

**READ FOUNDATION**

**Memphis School of Excellence**

**Board of Directors**

**Regular Board Meeting**

**Date** :2024 July 13, Saturday  
**Time** :12:00 PM  
**Location** :MSE Central Office, 5885 Ridgeway Center Pkwy, suite #100, Memphis, TN 38120

Join Zoom Meeting: (Same for all meetings)

<https://zoom.us/j/5931511364?pwd=SEVCQ25wZ3lRSEVTTFlibXd6TnY1Zz09>

Meeting ID: 593 151 1364 Passcode: 2nBXKX

Public Comments may be submitted to [info@readfoundationus.org](mailto:info@readfoundationus.org) 24 hours before the meeting date.

**AGENDA**

1. Welcome and call to order.
2. Attendance and quorum
3. Public Comments
4. Approval of the FY25 Budget.
5. Director's report
6. Approval of the previous meeting minutes (April 13th,2024)
  - A. Previously approved item via email-Cord Secondary Regions account
7. Approval of the policy updates and changes
  - A. Resolution - Prohibiting school employees from carrying firearms
  - B. Substitute Teachers Policy
  - C. School Visitor Policy

- D. Emergency Preparedness Plan Policy
  - E. Artificial Intelligence (AI) Policy
  - F. Opioid Antagonist policy
  - G. Parental Leave Policy (FLSA)
  - H. Student Retention and Promotion
  - I. ESL Program Policy
  - J. Family Life Education Policy
  - K. Update of the Student and Parent Handbook
  - L. Update of the Employee Handbook
8. Approval of awarding of purchases and contracts
- A. Building and contents coverage- Insurance renewal
  - B. Financial Audit Firm
  - C. TLAC service agreement
  - D. Janitorial Service Company renewal 24-25
  - E. PowerSchool renewal for 24-25
  - F. Summer School Budget
  - G. SubNow Contract
  - H. RYoung (Sophos) Mobile Security
  - I. E-Rate Modern Services
  - J. GT3 Group renewal agreement
  - K. Pre-K Contract
  - L. Student transportation service agreement with Durham
9. Discussion Item-AFR FY24
10. Discussion of the strategic plan progress
11. Closing remarks and adjournment