

Bethel Board of Education Regular Meeting

Thursday, June 20, 2013 7:00 PM

Board of Education Conf. Room E, 1 School Street, PO Box 253, Bethel, CT
06801

1. Call to Order

1.A. Roll Call for Quorum

1.B. Pledge of Allegiance

2. Approval of Minutes

2.A. May 16, 2013 - Regular Meeting

2.B. May 30, 2013 - Special Meeting

2.C. June 3, 2013 - Special Meeting

2.D. June 11, 2013 - Special Meeting

3. Correspondence

4. Audience Participation

5. Administrative/Board Member Update

5.A. DRA - Facility Study Update

Speaker(s): Jim
Barrett, DRA

6. Finance

6.A. Budget Transfers

6.B. ePlus Lease Renewal

6.C. Apple Lease Renewal

6.D. 2013/2014 Tuition Rates

6.E. 2013/2014 School Lunch Prices

6.F. Food Service Management Contract

6.G. Bids/Bid Waiver

7. Executive Session

7.A. CT General Statues 1-210(b) (9) Negotiations

7.A.1. School Nurses' Association of Bethel
Contract

7.A.2. Custodian's Union Contract

7.A.3. Non-Union Salaries

7.B. CT General Statutes 1-200(6)(c)- Personnel

7.B.1. Discussion concerning the appointment, employment, performance, evaluation, health or dismissal of a public officer or employee.

8. **Adjourn**

Tentative minutes of the Bethel Board of Education Policy Subcommittee Meeting held on May 16, 2013, in Board of Education Conf. Room E.

Attendance: None.

Administrative Attendance: K. Smith, J. Jordan, C. Troetti, G. Lawlor

M. O'Brien, Chairman, called the meeting to order at 6:00 PM.

Board Members Present:

Mr. Stuart Carlsen

Mrs. Melanie O'Brien

Mr. Ted Stevenson

Mrs. Robin Renner

Absent Board Members:

Scott Clayton – Alt.

1. Policy/Regulation 5113 - Attendance

Discussion:

Report of committee after first reading. Discussion of policy and regulation and policy considerations for encouraging punctuality and good attendance.

2. Policy/Regulation 5123 - Promotion/Acceleration/Retention

Discussion:

Policy 6146 - Graduation Requirements

Discussion of proposed graduation requirements policy. Report of committee after first reading.

Will review again once comments and revisions are made and provide to full Board.

3. Policy/Regulation - Series 5000 - Search and Seizure

Discussion:

Will schedule another meeting to begin work on this policy and Policy/Regulation 5123 Promotion, Acceleration, Retention.

4. Policy Review - Policies for Consideration to the agenda

Discussion:

Tabled.

5. Audience Participation

Discussion:

None.

Respectfully submitted,
Melanie O'Brien, Chair
Recorder

Tentative minutes of the Bethel Board of Education Regular Meeting held on May 16, 2013, in Board of Education Conf. Room E.

Attendance: None.

Administrative Attendance: K. Smith, J. Jordan, L. Rudinas, D. Muharem, M. Rutledge, G. Lawlor, C. Troetti

L. Craybas, Chairman, called the meeting to order at 7:00 PM.

Board Members Present: Attendance Taken at 7:00 PM:

Present Board Members:

**Mr. Stuart Carlsen
Mr. Larry Craybas
Mr. William Duff
Mrs. Kristen Lacey
Mrs. Melanie O'Brien
Mrs. Robin Renner
Mr. Ted Stevenson**

Absent Board Members:

**Mr. Scott Clayton
Mr. Bryan Terzian**

1. Call to Order

1.A. Roll Call for Quorum

1.B. Pledge of Allegiance

Motion Passed: Move to add an Executive Session to the agenda for the purpose of the Superintendent's Evaluation. Passed with a motion by Mrs. Robin Renner and a second by Mrs. Kristen Lacey.

Mr. Stuart Carlsen	Yes
Mr. Scott Clayton	Absent
Mr. Larry Craybas	Yes
Mr. William Duff	Yes
Mrs. Kristen Lacey	Yes
Mrs. Melanie O'Brien	Yes
Mrs. Robin Renner	Yes
Mr. Ted Stevenson	Yes
Mr. Bryan Terzian	Absent

2. Board Recognition/A Salute to Excellence

Gifts to School System:

- Middle School, \$350 for Nature's Classroom, donated by Mr. Philip M. Cioppa, Danbury

2.A. CABE Leadership Awards

Discussion:

The Board recognized and congratulated the following students on receiving the CABE Student Leadership Award for 2013: Cheynne Clark, Bethel High School, Zachary Newman, Bethel High School, Ryan Polistena, Bethel Middle School, and Rachel Salvador, Bethel Middle School.

3. Approval of Minutes

3.A. Minutes - April 25, 2013

Motion Passed: Move to approve the minutes of April 25 2013. Passed with a motion by Mrs. Robin Renner and a second by Mr. Ted Stevenson.

Mr. Stuart Carlsen	Yes
Mr. Scott Clayton	Absent
Mr. Larry Craybas	Yes
Mr. William Duff	Yes
Mrs. Kristen Lacey	Yes
Mrs. Melanie O'Brien	Yes
Mrs. Robin Renner	Yes
Mr. Ted Stevenson	Yes
Mr. Bryan Terzian	Absent

4. Correspondence

- Letters from Dr Smith, Mr. Craybas, and Mr. Knickerbocker, First Selectman, to area legislators regarding the Appropriations Committee's current budget proposal of the elimination of the \$25,784,748 public school transportation grant and the \$3,595,500 non-public school transportation grant.

5. Audience Participation

Discussion:

None.

6. Administrative/Board Member Update

6.A. Comprehensive Enrollment Analysis

Discussion:

Rebecca Augur, AICP, Senior Planner, Milone & MacBroom, presented an enrollment analysis to the Board.

The analysis reviewed the population density based on the 2010 census and noted the difference between 2000 and 2010 is a 2.6% increase. Ms. Augur reviewed the changes in population by age group. Bethel is aging but not as rapidly as other towns in Fairfield County. School age population has decreased 7.7% between 2000 - 2010. Population projections will stay stable or slightly increase. The total housing unit change was a 9.9% increase based on housing permits. Students by housing type, Multi-Family 8.84% and Single Family or Duplex homes are 91.6%. Bethel Public Schools will have an increased enrollment in PreK of 140 students in 2013/2014 school year due to the planned opening of an additional PreK class.

There is a projected overall decrease of 28 students over the next 8 years in grades 6-8; decrease of 100 students over the next 8 years in grades 9-12.

Enrollment is projected to decline by 5% by 2020/2021. Although, when the housing market turns around and the home owners in the 65+ age group sell to families ready to move in and enroll, you will see a significant increase in enrollment projections.

Dr. Smith noted DRA will be at the June 20th Board meeting to present the feasibility study.

7. Reports to the Board

7.A. Policy

7.A.1. First Reading

7.A.1.a. Policy/Regulation 5123 - Promotion/Acceleration/Retention

7.A.1.b. Policy/Regulation - Series 5000 - Search and Seizure

7.A.2. Second Reading

7.A.2.a. Policy/Regulation 5113 - Attendance

Discussion:

Melanie O'Brien, Policy Subcommittee Chair, informed the Board the attendance policy is being revised to meet State statutes.

The Promotion/Acceleration/Retention policy is being revised to increase the number of credits required for graduation.

The policies will go back to the subcommittee and return to the Board for approval in June.

7.B. Personnel

7.B.1. Resignations/Appointments

Motion Passed: Move to accept the resignations of the following teachers as outlined in the memo dated May 16, 2013:

Paula Gill	Middle School	World Languages Teacher
Doris Janofsky	Rockwell School	Physical Education Teacher
Beth Nischan	High School	English Teacher
Sara D'Amico	Middle School	Grade 8 Science Teacher
Amanda Davis	Berry School	Grade 1 Teacher
Mariya Peterson	High School	Math Teacher

Passed with a motion by Mr. Stuart Carlsen and a second by Mrs. Melanie O'Brien.

Mr. Stuart Carlsen	Yes
Mr. Scott Clayton	Absent
Mr. Larry Craybas	Yes
Mr. William Duff	Yes
Mrs. Kristen Lacey	Yes
Mrs. Melanie O'Brien	Yes
Mrs. Robin Renner	Yes
Mr. Ted Stevenson	Yes
Mr. Bryan Terzian	Absent

7.B.2. Teachers Being Granted Tenure

Discussion:

The Board was presented with a listing of teachers who have completed the requirements to be granted tenure in the Bethel Public Schools. They are as follows:

HIGH SCHOOL

Jessica Wismar	Media Specialist
Katharine Kellogg	Social Studies Teacher
Jennie Taranovich	World Languages Teacher

MIDDLE SCHOOL

Lindsey Bowman	Math Teacher
Kelly Almeida	Math Teacher
Shelly DeSisto	English Teacher
Richard Baumer	Strings Teacher
Amy Mannion	Guidance Counselor

JOHNSON SCHOOL

Jennifer Mancini	Grade 5 Teacher
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BERRY SCHOOL

Aimee Bajor	Special Education Teacher
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Motion Passed: Move to enter into Executive Session at 8:25 p.m. Passed with a motion by Mr. William Duff and a second by Mr. Ted Stevenson.

Mr. Stuart Carlsen	Yes
Mr. Scott Clayton	Absent
Mr. Larry Craybas	Yes
Mr. William Duff	Yes
Mrs. Kristen Lacey	Yes
Mrs. Melanie O'Brien	Yes
Mrs. Robin Renner	Yes
Mr. Ted Stevenson	Yes
Mr. Bryan Terzian	Absent

8. Executive Session - CT General Statutes 1-200(6)(A)

8.A. Superintendent's Evaluation

Present Board Members:

Mr. Stuart Carlsen
Mr. Larry Craybas
Mr. William Duff
Mrs. Kristen Lacey
Mrs. Melanie O'Brien
Mrs. Robin Renner
Mr. Ted Stevenson

Absent Board Members:

Mr. Scott Clayton
Mr. Bryan Terzian

Administrators: K. Smith, J. Jordan

Motion Passed: Move to come out of Executive Session at 8:45 p.m. Passed with a motion by Mr. William Duff and a second by Mr. Stuart Carlsen.

Mr. Stuart Carlsen	Yes
Mr. Scott Clayton	Absent
Mr. Larry Craybas	Yes
Mr. William Duff	Yes
Mrs. Kristen Lacey	Yes
Mrs. Melanie O'Brien	Yes
Mrs. Robin Renner	Yes
Mr. Ted Stevenson	Yes
Mr. Bryan Terzian	Absent

9. Adjourn

Motion Passed: Move to adjourn at 8:47 p.m. Passed with a motion by Mr. William Duff and a second by Mr. Stuart Carlsen.

Mr. Stuart Carlsen	Yes
Mr. Scott Clayton	Absent
Mr. Larry Craybas	Yes
Mr. William Duff	Yes
Mrs. Kristen Lacey	Yes
Mrs. Melanie O'Brien	Yes
Mrs. Robin Renner	Yes
Mr. Ted Stevenson	Yes
Mr. Bryan Terzian	Absent

Respectfully submitted,
Susan Pare
Board Recorder

Tentative minutes of the Bethel Board of Education Special Meeting held on May 30, 2013, in Board of Education Conf. Room E.

Attendance: None

Administrative Attendance: K. Smith, T. Yonsky, K. Gombos, B. Watson, K. Brooks, B. Kirmil, M. Rutledge, L. Pica, C. Troetti

L. Craybas, Chairman, called the meeting to order at 6:30 PM.

Board Members Present: Attendance Taken at 6:30 PM:

Present Board Members:

**Mr. Scott Clayton
Mr. Larry Craybas
Mrs. Kristen Lacey
Mrs. Melanie O'Brien
Mr. Ted Stevenson**

Absent Board Members:

**Mr. Stuart Carlsen
Mr. William Duff
Mrs. Robin Renner
Mr. Bryan Terzian**

1. Call to Order

- 1.A. Roll Call for Quorum**
- 1.B. Pledge of Allegiance**

2. Finance

- 2.A. Budget Transfers**

Discussion:

Mrs. Yonsky, Director of Fiscal Services, informed the Board the BHS Senior Digital English has been successfully piloted for two years. The transfer will allow the purchase of mini iPads on a 1:1 basis for Senior Digital English course.

Motion Passed: Move that the Board of Education approve the budget transfers for the purpose of implementing BHS Senior Digital English as presented by the Director of Fiscal Services. Passed with a motion by Mr. Larry Craybas and a second by Mr. Ted Stevenson.

Mr. Stuart Carlsen	Absent
Mr. Scott Clayton	Yes
Mr. Larry Craybas	Yes

Mr. William Duff	Absent
Mrs. Kristen Lacey	Yes
Mrs. Melanie O'Brien	Yes
Mrs. Robin Renner	Absent
Mr. Ted Stevenson	Yes
Mr. Bryan Terzian	Absent

Mrs. Yonsky informed the Board the budget adjustment made by the Board of Finance in the amount of \$40,000 needs to be made to the 2013-2014 Education Budget as outlined in the memo dated May 30, 2013.

Motion Passed: Move that the Board of Education approve the budget reductions for the 2013-2014 school year as stated in the memo dated May 30, 2013. Passed with a motion by Mr. Larry Craybas and a second by Mrs. Melanie O'Brien.	
Mr. Stuart Carlsen	Absent
Mr. Scott Clayton	Yes
Mr. Larry Craybas	Yes
Mr. William Duff	Absent
Mrs. Kristen Lacey	Yes
Mrs. Melanie O'Brien	Yes
Mrs. Robin Renner	Absent
Mr. Ted Stevenson	Yes
Mr. Bryan Terzian	Absent

3. Personnel

3.A. New Rockwell School Principal

Discussion:

Dr. Smith, Superintendent, introduced Ms. Trish Soucy the new Rockwell School Principal to the Board.

Dr. Smith noted that 43 candidates applied for the position and all were screened by the administration. Eleven of those candidates were recommended to the search committee and of the eleven the committee recommended three finalists. They were interviewed by the Superintendent and Associate Superintendent. Ms. Soucy's references were checked and a site visit was completed. Ms. Soucy is currently the Principal of Riverdale Elementary School in Riverdale, NJ.

Dr. Smith spoke to the Board regarding Dr. Gombos, Principal of Johnson School being appointed as Principal of Sandy Hook Elementary School. The Johnson School principal position has been posted and 23 applicants have applied as of this date. Due to the Rockwell School Principal search, they have uncovered some high quality candidates. For the Johnson School Principal search the position will be posted for another 5-6 days, Dr. Smith has met with

Johnson School parents for focus groups, and now is looking for a fit for the position. Dr. Smith has asked two of the candidates from the Rockwell School Principal search to apply and will continue to look at new applicants. Then the committee will conduct interviews. Dr. Smith said his goal is to present a new Johnson School Principal to the Board at the June 20th meeting.

Motion Passed: Move to accept the appointment of Trish Soucy as the new Rockwell School Principal. Passed with a motion by Mrs. Kristen Lacey and a second by Mrs. Melanie O'Brien.

Mr. Stuart Carlsen	Absent
Mr. Scott Clayton	Yes
Mr. Larry Craybas	Yes
Mr. William Duff	Absent
Mrs. Kristen Lacey	Yes
Mrs. Melanie O'Brien	Yes
Mrs. Robin Renner	Absent
Mr. Ted Stevenson	Yes
Mr. Bryan Terzian	Absent

4. Adjourn

Motion Passed: Move to adjourn at 7:06 p.m. Passed with a motion by Mrs. Melanie O'Brien and a second by Mrs. Kristen Lacey.

Mr. Stuart Carlsen	Absent
Mr. Scott Clayton	Yes
Mr. Larry Craybas	Yes
Mr. William Duff	Absent
Mrs. Kristen Lacey	Yes
Mrs. Melanie O'Brien	Yes
Mrs. Robin Renner	Absent
Mr. Ted Stevenson	Yes
Mr. Bryan Terzian	Absent

Respectfully submitted,
Susan Pare
Board Recorder

Tentative minutes of the Bethel Board of Education Special Meeting held on June 03, 2013, in Board of Education Conf. Room E.

Attendance: None

Administrative Attendance: None

L. Craybas, Chairman, called the meeting to order at 6:30 PM.

Board Members Present: Attendance Taken at 6:30 PM:

Present Board Members:

**Mr. Stuart Carlsen
Mr. Scott Clayton
Mr. Larry Craybas
Mr. William Duff
Mrs. Kristen Lacey
Mrs. Melanie O'Brien
Mrs. Robin Renner
Mr. Ted Stevenson**

Absent Board Members:

Mr. Bryan Terzian

1. Call to Order

- 1.A. Roll Call for Quorum**
- 1.B. Pledge of Allegiance**

2. Executive Session - CT General Statutes 1-200(6)(A)

Motion Passed: Move to enter into Executive Session at 6:35 p.m. Passed with a motion by Mrs. Robin Renner and a second by Mr. Stuart Carlsen.

Mr. Stuart Carlsen	Yes
Mr. Scott Clayton	Yes
Mr. Larry Craybas	Yes
Mr. William Duff	Yes
Mrs. Kristen Lacey	Yes
Mrs. Melanie O'Brien	Yes
Mrs. Robin Renner	Yes
Mr. Ted Stevenson	Yes
Mr. Bryan Terzian	Absent

2.A. Superintendent's Evaluation

Motion Passed: Move to come out of Executive Session at 8:45 p.m. Passed with a motion by Mr. William Duff and a second by Mr. Scott Clayton.

Mr. Stuart Carlsen	Yes
Mr. Scott Clayton	Yes
Mr. Larry Craybas	Yes
Mr. William Duff	Yes
Mrs. Kristen Lacey	Yes
Mrs. Melanie O'Brien	Yes
Mrs. Robin Renner	Yes
Mr. Ted Stevenson	Yes
Mr. Bryan Terzian	Absent

3. Adjourn

Motion Passed: Move to adjourn at 8:45 p.m. Passed with a motion by Mrs. Robin Renner and a second by Mr. Ted Stevenson.

Mr. Stuart Carlsen	Yes
Mr. Scott Clayton	Yes
Mr. Larry Craybas	Yes
Mr. William Duff	Yes
Mrs. Kristen Lacey	Yes
Mrs. Melanie O'Brien	Yes
Mrs. Robin Renner	Yes
Mr. Ted Stevenson	Yes
Mr. Bryan Terzian	Absent

Respectfully submitted,
Susan Pare
Board Recorder

Tentative minutes of the Bethel Board of Education Special Meeting held on June 11, 2013, in Board of Education Conf. Room E.

Attendance: None.

Administrative Attendance: K. Smith

L. Craybas, Chairman, called the meeting to order at 7:00 PM.

Board Members Present:

Present Board Members:

Mr. Stuart Carlsen

Mr. Scott Clayton

Mr. Larry Craybas

Mr. William Duff

Mrs. Kristen Lacey

Mrs. Melanie O'Brien

Mrs. Robin Renner

Mr. Ted Stevenson

Mr. Bryan Terzian

1. Call to Order

1.A. Roll Call for Quorum

1.B. Pledge of Allegiance

2. Executive Session - CT General Statutes 1-200(6)(A)

Motion Passed: Move to enter into Executive Session at 6:35 p.m. Passed with a motion by Mr. William Duff and a second by Mrs. Kristen Lacey.

Mr. Stuart Carlsen Yes

Mr. Scott Clayton Yes

Mr. Larry Craybas Yes

Mr. William Duff Yes

Mrs. Kristen Lacey Yes

Mrs. Melanie O'Brien Yes

Mrs. Robin Renner Yes

Mr. Ted Stevenson Yes

Mr. Bryan Terzian Yes

2.A. Superintendent's Evaluation

Motion Passed: Move to come out of Executive Session at 9:02 p.m. Passed with a motion by Mrs. Robin Renner and a second by Mrs. Melanie O'Brien.

Mr. Stuart Carlsen	Yes
Mr. Scott Clayton	Yes
Mr. Larry Craybas	Yes
Mr. William Duff	Yes
Mrs. Kristen Lacey	Yes
Mrs. Melanie O'Brien	Yes
Mrs. Robin Renner	Yes
Mr. Ted Stevenson	Yes
Mr. Bryan Terzian	Yes

3. Adjourn

Motion Passed: Move to adjourn at 9:04 p.m. Passed with a motion by Mr. Ted Stevenson and a second by Mr. Stuart Carlsen.

Mr. Stuart Carlsen	Yes
Mr. Scott Clayton	Yes
Mr. Larry Craybas	Yes
Mr. William Duff	Yes
Mrs. Kristen Lacey	Yes
Mrs. Melanie O'Brien	Yes
Mrs. Robin Renner	Yes
Mr. Ted Stevenson	Yes
Mr. Bryan Terzian	Yes

Respectfully submitted,
Susan Pare
Board Recorder



Bethel Public Schools

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Theresa Yonsky
Director of Fiscal Services
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Dan DeBlois
Supervisor
Information Technologies
(203) 794-8071

Robert Germinaro
Supervisor
Facility Operations
(203) 794-8609

June 20, 2013

To: Board of Education
From: Teri Yonsky, Bethel BOE Director of Fiscal Services
Re: Tuition Rates
cc: Dr. Kevin Smith, Dr. Janice Jordan

Pursuant to Board of Education Policy, the following tuition rates for non-resident students attending Bethel Public Schools are recommended:

	<u>2010/2011</u>	<u>2011/2012</u>	<u>2012/2013</u>	<u>2013/2014</u>	<u>% Increase</u>
Elem/Middle	\$10,481	\$10,750	\$11,225	\$11,577	3.14%
High School	\$12,094	\$12,405	\$12,950	\$13,357	3.14%

These tuition rates do not include transportation. Additionally, Special Education rates will be calculated as needed based on the costs of a specific program with related services.

MOTION:

The Bethel Board of Education sets the tuition rates for non-resident students attending Bethel Public Schools for the 2013/2014 school year as stated in this memo.

“Our Primary Purpose Is to Improve Student Achievement.”