	-	-	(545)	80,500
Total Budget		49,050,088	-	-	-	-	-	-	49,050,088
Total Transfers From			(1,200)	(7,820)	(14,614)	-		(20,127)	
Total Transfers To			1,200	7,820	14,614	-		20,127	
% of Total Budget								0.04%	

BETHEL BOE BUDGET 2021-2022
BUDGET TRANSFERS BY PERIOD

	Account Number	Description	Increased	Decreased	Notes
1	100.12.1100.101.7302	EQUIPMENT - MS - FURNITURE & FIXTURES	477	0	Principal's Request
	100.12.2410.101.6901	OTHER SUPPLIES - MS	0	(477)	For replacement of some LMC chairs
	Total for Request		477	(477)	
2	100.13.1100.101.6110	INSTRUCTIONAL SUPPLIES - BS - SW	1,500	0	Principal's Request
	100.13.2410.101.3302	CONFERENCE REGISTRATION FEES - BS	0	(1,000)	For additional supply needs
	100.13.2410.101.5800	TRAVEL - BS	0	(500)	
	Total for Request		1,500	(1,500)	
3	100.11.1100.108.6110	INSTRUCTIONAL SUPPLIES - HS - MATH	1,775	0	Principal's Request
	100.11.1100.108.5800	TRAVEL - HS - MATH	0	(500)	For additional classroom supplies and
	100.11.1100.108.5109	TRANSPORTATION - HS - MATH	0	(1,000)	calculators
	100.11.1100.108.3302	CONFERENCE REGISTRATION FEES - HS - MATH	0	(275)	
	Total for Request		1,775	(1,775)	
4	100.16.2210.101.6110	INSTRUCTIONAL SUPPLIES - SW - CURRICULUM	14,736	0	Asst. Superintendent's Request
	100.16.2210.101.3301	PROFESSIONAL EMP. TRAINING - SW - CURRICULUM	0	(6,000)	For JES supplies to support "The Right to Read"
	100.16.2210.101.3302	CONFERENCE REGISTRATION FEES - SW - CURRICULUM	0	(6,421)	legislation
	100.16.2210.101.5800	TRAVEL - SW - CURRICULUM	0	(2,315)	
	Total for Request		14,736	(14,736)	
5	100.16.2230.119.3401	PURCH PROF&TECH SERVICES - SW - COMPUTER SCIENCE	11,199	0	Director of Instructional Tech's Request
	100.16.2230.119.3302	CONFERENCE REGISTRATION FEES-SW-COMPUTER SCIENCE	0	(3,300)	For first half of cybersecurity risk analysis
	100.16.2230.119.4320	REPAIR & MX CONTRACTS/SUPPL - TECH	0	(891)	and assessment
	100.16.2230.119.5800	TRAVEL-SW-COMPUTER SCIENCE	0	(1,286)	
	100.16.2230.119.6110	INSTRUCTIONAL SUPPLIES - SW - COMPUTER SCIENCE	0	(2,920)	
	100.16.2230.119.8100	DUES & FEES-SW-COMPUTER SCIENCE	0	(545)	
	100.16.2230.119.7304	EQUIPMENT - TECHNOLOGY - SW - COMPUTER SCIENCE	0	(2,257)	
	Total for Request		11,199	(11,199)	

BETHEL BOARD OF EDUCATION

Briefing Summary

Date of Briefing to BOE RAMBO: April 7, 2022

Presenter: Teri Yonsky, Director of Fiscal Services

Topic: Setting breakfast and lunch prices at the schools for 2022-2023

Importance of this topic to the Board: Important

Key Points of the Briefing:

- * Raising student lunch prices by \$0.10 at all schools. Elementary will be \$3.10 helping to ensure that the district meets the minimum required Paid Lunch Equity by the USDA and Middle School and High School will be \$3.45. All student lunch prices include milk.
- * Breakfast at all schools will also be increased \$0.10 to \$2.40 for all students.
- * Adult meal prices also need to comply with CSDE guidelines. Adult breakfast will increase to \$3.00 and Adult Lunch will be increased to \$4.50. Adult lunch prices do not include a beverage.
- * Bethel's prices are similar to other school districts in this area and across the state. We remain just above the paid equity requirements.

Summary of the Briefing:

- 1) To raise the school meal prices to cover increases in labor and food costs and continue to have the school lunch program run at or above break-even and to meet the USDA Paid Lunch Equity requirements.
- 2) To set the price for reduced priced breakfast at \$0.00 instead of \$0.30 for the year 2022-2023. This will continue to encourage participation in the breakfast program and ensure that our neediest students are fed each morning. The cost to the board should be less than \$3,000.
- 3) Action Requested of the Board of Education: Motion needed.

(State the motion if requested)

Recommended Motions:

- 1) Motion to set the student school lunch prices for the 2022-2023 school year as follows: Elementary \$3.10 and High School/Middle School \$3.45. The BOE sets the school breakfast prices at all schools at \$2.40 for the 2022-2023 school year.
- 2) Motion to set the reduced priced breakfast to \$0.00 rather than \$0.30 for the 2022-2023 school year to continue to promote participation in the breakfast program.
- 3) Motion to set the Adult lunch price at \$4.50 and the Adult breakfast price at \$3.00 for the 2022-2023 school year in order to comply with CSDE pricing guidelines.

BETHEL BOARD OF EDUCATION

Briefing Summary

Date of Briefing to the BOE RAMBO: April 7, 2022

Presenter: Teri Yonsky, Director of Fiscal Services

Topic: Healthy Food Annual Certification

Importance of this topic to the Board: Important

Key Points of the Briefing:

- * CSDE requires annual certification by the Board of Education for participation in the Healthy Foods Certification Program
- * In participating, Bethel can only serve beverages, foods, snacks and a la carte items that have been specifically approved by the CSDE.
- * For participation, the District receives an additional 10 cents reimbursement from the State on each meal served. This is important to the financial success of our program.

Action Requested of the Board of Education: Motion needed.
(State the motion if requested)

Recommended Motions:

- 1) Pursuant to C.G.S. Section 10-215f, the Bethel Board of Education hereby certifies that all food items offered for sale to students in the schools under our jurisdiction, and not exempted from the Connecticut Nutrition Standards (CNS) published by the Connecticut State Department of Education, will comply with the CNS during the period of July 1, 2022 to June 30, 2023. This certification shall include all food offered for sale to students separately from reimbursable meals at all times and from all sources, including but not limited to school stores, vending machines, school cafeterias, culinary programs, and any fundraising activities on school premises sponsored by the school or non-school organizations and groups.
- 2) The Bethel Board of Education will allow the sale to students of food items that do not meet the Connecticut Nutrition Standards provided that the following conditions are met: (1) the sale is in connection with an event occurring after the end of the regular school day or on the weekend; (2) the sale is at the location of the event; and (3) the food items are not sold from a vending machine or school store. An "event" is an occurrence that involves more than just a regularly scheduled practice, meeting, or extracurricular activity. For example, soccer games, school plays, and interscholastic debates are events but soccer practices, play rehearsals, and debate team meetings are not. The "regular school day" is the period from midnight before to 30 minutes after the end of the

official school day. "Location" means where the event is being held.

- 3) The Bethel Board of Education will allow the sale to students of beverages not listed in Section 10-221q of the Connecticut General Statutes provided that the following conditions are met: (1) the sale is in connection with an event occurring after the end of the regular school day or on the weekend; (2) the sale is at the location of the event; and (3) the beverages are not sold from a vending machine or school store. An "event" is an occurrence that involves more than just a regularly scheduled practice, meeting, or extracurricular activity. The "regular school day" is the period from midnight before to 30 minutes after the end of the official school day. "Location" means where the event is being held, and must be the same place as the beverage sales.